

Onancock Town Council Meeting

AGENDA

AUGUST 24, 2015

7:00 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of Minutes from the Regular Meeting on July 27, 2015.
4. Public Business:
 - a. Pricing methodology for fuel at the wharf.
 - b. Accomack Community Band
 - c. BZA Appointments
5. Public Comment
6. Planning Commission Report – Fletcher Fosque
7. Marketing Committee Report – John E. Morgan
8. Personnel Committee Report
9. Waterfront Committee Report – T. Lee Byrd
10. Christmas Committee- Catherine Krause
11. Mayor's Report
12. Town Manager's Report
13. Mayor and Town Council Comments
14. Closed Session (if needed)
15. Adjourn

Town of Onancock
Town Council
July 27, 2015
7:00 PM

Call to Order and Roll Call:

Mayor Jones called the meeting to order at 7:00 PM and roll was called. Mayor Russell Jones and Councilmembers T. Lee Byrd, Catherine Krause, John Morgan, Sandra Fox, Joshua Bundick and Fletcher Fosque were present. All members were present and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of Minutes from the Regular Meetings on May 28th, 2015 and June 22nd, 2015 as well as the Emergency Meeting on June 30th, 2015:

Mayor Jones asked if there were any changes, corrections or additions to any of the above listed Meeting Minutes.

With none, Council Byrd made a motion to approve the Minutes as submitted. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Supplemental Appropriation; Tree Board \$1,235: Mayor Jones explained the Tree Board had been given a wooden kayak. They held a raffle for the kayak so that the proceeds could be put towards Tree Board initiatives.

Ms. Ann Nock, Market Street, shared that the Town does not budget enough money for Tree Board initiatives.

Councilmember Krause made a motion to approve a supplemental appropriation for the Tree Board (Misc Revenue 103189.0401/Tree Board Expenditures 104001.5804) in the amount of \$1,234.00. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

- b. Carry Forwards:

1. Gas Pump Project: Mayor Jones explained that these monies need to be brought forward to the current budget so that the vendor may be paid in the current fiscal year.

Councilmember Byrd made a motion to carry forward funds from FY 15 to FY 16 in the amount of \$82,000 to complete the gas tank and pump project at the wharf. Councilmember Fosque seconded the motion. The motion passed by unanimous voice vote.

2. Building Maintenance: Mayor Jones explained that this is not an already budgeted item but the Onancock Business Civic Association has come forward with some funds to help repair the roof on the gazebo and that the Town would also need to put forward some money for the project to be completed.

Councilmember Bundick made a motion to carry forward funds from FY 15 to FY 16 in the amount of \$5,000 from line item 106034.6027 to complete repairs on the gazebo in the

Town Park. Councilmember Fox seconded the motion. The motion passed by unanimous voice vote.

c. BZA Appointments:

Mayor Jones explained to Council that all of the previously appointed members of the Onancock Board of Zoning Appeals have expired terms. This is currently an issue since the Town has recently received two appeal requests. Mayor Jones explained that Town Manager Lawton has spoken with the Judge's Assistant and that they have asked Council to get an approved list of possible appointees together and submit that list as an Order to Accomack County Circuit Court. Mayor Jones continued on to say that all but one of the previous members have agreed to be reappointed to the Board. Mayor Jones believes that since the list is incomplete, the matter should be tabled until a final name can be secured. The concern being that without the final name the list Council would need to file an additional Order with the Circuit Court to complete the Board. Mayor Jones stated that he feels it would be best to wait until the Council could present a full list to the Judge.

Mayor Jones also asked the audience to come forward with possible names of individuals that may be interested in being on the Board.

Public Comment:

Mrs. Janet Fosque, Market Street, commented on the gas tank having a nice look to it.

Mr. Jay Davenport, Popular Cove, asked if the Town had an answer to Mr. Pearsall's concern from a previous Council Meeting regarding the Wharf maintaining a set number of berths specifically for the Watermen.

Mayor Jones shared, none to date.

Planning Commission:

No meeting.

Councilmember Fosque expressed his concern with non-conforming signage in Town.

Councilmember Krause suggested that the Town take a more active role in informing residents and businesses of the ordinances, possibly through the Town website.

Councilmember Foque agreed that it is a matter of educating those in Town.

Councilmember Bundick suggested having a "Did You Know" section on the website that gets updated monthly.

Marketing Committee:

No Meeting.

Waterfront Meeting:

Councilmember Byrd shared that Waterfront had a meeting on July 7th. There have been several strides in the gas pump project over the past several days. Mid-Atlantic Petroleum has been working diligently

on the pump and once the pressure test is complete they can start work on the electrical component. The project is projected to be completed on Friday, July 31st.

Councilmember Byrd also shared that the Onancock Business Civic Association has put a list together of volunteers that will taxi Wharf boating guests places such as Food Lion.

Christmas Decorating Committee:

Councilmember Krause shared that the committee has been hard at work evaluating the hardscape and the infrastructure of the Town so that they can comprise a comprehensive plan for Town Christmas Decorations.

Mrs. Janet Fosque, committee member, shared that the committee has prepared a timeline for what will be purchased and when, to brighten up the Town decorations. This timeline of goals was put together after researching committee goals and infrastructure limitations.

Councilmember Byrd shared that the group that decorated the Ames Street Bridge last Christmas is looking to expand their efforts in 2015.

Mrs. Fosque encouraged the group to work together for a more thoughtful looking approach to Town decorations.

Councilmember Morgan suggested that the Town offer up certain poles in Town for sponsorship which may help to cut the cost of decorations for the Town.

Ms. Ann Nock, Market Street, asked the committee to try to incorporate a boating theme in the decorations.

Mayor's Report:

Mayor Jones explained that the delinquent vehicle decal & personal property notices that went out at the end of June have been very effective. The Town has collected over \$1,000 in delinquent personal property taxes and over \$5,000 in decals fees. Mayor Jones and Town Council thanked Ms. Weeks for her efforts with this initiative.

Mayor Jones also shared that there will be three vacant seats on Town Council this coming year. Mayor Jones wanted to encourage the audience to share that information with those who may be interested in running for Council.

Town Manager Report:

Absent.

Mayor and Town Council Comments:

Councilmember Morgan thanked the Christmas decorating committee for taking the time to put this plan together on behalf of the Town.

Councilmember Byrd thanked the Onancock Business Civic Association again for getting the list of volunteers together for the Wharf.

Closed Session:

Councilmember Byrd made a motion that Town Council convene a Closed Meeting for the purpose of holding a discussion of personnel, pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia of 1950, as amended. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

Town Council went into Closed Session at 7:56 PM.

Councilmember Bundick made a motion that Town Council reconvene in Open Meeting, and that a roll call vote be taken and recorded on this motion so that each member who voters in favor shall, thereby, certify compliance with all of the matters identified in Section 2.2-3711 (D) of the Code of Virginia of 1950, as amended. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

T. Lee Byrd Yes/ No
Sandra Fox Yes/ No
John Morgan Yes/ No

Fletcher Fosque Yes/ No
Joshua Bundick Yes/ No
Catherine Krause Yes/ No

Town Council reconvened at 8:15 PM.

Adjourn:

Councilmember Byrd made a motion to adjourn. Councilmember Fox seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:16 PM.

Russell Jones, Mayor

Lisa Weeks, Deputy Clerk

SUGGESTED MOTION: Mr. Mayor, I move to adopt the methodology for pricing gas and diesel products at the town wharf as outlined in staff's recommendation in this memorandum.

AGENDA

TOWN COUNCIL

AUGUST 24, 2015

SUBJECT: Methodology for determining pricing of gas and diesel products at the Onancock Wharf.

RECOMMENDATION: Staff recommends the following methodology for determining gas prices. Staff recommends that 50 cents be added to the price being charged to the Town for the gas and diesel products. This will be the "cash price". An additional 3% will be added to the cash price in order to cover bank charges for the credit card. This will be known as the "credit price".

TIMING: Staff has already incorporated this methodology in the current pricing methodology until confirmed or changed by Town Council.

DISCUSSION:

Staff: G. Cabell Lawton, IV
Town Manager

Attachment:

Copy:

SUGGESTED MOTION: Mr. Mayor, I move to request the appointment of Mr. Caleb Fowler, Ms. Carolyn Richadson, Ms. Maphis Oswald, Mr. Tom Reinerth, and Mr. Duke Shanahan for a four year term on the BZA.

AGENDA

TOWN COUNCIL

AUGUST 24, 2015

SUBJECT: Appointment of the members of the Board of Zoning Appeals

RECOMMENDATION: Staff recommends appointing those members who have served on the BZA in the past. All five members have agreed to be reappointed.

TIMING: This request for appointment will be sent to the Circuit Court for the Judge's approval. The Town Attorney will have to prepare an order for his signature. There will also need to be an orientation meeting of the BZA to discuss the purpose and scope of the Board. There is a possible request for a Variance so a properly appointed BZA needs to be installed.

DISCUSSION: None. A previous request was rescinded once another solution was identified and accepted by the landowner.

Staff: G. Cabell Lawton, IV
Town Manager

Attachment:

Copy:

ONANCOCK POLICE DEPARTMENT

Summary of Police Activities for July 2015

Events initiated:

July-	903
June-	1,068
May-	947

Traffic Enforcement:

Number of Summon(s) issued-	60
Number of Warning(s)-	12

Business / Citizen- (Complaints, assist, checks, and special patrols)	686
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Court:

Number of times attended-	2
Amount of fines-	\$3,568.00

Criminal Cases

<u>Reportable Offenses:</u>	<u># of</u>
Counterfeit Currency	3
Assault	3
Stolen Vehicle	1
Larceny	7
Vandalism	1
Unattended Death	1
Trespassing	2
Domestic	1
B&E	1
Drunk in Pubic	1
Suicide	1