

**Town of Onancock
Town Council Meeting
August 28, 2017
7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Regular Town Council Minutes from the July 24, 2017 Meeting.
4. Public Business
 - a. Special Use Permit Application, 04:17 – Clancy Herr & Tannis McLaughlin, 26 Ames Street
 - b. Hazardous Duty Enhanced Retirement Benefit – Town Manager William Kerbin
5. Public Comment
6. Planning Commission Report – Councilmember Fletcher Fosque
7. Waterfront Committee Report – Councilmember T. Lee Byrd
8. Personnel Committee Report – Councilmember Catherine Krause
9. Holiday Committee Report – Councilmember Catherine Krause
10. Mayor's Report – Mayor Russell Jones
11. Town Manager's Report – Mr. William Kerbin
12. Closed Session- if needed
13. Adjourn

Town of Onancock
Town Council Meeting
July 24, 2017
7:00 PM

Call to Order and Roll Call:

Mayor Jones called the meeting to order at 7:00 PM and roll was called. Mayor Russell Jones and Councilmembers Robert Bloxom, Catherine Krause, T. Lee Byrd, Ray Burger, Joshua Bundick and Fletcher Fosque were present. All members were present and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the Regular Town Council Minutes from the June 26, 2017 Meeting:

Mayor Jones asked if there were any changes, corrections or additions to the minutes as submitted.

Councilmember Krause asked that Pete Laylor's name be corrected in the May minutes. All agreed.

Without further comment, Councilmember Bundick made a motion to approve the amended minutes. Councilmember Byrd seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Resolution of Support for Grant Application for the Catherine Grey Estates Preserve – Town Manager William Kerbin and Mr. Jim McGowan, Nature Conservancy: Mr. Kerbin explained that the Nature Conservancy is asking for the town's support in their grant application which would allow them to purchase and preserve land on the north side of the Onancock Creek.

Mr. McGowan explained to council that the Nature Conservancy is applying for a Virginia Land Conversation Grant which would affect the property on Grey Drive at the end of Poplar Cove. The Nature Conservancy is interested in protecting the land, wildlife and marsh migration on this property. The Nature Conservancy will also add trails and a kayak launch to the property. Mr. McGowan further explained that part of the grant application process is that the Nature Conservancy provides a Resolution of support from a locality. The Town of Onancock is the closest locality to the land.

Councilmember Bundick asked if an easement would be placed on the property. Mr. McGowan confirmed that it would, further explaining that once they become owners of the property the Nature Conservancy plans to sit down with the town to discuss best public access.

Mayor Jones asked if there was any walkable beach in that area. Mr. McGowan shared that it is only walkable at low tide. Mayor Jones asked if there will be any restrictions on boaters tying up and walking around. Mr. McGowan stated that it would be allowed.

Mayor Jones asked if there was any public comment on this issue.

Mr. Anthony LoFaso, Kerr Street, asked if the town was being asked to grant any financial support for the project. Mr. McGowan explained that the town is only being asked for a Resolution of Support.

Councilmember Krause read the Resolution aloud. Councilmember Fosque seconded the Resolution of Support. All verbally agreed to the town's Resolution of Support.

- b. Main Street Conference Report – Councilmember Catherine Krause: Councilmember Krause shared that she recently attended a Main Street conference in Winchester, VA on behalf of the town. She thanked the town for the honor and privilege of being able to utilize town funds for this type of education. Councilmember Krause shared that the conversation was geared towards the revitalization of downtowns. The millennials are changing the face of shopping, malls have become a thing of the past. Millennials want to live downtown and have experiences that come from specialized stores. The projection is that in the next five years 20% of malls will either be torn down or repurposed. Councilmember Krause continued stating that the foundational premise was that anyone can throw a party or festival but the main street initiative is about strong economic development giving the millennials the experiences they are after. Councilmember Krause shared that in Winchester, VA, the downtown jewelry shop offers you games, coffee bar and couches to relax on while getting your watch battery replaced. Councilmember Krause stressed that businesses do not want a singular focus, selling a product is no longer all there is to retail services. Councilmember Krause cited another example of a main street revitalization in St. Paul, VA, population just over 700. In the 1990's this town's coal industry faded away and along with it the vibrancy of their downtown. A group of ladies got together in an effort to save their town. They received a grant and hired a consultant which helped them come up with a strategic plan to save the town. This group has stuck to their guns and their strategic plan and turned things around for St. Paul, VA. They won the Business Innovation Award. Councilmember Krause explained that the catalyst for a project such as this will need to come from the citizenry with local government support.
- c. Reappointment of Planning Commission Members: Bill Bagwell; Fletcher Fosque; Judith Grier; Buck Walters; and, Ridgeway Dunton – Town Manager William Kerbin: Mr. Kerbin explained that some of the Planning Commission members' terms have expired and council needs to reappoint them.

Councilmember Byrd made a motion to reappoint the following members of the Town of Onancock Planning Commission for a term of four years: Bill Bagwell, Judith Grier, Fletcher Fosque, Ridgeway Dunton and Buck Walters. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

Councilmember Fosque shared that his term on Planning Commission runs with his council seat but that he may resign from Planning Commission in the near future since he has been on for so long.

- d. Friends of Onancock School Report – Ms. Carol Tunstall, Friends of Onancock School: Ms. Carol Tunstall, Friends of Onancock School, gave an update. Recently, their board had some additional organizational development discussions as well as welcomed new board members. Ms. Joani Donohoe has been promoted to the Executive Director of the Friends of Onancock School board. Ms. Tunstall thanked Councilmember Krause for her contribution as the council representative. The board has devised a strategic plan with four goal areas: continue to improve the building and open space of the Historic Onancock School; ensure sufficient income to cover operational expenses and to increase contingency/capital funds; increase the usage of

the building space and open space; and, develop the FOS/HOS "Brand". The engineer recommendations have also been prioritized and high priority items have already been addressed. Ms. Tunstall also shared their financial highlights as well as their fundraising efforts.

Councilmember Fosque asked for the long-term plan for the shop building. Ms. Tunstall shared that the board is still discussing this issue and that the projected cost for disposal of the building was \$15,000 to \$20,000. Ms. Donohoe mentioned that those numbers did include discounts from Accomack County for the tipping fees.

- e. Preliminary review of FY17 Number – Town Manager William Kerbin: Mr. Kerbin reviewed the preliminary end of FY17 budget. Mr. Kerbin explained that the water and sewer shortfall was not as much as previously anticipated. Instead of \$137,000 transfer from general revenue it appears that only \$52,000 will need to be transferred.

Mayor Jones mentioned that once again the town did well in general fund revenue but fell short on water and sewer revenue.

Councilmember Krause asked about the wharf's trending numbers. Councilmember Byrd shared that he expects to have real numbers to present at the next council meeting.

Public Comment:

Mr. Anthony LoFaso, Kerr Street, mentioned that he was on vacation in June therefore was not here for the budget meetings that discussed water and sewer rate increases. Mr. LoFaso expressed his concern for the new rate increase since council just increased rates last year by changing the minimum from 5,000 gallons to 3,000 gallons, stating that new minimum should have been 3,500 gallons when the town moved to bi-monthly billing. Mr. LoFaso asked about the town servicing the new hospital's water and sewer. Mayor Jones explained that the town is only servicing the water to the hospital directly. The sewer services to the hospital are being provided by Accomack County. Mr. LoFaso asked if the hospital was getting a better rate than town residents. Mayor Jones explained that the hospital is billed the same rates as town residents. Mr. LoFaso asked about other avenues of revenue enhancers such as increasing the number of tickets given out by the police department and going after those individuals without decals. Mr. LoFaso also mentioned that he has heard that there are several businesses in town that do not have current business licenses, can the town go after that money to help with the revenue shortfalls. Mayor Jones stated that the town is in the process of going after those businesses that are not currently in compliance and that traffic tickets go to the state first and then to the town. The town only gets a portion of the actual fine. Mayor Jones also stated that while these items will certainly be helpful to the revenue shortfalls they will not be enough to overcome the debt service on the sewer plant which is creating the largest deficit in town.

Mr. Adam James, Onancock Volunteer Fire Department, stated that he wanted to give council an update. First, Mr. James thanked council for their continued support of the department. The Town of Onley's Volunteer Fire Department is now out of service which has significantly increased the number of calls that the Onancock Volunteer Fire Department are responding to. Mr. James also shared that the department will be listing the carnival grounds for sale in the near future. Mr. James continued with his update stating that they will be mapping the coordinates of all of the hydrants in town with the efforts of the town staff and an eagle scout that recently joined the department. These hydrants will also be tested for water flow and then repainted. Mr. James also mentioned that on Saturday, August 5th the fire department will be hosting its first ever Croaker Tournament out of the Onancock Wharf. Mr. James

finished by mentioning the declining revenue the department is currently experiencing. Since the hospital is so close to their service area they are not able to get a line started in a patient prior to their arrival at the hospital which is cutting their profits in half. Also, the billable mileage is significantly less than when the hospital was in Nassawadox.

Mr. Haydon Rochester, King Street, asked Mr. James if they planned on asking the Town of Onley for additional revenue since Accomack County voted to close their Volunteer Fire Department. Mr. James stated that the revenues that were going to that company will be evenly divided among all fire departments in Accomack County.

Mr. Alan Silverman, Parker Street, thanked Mr. Kerbin for his efforts in getting 49 Market Street cleaned up. Mr. Silverman suggested that the town may not have strong enough nuisance ordinances on the books to assist when issues such as these arise.

Planning Commission Report:

Councilmember Fosque shared that the Planning Commission is continuing its work on the town's Comprehensive Plan. The commission is making significant progress but that it will be still be a few more months until the document is ready for council's approval.

Waterfront Committee Meeting Report:

Councilmember Byrd shared that there was no July meeting but that the waterfront is moving in the right direction. This year's revenues are currently exceeding last years by \$10,000, with fuel sales up 30%. Councilmember Byrd also shared that the town now has the permits in place to move forward with the floating dock project this winter.

Personnel Committee Report:

No Meeting.

Holiday Committee Report:

No meeting.

Mayor's Report:

None.

Town Manager's Report:

Mr. Kerbin presented the following report to council:

- Mr. Kerbin and Mr. Bryan Horton met with Lt. Gant from the National Guard to discuss assisting the town with various projects. Projects such as resurfacing streets, the rehabilitation of the Samuel Outlaw Building and the clearing of brush and debris from the police firing range.
- Mr. Kerbin shared that he will be reaching out to local businesses in an effort to create a comprehensive business directory for the Christmas Homes Tour. Mr. Kerbin is also asking businesses what type of assistance they would like to see from the town.
- Mr. Kerbin attended a Wallops Island Regional Alliance meeting on July 11, 2017.
- Mr. Kerbin attended the Samuel Outlaw Board meeting on July 19, 2017. The board has created a fundraising committee and a building and grounds committee.
- Mr. Kerbin attended an Eastern Shore Preparedness Coalition meeting on July 20, 2017. The group focused on planning for natural and manmade disasters on the Eastern Shore of Virginia.

Closed Session, if needed:

None.

Adjourn:

Councilmember Krause mentioned that a telephone pole was replaced on Market Street and that it does not look very nice. Councilmember Krause asked Mr. Kerbin to check into this issue.

Councilmember Krause made a motion to adjourn. Councilmember Byrd seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:17 PM.

Russell Jones, Mayor

Lisa Fiege, Deputy Clerk

STAFF REPORT

To: Town Council
Case Number: SUP 04:17
Tax Map: 85-A1-10-24

Date: August 28, 2017
From: William H. Kerbin Jr.

General Information

<i>Applicant</i>	Clancy Herr and Tannis McLaughlin
<i>Owner of Record</i>	Clancy Herr and Tannis McLaughlin
<i>Requested Action</i>	Proposed use of tax map parcel 85-A1-10-24 is to operate a homestay currently zoned Residential, 1B.
<i>Location</i>	The parcel is located on the west side of Ames Street.
<i>Parcel Area</i>	The total acreage of the parcel is .28 acres.
<i>Existing Land Use</i>	The parcel is currently used as a single family dwelling.
<i>Adjacent Land Use</i>	The surrounding properties are designated Residential, R-1B
<i>Submitted Proffers</i>	None

Analysis

In evaluating this application staff considered the Statement of Intent of the Residential District R-1. The Statement of Intent for the Residential District, R-1 states the following; "The Residential District, R-1 is composed of certain open areas where similar residential development is recommended to occur by the Onancock Town Plan." The Residential District R-1 Zoning District ordinance also states: "The following uses shall be permitted in the R-1, Residential District subject to all the other requirements of this ordinance, only upon the obtaining of a Special Use Permit, as defined in Article XV, from the Town Council: A homestay means a home occupation in which an individual owns a dwelling and also provides lodging in a portion thereof for temporary periods of time not to exceed 3 weeks.

Conclusion

It is staff's opinion that the application is consistent with the statement of intent found within the Zoning Ordinance and meets the special exception language set forth in the Zoning Ordinance.

Suggested Motion

Mr. Chairman, I move to approve SUP 04:17.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

SPECIAL USE PERMIT APPLICATION

Applicant's Name: Chaney Herr, Tawn's McLaughlin

Address: 3171 MorganTown Road Mohnton Pa. 19540

Telephone: (610) 476-9159 Date: 7/14/17

Location & Legal Description of Property Proposed: _____

26 Ames St. Onancock Va 23417-1802

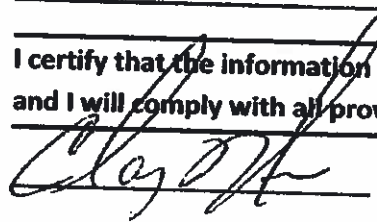
Parcel Number: Deed bk 730 Pa. 289 Tax Map 85A1-10-24

Zoning Classification: _____

Description of Proposed Use: HomeStay PROPERTY
SPlit Between Tawn's & Chaney Herr

Tawn's, IS INCALF, Chaney Is In Pa.

I certify that the information listed above is true and accurate to the best of my knowledge, and I will comply with all provisions of the Code for the Town of Onancock.



Signature of Applicant

7/14/17

Date

Chaney

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

7/7/17
TO Whom it may Concern,
I give my permission
for the new buyers
to apply for an special
use permit for air
B+B.

Sincerely,

Ruth C. Dize
26 Ames Street
Onancock, VA. 23417
(757) 999-3257

VRS- Hazardous Duty Summary

By: Lisa Fiege

August 17, 2017

Every year VRS reviews employer accounts and acknowledges rate changes. While this happens annually, the rates are only changed every *other* year. At the close of FY17 VRS clocked Onancock's rate at 8.77%, but since we were not in a rate setting year our employer rate stayed at 5.29% for the current fiscal year (FY18).

When the Hazardous Duty study was completed on June 6, 2017 it used our new 8.77% employer rate and indicated that the town's new rate with the Hazardous Duty benefit would increase to 17.04%. This is a total increase of 11.75% over our current rate of 5.29%. The problem here is that when we take on the Hazardous Duty rate, our baseline rate changes immediately from the 5.29% to the 8.77%, as opposed to not increasing until FY 19. The Hazardous Duty rate per the study was projected at \$44,120 for a full fiscal year before our payroll was updated. We budgeted a \$42,000 increase for FY 18.

For FY 18, the Hazardous Duty benefit PLUS the increase in the base rate would require a total budget of \$52,898.22, which means an additional \$10,898.22 to be added to the budget of \$42,000, if the program started October 1, 2017 (9 months of FY). Should the town decide to approve this benefit in the August meeting, the new start would be September 1, 2017 and an additional \$5,877.58 would be needed to cover just September. This additional cost of \$10,898.22 as of 10/1, or \$16,775.80 if started 9/1, is an unbudgeted expenditure and would require a supplemental appropriation to be approved by council for FY 18.

Onancock's employer base rate will be increasing on July 1, 2018, with or without the Hazardous Duty benefit election. With this rate increase to 8.77% (which could be different by the time our rate is set in early 2018) and NO Hazardous duty benefit, the new budget for FY19 will be \$52,551.96 (up from the current \$31,579). For FY 19, with BOTH the Hazardous Duty rate AND the increased base-rate, the total budgeted amount goes from \$52,551.96 to \$102,108, an additional \$49,556.04 for only the Hazardous Duty rate portion.

These assumptions are all based on an approximated rate of 8.77% and updated base payroll as of August, 2017.



LEO

Cavanaugh Macdonald
CONSULTING, LLC
The experience and dedication you deserve

June 6, 2017

Mr. William H. Kerbin, Jr.
Town Manager
Town of Onancock
15 North Street
Onancock, VA 23417

Town of Onancock (55391) - Cost Study for Enhanced Benefits for Hazardous Duty Positions with 1.70%

Dear Mr. Kerbin:

As requested, we have evaluated the impact of providing benefits to full-time law enforcement officers of the Town of Onancock participating in the Virginia Retirement System under the enhanced hazardous duty benefit provisions for law enforcement officers (LEO) of Subsection B of § 51.1-138 of the Code of Virginia with a 1.70% benefit multiplier.

In the attached exhibit, we present a summary comparing the current benefits. Members hired prior to July 1, 2010 and vested prior to January 1, 2013 are in Plan 1, while members hired after July 1, 2010 or not vested as of January 1, 2013 are in Plan 2. Members with non-hazardous duty benefits employed on or after January 1, 2014 are in the Hybrid Plan.

Our study is based on the data and actuarial assumptions and methods used in the June 30, 2016 actuarial valuation for Town of Onancock. VRS provided us with data identifying 5 employees eligible for the proposed benefits. One of these employees was not in the June 30, 2016 actuarial valuation but was included in the study based on the study data provided by VRS. In the table below, we present a summary of the data used to estimate the impact of providing enhanced hazardous duty benefits:



LEO

Mr. William H. Kerbin, Jr.
June 6, 2017
Page 2

	Data Summary 6/30/2016 Valuation	Data Summary with Study Data
Active Members		
Plan 1 General Members	8	5
Plan 2 General Members	3	3
Hybrid General Members	2	1
Plan 1 LEO Members	0	4
Plan 2 LEO Members	0	1
Total Active Members	13	14

In the table below we present the estimated cost to provide the proposed benefits outlined on the previous page for all eligible employees. The Estimated First Year Employer Cost in columns (2) and (3) represents the total cost of adding one new general employee and the total cost of granting enhanced benefits to the 5 eligible employees with a 1.70% benefit multiplier, respectively. The increases in contribution rates and estimated dollar contribution amounts in column (3) are in comparison to the cost in column (2) of the current plan, including the one additional member.



	(1)	(2)	(3)
	6/30/2016	Estimated 6/30/2016 Valuation Results Adding 1 General Employee	Estimated 6/30/2016 Valuation Results with 1.70% LEO Benefits for Hazardous Duty Employees
Number of Actives	13	14	14
Total Payroll	\$510,218	\$546,722	\$546,722
Actuarial Accrued Liability	\$1,898,167	\$1,898,167	\$2,057,534
Actuarial Value of Assets	\$1,744,801	\$1,744,801	\$1,744,801
Unfunded Actuarial Accrued Liability	\$153,366	\$153,366	\$312,733
Gross Normal Cost	\$54,579	\$59,665	\$81,122
Gross Normal Cost Rate	10.89%	11.12%	15.12%
Less Member Contribution Rate	(4.88%)	(4.89%)	(4.95%)
Unfunded Accrued Liability Rate	2.26%	2.11%	4.19%
Additional Funding Rate*	0.15%	0.29%	2.42%
Administrative Expenses	0.20%	0.20%	0.20%
DC Match for Hybrid Members	0.15%	0.14%	0.06%
Employer Estimated Cost Rate	8.77%	8.97%	17.04%
Employer Estimated Cost Rate <i>Change</i>		0.20%	8.07%
Estimated First Year Employer Cost <i>Increase</i> Based on Total Payroll		\$4,295	\$44,120
Funded Status	91.92%	91.92%	84.80%

* In accordance with the funding policy adopted by the VRS Board of Trustees, an additional funding rate is included in the employer contribution rate to maintain plan solvency in the long term.

The contribution rates presented in the table above are a percentage of the total payroll for active members in the plan.

The estimated costs shown above are based on the Town of Onancock plan census data and estimated financial position as of July 1, 2016. Please note that the costs will fluctuate in the future as the plan's data and financial conditions change. If the calculation is redone in the future with different data, plan assets and/or measurement date, the results will change. It is important to keep in mind that future plan experience (e.g., pay increases, turnover and retirement patterns, and the addition of new members) will not match the actuarial assumptions exactly. The deviations of actual from expected plan experience will produce actuarial experience gains and losses which will impact the total employer contribution rate and the cost estimate presented above.



Mr. William H. Kerbin, Jr.
June 6, 2017
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LEO

The undersigned is a member of the American Academy of Actuaries and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.

Please let us know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jose I. Fernandez', with a long horizontal flourish extending to the right.

Jose I. Fernandez ASA, FCA, MAAA, EA
Principal and Consulting Actuary

Copies to: ZaeAnne Allen (VRS)
 Rory Badura (VRS)
 Cynthia Wilkinson (VRS)
 Andrew Feagans (VRS)



VIRGINIA RETIREMENT SYSTEM
SUMMARY OF BENEFIT PROVISIONS

	Non-Hazardous Duty Employees (Non LFO, Fire and/or EMT)		Hazardous Duty Employees (EEO, Fire and/or EMT)		
	Plan 1 (Vested as of 1/1/2013)	Plan 2 (Non-Vested as of 1/1/2013 and new members after that date until 1/1/2014)	Hybrid (Hired on or after 1/1/2014 or by member election)	Plan 1 (Vested as of 1/1/2013)	Plan 2 (Non-Vested as of 1/1/2013 and new members after that date)
Normal retirement eligibility	Age 65 with at least 5 years of service	Normal Social Security Retirement Age with at least 5 years of service	Normal Social Security Retirement Age with at least 5 years of service	Age 60 with at least 5 years of service	Age 60 with at least 5 years of service
Early retirement eligibility	Age 50 with at least 10 years of service, or age 55 with at least 5 years of service	Age 60 with at least 5 years of service	Age 60 with at least 5 years of service	Age 50 with at least 5 years of service	Age 50 with at least 5 years of service
Early retirement reduction	Benefit reduced for each year retirement age is before age 65 or for each year service at retirement is less than 30, whichever provides greater benefit	Benefit reduced for each year retirement age is before Normal Social Security Retirement Age	Benefit reduced for each year retirement age is before Normal Social Security Retirement Age	Benefit reduced for each year retirement age is before age 60 or for each year service at retirement is less than 25, whichever provides greater benefit	Benefit reduced for each year retirement age is before age 60 or for each year service at retirement is less than 25, whichever provides greater benefit
Unreduced Early Retirement	Age 50 with at least 30 years of service	Age plus service equals 90 points	Age plus service equals 90 points	Age 50 with at least 25 years of service	Age 50 with at least 25 years of service
Final Average Compensation	Average of the employee's 36 highest consecutive months of creditable compensation	Average of the employee's 60 highest consecutive months of creditable compensation	Average of the employee's 60 highest consecutive months of creditable compensation	Average of the employee's 36 highest consecutive months of creditable compensation	Average of the employee's 60 highest consecutive months of creditable compensation
Benefit Multiplier	1.70%	1.65% (1.70% for service before 1/1/2013)	1.00%	1.70% or 1.85%	1.70% or 1.85%
Cost-of-Living-Adjustment (COLA)	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 3% of the CPI plus half of each percent from 3% to 7%, maximum COLA of 5%	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 2% of the CPI plus half of each percent from 2% to 10%, maximum COLA of 6%	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 2% of the CPI plus half of each percent from 2% to 10%, maximum COLA of 6%	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 3% of the CPI plus half of each percent from 3% to 7%, maximum COLA of 5%	COLA increase on July 1 of the second calendar year after retirement. Automatic COLA increase is calculated as the first 2% of the CPI plus half of each percent from 2% to 10%, maximum COLA of 6%
Employee Contributions	5% to DB plan	5% to DB plan	4% to DB plan and 1% to DC plan. Can contribute up to 5% to DC plan.	5% to DB plan	5% to DB plan
Annual supplement from date of retirement to Social Security normal retirement age	No	No	No	Yes	Yes



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

**Town of Onancock
VRS – Hazardous Duty Benefit
Resolution**

Be it hereby resolved that the Town of Onancock, Virginia, a political subdivision currently participating in the Virginia Retirement System under Title 51.1, Chapter 1, Article 5 of the Code of Virginia, as amended, acting by and through its Town Council does hereby elect to have such employees of the Town of Onancock who are employed in positions as full time salaried Police Officers and whose tenure is not restricted as to temporary or provisional appointment, to become eligible, effective September 1, 2017, to be provided benefits in the Virginia Retirement System equivalent to those provided for State police officers of the Department of State Police, as set out in Section 51.1-138 of the Code of Virginia, in lieu of the benefits that would otherwise be provided as such code has been or may be amended from time to time, and the Town of Onancock agrees to pay the employer cost for providing such employees such benefits.

Be it further resolved that Mr. William Kerbin, Jr., and Mrs. Lisa Fiege, Deputy-Clerk, are hereby authorized and directed in the name of the Town of Onancock to execute any required contract in order that the above described employees of the Town of Onancock may become entitled to retirement benefits equivalent to those provided for State police officers of the Department of State Police. In execution of any contract which may be required the seal of the Town of Onancock shall be affixed and attested by the Clerk and, said officers of the Town of Onancock are hereby authorized and directed to do any other thing, or things, incident and necessary in the lawful conclusion of this matter. The Treasurer of the Town of Onancock be and is hereby authorized and directed and pay over to the Treasurer of Virginia from time to time such sums as are to be paid by the Town of Onancock and its employees for this purpose.

CERTIFICATE

I, _____, Clerk of the Town of Onancock of _____, Virginia,
certify that the foregoing is a true and correct copy of the resolution passed at a lawfully
organized meeting of the Town of Onancock Town Council held at _____,
Virginia, at _____ o'clock p.m. on _____, 20____. Given under my hand and seal
of the Clerk of the Town of Onancock this _____ day of _____, 20____.

Clerk

Town Manager's Report
August 28, 2017

National Guard partnership

I have submitted a formal request to the National Guard to assist the town with various projects. The National guard would provide the labor and we would provide the materials. National Guard commanders have informed me that it could take up to 90 days for approval.

Business Directory/Christmas Homes Tour

I am continuing to reach out to businesses to gather information for a business directory and for the Christmas Homes Tour. I am also talking to business owners to determine what assistance or programs would help them grow.

Wharf floating docks

Davis, Bowen and Friedel is finalizing specifications for the floating docks project.

Risk Management Grant

The town is applying for a risk management grant from the VML insurance program for gun safes for the police department in the amount of \$2,000. As part of this process, we have developed risk management policies which may also help in lowering insurance premiums.

Emergency Management Plan

The Police Chief, Director of Public Works and I are drafting an Emergency Management Plan for the town to address manmade and natural disasters.

BIG grant

The Town of Onancock has applied for a Tier 1 BIG grant to assist with the repair of the bathhouse, office and laundry room floors as well as to reseal and replace the roll-up door. The Boating Infrastructure Grant (BIG) is a federal grant program that focuses on improving the transient boating experience. Solar paneling will also be installed on all doors and windows. The BIG program dollars come from US Fish and Wildlife Services and is administered through the Virginia Department of Health. The estimated cost of the project is approximately \$63,000. The town is requesting approximately \$43,000 from the State and the Town will be required to provide a cash match of approximately \$16,500.

The town will not find out if it has been approved for these grant dollars until March 2018 and will not be funded until October 2018 which means this project cannot take place until after the 2018 boating season.

ONANCOCK POLICE DEPARTMENT
Summary of Police Activities for
July 2017

Events initiated _____ **1,270**

Court:

Number of times attended _____ **Twice**

Amount of fines _____ **\$1,853.00**

Calls for Service-

<u>Call Type</u>	<u>Number of Times</u>
Shooting into an occupied dwelling	3
Larceny	2
Domestic assault	1
Assault	1
Shooting into an occupied vehicle	1
Weapon violation	1
Destruction of Property	2
Stalking	1
Trespassing	1

Activity Log Event Summary (Cumulative Totals)

ONANCOCK POLICE DEPARTMENT

(07/01/2017 - 07/31/2017)

1. ACCIDENT	2	102. WARNING	11
107. BUSINESS- Assist	5	108. BUSINESS- Complaint	1
11. ASSIST- another Onancock officer	1	114. TRAINING	3
115. REGISTRATION- not in possession	1	12. ASSIST- rescue	2
128. MENTAL HEALTH PROBLEMS	1	13. ASSIST- motorist	2
132. WHARF CHECK	98	142. SPECIAL PATROL- area / check	744
15. ASSIST- VSP	1	152. WRONG WAY- Wrong Way on a One Way S	2
158. REGISTRATION- expired	1	18. ASSIST- Onley Police	13
2. ALARM	1	22. BUSINESS- check	92
24. CITIZEN- Assist	1	25. CITIZEN- Complaint	14
27. COURT	1	28. CROWD COMPLAINT	1
30. DESTRUCTION OF PROPERTY	3	32. ASSAULT- domestic	2
38. STOP SIGN- failure to stop for	2	42. ESCORT- funeral	1
45. 911- hang up call	1	46. HIT & RUN	1
50. INVESTIGATION	4	51. LARCENY	2
60. INSPECTION- not displayed	5	61. OPERATOR LICENSE- not valid	1
68. PARKING TICKET	3	77. RECKLESS DRIVING- by speed	1
80. RESIDENCE CHECK	26	86. SPECIAL DETAIL	1
88. SPEEDING- 10 thru 19 mph	8	9. ASSIST- ACSO	5