

Town of Onancock
Town Council Meeting
September 24, 2018
7:00 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Regular Town Council Minutes from the August 27, 2018 Meeting and the September 10, 2018 Town Council Work Session Meeting.
4. Public Business
 - a. Amended Resolution in Opposition to Offshore Drilling off the Coast of the Eastern Shore of Virginia – Mayor Fosque
 - b. Approval of the Wharf Parking Lot Paving Contract – Mayor Fosque
 - c. Capital Improvement Projects Plan – Mayor Fosque
 - d. Queen Street Improvements – Mayor Fosque
5. Public Comment
6. Planning Commission Report – Councilmember Robert Bloxom
7. Waterfront Committee Report – Councilmember Robert Bloxom
8. Personnel Committee Report – Councilmember Catherine Krause
9. Holiday Committee Report –
10. Mayor’s Report – Mayor Fletcher Fosque
11. Town Manager’s Report – Mr. William Kerbin
12. Council Comments
13. Closed Session- if needed
14. Adjourn

Town of Onancock
Town Council Meeting
August 27, 2018
7:00 PM

Call to Order and Roll Call:

Mayor Fosque called the meeting to order and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Ray Burger, Maphis Oswald and Joshua Bundick were present. All members were present and a quorum was established.

The Pledge of Allegiance was recited.

Consideration of the Special Town Council Meeting Minutes from June 12, 2018 and the Regular Town Council Meeting Minutes from the July 26, 2018 Meeting:

Mayor Fosque asked for any changes or additions to the meeting minutes from June 12, 2018.

With none, Councilmember Bloxom made a motion to approve the June 12, 2018 meeting minutes as submitted. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

Mayor Fosque asked if there were any changes or additions to the meeting minutes from July 26, 2018.

With none, Councilmember Oswald made a motion to approve the July 26, 2018 meeting minutes as submitted. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Public Hearing – Special Use Permit: Cell Tower Construction, Town Manager William Kerbin: Mayor Jones opened the Public Hearing at 7:03 p.m. Mr. Romine, Attorney from Verizon, spoke on behalf of Verizon’s special use permit application.

Some members of the public asked Mr. Romine questions about the application.

The Public Hearing was closed at 7:11 p.m.

Councilmember Burger made a motion to approve SUP 4:18 with the following conditions:

- *The cellular tower has a minimum setback from the property line equal to 110% of the engineered fall zone; and,*
- *The tower shall not exceed 220 feet or, not to exceed any height imposed by the Federal Aviation Administration.*

Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

- b. Market Street Bike/Pedestrian Path Presentation – Mr. Chris Isdell, Virginia Department of Transportation (VDOT): Mr. Isdell gave Town Council a presentation about the proposed road diet.

Some members of the public also asked Mr. Isdell questions about the proposed road diet.

- c. Neubeam Presentation – Mr. Bob Nichols, Neubeam’s Chief Executive Officer: Mr. Nichols gave Town Council a presentation on the type of internet service Neubeam provides to the Eastern Shore of Virginia.

Council asked Mr. Nichols a few questions about their services and the current timeframe for being active in the Onancock area. Council thanked Mr. Nichols for his presentation.

- d. Replacement of Water Line Underneath Mount Prospect Bridge – Town Manager William Kerbin: Mr. Kerbin explained to Council that when the Virginia Department of Transportation’s Contractors (VDOT) repaired the Mt. Prospect Bridge the Town’s water line along the bulkhead was damaged. Mr. Kerbin explained that VDOT will be reimbursing the Town for the repairs.

Councilmember Bloxom made a motion that the Onancock Town Council approve the proposal from Bowman Consulting to provide engineering services and hire a contractor to make repairs to a water line damaged during repairs being made to the Mount Prospect Bridge. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

- e. Proposal Event Permit Application – Town Manager William Kerbin: Mr. Kerbin gave Council a summary of the proposed Event Permit Application.

Several Councilmembers and members of the public expressed concern with the proposed application.

Councilmember Oswald asked that the proposed permit be further reviewed at the September 10, 2018 Town Council Work Session meeting.

- f. Tree Board Proposal – Mr. Bill Burnham, Tree Board Chairman: Mr. Burnham gave Town Council an update on the Tree Board which included a priority list of landscaping items that need to be addressed in Town.

Council discussion followed. Public comment followed.

- g. Proposal to Search for Uncollected Revenue by Avenu Analytics – Town Manager William Kerbin: Mr. Kerbin reviewed Avenu Analytics’ proposal for services.

Council discussion followed. The item was tabled for the September meeting.

- h. Neighborhood Revitalization Project Update – Town Manager William Kerbin: Mr. Kerbin reviewed the Neighborhood Revitalization Project.

Council discussion followed.

- i. Resolution in Opposition to Offshore Drilling – Town Manager William Kerbin: Mayor Fosque reviewed the proposed Resolution Against Offshore Drilling.

Councilmember Bundick recused himself from the discussion and vote due to his employment status with the United States Federal Government.

Councilmember Bloxom made a motion to adopt the resolution. Councilmember Marino seconded the motion.

Public Comment:

Mrs. Kathy Boyd, Market Street, addressed some items of concern with Council such as Garden Tour 2019 and the St. Patrick's Day Parade.

Mrs. Ann Nock, Market Street, also discussed the upcoming 2019 Garden Tour.

Mr. Rick Turner, Onancock Street, discussed the appearance of the public restrooms along with the lack of yard maintenance in Town.

Planning Commission Report:

Mr. Kerbin highlighted the August activities of the Planning Commission.

Waterfront Committee Report:

Councilmember Bloxom highlighted the August activities of the Waterfront Committee: some items addressed were; weekend reservations, fuel sales and the schedule of facility repairs.

Personnel Committee Report:

No meeting.

Holiday Committee Report:

No meeting.

Mayor's Report:

Mayor Fosque shared some items of interest with Council and the public. One item of particular importance was a Town Council Work Session meeting scheduled for Monday, September 10, 2018.

Town Manager's Report:

Mr. Kerbin read his report aloud.

Council Comments:

No comments

Closed Session, if needed:

None was needed.

Adjourn:

Councilmember Bundick made a motion to adjourn. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 9:07 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Deputy Clerk

Town of Onancock
Town Council – Work Session
September 10, 2018
6:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 6:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Ray Burger, Maphis Oswald and Joshua Bundick were present. All members were present and a quorum was established.

The Pledge of Allegiance was recited.

Items of Consideration

- Northeast Onancock Project - Mr. Kerbin updated Council on the project and presented a tentative timeline. Council discussion followed. Mayor Fosque allowed some public comment.
- Derelict Building Ordinance – This item was also discussed in conjunction with the Northeast Onancock Project. Council discussed the potential of having this item addressed by the Onancock Planning Commission.
- Queen Street Improvements – Mayor Fosque shared the history of this proposed project along with the different concepts. Council discussion followed.
- Wharf Improvements and Repairs – Mr. Kerbin and Mrs. Fiege discussed the scope of the Harbormaster Shack maintenance project with Council. The parking lot resurfacing and potential ramp repair projects were also reviewed with Council.
- Town Website – Council discussed the marketing function of the Town website and its importance. Mrs. Fiege shared that the website also serves the function of being a hub of information for Town residents. Council discussion continued over the future of marketing for the Town.
- Transfer of Town Roads to the Virginia Department of Transportation (VDOT) – Mayor Fosque reviewed the process of turning the Town roads over to the VDOT. Mr. Kerbin also explained that the deed to these roads will need to be located before the Town could relinquish them to VDOT.

Town Council took a break for dinner which started at 7:19 p.m. and ended at 7:31 p.m.

- Maintenance of Town Square – Council discussed the landscaping and maintenance of the Town gardens. Mr. Kerbin was asked to obtain quotes from local landscapers.
- Brush & Limb Pick-Up – Council discussed several scenarios regarding the future of the Town’s brush and limb pick-up service. Council consensus was that the service would continue and that the equipment needed would be purchased.

- Increasing the Number of Customers that Utilize the Town’s Sewer Services – Mayor Fosque discussed some potential future projects that will help that Town with its customer base and revenue.

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:46 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Deputy Clerk

MEMORANDUM

TO: Mayor and Town Council of Onancock

FROM: Bill Kerbin, Town Manager

SUBJECT: Resolution to Oppose Offshore Drilling Additional Request

DATE: September 24, 2018

The Town Council passed a resolution at its August 27, 2018 meeting to oppose offshore drilling. Terra Pascaros, who is from Oceana, an advocacy group organizing opposition to offshore drilling and who also provided a presentation to the town council at its July 26, 2018 meeting, has requested that the town add language to the resolution stating opposition to seismic testing as well. I have attached an amended resolution with this language added for your review and approval.



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

AMENDED RESOLUTION
OPPOSITION TO OFFSHORE DRILLING OFF THE COAST OF
THE EASTERN SHORE OF VIRGINIA

WHEREAS, the Town of Onancock has enjoyed and continues to enjoy the economic benefits of its waterfront and wharf; and

WHEREAS, the waterfront and wharf are thriving and growing and constitute an immense value to the regional and local economy; and

WHEREAS, the proposal to lease drilling rights and permit seismic testing off the coast of the Eastern Shore of Virginia has been opposed by our regional leadership of the Eastern Shore of Virginia as drilling and seismic testing would threaten our environment and cause hardship to those who seek to promote the greater interests of the Town and the region through the unfettered and free access to our waterfront and wharf; and

WHEREAS, the Town Council for the Town of Onancock has been called upon to involve itself in the matter of a proposal to lease offshore drilling rights and permit seismic testing to others.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Town Council of the Town of Onancock that it does now go officially on record as being opposed to the proposal to lease offshore drilling rights and to permit seismic testing as currently proposed.

Adopted this 24TH day of September 2018.

THE MAYOR AND TOWN COUNCIL OF THE
TOWN OF ONANCOCK

Mayor

Council Member

Council Member

Council Member

Council Member

Council Member

Council Member

SUGGESTED MOTION: Mr. Mayor, I move that the Onancock Town Council approve the proposal from Paving Contractor, LLC in the amount of \$48,000 to resurface the wharf parking lot.

AGENDA **TOWN COUNCIL** **September 24, 2018**

SUBJECT: Approval of the proposal from Paving Contractor LLC to resurface the wharf parking lot

RECOMMENDATION: Staff recommends approval of the proposal

TIMING: Current

DISCUSSION: The Town has been awarded funding from the Virginia Port Authority for FY 2019 in the amount of \$145,159 for wharf improvements including resurfacing of the parking lot. The work will be completed between late October 2018 and mid-December 2018.

Staff: Bill Kerbin
Town Manager

Attachment: Paving Contractor LLC Proposal

Copy:

Richard Harrison, Jr.

Paving Contractor, LLC

Serving Delmarva

302-462-0031

4705 Phillip's Landing Rd.
Laurel, DE 19956

Town Of Onancock

5-31-18

PROPOSAL SUBMITTED TO

PHONE

DATE

STREET

JOB NAME

CITY

STATE

ZIP

DATE STARTED

DATE FINISHED

NEW INSTALLATION

- 1) GRADE AND/OR EXCAVATE DRIVEWAY / PARKING LOT, ADDING CRUSH & RUN BASE WHERE AND AS NEEDED STERILIZE THE GROUND FOR GRASS CONTROL

2) PAVE WITH STATE MIX ASPHALT TYPE _____ INCHES _____

3) ROLL TO A SMOOTH FINISH SURFACE

RESURFACE ASPHALT / CONCRETE

1) CLEAN EXISTING DRIVEWAY / PARKING LOT OF ALL DIRT AND DEBRIS

2) REMOVE ANY PROBLEM AREAS FROM ASPHALT / CONCRETE IF NEEDED

3) ADD TAC COAT TO ASPHALT FOR BONDING OF TWO SURFACES

4) PAVE WITH STATE MIX ASPHALT TYPE Top INCHES 2

5) ROLL TO A SMOOTH FINISH SURFACE

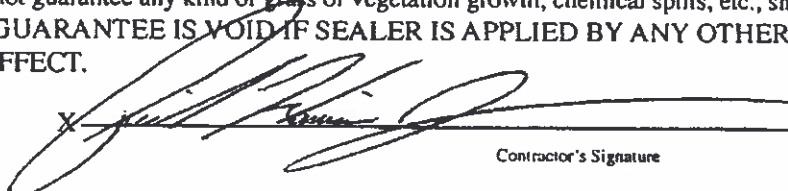
SEALCOATING

1) CLEAN EXISTING DRIVEWAY / PARKING LOT OF ALL DIRT AND DEBRIS

2) APPLY _____ COATS COMMERCIAL GRADE OIL BASE / COAL TAR SEALER (APPLIED BY MACHINE)

GUARANTEE:

Paving Contractor gives a standard 1 year guarantee against breaking and potholes. Paving Contractor does not guarantee asphalt product only applies it. Paving Contractor does not guarantee any kind of grass or vegetation growth, chemical spills, etc., sharp instruments, tire marks, and 80% water drainage. **GUARANTEE IS VOID IF SEALER IS APPLIED BY ANY OTHER CONTRACTOR WHILE GUARANTEE IS IN EFFECT.**



Contractor's Signature

We propose to furnish all material and labor to complete the above specifications for the sum of . .

Job Total \$ 48,000.00

X _____

Deposit \$ 16,000.00

Customer's Initials

Balance \$ 32,000.00

X _____

Customer's Signature

Totally Satisfied with complete product

List of Proposed Projects/Acquisitions for
Capital Improvements Program
September 10, 2018

Urgent Needs:

Belt Press:

The belt press at the wastewater treatment plant needs replacement. The belt press handles the dewatering of bio solids. This replacement would allow the septage receiving facility to process more waste. The estimated cost of the belt press is \$130,000

Membrane Replacement:

The wastewater treatment plant will need a new a membrane over the next 5 years. This membrane is essential to the Town in meeting nitrogen and phosphorous limits. The plan is to replace this membrane over the next 5 years. The estimated cost for the membrane is \$125,000.

Dump Truck:

The dump truck is used for hauling limbs, branches, materials, etc. The truck has needed numerous repairs over the last year. The estimated cost of a new dump truck is \$50,000.

Chipper:

The Town purchased the chipper 14 years ago. The chipper has also needed numerous repairs over the last several years. The estimated cost of a new chipper is \$40,000.

Water Tower Project

The water tower needs to be cleaned to remove all mildew, silt and foreign substances. The estimated cost of this project is \$13,500.

Other Needs:

Sidewalk Replacement/Repairs

There are segments of sidewalk that need to be repaired or replaced throughout Town. The Transportation Alternative Program may be a source of funding for these projects. This program requires a 20% local match. An estimated cost would be determined based on the square footage of sidewalks requiring repairs.

Town Hall Parking Lot

The Town Hall parking lot needs repairs. The lot has potholes and significant cracking, and has not been resurfaced or repaired for over 15 years. The estimated cost is \$6,800.

Capital Improvements Plan



Fiscal Years 2006 – 2011

**Town of Onancock
Virginia
Adopted June 26, 2006**

Introduction

The Town's Capital Improvements Plan (CIP) is a five-year plan, which addresses both the repair and replacement of existing infrastructure as well as the construction or acquisition of new facilities and equipment to accommodate current and future demands for service. A given capital project must have an estimated useful life of three or more years and have a cost of at least \$5,000 to qualify for inclusion in the CIP. The CIP is based on a fiscal year. Our fiscal year for the Town of Onancock begins July 1, and ends June 30.

Benefits of Capital Improvement Planning

The principal benefit of Capital Improvement Planning is that it requires the Town to plan its capital needs in concert with available financing over a five-year period. This process contributes to a responsible fiscal policy. Other benefits of Capital Improvement Planning include:

- Assists in the implementation of the Comprehensive Plan. By outlining the facilities needed to serve the population and land uses called for in the Plan and by scheduling them over time, the CIP guides the public construction program for the future.
- Focuses on the goals and needs of the community. The CIP brings capital projects into conformity with community objectives and provides a logical process for assigning priorities to projects based on their overall importance to the town. The CIP keeps the public informed about future capital investments planned by the Town.
- Fosters a sound and stable financial program. Through the CIP process, the need for bond issues or other revenue production measures can be foreseen and action taken before critical needs require emergency financing measures.
- Encourages annual evaluation of infrastructure. An annual evaluation of the town's infrastructure helps ensure that public health and safety needs are being met.

Legal Basis for Capital Improvements Planning

Section 15.2-2239 of the Code of Virginia, states that:

Local planning commission to prepare and submit annually capital improvement programs to local governing body or official charged with preparation of budget. –A local commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations and estimates of costs of such facilities and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of

departments, and interested citizens and organizations, and shall hold such public hearings, as it deems necessary.

Summary and Fiscal Analysis

In order for the CIP to be meaningful, it must strike a balance between need and financial capability. The proposed FY 2006 – 2011 CIP represents the level of public capital expenditures anticipated during the next five years and mechanisms for financing it.

The Town's CIP is divided into two sections: General Fund, and Enterprise Funds. The General Fund portion contains projects related to general governmental services in areas such as general administration, facilities maintenance, public safety, and parks and recreation. The Enterprise Fund section addresses water and sewer projects.

Financing of the CIP is provided on either a pay-as-you-go basis or through bond issuance. Pay-as-you-go funding is provided from several sources including current tax revenues, interest earnings, revenues from other governmental agencies, and user fees. Debt funding may include general obligation bonds, revenue bonds, or lease financing. A summary of financing options follows.

General Fund The most commonly used method of financing capital projects is through the use of the General Fund. The General Fund includes the money raised by local taxes for a given year. The General Fund also includes fund balances that have built up over time. This surplus fund balance may be drawn upon to finance short-term revenue short falls. However, long term reliance on the fund surplus to fund budget short falls should be avoided.

Funds used to support this area come from the Town's General Fund and are provided on a pay-as-you-go basis. Local taxes make up approximately 50% of the General Fund revenues and therefore are the primary revenue source used to fund these projects.

General Obligation Bonds. Bonds are used to finance major municipal capital projects. These are issued from a period of time generally extending from ten to twenty years during which time principal and interest payments are made. This method of funding is sometimes more appropriate than raising taxes to fund one time capital outlays or using fund balances that have been built up over past years. Taxpayers of several generations will both benefit and pay for the project, and not one group of taxpayers will be unfairly burdened. Debt is most appropriate to finance assets with high capital costs and long useful lives.

Revenue Bonds. Revenue bonds are used to finance facilities with a defined user base, such as water and sewer infrastructure. Debt retirement is derived from establishing user charges to cover the cost of the debt service.

Revenues. Revenues generated from water and sewer services go into an enterprise fund that is used to fund the provision of these services.

Enterprise Funds: Enterprise funds are established to account for the provision of specific services that are to be funded by those directly receiving the benefit. Examples of such services include water and sewer operations. Fees charged to those receiving the services are generally established to recover the cost of maintenance and operation as well as long-term replacement of the infrastructure necessary to provide the service. Where there is some public purpose (such as health concerns or economic development) to be served, the governing body may designate some portion of General Fund revenues to transfer to a given enterprise fund.

The Town has established an enterprise fund for water and sewer services. Most of the funding for these services is provided on a pay-as-you-go basis from user fees. In order to allow for efficient management and timely project construction, some projects may be funded through debt service.

Grants. Many sources of grant funding are available for capital projects. Most have a requirement for some sort of matching funding from the town.

Operating Revenue Versus Expense Estimates

	FY 06-07	FY 07-08	FY 08-09	FY 09-10	FY 10-11
Operating Revenues	\$ 859,518.00	\$ 889,601.13	\$ 920,737.17	\$ 952,962.97	\$ 986,316.67
LESS: Operating Expenses	\$ (842,118.00)	\$ (871,592.13)	\$ (902,097.85)	\$ (933,671.28)	\$ (966,349.77)
A. Net Cash Flow from Operations:	\$ 17,400.00	\$ 18,009.00	\$ 18,639.31	\$ 19,291.69	\$ 19,966.90
LESS: Proposed/Actual Capital Expenditures itemized below*:					
*Police Vehicle	\$ (7,400.00)	\$ (7,350.00)	\$ (7,350.00)	\$ (7,350.00)	\$ (7,350.00)
*Sidewalk	\$ (10,000.00)	\$ (10,000.00)	\$ (7,500.00)	\$ (5,000.00)	\$ (8,500.00)
*Bobcat/loader	\$ -		\$ (3,750.00)	\$ (3,750.00)	\$ (3,750.00)
Riley Street - Paving & Sidewalk		\$ (30,000.00)			
Parker Street Paving & Sidewalk			\$ (35,000.00)		
Net Revenue or (Financing Required)	\$ -	\$ (29,341.00)	\$ (34,960.69)	\$ 3,191.69	\$ 366.90
	.03 Inc RE	3.5% INC.	3.5% INC.	3.5% INC	3.5% INC.
	2% Meals Tax	IN REV	IN REV	IN REV.	IN REV
	Bus. Lic. of 1/2				
	of state rate	3% IN EXP	3.5% IN EXP.	3.5% IN EXP.	3.5% IN EXP.

Review of Projects

The fiscal year 2006 – 2016 CIP represents the best estimate of new projects required over the next five years. The project descriptions contained in this document reflect current estimates of total project costs. As implementation of each project nears the capital budget year, these costs will be more specifically defined. In some cases, total project costs cannot be identified until feasibility or cost studies have been completed.

FY 2006 – 2061 CIP Summary

The FY 2006 – 2061 CIP schedules the continuation of previously approved projects as well as new high priority projects. A summary table of the entire five-year CIP is provided below. A summary of program highlights follows.

Urgent Needs:

Water System Project: This project includes the upgrading/installing new water lines, fire hydrants, new water tank and removal of the existing water tank. The estimated cost of the project is \$5,600,000. The Town has received a loan from Rural Utilities Services for \$1,070,000 @ 4 ½% interest for 40 years and \$2,349,811 @ 0% interest for 30 years from the Virginia Department of Health Drinking Water Funds. The Town is currently working with these two funding agencies to fund the balance of the project through a combination grant/loan package. An additional water rate increase will be necessary. However we do not know how much this will be. Town has installed three new wells on the Hartman Ave site, which were completed in March 2005. The distribution lines, new water tower and fluoridation system will be bid this spring, 2006.

Sewer System: The Town received funding through Rural Utilities Services and DEQ Revolving Loan Program to replace/repair over 20,000 linear feet of sewer lines, upgraded and installed additional manholes, purchased and installed a sewer belt press for the sludge removal. The pump stations located on Hartman Avenue and South St. need electrical repairs and possibly new pumps. The Department of Environmental Quality has required the town to complete as part of our new permit, received July 1, 2004, a Stabilization Plan and Optimization Plan. The Stabilization Plan includes upgrades to the plant to meet the new nutrient limits, "Limits of Technology". The Optimization Plan includes minor upgrades to meet proposed limited utilizing the existing plant and equipment, if possible. The Town applied and received a 90% grant or \$45,000 to complete these studies. Both studies have been submitted and approved May 2005 to DEQ for comment and acceptance. The proposed nutrient limits and our excessive flows will require the town to upgrade the plant to at least 500,000 gallons per day.

The Town Council is considering upgrading the wastewater plant to 750,000 gallons per day for future needs at an estimated cost of \$8-12 million. Camp Dresser & McKee, our engineering firm, is beginning the required preliminary engineering report, which should be completed by June 2006. The cost of the PER is \$77,655 and will be paid for through a combination grant funds through Rural Development, Water Quality Improvement Funds (WQIF) and Town Proprietary Funds. With the PER in hand, we will be able to apply for

grant/loan funds through Department of Environmental Quality (DEQ) Revolving Loan Funds and Rural Development. The Town has applied and received in FY 2005 STAG (Federal Funds Special Allocations) and received \$500,000 for wastewater construction upgrades. We have again applied for additional funds through STAG for FY 2006 in the amount of \$1,000,000 (probably will not receive entire amount). The Town has applied through DEQ WQIF for a 90% grant (\$5,600,000) to upgrade our wastewater plant for nutrient removal technology. This funding agency will not fund anything but the cost of nutrient removal upgrades, which is approximately 69% of our wastewater plant upgrades. The Town Council has opened discussions with the County of Accomack for a possible partnership.

Riley Street: Requires the upgrade of new water lines, fire hydrant, pavement and sidewalk. A very rough estimate on the paving and sidewalk \$30,000. Combination grant/loan funds from Rural Utilities Services and the Virginia Department of Health Drinking Water will be used to upgrade the water lines and fire hydrants at a rough estimate of \$20,000.

Parker St.: Requires the upgrade of new water lines, fire hydrant, pavement and sidewalk. A very rough estimate on the paving and sidewalk \$35,000. Combination grant/loan funds from Rural Utilities Services and the Virginia Department of Health Drinking Water will be used to upgrade the water lines and fire hydrants at a rough estimate of \$20,000.

Necessary Needs:

White/Ingleside Park: The Town owns approx. ¾ acre adjacent to the Wharf with over 200' of waterfront. The Town received funds through the VDOT Enhancement Program to engage a landscape architect to design the low-impact park at a cost of \$25,000. According to the Landscape Architect Firm engaged, Nelson & Byrd, the cost of the construction for this park is estimated is \$103,371 in 2002 costs. The Town applied through the Virginia Department of Transportation Enhancement Program in June 2003 and received \$114,000 in grant funds. The difference will hopefully cover the three-year cost differences between the original estimate and the cost of constructing the project three years later. The funding application used the cost of the property and in-kind services of town crews for our share. We have engaged the services of Carson-McKee to (former employees of Nelson & Byrd who drafted the original project drawings) draft construction and bid documents. This project should be completed by the end of this year.

Outlaw Blacksmith Museum Park: This Park is located adjacent to the museum. The Town received funds to engage a landscape architect to design the park. According to the Landscape Architect Firm engaged, Nelson & Byrd, the cost of the construction for this park is \$10,049. The Town is investigating funding opportunities at this time. Town Staff planted nineteen trees during our Arbor Day festivities on April 17, 2004 with money from the general fund.

Onancock Learning Center: The Onancock Learning Center (formerly known as the Onancock High School) has been under the control of the Accomack County School Board with the understanding that once students are no longer in residence, the school and grounds would revert

back to the town. A structural engineering study of the building is necessary to evaluate the structural integrity of the building prior to any public discussion.

Onancock Creek Dredging: Onancock Creek has not been dredged since the early 1960's and is getting in dire need of dredging. The Town has purchased a five-year option for a spoil site, with funds acquired from the Virginia Port Authority. To exercise the option into a five-year lease will cost \$157,000. The Town applied and received some financial assistance for the spoil site lease option from the Virginia Port Authority. The Corps of Engineers estimated the dredging at \$1,873,000 in 2000. The cost to dredge has escalated over this six-year period, especially due to increased fuel costs. The Town will apply for funding to whatever agency possible to obtain the necessary required funds to dredge the Creek.

Project Detail Sheet

Project: Onancock Learning Center

CIP period funding: FY 2006-2011

Total estimated project cost: \$ 25,000

Description: Onancock Learning Center was built in the late 1920's, early 1930's and will require a structural engineer for the buildings when the property and buildings revert back to the town sometime in the future. The main building has been used for Accomack Co. School Board Offices this past year. Students were no longer in attendance as of the end of 2005. A Request for Proposals for a Landscape Architect & Engineering Services was advertised in Sept. 2005. The proposals requested Landscape Architectural and Engineering Firms with experience in facilitating public discussions, evaluating existing conditions of both property and structures, structural engineer sensitive to historic buildings, landscaping of parks industry, recommending feasible and sustainable development opportunities and/or public use of buildings and open spaces. The town received two bids with a wide range of varying costs and services.

Justification: Buildings on the OLC property are in dire need of repair.

Project History: No constructive work has been done in several years.

Location: College Avenue.

Five Year Proposed Funding

Activity	2006-07	2007-08	2008-09	2009-2010	2009-2011
Engineer	\$25,000				

Sources of Program Funding: 2006-2011

Local:

Federal/State: Search for grants after decision on property

Project Detail Sheet

Project: Riley Street

CIP period funding: FY 2006-2011

Total estimated project cost: \$ 50,000

Description: Riley is a town owned street with a paved base and tar & chip top with potholes. Sidewalk on one side of the street and is in extremely bad shape. Requires the upgrade of new water lines, fire hydrant, pavement and sidewalk. A very rough estimate on the paving and sidewalk \$30,000. Combination grant/loan funds from Rural Utilities Services and the Virginia Department of Health Drinking Water will be used to upgrade the water lines and fire hydrants at a rough estimate of \$20,000.

Justification: Roadbed in extremely bad shape. Sidewalk is broken and cracked. Water lines and fire hydrant have to be upgraded. The water improvements will be completed prior to the construction of the roadbed and sidewalk.

Project History: No constructive work has been done to Riley St. in the last twenty years, except pothole repairs.

Location: Riley Street is located off of North Street.

Five Year Proposed Funding

Activity	2006-07	2007-08	2008-09	2009-2010	2009-2011
Roadbed		\$30,000			
Sidewalk					
Water Lines		\$20,000			

Sources of Program Funding: 2006-08

Local: \$30,000 General Funds

Federal/State: \$20,000 Water Grant through combination loan funds through Rural Utilities Services and the Virginia Department of Health - Division of Drinking Water

Project Detail Sheet

Project: Parker Street

CIP period funding: FY 2008-09

Total estimated project cost: \$ 55,000

Description: Parker St. is a town owned street with a paved base and tar & chip top. Sidewalk is located on one side of the street, which is broken and cracked. Requires the upgrade of new water lines, fire hydrant, pavement and sidewalk. A very rough estimate on the paving and sidewalk \$35,000. Combination grant/loan funds from Rural Utilities Services and the Virginia Department of Health Drinking Water will be used to upgrade the water lines and fire hydrants at a rough estimate of \$20,000.

Justification: Roadbed in extremely bad shape. Sidewalk is broken and cracked. Water lines and fire hydrant have to be upgraded. The water improvements will be completed prior to the construction of the roadbed and sidewalk

Project History: No construction work has been done on Parker St. in over twenty years, except repair potholes.

Location: Parker St. is located off of King Street.

Five Year Proposed Funding

Activity	2005-06	2006-07	2007-08	2008-09	2009-10
Roadbed				\$35,000	
Sidewalk					
Water Lines				\$20,000	

Sources of Program Funding: FY 2008-09

Local: \$35,000

Federal/State: \$20,000 Water Grant through combination loan funds through Rural Development and VA Dept. of Health Division of Drinking Water

Project Detail Sheet

Project: Sidewalk Replacement

CIP period funding: On-going

Funding outside CIP period: \$10,000, \$ 50,000 future.

Description: Several state and town sidewalks need to be replaced.

Justification: Broken sidewalk throughout town. Creates safety and health hazard.

Project History: Onancock has sent out resident surveys requesting what should the Town's priorities be. Sidewalk replacement has consistently been rated as the top priority.

Location: Throughout Town.

Recurring Annual Costs (personnel, operating expenses, etc.):

Five Year Proposed Funding

Activity	2006-07	2007-08	2008-09	2009-10	2010-11
Sidewalk	\$10,000	\$10,000	\$7,500	\$5,000	\$8,500

Sources of Program Funding: 2006-2011

Local: General Fund

Federal/State: Apply for grants

Project Detail Sheet

Project: White/Ingleside Park

CIP period funding: FY 2004-2007

Total estimated project cost: \$103,371

Description: Approximately ¼ acre of property adjacent to the Wharf with over 200' of waterfront.

Justification: The Residents have requested more green spaces/parks as one of their priorities in resident surveys sent out over the last several years.

Project History: The Town purchased the entire property in October 1998 for \$175,000. In 2001 the town sub-divided into two parcels. The Town sold the parcel with the house for \$162,500. The house is back into residential use and the Town residents have new water access with green space. The Town applied and received grant funds through the T-21 VDOT Enhancement Programs to engage professional landscape architects at a cost of \$25,000. The firm Nelson & Byrd was hired and conducted several public work sessions to finalize the design. The design was finalized in January 2002 and on display during regular business hours at the Town Hall. The design of the low-impact park includes landscaping with native plants, natural walkways, and a boardwalk in the water designed for public access to the water for resting and enjoying the waterfront, fishing and canoe/kayak users.

Location: Adjacent to the Wharf.

Recurring Annual Costs (personnel, operating expenses, etc.):

Insurance and cutting grass approx. \$1,000 per year

Five Year Proposed Funding

Activity	2005-06	2006-07	2007-08	2008-09	2009-10
Landscape					

Sources of Program Funding: 2004-2009

Local: Using in-kind services and the purchase of the property as our share.

Federal/State: VDOT T21 grant \$114,000

Other: Volunteers and Town Crews have followed landscape architect design until grant funds become available.

Project Detail Sheet

Project: Samuel Outlaw Blacksmith Museum Park

CIP period funding: FY 2006-2011

Total estimated project cost: \$ 10.049

Description: 4 small lots adjacent to the Samuel Outlaw Blacksmith Museum.

Justification: Provide green space for quiet reflection for visitors at the museum and adjacent residents.

Project History: The Samuel Outlaw family donated the blacksmith shop to the Town in 1993. The Town applied to VDOT and received T-21 Enhancement Grant funds to restore the Blacksmith shop and turn it into a working museum for the public in the amount of \$87,000. The Town purchased the 4 adjacent lots to create a small park in the amount of \$15,000. Mr Outlaw's house was located on one of the lots, but was demolished. The house was in extremely bad shape and could not be rehabilitated without extensive costs. The Town applied and received grant funds through the T-21 VDOT Enhancement Programs to engage professional landscape architects in the amount of \$25,000. The firm Nelson & Byrd was hired and conducted several public work sessions to finalize the design, which is on display at the town hall and can be viewed during regular business hours.

Location: Located on Boundary Avenue.

Recurring Annual Costs (personnel, operating expenses, etc.):

Five Year Proposed Funding

Activity	2006-07	2007-08	2008-09	2009-10	2010-11
Landscape					

Sources of Program Funding: FY 2006-2011

Local: Town Staff planted 19 trees during 2004 Arbor Day festivities with general funds in accordance to the landscape design. The balance of the design will require additional funding sources, besides the local match.

Federal/State: Apply to funding agencies

Other: Volunteers and Town Crews will follow landscape architect design until grant funds become available.

Long Term Capital Needs

As part of the CIP development process, the Planning Commission has identified the following projects as possible long-term capital projects. This list has been generated primarily to forecast capital needs that need to be addressed beyond the current five-year planning period.

Dredging of Onancock Creek
Onancock Learning Center
Bobcat/Loader-FY 2006-2010
Liberty St. Extended asphalt
Repave Parking lot behind FVB
Warren St. asphalt
Downtown Streetscape



PD Onancock

Market Street

Case Number

Drawn By
Williams

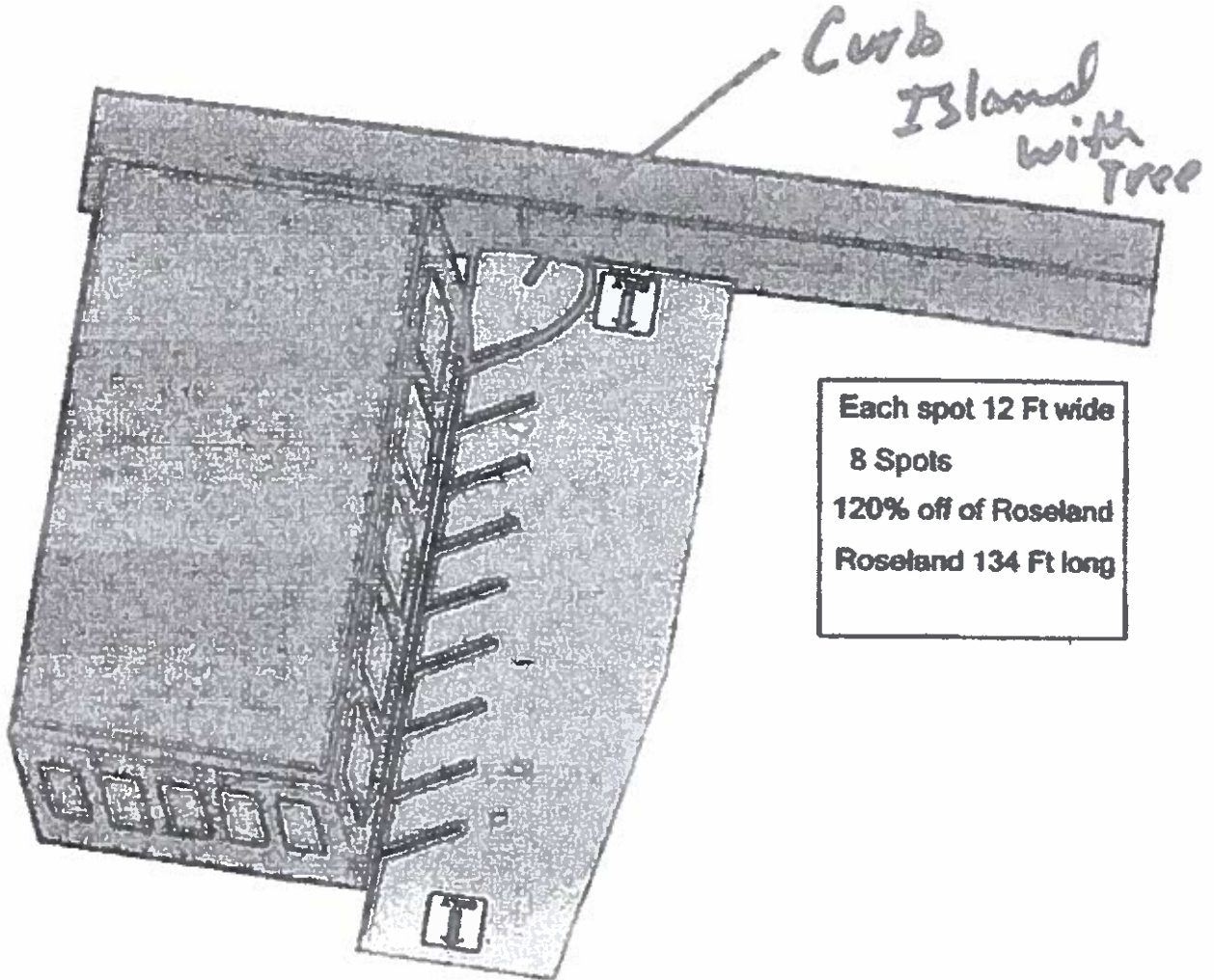
Date Drawn

Incident Date:

Location: Queen Street

Scale

1" = 20.40'



Each spot 12 Ft wide
8 Spots
120% off of Roseland
Roseland 134 Ft long

- Legend**
- Street Addresses
 - Bay Coast Railroad
 - Parcels
 - Places

Curb Island.
 Reduce one-way
 traffic lanes to
 12-15 feet
 Curb Island
 Can be landscaped
 and signed for
 one-way traffic
 & ~~down~~ wrong way.

Map Printed from ArcGISMap
<http://seacoast.mapserv.net/mv/>

Feet

0 20 40 80 80
 1:1,128 / 1"=84 Feet



Title:

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources and is not responsible for its accuracy or how current it may be.

Date: 11/4/2016



Date: 11/4/2016

Title:

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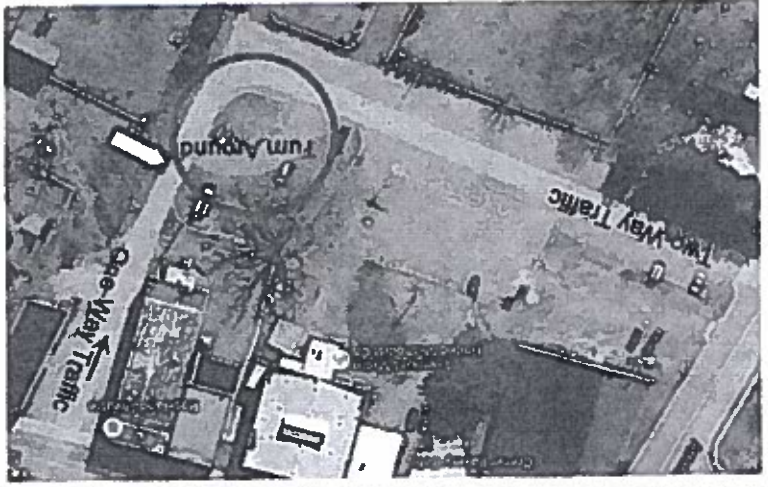
Legend

- Street Addresses
- Bay Coast Railroad
- Parcels
- Places

Landscape Island
 with trees)
 need vertical
 height deterrent
 Reduce one-way
 drive width to
 12-15 feet
 wrong way/
 do not center
 signage.

Map Prepared from Aerial Imagery
 not accurate as indicated

Feet
 0 20 40 60 80
 1:1,128 / 1"=94 Feet



Queen Street
One way from Market Street



Queen Street
Currently

ONANCOCK POLICE DEPARTMENT

Summary of Police Activities for August 2018

Events initiated _____ 1,575

Court:

Number of times attended _____ Twice

Amount of fines _____ \$0.00

Traffic:

Number of summons issued _____ 36

Number of warnings _____ 11

Alarms	2	Alcohol- Drunk in Public	1
Animal Complaints	3	Assault	1
Assault- Branish Firearm	2	Assault- Domestic	5
Assist- Motorist	11	Assist- Other Agency	22
Business- Assist/Complaint	6	Business- Check	75
Citizen Assist/Complaint	17	Crowd Complaint	1
Disorderly Conduct	3	Fraud- ID Theft	1
Larceny	5	Larceny- Shoplift	1
Mental Health	2	Residence Checks	14
Special Patrols	1021	Suspicious- Vehicle	1
Trespassing	4	Vandalism	2
Vehicle Crash	5	Wharf Check	107