

Town of Onancock
Town Council
November 26, 2018
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Catherine Krause, Joy Marino, Ray Burger, Maphis Oswald and Joshua Bundick were present. All members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the Regular Town Council Minutes from the October 22, 2018 Meeting; the November 7, 2018 Special Meeting; and, the November 13, 2018 Work Session Meeting:

Mayor Fosque asked for any changes, corrections or additions to the meeting minutes as submitted.

Mrs. Lisa Fiege mentioned that Ms. Terris Kennedy's name was misspelled in the November 7, 2018 Special Meeting Minutes.

Councilmember Oswald made a motion to approve the minutes as presented. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Public Hearing: Special Use Permit at 22 Meadville Drive – Town Manager William Kerbin: Mr. Kerbin explained that Mr. Webb Smith and Mrs. Clare Turner are requesting a special use permit to operate an apartment at 22 Meadville Drive.

Mayor Fosque opened the public hearing at 7:02 p.m.

Mr. Bruce Garber, Ames Street, asked if the code requires that the owner also reside in the dwelling. Mr. Kerbin confirmed that it does.

Mrs. Clare Turner, Meadville Drive, confirmed that they live there full-time.

Mrs. Barbara Johnsen, Ames Street, asked how many tenants could live in the apartment. Mayor Fosque explained that those rules are governed by the Commonwealth of Virginia and that some of the conditions are as follows: the tenants are part of one family and that they can only have one person per 100 square feet. Mrs. Johnsen asked if anyone in that zone can have a rental apartment. Mayor Fosque as long as the apartment is attached to the dwelling.

Council discussion followed on the topic of adopting a definition of attached for the Zoning Ordinances.

Mayor Fosque closed the public hearing at 7:08 p.m.

Councilmember Bundick made a motion to approve SUP 5:18 with the following condition:

- *The owner of the dwelling unit within which the apartment is located reside within the dwelling itself.*

Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

Public Comment:

Ms. Irene Lewin, Lewin & Carr Realtors, expressed her concern over how the Town can alert residents when dangerous situations arise. Ms. Lewin suggested that a phone tree be put in place by the Town so that everyone can be aware of situations like the one the Town had with rabid foxes on Halloween.

Council discussion followed. Mayor Fosque asked the Town Manager to reach out to Accomack County to see if the Town could use their Code Red system when the need arises.

Planning Commission Report:

Councilmember Bloxom shared the Planning Commission reviewed a possible definition of attached for the Town's Zoning Ordinances. Ms. Linda Copper and Ms. Nancy James were also in attendance. They are asking the Town for a special exemption in the Zoning Ordinances for detached structures.

Waterfront Committee Report:

Councilmember Bloxom shared the Committee reviewed Council's decision to allow the Eastern Shore of Virginia's Chamber of Commerce to use the Town Wharf in May. The Committee also discussed the upcoming repairs to the Harbormaster Shack along with the repair to the floating dock. The wharf parking lot paving will begin soon as well.

Holiday Committee Report:

Mayor Fosque shared that the Holiday decorations are almost completely up at this point. Mayor Fosque thanked the Public Works crew for all their hard work in getting the decorations up.

Mayor's Report:

Mayor Fosque shared that the regional sewer group will be having a meeting on December 13, 2018.

Councilmember Krause shared that the Christmas Homes Tour tickets are still available. She shared the locations that had them for sale.

Mrs. Fiege also reminded Council that the 28th Annual Onancock Christmas Parade was coming up on Sunday, December 9, 2018. Council members were asked to let Mrs. Fiege know if they wanted to participate in the parade.

Town Manager's Report:

Mr. Kerbin read his report aloud.

Wharf Parking Lot - Branscome will be paving the wharf parking lot sometime after Thanksgiving. The parking lot will be closed to all vehicular access for a specified time. We will make residents aware of this closure when we have the specific dates of closure.

Christmas Preparations - Public Works staff have been putting up holiday decorations. Town Hall staff have been preparing for the upcoming Christmas parade scheduled for Sunday December 9. Applications for the parade are due by Wednesday December 5.

Taxes - All taxes are due by December 5. At this point, the Town has collected approximately \$158,000 in real estate taxes and \$28,000 in personal property taxes.

New Public Works Employee - The Town would like to welcome Luis Ramirez to the Department of Public Works. He will be performing both maintenance, and water and wastewater duties.

Cellular Tower Progress - The site plan review has been completed and approved for the cell tower. Verizon is waiting for the historic preservation review to be completed. The anticipated construction date is Spring, 2019.

Police Academy Graduation - I want to extend congratulations to Yardley Townsend who graduated from the police academy on November 20.

Council Comments:

Mayor Fosque asked if Council would like to cancel the December Town Council meeting. All were in agreeance.

Councilmember Bloxom made a motion to cancel the December 2018 Town Council meeting. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote. Bob move, Maphis second.

Ms. Ann Nock, Market Street, explained to Council the effort that goes into decorating the Town and planning the parade. She suggested that Council take the time to thank the Town Staff.

Council discussed some items that were to be addressed in the January Work Session meeting. Mayor Fosque asked for a consensus on which day in January to have the Work Session meeting. It was decided that the meeting would be held on January 14, 2019.

Councilmember Marino welcomed Mr. Smith and Mrs. Turner to Town and thanked them for cutting the bushes back on Meadville and Ames Streets.

Councilmember Krause thanked the Town Staff for their hard work getting the decorations up around Town.

Closed Session, if needed:

None.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Bundick seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 7:47 p.m.



Fletcher Fosque, Mayor



Lisa Fiege, Deputy Clerk