

**Town of Onancock
Town Council Meeting
January 28, 2019
7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Meeting Minutes from the December 17, 2018 Regular Town Council Meeting and the January 14, 2019 Work Session Meeting.
4. Public Business
 - a. Public Hearing: Text Amendments to Town Code Section 24-1 (New Definition of "Attached Structure" and Amendment to "Building, Accessory" Definition) – Councilmember Robert Bloxom
 - b. Update on Broadband Service – Councilmember Joy Marino
 - c. Resolution in Support of ratification by Virginia of the Equal Rights Amendment to the United States Constitution – Councilmember Joy Marino
 - d. Approval of Partnering with Accomack County to Utilize the Code Red System – Town Manager William Kerbin
 - e. Approval of the Town Council Meeting Schedule for Calendar Year 2019 – Town Manager William Kerbin
 - f. Discussion on Wharf Operations – Councilmember Robert Bloxom
 - g. Update of 2018 Goals and Objectives – Town Manager William Kerbin
 - h. State of the Town Report – Town Manager William Kerbin
 - i. 2019 Goals and Objectives – Town Manager William Kerbin
5. Public Comment
6. Planning Commission Report – Councilmember Robert Bloxom
7. Waterfront Committee Report – Councilmember Robert Bloxom
8. Personnel Committee Report – Councilmember Catherine Krause
9. Mayor's Report – Mayor Fletcher Fosque
10. Town Manager's Report – No report
11. Council Comments
12. Closed Session- if needed
13. Adjourn

Town of Onancock
Town Council Meeting
December 17, 2018
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Catherine Krause, Joy Marino, Ray Burger, Maphis Oswald and Joshua Bundick were present. All members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the Meeting Minutes from the November 26, 2018 Regular Town Council Meeting: Mayor Fosque asked Council if there were any corrections to the November 26, 2018 meeting minutes as presented.

With none, Councilmember Bundick made a motion to approve the minutes. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Consideration of the Accomack County Sewer Credit – Mayor Fletcher Fosque: Mayor Fosque shared the timeline of events for Accomack County’s request for a billing adjustment.

Council discussion followed. Councilmember Maphis expressed her concern for the County’s delay in asking the Town for the adjustment as well as why their original request was for \$157,000 adjustment now it is only \$88,000.

Mayor Fosque explained that their request for an adjustment comes from their faulty meter which the Town reads monthly. Their faulty meter led to some extremely high sewer bills from the Town. They have since put in a new meter and those readings are on par with their actual consumption.

Councilmember Bloxom stated that the Town did collect \$89,000 more than it should have received due to those readings. That money was collected for sewage the Town did not treat.

Several members of the public spoke in both favor of the adjustment and against.

Those that were against the Town crediting the County cited concerns over the fact that the meter was the County’s responsibility and they had been told by the Town that the meter was having issues, concerns that this credit will negatively impact their future utility bills with the Town, as well as concerns over there being a lack of effective Town Management.

Those that spoke in favor of the credit listed the following reasons: the Town needs to be more forward thinking in its role of partnering with the County in the future; the fact that the Town should not have received the additional revenue since the Town did not treat the sewage; this credit is a sound business decision for Town; and, that the County’s request for an adjustment is being treated like all other adjustment requests the Town receives (fair & equitable).

Council discussion followed.

Councilmember Bloxom made a motion to credit the County back \$44,472.00 in equal monthly installments over 22-months contingent upon their agreement to revisit the contract in a timely fashion. Councilmember Krause seconded the motion. A roll call vote was called.

Robert Bloxom	<input checked="" type="radio"/> YES <input type="radio"/> NO	Ray Burger	<input checked="" type="radio"/> YES <input type="radio"/> NO
Joy Marino	<input checked="" type="radio"/> YES <input type="radio"/> NO	Maphis Oswald	<input checked="" type="radio"/> YES <input type="radio"/> NO
Catherine Krause	<input checked="" type="radio"/> YES <input type="radio"/> NO	Joshua Bundick	<input checked="" type="radio"/> YES <input type="radio"/> NO

The motion passed four to two.

- b. Approval of the Ed Weber Contract for the Replacement of the Harbormaster Building Floor – William Kerbin, Town Manager: Mr. Kerbin shared the proposal with Council. Council discussion centered around the timing, cost and quality of the scope of work.

Mr. Lawrence Frey, Justis Street, stressed that the Town should have gone through the competitive bid process even though the Town is not bound by those rules due to its size. Councilmembers Marino & Bundick agreed.

Council further discussed holding off on approving Mr. Weber’s proposal in an effort to take the time to receive more bid proposals.

Councilmember Bundick made a motion to make a good faith effort to receive more bids for this project and that all bids need to be in no later than January 2, 2019. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

Public Comment:

None.

Planning Commission Report:

No meeting.

Waterfront Committee Report:

No meeting.

Personnel Committee Report:

No meeting.

Mayor’s Report:

No official report was given.

Town Manager’s Report:

Mr. Kerbin reported on the following items:

Wharf Paving Project

The wharf paving project began on December 13 and was scheduled to be complete by December 15 depending on the weather.

Christmas and Holiday preparations

Public works staff have been putting up Christmas decorations over the last month.

Northeast Neighborhood Revitalization Project

The mayor and Mr. Kerbin met with residents from the Northeast Section and Bobbie Wert, Housing Director for the Accomack Northampton Planning District Commission on December 12 to discuss a potential neighborhood revitalization project. The next step is to pursue a Community Development Block Grant Planning Grant to determine the specific needs of this neighborhood. Some of the potential needs may include demolition of dilapidated structures and construction of new housing, rehabilitation of existing housing and installation of new sidewalks.

Emergency Notification System

Mr. Kerbin has had discussions with C. Ray Pruitt, the Accomack County Director of Public Safety, regarding participating in the County's emergency notification system. He will provide a presentation on the County's system at the January Town Council work session scheduled for January 14.

Council Comments:

Councilmember Krause wished everyone a happy holiday.

Councilmember Bundick thanked the town staff for all their hard work with making the town look so festive.

Closed Session, if needed:

None.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:57 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Deputy Clerk

Town of Onancock
Town Council – Work Session Meeting
January 14, 2019
6:30 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 6:33 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Joy Marino, Ray Burger, Maphis Oswald and Joshua Bundick were present. Councilmembers Robert Bloxom and Catherine Krause were absent. A majority of members were present, and a quorum was established.

Pledge of Allegiance was recited.

Items of Business:

- a. Presentation of the Code Red System – C. Ray Pruitt, Accomack County Director of Public Safety: Mr. Pruitt, Director of Accomack County Public Safety, presented the Code Red notification system that the County has been using. Mr. Kerbin reached out to Mr. Pruitt about the Town partnering with the County to utilize the Code Red system as well. The County has agreed to the partnership with the Town at no cost to the Town. Mr. Pruitt explained that this system is geography based and only those in affected areas will receive the notice. Mr. Pruitt also gave some examples of scenarios in which the Town would be able to use the system; storms, fires, missing person, and criminal activity. This system reaches out to landlines automatically, those with cellphones would need to register their number at www.co.accomack.va.us under Public Safety Department.

Council discussion followed. Council expressed their interest in partnering with Accomack County to utilize this service.

- b. Review of Proposed Condemnation Ordinance – Town Manager William Kerbin: Mr. Kerbin explained that some changes have been made from the original document that Council was presented with in November. In the November Work-Session Meeting, Council indicated that a definition of unsafe/derelict building needed to be added to this proposed Ordinance along with some changes to the prescribed timing for the Town Council and Town Manager to move forward with condemning a property.

Council discussed followed. There was a question of who would inspect these properties. A comment was also made that the Town's current Nuisance Ordinance has more teeth than this proposal. Council discussion continued, and it was decided that the Town Manager refer this item back to the Town Attorney for review of the current ordinance and how that matches up with the new proposal.

- c. Discussion of the Proposed Procurement Policy – Town Manager William Kerbin: Mr. Kerbin reviewed both proposed policies. The first one had tighter requirements while the second one was less stringent.

Council discussion followed. Discussion centered around the different dollar thresholds, best value versus lowest bid, how to best proceed with emergency purchases, and at what point Council would be pulled in for official approval.

- d. Discussion of the Bids received for Landscaping Services in Town – Town Manager Kerbin: Council reviewed the proposal from Browder Hite for landscaping services. This proposal would include all of the plantings and mulching on certain Town properties.

Councilmember Marino expressed her concern that the Town had not reached out to enough people and felt that others should also have the opportunity to submit a proposal.

- e. Review of the Proposed Rental of Town Parks/Facilities Application – Town Manager Kerbin: Mr. Kerbin reviewed the proposed rental application with Council.

Council discussion followed. Some items discussed were the possibility of waiving the application fee for groups of certain size and the possibility of allowing these applicants to have alcohol at their event with an approved ABC event license.

Adjourn:

Prior to adjournment Mr. Kerbin briefed Council on the transfer of some of the Town streets. Mayor Fosque also mentioned that there is an upcoming class being hosted by VML in Richmond which will review the Freedom of Information Act and the Open Meetings Act. Mayor Fosque invited other members to attend if they had the availability.

Councilmember Bundick made a motion to adjourn. Council Burger seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:39 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Deputy Clerk

SUGGESTED MOTION: Mr. Mayor, I move that the Onancock Town Council approve the Attached vs. Detached Structure Zoning change and incorporate these changes into the Town of Onancock zoning ordinance.

AGENDA **TOWN COUNCIL** **January 28, 2019**

SUBJECT: Approval of the Attached vs. Detached Structure Zoning change

RECOMMENDATION: N/A

TIMING: Current

DISCUSSION: The Planning Commission reviewed a proposed change to the zoning ordinance under the definition section at its December 18, 2018 meeting. The proposed language included a new definition of attached structures and additional language to the accessory building definition. The Planning Commission voted to recommend these changes to the Town Council at this meeting.

Staff: Bill Kerbin
Town Manager

Attachment: Attached vs Detached Structure Zoning change

Copy:

Attached vs Detached Proposed Zoning Amendment Change
Town of Onancock Planning Commission Meeting
January 28, 2019

1. Add in General Provisions (24-1) the following definition:

Attached Structure: For the purpose of this Zoning Code, an Attached Structure is one where a structure is otherwise complete in itself and depends for structural support or complete enclosure upon a division wall or walls and roofline shared in common with an adjacent structure, such that such attachment is not able to be removed without significant damage to either or both structures. Typically an Attached Structure should open directly unto the rest of the dwelling via a doorway such that entry between structures is made without going outside.

2. Amend the definition of Building, Accessory in 24-1 as follows:

Building, Accessory: A subordinate structure customarily incidental to and located upon the same lot occupied by the main structure. No such accessory structure shall be used for housekeeping purposes **unless it meets the definition of an Attached Structure defined in this section**. Garages or other accessory structures such as carports, porches, and stoops attached to the main building shall be considered as part of the main building.

**PUBLIC HEARING
TOWN COUNCIL
TOWN OF ONANCOCK, VA
JANUARY 28, 2019**

The Town Council for the Town of Onancock, VA will conduct a public hearing on Monday January 28, 2019 at 7:00 p.m., in the Town Council Chambers located at 15 North Street, Onancock, VA 23417, to consider one (1) text amendment to the Onancock Town code to include the following:

Onancock Town Code Sec. 24-1

Attached Structure: An Attached Structure is one where a structure is otherwise complete in itself and depends for structural support or complete enclosure upon a division wall or walls and roofline shared in common with an adjacent structure, such that such attachment is not able to be removed without significant damage to either or both structures. Typically an Attached Structure should open directly onto the rest of the dwelling via a doorway such that entry between structures is made without going outside.

Onancock Town Code Sec. 24-1

Building, Accessory: A subordinate structure customarily incidental to and located upon the same lot occupied by the main structure. No such accessory structure shall be used for housekeeping purposes unless it meets the definition of an Attached Structure defined in this section. Garages or other accessory structures such as carports, porches, and stoops attached to the main building shall be considered as part of the main building.

Copies of the above application and site plan are available for review at the Town Office located at 15 North Street, Onancock, VA 23417 during normal business hours. The public is invited to attend these hearings and comment or participate in the proceedings. Questions or comments may be directed to Mr. Bill Kerbin, Town Manager, at 757-787-3363, or email at wkerbin@onancock.com, or at the work address above.



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

Town of Onancock

Resolution in Support of Ratification by Virginia of the Equal Rights Amendment To the United States Constitution

- WHEREAS,** equality under the law is a fundamental value of Americans and the people of the Town of Onancock; and
- WHEREAS,** legislation and court decisions have increased women's access to education, employment, and public service; and
- WHEREAS,** that same legislation can be repealed and the Supreme Court may strike legislation or retreat from its own precedent, thereby eliminating or abridging legal rights currently enjoyed by women, girls, and their families; and
- WHEREAS,** Americans value the continued participation of women in education, the military, public service, and other spheres of our society; and
- WHEREAS,** inclusion of the Equal Rights Amendment in the Constitution would require courts to apply the same strict level of scrutiny it applies to test the constitutionality of government action based on race, religion, or national origin; and
- WHEREAS,** an overwhelming majority of Americans reported in a 2015 poll that they support an amendment to the United States Constitution to guarantee equal rights for both men and women; and
- WHEREAS,** the Equal Rights Amendment was passed in 1972 by Congress, which imposed a seven-year ratification deadline on states, later extended to ten years; and
- WHEREAS,** the Constitution does not expressly authorize Congress to impose ratification deadlines on the states, and, moreover, if Congress does have such power, then it also has the power to extend or eliminate its deadlines; and
- WHEREAS,** the American Bar Association reaffirmed its support for ratification of the Equal Rights Amendment in 2016; and
- WHEREAS,** well after the 1982 deadline set by Congress, Nevada in 2017 and Illinois in 2018 ratified the Equal Rights Amendment, bringing the total number of states that have ratified the amendment to 37, just one shy of the 38 needed to satisfy the Constitutional requirement that an amendment be ratified by three-fourths of the states to become valid; and

WHEREAS, the Equal Rights Amendment states:

Section 1. Equality of rights under the law shall not be denied or abridged by the United States or by any State on account of sex.

Section 2. The Congress shall have the power to enforce, by appropriate legislation, the provisions of this article.

Section 3. This amendment shall take effect two years after the date of ratification.

NOW, THEREFORE, BE IT RESOLVED that we, the Town of Onancock, support the ratification of the Equal Rights Amendment; and

BE IT FURTHER RESOLVED, that we, the Town of Onancock, urge the General Assembly of the Commonwealth of Virginia to ratify the Equal Rights Amendment to the U.S. Constitution, as proposed by Congress on March 22, 1972, during the 2019 legislative session.

Signed this _____ day of _____, 2018.

Fletcher D. Fosque
Mayor
Town of Onancock

SUGGESTED MOTION: Mr. Mayor, I move that the Town of Onancock participate in the County emergency notification system, otherwise known as the Code Red system, and that the Onancock Town Council instruct the Town Manager along with the Police Chief to coordinate with the Accomack County Director of Public Safety to establish a protocol for sending emergency messages to the County.

AGENDA TOWN COUNCIL January 28, 2019

SUBJECT: Approval of the Participation of the Town of Onancock in the Accomack County Code Red system

RECOMMENDATION: Staff recommends the approval of participation in the County's Code Red system.

TIMING: Current

DISCUSSION: In response to the fox incidents in October, the town staff has been investigating potential communication venues to reach Onancock citizens during emergencies. Staff reached out to the Accomack County Director of Public Safety for information on their Code Red system. The Director of Public Safety provided a presentation on the county's system at the January 14, 2019 Town Council work session. The system is already set to send emergency messages to all residences with landlines. Cell phone users will need to go to www.co.accomack.va.us to register. The system will not broadcast nonemergency messages, only emergency messages. Emergencies may include road closures, boil water notices, criminal activity, fires, floods and missing person cases.

Staff: Bill Kerbin
Town Manager

Attachment:

Copy:

Town Council Meeting Schedule for Calendar Year 2019

The Onancock Town Council will hold its regularly scheduled meeting on the fourth Monday of the month, except dates that may conflict with holidays, and have the following Thursday of that month as an alternate date. The following dates are proposed for calendar year 2019.

Monday, February 25, 2019

Monday, March 25, 2019

Monday, April 22, 2019

Monday, May 20, 2019 (4th Monday conflicts with Memorial Day)

Monday, June 24, 2019

Monday, July 22, 2019

Monday, August 26, 2019

Monday, September 23, 2019

Monday, October 28, 2019

Monday, November 25, 2019

Monday, December 16, 2019 (4th Monday is the day for Christmas Eve)

Town of Onancock
2018 Goals and Objectives Outcomes
January 28, 2019

Departments	Goals	Objectives	Completed Y/N	Outcomes
Administration	<p>1. Integrate new financial reporting formats.</p> <p>2. Investigate and research options for improved cellular, broadband and wifi connections.</p>	<p>1. Provide for a more open and transparent process.</p> <p>2. Develop a more current financial report with quarterly income statements.</p> <p>1. Promote economic development.</p> <p>2. Attract more visitors to Onancock.</p> <p>3. Improve cellular and wifi connections for citizens of Town.</p>		<p>Developed streamlined financial reports for Council.</p> <p>Cellular tower construction planned for Spring, 2019.</p> <p>Several broadband and wifi providers have provided updates to council on plans to expand service to Town.</p>

<p>2. Implement tools to track delinquent taxes and fees for both homeowners and business owners.</p>	<p>1. Establish a more equitable collection process. 2. Increase Town revenue.</p>	<p>1. Hire an African-American police officer. 2. Hire 2 Hispanic employees in Department of Public Works. 3. Worked with ANPDC to begin planning for grant application for Neighborhood Revitalization Project.</p>	<p>New software will generate delinquent letters.</p>
<p>3. Promote and encourage programs and policies that focus on inclusion and diversity.</p>	<p>1. Create a more diverse Town workforce. 2. Provide assistance with rehabilitation of Samuel Outlaw Blacksmith shop. 3. Investigate housing development program in Northeast section.</p>	<p>1. Provide for contingency plan for long term absences of employees.</p>	<p>Ongoing effort.</p>
<p>4. Continue cross training for all employees on standard operating procedures.</p>	<p>1. Make employees aware of appropriate</p>	<p>1. Make employees aware of appropriate</p>	<p>Ongoing effort.</p>
<p>5. Hold sensitivity, sexual harassment, worker safety and</p>	<p>1. Make employees aware of appropriate</p>	<p>1. Make employees aware of appropriate</p>	<p>Ongoing effort.</p>

	other trainings for all staff.	<p>conduct in workplace.</p> <p>2. Prevent workplace accidents.</p> <p>3. Decrease occurrences that expose Town to potential liability.</p>		
	6. Develop a list of federal, state and private funding sources for potential community and economic development projects.	<p>1. Identify funding sources for potential projects.</p> <p>2. Share funding sources with other Town organizations.</p>		Will be added to 2019 goals and objectives.
	7. Develop employee wellness program.	<p>1. Increase employee productivity.</p> <p>2. Reduce health care costs to the Town.</p>		Will continue to investigate options for 2019.
	8. Review, modify and update town code.	1. Update town code with adopted ordinances		Municode has been hired to begin Town code review. Municode has begun

			<p>2. Review code for outdated sections.</p> <p>3. Investigate and identify potential liability concerns.</p>		a formatting review of the code.
Police					
	<p>1. Create a community policing policy.</p>		<p>1. Continue to enhance working relationships with neighborhoods.</p>		Completed July, 2018.
	<p>2. Have officers review the department policies.</p>		<p>1. Mitigate Town liability.</p>		Completed April, 2018.
	<p>3. Obtain High Mobility Multipurpose Wheeled Vehicle from surplus property.</p>		<p>1. Provide for emergency services during natural and manmade disasters.</p>		The military surplus department ran out of surplus vehicles.
	<p>4. Obtain generator (s) from surplus property.</p>		<p>1. Respond to power outages.</p>		Did not obtain generator due to transportation issues.
	<p>5. Update department policies.</p>		<p>1. Mitigate Town liability.</p>		Completed April, 2018.

						Completed May, 2018.
	6. Verify department property.	1. Assess inventory to prevent loss, theft or abuse				Completed March, 2018. 40% of funding returned.
	7. Purchase new body armor for department.	1. Provide protection for police officers				This was not completed due to lack of funding
	8. Start upgrading department Tasers.	1. Address potential safety concerns for officers and the public.				Completed.
	9. Send 4 officers to recert training.					Completed July, 2018.
	10. Send 2 officers to Field Training Officer training.					
Public Works						
	Winter, 2018					
	1. Scrape and paint water lines at water tower.	1. Perform routine maintenance.				This project is 35% complete.
	2. Clean out pond.	1. Perform routine maintenance.				Project is ongoing.
	3. Clean out drying beds.	1. Perform routine maintenance.				Project is 20% complete.
	Spring, 2018					

	1. Repair old lab building door and window.	1. Perform routine maintenance.		
	2. Pressure wash old lab exterior and paint.	1. Perform routine maintenance		Pressure washing is complete but painting will be completed in 2019.
	3. Pressure wash old digesters and paint.	1. Perform routine maintenance.		
	4. Flush water lines around town.	1. Improve water quality.		Completed.
	5. Repair air diffusers in digester	1. Perform routine maintenance.		This project is 80% complete.
	6. Purchase equipment for snow removal and design snow removal plan.	1. Improve driving conditions during snowstorms.		Will revisit in 2019.
	7. Clean and make repairs to Hartman Avenue pump station.	1. Perform routine maintenance.		Ongoing.
Wharf				
	1. Develop marketing materials to target boaters from various locations in Virginia and also Intracoastal Waterway.	1. Increase revenues. 2. Attract more visitors to the Town.		Will need to be included in 2019 goals for new harbormaster.

	<p>2. Continue to train staff on appropriate daily operating procedures.</p>	<p>1. Ensure worker and boater's safety. 2. Enhance efficiency of wharf operations.</p>		<p>Completed.</p>
	<p>3. Draft a strategic plan for minor and major repairs for both the harbormaster's facility and surrounding assets.</p>	<p>1. Prevent further deterioration of wharf assets. 2. Assist with budgeting for repairs.</p>		<p>Will need to be included in 2019 goals for new harbormaster.</p>

Town of Onancock
2018 State of the Town Report
January 28, 2019

- An infrastructure summit was held in April 2018 to investigate comprehensive infrastructure projects on the Eastern shore. From this summit, planning began on a sewer expansion project, involving various local stakeholders, to extend wastewater services from Nassawadox to Onancock. A preliminary engineering study has begun to determine the feasibility of this project.
- A group of interested citizens started the Onancock Main Street Initiative to determine the steps necessary to make Onancock a designated Main Street community. The steps have included an informational session in March, 2018, and business and community wide surveys conducted in Fall, 2018.
- The Town worked with Verizon Wireless to improve wireless capability. Construction of a new cellular tower is planned for Spring, 2019 and should include a 2-mile radius.
- Municode was selected as the vendor to review the Town Code. The entire review should take approximately 2 years.
- The Town began preparations for the 2019 Home and Garden Tour that will be held on May 4, 2019. An ad hoc committee was formed to formulate a plan for the event.
- The Town has been working with the Accomack Northampton Planning District Commission regarding an interpretive panel for the wharf. The panel will be installed in front of the fuel tank in Spring 2019. The contents of the panel will include information on wildlife found in and along Onancock Creek, and history of the town.
- The Town has had discussions with the Accomack Northampton Planning District Commission regarding neighborhood revitalization project for the Northeast section. A planning grant will be applied for by the ANPDC to determine specific needs for the neighborhood. Some of the possible improvements may include, demolition of dilapidated homes and construction of affordable homes; rehabilitation of existing homes; and installation of sidewalks.
- The Town received approximately \$53,000 in funding from the Boating Infrastructure Grant to make repairs to the harbormaster's facility including new flooring.
- The Town also received approximately \$153,000 from the Virginia Port Authority for wharf parking lot resurfacing, electrical upgrades and ramp improvements. The wharf parking lot was resurfaced in December, 2018.
- The Town upgraded its billing software package.
- The police department received the following grant funding: \$2000 from VML for amber warning lights; \$15,000 from USDA for a vehicle; \$36,694 for general salaries; \$5,887.44 for overtime and highway safety enforcement; and \$1,258.55 for body armor.

**Town of Onancock
2019 Goals and Objectives
January 28, 2019**

Departments	Goals	Objectives	Completed Y/N	Comments
Administration	<ol style="list-style-type: none"> 1. Implement tools to track delinquent taxes and fees for both homeowners and business owners. 2. Develop a list of federal, state and private funding sources for potential community and economic development projects. 3. Develop employee wellness program. 	<ol style="list-style-type: none"> 1. Establish a more equitable collection process. 2. Increase Town revenue. 1. Identify funding sources for potential projects. 2. Share funding sources with other Town organizations. 1. Increase employee productivity. 2. Reduce health care costs to the Town. 		

Police			4. Develop and implement plan to address records and inventory on 2nd Floor.	
		1. Set up non emergency contact system for community 2. Train officers in the Crisis Intervention Team (CIT)		
		1. Make citizens aware of non-emergency events 1. Assist officers in dealing with individuals with mental health disabilities.		
		1. Provide enhanced training for officers.		
Public Works				
		Winter, 2019		
			1. Finish scraping and painting water lines at water tower.	
			2. Clean out pond.	
			1. Perform routine maintenance.	
			1. Perform routine maintenance.	

	3. Clean out drying beds.	1. Perform routine maintenance.	
	Spring, 2018		
	1. Repair old lab building door and window.	1. Perform routine maintenance.	
	2. Finish pressure washing old lab exterior and paint.	1. Perform routine maintenance	
	3. Pressure wash old digesters and paint.	1. Perform routine maintenance.	
	4. Flush water lines around town.	1. Improve water quality.	
	5. Continue to repair air diffusers in digester	1. Perform routine maintenance.	
	6. Purchase equipment for snow removal and design snow removal plan.	1. Improve driving conditions during snowstorms.	
	7. Clean and make repairs to Hartman Avenue pump station.	1. Perform routine maintenance.	
Wharf			
	1. Develop marketing materials to target boaters from various	1. Increase revenues.	

	<p>locations in Virginia and also Intracoastal Waterway.</p>	<p>2. Attract more visitors to the Town.</p>		
	<p>2. Continue to train staff on appropriate daily operating procedures.</p>	<p>1. Ensure worker and boater's safety. 2. Enhance efficiency of wharf operations.</p>		
	<p>3. Draft a strategic plan for minor and major repairs for both the harbormaster's facility and surrounding assets.</p>	<p>1. Prevent further deterioration of wharf assets. 2. Assist with budgeting for repairs.</p>		

Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prct
Fund Or Attrib: 10 General Fund								
Type: Revenues								
Dept Desc:								
10 G Revenue		10-3110-1010 REAL PROPERTY-CURRENT		\$356,206.15	\$327,169.08	\$327,169.08	(\$29,037.07)	91.85%
10 G Revenue		10-3110-1020 REAL PROPERTY-DELINQU		\$10,000.00	\$16,119.41	\$22,880.42	\$12,880.42	228.80%
10 G Revenue		10-3110-2010 PUBLIC SERVICE-REAL		\$17,000.00	\$17,287.54	\$17,287.54	\$287.54	101.69%
10 G Revenue		10-3110-3010 PERSONAL PROPERTY-CUR		\$164,000.00	\$93,441.91	\$161,706.80	(\$2,293.20)	98.60%
10 G Revenue		10-3110-3020 PERSONAL PROPERTY-DEL		\$5,000.00	\$7,137.91	\$7,968.58	\$2,968.58	159.37%
10 G Revenue		10-3110-3030 PUBLIC SERVICE-PERSONA		\$850.00	\$663.16	\$663.16	(\$186.84)	78.02%
10 G Revenue		10-3110-6010 PENALTIES		\$15,000.00	\$6,145.47	\$8,504.81	(\$6,495.19)	56.70%
10 G Revenue		10-3120-0100 LOCAL SALES TAX		\$76,600.00	\$23,297.28	\$41,919.18	(\$34,680.82)	54.72%
10 G Revenue		10-3120-0200 CONSUMERS UTILITY TAX		\$52,700.00	\$20,401.60	\$33,344.31	(\$19,355.69)	63.27%
10 G Revenue		10-3120-0300 BUSINESS LICENSE TAX		\$38,000.00	\$60.00	\$1,664.65	(\$36,335.35)	4.38%
10 G Revenue		10-3120-0500 VEHICLE DECALS		\$16,000.00	\$266.00	\$1,105.00	(\$14,895.00)	6.91%
10 G Revenue		10-3120-0600 BANK STOCK TAXES		\$35,000.00	\$0.00	\$0.00	(\$35,000.00)	0.00%
10 G Revenue		10-3120-0700 CELLULAR PHONE TAX		\$92,500.00	\$14,264.42	\$28,679.20	(\$63,820.80)	31.00%
10 G Revenue		10-3120-1000 TRANSIENT OCCUPANCY T		\$18,875.00	\$6,025.97	\$13,001.31	(\$5,873.69)	68.88%
10 G Revenue		10-3130-3080 BUILDING/ZONING PERMI		\$300.00	\$150.00	\$275.00	(\$25.00)	91.67%
10 G Revenue		10-3130-3100 MEALS TAX		\$160,000.00	\$31,733.79	\$86,150.00	(\$73,850.00)	53.84%
10 G Revenue		10-3140-1010 TRAFFIC FINES		\$10,000.00	\$3,746.00	\$5,717.13	(\$4,282.87)	57.17%
10 G Revenue		10-3150-1010 INTEREST ON ACCOUNTS		\$250.00	\$0.00	\$484.62	\$234.62	193.85%
10 G Revenue		10-3150-2010 RENTAL OF PROPERTY		\$600.00	\$0.00	\$125.00	(\$475.00)	20.83%
10 G Revenue		10-3160-0804 TRASH REVENUE		\$74,000.00	\$19,232.00	\$113,683.00	\$39,683.00	153.63%
10 G Revenue		10-3160-1305 BOAT DOCKAGE FEES-MO		\$625.00	\$0.00	\$0.00	(\$625.00)	0.00%
10 G Revenue		10-3160-1306 BOAT DOCKAGE FEES-TRA		\$72,960.00	\$4,678.64	\$34,492.63	(\$38,467.37)	47.28%
10 G Revenue		10-3160-1307 BOAT RAMP FEES		\$800.00	\$45.00	\$570.00	(\$230.00)	71.25%
10 G Revenue		10-3160-1308 RAMP-ANNUAL DECAL		\$1,500.00	\$0.00	\$245.00	(\$1,255.00)	16.33%
10 G Revenue		10-3160-1309 WHARF GASOLINE SALES		\$85,000.00	\$9,199.26	\$69,553.48	(\$15,446.52)	81.83%
10 G Revenue		10-3160-1314 WHARF-OTHER		\$2,200.00	\$30.96	\$1,227.50	(\$972.50)	55.80%
10 G Revenue		10-3160-1316 WHARF ELECTRIC		\$5,500.00	\$349.65	\$3,135.26	(\$2,364.74)	57.00%
10 G Revenue		10-3160-1317 WHARF-GRANTS		\$211,707.62	\$0.00	\$0.00	(\$211,707.6)	0.00%
10 G Revenue		10-3189-0803 GRASS CUTTING		\$300.00	\$0.00	\$0.00	(\$300.00)	0.00%

Fund Or Attri	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prct
10 G Revenue			10-3189-9001 MISCELLANEOUS REVENUE	\$5,250.00	\$1,082.36	\$5,744.27	\$494.27	109.41%
10 G Revenue			10-3221-0401 LAW ENFORCEMENT FUND	\$46,000.00	\$14,196.35	\$25,709.35	(\$20,290.65)	55.89%
10 G Revenue			10-3221-0410 FIRE PROGRAM FUNDS	\$10,000.00	\$0.00	\$10,000.00	\$0.00	100.00%
10 G Revenue			10-3221-0411 LITTER CONTROL GRANT	\$1,031.00	\$1,034.00	\$1,034.00	\$3.00	100.29%
10 G Revenue			10-3221-0414 VA COMM FOR THE ARTS	\$1,500.00	\$0.00	(\$1,000.00)	(\$2,500.00)	-66.67%
				\$1,587,254.77	\$617,757.76	\$1,023,040.28	(\$564,214.49)	64%
				\$1,587,254.77	\$617,757.76	\$1,023,040.28	(\$564,214.49)	64%
Type: Expenses								
Dept Desc: Administration								
10 G Expenses Administration			10-4503-1100 SALARIES	\$145,470.33	\$23,151.29	\$62,140.59	\$83,329.74	42.72%
10 G Expenses Administration			10-4503-1200 OVER-TIME COMPENSATI	\$2,000.00	\$634.21	\$1,359.25	\$640.75	67.96%
10 G Expenses Administration			10-4503-2100 FICA	\$11,291.19	\$2,267.45	\$4,855.19	\$6,436.00	43.00%
10 G Expenses Administration			10-4503-2200 RETIREMENT-VRS	\$24,064.11	\$5,620.10	\$11,240.21	\$12,823.90	46.71%
10 G Expenses Administration			10-4503-2300 HOSPITALIZATION	\$21,390.00	\$5,346.50	\$10,694.00	\$10,696.00	50.00%
10 G Expenses Administration			10-4503-2400 LIFE INSURANCE	\$1,844.66	\$463.32	\$926.64	\$918.02	50.23%
10 G Expenses Administration			10-4503-2600 SUTA	\$2,500.00	\$125.45	\$235.23	\$2,264.77	9.41%
10 G Expenses Administration			10-4503-3120 AUDIT SERVICE	\$16,750.00	\$0.00	\$0.00	\$16,750.00	0.00%
10 G Expenses Administration			10-4503-3121 BANK PROCESSING FEES	\$1,000.00	\$395.78	\$855.66	\$144.34	85.57%
10 G Expenses Administration			10-4503-3130 BOOKKEEPING FEES	\$3,500.00	\$748.08	\$1,621.60	\$1,878.40	46.33%
10 G Expenses Administration			10-4503-3140 TRAINING/SCHOOL	\$2,000.00	\$0.00	\$685.00	\$1,315.00	34.25%
10 G Expenses Administration			10-4503-3330 OFFICE EQUIPMENT REPAI	\$24,000.00	\$5,354.62	\$23,808.54	\$191.46	99.20%
10 G Expenses Administration			10-4503-3501 PRINTING-AUTO DECALS	\$275.00	\$0.00	\$0.00	\$275.00	0.00%
10 G Expenses Administration			10-4503-3601 ADVERTISING	\$3,000.00	\$1,057.97	\$1,851.44	\$1,148.56	61.71%
10 G Expenses Administration			10-4503-5201 POSTAGE	\$4,500.00	\$1,420.69	\$1,952.09	\$2,547.91	43.38%
10 G Expenses Administration			10-4503-5203 TELEPHONE	\$2,550.00	\$336.21	\$867.61	\$1,682.39	34.02%
10 G Expenses Administration			10-4503-5500 TRAVEL	\$2,000.00	\$988.25	\$1,014.25	\$985.75	50.71%
10 G Expenses Administration			10-4503-5801 DUES & MEMBERSHIP	\$1,200.00	\$0.00	\$0.00	\$1,200.00	0.00%
10 G Expenses Administration			10-4503-6001 OFFICE SUPPLIES	\$17,500.00	\$860.75	\$2,245.10	\$15,254.90	12.83%
10 G Expenses Administration			10-4503-6014 MISCELLANEOUS	\$3,000.00	\$696.51	\$1,909.36	\$1,090.64	63.65%
				\$289,835.29	\$49,467.18	\$128,261.76	\$161,573.53	44%
Dept Desc: Building & Grounds								
10 G Expenses Building & Grou			10-6056-5101 ELECTRIC SERVICES	\$5,500.00	\$617.95	\$2,166.29	\$3,333.71	39.39%

Fund Or Attri	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prnt
10 G	Expenses	Building & Grou	10-6056-5102 HEATING FUEL	\$3,500.00	\$0.00	\$0.00	\$3,500.00	0.00%
10 G	Expenses	Building & Grou	10-6056-6005 JANITORIAL SUPPLIES	\$1,500.00	\$184.58	\$232.16	\$1,267.84	15.48%
10 G	Expenses	Building & Grou	10-6056-6006 TOWN HALL JANITORIAL S	\$3,250.00	\$750.00	\$1,375.00	\$1,875.00	42.31%
10 G	Expenses	Building & Grou	10-6056-6007 REPAIR & MAINTENANCE	\$9,500.00	\$2,740.72	\$4,049.31	\$5,450.69	42.62%
				\$23,250.00	\$4,293.25	\$7,822.76	\$15,427.24	34%
Dept Desc: Christmas								
10 G	Expenses	Christmas	10-7064-5101 ELECTRIC SERVICES	\$200.00	\$70.35	\$103.32	\$96.68	51.66%
10 G	Expenses	Christmas	10-7064-6007 REPAIR & MAINTENANCE	\$500.00	\$85.46	\$85.46	\$414.54	17.09%
				\$700.00	\$155.81	\$188.78	\$511.22	27%
Dept Desc: Council								
10 G	Expenses	Council	10-4001-1101 MAYOR & COUNCIL COMP	\$14,200.42	\$3,277.02	\$7,141.99	\$7,058.43	50.29%
10 G	Expenses	Council	10-4001-2100 FICA	\$1,086.28	\$250.68	\$501.36	\$584.92	46.15%
10 G	Expenses	Council	10-4001-5500 TRAVEL-TOWN COUNCIL	\$500.00	\$0.00	\$231.32	\$268.68	46.26%
10 G	Expenses	Council	10-4001-5803 COMMUNITY PROMOTION	\$16,600.00	\$730.98	\$2,852.92	\$13,747.08	17.19%
10 G	Expenses	Council	10-4001-5804 TOWN BEAUTIFICATION C	\$1,000.00	\$0.00	\$832.00	\$168.00	83.20%
10 G	Expenses	Council	10-4001-5805 MAIN STREET PROGRAM	\$5,000.00	\$0.00	\$5,000.00	\$0.00	100.00%
10 G	Expenses	Council	10-4001-5806 ES TOURISM-TOT SHARE	\$4,500.00	\$0.00	\$0.00	\$4,500.00	0.00%
				\$42,886.70	\$4,258.68	\$16,559.59	\$26,327.11	39%
Dept Desc: Debt Service/ Contingencies								
10 G	Expenses	Debt Service/ C	10-8080-9103 CONTINGENCIES	\$29,000.00	\$10,000.00	\$17,397.80	\$11,602.20	59.99%
10 G	Expenses	Debt Service/ C	10-8080-9105 BANK BUILDING LOAN	\$26,762.00	\$4,463.56	\$11,158.90	\$15,603.10	41.70%
10 G	Expenses	Debt Service/ C	10-8080-9106 RURAL DEV LOAN	\$7,032.00	\$3,989.78	\$5,747.78	\$1,284.22	81.74%
				\$62,794.00	\$18,453.34	\$34,304.48	\$28,489.52	55%
Dept Desc: Fire Department								
10 G	Expenses	Fire Departmen	10-5528-5605 CONTRIBUTION TO FIRE C	\$22,500.00	\$22,500.00	\$22,500.00	\$0.00	100.00%
10 G	Expenses	Fire Departmen	10-5528-5606 FIRE PROGRAMS FUNDING	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	100.00%
				\$32,500.00	\$32,500.00	\$32,500.00	\$0.00	100%
Dept Desc: Insurance								
10 G	Expenses	Insurance	10-4510-2700 VACORP	\$900.00	\$159.02	\$357.68	\$542.32	39.74%
10 G	Expenses	Insurance	10-4510-5304 PROPERTY INSURANCE	\$35,366.00	\$8,063.00	\$16,126.00	\$19,240.00	45.60%
10 G	Expenses	Insurance	10-4510-5305 VEHICLE INSURANCE	\$6,198.00	\$1,644.25	\$3,288.50	\$2,909.50	53.06%
10 G	Expenses	Insurance	10-4510-5306 SURETY BONDS	\$200.00	\$0.00	\$0.00	\$200.00	0.00%

Fund Or	Attril	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prct
10 G	Expenses	Insurance	10-4510-5307	PUBLIC OFFICIALS LAIB IN	\$2,618.00	\$1,272.25	\$2,544.50	\$73.50	97.19%
10 G	Expenses	Insurance	10-4510-5308	GENERAL LIABILITY INSU	\$2,971.00	\$579.25	\$1,158.50	\$1,812.50	38.99%
10 G	Expenses	Insurance	10-4510-5309	WORKMEN'S COMPENSATI	\$14,293.00	\$3,573.25	\$7,146.50	\$7,146.50	50.00%
10 G	Expenses	Insurance	10-4510-5310	FLOOD INSURANCE-WHAR	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
Dept Desc: Legal					\$63,046.00	\$15,291.02	\$30,621.68	\$32,424.32	49%
10 G	Expenses	Legal	10-4506-3130	TOWN ATTORNEY	\$4,000.00	\$1,075.00	\$2,669.68	\$1,330.32	66.74%
10 G	Expenses	Legal	10-4506-3131	CONSULTANTS	\$1,000.00	\$197.50	\$711.00	\$289.00	71.10%
10 G	Expenses	Legal	10-4506-3132	COURT FEES	\$250.00	\$0.00	\$0.00	\$250.00	0.00%
10 G	Expenses	Legal	10-4506-3133	TOWN CODE CODIFICATI	\$14,000.00	\$0.00	\$0.00	\$14,000.00	0.00%
Dept Desc: Mosquito/ Weed Control					\$19,250.00	\$1,272.50	\$3,380.68	\$15,869.32	18%
10 G	Expenses	Mosquito/ Wee	10-6034-1100	MOSQUITO CONTRACT	\$3,500.00	\$600.00	\$2,400.00	\$1,100.00	68.57%
10 G	Expenses	Mosquito/ Wee	10-6034-6007	REPAIR & MAINTENANCE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
10 G	Expenses	Mosquito/ Wee	10-6034-6025	MOSQUITO CHEMICALS	\$2,500.00	\$0.00	\$0.00	\$2,500.00	0.00%
10 G	Expenses	Mosquito/ Wee	10-6034-6027	WEED CONTROL CONTRAC	\$6,500.00	\$0.00	\$0.00	\$6,500.00	0.00%
Dept Desc: Parks					\$13,000.00	\$600.00	\$2,400.00	\$10,600.00	18%
10 G	Expenses	Parks	10-7068-1400	CUTTING GRASS CONTRA	\$6,300.00	\$5,765.00	\$5,765.00	\$535.00	91.51%
10 G	Expenses	Parks	10-7068-5101	ELECTRIC SERVICES	\$924.00	\$348.87	\$513.74	\$410.26	55.60%
10 G	Expenses	Parks	10-7068-6007	REPAIR & MAINTENANCE	\$550.00	\$0.00	\$0.00	\$550.00	0.00%
10 G	Expenses	Parks	10-7068-6010	SMALL TOOLS & EQUIPME	\$150.00	\$0.00	\$34.19	\$115.81	22.79%
10 G	Expenses	Parks	10-7068-6011	PARKS-PLANTINGS & LAN	\$2,500.00	\$909.82	\$909.82	\$1,590.18	36.39%
10 G	Expenses	Parks	10-7068-6015	HOLIDAY DECORATIONS	\$6,500.00	\$680.90	\$9,167.39	(\$2,667.39)	141.04%
Dept Desc: Police					\$16,924.00	\$7,704.59	\$16,390.14	\$533.86	97%
10 G	Expenses	Police	10-5524-1100	SALARIES	\$215,384.11	\$51,667.63	\$109,302.56	\$106,081.55	50.75%
10 G	Expenses	Police	10-5524-1200	OVER-TIME COMPENSATI	\$9,300.00	\$687.25	\$859.77	\$8,440.23	9.24%
10 G	Expenses	Police	10-5524-2100	FICA	\$17,319.22	\$4,088.98	\$8,662.71	\$8,656.51	50.02%
10 G	Expenses	Police	10-5524-2200	RETIREMENT-VRS	\$34,648.89	\$8,327.31	\$16,654.62	\$17,994.27	48.07%
10 G	Expenses	Police	10-5524-2300	HOSPITALIZATION	\$42,780.00	\$4,278.00	\$8,556.00	\$34,224.00	20.00%
10 G	Expenses	Police	10-5524-2400	LIFE INSURANCE	\$2,692.86	\$686.49	\$1,372.98	\$1,319.88	50.99%

Fund Or	Attri	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prnt
10 G	Expenses	Police	10-5524-2600 SUTA		\$1,052.00	\$0.00	\$0.00	\$1,052.00	0.00%
10 G	Expenses	Police	10-5524-3140 TRAINING		\$5,000.00	\$826.95	\$3,191.95	\$1,808.05	63.84%
10 G	Expenses	Police	10-5524-3310 VEHICLE REPAIR		\$4,000.00	\$4,455.70	\$2,929.01	\$1,070.99	73.23%
10 G	Expenses	Police	10-5524-3330 COMPUTER MAINTENANCE		\$4,000.00	\$0.00	\$0.00	\$4,000.00	0.00%
10 G	Expenses	Police	10-5524-5203 TELEPHONE SERVICES		\$2,892.00	\$766.45	\$2,158.24	\$733.76	74.63%
10 G	Expenses	Police	10-5524-5301 LINE OF DUTY ACT		\$2,787.00	\$926.50	\$1,853.00	\$934.00	66.49%
10 G	Expenses	Police	10-5524-5500 TRAVEL		\$500.00	\$97.01	\$481.90	\$18.10	96.38%
10 G	Expenses	Police	10-5524-6001 OFFICE SUPPLIES		\$1,500.00	\$103.20	\$422.84	\$1,077.16	28.19%
10 G	Expenses	Police	10-5524-6008 VEHICLE FUEL		\$14,000.00	\$1,750.54	\$4,200.40	\$9,799.60	30.00%
10 G	Expenses	Police	10-5524-6011 UNIFORMS		\$3,000.00	\$649.20	\$2,269.54	\$730.46	75.65%
10 G	Expenses	Police	10-5524-6016 POLICE SUPPLIES		\$9,000.00	\$1,596.99	\$2,627.75	\$6,372.25	29.20%
10 G	Expenses	Police	10-5524-8110 NEW POLICE VEHICLE		\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
					\$384,856.08	\$80,908.20	\$165,543.27	\$219,312.81	43%
Dept Desc: Solid Waste									
10 G	Expenses	Solid Waste	10-6044-3310 VEHICLE MAINTENANCE		\$3,000.00	\$726.59	\$726.59	\$2,273.41	24.22%
10 G	Expenses	Solid Waste	10-6044-3910 TRASH COLLECTION SERV		\$92,500.00	\$24,183.89	\$48,490.91	\$44,009.09	52.42%
10 G	Expenses	Solid Waste	10-6044-6007 REPAIR & MAINTENANCE		\$2,000.00	\$60.00	\$283.66	\$1,716.34	14.18%
10 G	Expenses	Solid Waste	10-6044-6008 VEHICLE FUEL		\$4,000.00	\$852.72	\$2,117.93	\$1,882.07	52.95%
					\$101,500.00	\$25,823.20	\$51,619.09	\$49,880.91	51%
Dept Desc: Street Maintenance									
10 G	Expenses	Street Maintena	10-6040-1100 SALARIES		\$23,646.30	\$6,033.60	\$10,932.10	\$12,714.20	46.23%
10 G	Expenses	Street Maintena	10-6040-1200 OVER-TIME COMPENSATI		\$1,500.00	\$71.09	\$183.95	\$1,316.05	12.26%
10 G	Expenses	Street Maintena	10-6040-2100 FICA		\$1,659.77	\$463.34	\$836.70	\$823.07	50.41%
10 G	Expenses	Street Maintena	10-6040-2200 RETIREMENT-VRS		\$4,026.88	\$1,041.35	\$1,724.56	\$2,302.32	42.83%
10 G	Expenses	Street Maintena	10-6040-2300 HOSPITALIZATION		\$8,556.00	\$2,495.50	\$4,278.00	\$4,278.00	50.00%
10 G	Expenses	Street Maintena	10-6040-2400 LIFE INSURANCE		\$308.30	\$85.86	\$155.82	\$152.48	50.54%
10 G	Expenses	Street Maintena	10-6040-2600 SUTA		\$105.20	\$71.94	\$109.03	(\$3.83)	103.64%
10 G	Expenses	Street Maintena	10-6040-3310 VEHICLE REPAIR		\$2,000.00	\$143.16	\$143.16	\$1,856.84	7.16%
10 G	Expenses	Street Maintena	10-6040-5101 ELECTRIC SERVICE		\$30,000.00	\$5,033.09	\$9,678.19	\$20,321.81	32.26%
10 G	Expenses	Street Maintena	10-6040-6007 STREET REPAIR		\$8,500.00	\$896.36	\$1,837.26	\$6,662.74	21.61%
10 G	Expenses	Street Maintena	10-6040-6010 SMALL EQUIPMENT REPAI		\$500.00	\$44.58	\$84.62	\$415.38	16.92%
10 G	Expenses	Street Maintena	10-6040-6011 UNIFORMS		\$500.00	\$0.00	\$0.00	\$500.00	0.00%

Southern Software FMS Budget vs Actual

Date: 1/23/2019 9:31 AM

Fund Or Attri	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prcnt
10 G	Expenses	Street Maintena	10-6040-6015 CAN LINERS	\$1,200.00	\$0.00	\$984.91	\$215.09	82.08%
10 G	Expenses	Street Maintena	10-6040-6018 SAFETY/STREET SIGNS	\$300.00	\$0.00	\$0.00	\$300.00	0.00%
				\$82,802.45	\$16,379.87	\$30,948.30	\$51,854.15	37%
Dept Desc: Wharf								
10 G	Expenses	Wharf	10-7060-1100 WHARF SALARIES	\$35,000.00	\$0.00	\$0.00	\$35,000.00	0.00%
10 G	Expenses	Wharf	10-7060-1200 OVER-TIME COMPENSATI	\$5,000.00	\$0.00	\$685.01	\$4,314.99	13.70%
10 G	Expenses	Wharf	10-7060-1300 PART-TIME COMPENSATIO	\$15,000.00	\$6,955.49	\$27,178.80	(\$12,178.80)	181.19%
10 G	Expenses	Wharf	10-7060-2100 FICA	\$3,825.00	\$529.38	\$2,104.57	\$1,720.43	55.02%
10 G	Expenses	Wharf	10-7060-2200 RETIREMENT	\$5,960.50	\$0.00	\$0.00	\$5,960.50	0.00%
10 G	Expenses	Wharf	10-7060-2300 HOSPITALIZATION	\$8,556.00	\$2,085.00	\$4,205.00	\$4,351.00	49.15%
10 G	Expenses	Wharf	10-7060-2400 LIFE INSURANCE	\$458.50	\$0.00	\$0.00	\$458.50	0.00%
10 G	Expenses	Wharf	10-7060-2600 SUTA	\$553.00	\$19.99	\$194.46	\$358.54	35.16%
10 G	Expenses	Wharf	10-7060-5101 ELECTRIC SERVICES	\$7,500.00	\$1,312.72	\$3,667.17	\$3,832.83	48.90%
10 G	Expenses	Wharf	10-7060-5203 TELEPHONE	\$601.00	\$81.40	\$244.20	\$356.80	40.63%
10 G	Expenses	Wharf	10-7060-6005 WHARF JANITORIAL SUPP	\$2,500.00	\$60.00	\$220.49	\$2,279.51	8.82%
10 G	Expenses	Wharf	10-7060-6007 REPAIR & MAINTENANCE	\$2,000.00	\$2,239.44	\$5,416.76	(\$3,416.76)	270.84%
10 G	Expenses	Wharf	10-7060-6008 COST OF GAS/DIESEL SAL	\$75,000.00	\$10,879.10	\$59,454.39	\$15,545.61	79.27%
10 G	Expenses	Wharf	10-7060-6009 COST OF MERCHANDISE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
10 G	Expenses	Wharf	10-7060-6014 OTHER OPERATING SUPPL	\$2,500.00	\$78.44	\$1,203.23	\$1,296.77	48.13%
10 G	Expenses	Wharf	10-7060-6016 ADVERTISING & DUES	\$2,000.00	\$0.00	\$1,279.00	\$721.00	63.95%
10 G	Expenses	Wharf	10-7060-6018 CAPITAL IMPROVEMENTS	\$288,456.25	\$4,878.50	\$4,878.50	\$283,577.75	1.69%
				\$455,410.25	\$29,119.46	\$110,731.58	\$344,678.67	24%
				\$1,588,754.77	\$286,227.10	\$631,272.11	\$957,482.66	40%
				\$3,176,009.54	\$903,984.86	\$1,654,312.39	\$1,521,697.15	52%
Fund Or Attrib: 51 Water & Sewer								
Type: Revenues								
Dept Desc:								
51	W Revenue		51-3160-0805 WATER CHARGES	\$321,000.00	\$85,023.81	\$157,581.08	(\$163,418.9)	49.09%
51	W Revenue		51-3160-0806 SEWER CHARGES	\$960,000.00	\$237,161.39	\$438,603.93	(\$521,396.0)	45.69%
51	W Revenue		51-3160-0809 WATER INSTALLATION FE	\$3,000.00	\$0.00	\$0.00	(\$3,000.00)	0.00%
51	W Revenue		51-3160-0810 SEWER INSTALLATION FE	\$2,400.00	\$0.00	\$0.00	(\$2,400.00)	0.00%
51	W Revenue		51-3160-0811 WATER & SEWER PENALTI	\$24,000.00	\$4,891.15	\$7,869.95	\$16,130.05	32.79%

Fund Or Attri	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prcnt
51 W Revenue		51-3160-0820	SEPTAGE REVENUE	\$15,000.00	\$0.00	\$0.00	(\$15,000.00)	0.00%
51 W Revenue		51-3160-9001	MISCELLANEOUS REVENUE	\$3,500.00	\$540.00	\$1,120.00	(\$2,380.00)	32.00%
				\$1,328,900.00	\$327,616.35	\$605,174.96	(\$723,725.04)	46%
				\$1,328,900.00	\$327,616.35	\$605,174.96	(\$723,725.04)	46%
Type: Expenses								
Dept Desc: Sewer								
51 W Expenses Sewer		51-6052-1100	SALARIES	\$155,545.92	\$35,978.61	\$79,766.22	\$75,779.70	51.28%
51 W Expenses Sewer		51-6052-1200	OVER-TIME COMPENSATI	\$19,109.95	\$2,394.28	\$5,552.08	\$13,557.87	29.05%
51 W Expenses Sewer		51-6052-2100	FICA	\$12,060.74	\$2,864.50	\$6,416.91	\$5,643.83	53.20%
51 W Expenses Sewer		51-6052-2200	RETIREMENT	\$25,581.95	\$5,879.50	\$12,035.17	\$13,546.78	47.05%
51 W Expenses Sewer		51-6052-2300	HOSPITALIZATION	\$32,085.00	\$7,666.00	\$12,835.25	\$19,249.75	40.00%
51 W Expenses Sewer		51-6052-2400	LIFE INSURANCE	\$2,486.92	\$484.73	\$992.24	\$1,494.68	39.90%
51 W Expenses Sewer		51-6052-2600	SUTA	\$894.20	\$88.80	\$228.02	\$666.18	25.50%
51 W Expenses Sewer		51-6052-3140	TRAINING	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
51 W Expenses Sewer		51-6052-3310	VEHICLE REPAIR	\$1,500.00	\$32.00	\$595.60	\$904.40	39.71%
51 W Expenses Sewer		51-6052-3340	COLL.REPAIR/MAINTENAN	\$75,000.00	\$18,056.96	\$36,038.21	\$38,961.79	48.05%
51 W Expenses Sewer		51-6052-3345	MEMBRANE REPLACEMENT	\$44,500.00	\$0.00	\$0.00	\$44,500.00	0.00%
51 W Expenses Sewer		51-6052-3350	OUTSIDE CONTRACT-TEST	\$36,000.00	\$2,442.27	\$4,931.94	\$31,068.06	13.70%
51 W Expenses Sewer		51-6052-3360	REPAIR & MAINTENANCE	\$3,500.00	\$0.00	\$348.00	\$3,152.00	9.94%
51 W Expenses Sewer		51-6052-3502	PRINTING UTILITY BILLS	\$450.00	\$0.00	\$0.00	\$450.00	0.00%
51 W Expenses Sewer		51-6052-3601	ADVERTISING	\$250.00	\$0.00	\$85.37	\$164.63	34.15%
51 W Expenses Sewer		51-6052-5101	ELECTRIC SERVICES	\$75,000.00	\$23,477.45	\$44,969.39	\$30,030.61	59.96%
51 W Expenses Sewer		51-6052-5201	POSTAGE, SHIPPING	\$1,000.00	\$125.87	\$250.87	\$749.13	25.09%
51 W Expenses Sewer		51-6052-5203	TELEPHONE	\$7,650.00	\$1,428.63	\$3,449.94	\$4,200.06	45.10%
51 W Expenses Sewer		51-6052-5801	DUES & MEMBERSHIPS	\$4,000.00	\$0.00	\$2,828.74	\$1,171.26	70.72%
51 W Expenses Sewer		51-6052-6001	OFFICE SUPPLIES	\$4,300.00	\$46.27	\$4,051.34	\$248.66	94.22%
51 W Expenses Sewer		51-6052-6008	VEHICLE FUEL	\$3,500.00	\$475.36	\$1,348.21	\$2,151.79	38.52%
51 W Expenses Sewer		51-6052-6011	UNIFORMS	\$300.00	\$0.00	\$42.11	\$257.89	14.04%
51 W Expenses Sewer		51-6052-6018	RESERVE FOR CAPITAL IM	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
51 W Expenses Sewer		51-6052-6022	LAB SUPPLIES	\$2,500.00	\$4,908.51	\$5,616.67	(\$3,116.67)	224.67%
51 W Expenses Sewer		51-6052-6025	WASTEWATER CHEMICALS	\$42,000.00	\$6,833.91	\$12,616.64	\$29,383.36	30.04%
51 W Expenses Sewer		51-6052-6026	SAFETY EQUIPMENT	\$500.00	\$0.00	\$0.00	\$500.00	0.00%

Southern Software FMS Budget vs Actual

Date: 1/23/2019 9:31 AM

Fund Or	Attril	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prcnt
51	W	Expenses Sewer	51-6052-8101	MACHINERY & EQUIPMEN	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
51	W	Expenses Sewer	51-6052-9109	I/I DEBT SVC SEWER GRA	\$45,000.00	\$0.00	\$22,500.00	\$22,500.00	50.00%
51	W	Expenses Sewer	51-6052-9110	CAPITAL IMP. DEBT SVC	\$66,725.00	\$14,589.00	\$29,178.00	\$37,547.00	43.73%
51	W	Expenses Sewer	51-6052-9120	WTP DEBT SERVICE (SRLF	\$216,119.40	\$0.00	\$108,059.70	\$108,059.70	50.00%
51	W	Expenses Sewer	51-6052-9130	WTP DEBT SERVICE-RURA	\$101,964.00	\$25,491.00	\$50,982.00	\$50,982.00	50.00%
					\$991,023.08	\$153,263.65	\$445,718.62	\$545,304.46	45%
Dept Desc: Water									
51	W	Expenses Water	51-6048-1100	SALARIES	\$64,860.19	\$16,019.58	\$34,676.74	\$30,183.45	53.46%
51	W	Expenses Water	51-6048-1200	OVER-TIME COMPENSATI	\$6,000.00	\$821.42	\$1,833.24	\$4,166.76	30.55%
51	W	Expenses Water	51-6048-2100	FICA	\$4,965.85	\$1,263.48	\$2,648.22	\$2,317.63	53.33%
51	W	Expenses Water	51-6048-2200	RETIREMENT	\$10,138.56	\$2,515.68	\$4,940.49	\$5,198.07	48.73%
51	W	Expenses Water	51-6048-2300	HOSPITALIZATION	\$14,973.00	\$3,743.00	\$7,308.00	\$7,665.00	48.81%
51	W	Expenses Water	51-6048-2400	LIFE INSURANCE	\$846.12	\$207.41	\$407.34	\$438.78	48.14%
51	W	Expenses Water	51-6048-2600	SUTA	\$368.20	\$53.60	\$78.45	\$289.75	21.31%
51	W	Expenses Water	51-6048-3140	TRAINING & TRAVEL	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
51	W	Expenses Water	51-6048-3310	VEHICLE REPAIR	\$2,000.00	\$14.87	\$14.87	\$1,985.13	0.74%
51	W	Expenses Water	51-6048-3311	REPAIR & MAINTENANCE	\$5,000.00	\$10,160.00	\$10,922.79	(\$5,922.79)	218.46%
51	W	Expenses Water	51-6048-3502	PRINTING UTILITY BILLS	\$4,200.00	\$0.00	\$4,839.98	(\$639.98)	115.24%
51	W	Expenses Water	51-6048-3601	ADVERTISING	\$150.00	\$0.00	\$85.37	\$64.63	56.91%
51	W	Expenses Water	51-6048-5101	ELECTRIC SERVICES	\$13,000.00	\$3,041.68	\$5,189.63	\$7,810.37	39.92%
51	W	Expenses Water	51-6048-5201	POSTAGE	\$500.00	\$125.88	\$250.88	\$249.12	50.18%
51	W	Expenses Water	51-6048-5203	TELEPHONE	\$2,000.00	\$357.15	\$911.42	\$1,088.58	45.57%
51	W	Expenses Water	51-6048-5801	DUES & MEMBERSHIPS	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
51	W	Expenses Water	51-6048-5803	HEALTH DEPARTMENT FEE	\$5,000.00	\$0.00	\$2,132.85	\$2,867.15	42.66%
51	W	Expenses Water	51-6048-6007	REPAIR & MAINTENANCE	\$5,000.00	\$8.99	\$8.99	\$4,991.01	0.18%
51	W	Expenses Water	51-6048-6008	VEHICLE FUEL	\$2,000.00	\$316.66	\$898.59	\$1,101.41	44.93%
51	W	Expenses Water	51-6048-6011	UNIFORMS	\$300.00	\$0.00	\$42.12	\$257.88	14.04%
51	W	Expenses Water	51-6048-6016	LAB SUPPLIES	\$3,000.00	\$157.46	\$326.94	\$2,673.06	10.90%
51	W	Expenses Water	51-6048-6020	PURIFICATION SUPPLIES	\$29,000.00	\$4,305.27	\$10,747.37	\$18,252.63	37.06%
51	W	Expenses Water	51-6048-8101	SMALL TOOLS & EQUIPME	\$200.00	\$0.00	\$0.00	\$200.00	0.00%
51	W	Expenses Water	51-6048-8119	WATER SYSTEM REP/DEBT	\$162,375.00	\$0.00	\$49,818.32	\$112,556.68	30.68%

Fund Or Attrib	Type	Dept Desc	Disp Acct	Budget	QTD	YTD	Variance	Prct
				\$337,876.92	\$43,112.13	\$138,082.60	\$199,794.32	41%
				\$1,328,900.00	\$196,375.78	\$583,801.22	\$745,098.78	44%
				\$2,657,800.00	\$523,992.13	\$1,188,976.18	\$1,468,823.82	45%

Onancock Police Department



2018 Summary of Department Activities

Incident Case Totals

ONANCOCK POLICE DEPARTMENT

Offense	2016	2017	2018
Homicides/Deadly Force			
Murder/Non-negligent Manslaughter	0	0	0
Murder Attempt	2	1	1
Shoot into Dwelling	2	8	0
Shoot into Vehicle	1	3	1
Negligent Manslaughter	0	0	0
Justifiable Homicide	0	0	0
Deadly Force Against an Officer	0	1	0
Total	5	13	2
Unattended Death	3	2	4
Sex Offenses			
Rape	0	1	0
Sodomy	2	0	0
Sexual Assault with an object	0	0	0
Fondling	0	1	1
Total	2	2	1
Robbery	2	0	2
Home Invasion	1	0	0
Weapon Law Violations	*	6	5
Peeping Tom	3	0	0
Assault			
Aggravated Assault	1	6	1
Simple Assault	24	14	12
Intimidation	1	1	2
Officer Assault	1	0	0
Total	27	21	15
Domestic	13	14	27
Burglary/Breaking & Entering	6	9	4

* Data not tracked

Incident Case Totals
ONANCOCK POLICE DEPARTMENT

Offense	2016	2017	2018
Larceny/Theft			
Shoplifting	1	0	4
Theft Motor Vehicle Parts	1	0	0
Theft from Motor Vehicle	0	0	5
Theft from Coin Machine	0	0	0
Theft from Building	3	0	4
All Other Larceny	12	18	18
Total	17	18	31
Motor Vehicle Theft	3	2	2
Counterfeiting/Forgery	3	0	0
Fraud			
False Pretenses	2	0	6
Credit Card Fraud	0	0	3
Impersonation	0	0	1
Total	2	0	10
Bad Checks	5	2	2
Destruction of Property	21	28	21
Drug/Narcotic Offenses			
Drug/Narcotic Violations	1	9	2
Drug Equipment Violations	0	0	1
Total	1	9	3
Disorderly Conduct	9	17	18
Prostitution	0	1	0
Mental Health	25	13	24
Trespassing	19	14	29
Missing Person	10	6	4
Welfare Check	8	16	19
Yearly Total	187	187	234

Activity Summary Totals

ONANCOCK POLICE DEPARTMENT

Event	2016	2017	2018
911 hang-up	8	11	6
Abandoned Vehicle	1	3	1
Accident	12	14	22
Alarm Activation	60	33	28
Animal Complaint	13	20	24
Assist- motorist	49	42	67
Assist- other law enforcement agency/officer	128	236	314
Assist- Social Services	2	1	0
Brandish Firearm	1	2	3
Business- assist	38	64	53
Business- checks	515	1,200	820
Business- complaint	6	1	9
Business- found unsecured	10	8	12
Citizen- assist	24	29	29
Citizen- complaint	85	91	94
Court	24	27	27
Crowd Complaint	2	4	4
Evade / Elude police officer	0	1	0
Funeral Escort	4	6	0
Hit & Run	4	8	5
Hospital- related event	△	◆ 64	963
Investigation	44	85	108
Noise Complaint	2	1	13
Rescue Assist	67	36	32
Residence- check	653	725	479
Residence- found unsecured	46	1	1
Special detail	37	23	45
Special Patrol	8,693	8,849	10,238
Suspicious- activity/person/vehicle	△	37	39
Traffic- detail	27	8	5
Traffic- hazard	19	3	2
Training	7	19	16
Trespass- notice served	23	8	17
Wharf Check	1,390	1,180	1,140
Unclassified	1,173	3,114	1,399
Yearly Totals	13,167	15,890	16,015

◆ Information tracked half a year.

△ Information not tracked.