

Town of Onancock
Town Council Meeting
April 22, 2019
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Ray Burger and Maphis Oswald were present. All members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Mayor Fosque shared that Councilmember Joshua Bundick resigned from his position on Town Council which was effective April 11, 2019. Mr. Bundick was unable to continue his position on Town Council due to his employment with NASA.

Mayor Fosque also introduced the town's new Harbormaster, Craig Tanner. Town Council welcomed Mr. Tanner to his new position.

Consideration and Approval of the Meeting Minutes from the March 20, 2019 Budget Workshop Meeting and the Meeting Minutes from the March 25, 2018 Regular Town Council Meeting:

Mayor Fosque asked if there were any changes, corrections and/or additions to the meeting minutes as submitted.

With none, Councilmember Krause made a motion to approve the meeting minutes as submitted. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. **Public Hearing: Proposed Budget for FY 2019-2020 –** Mayor Fosque opened the public hearing at 7:04 p.m. Mrs. Lisa Fiege reviewed the proposed budget presentation. Mayor Fosque asked if there was any public comment.

Mr. Anthony LoFaso, Kerr Street, questioned why the town needed to raise water and sewer rates but that there was no money needed from the general fund to balance the water and sewer budget. Councilmember Burger explained that the water and sewer budget is required to be self-funded. General fund money is not supposed to be used to operate those functions.

Mayor Fosque explained that in the proposed budget the trash charge was reduced to help alleviate some of the financial burden on the water and sewer bills.

Councilmember Bloxom thanked Mrs. Fiege and Mr. Kerbin for their hard work on the budget proposal.

Mayor Fosque closed the public hearing at 7:11 p.m.

- b. **Discussion and Approval of Attached vs Detached Ordinance –** Town Manager William Kerbin: Mr. Kerbin explained that this item has been discussed at previous council meetings and per

council's request Mr. John Custis, Town Attorney, has approved the final version in tonight's agenda packet.

Councilmember Bloxom made a motion to approve the Attached vs Detached Structure Zoning change and incorporate these changes into the Town of Onancock Zoning Ordinance.

Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

- c. Discussion on the Establishment of an Ad Hoc Committee for Policy Adoption – Town Manager William Kerbin: Mr. Kerbin explained that an Ad Hoc committee would meet to review proposed policies ahead of time and then bring their final versions to council for approval.

Councilmember Oswald shared that she feels that these items need to be discussed with the full council, that it is an important part of the process.

Councilmember Krause shared that this group would be responsible for policy generation and that the full council would still be involved prior to passage.

Councilmember Bloxom asked Mr. Kerbin to check in with Mr. Mike Mason, Accomack County Administrator, to see how their process works with policy formation and consent agendas.

Additional council discussion followed.

Councilmember Marino asked that this item be postponed and discussed further at a later date.

- d. Discussion and Approval of the Adoption of Long-Term Care Insurance – Town Manager William Kerbin: Mrs. Fiege explained that the Virginia Retirement System has reopened a Long-Term Care Insurance Program for those employers that did not elect the benefit previously. This is a no cost option to the town and it adds an additional benefit to the town's staff.

Councilmember Oswald made a motion to Adopt the Commonwealth of Virginia Voluntary Long-Term Care Insurance Program Employer Agreement. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

- e. Discussion on the Historic Onancock School's Utility Bill – Town Manager William Kerbin: Mayor Fosque and Councilmember Burger recused themselves of this discussion due to their position on the Historic Onancock School Board.

Councilmember Oswald asked that this issue be sent to the Water and Sewer Committee for further discussion.

Councilmember Oswald made a motion to table this item until the Water and Sewer Committee has an opportunity to review the matter. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

Mayor Fosque explained that since Councilmember Bundick resigned from his council seat, town council would need to appoint a new member to fill his vacancy on the Water and Sewer Committee.

Councilmember Bloxom nominated Councilmember Joy Marino to the Water and Sewer Committee. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

- f. Discussion and Approval of the Adoption of Utilizing a Consent Agenda – Town Manager William Kerbin: Mr. Kerbin explained the purpose of utilizing a consent agenda.

No additional comments were made.

Public Comment:

No comments.

Planning Commission Report:

No meeting.

Waterfront Committee Report:

Councilmember Bloxom shared that there was no meeting but that the interior repairs to the Harbormaster Shack are completed except for the molding on the door. Councilmember Bloxom also shared that the marina's first day was April 15, 2019 and that boating clubs are already booking their stays for the coming season. The marina is also currently on the lookout for part-time summer help.

Personnel Committee Report:

Councilmember Krause shared that the committee met, and that town staff are currently in the process of updating job descriptions for the Personnel Manual.

Mayor's Report:

Mayor Fosque shared with council that he and Mr. Kerbin recently attended a regional sewer meeting and the Hampton Roads Sanitation Study results were released during the meeting. The estimated cost of the project is \$20,000,000.00. Mayor Fosque and Council discussion followed.

Town Manager's Report:

- **Harbormaster's Facility Repairs:** All interior work has been completed including items from the punch list for the Boating Infrastructure Grant. Improvements included new flooring, and repairs to the rollup door and restrooms.
- **Wharf Parking Lot:** Branscome has completed the repairs to the parking lot to address standing water and this issue has been corrected.
- **Neighborhood Revitalization Project:** The Accomack Northampton Planning District Commission (ANPDC) Board approved the Northeast Section Neighborhood Revitalization Project. This project may include demolition of vacant homes; creation of new affordable housing; rehabilitation of existing homes and installation of sidewalks. The ANPDC will provide grant writing and grant administration with this project.
- **Home and Garden Tour Committee:** The Home and Garden Tour checklist is getting completed by Public Works staff. A couple of items remain on the list. Mr. Kerbin visited businesses to encourage them to promote this event and other upcoming town events in 2019.

- **Southern Living Article:** I received a request for photographs for an article to be published in the July 2019 edition of Southern Living regarding best retirement towns in the South. Onancock is listed as one of those towns.
- **Cellular Tower Progress:** The anticipated construction date of the Verizon cellular tower is still late April 2019. Verizon is awaiting approval of their building permit. This is subject to change due to scheduling and weather.
- **Wharf Interpretive Panel:** The wharf interpretive panel should be installed sometime in May 2019 and not April 2019. This panel will include information on wildlife found in Onancock Creek and Town history.
- **Town Hall Meeting:** Senator Mark Warner will be holding a Town Hall meeting at the Eastern Shore Community College this Wednesday at 2:30 p.m.
- **Town Code Review:** Municode has completed its legal review of the town code. Staff and the Town Attorney are reviewing the suggested changes and reviewing the code for additional changes or corrections. Staff and the Town Attorney will have a conference call on April 29 to discuss next steps.
- **Samuel D. Outlaw Blacksmith Shop:** Will have a soft opening on Saturday, May 4th, during the ESVA Home & Garden Tour.

Council Comments:

Ms. Joani Donohoe, Executive Director of the Historic Onancock School, asked Town Council for a letter of support for their Love Works sign proposal. Town Council agreed to proceed with the letter of support.

Town Council also thanked Mr. Rick Turner, Onancock Street, for all of his hard work with updating the public restrooms for the ESVA Home & Garden Tour.

Mayor Fosque suggested that council fill the newly vacant town council seat with the individual who was runner up in the 2018 council elections. *Councilmember Oswald made a motion to appoint Mr. Matt Spuck to the Onancock Town Council. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.*

Councilmember Krause welcomed Mr. Spuck to Town Council.

Councilmember Marino updated council on the ESVA Home & Garden Tour, sharing that the event expects approximately 1,300 people to visit the Town of Onancock.

Closed Session, if needed:

Councilmember Bloxom made a motion that Town Council convene a Closed Meeting for the purposes of holding a discussion, of the personnel, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia of 1950, as amended. Councilmember Burger seconded the motion. The motion passed by unanimous voice vote.

Closed session began at 7:53 p.m.

Councilmember Bloxom made a motion that Town Council reconvene in Open Meeting, and that a roll call vote be taken and recorded on this motion so that each member who votes in favor shall, thereby, certify compliance with all of the matters identified in Section 2.2-3712(D) of the Code of Virginia of 1950, as amended.

Robert Bloxom Yes No

Joy Marino Yes No

Catherine Krause Yes No

Ray Burger Yes No

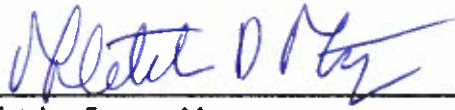
Maphis Oswald Yes No

Town Council reconvened in Open Session at 8:46 p.m.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:47 p.m.



Fletcher Fosque, Mayor



Lisa Fiege, Deputy Clerk