

**Town of Onancock
Town Council Meeting
August 26, 2019
7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Meeting Minutes from the July 25, 2019 Regular Town Council Meeting.
4. Public Business
 - a. Discussion of the Eastern Shore Sanitary Sewer Transmission Force Main Project and Appointment of Committee Members - Mayor Fletcher Fosque
5. Public Comment
6. Planning Commission Report – Councilmember Robert Bloxom
7. Waterfront Committee Report – Councilmember Robert Bloxom
8. Personnel Committee Report – Councilmember Catherine Krause
9. Mayor’s Report – Mayor Fletcher Fosque
10. Town Manager’s Report – Mr. William Kerbin
11. Financial Report – Mr. William Kerbin (No Report)
12. Follow-up on Council Action Items – Mr. William Kerbin
13. Council Comments
14. Closed Session- if needed
15. Adjourn

Town of Onancock
Town Council Meeting
July 25, 2019
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Ray Burger, Maphis Oswald and Matt Spuck were present. Councilmember Catherine Krause was absent, and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the Meeting Minutes from the June 24, 2019 Regular Town Council Meeting: Mayor Fosque asked if there were any changes, corrections or additions to the minutes as submitted.

Councilmember Bloxom asked that the Accomack County Sewer Amended Agreement vote be corrected to say that Councilmember Bloxom made the motion and Councilmember Burger seconded it instead of the reverse.

Councilmember Spuck asked that under "Council Comments" on page five the word "negations" be corrected to say "negotiations".

Councilmember Bloxom made a motion to approve the June 24, 2019 meeting minutes as corrected. Councilmember Burger seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Discussion of the Amended Sewer Agreement with Accomack County – Town Manager William Kerbin: Mr. Kerbin explained that the amended sewer agreement with Accomack County was passed in the June meeting, but that council added a pretreatment condition to the agreement. Mr. John Custis, Town Attorney, was present to discuss removing the pretreatment condition to the agreement. Mr. Custis explained that the amended agreement without the pretreatment condition addendum had already addressed some items the initial agreement was lacking. All new additions to the agreement were in the town's favor. Mr. Custis asked that council remove the pretreatment condition, for now, from the agreement. Mr. Custis shared that it is an issue that Accomack County also wants to work towards but would like to be done correctly which will take more time.

Council discussion followed.

Councilmember Bloxom made a motion to approve the amended agreement as presented. Discussion followed. Councilmember Bloxom then amended his initial motion to approve the agreement as presented to council tonight but with the effort on both parties to have the conversation to negotiate the pretreatment standards as quickly as possible. Councilmember Spuck seconded the motion. Mr. Custis asked that the motion state "effective immediately". Councilmember Bloxom confirmed that approval would be as of tonight with the effort to negotiate pretreatment standards as quickly as possible. Councilmember Spuck seconded the

motion. Councilmembers Bloxom, Marino, Burger and Spuck were in favor. Councilmember Oswald abstained. The motion passed.

- b. FY2020 Budget Amendment – Town Manager William Kerbin: Mr. Kerbin explained that when the budget was passed in the May Town Council Meeting the water and sewer expenses were out of balance with its revenues. Expenses exceeded revenues by \$2,631.70. Mr. Kerbin suggested that two line items on the general fund side could be comfortably reduced so that the general fund could transfer funds into the proprietary fund to cover its projected expenses. The two line items recommended were the Mosquito Sprayer Contract expenditure and the Weed Control Contract expenditure.

Councilmembers Burger and Oswald asked if the town was allowed to do that since our loan documents state that the proprietary fund needs to be self-supported and not balanced by general fund dollars. Mayor Fosque said that the town could legally transfer into the proprietary fund.

Councilmember Spuck expressed his concerned that an out of balance budget was passed in the first place and asked that better processes be in place for future budget cycles.

Councilmember Bloxom made a motion that the Town of Onancock approve a budget amendment in the amount of \$2,631.70 and approve the transfer of \$2,631.70 from the general fund to the water/sewer fund. Councilmember Spuck seconded it. Councilmembers Bloxom, Marino, Burger and Spuck were in favor of the motion. Councilmember Oswald was opposed. The motion passed four to one.

- c. Approval of the Alternative Location of the Civil War Trail Sign – Town Manager William Kerbin: Mr. Kerbin explained that he and Ms. Cara Burton, Eastern Shore Library, looked at Town Square and have decided that location would work for this project. Mr. Kerbin shared that he did approach the Onancock Postmaster about placing the sign on their property but that it was a no go.

Ms. Burton came before council to ask for an easement so that the project could start moving forward. Ms. Burton shared that the Onancock Business and Civic Association (OBCA) has appropriated the grant funds necessary to fund this project. The idea behind this project is to promote historic tourism. Ms. Burton shared some highlights of the project with council, such as: the sign in Parksley would point to Onancock, the Eastern Shore’s participation would bridge the gap between the Delaware, North Carolina & Maryland trails; and, that this program has a national reputation for this type of tourism.

Council discussion followed.

Councilmember Spuck made a motion that the Town of Onancock approve the location of Town Square for a Civil War Trail sign and authorize the Town Manager to sign an easement granting permission to Civil War Trails, Inc. to enter the referenced property stated below and install a historical marker as part of the Civil War Trails program contingent upon:

- *A narrative for the sign is provided to Town Council prior to installation for review and approval.*

Councilmember Bloxom seconded the motion. Councilmember Bloxom, Marino, Burger and Spuck were in favor of the motion. Councilmember Oswald was opposed. The motion passed four to one.

- d. 5-Year Town Road Maintenance Plan – Town Manager William Kerbin: Mr. Kerbin shared his action plan with council, some items discussed were Jackson Street and the Town Hall Parking Lot.

Council discussion followed. Council asked Mr. Kerbin to bring a more detailed plan to the August Council Meeting.

- e. FY2020 Budget Carry-Forward: Town Recodification Funding – Town Manager William Kerbin: Mr. Kerbin explained that this project is still ongoing and the unspent funds from FY19 need to come forward to FY20.

Council discussion followed.

Councilmember Bloxom made a motion to carry forward funds from FY2019 to FY2020 in the amount of \$12,010.00 to complete the Town Code codification. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

Public Comment:

Mr. Jeffrey Barrett, North Street, shared his interest in the Civil War Trail Sign project. Mr. Barrett suggested that the Historic Cokesbury Church may help explain the split political beliefs during that campaign.

Planning Commission Report:

No meeting.

Waterfront Committee Report:

No meeting.

Personal Committee Report:

No meeting.

Mayor's Report:

Mayor Fosque shared that the Central Accomack Little League (CALL) Senior Boys team was going to the world series. Their game will be televised Saturday at 10:00 a.m.

Mayor Fosque also shared that the Onancock Main Street Initiative group went to a meeting in Lynchburg which was an incredible learning experience for the group.

Mayor Fosque shared that there will be a public information session held in August for the regional sewer transmission line.

Town Manager's Report:

Mr. Kerbin read his report aloud.

Wharf Interpretive Panel: The installation of the wharf interpretive panel is scheduled for July 19, 2019. Mr. Kerbin have discussed the idea of having a ribbon cutting with Shannon Alexander from the Accomack Northampton Planning District Commission once this is installed.

Sewer Grinder Pump: Bob Bloxom, Bryan Horton and Mr. Kerbin will meet with county and hospital staff to discuss a proposed solution to the hospital rags affecting the town pump station.

Onancock at Welcome Center: Businesses are encouraged to participate in Onancock Day at the Welcome Center on Saturday August 3 at the Welcome Center at the Bay Bridge Tunnel. The Tourism Commission is allowing businesses to set up tables in the patio area out front. The Welcome Center is open from 8:30 a.m. to 4:30 p.m. but business owners who are participating are encouraged to set up their tables and tents by 10:00 a.m. The town has tents and tables for business owners who may need them to sign out and take with them to the event. This will be an excellent opportunity for the businesses and the town to market itself. Thank you to Christy Betz at the Tourism Commission for this wonderful opportunity!

Transfer of Streets to VDOT: Mr. Kerbin is working on a few administrative items to finalize the transfer of East and Waples Streets to VDOT. East Street will require an approximate 10' right of way since the current right of way does not include all of the sidewalk and parking area. Mr. Kerbin is also awaiting another utility provider to submit a right of way permit to VDOT.

The town is also able to include Lee Street to be transferred to VDOT but this street has not been scheduled for a survey at this point.

Business Licenses: The Town still has 15 businesses who have not applied for a FY 2020 business license. We have sent out another reminder to these businesses to apply for a license by August 13 or the business will be turned over to the Town Attorney.

Oak Tree in Town Square: The Oak Tree in Town Square will be removed due to disease. This will occur within the next couple of weeks. West Street may need to be closed and portions of the park as well. An appropriate tree will be planted in its place.

Sensitivity/Equity and Inclusion Training: Staff participated in sensitivity/equity and inclusion training on July 18.

Mr. Kerbin also added:

- The Verizon cell tower will be in place Friday, July 26th.
- Public Information Sessions for the Regional Sewer Transmission line is scheduled for August 14th from 5:00 p.m. – 7:00 p.m. at the Onley Town Center as well as August 15th from 5:00 p.m. – 7:00 p.m. at Exmore's Town Hall.
- Mr. Kerbin is also looking into scheduling a Robert's Rules of Order training for council as well as a Board Governance training class.
- Mr. Curtis Smith will be at the August Town Council meeting to discuss the Community Development Block Grant with council.

Financial Report:

Mr. Kerbin shared his report aloud. Mr. Kerbin highlighted that the general fund had a surplus at year end FY19 and that water/sewer had a deficit.

Councilmember Spuck asked that the report be more quantitative in the future.

Mayor Fosque shared that the VML Annual Meeting is this coming October and that it will be held in Roanoke. Mayor Fosque asked that interested council members contact Mr. Kerbin so that he can schedule the meeting for them.

Follow-up on Council Action Items:

No discussion.

Council Comments:

Councilmember Oswald asked about possible resolutions to the consumption of alcohol at the wharf issue. Mr. Kerbin shared that he was still working on that item.

Councilmember Oswald also asked that council start using the word marina in lieu of wharf at future meetings.

Councilmember Oswald also asked about the interpretive panel and why it was not covering the gas tank. Mayor Fosque asked that the Waterfront Committee review this issue.

Closed Session, if needed:

None.

Adjourn:

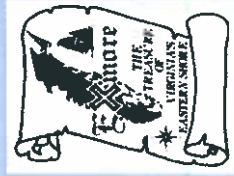
Councilmember Bloxom made a motion to adjourn. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:29 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Deputy Clerk

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1 Overview for Accomack and Northampton Counties



Challenges for the Eastern Shore

- Adequate sewage treatment facilities are essential for the environment and economy of Virginia's Eastern Shore.
- The reliance on septic systems and aging treatment facilities will certainly stifle the growth of the Eastern Shore. Planning for the future is critical.
- Adequate sewage treatment facilities would increase regional capacity to expand and start new businesses. A regional wastewater transmission line will reduce the need for individual businesses to manage their own wastewater requirements.
- Only a small portion of the Eastern Shore of Virginia is served by public sewer facilities, with many of the facilities requiring upgrades or alternatives. It is important to provide residents with reliable and environmentally friendly centralized sewers.

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

About Eastern Shore Sanitary Sewer Transmission Force Main - Phase 1

The Beginning:

The Eastern Shore Sanitary Sewer Transmission Force Main Project was formed at a "Learning the Shore Discussion on Major Infrastructure Needs" held in April of 2018, when then Congressman Scott Taylor suggested moving forward with development of the specific wastewater treatment and collection needs under the Omnibus Infrastructure Spending Bill passed in 2018-2019.

The discussions:

Spring 2018 – Spring 2019 community stakeholder meetings were convened to gain insight and expertise into the standards of practices and the treatment technologies available. Through this process, it was decided that HRSD was the right partner to further help in bringing the Force main Project forward. It was also recognized that in addition to the mid Shore specific project needs, that southern Northampton County and northern Accomack County also needs to assess what would be evaluated at a later time.

The Study:

HRSD worked with HDR under their annual General Engineering Services contract to develop a project scope and estimate for project design cost, including operation and maintenance cost for the project. HDR engaged the firm of Davis Bowen & Friedel, Inc. as an engineering firm familiar with the Eastern Shore.

Project Funding:

The project was funded by a combination of the Phase 1 impacted municipalities and Go VA.

The Project Scope:

Phase 1 of this project will connect and serve the existing sanitary sewer collection systems along the route that serves Nassawadox in the southern end of Northampton County north to the Town of Accomac. The existing treatment plant in Onancock has the capacity to treat future flows from these collection systems and from new service areas along the Force main route.

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Background Spring 2018 Highlights:

- The initiative began early in April 2018, when Congressman Scott Taylor hosted a “Learning the Shore” discussion on major infrastructure needs. It was then determined that we should focus on a force main transmission line from Nassawadox through Exmore to the Onancock Wastewater Treatment Plant (WWTP).
- May 22, 2018 - The focus was developed through interactions of affected towns and senior officials from both counties.

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Background Summer 2018 Highlights:

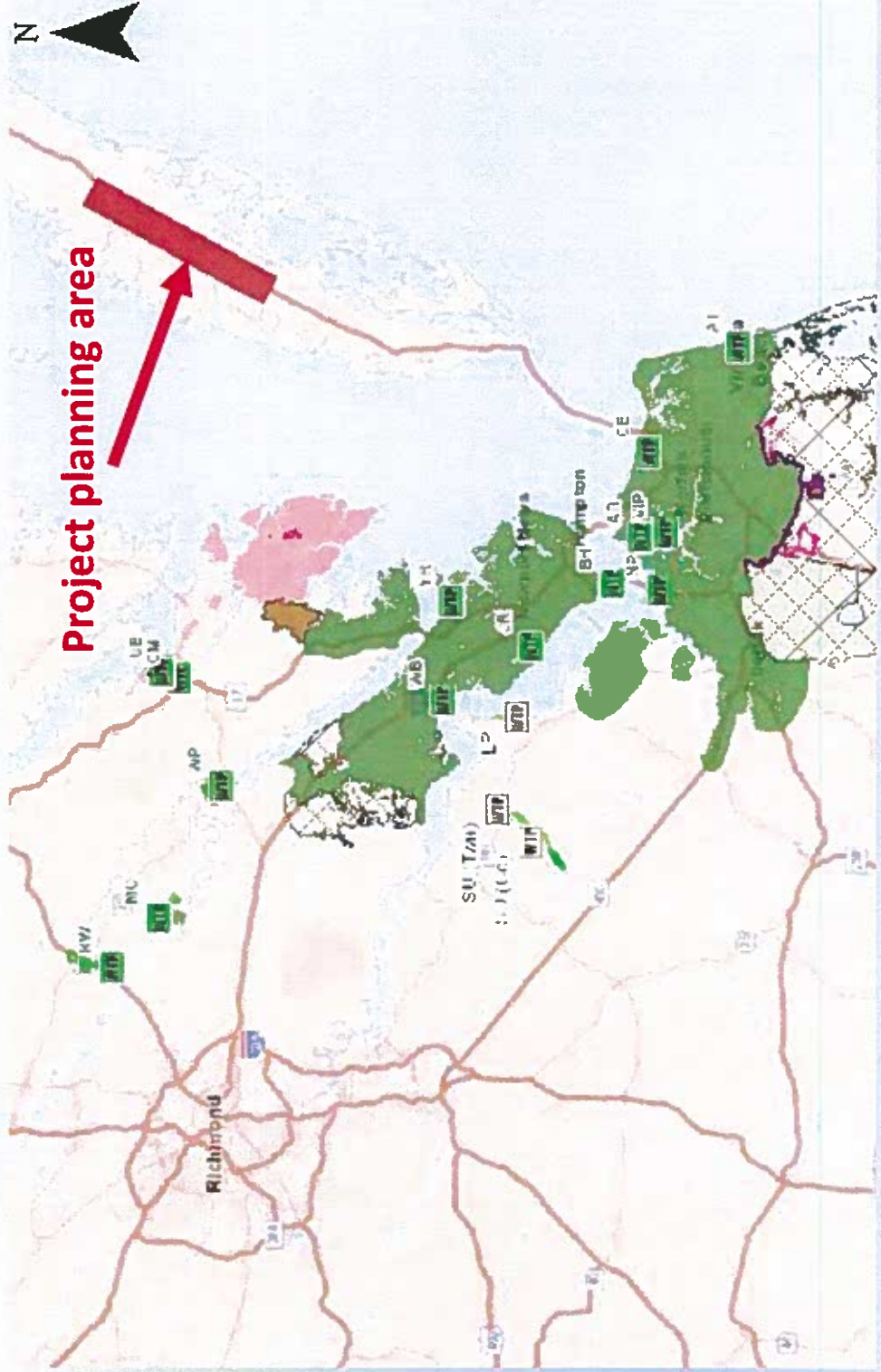
- **June 5, 2018 - Steering committee meets with Charles Bott, of Jamesville, the Director of Water Technology and Research at Hampton Roads Sanitation District on how best to proceed to develop a conceptual force main sewer line study. After a full discussion of what the capacities of HRSD are that a direct contact with Ted Henifin is recommended.**
- **June 29, 2018 - meeting at the HRSD Sustainable Water Infrastructure For Tomorrow (SWIFT) complex in Suffolk. As a result of this meeting, discussions commenced with Ted Henifin, the General Manager of HRSD, about developing the Eastern Shore Sewer Project and how HRSD might assist in the study.**
- **August 13, 2018 - The Steering Committee met with Ted Henifin and Charles Bott to review the Eastern Shore challenges of waste water transportation, treatment and the specific needs in the near and long term. Clean water, economic development, aquaculture growth, pollution, funding, were all reviewed as were the specific needs of the Towns with their WWTP's.**

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

EXISTING FACILITIES:

- A private wastewater collection and treatment system is currently in use in Nassawadox. The system is owned and operated by Riverside Health. The WWTP currently receives approximately 25,000 gallons per day (GPD). The treatment plant utilizes extended aeration for its treatment method and is only able to treat for conventional pollutants. The owner must purchase nutrient credits to offset their inability to treat to their permit requirements.
- The Town of Exmore operates two independent wastewater collection systems and a treatment plant. The main sewer system, and the focus of this study, is on the east side of Town, and is also called the "Downtown" system. The treatment plant which serves the Downtown system is experiencing issues with their sequencing batch reactor (SBR). The system has only a single train and is unable to be disconnected for repairs or renovations. The western sewer system in Exmore is known as the "New Roads" system. Wastewater is discharged through a mass drainfield. Although it is in better condition, it is noted as an alternative in this project.
- The Town of Accomac is currently served by septic systems. The Town and Accomack County desires to have centralized sewage collection facilities to serve the government buildings.
- The Town of Onley currently has sewer service to the commercial properties along US Route 13. The sewer system is maintained by Accomack County. There are no centralized sewage facilities in the residential portions of the Town of Onley. Replacement of the sewer service to the commercial properties is provided in the base study. A centralized pump station for the unserved residential portions of Town are provided as an alternate.
- The commercial area to the south of Melfa is served by public sewer and is maintained by Accomack County. The service area includes the airport, the businesses in the industrial park, and businesses along US Route 13. The commercial users, within the industrial park, wastewater flows to a pumping station and discharges into the force main which ultimately flows to the Onancock gravity system and then to the Onancock WWTP. Other commercial properties along US Route 13 connect with grinder style pumps which connects to the same force main which serves the industrial park and also flows to Onancock WWTP. Replacement of the piping is included as part of the base project.
- The Town of Onancock currently maintains a sanitary sewer collection system, several wastewater pumping stations and a WWTP. They currently collect wastewater from Accomack County and Riverside Hospital into their collection system which is then transported through their collection system and pumping stations to their WWTP.

Eastern Shore Force Main Sewer Project Phase 1



Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1 **HRSD & the Eastern Shore Joint Venture**

After much research and discussion, it was apparent that HRSD was the right partner to align with on this initiative.

- Estimated Project Study Cost = \$108,458.
- 11/6/18 HRSD and their consultants toured the Shore WWTP's in Onancock and Nassawadox.
- 12/13/18 HRSD and consultants met with Onancock WWTP personnel to begin plant assessment.
- 12/13/18 HRSD, HDR, DBF presented the Main Force Transmission Line Conceptual Study.

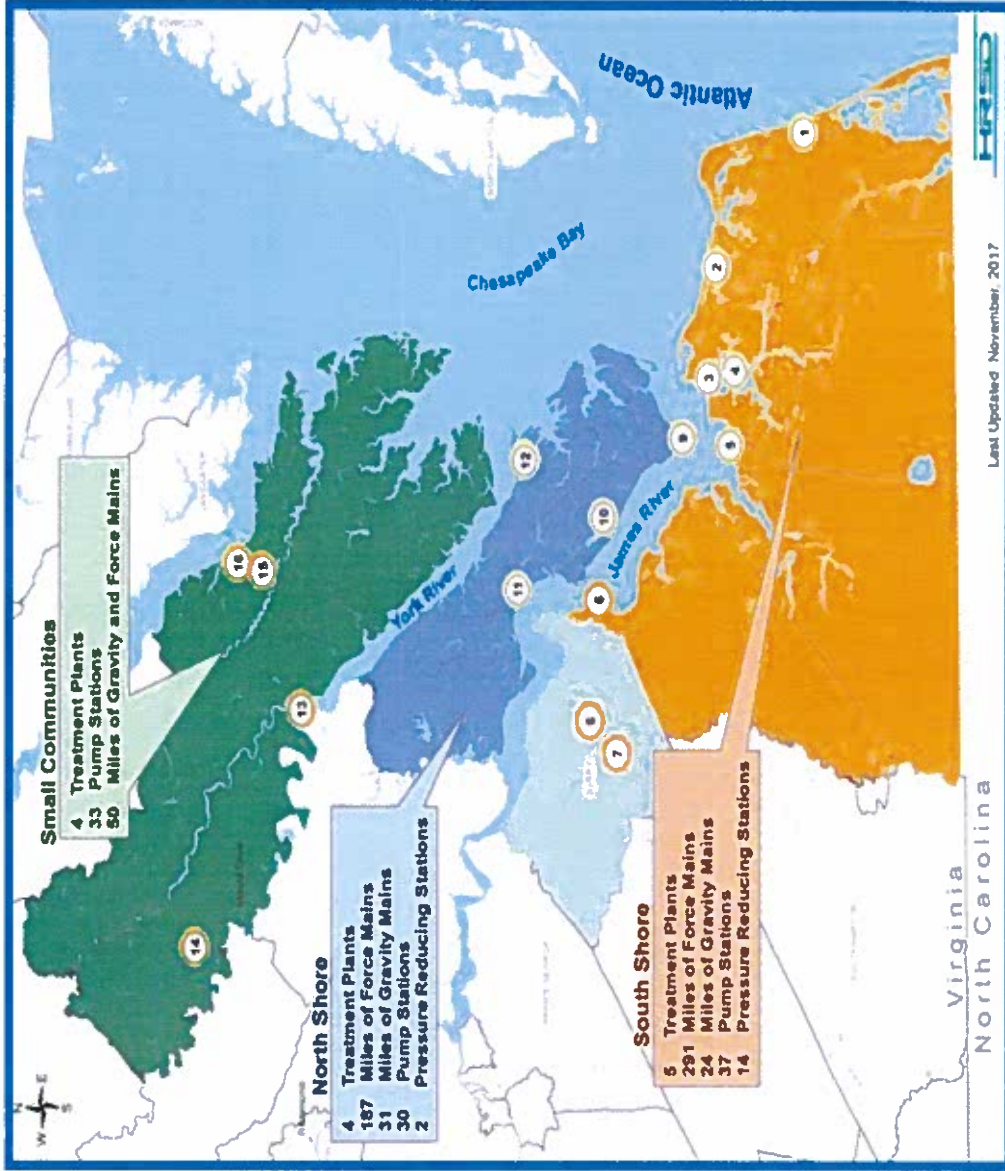
HRSD & the Eastern Shore Joint Venture

Hampton Roads Sanitation District Overview:

- HRSD a political subdivision of the Commonwealth.
- Governed by an 8 member Commission appointed by the Governor.
- Independent rate setting authority with appeal rights through State Corporation Commission.
- Very focused mission – We protect public health and the waters of Hampton Roads by treating wastewater effectively.

HRSD Existing Service Area

- ▲ Virginia Beach
- ▲ Chesapeake
- ▲ Norfolk
- ▲ Portsmouth
- ▲ Suffolk
- ▲ Hampton
- ▲ Newport News
- ▲ York County
- ▲ James City County
- ▲ Williamsburg
- ▲ Poquoson
- ▲ Gloucester County
- ▲ Isle of Wight County
- ▲ King William County
- ▲ Middlesex County
- ▲ Mathews County
- ▲ Surry County/Town of Surry



Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Rural Counties Currently Serviced by HRSD faced Similar challenges as the Eastern Shore faces

- HRSD enabling legislation has provision for adding territory to the sanitation district
- 5 counties and the Town of West Point have used this process to become part of HRSD over the past 20 years
 - King William
 - Middlesex
 - Mathews
 - King and Queen
 - Surry

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

December 2018 Study funding committed as follows:

- \$10,000 each from Accomack and Northampton Counties, Town of Onancock and Town of Exmore, Riverside Health Systems and Heritage Hall.
- Local Funding Total = \$60,000
- \$48,458 from Go Virginia - first Go Virginia grant to the Eastern Shore.



Eastern Shore
Sanitary Sewer Transmission
Force Main Study

HRSD

April 5, 2019

Revised

May 13, 2019

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Transmission Force Main System & Pump Stations

A proposed transmission force main system will consist of 6- and 12-inch diameter pipe and three pumping stations.

- One in Nassawadox at WWTP
- One in Exmore
- One in Accomac at the County facilities

The force main is sized to convey the projected Year 2050 flows to the Onancock WWTP.

In addition, the existing force main that serves the commercial and government area south of Melfa and the commercial area in Onley will be replaced.

Alternatives have been developed to construct new pump stations and connections to the transmission force main from the Exmore New Roads system and the Onley residential area.

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Force mains Layout Map

- The proposed force mains will be nominal diameter of 6 and 12 inches.
- Where the force main will need to cross Rt. 13 trenchless technology will be used in order to not affect the flow of traffic.
- Any pavement Restoration for the installation of the force main will be in accordance with VDOT Standards.
- Actual alignment will vary from the conceptual design.



Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Nassawadox Layout Map with Forcemain & Pump Station

- A pump station is proposed just upstream of the Nassawadox WWTP. The flows will be conveyed via a 6" forcemain to the Town of Exmore. The Exmore pump station would receive flow from the Nassawadox pump station and then transport the flow to the Onancock WWTP.



Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

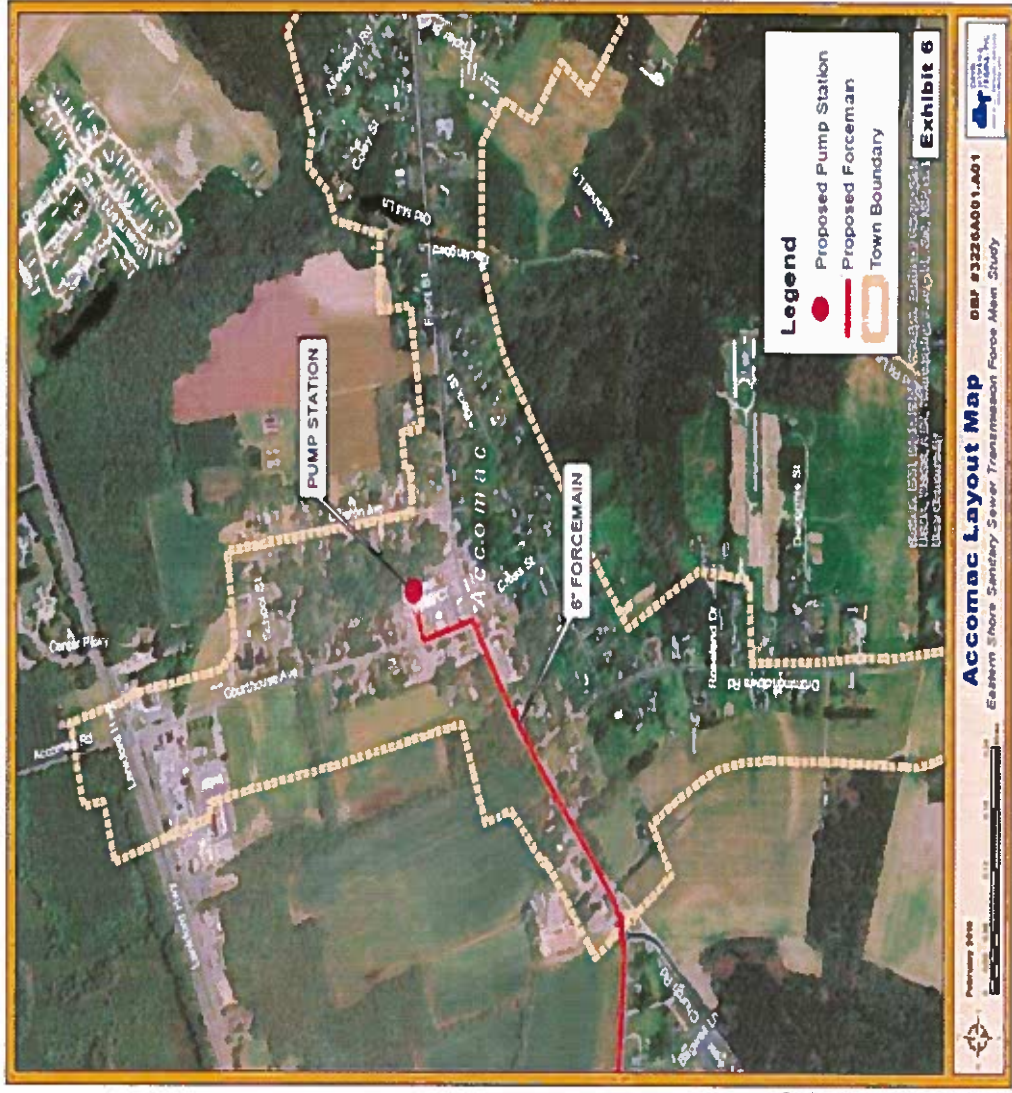
Exmore Layout Map with Forcemain & Pump Station

- The proposed plan is to replace an existing pumping station in Exmore. The proposed pump station will transmit sewage with a 12" forcemain following the railroad right-of-way. The forcemain will pass near Belle Haven, Painter, Keller, Melfa and Onley. Once entering Onley the forcemain will be routed to the Onancock WWTP.



Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

- ▶ **Accomac Layout Map with Forcemain & Pump Station**
In Accomac, the proposed pump station is planned to be placed near the Accomack County government buildings to replace the existing drainfield. The forcemain will be 6" in diameter and will run through Tasley Road. The forcemain will be connected into the 12" forcemain from Nassawadox and Exmore and be transported to the Onancock WWTP.



Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

HRSD – How it Works

- **Becoming part of the territory is the first step. Nothing changes at that point.**
- **Local sewer services continue to be owned and operated by local operator (typically local government).**
- **Once part of the sanitation district – local government has new option available – work with HRSD to operate or own and operate sewer system.**
- **Individual agreements are required between HRSD and each community with an existing sewer system to establish transfer of assets or operation agreements.**
- **Historically all added territories have transferred their sewer assets to HRSD and HRSD is now fully responsible for collection, conveyance and treatment of sanitary sewer in these communities.**
- **Local governing body retains full control of land use decisions.**

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Frequently Asked Questions

Questions:	Answers:
<i>Will I be forced to connect?</i>	No, however this is a decision that is the responsibility of each town.
<i>What will my cost be compared to what I pay now?</i>	Please see the respective locality manager that is identified on the next page.
<i>How long will the total legal and construction process take?</i>	See the timeline on the last page.
<i>Who is paying for the Transmission Project?</i>	If we decide to contract with Hampton Roads Sanitation District (HRSD), HRSD will fund the construction.
<i>Is this a help for the environment?</i>	Yes, Phil Hubbard will explain.
<i>Is this good for economic development?</i>	Yes, this will allow new business to create new jobs more effectively.

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

A single treatment rate is established for an entire service area:

- Total cost to convey and treat divided by total expected amount of water consumed in the region – FY 2020 \$7.83/1,000 gallons. This is an estimate only; see your respective Town Manager for debt recovery fees that may apply. We have yet to decide how debt is to be apportioned, in particular Onancock's plant debt of \$4.5M. A cursory allocation of this debt among all project participants based on day one flow comes out to an additional \$3.33 to be added to the HRSD rate.

A collection system maintenance rate for HRSD owned collection systems is established as the average charged by localities with collection systems within service area. Population weighted average – FY 2020 \$5.60/1,000 gallons. This is an estimate only; see your respective Town Manager for debt recovery fees that may apply.

- Total FY 2020 Rate \$13.43/1,000 gallons. This is an estimate only; see your respective Town Manager for fees that may apply.

For specific questions regarding your town, contact:

- Town of Onancock (William H. Kerbin, Jr., Town Manager (757) 787-3363)
- Accomack County and all other Accomack County Towns (Mike Mason, CPA County Administrator (757) 787-5700)
- Town of Exmore (Robert G. Duer, Town Manager (757) 442-3114, ext. 13)
- Northampton County and all other Northampton County Towns (Charles Kolakowski, County Administrator (757) 678-0440, x515)

Rate Schedule

Fiscal Year 2020

(July 1, 2019 - June 30, 2020)



HRSD Projected Rate Increases

	Fiscal Year 2020		FY2021	FY2022	FY2023	FY2024	FY2025
HRSD Projected Rate Increases	9.1%		9.0%	9.1%	9.0%	7.0%	7.0%
HRSD Wastewater Treatment Rate per 1000 gallons	\$ 7.83		\$ 8.53	\$ 9.31	\$ 10.15	\$ 10.86	\$ 11.62
Avg water consumption @ 4000 gallons per month	\$ 31.32		\$ 34.12	\$ 37.24	\$ 40.60	\$ 43.44	\$ 46.48
Metro Collection Rate Projected Rate Increases	1.3%		1.0%	1.0%	1.0%	1.0%	1.0%
Weighted Average Metro Collection Rate per 1000 gallons	\$ 5.60		\$ 5.66	\$ 5.72	\$ 5.78	\$ 5.84	\$ 5.90
Avg water consumption @ 4000 gallons per month	\$ 22.40		\$ 22.64	\$ 22.88	\$ 23.12	\$ 23.36	\$ 23.60
Total Wastewater Bill	\$ 53.72		\$ 56.76	\$ 60.12	\$ 63.72	\$ 66.80	\$ 70.08
Projected Rate Total Wastewater Increase			5.7%	5.9%	6.0%	4.8%	4.9%

- HRSD treatment rate increases are required to support regulatory requirements and appropriate renewal and replacement of existing infrastructure. HRSD receives no other revenue – full cost recovery through wastewater rates. Increases are for planning purposes. Actual increases require Commission approval with the annual budgeting process.
- Metro collection system rate increases are based on historical increases by localities for collection system maintenance and are subject to change based upon actual increases approved by the various Boards of Supervisors and City Councils.

Eastern Shore Sanitary Sewer Transmission Force Main Project - Phase 1

Project Milestones

- **Winter 2018 – Spring 2019:** HDR evaluation of the Force Main Transmission Line
- **April 2019:** HDR/HRSD Summary of the Evaluation Report to the Eastern Shore Force Sewer Transmission Committee
- **June 17, 2019:** Planning and preparation for the public information sessions to be conducted
- **August 14-15, 2019:** Public Information Sessions conducted in Accomack and Northampton Counties
- **August 28, 2019:** Town Council and Accomack/Northampton County Supervisors combined meeting
- **October 2019 - March 2020:** Petition of the 2nd Circuit Court by Accomack and Northampton Counties to amend HRSD enablement
- **October 2019 - March 2020:** Plan of Finance Prioritization with Project Sources
- **January 2020 - June 2020:** Joint Operating Agreement Negotiation and Completion
- **March 2020 - December 2020:** Project Sources Contracted
- **January 2021 - April 2021:** Transmission Line R.F.B. Procurement
- **April 2021 - April 2023:** Transmission Line Construction

Town of Onancock
Town Council Action Items
July 25, 2019 Town Council Meeting

Action item	Outcome
Provide Town Council with Road Maintenance Plan Budget Planning sheet.	Need updated figures from Davis Bowen and Friedel
Investigate screening options for interpretive panel at wharf.	Staff and the waterfront committee are investigating options
Research ABC license laws to determine if area can be designated for drinking at wharf.	Based on research and consultation with the Town Attorney and the police chief, state law prohibits drinking in public and an ABC license can only be granted for specific events for specific dates.

**Town Manager's Report
August 26, 2019**

Wharf Interpretive Panel

The wharf interpretive panel has been installed and staff is looking at further screening to cover the existing gaps between the signs.

Sewer Grinder Pump

Bob Bloxom, Bryan Horton and I met county and hospital staff to discuss a proposed solution to the hospital rags affecting the town pump station. All parties agreed to a period of joint monitoring by county and Town staff to determine if the problem is still occurring.

Onancock Day at Welcome Center

The Onancock Day at the Welcome Center was very successful. Burnham Guides, Onancock Sailing Adventures, Onancock School and The Samuel Outlaw organization had tables at the event. Other businesses sent literature down to be handed out to visitors. The Welcome Center counted 788 individuals visiting the center that day.

Cell Tower

Verizon is conducting some final testing to make the tower operational.

Replacement of Mt. Prospect Bridge Water Line

The water line that had been broken under Mt. Prospect Bridge has been replaced. There will now also be access to water on the Onancock Landing Side for watering plants.

Resilience Adaptation Feasibility tool (RAFT) Tool 1 Year Meeting

Joy Marino and I attended the 1-year RAFT meeting. Localities reported their progress on various RAFT activities over the past year. We reported on our comprehensive plan review, investigation of mitigation measures to alleviate flooding at the wharf such as a duckbill and production of magnets with emergency information.

ONANCOCK POLICE DEPARTMENT

Summary of Police Activities for

July 2019

Events initiated _____ 2,018

Court

Number of times attended: Once Fines: \$174.00

Traffic

Number of summonses issued: 47 Number of warnings: 45

Event:	Number of:	Event:	Number of:
Accidents	2	Vandalism	1
BUSINESS- assist/complaint	3	Domestic	2
Mental Health	1	ASSIST- motorist	2
Special Patrols	1,514	Welfare Check	2
Trespassing	2	Alarm	3
BUSINESS- checks	163	BUSINESS- found unsecure	1
CITIZEN- assist/complaints	8	MINOR- delinquency of	1
Disorderly Conduct	1	FIREWORKS- illegal use	1
Larceny	1	Missing Person	1
Noise Complaint	1	BURNING- open air	1
ASSAULT- general	1	Residence Checks	45
LARCENY- shoplifting	1	ASSIST- other agencies	34
SUSPICIOUS- person/vehicle	2		