

**Town of Onancock
Town Council Meeting
October 28, 2019
7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Meeting Minutes from the September 23, 2019 Regular Town Council Meeting.
4. Public Business
 - a. Public Hearing – Request for an Amendment to Special Use Permit 01-17: New Property Owner, Suzanne Johnson/Pickles Properties, LLC – Town Manager William Kerbin
 - b. Discussion on the Potential Purchase of 9 Watson Street Property – Town Manager William Kerbin
 - c. Boat Ramp Policy – Town Manager William Kerbin
 - d. Tree Board Update – Mr. William Burnham, Tree Board Chair
 - e. Request for an Additional Day Off for Town Staff (Monday, December 23, 2019) – Vice-Mayor Robert Bloxom
5. Public Comment
6. Planning Commission Report – Councilmember Robert Bloxom
7. Waterfront Committee Report – Councilmember Robert Bloxom
8. Personnel Committee Report – Councilmember Catherine Krause
9. Sewer Transmission Line Steering Committee Report – Councilmember Robert Bloxom
10. Mayor’s Report – Mayor Fletcher Fosque
11. Town Manager’s Report – Mr. William Kerbin
12. Financial Report – Mr. William Kerbin
13. Follow-up on Council Action Items – Mr. William Kerbin
14. Council Comments
15. Closed Session- if needed
16. Adjourn

Town of Onancock
Town Council Meeting
September 23, 2019
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Maphis Oswald and Matt Spuck were present. A majority of members were present, and a quorum was established. Councilmember Ray Burger arrived at 7:01 p.m.

Consideration and Approval of the Meeting Minutes from the August 26, 2019 Regular Town Council Meeting and the September 3, 2019 Work Session Meeting:

Mayor Fosque asked if there were any changes or corrections to the minutes as submitted.

Councilmember Oswald asked that the August 26th minutes to be changed from "called a steering committee" to "asked if it would be a steering committee" on page 2.

Councilmember Spuck made a motion to the approve the minutes as amended. Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. General Update from the Onancock Volunteer Fire Department – Adam James, Chief: Mr. James updated council on the Fire Department's operations, items such as number of calls and the need to purchase new equipment were discussed. Mr. James also expressed his displeasure with a letter that was sent from Town Manager, William Kerbin, regarding future rules for having events at the town's marina. Mr. James's concerns were specific to the content and timing of the letter.

Council discussion followed. Council decided that the town property rental policy needs further review.

- b. Road Maintenance Plan Budget – Town Manager William Kerbin: Mr. Kerbin explained that this is a follow-up from the July meeting. The chart in the agenda packet lays out the street repairs needed/cost associated with those repairs and the streets that will be turned over to Virginia Department of Transportation (VDOT).

Council discussion followed.

- c. King Street Parking Lot – Mayor Fletcher Fosque: Mayor Fosque explained that there is a vacant lot that Mr. Bill Bagwell owns on King Street and he has asked if the town would be interested in renting it as overflow marina parking. Mayor Fosque asked if council would be interested in granting permission for Mr. Kerbin to discuss the potential rental with Mr. Bagwell. Mayor Fosque added that this rental would help get parked trailers off Market and King Streets.

Council discussion followed. All council members confirmed that they would be interested in having Mr. Kerbin discuss this potential rental with Mr. Bagwell.

- d. Vacant Property at 8 Watson Street – Town Manager William Kerbin: Mr. Kerbin explained that there is a burned-out property on Watson Street that has been up for tax sale twice. Both time the bids were not enough to cover attorney fees, county and town taxes. The town could bid on the property and then take the structure down.

Council discussion followed. Mayor Fosque asked that council concerns be addressed at the next council meeting.

- e. Councilmember Maphis Oswald’s Appointment to the Personnel Committee – Mayor Fletcher Fosque: Mayor Fosque explained that Councilmember Oswald requested to be appointed to the Personnel Committee to fill the vacant seat left behind by Mr. Joshua Bundick.

Councilmember Marino made a motion that Councilmember Oswald be appointed to the Personnel Committee. Councilmember Bloxom seconded the motion. The passed by unanimous voice vote.

- Mayor Fosque then explained that Mr. Byrd’s name was let off the initial motion to appoint the members of the Sewer Transmission Line Steering Committee.

Councilmember Bloxom made a motion to appoint Mr. T. Lee Byrd to the Sewer Transmission Line Steering Committee. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

Public Comment:

Mr. Matthew Yoder, Holly Street, asked if the new cellular tower would be 5g. Mayor Fosque explained that it would not be 5g. Mr. Yoder expressed his concerns over the potential health risk of 5g, especially in homes with small children.

Ms. Janet Turner, Candidate for the Accomack County School Board, shared that the Town of Onancock would be in her district, if elected. Ms. Turner shared that we have good schools in our district which makes a strong healthy community. Ms. Turner also shared her credentials.

Ms. Karen Gravelle, Division Street, asked which streets were up to be transferred to the Virginia Department of Transportation (VDOT). Mr. Kerbin read the list aloud.

Ms. Thelma Gillespie, Watson Street, expressed her concern with the three burned out dilapidated structures located on Watson Street. Councilmember Marino asked if Ms. Gillespie would like to see the town purchase the property and clear it out. Ms. Gillespie indicated that she would.

Mr. James Lilliston, Candidate for the Accomack County Treasurer’s seat, introduced his wife and shared his credentials with council. Mr. Lilliston emphasized his experience with working in the Treasurer’s Office since 2005.

Planning Commission Report:

Councilmember Spuck explained that there was a public meeting at the Historic Onancock School to discuss what the public likes/dislikes about the town as well as what some potential goals for the town

might look like. Chairman Judith Grier and Mr. Jim McGowan are working on gathering all of the comments for the Planning Commission's review.

Waterfront Committee Report:

No meeting.

Personnel Committee Report:

No meeting.

Sewer Transmission Line Steering Committee Report:

Councilmember Bloxom shared that their first meeting will be September 26th at 10:00 a.m.

Mayor's Report:

County Supervisors and Town Councils will hold a meeting to discuss petitioning the Courts to be placed in Hampton Roads Sanitation District's service area on October 24th from 5:00 p.m. – 7:00 p.m.

Mayor Fosque asked about planting a tree this Fall for Ms. Anne Nock instead of the Spring. Councilmember Burger explained that a different tree would need to be decided on since the currently decided upon tree must be planted in the Spring.

Councilmember Burger and Mayor Fosque were present at the Friends of Onancock School Board Meeting. They are making progress on room rentals, exterior painting and the LOVE sign.

Councilmember Marino shared that she was glad to see the water leak in front of the school had been repaired.

Town Manager's Report:

Mr. Kerbin read his report aloud.

- Replacement of Mt. Prospect Bridge Water Line: The Health Department has signed off on the replacement of the water line under Mt. Prospect Bridge and this line can now be operational again.
- Northeast Section Revitalization Project: The ANPDC is working on the planning grant for proposed community development improvements for the Northeast Section neighborhood. The grant is due on September 30.
- Business Revitalization Planning Grant: The town has requested assistance from the ANPDC for a business revitalization planning grant. The town is awaiting a response from ANPDC for approval of the assistance since other towns have also applied.
- Police Department: The police department has been awarded 2 grants recently: 1) \$5500 for a highway safety grant from the State of Virginia for police officer salaries, and 2) \$2,000 for traffic delineators and traffic cones from a VML insurance grant.
- Business Licenses: There are 3 businesses without 2019 business licenses and these 3 businesses will be referred to our attorney.
- Northeast Section Park Improvements: Mr. Kerbin attended a workshop hosted by the Virginia Foundation for Healthy Youth for potential funding for the Northeast Section park. This funding will need to be applied for next year since we need data from the Northeast Section Revitalization project.

Financial Report:

Mr. Kerbin asked if there were any questions. Councilmember Spuck shared that the year-to-date for the previous fiscal year was extremely helpful.

Follow-up on Council Action Items:

Councilmember Oswald asked that the sign for Little League include the accomplishment of both the senior boys' and girls' team. Mayor Fosque asked where the sign would be located, explaining that he just wanted a directional sign. Mayor Fosque suggested that Mr. Kerbin talk with Little League about where they would like the sign.

Council Comments:

Councilmember Bloxom expressed his concern over the plethora of mosquitos. Councilmember Krause mentioned that the mosquito sprayer is spraying at the wrong time. Councilmember Krause also expressed her concern about it being done at dusk since there are so many people out on the streets at that time.

Councilmember Marino and Krause thanked everyone for coming out for tonight's meeting.

Councilmember Burger mentioned that he attended the Onancock Harbor Challenge and that he hopes to see more people at it next year.

Councilmember Oswald shared that the Parksley Railroad Festival is coming up and that she is in need of volunteers.

Councilmember Spuck mentioned that he was looking forward to the steering committee beginning their work on Thursday.

Closed Session, if needed:

None.

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Spuck seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:26 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Deputy Clerk

STAFF REPORT

To: Town Council
Case Number: Amendment to SUP 01:17
Tax Map: 85-A2-A-24

Date: October 28, 2019
From: William H. Kerbin Jr.

General Information

<i>Applicant</i>	Suzanne Johnson/Pickles Properties
<i>Owner of Record</i>	Suzanne Johnson/Pickles Properties
<i>Requested Action</i>	Proposed use of tax map parcel 85-A2-A-24 to change the approved use from 2 bedrooms to 3 bedrooms currently zoned Business Downtown, B-1.
<i>Location</i>	The parcel is located on the north side of King Street.
<i>Parcel Area</i>	The total acreage of the parcel is .13 acres.
<i>Existing Land Use</i>	The parcel is currently used as commercial on the 1 st floor and a 2-bedroom apartment on the 2 nd Floor.
<i>Adjacent Land Use</i>	The surrounding properties are designated B-1, Business Downtown.
<i>Submitted Proffers</i>	None

Analysis

In evaluating this application staff considered the Statement of Intent of the Downtown Business District B-1. The Statement of Intent for the Downtown Business District, B-1 states the following; "The Downtown Business District, B-1 is intended to provide for the conduct of limited business which provide convenience, goods and services to town residents and those people living in close proximity to the town." The Downtown District Business B-1 Zoning District ordinance also states: "The following uses shall be permitted in the B-1, Downtown Business District subject to all the other requirements of this ordinance, only upon the obtaining of a Special Use Permit, as defined in Article XV, from the Town Council: Apartments on floors above the ground floor with occupants to use off-street parking." The applicant is requesting to convert the current approved use from two (2) bedrooms to three (3) bedrooms. The Town Council approved the current use at its February 27, 2017 meeting.

Conclusion

It is staff's opinion that the application is consistent with the statement of intent found within the Zoning Ordinance and, based on consultation with the Town Attorney, continues to meet the special exception language set forth in the Zoning Ordinance.

Suggested Motion

Mr. Chairman, I move to approve Amendment to SUP 01:19.

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock continue to allow residents to use the boat ramp for free with a town boat trailer sticker on their trailer and to continue to allow nonresidents to use the boat ramp with either a \$5 launch fee or with a \$30 annual nonresident sticker and to instruct the Town Manager to change the current sign to reflect this policy.

AGENDA **TOWN COUNCIL** **October 28, 2019**

SUBJECT: Approval to continue the current boat ramp policy

RECOMMENDATION: Staff recommends the continuation of this policy

TIMING: Current

DISCUSSION: The harbormaster, as a policy, has not been charging residents for use of the boat ramp if the resident has a town sticker on their boat trailer. In addition, the harbormaster nonresidents may use the boat ramp with either a \$5 launch fee or a \$30 annual nonresident sticker. If approved, the current sign will need to be changed and reflect the attached language.

Staff: Bill Kerbin
Town Manager

Attachment:

Copy:

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock make an offer to acquire the property located at 9 Watson Street for an amount of \$2,000 and subsequently make plans to demolish the structure located on this property and haul the debris away; or,

Mr. Mayor I move to delay the purchase of the 9 Watson Street property pending the results of the submittal of the Community Development Block Grant Application and any unanticipated expenses from the Buildings and Grounds, or contingency line items.

AGENDA TOWN COUNCIL October 28, 2019

SUBJECT: Approval of the purchase of 9 Watson Street property and demolition of property

RECOMMENDATION: Staff does not have a recommendation.

TIMING: Current

DISCUSSION: To follow-up from your September 23, 2019 meeting, I have looked at the budget for funds to pay for the acquisition of the 9 Watson Street property and subsequent demolition of the structure on the property.

If council approves the project, Contingency funds would be used for the purchase:

\$27,156 (Contingency funds currently available)
- \$ 2,000 (Purchase of property)
\$25,156 (Total remaining in budget line item)

If council approves the project, Buildings and Grounds funds would be used for the demolition:

\$17,991.40 (Buildings and grounds funds currently available)
- \$ 4,200 (Demolition of structure)
\$13,791.40 (Total remaining in budget line item)

Staff: Bill Kerbin
Town Manager

Attachment:

Copy:

Town of Onancock
October 2019 Financial Report

- 3rd Quarter Transient Occupancy is due 10/31/2019.
- The Police Department did a budget change in September 2019 – they reduced projected costs in some line items so that they could increase the budget for salaries and benefits. These items are highlighted in yellow in the budget spreadsheet. The numbers in the spreadsheet are the new budgeted amounts.

<u>ITEM</u>	<u>ORIGINAL BUDGET</u>	<u>AMENDED BUDGET</u>	
SALARIES 10-5524-1100	\$217,261.00	\$223,041.00	↑
OVER-TIME COMP 10-5524-1200	\$9,300.00	\$6,000.00	↓
FICA 10-5524-2100	\$17,400.00	\$17,842.00	↑
RETIREMENT 10-5524-2200	\$34,523.00	\$35,441.00	↑
LIFE INSURANCE 10-5524-2400	\$2,847.00	\$2,923.00	↑
TRAINING 10-5524-3140	\$6,500.00	\$5,000.00	↓
VEHICLE FUEL 10-5524-6008	\$10,000.00	\$8,784.00	↓
POLICE SUPPLIES 10-5524-6016	\$9,000.00	\$2,210.97	↓

- Town Council approved a budget carry-forward (\$12,010.00) for the recodification project in July 2019. The budget spreadsheet now recognizes that change.

MN OF ONANCOCK - INTERNAL INCOME STATEMENT FOR SEPTEMBER 2019

Disp Acct	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
GENERAL FUND REVENUE						
10-3110-1010 REAL PROPERTY-CURRENT	\$343,330.00	\$851.47	0%	\$356,206.15	\$0.00	0%
10-3110-1020 REAL PROPERTY-DELINQUENT	\$27,000.00	\$3,086.45	11%	\$10,000.00	\$6,761.01	68%
10-3110-2010 PUBLIC SERVICE-REAL	\$17,300.00	\$0.00	0%	\$17,000.00	\$0.00	0%
10-3110-3010 PERSONAL PROPERTY-CURRENT	\$164,000.00	\$68,264.89	42%	\$164,000.00	\$68,264.89	42%
10-3110-3020 PERSONAL PROPERTY-DELINQUENT	\$10,000.00	\$2,067.12	21%	\$5,000.00	\$830.67	17%
10-3110-3030 PUBLIC SERVICE-PERSONAL PROPERTY	\$700.00	\$0.00	0%	\$850.00	\$0.00	0%
10-3110-6010 PENALTIES	\$15,000.00	\$1,392.69	9%	\$15,000.00	\$2,359.34	16%
10-3120-0100 LOCAL SALES TAX	\$80,500.00	\$23,564.16	29%	\$76,600.00	\$18,621.90	24%
10-3120-0200 CONSUMERS UTILITY TAX	\$55,000.00	\$13,235.99	24%	\$52,700.00	\$12,942.71	25%
10-3120-0300 BUSINESS LICENSE TAX	\$32,000.00	\$1,588.61	5%	\$38,000.00	\$1,604.65	4%
10-3120-0500 VEHICLE DECALS	\$16,000.00	\$1,458.00	9%	\$16,000.00	\$839.00	5%
10-3120-0600 BANK STOCK TAXES	\$35,000.00	\$0.00	0%	\$35,000.00	\$0.00	0%
10-3120-0700 CELLULAR PHONE TAX	\$87,000.00	\$20,283.89	23%	\$92,500.00	\$21,624.61	23%
10-3120-1000 TRANSIENT OCCUPANCY TAX	\$24,400.00	\$4,500.36	18%	\$18,875.00	\$6,975.34	37%
10-3130-3080 BUILDING/ZONING PERMITS	\$400.00	\$125.00	31%	\$300.00	\$125.00	42%
10-3130-3100 MEALS TAX	\$169,000.00	\$52,159.52	31%	\$160,000.00	\$54,416.21	34%
10-3140-1010 TRAFFIC FINES	\$13,000.00	\$3,308.63	25%	\$10,000.00	\$1,971.13	20%
10-3150-1010 INTEREST ON ACCOUNTS	\$700.00	\$0.00	0%	\$10,000.00	\$1,458.77	15%
10-3150-2010 RENTAL OF PROPERTY	\$12,500.00	\$3,000.00	24%	\$600.00	\$125.00	21%
10-3160-0804 TRASH REVENUE	\$32,000.00	\$14,656.00	46%	\$74,000.00	\$94,451.00	128%
10-3189-0803 GRASS CUTTING	\$400.00	\$0.00	0%	\$300.00	\$0.00	0%
10-3189-9001 MISCELLANEOUS REVENUE	\$8,500.00	\$11,110.01	131%	\$5,250.00	\$4,661.91	89%
10-3221-0401 LAW ENFORCEMENT FUNDS	\$46,500.00	\$1,196.85	3%	\$46,000.00	\$11,513.00	25%
10-3221-0410 FIRE PROGRAM FUNDS	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	100%
10-3221-0411 LITTER CONTROL GRANT	\$1,031.00	\$0.00	0%	\$1,031.00	\$0.00	0%
10-3221-0414 VA COMM FOR THE ARTS	\$1,500.00	\$0.00	0%	\$1,500.00	(\$1,000.00)	-67%
TOTAL	\$1,202,761.00	\$225,849.64	19%	\$1,216,712.15	\$318,546.14	26%
WHARF REVENUE						
10-3160-1305 BOAT DOCKAGE FEES-MONTHLY	\$625.00	\$0.00	0%	\$625.00	\$0.00	0%
10-3160-1306 BOAT DOCKAGE FEES-TRANSIENT	\$65,000.00	\$27,456.10	42%	\$72,960.00	\$29,813.99	41%
10-3160-1307 BOAT RAMP FEES	\$950.00	\$625.00	66%	\$800.00	\$525.00	66%
10-3160-1308 RAMP-ANNUAL DECAL	\$2,000.00	\$180.00	9%	\$1,500.00	\$245.00	16%
10-3160-1309 WHARF GASOLINE SALES	\$110,000.00	\$68,477.86	62%	\$85,000.00	\$60,354.22	71%
10-3160-1314 WHARF-OTHER	\$2,000.00	\$1,743.64	87%	\$2,200.00	\$1,196.54	54%
10-3160-1316 WHARF ELECTRIC	\$5,500.00	\$2,689.54	49%	\$5,500.00	\$2,785.61	51%
TOTAL	\$186,075.00	\$101,172.14	54%	\$168,585.00	\$94,920.36	56%
WHARF GRANT REIMBURSEMENT						
10-3160-1317 WHARF-GRANTS	\$48,750.00	\$12,311.25	25%	\$211,707.62	\$0.00	0%

ADMINISTRATION EXPENDITURES**COMPENSATION & BENEFITS**

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-4503-1100 SALARIES	\$152,302.00	\$39,973.03	26%	\$145,470.33	\$38,989.30	27%
10-4503-1200 OVER-TIME COMPENSATION	\$2,500.00	\$38.08	2%	\$2,000.00	\$725.04	36%
10-4503-2100 FICA	\$11,843.00	\$2,611.54	22%	\$11,291.19	\$2,587.74	23%
10-4503-2200 RETIREMENT-VRS	\$23,495.00	\$5,891.28	25%	\$24,064.11	\$5,620.11	23%
10-4503-2300 HOSPITALIZATION	\$21,390.00	\$7,169.20	34%	\$21,390.00	\$5,347.50	25%
10-4503-2400 LIFE INSURANCE	\$1,937.00	\$485.70	25%	\$1,844.66	\$463.32	25%
10-4503-2600 SUTA	\$366.00	\$46.26	13%	\$2,500.00	\$109.78	4%
	\$213,833.00	\$56,215.09	26%	\$208,560.29	\$53,842.79	26%

ACCOUNTING COSTS

10-4503-3120 AUDIT SERVICE	\$16,750.00	\$0.00	0%	\$16,750.00	\$0.00	0%
10-4503-3121 BANK PROCESSING FEES	\$1,500.00	\$766.18	51%	\$1,000.00	\$459.88	46%
10-4503-3130 BOOKKEEPING FEES	\$3,500.00	\$896.92	26%	\$3,500.00	\$873.52	25%
	\$21,750.00	\$1,663.10	8%	\$21,250.00	\$1,333.40	6%

OTHER EXPENDITURES

10-4503-3140 TRAINING/SCHOOL	\$2,250.00	\$915.00	41%	\$2,000.00	\$685.00	34%
10-4503-3601 ADVERTISING	\$3,000.00	\$841.56	28%	\$3,000.00	\$793.47	26%
10-4503-5500 TRAVEL	\$2,000.00	\$409.08	20%	\$2,000.00	\$26.00	1%
10-4503-5801 DUES & MEMBERSHIP	\$1,200.00	\$0.00	0%	\$1,200.00	\$0.00	0%
10-4503-6014 MISCELLANEOUS	\$3,000.00	\$228.01	8%	\$3,000.00	\$1,212.85	40%
	\$11,450.00	\$2,393.65	21%	\$11,200.00	\$2,717.32	24%

SUPPLIES

10-4503-3330 OFFICE EQUIPMENT REPAIR	\$19,500.00	\$6,661.81	34%	\$24,000.00	\$18,453.92	77%
10-4503-3501 PRINTING-AUTO DECALS	\$750.00	\$0.00	0%	\$275.00	\$0.00	0%
10-4503-5201 POSTAGE	\$5,000.00	\$349.05	7%	\$4,500.00	\$531.40	12%
10-4503-6001 OFFICE SUPPLIES	\$15,500.00	\$1,136.90	7%	\$17,500.00	\$1,384.35	8%
	\$40,750.00	\$8,147.76	20%	\$46,275.00	\$20,369.67	44%

UTILITIES

10-4503-5203 TELEPHONE	\$1,750.00	\$386.51	22%	\$2,550.00	\$531.40	21%
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DEPARTMENT TOTALS

	\$289,533.00	\$68,806.11	24%	\$289,835.29	\$78,794.58	27%
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BUILDINGS & GROUNDS EXPENDITUR**UTILITIES**

10-6056-5101 ELECTRIC SERVICES	\$5,500.00	\$1,538.34	28%	\$5,500.00	\$1,548.34	28%
10-6056-5102 HEATING FUEL	\$3,500.00	\$0.00	0%	\$3,500.00	\$0.00	0%
	\$9,000.00	\$1,538.34	17%	\$9,000.00	\$1,548.34	17%

REPAIR & MAINTENANCE

10-6056-6007 REPAIR & MAINTENANCE	\$19,000.00	\$1,008.60	5%	\$9,500.00	\$1,308.59	14%
10-6056-6006 TOWN HALL JANITORIAL SERVICES	\$3,250.00	\$625.00	19%	\$3,250.00	\$625.00	19%
	\$22,250.00	\$1,633.60	7%	\$12,750.00	\$1,933.59	15%

SUPPLIES
10-6056-6005 JANITORIAL SUPPLIES

\$1,500.00 \$242.16 16% \$1,500.00 \$47.58 3%

DEPARTMENT TOTALS
CHRISTMAS EXPENDITURES
UTILITIES

\$32,750.00 \$3,414.10 10% \$23,250.00 \$3,529.51 15%

10-7064-5101 ELECTRIC SERVICES

\$200.00 \$78.74 39% \$200.00 \$32.97 16%

REPAIR & MAINTENANCE

10-7064-6007 REPAIR & MAINTENANCE SUPPLIES

\$500.00 \$0.00 0% \$500.00 \$0.00 0%

SUPPLIES

10-7068-6015 HOLIDAY DECORATIONS

\$5,000.00 \$0.00 0% \$5,000.00 \$8,486.49 170%

DEPARTMENT TOTALS
MAYOR & COUNCIL EXPENDITURES
COMPENSATION

\$5,700.00 \$78.74 1% \$5,700.00 \$8,519.46 149%

10-4001-1101 MAYOR & COUNCIL COMPENSATION

\$14,201.00 \$3,823.19 27% \$14,200.42 \$3,864.97 27%

10-4001-2100 FICA

\$1,087.00 \$292.47 27% \$1,086.28 \$250.68 23%

OTHER EXPENDITURES

10-4001-5500 TRAVEL-TOWN COUNCIL

\$1,000.00 \$0.00 0% \$500.00 \$231.32 46%

10-4001-5803 COMMUNITY PROMOTION

\$15,000.00 \$2,094.06 14% \$16,600.00 \$2,121.94 13%

10-4001-5804 TOWN BEAUTIFICATION COMM

\$2,000.00 \$1,600.00 80% \$1,000.00 \$832.00 83%

10-4001-5805 MAIN STREET PROGRAM

\$15,000.00 \$0.00 0% \$5,000.00 \$5,000.00 100%

10-4001-5806 ES TOURISM-TOT SHARE

\$4,600.00 \$0.00 0% \$4,500.00 \$0.00 0%

\$37,600.00 \$3,694.06 0% \$27,600.00 \$8,185.26 30%

DEPARTMENT TOTALS
DEBT SERVICE/CONTINGENCIES

\$52,888.00 \$7,809.72 15% \$42,886.70 \$12,300.91 29%

OTHER EXPENDITURES

10-8080-9103 CONTINGENCIES

\$29,000.00 \$1,844.00 6% \$29,000.00 \$7,397.80 26%

10-8080-7500 TRANSFER OUT

\$2,631.70 \$0.00 0% \$0.00 \$0.00 #DIV/0!

\$31,631.70 \$1,844.00 6% \$29,000.00 \$7,397.80 26%

DEBT SERVICE

10-8080-9105 BANK BUILDING LOAN

\$26,762.00 \$6,695.34 25% \$26,762.00 \$6,695.34 25%

10-8080-9106 RURAL DEV LOAN

\$7,032.00 \$1,758.00 25% \$7,032.00 \$1,758.00 25%

\$33,794.00 \$8,453.34 25% \$33,794.00 \$8,453.34 25%

DEPARTMENT TOTALS
FIRE DEPARTMENT EXPENDITURES
OTHER EXPENSES

\$65,425.70 \$10,297.34 16% \$62,794.00 \$15,851.14 25%

10-5528-5605 CONTRIBUTION TO FIRE COMPANY									
10-5528-5606 FIRE PROGRAMS FUNDING									
	\$25,000.00	\$0.00	0%	\$22,500.00	\$0.00	0%	\$0.00	0%	
	\$10,000.00	\$0.00	0%	\$10,000.00	\$0.00	0%	\$0.00	0%	
	\$35,000.00	\$0.00	0%	\$32,500.00	\$0.00	0%	\$0.00	0%	
DEPARTMENT TOTALS		\$35,000.00	0%	\$32,500.00	\$0.00	0%	\$0.00	0%	
INSURANCE EXPENDITURES									
INSURANCE									
10-4510-2700 VACORP	\$954.00	\$266.07	28%	\$900.00	\$198.66	22%			
10-4510-5304 PROPERTY INSURANCE	\$34,238.00	\$8,728.75	25%	\$35,366.00	\$8,063.00	23%			
10-4510-5305 VEHICLE INSURANCE	\$6,509.00	\$1,566.50	24%	\$3,198.00	\$1,644.25	51%			
10-4510-5306 SURETY BONDS	\$200.00	\$0.00	0%	\$200.00	\$0.00	0%			
10-4510-5307 PUBLIC OFFICIALS LAIB INS	\$4,700.00	\$1,540.25	33%	\$2,618.00	\$1,272.25	49%			
10-4510-5308 GENERAL LIABILITY INSURANCE	\$2,000.00	\$588.50	29%	\$2,971.00	\$579.25	19%			
10-4510-5309 WORKMEN'S COMPENSATION	\$15,008.00	\$4,737.00	32%	\$14,293.00	\$3,573.25	25%			
10-5524-5301 LINE OF DUTY ACT	\$2,927.00	\$913.75	31%	\$2,787.00	\$926.50	33%			
10-4510-5310 FLOOD INSURANCE-WHARF	\$0.00	\$0.00	#DIV/0!	\$500.00	\$0.00	0%			
	\$66,536.00	\$18,340.82	28%	\$62,833.00	\$16,257.16	26%			

DEPARTMENT TOTALS		\$66,536.00	28%	\$62,833.00	\$16,257.16	26%			
LEGAL/PROFESSIONAL EXPENDITURES									
LEGAL									
10-4506-3130 TOWN ATTORNEY	\$4,500.00	\$1,947.50	43%	\$4,000.00	\$1,594.68	40%			
10-4506-3131 CONSULTANTS	\$10,000.00	\$2,130.00	21%	\$1,000.00	\$513.50	51%			
10-4506-3132 COURT FEES	\$250.00	\$60.00	24%	\$250.00	\$0.00	0%			
10-4506-3133 TOWN CODE CODIFICATION	\$12,010.00	\$0.00	0%	\$14,000.00	\$0.00	0%			
	\$26,760.00	\$4,137.50	15%	\$19,250.00	\$2,108.18	11%			

DEPARTMENT TOTALS		\$26,760.00	15%	\$19,250.00	\$2,108.18	11%			
MOSQUITO/WEED CONTROL EXPENDITURES									
REPAIR & MAINTENANCE									
10-6034-1100 MOSQUITO CONTRACT	\$3,868.30	\$3,150.00	81%	\$3,500.00	\$1,800.00	51%			
10-6034-6007 REPAIR & MAINTENANCE SUPPLIES	\$250.00	\$0.00	0%	\$500.00	\$0.00	0%			
10-6034-6025 MOSQUITO CHEMICALS	\$2,500.00	\$0.00	0%	\$2,500.00	\$0.00	0%			
10-6034-6027 WEED CONTROL CONTRACT	\$4,200.00	\$0.00	0%	\$6,500.00	\$0.00	0%			
	\$10,818.30	\$3,150.00	29%	\$13,000.00	\$1,800.00	14%			

DEPARTMENT TOTALS		\$10,818.30	29%	\$13,000.00	\$1,800.00	14%			
PARKS EXPENDITURES									
REPAIR & MAINTENANCE									
10-7068-1400 CUTTING GRASS CONTRACT	\$6,300.00	\$0.00	0%	\$6,300.00	\$0.00	0%			
10-7068-6007 REPAIR & MAINTENANCE SUPPLIES	\$250.00	\$22.10	9%	\$550.00	\$0.00	0%			
10-7068-6010 SMALL TOOLS & EQUIPMENT	\$150.00	\$9.47	6%	\$150.00	\$32.97	22%			

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-7068-6011 PARKS-PLANTINGS & LANDSCAPING	\$2,500.00	\$0.00	0%	\$2,500.00	\$0.00	0%
UTILITIES	\$9,200.00	\$31.57	0%	\$9,500.00	\$32.97	0%
10-7068-5101 ELECTRIC SERVICES	\$1,200.00	\$320.68	27%	\$924.00	\$164.87	18%
OTHER	\$3,000.00	\$1,000.00	33%	\$0.00	\$0.00	#DIV/0!
10-7068-6016 CULTURAL ENRICHMENT	\$3,000.00	\$1,000.00	33%	\$0.00	\$0.00	#DIV/0!
DEPARTMENT TOTALS	\$13,400.00	\$1,352.25	10%	\$10,424.00	\$197.84	2%
POLICE EXPENDITURES	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
COMPENSATION & BENEFITS						
10-5524-1100 SALARIES	\$223,041.00	\$63,607.86	29%	\$215,384.11	\$57,634.93	27%
10-5524-1200 OVER-TIME COMPENSATION	\$6,000.00	\$340.59	6%	\$9,300.00	\$172.52	2%
10-5524-2100 FICA	\$17,842.00	\$4,892.05	27%	\$17,319.22	\$4,573.73	26%
10-5524-2200 RETIREMENT-VRS	\$35,441.00	\$8,809.50	25%	\$34,648.89	\$8,327.31	24%
10-5524-2300 HOSPITALIZATION	\$29,946.00	\$8,556.00	29%	\$42,780.00	\$4,278.00	10%
10-5524-2400 LIFE INSURANCE	\$2,923.00	\$726.27	25%	\$2,692.86	\$686.49	25%
10-5524-2600 SUTA	\$484.00	\$96.81	20%	\$1,052.00	\$0.00	0%
OTHER OP SUPPLIES	\$315,677.00	\$87,029.08	28%	\$323,177.08	\$75,672.98	23%
10-5524-3140 TRAINING	\$5,000.00	\$1,771.20	35%	\$5,000.00	\$2,365.00	47%
10-5524-5500 TRAVEL	\$720.00	\$35.00	5%	\$500.00	\$384.89	77%
REPAIR & MAINTENANCE	\$5,720.00	\$1,806.20	32%	\$5,500.00	\$2,749.89	50%
10-5524-3310 VEHICLE REPAIR	\$4,000.00	\$1,152.87	29%	\$4,000.00	(\$1,526.69)	-38%
10-5524-3330 COMPUTER MAINTENANCE	\$2,500.00	\$810.04	32%	\$4,000.00	\$0.00	0%
UTILITIES	\$6,500.00	\$1,962.91	30%	\$8,000.00	(\$1,526.69)	-19%
10-5524-5203 TELEPHONE SERVICES	\$3,209.00	\$824.15	26%	\$2,892.00	\$1,391.79	48%
10-5524-6008 VEHICLE FUEL	\$8,794.00	\$2,528.90	29%	\$14,000.00	\$2,449.86	17%
SUPPLIES	\$11,993.00	\$3,353.05	28%	\$16,892.00	\$3,841.65	23%
10-5524-6001 OFFICE SUPPLIES	\$1,500.00	\$2,258.48	151%	\$1,500.00	\$319.64	21%
10-5524-6011 UNIFORMS	\$3,000.00	\$782.32	26%	\$3,000.00	\$1,620.34	54%
10-5524-6016 POLICE SUPPLIES	\$7,800.00	\$2,210.97	28%	\$9,000.00	\$1,030.76	11%
10-5524-8110 NEW POLICE VEHICLE	\$32,000.00	\$34,506.90	108%	\$15,000.00	\$0.00	0%
DEPARTMENT TOTALS	\$384,190.00	\$133,909.91	35%	\$382,069.08	\$83,708.57	22%
SOLID WASTE EXPENDITURES	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
REPAIR & MAINTENANCE						
10-6044-3310 VEHICLE MAINTENANCE	\$3,000.00	\$6,873.69	229%	\$3,000.00	\$0.00	0%
10-6044-3910 TRASH COLLECTION SERVICE	\$97,100.00	\$24,868.77	26%	\$92,500.00	\$24,307.02	26%

10-6044-6007 REPAIR & MAINTENANCE	\$1,000.00	\$1,013.24	101%	\$2,000.00	\$223.66	11%
UTILITIES	\$101,100.00	\$32,755.70	32%	\$97,500.00	\$24,530.68	25%
10-6044-6008 VEHICLE FUEL	\$4,000.00	\$820.18	21%	\$4,000.00	\$1,265.21	32%
OTHER	\$10,000.00	\$0.00	0%	\$0.00	\$0.00	#DIV/0!
10-6044-6009 REPLACEMENT CHIPPER						

DEPARTMENT TOTALS \$115,100.00 29% \$101,500.00 \$25,795.89 FY19-YTD 25%

STREET MAINTENANCE EXPENDITURE

COMPENSATION & BENEFITS

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-6040-1100 SALARIES	\$27,359.00	\$7,365.82	27%	\$23,656.30	\$4,898.50	21%
10-6040-1200 OVER-TIME COMPENSATION	\$1,500.00	\$0.00	0%	\$1,500.00	\$112.86	8%
10-6040-2100 FICA	\$2,200.00	\$563.50	26%	\$1,659.77	\$373.36	22%
10-6040-2200 RETIREMENT-VRS	\$4,348.00	\$1,086.81	25%	\$4,026.88	\$683.21	17%
10-6040-2300 HOSPITALIZATION	\$8,556.00	\$2,852.00	33%	\$8,556.00	\$1,782.50	21%
10-6040-2400 LIFE INSURANCE	\$659.00	\$89.61	14%	\$308.30	\$69.96	23%
10-6040-2600 SUITA	\$97.00	\$0.00	0%	\$105.20	\$37.09	35%
	\$44,719.00	\$11,957.74	27%	\$39,812.45	\$7,957.48	20%

REPAIR & MAINTENANCE

10-6040-3310 VEHICLE REPAIR	\$2,000.00	\$217.03	11%	\$2,000.00	\$0.00	0%
10-6040-6007 STREET REPAIR	\$30,100.00	\$27.41	0%	\$8,500.00	\$940.90	11%
10-6040-6010 SMALL EQUIPMENT REPAIR & MAINT.	\$500.00	\$75.15	15%	\$500.00	\$40.04	8%
10-6040-6018 SAFETY/STREET SIGNS	\$300.00	\$275.55	92%	\$300.00	\$0.00	0%
	\$32,900.00	\$955.14	2%	\$11,300.00	\$980.94	9%

UTILITIES

10-6040-5101 ELECTRIC SERVICE	\$25,000.00	\$5,528.04	22%	\$30,000.00	\$4,645.10	15%
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OTHER OP SUPPLIES

10-6040-6011 UNIFORMS	\$200.00	\$0.00	0%	\$500.00	\$0.00	0%
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SUPPLIES

10-6040-6015 CAN LINERS	\$1,200.00	\$187.20	16%	\$1,200.00	\$984.91	82%
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DEPARTMENT TOTALS \$104,019.00 18% \$82,812.45 \$14,568.43 FY19-YTD 18%

WHARF EXPENDITURES

COMPENSATION & BENEFITS

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-7060-1100 WHARF SALARIES	\$50,000.00	\$21,753.60	44%	\$50,000.00	\$20,223.31	40%
10-7060-1200 OVER-TIME COMPENSATION	\$5,000.00	\$513.58	10%	\$5,000.00	\$685.01	14%
10-7060-2100 FICA	\$3,600.00	\$1,703.42	47%	\$3,825.00	\$1,575.19	41%
10-7060-2200 RETIREMENT	\$5,673.00	\$1,390.38	25%	\$5,960.50	\$0.00	0%
10-7060-2300 HOSPITALIZATION	\$8,556.00	\$0.00	0%	\$8,556.00	\$2,120.00	25%

10-7060-2400 LIFE INSURANCE	\$459.00	\$114.63	25%	\$458.50	\$0.00	0%
10-7060-2600 SUTA	\$600.00	\$156.08	26%	\$553.00	\$174.47	32%
	\$73,888.00	\$25,631.69	35%	\$74,353.00	\$24,777.98	33%
UTILITIES						
10-7060-5101 ELECTRIC SERVICES	\$7,500.00	\$1,868.03	25%	\$7,500.00	\$2,354.45	31%
10-7060-5203 TELEPHONE	\$500.00	\$47.99	10%	\$601.00	\$162.80	27%
	\$8,000.00	\$1,916.02	24%	\$8,101.00	\$2,517.25	31%
REPAIR & MAINTENANCE						
10-7060-6005 WHARF JANITORIAL SUPPLIES	\$1,500.00	\$203.50	14%	\$2,500.00	\$160.49	6%
10-7060-6007 REPAIR & MAINTENANCE SUPPLIES	\$5,030.00	\$271.49	5%	\$2,000.00	\$3,177.32	159%
	\$6,530.00	\$474.99	7%	\$4,500.00	\$3,337.81	74%
SUPPLIES						
10-7060-6008 COST OF GAS/DIESEL SALES	\$85,000.00	\$52,478.59	62%	\$75,000.00	\$48,575.29	65%
OTHER OP SUPPLIES						
10-7060-6014 OTHER OPERATING SUPPLIES	\$2,500.00	\$1,679.15	67%	\$2,500.00	\$1,124.79	45%
10-7060-6016 ADVERTISING & DUES	\$16,558.00	\$0.00	0%	\$2,000.00	\$1,279.00	64%
	\$19,058.00	\$1,679.15	9%	\$4,500.00	\$2,403.79	53%
DEPARTMENT TOTALS						
74 % GRANT FUNDED	\$192,476.00	\$82,180.44	43%	\$166,454.00	\$81,612.12	49%
WHARF CAPITAL IMPROVEMENTS						
10-7060-6018 CAPITAL IMPROVEMENTS	\$55,000.00	\$0.00		\$288,456.25	\$0.00	0%

TOWN OF ONANCOCK - INTERNAL INCOME STATEMENT FOR SEPTEMBER 2019

Disp Acct	Budget	YTD	Current %	FY19-Budget	FY19-YTD	FY19 %
<u>WATER & SEWER REVENUE</u>						
51-3160-0805 WATER CHARGES	\$328,113.19	\$81,855.89	25%	\$321,000.00	\$71,390.77	22%
51-3160-0806 SEWER CHARGES	\$910,589.11	\$233,814.03	26%	\$960,000.00	\$201,442.54	21%
51-3160-0809 WATER INSTALLATION FEES	\$1,500.00	\$0.00	0%	\$3,000.00	\$0.00	0%
51-3160-0810 SEWER INSTALLATION FEES	\$1,200.00	\$0.00	0%	\$2,400.00	\$0.00	0%
51-3160-0811 WATER & SEWER PENALTIES	\$20,000.00	\$3,962.41	20%	\$24,000.00	\$2,978.80	12%
51-3160-0820 SEPTAGE REVENUE	\$7,500.00	\$0.00	0%	\$15,000.00	\$0.00	0%
51-3160-4710 TRANSFER IN	\$2,631.70	\$0.00	0%	\$0.00	\$0.00	#DIV/0!
51-3160-9001 MISCELLANEOUS REVENUE	\$3,500.00	\$690.00	20%	\$3,500.00	\$580.00	17%
	\$1,275,034.00	\$320,322.33	25%	\$1,328,900.00	\$276,392.11	21%
<u>WATER EXPENSES</u>						
<u>COMPENSATION & BENEFITS</u>						
51-6048-1100 SALARIES	\$67,853.00	\$19,648.97	29%	\$64,860.19	\$18,657.16	29%
51-6048-1200 OVER-TIME COMPENSATION	\$6,000.00	\$756.88	13%	\$6,000.00	\$1,011.82	17%
51-6048-2100 FICA	\$5,600.00	\$1,561.05	28%	\$4,965.85	\$1,384.74	28%
51-6048-2200 RETIREMENT	\$10,762.00	\$2,695.41	25%	\$10,138.56	\$2,424.81	24%
51-6048-2300 HOSPITALIZATION	\$14,973.00	\$4,991.00	33%	\$14,793.00	\$3,565.00	24%
51-6048-2400 LIFE INSURANCE	\$888.00	\$222.21	25%	\$846.12	\$199.93	24%
51-6048-2600 SUTA	\$400.00	\$5.03	1%	\$368.20	\$24.85	7%
	\$106,476.00	\$29,880.55	28%	\$101,971.92	\$27,268.31	27%
<u>OTHER OP SUPPLIES</u>						
51-6048-3140 TRAINING & TRAVEL	\$1,000.00	\$0.00	0%	\$1,000.00	\$0.00	0%
51-6048-3601 ADVERTISING	\$150.00	\$0.00	0%	\$150.00	\$85.37	57%
51-6048-5801 DUES & MEMBERSHIPS	\$1,000.00	\$0.00	0%	\$1,000.00	\$0.00	0%
51-6048-5803 HEALTH DEPARTMENT FEES	\$5,000.00	\$2,132.85	43%	\$5,000.00	\$2,132.85	43%
	\$7,150.00	\$2,132.85	30%	\$7,150.00	\$2,218.22	31%

SUPPLIES						
51-6048-3502 PRINTING UTILITY BILLS	\$500.00	\$0.00	0%	\$4,200.00	\$4,839.98	115%
51-6048-5201 POSTAGE	\$1,000.00	\$125.88	13%	\$500.00	\$125.00	25%
51-6048-6011 UNIFORMS	\$300.00	\$0.00	0%	\$300.00	\$42.12	14%
51-6048-6016 LAB SUPPLIES	\$3,000.00	\$193.43	6%	\$3,000.00	\$169.48	6%
51-6048-6020 PURIFICATION SUPPLIES	\$23,000.00	\$6,394.45	28%	\$29,000.00	\$6,442.10	22%
	\$27,800.00	\$6,713.76	24%	\$37,000.00	\$11,618.68	31%
REPAIR/MAINT.						
51-6048-3310 VEHICLE REPAIR	\$1,000.00	\$0.00	0%	\$2,000.00	\$0.00	0%
51-6048-3311 REPAIR & MAINTENANCE SVC	\$5,000.00	\$108,960.74	2179%	\$5,000.00	\$762.79	15%
51-6048-6007 REPAIR & MAINTENANCE	\$5,000.00	\$0.00	0%	\$5,000.00	\$0.00	0%
51-6048-6008 VEHICLE FUEL	\$2,000.00	\$778.69	39%	\$2,000.00	\$581.93	29%
51-6048-8101 SMALL TOOLS & EQUIPMENT	\$200.00	\$0.00	0%	\$200.00	\$0.00	0%
	\$13,200.00	\$109,739.43	831%	\$14,200.00	\$1,344.72	9%
UTILITIES						
51-6048-5101 ELECTRIC SERVICES	\$13,500.00	\$2,776.21	21%	\$13,000.00	\$2,147.95	17%
51-6048-5203 TELEPHONE	\$2,000.00	\$555.08	28%	\$2,000.00	\$554.27	28%
	\$15,500.00	\$3,331.29	21%	\$15,000.00	\$2,702.22	18%
DEBT SERVICE						
51-6048-8119 WATER SYSTEM REP/DEBT SVC	\$162,375.00	\$49,818.32	31%	\$162,375.00	\$49,818.32	31%
	\$332,501.00	\$201,616.20	61%	\$337,696.92	\$94,970.47	28%
DEPARTMENT TOTAL						
SEWER EXPENSES						
COMPENSATION & BENEFITS						
51-6052-1100 SALARIES	\$159,880.00	\$44,995.14	28%	\$155,545.92	\$43,787.61	28%
51-6052-1200 OVER-TIME COMPENSATION	\$18,500.00	\$2,271.51	12%	\$19,109.95	\$3,157.80	17%
51-6052-2100 FICA	\$13,400.00	\$3,615.91	27%	\$12,060.74	\$3,552.41	29%
51-6052-2200 RETIREMENT	\$25,358.00	\$6,354.33	25%	\$25,581.95	\$6,155.67	24%
51-6052-2300 HOSPITALIZATION	\$32,085.00	\$10,695.00	33%	\$32,085.00	\$5,169.25	16%
51-6052-2400 LIFE INSURANCE	\$2,091.00	\$523.89	25%	\$2,486.92	\$507.51	20%
51-6052-2600 SUTA	\$363.00	\$3.42	1%	\$894.20	\$139.22	16%
	\$251,677.00	\$68,459.20	27%	\$247,764.68	\$62,469.47	25%
OTHER OP SUPPLIES						
51-6052-3140 TRAINING	\$731.00	\$0.00	0%	\$1,000.00	\$0.00	0%

51-6052-3601 ADVERTISING	\$250.00	\$0.00	0%	\$250.00	\$85.37	34%
51-6052-6011 UNIFORMS	\$300.00	\$0.00	0%	\$300.00	\$42.11	14%
51-6052-5801 DUES & MEMBERSHIPS	\$4,200.00	\$2,909.20	69%	\$4,000.00	\$2,828.74	71%
	\$5,481.00	\$2,909.20	53%	\$5,550.00	\$2,956.22	53%
SUPPLIES						
51-6052-3502 PRINTING UTILITY BILLS	\$250.00	\$0.00	0%	\$450.00	\$0.00	0%
51-6052-5201 POSTAGE, SHIPPING	\$1,500.00	\$125.87	8%	\$1,000.00	\$125.00	13%
51-6052-6001 OFFICE SUPPLIES	\$4,300.00	\$0.00	0%	\$4,300.00	\$4,005.07	93%
	\$6,050.00	\$125.87	8%	\$5,750.00	\$4,130.07	72%
REPAIR & MAINT.						
51-6052-3310 VEHICLE REPAIR	\$1,000.00	\$31.16	3%	\$1,500.00	\$563.60	38%
51-6052-3340 COLL.REPAIR/MAINTENANCE PLANT	\$81,934.00	\$17,605.09	21%	\$75,000.00	\$17,981.25	24%
51-6052-3345 MEMBRANE REPLACEMENT	\$0.00	\$0.00	#DIV/0!	\$44,500.00	\$0.00	0%
51-6052-3350 OUTSIDE CONTRACT-TESTING	\$24,000.00	\$7,430.14	31%	\$36,000.00	\$2,489.67	7%
51-6052-3360 REPAIR & MAINTENANCE	\$3,350.00	\$0.00	0%	\$3,500.00	\$348.00	10%
51-6052-6008 VEHICLE FUEL	\$3,000.00	\$1,168.05	39%	\$3,500.00	\$872.85	25%
51-6052-6022 LAB SUPPLIES	\$8,500.00	\$881.54	10%	\$2,500.00	\$708.16	28%
51-6052-6025 WASTEWATER CHEMICALS	\$28,732.00	\$3,776.97	13%	\$42,000.00	\$5,782.73	14%
51-6052-6026 SAFETY EQUIPMENT	\$500.00	\$0.00	0%	\$500.00	\$0.00	0%
51-6052-8101 MACHINERY & EQUIPMENT	\$500.00	\$0.00	0%	\$500.00	\$0.00	0%
	\$151,516.00	\$30,892.95	20%	\$209,500.00	\$28,746.26	14%
UTILITIES						
51-6052-5101 ELECTRIC SERVICES	\$90,000.00	\$17,769.34	20%	\$75,000.00	\$21,491.94	29%
51-6052-5203 TELEPHONE	\$8,000.00	\$220.40	3%	\$7,650.00	\$2,021.31	26%
	\$98,000.00	\$17,989.74	18%	\$82,650.00	\$23,513.25	28%
CAPITAL IMPROVEMENTS						
51-6052-6018 RESERVE FOR CAPITAL IMPROVEMENTS	\$0.00	\$0.00	#DIV/0!	\$10,000.00	\$0.00	0%
DEBT SERVICE						
51-6052-9109 I/J DEBT SVC SEWER GRANT	\$45,000.00	\$22,500.00	50%	\$45,000.00	\$22,500.00	50%
51-6052-9110 CAPITAL IMP. DEBT SVC	\$66,725.00	\$14,589.00	22%	\$66,725.00	\$14,589.00	22%
51-6052-9120 WTP DEBT SERVICE (SRLF)	\$216,120.00	\$133,550.70	62%	\$216,119.40	\$108,059.70	50%
51-6052-9130 WTP DEBT SERVICE-RURAL DEVELOPME	\$101,964.00	\$0.00	0%	\$101,964.00	\$25,491.00	25%
	\$429,809.00	\$170,639.70	40%	\$429,808.40	\$170,639.70	40%

DEPARTMENT TOTAL	\$942,533.00	\$291,016.66	31%	\$991,023.08	\$292,454.97	31%
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Town of Onancock
 Town Council Action Items
 September 23, 2019 Town Council Meeting

Action item	Outcome
Install Congratulations sign for Accomack Senior Boys	Will meet with Bobbie Wert and Billy Justice to discuss in late October.
Order Little League field “home of state and regional champions” directional sign	Will meet with Bobbie Wert and Billy Justice to discuss in late October.
Revise road maintenance plan to reflect streets to be paved and what funds have been spent; Verify streets to be transferred over to VDOT.	Awaiting to hear from VDOT on meeting date to verify streets to be transferred
Eliminate parking spots at corner of North and Market Streets	Parking spots have been eliminated.
Check budget for funds to purchase 9 Watson Street property and demolish structure on property.	Motion is part of 10/28/19 packet.
Letters sent to owners of 8 Watson Street and 16 Watson Street.	Letters have been sent to property owners.

**Town Manager's Report
October 28, 2019**

Northeast Section Revitalization Project

The planning grant has been submitted for the Northeast Section Revitalization Project. We should receive notice if the town has been awarded in mid to late November.

Taxes

Staff will send out tax statements around November 1.

Holiday Preparations and Christmas Parade

Public works staff with the assistance of the Holiday Committee has begun preparations for putting up Christmas decorations. Staff will also begin preparations for the upcoming Christmas parade scheduled for December 15.

Police Department Halloween Night Event

The police department will again be hosting activities Halloween night including handing out candy and performing skits for the kids.

Town Code Review Update

Staff has reviewed and made changes to the Town Code. The Town Attorney is currently conducting his review and will have recommended changes prepared by January 1, 2020. These changes will then go to Municode for proofs and these changes should be finalized by February 29, 2020. The code will then go to Council for review. I am estimating a 60 day review period.

ICMA Conference

I attended the ICMA Conference in Nashville last week.

VDOT Transfer of Streets

I am awaiting cost estimates for needed repairs for East and Waples Streets in order to turn these streets over to VDOT. I am also awaiting a survey for Lee Street which can also be turned over to VDOT this year. I will also be meeting with VDOT to verify the exact streets that can be transferred over.

ONANCOCK POLICE DEPARTMENT
Summary of Police Activities for
September 2019

Events Initiated _____ 1,513

Court

Number of times attended: Three Fines: 6,024

Traffic

Number of summonses issued: 18 Number of warnings: 27

Event	Number of:	Event	Number of:
Public Intoxication	1	Sexual Battery	1
Property Destruction	3	Embezzlement	1
Cruelty to Animal	2	Breaking & Entering	2
Larceny	4	Disorderly Conduct	4
Trespassing	2	BUSINESS- assist/complaint	7
Domestic	2	Fraud	1
SPECIAL PATROL- area/check	1,412	BUSINESS- check	97
CITIZEN- assist/complaint	8	CITIZEN- residence check	22
SUSPICIOUS- person/vehicle	3	ASSIST- other agencies	20