

**Town of Onancock
Town Council Meeting
November 22, 2019
7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Meeting Minutes from the October 28, 2019 Regular Town Council Meeting.
4. Public Business
 - a. Public Hearing – Regarding the Purchase of the 9 Watson Street Property – Mayor Fletcher Fosque
 - b. Boys & Girls Club Presentation – Ms. Desiree Kellam, Youth of the Year
 - c. Resolution of the Town of Onancock’s Petition to Accomack County Circuit Court for Inclusion into the Hampton Roads Sanitation District Commission’s Service Area – Councilmember Robert Bloxom and Town Manager William Kerbin
 - d. Revised Road Maintenance Plan – Town Manager William Kerbin
 - e. Code Enforcement Action Plan – Town Manager William Kerbin
 - f. Approval of Request for Proposal for Engineering Services Regarding the Wastewater Plant Operation’s Study – Councilmember Robert Bloxom
 - g. Discussion of the St. Patrick’s Parade – Mayor Fletcher Fosque
 - h. Little League Sign Contribution – Mayor Fletcher Fosque
 - i. King Street Lot Lease for Wharf Overflow Parking – Mayor Fletcher Fosque
5. Public Comment
6. Planning Commission Report – Councilmember Robert Bloxom
7. Waterfront Committee Report – Councilmember Robert Bloxom
8. Personnel Committee Report – Councilmember Catherine Krause
9. Sewer Transmission Line Steering Committee Report – Councilmember Robert Bloxom
10. Mayor’s Report – Mayor Fletcher Fosque
11. Town Manager’s Report – Mr. William Kerbin
12. Financial Report – Mr. William Kerbin
13. Follow-up on Council Action Items – Mr. William Kerbin
14. Council Comments
15. Closed Session- if needed
16. Adjourn

Town of Onancock
Town Council Meeting
October 28, 2019
7:00 p.m.

Call to Order and Roll Call:

Vice-Mayor Bloxom called the meeting to order at 7:00 pm and roll was called. Vice-Mayor Robert Bloxom and Councilmembers Joy Marino, Catherine Krause, Ray Burger, Maphis Oswald and Matt Spuck were present. Mayor Fletcher Fosque was absent. A majority of members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the Meeting Minutes from the September 23, 2019:

Vice-Mayor Bloxom asked if there were any changes, corrections or additions to the meeting minutes as submitted. Councilmember Spuck mentioned that the itemized listing of prioritized streets was not part of the meeting minutes. Councilmember Spuck wanted to make sure they were on Town Manager Mr. William Kerbin's list. Vice-Mayor Bloxom suggested that Mr. Kerbin to add the streets to his action items report.

Councilmember Oswald made a motion to approve the meeting minutes as submitted. Councilmember Spuck seconded the motion. The motion passed by unanimous voice vote.

Public Business:

- a. Public Hearing – Request for an Amendment to Special Use Permit 01-17: New Property Owner, Suzanne Johnson/Pickles Properties, LCC – Town Manager, William Kerbin: Vice-Mayor Bloxom opened the public hearing at 7:03 p.m. Mr. Kerbin reviewed the special use permit request. The previous owners of 49 King Street were granted a special use permit for two separate rental apartments upstairs. The new owners are requesting permission to have three studio apartments for rent upstairs. Town Attorney, John Custis, said that council would need to approve an amendment to the existing special use permit.

Council discussion followed. Some items discussed were possible zoning restrictions, parking and ingress/egress.

The public hearing closed at 7:08 p.m.

Councilmember Spuck made a motion to approve Amendment to SUP 01:19. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

- b. Discussion on the Potential Purchase of 9 Watson Street – Town Manager William Kerbin: Mr. Kerbin explained that at the last meeting more information was requested for discussion on this topic. Mr. Kerbin suggested that the purchase of the property be funded through the council contingency line item and that the cost for demolition come from the buildings and grounds department's repair and maintenance line item.

Council discussion followed.

Councilmember Marino made a motion that the Town of Onancock make an offer to acquire the property located at 9 Watson Street for an amount of \$2,000 and subsequently make plans to demolish the structure located on this property and haul the debris away.

Vice-Mayor Bloxom asked a clarification question regarding the timing of the demolition. Councilmember Oswald stated that it would take place in this fiscal year.

Councilmember Marino amended her motion to include \$4,200 for the demolition costs. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

- c. Boat Ramp Policy – Town Manager William Kerbin: Mr. Kerbin explained that the current sign states that ramp access is free for town residents. It is confusing since it is free for town residents with a valid decal which is not free.

Council discussion followed.

Councilmember Oswald made a motion that the Town of Onancock continue to allow residents to use the boat ramp for free with a town boat trailer sticker on their trailer and to continue to allow nonresidents to use the boat ramp with either a \$5 launch fee or with a \$30 annual nonresident sticker and to instruct the Town Manager to change the current sign to reflect this policy. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

- d. Tree Board Update – Mr. William Burnham, Tree Board Chair: Mr. Bill Burnham highlighted for council the Tree Board's accomplishments throughout the year. Mr. Burnham also took a moment to express the board's sadness over losing such a pivotal member of the board, Mrs. Ann Nock. Mr. Burnham also discussed plans including the planting of the Willow Oak which will be dedicated to Mrs. Ann Nock's memory.

Council discussion followed which centered around the potential cost of maintaining all of the trees in town. Vice-Mayor Bloxom asked Mr. Burnham to put together some numbers for the coming budget proposal for FY21.

- e. Request for an Additional Day Off for Town Staff (Monday, December 23, 2019) – Vice-Mayor Robert Bloxom: Vice-Mayor Bloxom explained that Mr. Kerbin presented this idea to him a few weeks ago. Vice-Mayor Bloxom stated that he was in favor of granting Monday, December 23rd as an additional day off for town staff. Vice-Mayor Bloxom further explained that state employees get two additional holidays than the Onancock staff gets.

Council discussion followed. Some members raised concerns about being closed when the private sector would be open; the fact that town staff was already given a cost-of-living adjustment above and beyond other localities; and, the possibility of adding two floating holidays to the personnel manual.

Councilmember Krause suggested that this matter be discussed further in the Personnel Committee. All members were in agreeance.

Public Comment:

Mrs. Brandi Childress, Candidate for Accomack County Treasurer, thanked council for allowing her to speak. Mrs. Childress shared with council her credentials with her goals if elected to the Accomack County Treasurer's position.

Ms. Miriam 'Tina' Riggs, Candidate for Accomack County Board of Supervisors, shared her experience with council along with potential projects of interest that would involve the town.

Mr. Bill Burnham, Burnham Guides, updated council the Harbor Challenge event that was held in September. The event raised \$1,700 which was donated to the Onancock Volunteer Fire Department. Councilmember Oswald asked how the town could provide better support for the event in the future. Mr. Burnham suggested that the town help with expanded promotional outreach and port-a-johns, to name a few.

Mr. Rick Turner, Onancock Street, asked what the town is doing about the homes that are boarded up and abandoned. Mr. Turner asked if the Town Code spoke to any of these issues. Mr. Kerbin reviewed his process for addressing code violations within the town. Mr. Turner then asked if there was a code addressing multi-family dwellings. Mr. Kerbin explained that most of the town is zoned residential one which means single family homes. Vice-Mayor Bloxom explained that neighbor complaints are the best way to handle situations such as these.

Mr. Alan Silverman, Former Onancock Resident, urged council to review the Dayton ordinance which has more aggressive rules governing derelict properties.

Mr. Duke Shannahan, King Street, expressed his excitement that our local state representatives will be putting a five-million-dollar appropriation in the Governor's budget this year which will be used to payoff Onancock's sewer debt.

Planning Commission Report:

Vice-Mayor Bloxom shared that they met on October 15th and reviewed the input from the public session that was held in September at the Historic Onancock High School. The public session was designed to gather input from residents about what they like/dislike about the town as well as what potential projects they would like to see the town do in the future. From that session, the commission decided what aspects need to be a part of the comprehensive plan update.

Waterfront Committee Report:

Vice-Mayor Bloxom shared Mr. T. Lee Byrd's report with council. Items discussed were the November 1st closing date of the Harbormaster Shack; possible discounts to increase reservations; the need for new assistants in the 2020 boating season; and, the possible rental of the Davis Oil lot for overflow parking.

Personnel Committee:

No meeting.

Sewer Transmission Line Steering Committee Report:

Vice-Mayor Bloxom explained that the committee has met three times and that there are three subcommittees also working on the separate aspects of this potential project. Vice-Mayor Bloxom also reviewed the last public information session that was held at the Eastern Shore Community College

which included members from both Accomack & Northampton County's Board of Supervisors as well as council members from other interested localities.

Council discussion followed. Vice-Mayor Bloxom closed by stating that the committee hopes to finish their review by the end of January 2020.

Mayor's Report:

No report.

Town Manager's Report:

Mr. Kerbin read his report aloud.

- Northeast Section Revitalization Project: The planning grant has been submitted for the Northeast Section Revitalization Project. We should receive notice if the town has been awarded in mid to late November.
- Taxes: Staff will send out tax statements around November 1.
- Holiday Preparations and Christmas Parade: Public works staff with the assistance of the Holiday Committee has begun preparations for putting up Christmas decorations. Staff will also begin preparations for the upcoming Christmas parade scheduled for December 15.
- Police Department Halloween Night Event: The police department will again be hosting activities Halloween night including handing out candy and performing skits for the kids.
- Town Code Review Update: Staff has reviewed and made changes to the Town Code. The Town Attorney is currently conducting his review and will have recommended changes prepared by January 1, 2020. These changes will then go to Municode for proofs and these changes should be finalized by February 29, 2020. The code will then go to Council for review. Mr. Kerbin is estimating a 60-day review period.
- ICMA Conference: Mr. Kerbin attended the ICMA Conference in Nashville last week.
- VDOT Transfer of Streets: Mr. Kerbin is awaiting cost estimates for needed repairs for East and Waples Streets in order to turn these streets over to VDOT. Mr. Kerbin is also awaiting a survey for Lee Street which can also be turned over to VDOT this year. Mr. Kerbin will also be meeting with VDOT to verify the exact streets that can be transferred over.

Financial Report:

Mr. Kerbin asked if there were any questions.

Vice-Mayor Bloxom asked about why there was a change to the police salary appropriations. Mrs. Fiege explained that with the hire of the new officer we needed to increase his initial salary since he would not need to be trained.

Follow-up on Council Action Items:

Mr. Kerbin asked if there were any questions.

Vice Mayor Bloxom asked that the street prioritizations be added to the action items for the next council meeting.

Council Comments:

Councilmember Oswald asked for a follow up on how the town reviews and addresses zoning issues in problem areas. Councilmember Oswald also shared that the Parksley Railroad Festival was a lot of fun and she thanked those that volunteered to help with the festival.

Councilmember Burger asked if the cell tower was operational. Mr. Kerbin shared that it should be any day.

Councilmember Marino thanked Mr. Turner for his comments. Councilmember Marino agreed that there are several properties in town that need to be addressed. Councilmember Marino also thanked Mr. Burnham for his Tree Board update.

Closed Session, if needed:

None was needed.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:29 pm.

Robert Bloxom, Vice-Mayor

Lisa Fiege, Deputy Clerk

TOWN OF ONANCOCK

PUBLIC NOTICE

The Onancock Town Council will meet on Monday November 25, 2019, at 7:00 p.m. in the Onancock Town Council Chambers located at 15 North Street in Onancock, VA for the purpose of conducting a public hearing on the following item: the purchase of real property located at 9 Watson Street, Onancock, VA. The Town proposes purchasing such Property for the following uses: demolition of the structure located on the property.

Anyone interested in the above matter should attend the scheduled hearing.

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock approve the Resolution of Inclusion in the Hampton Roads Sanitation District commission service area.

AGENDA **TOWN COUNCIL** **November 25, 2019**

SUBJECT: Approval of Resolution of Inclusion in the Hampton Roads Sanitation District commission service area.

RECOMMENDATION: Staff recommends approval of the resolution.

TIMING: Current

DISCUSSION: Petitioning the Circuit Court is step one in the process of becoming part of HRSD's service area and is a prerequisite for any County or Town to contract with HRSD to collect or treat wastewater should they desire. When Accomack County petitions the Court, it will be doing so on behalf of both the incorporated and unincorporated areas in the County. Nothing changes as a result of filing this petition; local sewer services will continue to be owned and operated by the Town. If the Court grants the County's petition, Onancock will then have the opportunity to enter into an operating agreement with HRSD to collect and treat its wastewater. Just to reiterate, the attached resolution does not commit Onancock to any contractual obligations with HRSD, only provides Onancock the authority, if the Court grants the petition, to enter into an agreement with HRSD.

Staff: Bill Kerbin
Town Manager

Attachment: Resolution

Copy:



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

**RESOLUTION OF THE TOWN COUNCIL OF ONANCOCK, VIRGINIA,
AUTHORIZING THE INCLUSION OF THE TOWN OF ONANCOCK IN A PETITION
TO THE CIRCUIT COURT OF ACCOMACK COUNTY FOR THE TOWN TO BE
ADDED TO THE HAMPTON ROAD SANITATION DISTRICT**

The Town Council of Onancock, in its meeting on the 25th of November 2019,
adopted the following:

RESOLUTION

WHEREAS, the Town Council has interest on behalf of its citizens to be included in the Hampton Roads Sanitation District (“HRSD”) for the purpose of potentially providing sanitary sewer services for the public health, safety, and welfare of its citizens; and

WHEREAS, the Hampton Roads Sanitation District Commission, a political subdivision of the Commonwealth of Virginia, was established as a governmental instrumentality to provide for the public health and welfare; and

WHEREAS, the County of Accomack, on behalf of all County citizens, has initiated discussions with the HRSD regarding becoming a part of the territory included in the District in accordance with the Enabling Act creating the Hampton Roads Sanitation Commission (Chapter 66 of the 1960 Acts of Assembly, as amended); and

WHEREAS, the HRSD has represented that if the Town of Onancock’s territory is included in the HRSD, sanitary sewer services would not be provided by the HRSD until the Town and the HRSD have entered into a formal Operating Agreement, which agreement would be separate and apart from this resolution and which would be specific to the Town of Onancock; and

WHEREAS, the HRSD has represented and the Town confirms that if the Town’s territory is included in the HRSD area, the Town will continue to have all land use decision making authority;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Onancock be included in a Petition to the Circuit Court of Accomack County for the purpose of adding the territory of the Town of Onancock to the HRSD.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the County Administrator of Accomack County.

Recorded Vote:

Moved By: _____

Seconded By: _____

Yeas: _____

Nays: _____

TOWN COUNCIL of the
TOWN OF ONANCOCK, VIRGINIA

By: _____
Mayor

The undersigned Clerk of the Town of Onancock, Virginia, hereby certifies that the foregoing constitutes a true and correct copy of a Resolution adopted by the Town Council of the Town of Onancock, Virginia, at a regular meeting held on the 25th day of November 2019.

Clerk

Road Maintenance Plan 5-year Budget
November 25, 2019

ProjectName	FY 2020	FY2021	FY2022	FY2023	FY2024
Jackson Street	\$12,000	\$25,000			
Town Hall Parking Lot			\$20,000		
Transfer of Streets	\$15,000 Waples East Lee	\$10,000 Trower	\$10,000 Onancock School	\$4500 Surveys for: 1. Liberty Ames to Division 2. Lilliston Avenue 3. Parker Street 4. Riley Street 5. Turner Street 6. Warren Street	\$10,000 (depending on survey results)
Other	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Miscellaneous Street Repairs					
Warren Avenue				\$41,000	
Turner Street					\$35,000
TOTAL	\$26,000	\$40,000	\$35,000	\$50,500	\$50,000

Street Expenditures to Date: \$382.88

Town of Onancock
Code Enforcement Action Progress Report
November 25, 2019

Address of property	Town Initial Action	Efforts to locate owner, if applicable	Follow-up by owner	Town follow-up
2 Holly Street	Letter sent on 9/16/19	N/A	Contractor will secure all openings on first floor; Rehabilitation to begin around December 1, 2019 and completed around August 1, 2019.	Letter sent on 10/30/19 to property owner confirming plans for securing first floor and rehabilitation of home; Letter also discussed failure to comply with deadlines.
21 Boundary Avenue	Letter sent on 10/1/19	N/A	Owner will secure first floor by November 30, 2019.	Letter sent on 10/30/19 to property owner confirming plans for securing first floor and rehabilitation of home; Letter also discussed failure to comply with deadlines
11 School Street	Letter sent on 10/1/19	N/A	Structure Has been demolished.	N/A
29 Church Street	Letter sent on 10/1/19	Letter was returned unclaimed through further research, owner lives with daughter in Parksley		Letter sent to daughter's address in Parksley.
8 Watson Street	Letter sent on 9/23/19.	Letter was returned unable to forward.		

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock approve the Request for Proposal for Engineering Services from _____ in the amount of _____ to complete an engineering study of the Onancock Wastewater Treatment plant.

AGENDA **TOWN COUNCIL** **November 25, 2019**

SUBJECT: Approval of Request for Proposal for Engineering Services

RECOMMENDATION: N/A

TIMING: Current

DISCUSSION: The Sewer Transmission Line Steering Committee requested proposals from engineering firms to complete an engineering study on the wastewater operations as part of its efforts to collect data and information to assist the Town Council in its decision whether to join or not join the Hampton Roads Sanitation Commission. The Operations Subcommittee will provide a recommendation at the November 25, 2019 meeting from the Request for Proposals received.

Staff: Bill Kerbin
Town Manager

Attachment: N/A

Copy:

**Town Manager's Report
November 25, 2019**

Taxes

Staff continues to collect taxes which are due on December 5.

Holiday Preparations and Christmas Parade

Public Works continues to put up Christmas decorations. Staff continues to prepare for the annual Christmas parade. Please let Mrs. Lisa Fiege know if you plan on participating in parade as an Onancock Town Council member by December 10.

Town Code Review Update

Staff will meet on December 10, 2019 to confer on proposed changes. These changes will then go to Municode for proofs and these changes should be finalized by February 29, 2020. The code will then go to Council for review and any proposed additions or changes. I am estimating a 60 day review period.

VDOT Transfer of Streets

Parks Paving will begin making repairs to East and West Streets in order to transfer these streets over to VDOT.

Litter Grant

The town was awarded a litter grant in the amount of \$814 for the doggie bag stations.

Tree Grant Proposal

I am working with Bill Burnham on submitting a grant for tree plantings for the Outlaw building. The grant is due on January 8, 2020.

Playground Equipment Grant

Joy Marino and I attended a grant workshop sponsored by the Virginia Department of Conservation and Recreation. There is grant funding that may be used to improve the Northeast Section Park. The application will be available 2020. I will follow up with the contact for that grant.

Police Department

The department had 2 officers participate in cultural diversity training.

Town Audit

The town auditors, Robinson, Farmer & Cox & Associates, will be here the week of December 2.

Town of Onancock
October 2019 Financial Report

- Buildings & Grounds:
 - o Janitorial Supplies – This account is higher than average due to the purchase of specialty can liners which is not an annual purchase.

- Mosquito/Weed Control:
 - o Mosquito Contract - The contractor that provided this season's services to the town charged substantially higher rates. In previous years the town paid \$75.00/spray, this year the town paid \$525.00/spray.

- Police:
 - o New Vehicle - When preparing this fiscal year's budget, the purchase price for a new Police Interceptor was approximately \$32,000.00. The price when purchased was \$34,506.90. The additional \$1,592.30 was for tinting, radio equipment and the cost of the police decal.
 - o Office Supplies & Police Supplies – The Police Department obtained a grant for unbudgeted office equipment in the amount of \$5,000.00. Once received those funds will be transferred back into the supply accounts for future use.

- Solid Waste
 - o Vehicle Maintenance – A new transmission for the small dump truck (\$5,844.00) - \$3,00.00 came out of this account in July which brought the remaining available funds to zero. Also, the big dump truck had to have its ABS brakes replaced in August (\$3,873.69).
 - o Repair & Maintenance – \$1,000.00 came out of this account for the small dump truck transmission.
 - Note – The remaining \$1,844.00 came out of council contingency

- Street Maintenance:
 - o Vehicle Repair – The Public Works truck was in a small fender bender in July. The insurance company reimbursed the town for the cost minus the deductible. The November financial report will reflect the move of those dollars, which are currently acknowledged in our Miscellaneous Revenues, to the Vehicle Repair line item for this department.

- Sewer:
 - o Vehicle Repair - \$1,613.08 expense for repairs to the front end of the 2010 Ford Ranger.
 - o Outside Contracting – An increase in vendors fees which were not budgeted.

- Water:
 - o Repair & Maintenance – This account is currently overbudget due to water line repair under the Bagwell Bridge. VDOT will be reimbursing the town \$\$119,902.36.
 - Note - Some of the expense of this project was incurred in FY19.

OWN OF ONANCOCK - INTERNAL INCOME STATEMENT FOR OCTOBER 2019

Disp Acct	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
GENERAL FUND REVENUE						
10-3110-1010 REAL PROPERTY-CURRENT	\$343,330.00	\$1,233.55	0%	\$356,206.15	\$0.00	0%
10-3110-1020 REAL PROPERTY-DELINQUENT	\$27,000.00	\$7,876.12	29%	\$10,000.00	\$11,729.14	117%
10-3110-2010 PUBLIC SERVICE-REAL	\$17,300.00	\$0.00	0%	\$17,000.00	\$0.00	0%
10-3110-3010 PERSONAL PROPERTY-CURRENT	\$164,000.00	\$68,264.89	42%	\$164,000.00	\$68,264.89	42%
10-3110-3020 PERSONAL PROPERTY-DELINQUENT	\$10,000.00	\$2,337.59	23%	\$5,000.00	\$1,076.65	22%
10-3110-3030 PUBLIC SERVICE-PERSONAL PROPERTY	\$700.00	\$0.00	0%	\$850.00	\$0.00	0%
10-3110-6010 PENALTIES	\$15,000.00	\$2,635.76	18%	\$15,000.00	\$3,282.91	22%
10-3120-0100 LOCAL SALES TAX	\$80,500.00	\$32,687.46	41%	\$76,600.00	\$27,227.34	36%
10-3120-0200 CONSUMERS UTILITY TAX	\$55,000.00	\$24,791.60	45%	\$52,700.00	\$17,964.80	34%
10-3120-0300 BUSINESS LICENSE TAX	\$32,000.00	\$1,761.55	6%	\$38,000.00	\$1,604.65	4%
10-3120-0500 VEHICLE DECALS	\$16,000.00	\$1,582.50	10%	\$16,000.00	\$1,031.00	6%
10-3120-0600 BANK STOCK TAXES	\$35,000.00	\$0.00	0%	\$35,000.00	\$0.00	0%
10-3120-0700 CELLULAR PHONE TAX	\$87,000.00	\$20,283.89	23%	\$92,500.00	\$28,559.96	31%
10-3120-1000 TRANSIENT OCCUPANCY TAX	\$24,400.00	\$8,995.43	37%	\$18,875.00	\$13,001.31	69%
10-3130-3080 BUILDING/ZONING PERMITS	\$400.00	\$125.00	31%	\$300.00	\$275.00	92%
10-3130-3100 MEALS TAX	\$169,000.00	\$65,864.52	39%	\$160,000.00	\$65,350.33	41%
10-3140-1010 TRAFFIC FINES	\$13,000.00	\$4,434.25	34%	\$10,000.00	\$2,909.64	29%
10-3150-1010 INTEREST ON ACCOUNTS	\$700.00	\$0.00	0%	\$10,000.00	\$1,984.64	20%
10-3150-2010 RENTAL OF PROPERTY	\$12,500.00	\$3,000.00	24%	\$600.00	\$125.00	21%
10-3160-0804 TRASH REVENUE	\$32,000.00	\$17,336.00	54%	\$74,000.00	\$101,332.00	137%
10-3189-0803 GRASS CUTTING	\$400.00	\$0.00	0%	\$300.00	\$0.00	0%
10-3189-9001 MISCELLANEOUS REVENUE	\$8,500.00	\$11,428.37	134%	\$5,250.00	\$4,764.08	91%
10-3221-0401 LAW ENFORCEMENT FUNDS	\$46,500.00	\$1,197.85	3%	\$46,000.00	\$11,513.00	25%
10-3221-0410 FIRE PROGRAM FUNDS	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	100%
10-3221-0411 LITTER CONTROL GRANT	\$1,031.00	\$0.00	0%	\$1,031.00	\$1,034.00	100%
10-3221-0414 VA COMM FOR THE ARTS	\$1,500.00	\$0.00	0%	\$1,500.00	(\$1,000.00)	-67%
TOTAL	\$1,202,761.00	\$275,836.33	23%	\$1,216,712.15	\$372,030.34	31%
WHARF REVENUE						
10-3160-1305 BOAT DOCKAGE FEES-MONTHLY	\$625.00	\$0.00	0%	\$625.00	\$0.00	0%
10-3160-1306 BOAT DOCKAGE FEES-TRANSIENT	\$65,000.00	\$32,004.80	49%	\$72,960.00	\$33,994.63	47%
10-3160-1307 BOAT RAMP FEES	\$950.00	\$690.00	73%	\$800.00	\$550.00	69%
10-3160-1308 RAMP-ANNUAL DECAL	\$2,000.00	\$180.00	9%	\$1,500.00	\$245.00	16%
10-3160-1309 WHARF GASOLINE SALES	\$110,000.00	\$74,261.92	68%	\$85,000.00	\$66,604.31	78%
10-3160-1314 WHARF-OTHER	\$2,000.00	\$1,816.64	91%	\$2,200.00	\$1,227.50	56%
10-3160-1316 WHARF ELECTRIC	\$5,500.00	\$3,078.59	56%	\$5,500.00	\$3,135.26	57%
TOTAL	\$186,075.00	\$112,031.95	60%	\$168,585.00	\$105,756.70	63%
WHARF GRANT REIMBURSEMENT						
10-3160-1317 WHARF-GRANTS	\$48,750.00	\$12,311.25	25%	\$211,707.62	\$0.00	0%

ADMINISTRATION EXPENDITURES**COMPENSATION & BENEFITS**

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-4503-1100 SALARIES	\$152,302.00	\$51,380.77	34%	\$145,470.33	\$38,989.30	27%
10-4503-1200 OVER-TIME COMPENSATION	\$2,500.00	\$48.62	2%	\$2,000.00	\$934.42	47%
10-4503-2100 FICA	\$11,843.00	\$3,356.66	28%	\$11,291.19	\$3,325.63	29%
10-4503-2200 RETIREMENT-VRS	\$23,495.00	\$7,855.04	33%	\$24,064.11	\$7,493.48	31%
10-4503-2300 HOSPITALIZATION	\$21,390.00	\$8,951.70	42%	\$21,390.00	\$7,130.00	33%
10-4503-2400 LIFE INSURANCE	\$1,937.00	\$647.60	33%	\$1,844.66	\$617.76	33%
10-4503-2600 SUJA	\$366.00	\$59.48	16%	\$2,500.00	\$144.58	6%
	\$213,833.00	\$72,299.87	34%	\$208,560.29	\$58,635.17	28%

ACCOUNTING COSTS

10-4503-3120 AUDIT SERVICE	\$16,750.00	\$0.00	0%	\$16,750.00	\$0.00	0%
10-4503-3121 BANK PROCESSING FEES	\$1,500.00	\$999.44	67%	\$1,000.00	\$584.61	58%
10-4503-3130 BOOKKEEPING FEES	\$3,500.00	\$1,016.04	29%	\$3,500.00	\$1,130.84	32%
	\$21,750.00	\$2,015.48	9%	\$21,250.00	\$1,715.45	8%

OTHER EXPENDITURES

10-4503-3140 TRAINING/SCHOOL	\$2,250.00	\$1,414.00	63%	\$2,000.00	\$685.00	34%
10-4503-3601 ADVERTISING	\$3,000.00	\$972.09	32%	\$3,000.00	\$793.47	26%
10-4503-5500 TRAVEL	\$2,000.00	\$512.08	26%	\$2,000.00	\$358.16	18%
10-4503-5801 DUES & MEMBERSHIP	\$1,200.00	\$0.00	0%	\$1,200.00	\$0.00	0%
10-4503-6014 MISCELLANEOUS	\$3,000.00	\$645.15	22%	\$3,000.00	\$1,274.84	42%
	\$11,450.00	\$3,543.32	31%	\$11,200.00	\$3,111.47	28%

SUPPLIES

10-4503-3330 OFFICE EQUIPMENT REPAIR	\$19,500.00	\$7,296.64	37%	\$24,000.00	\$19,212.05	80%
10-4503-3501 PRINTING-AUTO DECALS	\$750.00	\$0.00	0%	\$275.00	\$0.00	0%
10-4503-5201 POSTAGE	\$5,000.00	\$449.80	9%	\$4,500.00	\$558.41	12%
10-4503-6001 OFFICE SUPPLIES	\$15,500.00	\$1,890.89	12%	\$17,500.00	\$1,384.35	8%
	\$40,750.00	\$9,637.33	24%	\$46,275.00	\$21,154.81	46%

UTILITIES

10-4503-5203 TELEPHONE	\$1,750.00	\$530.25	30%	\$2,550.00	\$577.73	23%
------------------------	------------	----------	-----	------------	----------	-----

DEPARTMENT TOTALS

	\$289,533.00	\$88,026.25	30%	\$289,835.29	\$85,194.63	29%
--	---------------------	--------------------	------------	---------------------	--------------------	------------

BUILDINGS & GROUNDS EXPENDITUR**UTILITIES**

10-6056-5101 ELECTRIC SERVICES	\$5,500.00	\$1,999.61	36%	\$5,500.00	\$1,548.34	28%
10-6056-5102 HEATING FUEL	\$3,500.00	\$0.00	0%	\$3,500.00	\$0.00	0%
	\$9,000.00	\$1,999.61	22%	\$9,000.00	\$1,548.34	17%

REPAIR & MAINTENANCE

10-6056-6007 REPAIR & MAINTENANCE	\$19,000.00	\$1,711.33	9%	\$9,500.00	\$2,311.18	24%
10-6056-6006 TOWN HALL JANITORIAL SERVICES	\$3,250.00	\$1,125.00	35%	\$3,250.00	\$875.00	27%
	\$22,250.00	\$2,836.33	13%	\$12,750.00	\$3,186.18	25%

SUPPLIES
10-6056-6005 JANITORIAL SUPPLIES

Budget	\$1,500.00	YTD	\$881.62	Current % YTD	59%	FY19-BUDGET	\$1,500.00	FY19-YTD	\$135.14	FY19-YTD%	9%
--------	------------	-----	----------	---------------	-----	-------------	------------	----------	----------	-----------	----

DEPARTMENT TOTALS
CHRISTMAS EXPENDITURES
UTILITIES

Budget	\$32,750.00	YTD	\$5,717.56	Current % YTD	17%	FY19-BUDGET	\$23,250.00	FY19-YTD	\$4,869.66	FY19-YTD%	21%
--------	-------------	-----	------------	---------------	-----	-------------	-------------	----------	------------	-----------	-----

10-7064-5101 ELECTRIC SERVICES

Budget	\$200.00	YTD	\$98.92	Current % YTD	49%	FY19-BUDGET	\$200.00	FY19-YTD	\$51.74	FY19-YTD%	26%
--------	----------	-----	---------	---------------	-----	-------------	----------	----------	---------	-----------	-----

REPAIR & MAINTENANCE
10-7064-6007 REPAIR & MAINTENANCE SUPPLIES

Budget	\$500.00	YTD	\$0.00	Current % YTD	0%	FY19-BUDGET	\$500.00	FY19-YTD	\$0.00	FY19-YTD%	0%
--------	----------	-----	--------	---------------	----	-------------	----------	----------	--------	-----------	----

SUPPLIES
10-7068-6015 HOLIDAY DECORATIONS

Budget	\$5,000.00	YTD	\$0.00	Current % YTD	0%	FY19-BUDGET	\$5,000.00	FY19-YTD	\$8,486.49	FY19-YTD%	170%
--------	------------	-----	--------	---------------	----	-------------	------------	----------	------------	-----------	------

DEPARTMENT TOTALS
MAYOR & COUNCIL EXPENDITURES
COMPENSATION

Budget	\$5,700.00	YTD	\$98.92	Current % YTD	2%	FY19-BUDGET	\$5,700.00	FY19-YTD	\$8,538.23	FY19-YTD%	150%
--------	------------	-----	---------	---------------	----	-------------	------------	----------	------------	-----------	------

10-4001-1101 MAYOR & COUNCIL COMPENSATION
10-4001-2100 FICA

Budget	\$14,201.00	YTD	\$4,915.53	Current % YTD	35%	FY19-BUDGET	\$14,200.42	FY19-YTD	\$4,957.31	FY19-YTD%	35%
	\$1,087.00		\$376.04		35%		\$1,086.28		\$334.24		31%
	\$15,288.00		\$5,291.57		35%		\$15,286.70		\$5,291.55		35%

OTHER EXPENDITURES
10-4001-5500 TRAVEL-TOWN COUNCIL
10-4001-5803 COMMUNITY PROMOTION
10-4001-5804 TOWN BEAUTIFICATION COMM
10-4001-5805 MAIN STREET PROGRAM
10-4001-5806 ES TOURISM-TOT SHARE

Budget	\$1,000.00	YTD	\$0.00	Current % YTD	0%	FY19-BUDGET	\$500.00	FY19-YTD	\$231.32	FY19-YTD%	46%
	\$15,000.00		\$2,218.97		15%		\$16,600.00		\$2,364.07		14%
	\$2,000.00		\$1,600.00		80%		\$1,000.00		\$832.00		83%
	\$15,000.00		\$0.00		0%		\$5,000.00		\$5,000.00		100%
	\$4,600.00		\$0.00		0%		\$4,500.00		\$0.00		0%
	\$37,600.00		\$3,818.97		0%		\$27,600.00		\$8,427.39		31%

DEPARTMENT TOTALS
DEBT SERVICE/CONTINGENCIES
OTHER EXPENDITURES

Budget	\$52,888.00	YTD	\$9,110.54	Current % YTD	17%	FY19-BUDGET	\$42,886.70	FY19-YTD	\$13,718.94	FY19-YTD%	32%
--------	-------------	-----	------------	---------------	-----	-------------	-------------	----------	-------------	-----------	-----

10-8080-9103 CONTINGENCIES
10-8080-7500 TRANSFER OUT

Budget	\$29,000.00	YTD	\$3,844.00	Current % YTD	13%	FY19-BUDGET	\$29,000.00	FY19-YTD	\$7,397.80	FY19-YTD%	26%
	\$2,631.70		\$0.00		0%		\$0.00		\$0.00		#DIV/0!
	\$31,631.70		\$1,844.00		12%		\$29,000.00		\$7,397.80		26%

DEBT SERVICE
10-8080-9105 BANK BUILDING LOAN
10-8080-9106 RURAL DEV LOAN

Budget	\$26,762.00	YTD	\$8,927.12	Current % YTD	33%	FY19-BUDGET	\$26,762.00	FY19-YTD	\$8,927.12	FY19-YTD%	33%
	\$7,032.00		\$2,344.00		33%		\$7,032.00		\$2,344.00		33%
	\$33,794.00		\$11,271.12		33%		\$33,794.00		\$11,271.12		33%

DEPARTMENT TOTALS
FIRE DEPARTMENT EXPENDITURES
OTHER EXPENSES

Budget	\$65,425.70	YTD	\$13,115.12	Current % YTD	20%	FY19-BUDGET	\$62,794.00	FY19-YTD	\$18,668.92	FY19-YTD%	30%
--------	-------------	-----	-------------	---------------	-----	-------------	-------------	----------	-------------	-----------	-----

10-5528-5605 CONTRIBUTION TO FIRE COMPANY
 10-5528-5606 FIRE PROGRAMS FUNDING

\$25,000.00 \$0.00 0% \$22,500.00 0%
 \$10,000.00 \$0.00 0% \$10,000.00 100%
\$35,000.00 \$0.00 0% \$32,500.00 31%

DEPARTMENT TOTALS
INSURANCE EXPENDITURES
INSURANCE

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-4510-2700 VACORP	\$954.00	\$354.76	37%	\$900.00	\$278.17	31%
10-4510-5304 PROPERTY INSURANCE	\$34,238.00	\$8,728.75	25%	\$35,366.00	\$8,063.00	23%
10-4510-5305 VEHICLE INSURANCE	\$6,509.00	\$1,566.50	24%	\$3,198.00	\$1,644.25	51%
10-4510-5306 SURETY BONDS	\$200.00	\$0.00	0%	\$200.00	\$0.00	0%
10-4510-5307 PUBLIC OFFICIALS LAIB INS	\$4,700.00	\$1,540.25	33%	\$2,618.00	\$1,272.25	49%
10-4510-5308 GENERAL LIABILITY INSURANCE	\$2,000.00	\$588.50	29%	\$2,971.00	\$579.25	19%
10-4510-5309 WORKMEN'S COMPENSATION	\$15,008.00	\$4,737.00	32%	\$14,293.00	\$3,573.25	25%
10-5524-5301 LINE OF DUTY ACT	\$2,927.00	\$913.75	31%	\$2,787.00	\$926.50	33%
10-4510-5310 FLOOD INSURANCE-WHARF	\$0.00	\$0.00	#DIV/0!	\$500.00	\$0.00	0%
DEPARTMENT TOTALS	\$66,536.00	\$18,429.51	28%	\$62,833.00	\$16,336.67	26%

DEPARTMENT TOTALS
LEGAL/PROFESSIONAL EXPENDITURES
LEGAL

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-4506-3130 TOWN ATTORNEY	\$4,500.00	\$1,947.50	43%	\$4,000.00	\$1,594.68	40%
10-4506-3131 CONSULTANTS	\$10,000.00	\$2,794.00	28%	\$1,000.00	\$513.50	51%
10-4506-3132 COURT FEES	\$250.00	\$60.00	24%	\$250.00	\$0.00	0%
10-4506-3133 TOWN CODE CODIFICATION	\$12,010.00	\$0.00	0%	\$14,000.00	\$0.00	0%
DEPARTMENT TOTALS	\$26,760.00	\$4,801.50	18%	\$19,250.00	\$2,108.18	11%

DEPARTMENT TOTALS
MOSQUITO/WEED CONTROL EXPENDITURES
REPAIR & MAINTENANCE

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-6034-1100 MOSQUITO CONTRACT	\$3,868.30	\$10,500.00	271%	\$3,500.00	\$2,400.00	69%
10-6034-6007 REPAIR & MAINTENANCE SUPPLIES	\$250.00	\$0.00	0%	\$500.00	\$0.00	0%
10-6034-6025 MOSQUITO CHEMICALS	\$2,500.00	\$0.00	0%	\$2,500.00	\$0.00	0%
10-6034-6027 WEED CONTROL CONTRACT	\$4,200.00	\$0.00	0%	\$6,500.00	\$0.00	0%
DEPARTMENT TOTALS	\$10,818.30	\$10,500.00	97%	\$13,000.00	\$2,400.00	18%

DEPARTMENT TOTALS
PARKS EXPENDITURES
REPAIR & MAINTENANCE

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-7068-1400 CUTTING GRASS CONTRACT	\$6,300.00	\$0.00	0%	\$6,300.00	\$0.00	0%
10-7068-6007 REPAIR & MAINTENANCE SUPPLIES	\$250.00	\$428.45	171%	\$550.00	\$0.00	0%
10-7068-6010 SMALL TOOLS & EQUIPMENT	\$150.00	\$9.47	6%	\$150.00	\$34.19	23%

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-7068-6011 PARKS-PLANTINGS & LANDSCAPING	\$2,500.00	\$0.00	0%	\$2,500.00	\$0.00	0%
UTILITIES	\$9,200.00	\$437.92	5%	\$9,500.00	\$34.19	0%
10-7068-5101 ELECTRIC SERVICES	\$1,200.00	\$428.45	36%	\$924.00	\$332.34	36%
OTHER	\$3,000.00	\$1,000.00	33%	\$0.00	\$0.00	#DIV/0!
10-7068-6016 CULTURAL ENRICHMENT						
DEPARTMENT TOTALS	\$13,400.00	\$1,866.37	14%	\$10,424.00	\$366.53	4%
POLICE EXPENDITURES	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
COMPENSATION & BENEFITS						
10-5524-1100 SALARIES	\$223,041.00	\$81,406.80	36%	\$215,384.11	\$73,840.53	34%
10-5524-1200 OVER-TIME COMPENSATION	\$6,000.00	\$404.24	7%	\$9,300.00	\$342.22	4%
10-5524-2100 FICA	\$17,842.00	\$6,258.53	35%	\$17,319.22	\$5,826.45	34%
10-5524-2200 RETIREMENT-VRS	\$35,441.00	\$11,746.00	33%	\$34,648.89	\$11,103.08	32%
10-5524-2300 HOSPITALIZATION	\$29,946.00	\$10,695.00	36%	\$42,780.00	\$5,704.00	13%
10-5524-2400 LIFE INSURANCE	\$2,923.00	\$968.36	33%	\$2,692.86	\$915.32	34%
10-5524-2600 SUITA	\$484.00	\$96.81	20%	\$1,052.00	\$0.00	0%
	\$315,677.00	\$111,575.74	35%	\$323,177.08	\$97,731.60	30%
OTHER OP SUPPLIES	\$5,000.00	\$1,953.71	39%	\$5,000.00	\$2,551.95	51%
10-5524-3140 TRAINING	\$720.00	\$304.87	42%	\$500.00	\$411.90	82%
10-5524-5500 TRAVEL	\$5,720.00	\$2,258.58	39%	\$5,500.00	\$2,963.85	54%
REPAIR & MAINTENANCE	\$4,000.00	\$2,480.87	62%	\$4,000.00	(\$1,080.64)	-27%
10-5524-3310 VEHICLE REPAIR	\$2,500.00	\$859.44	34%	\$4,000.00	\$0.00	0%
10-5524-3330 COMPUTER MAINTENANCE	\$6,500.00	\$3,340.31	51%	\$8,000.00	(\$1,080.64)	-14%
UTILITIES	\$3,209.00	\$1,097.28	34%	\$2,892.00	\$1,623.44	56%
10-5524-5203 TELEPHONE SERVICES	\$8,784.00	\$3,285.66	37%	\$14,000.00	\$2,866.53	20%
10-5524-6008 VEHICLE FUEL	\$11,993.00	\$4,382.94	37%	\$16,892.00	\$4,489.97	27%
SUPPLIES	\$1,500.00	\$4,830.33	322%	\$1,500.00	\$355.38	24%
10-5524-6001 OFFICE SUPPLIES	\$3,000.00	\$782.32	26%	\$3,000.00	\$2,226.40	74%
10-5524-6011 UNIFORMS	\$7,800.00	\$6,762.59	87%	\$9,000.00	\$1,540.61	17%
10-5524-6016 POLICE SUPPLIES	\$32,000.00	\$36,099.20	113%	\$15,000.00	\$0.00	0%
10-5524-8110 NEW POLICE VEHICLE	\$44,300.00	\$48,474.44	109%	\$28,500.00	\$4,122.39	14%
DEPARTMENT TOTALS	\$384,190.00	\$170,032.01	44%	\$382,069.08	\$108,227.17	28%
SOLID WASTE EXPENDITURES	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
REPAIR & MAINTENANCE						
10-6044-3310 VEHICLE MAINTENANCE	\$3,000.00	\$7,006.54	234%	\$3,000.00	\$575.36	19%
10-6044-3910 TRASH COLLECTION SERVICE	\$97,100.00	\$33,202.59	34%	\$92,500.00	\$32,253.67	35%

10-6044-6007 REPAIR & MAINTENANCE	\$1,000.00	\$1,027.98	103%	\$2,000.00	\$223.66	11%
UTILITIES	\$101,100.00	\$41,237.11	41%	\$97,500.00	\$33,052.69	34%
10-6044-6008 VEHICLE FUEL	\$4,000.00	\$1,135.91	28%	\$4,000.00	\$1,417.90	35%
OTHER	\$10,000.00	\$0.00	0%	\$0.00	\$0.00	#DIV/0!

DEPARTMENT TOTALS

STREET MAINTENANCE EXPENDITURES

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
COMPENSATION & BENEFITS	\$115,100.00	\$42,373.02	37%	\$101,500.00	\$34,470.59	34%
10-6040-1100 SALARIES	\$27,359.00	\$7,365.82	27%	\$23,656.30	\$6,941.70	29%
10-6040-1200 OVER-TIME COMPENSATION	\$1,500.00	\$0.00	0%	\$1,500.00	\$183.95	12%
10-6040-2100 FICA	\$2,200.00	\$724.50	33%	\$1,659.77	\$535.10	32%
10-6040-2200 RETIREMENT-VRS	\$4,348.00	\$1,449.08	33%	\$4,026.88	\$1,021.12	25%
10-6040-2300 HOSPITALIZATION	\$8,556.00	\$3,565.00	42%	\$8,556.00	\$2,852.00	33%
10-6040-2400 LIFE INSURANCE	\$659.00	\$119.48	18%	\$308.30	\$97.82	32%
10-6040-2600 SUTA	\$97.00	\$0.00	0%	\$105.20	\$62.33	59%
	\$44,719.00	\$13,223.88	30%	\$39,812.45	\$11,694.02	29%

REPAIR & MAINTENANCE

10-6040-3310 VEHICLE REPAIR	\$2,000.00	\$2,587.04	129%	\$2,000.00	\$143.16	7%
10-6040-6007 STREET REPAIR	\$30,100.00	\$382.88	1%	\$8,500.00	\$1,762.05	21%
10-6040-6010 SMALL EQUIPMENT REPAIR & MAINT.	\$500.00	\$88.83	18%	\$500.00	\$84.62	17%
10-6040-6018 SAFETY/STREET SIGNS	\$300.00	\$275.55	92%	\$300.00	\$0.00	0%
	\$32,900.00	\$3,334.30	10%	\$11,300.00	\$1,989.83	18%

UTILITIES

10-6040-5101 ELECTRIC SERVICE	\$25,000.00	\$8,021.20	32%	\$30,000.00	\$7,150.60	24%
-------------------------------	-------------	------------	-----	-------------	------------	-----

OTHER OP SUPPLIES

10-6040-6011 UNIFORMS	\$200.00	\$200.00	100%	\$500.00	\$0.00	0%
-----------------------	----------	----------	------	----------	--------	----

SUPPLIES

10-6040-6015 CAN LINERS	\$1,200.00	\$187.20	16%	\$1,200.00	\$984.91	82%
-------------------------	------------	----------	-----	------------	----------	-----

DEPARTMENT TOTALS

WHARF EXPENDITURES

COMPENSATION & BENEFITS

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
WHARF EXPENDITURES	\$104,019.00	\$24,966.58	24%	\$82,812.45	\$21,819.36	26%
10-7060-1100 WHARF SALARIES	\$50,000.00	\$26,200.90	52%	\$50,000.00	\$23,708.64	47%
10-7060-1200 OVER-TIME COMPENSATION	\$5,000.00	\$546.58	11%	\$5,000.00	\$685.01	14%
10-7060-2100 FICA	\$3,600.00	\$2,046.16	57%	\$3,825.00	\$1,841.83	48%
10-7060-2200 RETIREMENT	\$5,673.00	\$1,853.84	33%	\$5,960.50	\$0.00	0%
10-7060-2300 HOSPITALIZATION	\$8,556.00	\$0.00	0%	\$8,556.00	\$2,815.00	33%

10-7060-2400 LIFE INSURANCE	\$459.00	\$152.84	33%	\$458.50	\$0.00	0%
10-7060-2600 SUTA	\$600.00	\$161.24	27%	\$553.00	\$189.73	34%
	\$73,888.00	\$30,961.56	42%	\$74,353.00	\$29,240.21	39%
UTILITIES						
10-7060-5101 ELECTRIC SERVICES	\$7,500.00	\$2,322.00	31%	\$7,500.00	\$2,924.91	39%
10-7060-5203 TELEPHONE	\$500.00	\$94.37	19%	\$601.00	\$162.80	27%
	\$8,000.00	\$2,416.37	30%	\$8,101.00	\$3,087.71	38%
REPAIR & MAINTENANCE						
10-7060-6005 WHARF JANITORIAL SUPPLIES	\$1,500.00	\$260.46	17%	\$2,500.00	\$220.49	9%
10-7060-6007 REPAIR & MAINTENANCE SUPPLIES	\$5,030.00	\$354.69	7%	\$2,000.00	\$4,189.02	209%
	\$6,530.00	\$615.15	9%	\$4,500.00	\$4,409.51	98%
SUPPLIES						
10-7060-6008 COST OF GAS/DIESEL SALES	\$85,000.00	\$59,698.16	70%	\$75,000.00	\$55,145.79	74%
OTHER OP SUPPLIES						
10-7060-6014 OTHER OPERATING SUPPLIES	\$2,500.00	\$1,860.80	74%	\$2,500.00	\$1,162.04	46%
10-7060-6016 ADVERTISING & DUES	\$16,558.00	\$1,575.00	10%	\$2,000.00	\$721.00	36%
	\$19,058.00	\$3,435.80	18%	\$4,500.00	\$1,883.04	42%
DEPARTMENT TOTALS						
	\$192,476.00	\$97,127.04	50%	\$166,454.00	\$93,766.26	56%
74 % GRANT FUNDED						
WHARF CAPITAL IMPROVEMENTS						
10-7060-6018 CAPITAL IMPROVEMENTS	\$55,000.00	\$0.00		\$288,456.25	\$0.00	0%

TOWN OF ONANCOCK - INTERNAL INCOME STATEMENT FOR OCTOBER 2019

Disp Acct	Budget	YTD	Current %	FY19-Budget	FY19-YTD	FY19 %
<u>WATER & SEWER REVENUE</u>						
51-3160-0805 WATER CHARGES	\$328,113.19	\$107,850.18	33%	\$321,000.00	\$98,906.00	31%
51-3160-0806 SEWER CHARGES	\$910,589.11	\$306,229.82	34%	\$960,000.00	\$284,599.51	30%
51-3160-0809 WATER INSTALLATION FEES	\$1,500.00	\$0.00	0%	\$3,000.00	\$0.00	0%
51-3160-0810 SEWER INSTALLATION FEES	\$1,200.00	\$0.00	0%	\$2,400.00	\$0.00	0%
51-3160-0811 WATER & SEWER PENALTIES	\$20,000.00	\$5,676.87	28%	\$24,000.00	\$4,730.44	20%
51-3160-0820 SEPTAGE REVENUE	\$7,500.00	\$0.00	0%	\$15,000.00	\$0.00	0%
51-3160-4710 TRANSFER IN	\$2,631.70	\$0.00	0%	\$0.00	\$0.00	#DIV/0!
51-3160-9001 MISCELLANEOUS REVENUE	\$3,500.00	\$1,040.00	30%	\$3,500.00	\$670.00	19%
	\$1,275,034.00	\$420,796.87	33%	\$1,328,900.00	\$388,905.95	29%
<u>WATER EXPENSES</u>						
<u>COMPENSATION & BENEFITS</u>						
51-6048-1100 SALARIES	\$67,853.00	\$25,436.45	37%	\$64,860.19	\$24,073.10	37%
51-6048-1200 OVER-TIME COMPENSATION	\$6,000.00	\$1,125.64	19%	\$6,000.00	\$1,188.60	20%
51-6048-2100 FICA	\$5,600.00	\$2,032.03	36%	\$4,965.85	\$1,812.61	37%
51-6048-2200 RETIREMENT	\$10,762.00	\$3,593.88	33%	\$10,138.56	\$3,281.70	32%
51-6048-2300 HOSPITALIZATION	\$14,973.00	\$6,238.75	42%	\$14,793.00	\$4,991.00	34%
51-6048-2400 LIFE INSURANCE	\$888.00	\$296.28	33%	\$846.12	\$270.58	32%
51-6048-2600 SUTA	\$400.00	\$5.03	1%	\$368.20	\$52.72	14%
	\$106,476.00	\$38,728.06	36%	\$101,971.92	\$35,670.31	35%
<u>OTHER OP SUPPLIES</u>						
51-6048-3140 TRAINING & TRAVEL	\$1,000.00	\$0.00	0%	\$1,000.00	\$0.00	0%
51-6048-3601 ADVERTISING	\$150.00	\$0.00	0%	\$150.00	\$85.37	57%
51-6048-5801 DUES & MEMBERSHIPS	\$1,000.00	\$0.00	0%	\$1,000.00	\$0.00	0%
51-6048-5803 HEALTH DEPARTMENT FEES	\$5,000.00	\$2,132.85	43%	\$5,000.00	\$2,132.85	43%
	\$7,150.00	\$2,132.85	30%	\$7,150.00	\$2,218.22	31%

<u>SUPPLIES</u>						
51-6048-3502 PRINTING UTILITY BILLS	\$500.00	\$0.00	0%	\$4,200.00	\$4,839.98	115%
51-6048-5201 POSTAGE	\$1,000.00	\$125.88	13%	\$500.00	\$125.00	25%
51-6048-6011 UNIFORMS	\$300.00	\$0.00	0%	\$300.00	\$42.12	14%
51-6048-6016 LAB SUPPLIES	\$3,000.00	\$193.43	6%	\$3,000.00	\$169.48	6%
51-6048-6020 PURIFICATION SUPPLIES	\$23,000.00	\$8,529.18	37%	\$29,000.00	\$6,442.10	22%
	\$27,800.00	\$8,848.49	32%	\$37,000.00	\$11,618.68	31%
<u>REPAIR/MAINT.</u>						
51-6048-3310 VEHICLE REPAIR	\$1,000.00	\$0.00	0%	\$2,000.00	\$0.00	0%
51-6048-3311 REPAIR & MAINTENANCE SVC	\$5,000.00	\$115,245.85	2305%	\$5,000.00	\$1,755.16	35%
51-6048-6007 REPAIR & MAINTENANCE	\$5,000.00	\$124.22	2%	\$5,000.00	\$8.99	0%
51-6048-6008 VEHICLE FUEL	\$2,000.00	\$930.37	47%	\$2,000.00	\$665.59	33%
51-6048-8101 SMALL TOOLS & EQUIPMENT	\$200.00	\$0.00	0%	\$200.00	\$0.00	0%
	\$13,200.00	\$116,300.44	881%	\$14,200.00	\$2,429.74	17%
<u>UTILITIES</u>						
51-6048-5101 ELECTRIC SERVICES	\$13,500.00	\$4,691.70	35%	\$13,000.00	\$3,013.18	23%
51-6048-5203 TELEPHONE	\$2,000.00	\$791.31	40%	\$2,000.00	\$563.84	28%
	\$15,500.00	\$5,483.01	35%	\$15,000.00	\$3,577.02	24%
<u>DEBT SERVICE</u>						
51-6048-8119 WATER SYSTEM REP/DEBT SVC	\$162,375.00	\$49,818.32	31%	\$162,375.00	\$49,818.32	31%
	\$332,501.00	\$221,311.17	67%	\$337,696.92	\$105,332.29	31%
<u>DEPARTMENT TOTAL</u>						
<u>SEWER EXPENSES</u>						
<u>COMPENSATION & BENEFITS</u>						
51-6052-1100 SALARIES	\$159,880.00	\$58,067.93	36%	\$155,545.92	\$56,263.40	36%
51-6052-1200 OVER-TIME COMPENSATION	\$18,500.00	\$3,367.24	18%	\$19,109.95	\$3,617.05	19%
51-6052-2100 FICA	\$13,400.00	\$4,699.78	35%	\$12,060.74	\$4,541.94	38%
51-6052-2200 RETIREMENT	\$25,358.00	\$8,472.44	33%	\$25,581.95	\$8,179.69	32%
51-6052-2300 HOSPITALIZATION	\$32,085.00	\$13,368.75	42%	\$32,085.00	\$8,021.25	25%
51-6052-2400 LIFE INSURANCE	\$2,091.00	\$698.52	33%	\$2,486.92	\$674.38	27%
51-6052-2600 SUTA	\$363.00	\$3.42	1%	\$894.20	\$197.56	22%
	\$251,677.00	\$88,678.08	35%	\$247,764.68	\$81,495.27	33%
<u>OTHER OP SUPPLIES</u>						
51-6052-3140 TRAINING	\$731.00	\$0.00	0%	\$1,000.00	\$0.00	0%

51-6052-3601 ADVERTISING	\$250.00	\$0.00	0%	\$250.00	\$85.37	34%
51-6052-6011 UNIFORMS	\$300.00	\$0.00	0%	\$300.00	\$42.11	14%
51-6052-5801 DUES & MEMBERSHIPS	\$4,200.00	\$2,909.20	69%	\$4,000.00	\$2,828.74	71%
	\$5,481.00	\$2,909.20	53%	\$5,550.00	\$2,956.22	53%
SUPPLIES						
51-6052-3502 PRINTING UTILITY BILLS	\$250.00	\$0.00	0%	\$450.00	\$0.00	0%
51-6052-5201 POSTAGE, SHIPPING	\$1,500.00	\$125.87	8%	\$1,000.00	\$125.00	13%
51-6052-6001 OFFICE SUPPLIES	\$4,300.00	\$199.00	5%	\$4,300.00	\$4,051.34	94%
	\$6,050.00	\$324.87	13%	\$5,750.00	\$4,176.34	73%
REPAIR & MAINT.						
51-6052-3310 VEHICLE REPAIR	\$1,000.00	\$1,731.09	173%	\$1,500.00	\$595.60	40%
51-6052-3340 COLL.REPAIR/MAINTENANCE PLANT	\$81,934.00	\$27,343.81	33%	\$75,000.00	\$23,778.76	32%
51-6052-3345 MEMBRANE REPLACEMENT	\$0.00	\$0.00	#DIV/0!	\$44,500.00	\$0.00	0%
51-6052-3350 OUTSIDE CONTRACT-TESTING	\$24,000.00	\$10,117.55	42%	\$36,000.00	\$3,367.61	9%
51-6052-3360 REPAIR & MAINTENANCE	\$3,350.00	\$0.00	0%	\$3,500.00	\$348.00	10%
51-6052-6008 VEHICLE FUEL	\$3,000.00	\$1,468.85	49%	\$3,500.00	\$998.35	29%
51-6052-6022 LAB SUPPLIES	\$8,500.00	\$891.03	10%	\$2,500.00	\$716.07	29%
51-6052-6025 WASTEWATER CHEMICALS	\$28,732.00	\$3,776.97	13%	\$42,000.00	\$5,782.73	14%
51-6052-6026 SAFETY EQUIPMENT	\$500.00	\$0.00	0%	\$500.00	\$0.00	0%
51-6052-8101 MACHINERY & EQUIPMENT	\$500.00	\$0.00	0%	\$500.00	\$0.00	0%
	\$151,516.00	\$45,329.30	30%	\$209,500.00	\$35,587.12	17%
UTILITIES						
51-6052-5101 ELECTRIC SERVICES	\$90,000.00	\$23,320.79	26%	\$75,000.00	\$21,491.94	29%
51-6052-5203 TELEPHONE	\$8,000.00	\$3,043.36	38%	\$7,650.00	\$2,021.31	26%
	\$98,000.00	\$26,364.15	27%	\$82,650.00	\$23,513.25	28%
CAPITAL IMPROVEMENTS						
51-6052-6018 RESERVE FOR CAPITAL IMPROVEMENTS	\$0.00	\$0.00	#DIV/0!	\$10,000.00	\$0.00	0%
DEBT SERVICE						
51-6052-9109 I/I DEBT SVC SEWER GRANT	\$45,000.00	\$22,500.00	50%	\$45,000.00	\$22,500.00	50%
51-6052-9110 CAPITAL IMP. DEBT SVC	\$66,725.00	\$14,589.00	22%	\$66,725.00	\$14,589.00	22%
51-6052-9120 WTP DEBT SERVICE (SRLF)	\$216,120.00	\$133,550.70	62%	\$216,119.40	\$108,059.70	50%
51-6052-9130 WTP DEBT SERVICE-RURAL DEVELOPME	\$101,964.00	\$0.00	0%	\$101,964.00	\$25,491.00	25%
	\$429,809.00	\$170,639.70	40%	\$429,808.40	\$170,639.70	40%

DEPARTMENT TOTAL	\$942,533.00	\$334,245.30	35%	\$991,023.08	\$318,367.90	35%
-------------------------	---------------------	---------------------	------------	---------------------	---------------------	------------

Town of Onancock
Town Council Action Items
October 28, 2019 Town Council Meeting

Action item	Outcome
Develop Code Enforcement Action Report with list of addresses.	Report is attached as part of packet.
Send around wharf sign for Council comment.	Sign was distributed to Council and the sign has been ordered integrating Council's comments.
Update Street Maintenance plan with the list of streets to be included, list of any current street projects and year to date expenditures on street line item.	Updated report is attached.

ONANCOCK POLICE DEPARTMENT
Summary of Police Activities for
October 2019

Events Initiated _____ 1,703

Court

Number of times attended: Five

Fines: ~~N/A~~

\$ 756.00

Traffic

Number of summonses issued: 25 Number of warnings: 30

Event	Number of:	Event	Number of:
Disorderly Conduct	2	Public Drunkenness	1
Breaking & Entering	1	Domestic	1
Theft from Vehicle	1	Trepassing	3
Protective Order Violat	1	Hit & Run	1
Arson	1	Animal Complaint	1
Larceny	3	Vandalism	2
Weapons Violation	1	Accidents	6
BUSINESS- assist/complaint	10	Mental Health	2
CITIZEN- assist/complaint	13	Special Patrol	1,186
Fraud	1	BUSINESS- chech	96
Residence Check	37	Special Detail	4
ASSIST- other agencies	18		