

**Town of Onancock
Town Council Meeting
February 24, 2020
7:00 p.m.**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Meeting Minutes from the January 27, 2020 Regular Town Council Meeting and the February 3, 2020 Special Meeting.
4. Public Business
 - a. Historic Onancock School Update – Ms. Joani Donohoe, Executive Director
 - b. Discussion of a Potential Dog Park in Town - Mayor Fletcher Fosque
 - c. Main Street Designation Resolution – Councilmember Catherine Krause
 - d. Discussion of Town Elections – Mayor Fletcher Fosque
5. Public Comment
6. Planning Commission Report – Councilmember Robert Bloxom
7. Waterfront Committee Report – Councilmember Robert Bloxom
8. Personnel Committee Report – Councilmember Catherine Krause
9. Sewer Transmission Line Steering Committee Report – Councilmember Robert Bloxom
10. Mayor’s Report – Mayor Fletcher Fosque
11. Town Manager’s Report – Mr. William Kerbin
12. Financial Report – Mr. William Kerbin
13. Follow-up on Council Action Items – No Report
14. Council Comments
15. Closed Session- if needed
16. Adjourn

Town of Onancock
Town Council Meeting
January 27, 2020
7:00 P.M.

Call to Order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 P.M. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Ray Burger, Catherine Krause, Joy Marino, Maphis Oswald and Matt Spuck were present. All members were in attendance and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the Meeting Minutes from the December 16, 2019 Regular Town Council Meeting:

Mayor Fosque asked for any changes, corrections or additions to the meeting minutes as submitted.

*Councilmember Robert Bloxom made a motion to approve the minutes as submitted.
Councilmember Catherine Krause seconded the motion. The motion passed by unanimous voice vote.*

Public Business:

a. Onancock Main Street Initiative Update – Carol Tunstall

Carol Tunstall introduced the board members in attendance; Janet Fosque, Barbara Johnsen and Catherine Krause then gave an update on the Main Street Initiative. Highlights included data collection, partnerships with Eastern Shore organizations, creating a sustainable organizational structure which included creating an OMSI Board, acquiring 501c3 status, developing a mission, vision and strategic plan, creating a position for OMSI Program Manager and the opening of an office in March 2020. Future goals include receiving a Virginia Main Street Designation, increasing organizational capacity, developing and implementing a comprehensive funding strategy, partnering with the Town to develop branding for the Town of Onancock and prioritizing grant opportunities and applying for at least two grants in the next two years.

Council discussion followed.

b. State of the Town Address – Town Manager William Kerbin

Mr. Kerbin gave his State of the Town Address. Highlights included the formation of a steering committee to consider joining the Hampton Roads Sanitation District, the Christmas Homes Tour celebrated its' 20th anniversary with a new tree lighting ceremony and decorating contest, the Eastern Shore Home and Garden Tour was held in Onancock in May and the Central Accomack Little League girls team won the state championship and the boys team went to the world series after winning the state and regional championships.

Council discussion followed.

c. Revised Road Maintenance Plan – Town Manager William Kerbin:
Mr. Kerbin reviewed the road maintenance plan with council.

Council discussion followed.

d. Northeast Project Update – Town Manager William Kerbin:
Mr. Kerbin updated council on the recent community meeting that was held at the AME Church on January 24, 2020. Surveys have been handed out to the residents in the Northeast Section and are to be returned to Town Hall. The next step will be to perform a window survey. Mr. Kerbin stated it is a long process and derelict buildings may have to be addressed.

Council discussion followed.

e. VPA Application Grant Match for Ramp Repairs – Mayor Fletcher Fosque:
Mr. T. Lee Byrd, resident and Waterfront Committee Chairman, updated the council on the Virginia Port Authority 2020 Aid to Local Ports Grant Presentation and shared with the council that he and the mayor will attend a meeting on Tuesday February 11, 2020 to present their need based presentation to the Virginia Port Authority for funding to replace the boat ramp. Mr. Byrd thanked David Pryor and Alison Weeks of Clark Nexson for their help preparing the presentation.

Council discussion followed.

f. Town Council Meeting Schedule for Calendar Year 2020 – Town Manager William Kerbin:
Mr. Kerbin presented the 2020 calendar year schedule.

Council verbally agreed to the meetings as presented.

Public Comment:

Janet Fosque announced the opening of the Onancock Winter Market on Saturday February 8, 2020 from 9:00 A.M. until 12:00 noon extending the market to year-round for the food vendors.

Planning Commission Report:

Councilmember Bloxom thanked resident Jim McGowen for his help with the Comprehensive Plan and reported to council that at their Tuesday January 21, 2020 meeting the Commission members and two members of the Main Street Group had a visioning session and came up with a vision statement for the Comprehensive Plan which he read aloud.

Waterfront Committee Report:

No report

Personnel Committee Report:

Councilmember Krause reported to the council that the committee met and decided there would be no floating holiday.

Sewer Transmission Line Steering Committee Report:

Councilmember Bloxom recognized and thanked members of the committee Carol Tunstall, T Lee Byrd, Eric Dodge, Duke Shannahan, Alan Silverman, Keith Colona, Matt Spuck and himself. He stated the group was established by the council in August of 2020 to evaluate the Hampton Roads Sanitation District (HRSD) regional sewage project preliminary proposal. He stated they split into three subcommittees; Finance, Operations and Legal /Procedural to divide the work. He stated the conclusion the group reached was that the HRSD regional plan was going to be the best lower cost solution for all Town residents. One important fact he stated was the USDA Waste Water Treatment Plant (WWTO) bonds must be extinguished in order to transfer the WWTP to HRSD. He also stated that in their interviews with other small communities all were very pleased with their relationship with HRSD. Councilman Bloxom stated the Operations committee was tasked with determining capital and operating costs if the Town keeps the plant. The Town hired independent engineering firm Davis, Bowen and Friedel (DB&F) to help and based on their preliminary information on just capital expenditures the costs of a retention scenario are double that of a transfer scenario. He stated that our present model is untenable because we have not budgeted for any replacements or capital improvements.

Councilmember Spuck then addressed the council about the cost (the math) of water and sewer if Onancock owns, maintains and manages the sewer system or if HRSD owns, maintains and manages the system.

Council discussion followed.

Mayor Fosque thanked the group for their great work and professionalism.

Mayor's Report:

Mayor Fosque reported to council that elections were scheduled for May 05, 2020 and the deadline to be on the ballot is March 03, 2020.

Mayor Fosque reported that he attended a board meeting of The Friends of Onancock School. They have an event coming up on Saturday February 01, 2020 called Ragtime, a speakeasy. He reported one problem they are having is no handicap access. They are looking at putting in an elevator to the second floor at a cost of approximately \$100,000.00 to 150,000.00. They will try to fund it through a capital campaign. They are also looking at a dog park somewhere on the grounds but are not interested in the planning or funding.

He also reported on the progress of the Civil War Trail Sign. The group that handles the Civil War Trail Signs had some trouble with the wording; they did not like it. The group also did not like the location, they would rather have it at the Wharf. Mayor Fosque asked if the Council had any concerns about changing the wording or changing the location of the sign.

Council discussion followed.

Council agreed to have Mayor Fosque speak with them and Council will make the final decision.

Town Manager's Report:

Mr. Kerbin read his aloud.

St. Patrick's Parade: Planning has started for the St. Patrick's Parade. Town staff is working with the new coordinator, Claire Marie Smith to make plans for the parade. Mr. Kerbin thanked Claire Marie for assuming this leadership role.

Town Code Review Update: Staff and the Town Attorney are finishing up review of the Town Code and will be forwarding a draft of the code for review to Town Council around February 1.

Tree Grant Proposal: The Virginia Trees for Clean Water proposal was submitted in early January. The proposal includes tree plantings for the Outlaw Building property. The award should be announced in early February 2020.

VPA Grant Application: T. Lee Byrd and Clark Nexson have been coordinating to prepare a VPA application for ramp repairs. The application presentation is set for February 11, 2020 in Norfolk. Mr. Kerbin thanked both T. Lee and Clark Nexson for their volunteer hours on this project.

Northeast Section Project: Mr. Kerbin has been working with Bobbie Wert from the ANPDC to fulfill requirements for a \$40,000 Community Development Block Grant Planning Grant. The requirements include a public meeting, a window housing survey and an infrastructure assessment. All activities must be complete by February 7, 2020.

Mr. Kerbin announced to the council that he had accepted a position as Municipal Manager for the Village of Woodstock, Vermont and his last day with the Town of Onancock would be March 20, 2020.

Financial Report:

Mr. Kerbin asked council if there were any questions. Councilmember Spuck asked why the water repair and maintenance line item was over budget. Councilmember Spuck expressed his concern that the overage in Water Expenses Section / Repair & Maintenance SVC needs to be addressed in the minutes for future budgeting purposes.

Follow -up on Council Action Items:

No report.

Council Comments:

Councilmember Spuck stated the Sewer Line Steering Committee was a truly remarkable group.

Councilmember Oswald wants to see the old and new wording when the council gets the new Town code. She stated the Onancock Fire Department banquet was very nice and thanked them for inviting the Town Council. She asked that the Fire Department be invited to a meeting to share with the public a short film that shows how they respond when called.

Councilmember Krause thanked everyone for their hard work on the wastewater treatment project.

Councilmember Marino agreed and stated she had attended many of the meetings and was very impressed with the intelligence of the group and the time they put in to reach a very researched data-driven product.

Closed Session:

Councilmember Krause made a motion that Town Council convene a Closed Meeting for the purpose of holding a discussion of the personnel, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia of 1950, as amended. Councilmember Marino seconded the motion. The motion passed with a unanimous voice vote.

Closed session started at 8:45P.M.

Councilmember Krause made a motion that the Town Council reconvene in Open Meeting, and that a roll call vote be taken and recorded on this motion so that each member who votes in favor shall, thereby, certify compliance with all of the matters identified in Section 2.2-3712 (D) of the Code of Virginia of 1950, as amended. Councilmember Bloxom seconded the motion.

Roll Call Vote

<i>Bloxom</i>	<input checked="" type="radio"/>	<i>NO</i>	<i>Marino</i>	<input checked="" type="radio"/>	<i>NO</i>
<i>Krause</i>	<input checked="" type="radio"/>	<i>NO</i>	<i>Burger</i>	<input checked="" type="radio"/>	<i>NO</i>
<i>Oswald</i>	<input checked="" type="radio"/>	<i>NO</i>	<i>Spuck</i>	<input checked="" type="radio"/>	<i>NO</i>

Open session reconvened at 9:28 P.M.

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Marino seconded the motion. The motion passed with a unanimous voice vote.

The meeting adjourned at 9:28 P.M.

Fletcher Fosque, Mayor

Mariellen Mearsheimer, Assistant Deputy Clerk

Town of Onancock
Town Council Special Meeting
February 3, 2020
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 p.m. and roll was called.

Fletcher Fosque	PRESENT /ABSENT	Robert Bloxom	PRESENT /ABSENT
Joy Marino	PRESENT /ABSENT	Catherine Krause	PRESENT /ABSENT
Ray Burger	PRESENT /ABSENT	Maphis Oswald	PRESENT /ABSENT
Matt Spuck	PRESENT/ ABSENT		

A quorum was established.

The Pledge of Allegiance was recited.

Closed Session:

Councilmember Bloxom made a motion that Town Council convene a Closed Meeting for the purposes of holding a discussion, of the personnel, pursuant to Section 2.2-3711(A)(1) of the Code of the Virginia of 1950, as amended. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

Closed Session began at 7:05 p.m.

Councilmember Bloxom made a motion that Town Council reconvene in Open Meeting, and that a roll call vote shall be taken and recorded on this motion so that each member who votes in favor shall, thereby, certify compliance with all of the matters identified in Section 2.2-3712(D) of the Code of Virginia of 1950, as amended. Councilmember Krause seconded the motion.

		Roll Call Vote:	
Robert Bloxom	YES /NO	Joy Marino	YES /NO
Catherine Krause	YES /NO	Ray Burger	YES /NO
Maphis Oswald	YES /NO	Matt Spuck	ABSENT

Open Session reconvened at 7:35 p.m.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 7:36 p.m.

Fletcher Fosque, Mayor

Robert Bloxom, Vice-Mayor



Friends of Onancock School

Annual Report 2019

The Friends of Onancock School, a 501(c)(3) non-profit organization, formed in 2006 by a group of concerned citizens to promote the use of the premises of the Historic Onancock School in Onancock, VA, is today a thriving community and cultural campus. In addition, The Friends of Onancock School is undertaking the rehabilitation of the old school building so that it may be preserved as a Historical Landmark and a valuable resource to the Town of Onancock, it's citizens and visitors.

The Historic Onancock School is a 99 year old historic building located on 13 acres of land at the tip of the middle branch of Onancock Creek. The grounds include soccer fields, a children's playground, now handicap accessible, nature trail with native plant specimens, picnic tables and open green space. The grounds are open to the public at all times and the building provides studio space and meeting space for public use. The Friends of Onancock School maintain the grounds and building in order to provide services and benefits to the community.

Our Mission: Friends of Onancock School (FOS) is a 501-c(3) non-profit dedicated to strengthening the economic and cultural vitality of the Eastern Shore's diverse community through the rehabilitation of the Historic Onancock School and its adjoining campus. FOS achieves its goals with the support of a broad based and engaged population involved in community service and recreational activities, the arts, educational programs, and small business entrepreneurship initiatives.

Our Values are: Integrity, Heritage, Enrichment, Diversity and Environment

Highlights from 2019:

The Historic Onancock School, which serves as an arts & community center for the Eastern Shore of Virginia, saw more than 8,800 known visitors to the grounds and building during 2019. We are not able to count the many other visitors who enjoy the spacious grounds at their leisure. Significant events were as follows:

- Following a successful fundraising campaign in late 2018, our community events room was enlarged and remodeled in early 2019.
- Friends of Onancock School partnered with Eastern Shore Chamber of Commerce hosting a successful Business After Hours and ribbon cutting to celebrate the new events room and a second ribbon cutting for the opening for a new tenant/business, Ten Good Sheep.
- The Friends of Onancock School held several successful fundraisers and events that raise awareness of our mission and gather community support. These included Art & Flowers in May, Champagne & Oyster Tasting in November and Holiday Artisan Market in December. We are very happy to partner with OBCA for the Ice Cream Social & Patriotic Concert in July and the Artisans Guild for their Holiday Tour. We also participated in Second Fridays/Fab Fridays in Onancock.
- The Waterman's Heritage Museum continues to draw large numbers of visitors on a monthly basis and is a strong resident in the building.

- Many of our resident artists participate in OBCA's Second Friday Art Walk with open studios and special events. Several artists also held additional open house and workshop events in their studios during the year.
- Many organizations throughout the Shore continue to use the grounds to sponsor walks, runs and bike-a-thons to benefit local non-profits. Such as: MS Walk for Babies and Walk for the Animals.
- The Eastern Shore Soccer League used the soccer fields for both Spring and Fall Leagues. The soccer fields again hosted the Paul Nolz Summer Camp.
- Friends of Onancock School participated in *Give Local 757*, an online regional local Giving Day, in May.
- The grounds were enjoyed by children and families using the playground and soccer fields, walkers enjoying the nature trail and observation deck, golfers practicing their putting, visitors who came for Geo-caching, bird watching, studying Eastern Shore native plantings and owners who brought their dogs for a place to train and exercise.
- The building hosted dozens of meetings, classes and workshops, including Master Naturalists 10 week training, several Eastern Shore Garden Club meetings, Onancock Market meetings, A.L.L. Floral design workshops and Yoga classes and the legal Aid Justice Center held their pro-bono legal counseling for the underserved citizens on the Eastern Shore that included a family day, soccer match and dinner. Migrant Head Start Training held a 8 week training course and several family gatherings and HOS was the Accomack County Democratic headquarters for 3 months.
- We were fortunate to receive the services of YouthWorks volunteers for 3 weeks to help us complete the painting to the interior of our building and work on landscaping chores. We also completed a 3 year endeavor to repair and paint the exterior of the building with the aid of OBCA funding.

Organizational Highlights:

- **Staffing:** In 2018, a full time Executive Director was named. We continue to increase usage of building and grounds with Special Event rentals and maintain 95-100% leased studio rentals. Both of these rentals provide a major portion of our revenues.
- **Website and Social Media and Memberships:** Our website has been updated allowing us to provide better information on events held on the school grounds as well as upcoming events for visitors to the site. Visitors to our website www.historiconancockschool.org have increased 36% in the past 18 months. Our Facebook presence has grown providing an additional platform to communicate with the community. Both website and Facebook analytics show a significant increase, growing annually, over previous years. We also maintain a presence on many local and regional websites, and calendars ie: esvatourism.org, virginia.org and the artisanscenterofvirginia.org, esvachamber.org, and Onancock.com and Onancock.org. Historic Onancock School is a Trail Member of ACV, and member of our Chamber of Commerce and Onancock Business & Civic Association, Eastern Shore's Own, Eastern Shore of Virginia Historical Society, the Artisans Guild of the Eastern Shore and Eastern Shore Art League.
- **Conservation:** The Eastern Shore Master Naturalists continue to maintain and monitor the Nature Trail on the grounds of the school along Onancock Creek. The informational signage on the trail and observation deck allow visitors to enjoy the beauty of the grounds, flora and fauna of our town. The trail is handicap accessible.
- **Strategic Plan:** The Board of Directors continue to focus on our Strategic Plan 2018-2021. This plan guides our efforts to improve the building and open spaces and to increase the value of the Historic Onancock School as a cultural and community center.

Community Benefit

Friends of Onancock School (FOS) provides vital, long term community benefit to the citizens of the Eastern Shore through the school & its grounds. In executing our mission as a community & cultural center, FOS routinely hosts or supports various activities of local organizations including nonprofits. Sample activities include:

- **Community Improvement** – Many non-profit groups from the Eastern Shore use the building and grounds for fundraising events to benefit the community. These include: Run for the Animals, March for Babies, Multiple Sclerosis Bike Ride and the CBES Bike Ride. In addition, the school building provides meeting space for community meetings and the grounds are available to the community for their use at all times.
- **Museums** – The Waterman’s Heritage Museum is located in the Historic Onancock School. The building also houses the Historic Onancock School Museum which includes artifacts and memorabilia from the past 90 years. Presently we are creating a space to display more OHS memorabilia for our 100th anniversary in 2021.
- **Performing Arts, Culture and Humanities** – The building is home to 16 artists & artisans in residence, plus the 140 member ES Art League and the Accomack CommUnity Band. Many special events have featured local musicians, artists and performers. We host a spring Student Art Show. Studios are open to the public for events, open houses, receptions and for Second Friday Art Walks. Artist studios are also available by appointment.
- **Education** – The Eastern Shore Master Naturalists conduct training courses in the building. Workshops are held by artists and potters in their studios. Events are held on the grounds and the Nature Trail to educate the community about conserving our natural resources. Legal Aid Justice Center of Virginia holds workshops and meetings for the Hispanic community to advise and educate on legal matters and ES Migrant Head Start held classes, training and social functions.
- **Child and Youth Development, Recreation and Sports** - The soccer grounds are the home for the Accomack Soccer League held in spring and fall, as well as the Paul Nolz soccer camp. The Cub Scouts hold a week long day camp for educational and experiential activity for youngsters. With United Way funding, a portion of the children’s playground has been equipped with a swing for handicap access and safe, recycled rubber mulch. The grounds are available to the community at all times, dawn to dusk, providing space for socializing, walking, playing, geo-caching, and general exercise benefitting a healthy lifestyle.
- **Conservation, Environmental Beautification, and Horticulture, Environmental Conservation or Preservation** – FOS partners with the Eastern Shore Master Naturalists and the Chesapeake Bay Foundation to plant and maintain native trees and plants to conserve our shoreline and grounds. A Nature Trail provides conservation and beauty and a Riparian Buffer has been planted on the grounds to help improve the water quality of the creek. An Eagle Scout project resulted in a rain garden on the north lawn which controls runoff from the building roof and adds beauty to the grounds. A-N PDC selected the grounds of FOS as a site for a *Shore Big* tree planting, a program shore-wide to plant legacy trees that will last for centuries.
- **Historical Preservation** – The mission of the Friends of Onancock School is to rehabilitate the school building and preserve this 99 year old structure to serve as a community center for the Eastern Shore. Following on funding from a Virginia Department of Housing & Community Development planning grant in 2013, we continue to work on the adaptive rehabilitation process of the school building.

The building provides a venue for small indoor events such as gala's, parties, exhibits, lectures or mini concerts.

Examples are:

Artisan Guild Open Studio	Nov 2019	400+ attendees
(ESAL) Shows & Art Presentations	Jan-Nov 2019	350 attendees
Residents Art Shows/Open Studios	throughout year	250 visitors
Waterman's Museum visitors	weekends/yearly	300 visitors
Second Friday Art Stroll events	April--Dec 2019	500 visitors
ES Chamber of Commerce Bus. After Hours	May 2019	65 visitors
Private, parties, reunions, & gatherings	throughout year	1,290+ visitors
FOS Fundraisers & events	throughout year	350 visitors
Artisan Market at ES garden Tour	May 2019	600+ visitors
Holiday Artisan Market	Dec 2019	300+ attendees

Approximate number of people served: 4,420

The building also serves as studio space for individual artists, a table tennis club, personal training gym, space for non-profits, museum space as well as rehearsal space. Examples include:

Eastern Shore CommUnity Band weekly rehearsals	20 members
Eastern Shore Art League	140+ members
Resident Artists	16 artists/artisans studios
Recreational organization, E.S. table Tennis Club	25 members
2 small entrepreneurs; boutique & event planner	1 member each
Landscape Architect	1 member
Waterman's Heritage Museum	4 members
Personal Training Gym	30+ members

The grounds and building provide a venue for large outdoor events, runs, concerts, bike rides, etc. Many of these events are sponsored by local non-profits as fundraisers to benefit their organizations. Host nonprofits pay us a reduced fee for rental. Examples include:

Run for the Animals	April 2019	250 attendees
March for Babies	May 2019	300 attendees
Cub Scout Camp	July 2019	40 campers x 5 days
Legal Aid Justice Ctr Meeting/Tourney	Sept 2019	175 players
RCEC Free Movie Under the Stars	August 2019	100 attendees

The building contains a large main events room and several smaller rooms that provide space for meetings/classes for many local groups and organizations. Examples include:

Christmas Homes Tour Reception	Nov 2019	15 attendees
Onancock Market Vendor Meeting	April 2019	20 attendees
A.L.L. Classes	Spring & Fall	200 attendees
Art/Pottery classes	throughout year	50+ students
Accomack County Democratic Party	Aug-November	250 ++ visitors
Beekeepers Guild of E.S.	8 times/year	30+ attendees
Delmarva Council of Boy Scouts America	July 2019	20 visitors
Master Naturalist Class	Sept – Nov 2019	30 per class(x10 wks)
Garden Club of ES	May 2019	50 attendees
Univ. Connecticut Wetlands Research	June 2019	45 attendees
VA DEQ Permit meetings	April & Dec	170+ attendees
ES Training & Consulting (ESTACI)	August 2019	50 attendees
Yoga classes	weekly 30 weeks/yr	12+ attendees/weekly
East Coast Migrant Head Start	April-June 2019	320 attendees

In addition to the services provided to the community listed above, the Historic Onancock School hosts several Programs on an annual basis. These programs benefit the youth of our community and provide for conservation and beautification of our natural resources.

- Eastern Shore Soccer League May-June & Sept-Nov 2019 approx. 700 attendees
- Paul Nolz soccer camp Aug 2019 100 campers
- Eastern Shore Master Naturalists -Nature Trail maintenance approx. 4 volunteers
- Line up and organization for town sponsored St Patrick’s Parade and Christmas Parade
- Partnering with OBCA for the July 3 Ice Cream Social & Patriotic Concert

Approximate number of people served through Programs: 2,900+

There are uncounted hundreds of visitors to our open grounds to use the playground, picnic, play soccer, disc golf, walk dogs, enjoy the nature trail and observation deck.

We also have a dedicated team of volunteers who logged over 1,800 hours on projects, large & small in the building and on the grounds in 2019.



Historic Onancock School

Annual Report 2019 - Executive Summary

The Friends of Onancock School are committed to establishing the Historic Onancock School and the 13 acre grounds as a vital and vibrant cultural and community center to benefit the Town of Onancock and the citizens of the entire Eastern Shore of Virginia. This report summarizes the major initiatives and accomplishments of the organization during 2019.

Strategic Plan

- The Board of Directors continue to focus on our Strategic Plan 2018-2021 completed in late 2017. This plan guides our efforts to improve the building and open spaces and to increase the value of the Historic Onancock School as a cultural and community center. The Goals are as follows:
 - Continue to improve the building and open space of the Historic Onancock School
 - Ensure sufficient income to cover operational expenses and to increase contingency / capital funds
 - Increase the usage of the building space and open space.
 - Establish an identity which will capture the essence of who we are and what we do

Building and Open Space Improvements:

- Early 2019 saw a complete remodel of the community events room. The ceiling, lighting, and floor were replaced and upgraded and the room size increased to accommodate more rentals and use.
- The painting and repairs to exterior trim, doors and all porches has been completed. Improvements continue on the roof. Several rental spaces have been improved on both upper and lower level.
- Painting of the entire interior of the building has been completed, there is now a directory of tenants with room ID's in place. Lighting has been upgraded to LED in most of the building for maximum efficiency.
- Using the Engineering Study recommendations, improvements continue to be made to interior and exterior spaces. We have begun to prepare the Home Economics cottage for reuse.
- Plans are underway to install an ADA Vertical Platform Wheelchair Lift through grant funding and a capital campaign.
- Additional ADA rubber mulch will be added to the play space using funds from United Way of the Eastern Shore.

Financials:

- Revenues of \$101.7K. Includes \$53.8K in studio rentals, \$18.8K in fundraising income, \$10.1K in Special Event income and \$13.9K in donations and grant income.
- Expenses of \$130.9K, including \$38.2.0 in building maintenance, facilities improvements and enhancements, \$39.8 in payroll expenses and \$16.7K in utilities costs.
- Net Income of \$- 28.5K reflects \$25.8K income from 2018 for main room remodel and unused grant funds, plus extensive facilities repairs completed. Bank balances of \$63.9K at end of 2019.

Building and Grounds Use:

- 100% of first floor studios rented; 95% of lower level rented.
- In excess of 8,800 people visited or attended functions on the grounds or in the Historic Onancock School building during 2019. Countless others use the grounds at their leisure.

Organization Development:

- Several new directors were added to the Board

Looking Ahead in 2020:

- Completion and celebration of LoveWorks in Onancock
- Capital Campaign to ensure complete ADA accessibility to HOS

Friends of Onancock School
Balance Sheet
 As of December 31, 2019

	Dec 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Shore United Bank -Money Market	54,667.86
SunTrust Checking - Operations	9,295.97
Total Checking/Savings	63,963.83
Other Current Assets	
Contra AR	320.00
Total Other Current Assets	320.00
Total Current Assets	64,283.83
Fixed Assets	
Buildings	
Accum Deprec Building	-3,604.16
Buildings - Other	43,213.02
Total Buildings	39,608.86
Playground Equipment	
Accum Deprec Playground	-416.20
Playground Equipment - Other	1,763.99
Total Playground Equipment	1,347.79
Computer	
Accum Depr	-1,271.52
Computer - Other	1,271.52
Total Computer	0.00
Land Improvements	
Accum Depr Land Improvements	-2,238.88
Land Improvements - Other	5,970.13
Total Land Improvements	3,731.25
Leasehold Improvements	
Accum Depr Leasehold Impr	-533.02
Leasehold Improvements - Other	2,380.00
Total Leasehold Improvements	1,846.98
Office Equipment	
Accum Depr Office Equip	-1,612.07
Office Equipment - Other	2,381.01
Total Office Equipment	768.94
Total Fixed Assets	47,303.82
TOTAL ASSETS	111,587.65
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
VA Withholding Liability	342.00
941 Liability	3,790.19
Total Other Current Liabilities	4,132.19
Total Current Liabilities	4,132.19
Total Liabilities	4,132.19

10:06 AM
01/15/20
Cash Basis

Friends of Onancock School
Balance Sheet
As of December 31, 2019

	<u>Dec 31, 19</u>
Equity	
Retained Earnings	136,041.30
Net Income	<u>-28,585.84</u>
Total Equity	<u>107,455.46</u>
TOTAL LIABILITIES & EQUITY	<u><u>111,587.65</u></u>

Friends of Onancock School
Profit & Loss YTD Comparison
December 2019

	Dec 19	Jan - Dec 19
Ordinary Income/Expense		
Income		
OBCA-Lecture Series 2020	0.00	1,800.00
United Way	0.00	1,756.33
Insurance Claim	0.00	0.00
Capital Donation		
Handicap Accessibility Fund	0.00	500.00
Main Room remodel	0.00	853.95
Total Capital Donation	0.00	1,353.95
Contributions and Support	250.00	13,986.63
Fundraising Income		
Lockers to Memorabilia Project	-96.81	1,419.71
Artisan Market	55.00	285.00
Wine Tasting	0.00	2,986.09
Rug & Yard Sale	0.00	750.00
Champagne & Oyster Tasting	0.00	9,638.47
Give Local 757	0.00	398.06
Membership Dues Income	0.00	3,396.22
Total Fundraising Income	-41.81	18,873.55
Rental Income	3,945.00	53,847.50
Special Event Income	225.00	10,171.35
Total Income	4,378.19	101,789.31
Gross Profit	4,378.19	101,789.31
Expense		
United Way Project Expenses	0.00	1,113.63
Bank Charges	0.00	13.00
Building Maintenance	211.43	2,935.91
Capital Expense		
Main Room Remodel	0.00	15,087.88
Total Capital Expense	0.00	15,087.88
Dues & Subscriptions Expense	0.00	218.00
Education and Training	19.74	19.74
Equipment Rental and Maintenance	0.00	150.00
Facilities Improvements		
Exterior Painting (OBCA \$6000)	0.00	10,000.00
Facilities Improvements - Other	-1,737.96	13,096.80
Total Facilities Improvements	-1,737.96	23,096.80
Fundraiser Expense		
Speakeasy Event	175.00	175.00
Donor Appreciation	0.00	972.44
Artisan Market	0.00	101.85
Second Friday Event	0.00	131.44
Wine Tasting Class	0.00	1,776.01
Champagne and Oyster Tasting	0.00	3,519.73
Membership Drive Expenses	0.00	338.84
Fundraiser Expense - Other	0.00	30.21
Total Fundraiser Expense	175.00	7,045.52

3:23 PM
01/21/20
Cash Basis

Friends of Onancock School
Profit & Loss YTD Comparison
December 2019

	Dec 19	Jan - Dec 19
Grant and Contract Expense	0.00	57.76
Grounds Maintenance Expense	0.00	3,663.98
Insurance Expense	2,170.00	3,004.00
Janitorial Supplies	87.66	701.67
Janitorial labor	250.00	3,000.00
Legal & Professional Fees	0.00	822.50
Marketing Expense	533.50	2,414.05
Office Supplies Expense	0.00	1,983.79
Payroll	3,218.00	39,856.18
Payroll Taxes - FOS	254.90	6,996.86
Postage and Delivery	1.15	148.15
Rental Deposit Refund	0.00	400.00
Special Event Refund	0.00	125.00
Telephone	5.49	64.53
Travel	0.00	-216.34
Utilities	1,691.82	16,709.81
Website	99.00	1,527.00
Total Expense	6,979.73	130,939.42
Net Ordinary Income	-2,601.54	-29,150.11
Other Income/Expense		
Other Income		
Interest income	13.10	564.27
Total Other Income	13.10	564.27
Net Other Income	13.10	564.27
Net Income	-2,588.44	-28,585.84

Proposed 2020 Budget	Approved at 12.5.2019 BOD Mtg.	
INCOME - OPERATING BUDGET	Proposed 2020	Notes
United Way	\$1250	
United Way	\$642	designated for playground
Contributions and Support	\$15000	
Alumni Challenge	\$20000	
Fundraising Income		
Event Sponsorships	\$5000	
Locker/Memorabilia Project		
Wine Tasting	\$2000	
Champagne and Oysters	\$10000	
Membership Dues	\$3500	
New Events	\$15000	
Interest	\$250	
Late Fee Receipts		
Miscellaneous Income		
OSCA		not eligible until 2021
Studio Rental	\$52600	
Returned Check Charges		
Special Events (Room Rentals)	\$12000	
TOTAL INCOME	\$137242	
EXPENSES		
Bank Charges		
Home Ec Cottage Rehab	\$6000	HVAC, roof, interior finishes
Building Maintenance	\$3000	
Dues and Subscriptions	\$600	
Education and Training	\$200	
Facilities Improvement - General	\$30200	roof 10,000, gutters 4,000, HVAC 4 units 11,200, \$5000 general
Facilities Improvement - United Way	\$1285	playground
Facilities Improvement - OSCA		
Facilities Improvement - Lockers	\$1040	
Fundraising Expenses		
Fundraising Events	\$11600	
Membership Drive	\$400	
Grant and Contract Expense	\$100	
Grounds Maintenance	\$5000	
Insurance	\$3200	
Janitorial - Supplies	\$1000	
Janitorial - Labor	\$3000	
Legal and Professional	\$800	
License and Corporate Fees	\$50	
Marketing Expense	\$2000	
Office Supplies/Printing/Reproduction	\$2000	
Payroll	\$40000	
Payroll Taxes - FOS	\$4000	
Postage and Delivery	\$200	
Studio Rental Deposit Refund		
Special Event Expenses (Community Travel	\$400	
Telephone	\$70	
Utilities	\$16500	
Website Development and Maintenance	\$2000	
TOTAL EXPENSES	\$134645	
NET INCOME - OPERATING BUDGET	\$2597	
INCOME - CAPITAL BUDGET		
Handicap Accessibility Fund	\$23000	Donations
Handicap Accessibility Fund	\$2000	United Way
Grant Income	\$50000	Eastern Shore Community Foundation - handicap access.
TOTAL INCOME	\$75000.00	
EXPENSES - CAPITAL BUDGET		
Facilities Improvement - Handicap	\$75000	30,000 elevator, 30,000+ installation, 15,000
TOTAL EXPENSES	\$75000.00	
NET INCOME - CAPITAL BUDGET	\$0.00	

Background Information about Dog Parks

Typical Dog Park Rules (compiled from a survey of rules from a number of dog parks currently in operation)

- All dogs using the dog park must display a current dog license and proof of vaccination.
- All dogs using the dog park must be at least four months old.
- All dogs over thirty pounds must use the large dog area, and they are not permitted in the small dog area.
- Dogs thirty pounds or less must use the small dog area.
- Dog handlers must remain inside the dog park with their dog at all times.
- Dog handlers must be sixteen years old or older.
- Dog handlers must be in control and in visual contact of their dogs at all times.
- Handlers must follow the double gate protocol when entering and leaving the dog park.
- Dog park gates must be securely closed at all times.
- Children seven years old and younger are not allowed in the dog park.
- Children older than 7 and less than 16 must be accompanied by a responsible parent or other responsible adult.
- Dogs in heat are not allowed in the dog park.
- Dog handlers must clean up after their dog, and dispose of dog waste in the designated receptacles.
- Dogs must be on leash when entering and leaving the dog park.
- Handlers must always carry a leash inside the dog park to impose immediate control over their dog when required.
- Dogs exhibiting aggressive behavior must leave the dog park at the first sign of aggression; a dog consistently exhibiting aggressive behavior on multiple visits is permanently banned from the dog park.
- Dogs that bark continuously must be removed from the dog park.
- Handlers must replace divots and fill any holes caused by their dog.
- A handler is limited to two dogs both of which must remain in the same area of the dog park.
- No animals other than dogs are permitted in the dog park.
- The dog park is a smoke free zone.
- Professional dog trainers may not conduct business in the dog park.
- Glass containers are not permitted in the dog park.
- Dog grooming is not permitted in the dog park.
- No food is permitted in the dog park with the exception of small dog training treats.
- Any dog bite to a human or to another dog must be reported immediately to the Chincoteague Police Department and to 911 should a person require immediate medical attention, and parties involved may not leave the area until the police and EMTs (if summoned) arrive.
- Violations of dog park rules may incur fines, revocation of dog park access or other punitive measures.
- Incident reports will be available at the entrance, and dog park users are encouraged to report any infraction of the rules or any questionable behavior to the town manager.
- Handlers bringing their dogs to the unleashed area understand that they are doing so at their own risk.
- Dog handlers and the dog owners, and not the (Town of Chincoteague), are fully responsible for any damage or injury caused by their dogs while using the dog park.

Typical Dog Park Fees

Ocean City, MD

- Resident
 - Annual Pass - \$50 (\$5 for each additional dog)
 - Half Year Pass - \$30.00 (After July 1st)
- Non-Resident
 - Annual Pass - \$100 (\$5 for each additional dog)
 - Half Year Pass - \$60.00 (after July 1st)
- Seven Day Access Pass - \$15.00 (\$5 for each additional dog)
- One Day Pass - \$5.00 per dog
- All get wallet-size cards.

Virginia Beach - A single permit is good for all four Virginia Beach dog parks.

- Residents
 - Annual use permit: \$15 per dog
 - Registrant is given a wallet-sized dog park pass.
- Non-Residents
 - Annual use permit - \$20 per dog
 - Registrant is given a wallet-sized dog park pass.
- Note: The website gives no information about daily or weekly use permits.

Chesapeake, VA - A single permit is good for all four Chesapeake dog parks.

- Residents and Non-Residents
 - Annual use permit - \$10 per dog
 - Registrants get a collar tag
- Daily use permit - Resident and Non-Resident
 - \$5
 - Registrant is given a card.

Ann Arbor, MI

- Resident and Non-Resident
 - Annual use permit - \$50 (\$35 if dog is spayed or neutered)
 - Each additional dog - -\$10 (\$5 if dog is spayed or neutered)
 - Registrant is given a collar tag.
 - Note - Fee cycle is based on a calendar year - fee for permits issues after June 1 are halved.
 - Note: The website gives no information about daily or weekly use permits.

Minneapolis, MN

- Residents
 - Annual use permit: First dog - \$35, additional dogs - \$25
 - Registrant is given a wallet-sized permit to carry.
- Non-Residents
 - Annual use permit: First dog - \$60, additional dogs - \$35
 - Registrant is given a wallet-sized permit to carry.
- Daily use permit - Resident and no-resident
 - \$5
 - Registrant is given a wallet-sized permit to carry.



**2019
Dog Park Permit**

Expires: 04/15/20

Rabies Vac. Expiration: _____

Owner: _____

Address _____

Dog Type & Description: _____

\$35 - Annual Fee

\$15 - Weekly Fee

\$5 - Dog #2

Proof of Current Rabies Shot

Assumption of Risk and Release Agreement

I, for myself, named here as a patron and/or participant in a Town of Chincoteague, Inc. facility and/or program, am aware of the possibility of accidental or other physical injury that may befall me or my dog during use of the facility, equipment and/or program conducted by the Town, including programs sponsored by other agencies. I do hereby assume the risks of possible accidental injuries that I or my dog may suffer while utilizing the Town of Chincoteague, Inc Dog Park facility and/or programs and release from any and all liability of cause of action the Town of Chincoteague, Inc., its employees and volunteers. Also, I hereby agree to follow all the rules and regulations established by the Town of Chincoteague, Inc.

Signature: _____

Date: _____



**2019
Dog Park WEEKLY Permit**

Expires: _____

Rabies Vac. Expiration: _____

Owner: _____

Address _____

Dog Type & Description: _____

\$35 - Annual Fee

\$15 - Weekly Fee

\$5 - Dog #2

Proof of Current Rabies Shot

Assumption of Risk and Release Agreement

I, for myself, named here as a patron and/or participant in a Town of Chincoteague, Inc. facility and/or program, am aware of the program conducted by the Town, including programs sponsored by other agencies. I do hereby assume the risks of possible accidental injuries that I or my dog may suffer while utilizing the Town of Chincoteague, Inc Dog Park facility and/or programs and release from any and all liability of cause of action the Town of Chincoteague, Inc, its employees and volunteers. Also, I hereby agree to follow all the rules and regulations established by the Town of Chincoteague, Inc. possibility of accidental or other physical injury that may befall me or my dog during use of the facility, equipment and/or

Signature: _____

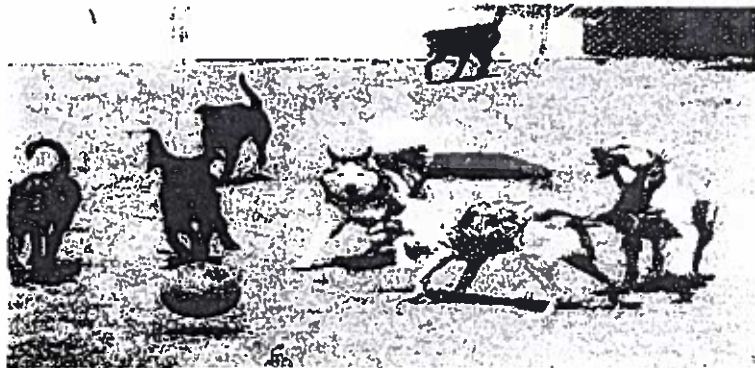
Date: _____

Town of Chincoteague, Inc.
Dog Park Rules and Etiquette:

- Dog park will be open from Dawn to Dusk.
- All dogs using the dog park must display a current dog license and proof of vaccination
- All dogs using the dog park must be at least 4 months old
- All dogs over 30 pounds must use the large dog area and are NOT permitted in the small dog area.
- Dogs 30 pounds or less must use the small dog area.
- Dog handlers must remain inside the dog park with their **dog** at all times.
- Dog handlers must be 16 years old or older.
- ✓ Dog handlers must be in control and in visual contact with their dog at all times.
- Handlers must follow the double gate protocol when entering and leaving the dog park.
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- Violations of dog park rules may incur fines, revocation of dog park access or other punitive measures.
- Incident reports will be available at the entrance and dog park users are encouraged to report any infraction of the rules or any questionable behavior to the Chincoteague Police Department.
- Handlers bring their dogs to the unleashed area understanding that they are doing so at their own risk.
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Town Office: 757-336-6519
 Chincoteague Police Department: 757-336-3155

Dog Parks Rules

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- Handlers bringing their dogs to the unleashed area understand that they are doing so at their own risk.

- Dog handlers and the dog owners, and not the (Town of Chincoteague), are fully responsible for any damage or injury caused by their dogs while using the dog park.

Fee for use of the park would be \$35/year and \$15/week, with a cost of \$5 for additional dogs. The fee would be administratively similar to boat ramp user fees in that it would be assessed in April of each year, and no prorations would be applied for a portion of the year.

**Town Manager's Report
February 24, 2020**

Business License Renewals

Business license renewals were mailed out. 2020 business licenses are due by April 30, 2020.

St. Patrick's Parade

Final preparations are being made for the St. Patrick's parade scheduled for March 15 at 2:00 p.m.

Tree Grant Proposal

The Town was awarded a grant in the amount of \$4,400 for the Virginia Trees for Clean Water proposal that includes tree plantings for the Outlaw Building property. The tree plantings must be completed by December 31, 2020.

VPA Grant Application

T. Lee Byrd and Fletcher Fosque provided a presentation to the Virginia Port Authority on February 11, 2020 in Norfolk. The application includes repairs to the wharf ramp and duckbills to reduce flooding in the wharf parking lot.

Northeast Section Project

All of the requirements for eligibility for a \$40,000 Community Development Block Grant Planning Grant have been completed. The requirements included a public meeting, a window housing survey and an infrastructure assessment. The next step will be for the Northeast Section management team to develop a list of improvements for the Northeast Section based on information gathered from the public meeting and surveys.

Town of Onancock
January 2020 Financial Report Highlights

- Transient occupancy tax collections are down. 4th Quarter submissions were due January 31, 2020. No one has submitted 4th quarter to date. Letters will be going out to these businesses Thursday, February 20th.

- Cellular tax collections are also down. Submissions from the state have been less this fiscal year than anticipated.

DWN OF ONANCOCK - INTERNAL INCOME STATEMENT FOR JANUARY 2020

Disp Acct	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
GENERAL FUND REVENUE						
10-3110-1010 REAL PROPERTY-CURRENT	\$343,330.00	\$336,116.64	98%	\$356,206.15	\$327,169.08	92%
10-3110-1020 REAL PROPERTY-DELINQUENT	\$27,000.00	\$25,803.89	96%	\$10,000.00	\$24,125.54	241%
10-3110-2010 PUBLIC SERVICE-REAL	\$17,300.00	\$16,748.47	97%	\$17,000.00	\$17,287.54	102%
10-3110-3010 PERSONAL PROPERTY-CURRENT	\$164,000.00	\$164,922.61	101%	\$164,000.00	\$161,706.80	99%
10-3110-3020 PERSONAL PROPERTY-DELINQUENT	\$10,000.00	\$12,027.68	120%	\$5,000.00	\$9,609.29	192%
10-3110-3030 PUBLIC SERVICE-PERSONAL PROPERTY	\$700.00	\$369.44	53%	\$850.00	\$663.16	78%
10-3110-6010 PENALTIES	\$15,000.00	\$9,195.66	61%	\$15,000.00	\$8,816.87	59%
10-3120-0100 LOCAL SALES TAX	\$80,500.00	\$53,844.96	67%	\$76,600.00	\$41,919.18	55%
10-3120-0200 CONSUMERS UTILITY TAX	\$55,000.00	\$36,758.63	67%	\$52,700.00	\$30,820.07	58%
10-3120-0300 BUSINESS LICENSE TAX	\$32,000.00	\$2,011.47	6%	\$38,000.00	\$1,724.65	5%
10-3120-0500 VEHICLE DECALS	\$16,000.00	\$2,157.25	13%	\$16,000.00	\$1,196.00	7%
10-3120-0600 BANK STOCK TAXES	\$35,000.00	\$0.00	0%	\$35,000.00	\$0.00	0%
10-3120-0700 CELLULAR PHONE TAX	\$87,000.00	\$40,752.58	47%	\$92,500.00	\$49,789.25	54%
10-3120-1000 TRANSIENT OCCUPANCY TAX	\$24,400.00	\$8,995.43	37%	\$18,875.00	\$13,701.44	73%
10-3130-3080 BUILDING/ZONING PERMITS	\$400.00	\$125.00	31%	\$300.00	\$275.00	92%
10-3130-3100 MEALS TAX	\$169,000.00	\$95,752.23	57%	\$160,000.00	\$97,121.74	61%
10-3140-1010 TRAFFIC FINES	\$13,000.00	\$7,227.00	56%	\$10,000.00	\$6,276.68	63%
10-3150-1010 INTEREST ON ACCOUNTS	\$700.00	\$0.00	0%	\$10,000.00	\$4,336.61	43%
10-3150-2010 RENTAL OF PROPERTY	\$12,500.00	\$6,000.00	48%	\$600.00	\$125.00	21%
10-3160-0804 TRASH REVENUE	\$32,000.00	\$24,480.00	77%	\$74,000.00	\$43,103.00	58%
10-3189-0803 GRASS CUTTING	\$400.00	\$0.00	0%	\$300.00	\$0.00	0%
10-3189-9001 MISCELLANEOUS REVENUE	\$8,500.00	\$10,543.77	124%	\$5,250.00	\$5,744.27	109%
10-3221-0401 LAW ENFORCEMENT FUNDS	\$46,500.00	\$34,859.82	75%	\$46,000.00	\$25,709.35	56%
10-3221-0410 FIRE PROGRAM FUNDS	\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	100%
10-3221-0411 LITTER CONTROL GRANT	\$1,031.00	\$814.00	79%	\$1,031.00	\$1,034.00	100%
10-3221-0414 VA COMM FOR THE ARTS	\$1,500.00	\$0.00	0%	\$1,500.00	(\$3,000.00)	-200%
TOTAL	\$1,202,761.00	\$889,506.53	74%	\$1,216,712.15	\$879,254.52	72%
WHARF REVENUE						
10-3160-1305 BOAT DOCKAGE FEES-MONTHLY	\$625.00	\$125.00	20%	\$625.00	\$0.00	0%
10-3160-1306 BOAT DOCKAGE FEES-TRANSIENT	\$65,000.00	\$33,032.80	51%	\$72,960.00	\$34,492.63	47%
10-3160-1307 BOAT RAMP FEES	\$950.00	\$852.21	90%	\$800.00	\$570.00	71%
10-3160-1308 RAMP-ANNUAL DECAL	\$2,000.00	\$180.00	9%	\$1,500.00	\$245.00	16%
10-3160-1309 WHARF GASOLINE SALES	\$110,000.00	\$77,682.43	71%	\$85,000.00	\$69,553.48	82%
10-3160-1314 WHARF-OTHER	\$2,000.00	\$1,819.64	91%	\$2,200.00	\$1,227.50	56%
10-3160-1316 WHARF ELECTRIC	\$5,500.00	\$3,188.59	58%	\$5,500.00	\$3,135.26	57%
TOTAL	\$186,075.00	\$116,880.67	63%	\$168,585.00	\$109,223.87	65%
WHARF GRANT REIMBURSEMENT						
10-3160-1317 WHARF-GRANTS	\$48,750.00	\$12,311.25	25%	\$211,707.62	\$3,284.15	2%

ADMINISTRATION EXPENDITURES

COMPENSATION & BENEFITS

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
10-4503-1100 SALARIES	\$152,302.00	\$91,401.77	60%	\$145,470.33	\$78,467.52	54%
10-4503-1200 OVER-TIME COMPENSATION	\$2,500.00	\$570.80	23%	\$2,000.00	\$1,525.84	76%
10-4503-2100 FICA	\$11,843.00	\$6,008.88	51%	\$11,291.19	\$5,924.38	52%
10-4503-2200 RETIREMENT-VRS	\$23,495.00	\$13,746.32	59%	\$24,064.11	\$14,986.94	62%
10-4503-2300 HOSPITALIZATION	\$21,390.00	\$12,516.70	59%	\$21,390.00	\$12,476.50	58%
10-4503-2400 LIFE INSURANCE	\$1,937.00	\$1,133.30	59%	\$1,844.66	\$1,235.52	67%
10-4503-2600 SUTA	\$366.00	\$269.98	74%	\$2,500.00	\$487.46	19%
	\$213,833.00	\$125,647.75	59%	\$208,560.29	\$115,104.16	55%

ACCOUNTING COSTS

10-4503-3120 AUDIT SERVICE	\$16,750.00	\$0.00	0%	\$16,750.00	\$0.00	0%
10-4503-3121 BANK PROCESSING FEES	\$1,500.00	\$1,536.71	102%	\$1,000.00	\$855.66	86%
10-4503-3130 BOOKKEEPING FEES	\$3,500.00	\$1,852.96	53%	\$3,500.00	\$1,963.60	56%
	\$21,750.00	\$3,389.67	16%	\$21,250.00	\$2,819.26	13%

OTHER EXPENDITURES

10-4503-3140 TRAINING/SCHOOL	\$2,250.00	\$1,414.00	63%	\$2,000.00	\$685.00	34%
10-4503-3601 ADVERTISING	\$3,000.00	\$1,035.36	35%	\$3,000.00	\$2,056.45	69%
10-4503-5500 TRAVEL	\$2,000.00	\$1,821.64	91%	\$2,000.00	\$1,119.53	56%
10-4503-5801 DUES & MEMBERSHIP	\$1,200.00	\$160.00	13%	\$1,200.00	\$0.00	0%
10-4503-6014 MISCELLANEOUS	\$3,000.00	\$1,214.05	40%	\$3,000.00	\$2,079.40	69%
	\$11,450.00	\$5,645.05	49%	\$11,200.00	\$5,940.38	53%

SUPPLIES

10-4503-3330 OFFICE EQUIPMENT REPAIR	\$19,500.00	\$11,695.40	60%	\$24,000.00	\$24,460.10	102%
10-4503-3501 PRINTING-AUTO DECALS	\$750.00	\$0.00	0%	\$275.00	\$0.00	0%
10-4503-5201 POSTAGE	\$5,000.00	\$1,947.02	39%	\$4,500.00	\$2,392.09	53%
10-4503-6001 OFFICE SUPPLIES	\$15,500.00	\$2,827.74	18%	\$17,500.00	\$2,852.23	16%
	\$40,750.00	\$16,470.16	40%	\$46,275.00	\$29,704.42	64%

UTILITIES

10-4503-5203 TELEPHONE	\$1,750.00	\$1,043.62	60%	\$2,550.00	\$1,111.15	44%
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DEPARTMENT TOTALS

	\$289,533.00	\$152,196.25	53%	\$289,835.29	\$154,679.37	53%
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BUILDINGS & GROUNDS EXPENDITUR

UTILITIES

10-6056-5101 ELECTRIC SERVICES	\$5,500.00	\$3,010.26	55%	\$5,500.00	\$2,455.67	45%
10-6056-5102 HEATING FUEL	\$3,500.00	\$990.55	28%	\$3,500.00	\$1,146.94	33%
	\$9,000.00	\$4,000.81	44%	\$9,000.00	\$3,602.61	40%

REPAIR & MAINTENANCE

10-6056-6007 REPAIR & MAINTENANCE	\$19,000.00	\$2,286.14	12%	\$9,500.00	\$4,083.47	43%
10-6056-6006 TOWN HALL JANITORIAL SERVICES	\$3,250.00	\$1,625.00	50%	\$3,250.00	\$1,625.00	50%
	\$22,250.00	\$3,911.14	18%	\$12,750.00	\$5,708.47	45%

SUPPLIES						
10-6056-6005 JANITORIAL SUPPLIES	\$1,500.00	\$924.10	62%	\$1,500.00	\$275.14	18%
DEPARTMENT TOTALS	\$32,750.00	\$8,836.05	27%	\$23,250.00	\$9,586.22	41%
CHRISTMAS EXPENDITURES						
UTILITIES						
10-7064-5101 ELECTRIC SERVICES	\$200.00	\$142.81	71%	\$200.00	\$169.07	85%
REPAIR & MAINTENANCE						
10-7064-6007 REPAIR & MAINTENANCE SUPPLIES	\$500.00	\$106.93	21%	\$500.00	\$160.81	32%
SUPPLIES						
10-7068-6015 HOLIDAY DECORATIONS	\$5,000.00	\$1,438.55	29%	\$5,000.00	\$9,563.20	191%
DEPARTMENT TOTALS	\$5,700.00	\$1,688.29	30%	\$5,700.00	\$9,893.08	174%
MAYOR & COUNCIL EXPENDITURES						
COMPENSATION						
10-4001-1101 MAYOR & COUNCIL COMPENSATION	\$14,201.00	\$8,738.72	62%	\$14,200.42	\$8,780.50	62%
10-4001-2100 FICA	\$1,087.00	\$668.51	62%	\$1,086.28	\$626.70	58%
OTHER EXPENDITURES	\$15,288.00	\$9,407.23	62%	\$15,286.70	\$231.32	2%
10-4001-5500 TRAVEL-TOWN COUNCIL	\$1,000.00	\$0.00	0%	\$500.00	\$231.32	46%
10-4001-5803 COMMUNITY PROMOTION	\$15,000.00	\$2,395.74	16%	\$16,600.00	\$2,852.92	17%
10-4001-5804 TOWN BEAUTIFICATION COMM	\$2,000.00	\$1,600.00	80%	\$1,000.00	\$832.00	83%
10-4001-5805 MAIN STREET PROGRAM	\$15,000.00	\$15,000.00	100%	\$5,000.00	\$5,000.00	100%
10-4001-5806 ES TOURISM-TOT SHARE	\$4,600.00	\$0.00	0%	\$4,500.00	\$0.00	0%
DEPARTMENT TOTALS	\$37,600.00	\$18,995.74	0%	\$27,600.00	\$8,916.24	32%
DEBT SERVICE/CONTINGENCIES						
OTHER EXPENDITURES						
10-8080-9103 CONTINGENCIES	\$29,000.00	\$3,844.00	13%	\$29,000.00	\$17,397.80	60%
10-8080-7500 TRANSFER OUT	\$2,631.70	\$0.00	0%	\$0.00	\$0.00	#DIV/0!
DEBT SERVICE	\$31,631.70	\$1,844.00	12%	\$29,000.00	\$17,397.80	60%
10-8080-9105 BANK BUILDING LOAN	\$26,762.00	\$15,622.46	58%	\$26,762.00	\$15,622.46	58%
10-8080-9106 RURAL DEV LOAN	\$7,032.00	\$4,102.00	58%	\$7,032.00	\$4,102.00	58%
DEPARTMENT TOTALS	\$65,425.70	\$21,568.46	33%	\$62,794.00	\$37,122.26	59%
FIRE DEPARTMENT EXPENDITURES						
OTHER EXPENSES						

10-5528-5605 CONTRIBUTION TO FIRE COMPANY
 10-5528-5606 FIRE PROGRAMS FUNDING

Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
\$25,000.00	\$25,000.00	100%	\$22,500.00	\$22,500.00	100%
\$10,000.00	\$0.00	0%	\$10,000.00	\$10,000.00	100%
\$35,000.00	\$25,000.00	71%	\$32,500.00	\$32,500.00	100%

DEPARTMENT TOTALS
INSURANCE EXPENDITURES
INSURANCE

Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
\$954.00	\$620.83	65%	\$900.00	\$437.19	49%
\$34,238.00	\$17,457.50	51%	\$35,366.00	\$16,126.00	46%
\$6,509.00	\$3,133.00	48%	\$3,198.00	\$3,288.50	103%
\$200.00	\$0.00	0%	\$200.00	\$0.00	0%
\$4,700.00	\$3,080.50	66%	\$2,618.00	\$2,544.50	97%
\$2,000.00	\$1,177.00	59%	\$2,971.00	\$1,158.50	39%
\$15,008.00	\$8,078.00	54%	\$14,293.00	\$7,146.50	50%
\$2,927.00	\$1,827.50	62%	\$2,787.00	\$1,853.00	66%
\$0.00	\$0.00	#DIV/0!	\$500.00	\$0.00	0%
\$66,536.00	\$35,374.33	53%	\$62,833.00	\$32,554.19	52%

DEPARTMENT TOTALS
LEGAL/PROFESSIONAL EXPENDITURE
LEGAL

Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
\$4,500.00	\$1,947.50	43%	\$4,000.00	\$2,669.68	67%
\$10,000.00	\$2,794.00	28%	\$1,000.00	\$2,211.00	221%
\$250.00	\$83.92	34%	\$250.00	\$0.00	0%
\$12,010.00	\$0.00	0%	\$14,000.00	\$0.00	0%
\$26,760.00	\$4,825.42	18%	\$19,250.00	\$4,880.68	25%

DEPARTMENT TOTALS
MOSQUITO/WEED CONTROL EXPENDITURE
REPAIR & MAINTENANCE

Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
\$3,868.30	\$10,500.00	271%	\$3,500.00	\$2,400.00	69%
\$250.00	\$0.00	0%	\$500.00	\$0.00	0%
\$2,500.00	\$0.00	0%	\$2,500.00	\$0.00	0%
\$4,200.00	\$0.00	0%	\$6,500.00	\$0.00	0%
\$10,818.30	\$10,500.00	97%	\$13,000.00	\$2,400.00	18%

DEPARTMENT TOTALS
PARKS EXPENDITURES
REPAIR & MAINTENANCE

Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
\$6,300.00	\$6,210.00	99%	\$6,300.00	\$5,765.00	92%
\$250.00	\$77.90	31%	\$550.00	\$0.00	0%
\$150.00	\$9.47	6%	\$150.00	\$34.19	23%

10-7068-6011 PARKS-PLANTINGS & LANDSCAPING	\$2,500.00	\$488.88	20%	\$2,500.00	\$909.82	36%
	\$9,200.00	\$6,786.25	74%	\$9,500.00	\$6,709.01	71%
<u>UTILITIES</u>						
10-7068-5101 ELECTRIC SERVICES	\$1,200.00	\$622.28	52%	\$924.00	\$659.16	71%
<u>OTHER</u>						
10-7068-6016 CULTURAL ENRICHMENT	\$3,000.00	\$3,000.00	100%	\$0.00	\$0.00	#DIV/0!
DEPARTMENT TOTALS	\$13,400.00	\$10,408.53	78%	\$10,424.00	\$7,368.17	71%
<u>POLICE EXPENDITURES</u>	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
<u>COMPENSATION & BENEFITS</u>						
10-5524-1100 SALARIES	\$223,041.00	\$146,171.21	66%	\$215,384.11	\$136,012.93	63%
10-5524-1200 OVER-TIME COMPENSATION	\$6,000.00	\$1,328.03	22%	\$9,300.00	\$859.77	9%
10-5524-2100 FICA	\$17,842.00	\$11,283.69	63%	\$17,319.22	\$10,706.06	62%
10-5524-2200 RETIREMENT-VRS	\$35,441.00	\$20,555.50	58%	\$34,648.89	\$22,206.16	64%
10-5524-2300 HOSPITALIZATION	\$29,946.00	\$14,973.00	50%	\$42,780.00	\$9,982.00	23%
10-5524-2400 LIFE INSURANCE	\$2,923.00	\$1,694.63	58%	\$2,692.86	\$1,830.64	68%
10-5524-2600 SUTA	\$484.00	\$447.41	92%	\$1,052.00	\$451.58	43%
	\$315,677.00	\$196,453.47	62%	\$323,177.08	\$182,049.14	56%
<u>OTHER OP SUPPLIES</u>						
10-5524-3140 TRAINING	\$5,000.00	\$1,953.71	39%	\$5,000.00	\$3,191.95	64%
10-5524-5500 TRAVEL	\$720.00	\$304.87	42%	\$500.00	\$481.90	96%
	\$5,720.00	\$2,258.58	39%	\$5,500.00	\$3,673.85	67%
<u>REPAIR & MAINTENANCE</u>						
10-5524-3310 VEHICLE REPAIR	\$4,000.00	\$3,951.19	99%	\$4,000.00	\$3,209.96	80%
10-5524-3330 COMPUTER MAINTENANCE	\$2,500.00	\$859.44	34%	\$4,000.00	\$0.00	0%
	\$6,500.00	\$4,810.63	74%	\$8,000.00	\$3,209.96	40%
<u>UTILITIES</u>						
10-5524-5203 TELEPHONE SERVICES	\$3,209.00	\$2,233.40	70%	\$2,892.00	\$2,461.34	85%
10-5524-6008 VEHICLE FUEL	\$8,784.00	\$5,161.05	59%	\$14,000.00	\$5,038.85	36%
	\$11,993.00	\$7,394.46	62%	\$16,892.00	\$7,500.19	44%
<u>SUPPLIES</u>						
10-5524-6001 OFFICE SUPPLIES	\$1,500.00	\$5,011.96	334%	\$1,500.00	\$592.41	39%
10-5524-6011 UNIFORMS	\$3,000.00	\$782.32	26%	\$3,000.00	\$2,269.54	76%
10-5524-6016 POLICE SUPPLIES	\$7,800.00	\$6,983.11	90%	\$9,000.00	\$2,627.75	29%
10-5524-8110 NEW POLICE VEHICLE	\$32,000.00	\$36,099.20	113%	\$15,000.00	\$0.00	0%
	\$44,300.00	\$48,876.59	110%	\$28,500.00	\$5,489.70	19%
DEPARTMENT TOTALS	\$384,190.00	\$259,793.73	68%	\$382,069.08	\$201,922.84	53%
<u>SOLID WASTE EXPENDITURES</u>	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
<u>REPAIR & MAINTENANCE</u>						
10-6044-3310 VEHICLE MAINTENANCE	\$3,000.00	\$7,006.54	234%	\$3,000.00	\$726.59	24%
10-6044-3910 TRASH COLLECTION SERVICE	\$97,100.00	\$58,204.05	60%	\$92,500.00	\$56,781.50	61%

10-6044-6007 REPAIR & MAINTENANCE	\$1,000.00	\$1,883.18	188%	\$2,000.00	\$283.66	14%
UTILITIES	\$101,100.00	\$67,093.77	66%	\$97,500.00	\$57,791.75	59%
10-6044-6008 VEHICLE FUEL	\$4,000.00	\$1,883.18	47%	\$4,000.00	\$2,117.93	53%
OTHER	\$10,000.00	\$0.00	0%	\$0.00	\$0.00	#DIV/0!

DEPARTMENT TOTALS

STREET MAINTENANCE EXPENDITURE

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
DEPARTMENT TOTALS	\$115,100.00	\$68,976.95	60%	\$101,500.00	\$59,909.68	59%
COMPENSATION & BENEFITS						
10-6040-1100 SALARIES	\$27,359.00	\$16,786.72	61%	\$23,656.30	\$13,996.91	59%
10-6040-1200 OVER-TIME COMPENSATION	\$1,500.00	\$281.92	19%	\$1,500.00	\$234.73	16%
10-6040-2100 FICA	\$2,200.00	\$1,305.79	59%	\$1,659.77	\$1,075.03	65%
10-6040-2200 RETIREMENT-VRS	\$4,348.00	\$2,535.89	58%	\$4,026.88	\$2,428.00	60%
10-6040-2300 HOSPITALIZATION	\$8,556.00	\$4,991.00	58%	\$8,556.00	\$4,991.00	58%
10-6040-2400 LIFE INSURANCE	\$659.00	\$209.09	32%	\$308.30	\$213.82	69%
10-6040-2600 SUTA	\$97.00	\$38.49	40%	\$105.20	\$161.24	153%
	\$44,719.00	\$26,148.90	58%	\$39,812.45	\$23,100.73	58%

REPAIR & MAINTENANCE

10-6040-3310 VEHICLE REPAIR	\$2,000.00	\$866.99	43%	\$2,000.00	\$143.16	7%
10-6040-6007 STREET REPAIR	\$30,100.00	\$12,395.15	41%	\$8,500.00	\$1,864.26	22%
10-6040-6010 SMALL EQUIPMENT REPAIR & MAINT.	\$500.00	\$88.83	18%	\$500.00	\$84.62	17%
10-6040-6018 SAFETY/STREET SIGNS	\$300.00	\$504.58	168%	\$300.00	\$0.00	0%
	\$32,900.00	\$13,855.55	42%	\$11,300.00	\$2,092.04	19%

UTILITIES

10-6040-5101 ELECTRIC SERVICE	\$25,000.00	\$15,514.62	62%	\$30,000.00	\$12,205.86	41%
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OTHER OP SUPPLIES

10-6040-6011 UNIFORMS	\$200.00	\$200.00	100%	\$500.00	\$0.00	0%
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SUPPLIES

10-6040-6015 CAN LINERS	\$1,200.00	\$447.31	37%	\$1,200.00	\$984.91	82%
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DEPARTMENT TOTALS

WHARF EXPENDITURES

	Budget	YTD	Current % YTD	FY19-BUDGET	FY19-YTD	FY19-YTD%
DEPARTMENT TOTALS	\$104,019.00	\$56,166.38	54%	\$82,812.45	\$38,383.54	46%
COMPENSATION & BENEFITS						
10-7060-1100 WHARF SALARIES	\$50,000.00	\$36,450.70	73%	\$50,000.00	\$29,454.51	59%
10-7060-1200 OVER-TIME COMPENSATION	\$5,000.00	\$546.58	11%	\$5,000.00	\$685.01	14%
10-7060-2100 FICA	\$3,600.00	\$2,830.28	79%	\$3,825.00	\$2,278.66	60%
10-7060-2200 RETIREMENT	\$5,673.00	\$3,244.22	57%	\$5,960.50	\$0.00	0%
10-7060-2300 HOSPITALIZATION	\$8,556.00	\$0.00	0%	\$8,556.00	\$4,900.00	57%

10-7060-2400 LIFE INSURANCE	\$459.00	\$267.47	58%	\$458.50	\$0.00	0%
10-7060-2600 SUTA	\$600.00	\$210.11	35%	\$553.00	\$232.77	42%
	\$73,888.00	\$43,549.36	59%	\$74,353.00	\$37,550.95	51%
UTILITIES						
10-7060-5101 ELECTRIC SERVICES	\$7,500.00	\$3,338.11	45%	\$7,500.00	\$4,155.43	55%
10-7060-5203 TELEPHONE	\$500.00	\$232.66	47%	\$601.00	\$325.60	54%
	\$8,000.00	\$3,570.77	45%	\$8,101.00	\$4,481.03	55%
REPAIR & MAINTENANCE						
10-7060-6005 WHARF JANITORIAL SUPPLIES	\$1,500.00	\$535.30	36%	\$2,500.00	\$220.49	9%
10-7060-6007 REPAIR & MAINTENANCE SUPPLIES	\$5,030.00	\$700.07	14%	\$2,000.00	\$5,689.76	284%
	\$6,530.00	\$1,235.37	19%	\$4,500.00	\$5,910.25	131%
SUPPLIES						
10-7060-6008 COST OF GAS/DIESEL SALES	\$85,000.00	\$64,017.00	75%	\$75,000.00	\$59,454.39	79%
OTHER OP SUPPLIES						
10-7060-6014 OTHER OPERATING SUPPLIES	\$2,500.00	\$2,179.99	87%	\$2,500.00	\$1,203.23	48%
10-7060-6016 ADVERTISING & DUES	\$16,558.00	\$1,575.00	10%	\$2,000.00	\$1,279.00	64%
	\$19,058.00	\$3,754.99	20%	\$4,500.00	\$2,482.23	55%
DEPARTMENT TOTALS						
74 % GRANT FUNDED	\$192,476.00	\$116,127.49	60%	\$166,454.00	\$109,878.85	66%
WHARF CAPITAL IMPROVEMENTS						
10-7060-6018 CAPITAL IMPROVEMENTS	\$55,000.00	\$0.00		\$288,456.25	\$73,643.51	26%

TOWN OF ONANCOCK - INTERNAL INCOME STATEMENT FOR JANUARY 2020

Disp Acct	Budget	YTD	Current %	FY19-Budget	FY19-YTD	FY19 %
<u>WATER & SEWER REVENUE</u>						
51-3160-0805 WATER CHARGES	\$328,113.19	\$185,509.74	57%	\$321,000.00	\$183,958.65	57%
51-3160-0806 SEWER CHARGES	\$910,589.11	\$502,109.11	55%	\$960,000.00	\$513,217.78	53%
51-3160-0809 WATER INSTALLATION FEES	\$1,500.00	\$0.00	0%	\$3,000.00	\$0.00	0%
51-3160-0810 SEWER INSTALLATION FEES	\$1,200.00	\$2,400.00	200%	\$2,400.00	\$0.00	0%
51-3160-0811 WATER & SEWER PENALTIES	\$20,000.00	\$10,917.74	55%	\$24,000.00	\$9,039.78	38%
51-3160-0820 SEPTAGE REVENUE	\$7,500.00	\$0.00	0%	\$15,000.00	\$0.00	0%
51-3160-4710 TRANSFER IN	\$2,631.70	\$0.00	0%	\$0.00	\$0.00	#DIV/0!
51-3160-9001 MISCELLANEOUS REVENUE	\$3,500.00	\$1,610.00	46%	\$3,500.00	\$1,350.00	39%
	\$1,275,034.00	\$702,546.59	55%	\$1,328,900.00	\$707,566.21	53%
<u>WATER EXPENSES</u>						
<u>COMPENSATION & BENEFITS</u>						
51-6048-1100 SALARIES	\$67,853.00	\$45,271.47	67%	\$64,860.19	\$42,843.81	66%
51-6048-1200 OVER-TIME COMPENSATION	\$6,000.00	\$2,034.40	34%	\$6,000.00	\$3,015.37	50%
51-6048-2100 FICA	\$5,600.00	\$3,618.91	65%	\$4,965.85	\$3,363.44	68%
51-6048-2200 RETIREMENT	\$10,762.00	\$6,289.29	58%	\$10,138.56	\$6,681.91	66%
51-6048-2300 HOSPITALIZATION	\$14,973.00	\$8,734.25	58%	\$14,793.00	\$8,555.75	58%
51-6048-2400 LIFE INSURANCE	\$888.00	\$518.49	58%	\$846.12	\$550.92	65%
51-6048-2600 SUTA	\$400.00	\$105.17	26%	\$368.20	\$227.25	62%
	\$106,476.00	\$66,571.98	63%	\$101,971.92	\$65,238.45	64%
<u>OTHER OP SUPPLIES</u>						
51-6048-3140 TRAINING & TRAVEL	\$1,000.00	\$0.00	0%	\$1,000.00	\$0.00	0%
51-6048-3601 ADVERTISING	\$150.00	\$0.00	0%	\$150.00	\$85.37	57%
51-6048-5801 DUES & MEMBERSHIPS	\$1,000.00	\$0.00	0%	\$1,000.00	\$0.00	0%
51-6048-5803 HEALTH DEPARTMENT FEES	\$5,000.00	\$2,132.85	43%	\$5,000.00	\$2,132.85	43%
	\$7,150.00	\$2,132.85	30%	\$7,150.00	\$2,218.22	31%

<u>SUPPLIES</u>									
51-6048-3502 PRINTING UTILITY BILLS	\$500.00	\$0.00	0%	\$4,200.00	\$4,839.98	115%			
51-6048-5201 POSTAGE	\$1,000.00	\$262.63	26%	\$500.00	\$470.43	94%			
51-6048-6011 UNIFORMS	\$300.00	\$50.00	17%	\$300.00	\$109.42	36%			
51-6048-6016 LAB SUPPLIES	\$3,000.00	\$314.93	10%	\$3,000.00	\$351.16	12%			
51-6048-6020 PURIFICATION SUPPLIES	\$23,000.00	\$14,931.52	65%	\$29,000.00	\$12,880.83	44%			
	\$27,800.00	\$15,559.08	56%	\$37,000.00	\$18,651.82	50%			
<u>REPAIR/MAINT.</u>									
51-6048-3310 VEHICLE REPAIR	\$1,000.00	\$0.00	0%	\$2,000.00	\$14.87	1%			
51-6048-3311 REPAIR & MAINTENANCE SVC	\$5,000.00	\$118,742.97	2375%	\$5,000.00	\$11,576.30	232%			
51-6048-6007 REPAIR & MAINTENANCE	\$5,000.00	\$124.22	2%	\$5,000.00	\$4,633.99	93%			
51-6048-6008 VEHICLE FUEL	\$2,000.00	\$1,307.95	65%	\$2,000.00	\$1,089.57	54%			
51-6048-8101 SMALL TOOLS & EQUIPMENT	\$200.00	\$0.00	0%	\$200.00	\$0.00	0%			
	\$13,200.00	\$120,175.14	910%	\$14,200.00	\$17,314.73	122%			
<u>UTILITIES</u>									
51-6048-5101 ELECTRIC SERVICES	\$13,500.00	\$7,355.67	54%	\$13,000.00	\$6,806.19	52%			
51-6048-5203 TELEPHONE	\$2,000.00	\$1,389.19	69%	\$2,000.00	\$1,257.28	63%			
	\$15,500.00	\$8,744.86	56%	\$15,000.00	\$8,063.47	54%			
<u>DEBT SERVICE</u>									
51-6048-8119 WATER SYSTEM REP/DEBT SVC	\$162,375.00	\$49,818.32	31%	\$162,375.00	\$49,818.32	31%			
	\$332,501.00	\$263,002.23	79%	\$337,696.92	\$161,305.01	48%			
<u>DEPARTMENT TOTAL</u>									
<u>SEWER EXPENSES</u>									
<u>COMPENSATION & BENEFITS</u>									
51-6052-1100 SALARIES	\$159,880.00	\$102,891.03	64%	\$155,545.92	\$98,263.71	63%			
51-6052-1200 OVER-TIME COMPENSATION	\$18,500.00	\$5,811.62	31%	\$19,109.95	\$9,048.86	47%			
51-6052-2100 FICA	\$13,400.00	\$8,315.74	62%	\$12,060.74	\$8,099.47	67%			
51-6052-2200 RETIREMENT	\$25,358.00	\$14,826.77	58%	\$25,581.95	\$16,138.53	63%			
51-6052-2300 HOSPITALIZATION	\$32,085.00	\$18,716.25	58%	\$32,085.00	\$15,509.00	48%			
51-6052-2400 LIFE INSURANCE	\$2,091.00	\$1,222.41	58%	\$2,486.92	\$1,330.54	54%			
51-6052-2600 SUTA	\$363.00	\$250.50	69%	\$894.20	\$594.62	66%			
	\$251,677.00	\$152,034.32	60%	\$247,764.68	\$148,984.73	60%			
<u>OTHER OP SUPPLIES</u>									
51-6052-3140 TRAINING	\$731.00	\$0.00	0%	\$1,000.00	\$0.00	0%			

51-6052-3601 ADVERTISING	\$250.00	\$0.00	0%	\$250.00	\$85.37	34%
51-6052-6011 UNIFORMS	\$300.00	\$50.00	17%	\$300.00	\$109.41	36%
51-6052-5801 DUES & MEMBERSHIPS	\$4,200.00	\$2,909.20	69%	\$4,000.00	\$2,828.74	71%
	\$5,481.00	\$2,959.20	54%	\$5,550.00	\$3,023.52	54%
SUPPLIES						
51-6052-3502 PRINTING UTILITY BILLS	\$250.00	\$0.00	0%	\$450.00	\$0.00	0%
51-6052-5201 POSTAGE, SHIPPING	\$1,500.00	\$125.87	8%	\$1,000.00	\$470.43	47%
51-6052-6001 OFFICE SUPPLIES	\$4,300.00	\$199.00	5%	\$4,300.00	\$4,051.34	94%
	\$6,050.00	\$324.87	13%	\$5,750.00	\$4,521.77	79%
REPAIR & MAINT.						
51-6052-3310 VEHICLE REPAIR	\$1,000.00	\$1,859.07	186%	\$1,500.00	\$595.60	40%
51-6052-3340 COLL.REPAIR/MAINTENANCE PLANT	\$81,934.00	\$39,388.66	48%	\$75,000.00	\$43,059.65	57%
51-6052-3345 MEMBRANE REPLACEMENT	\$0.00	\$0.00	#DIV/0!	\$44,500.00	\$0.00	0%
51-6052-3350 OUTSIDE CONTRACT-TESTING	\$24,000.00	\$17,599.81	73%	\$36,000.00	\$5,995.06	17%
51-6052-3360 REPAIR & MAINTENANCE	\$3,350.00	\$348.00	10%	\$3,500.00	\$348.00	10%
51-6052-6008 VEHICLE FUEL	\$3,000.00	\$2,035.21	68%	\$3,500.00	\$1,634.66	47%
51-6052-6022 LAB SUPPLIES	\$8,500.00	\$891.03	10%	\$2,500.00	\$5,616.67	225%
51-6052-6025 WASTEWATER CHEMICALS	\$28,732.00	\$11,971.25	42%	\$42,000.00	\$12,616.64	30%
51-6052-6026 SAFETY EQUIPMENT	\$500.00	\$0.00	0%	\$500.00	\$0.00	0%
51-6052-8101 MACHINERY & EQUIPMENT	\$500.00	\$0.00	0%	\$500.00	\$0.00	0%
	\$151,516.00	\$74,093.03	49%	\$209,500.00	\$69,866.28	33%
UTILITIES						
51-6052-5101 ELECTRIC SERVICES	\$90,000.00	\$42,544.32	47%	\$75,000.00	\$52,666.03	70%
51-6052-5203 TELEPHONE	\$8,000.00	\$5,434.90	68%	\$7,650.00	\$4,810.74	63%
	\$98,000.00	\$47,979.22	49%	\$82,650.00	\$57,476.77	70%
CAPITAL IMPROVEMENTS						
51-6052-6018 RESERVE FOR CAPITAL IMPROVEMENTS	\$0.00	\$0.00	#DIV/0!	\$10,000.00	\$0.00	0%
DEBT SERVICE						
51-6052-9109 I/I DEBT SVC SEWER GRANT	\$45,000.00	\$22,500.00	50%	\$45,000.00	\$22,500.00	50%
51-6052-9110 CAPITAL IMP. DEBT SVC	\$66,725.00	\$29,178.00	44%	\$66,725.00	\$29,178.00	44%
51-6052-9120 WTP DEBT SERVICE (SRLF)	\$216,120.00	\$159,041.70	74%	\$216,119.40	\$108,059.70	50%
51-6052-9130 WTP DEBT SERVICE-RURAL DEVELOPME	\$101,964.00	\$0.00	0%	\$101,964.00	\$50,982.00	50%
	\$429,809.00	\$210,719.70	49%	\$429,808.40	\$210,719.70	49%

DEPARTMENT TOTAL	\$942,533.00	\$488,110.34	52%	\$991,023.08	\$494,592.77	52%
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Town of Onancock
Town Council Action Items
February 24, 2020 Town Council Meeting

Action item

Outcome

Contact insurance carrier regarding creation of dog park.	VRSA sent the town some information regarding starting dog park. That information is included in the packet. VRSA emphasized the importance of signage.
Add note about \$117,000 line item under sewer repairs.	Upon further review, this \$117,000 line item is unrelated to clerical error for the trash revenue. That error was corrected in last year's budget and reflected in current report. This current line item is related to the VDOT reimbursement for the water line under Mt. Prospect Bridge. VDOT has since reimbursed the Town.