

Town of Onancock
Electronic Town Council Meeting
May 28, 2020
7:00 p.m.

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consideration and Approval of the Meeting Minutes for the Following Meetings:
 - April 9, 2020 Town Council Special Meeting
 - April 10, 2020 Town Council Special Meeting
 - April 27, 2020 Town Council Regular Meeting
 - May 13, 2020 Town Council Special Meeting
 - May 14, 2020 Town Council Emergency Meeting
4. Public Business
 - a. Public Hearing RZ01:20: Caleb & Lynne Fowler's Request for a Rezone at 58 Market Street – Lisa Fiege, Interim Town Manager
 - b. Public Hearing SUP02:20: Caleb & Lynne Fowler's Request for a Special Use Permit to Operate a Homestay at 58 Market Street – Interim Town Manager Lisa Fiege
 - c. Public Hearing on the Proposed FY21 Tax Rate Increase – Interim Town Manager Lisa Fiege
 - d. Public Hearing on the Proposed FY21 Budget – Interim Town Manager Lisa Fiege
 - e. Discussion and Adoption of the Resolution to Extend the Effective Date of Ordinance 01-20: An Emergency Ordinance of the Town Council to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster – Interim Town Manager Lisa Fiege
 - f. Discussion and Possible Adoption of a Resolution to Further Suspend the Meals Tax Collection for June 2020 – Robert Bloxom, Councilmember
5. Public Comment
6. Planning Commission Report –Robert Bloxom, Council Member
7. Waterfront Committee Report –Robert Bloxom, Council Member
8. Personnel Committee Report – Catherine Krause, Council Member
9. Mayor's Report – Fletcher Fosque, Mayor
10. Town Manager's Report – Lisa Fiege, Interim Town Manager
11. Council Comments
12. Closed Session- if needed
13. Adjourn

Town of Onancock
Town Council Special Meeting
April 9, 2020
2:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 3:22 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Maphis Oswald and Ray Burger were present. Councilmember Spuck was absent. A majority of members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Closed Session:

Councilmember Bloxom made a motion that Town Council convene a Closed Meeting for the purposes of holding a discussion, of the personnel, pursuant to Section 2.2-3711(A)(1) of the Code of the Virginia of 1950, as amended. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

Councilmember Bloxom made a motion that Town Council reconvene in Open Meeting, and that a roll call vote shall be taken and recorded on this motion so that each member who votes in favor shall, thereby, certify compliance with all of the matters identified in Section 2.2-3712(D) of the Code of Virginia of 1950, as amended.

Roll Call Vote:

Robert Bloxom YES / NO
Catherine Krause YES / NO
Maphis Oswald YES / NO

Joy Marino YES / NO
Ray Burger YES / NO
Matt Spuck YES / NO

Open Session reconvened at 4:50 p.m.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 4:51 p.m.

Fletcher Fosque, Mayor

Robert Bloxom, Vice-Mayor

Town of Onancock
Town Council Special Meeting
April 10, 2020
2:00 p.m.

Call to Order and Roll Call:

Mayor Bloxom called the meeting to order at 2:05 p.m. and roll was called. Vice-Mayor Robert Bloxom and Councilmembers Joy Marino, Catherine Krause, Ray Burger and Maphis Oswald were present. Mayor Fletcher Fosque joined the meeting at 2:11 p.m. Councilmember Matt Spuck was absent. A majority of members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Closed Session:

Councilmember Oswald made a motion that Town Council convene a Closed Meeting for the purposes of holding a discussion, of the personnel, pursuant to Section 2.2-3711(A)(1) of the Code of the Virginia of 1950, as amended. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote. The motion passed by unanimous voice vote.

Councilmember Oswald made a motion to continue the closed meeting on Tuesday, May 14, 2020. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

Mayor Fosque called the continued meeting to order at 5:12 p.m. on Tuesday, April 14, 2020 and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Ray Burger and Maphis Oswald were present. Councilmember Matt Spuck was absent. A majority of members were present, and a quorum was established.

Councilmember Bloxom made a motion that Town Council reconvene in Open Meeting, and that a roll call vote shall be taken and recorded on this motion so that each member who votes in favor shall, thereby, certify compliance with all of the matters identified in Section 2.2-3712(D) of the Code of Virginia of 1950, as amended. Councilmember Krause seconded the motion.

Roll Call Vote:

Robert Bloxom	<input checked="" type="radio"/> YES <input type="radio"/> NO	Joy Marino	<input checked="" type="radio"/> YES <input type="radio"/> NO
Catherine Krause	<input checked="" type="radio"/> YES <input type="radio"/> NO	Ray Burger	<input checked="" type="radio"/> YES <input type="radio"/> NO
Maphis Oswald	<input checked="" type="radio"/> YES <input type="radio"/> NO	Matt Spuck	ABSENT

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 5:58 p.m.

Fletcher Fosque, Mayor

Robert Bloxom, Vice-Mayor

Town of Onancock
Town Council Special Meeting
May 13, 2020
5:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 5:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause and Ray Burger were present. Councilmember Maphis Oswald was absent. A majority of members were present, and a quorum was established.

Mayor Fosque shared a few items of interest with council:

- Councilmember Matt Spuck has resigned from Town Council effective immediately.
- The upcoming Town Election is scheduled for Tuesday, May 19th.
- A new person will need to be appointed to fill Mr. Spuck's seat.

Public Business:

- A. Discussion and Appointment of Town Manager – Mayor Fletcher Fosque: Mayor Fletcher Fosque explained that council has been looking for a new town manager since the middle of March. Mr. William Whitley was hired as an outside consultant to assist with the process. Council received over 20 applications and four finalists were selected for interviews. Council selected former Town Council member Matt Spuck to be the next Town Manager which was the reason for his resignation. His contract will start July 1st, 2020.

Councilmember Bloxom made a motion to extend Matt Spuck the job of Town Manager commencing July 1st under the terms of the contract which has been reviewed and signed. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

Mr. Spuck thanked council for the opportunity.

Mayor Fosque shared that the next council meeting, May 28th, has several public hearings scheduled which will take place electronically. The June meeting may be live and in person depending on how things play out. Mayor Fosque shared that he has asked the Onancock Fire Chief if the June council meeting could take place at the Fire House so that social distancing could be in effect.

Public Comment:

None.

Council Comments:

Councilmember Bloxom stressed the importance of getting a press release out, announcing that Mr. Spuck has been selected as the next Town Manager.

Councilmember Krause shared her excitement to work with Mr. Spuck.

Councilmember Marino thanked Mayor Fosque and Interim Town Manager Lisa Fiege for their leadership. Councilmember Marino also welcomed Mr. Spuck to his new position.

Closed Session, if needed:

None was needed.

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Krause seconded the motion. The motion passes by unanimous voice vote.

The meeting adjourned at 5:15 pm.

Fletcher Fosque, Mayor

Lisa Fiege, Interim Town Manager

Town of Onancock
Town Council – Emergency Meeting
May 14, 2020
12:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting the order at 12:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Joy Marino, Catherine Krause, Ray Burger and Maphis Oswald were present. All members were present, and a quorum was established.

Mayor Fosque explained that this meeting was being held electronically due to the COVID-19 pandemic; whereas having a public meeting could put council and the public at risk for contracting the virus.

Public Business:

- a. Consider the Implementation of Governor Northam’s Phase One Reopening for the Town of Onancock – Mayor Fletcher Fosque: Mayor Fosque explained that on Wednesday, May 13th, Accomack County voted to petition Governor Northam to be allowed to opt out of moving forward with Phase One of the Virginia Forward Plan which was to begin on May 15th. If the Town of Onancock wanted to be included in the Governor’s Order to allow Accomack County to opt out, then Onancock would also need to petition the Governor since Accomack’s request did not include any of the incorporated towns.

Interim Town Manager, Lisa Fiege, read Accomack County’s letter to Governor Ralph Northam. Mrs. Fiege also read the ESVA Chamber of Commerce letter aloud asking that Onancock not petition the Governor to opt out of Phase One. Mrs. Fiege also heard from the Corner Bakery, Marker 29, C.D. Marsh Jewelers and Blarney Stone Pub asking that Onancock continue forward with Phase One and not petition the Governor to be allowed to opt out. Mrs. Fiege shared the current number of COVID-19 cases in Accomack County (593 cases, 26 hospitalizations, 8 deaths). Mrs. Fiege also mentioned that the testing that was done at Tyson and Perdue was not part of the numbers on the Department of Health’s website yet.

Council discussion followed. Some members expressed concern that with the continual rise of COVID-19 cases in Accomack County that it is too soon to move into Phase One. Other members felt that the businesses will take the necessary precautions to keep their employees and customers safe.

Mayor Fosque explained to council that they need to act to remain closed along with Accomack County.

Councilmember Oswald made a motion to remain closed until May 28, 2020. Councilmember Marino seconded the motion. A roll call vote was taken.

Robert Bloxom	YES NO	Joy Marino	YES NO
Catherine Krause	YES NO	Ray Burger	YES NO
Maphis Oswald	YES NO		

The motion failed three to two.

Mayor Fosque opened the floor to public comment.

Mr. Gary Cochran, The Charlotte Hotel, asked council if they would approve him putting outdoor seating in the alley behind his restaurant. Councilmember Oswald asked if they were doing take-out orders. Mr. Cochran said that they were and that the community support has been over-whelming. The Charlotte Hotel is doing about 80% of the same business as before but the cost of the meals has drastically decreased.

Councilmember Bloxom mentioned that ABC Virginia appears to be granting permission to those restaurants without outdoor seating the opportunity to allow customers to consume alcohol in other places such as parking lots. Councilmember Bloxom stated that council needs to review this further.

Mr. T. Lee Byrd, Ames Street, stated that council made the right call during this tough time.

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Krause seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 12:28 p.m.

Fletcher Fosque, Mayor

Lisa Fiege, Interim Town Manager

STAFF REPORT

To: Town Council and Planning Commission **Date:** May 28, 2020
Case Number: RZ 01:20
Tax Map: 85A-2A-83-B0 **From:** Lisa W. Fiege

General Information

<i>Applicant</i>	Caleb and Lynne Fowler
<i>Owner of Record</i>	Caleb and Lynne Fowler
<i>Requested Action</i>	Proposed use of tax map parcel 85A-2A-83-B0
<i>Location</i>	The parcel is located on the south side of Market Street.
<i>Parcel Area</i>	The total acreage of the parcel is .5 acres.
<i>Existing Land Use</i>	The parcel is currently used as a single-family dwelling.
<i>Adjacent Land Use</i>	The surrounding properties are designated (B-1) Business Downtown and (R-1A) Residential.
<i>Submitted Proffers</i>	None

Analysis

In evaluating this application staff considered the following factors:

- a. Character of the area – Although currently zoned B-1 the surrounding neighborhood includes residential uses. The rezoning would not affect the character of the area.
- b. Land use and activities – Since the parcel is contiguous to another parcel zoned R-1A, the rezoning from B-1 to R-1A would not be considered spot zoning.
- c. Suitability and proposed use – The owner of the parcel is proposing to use the parcel for a homestay. Homestays are permitted in the R-1A with a special use permit.
- d. Availability of public facilities – The proposed use would not require any new infrastructure since the parcel is already developed.

- e. Compliance with the Town of Onancock Comprehensive Plan - This re-zoning proposal complies with the town's comprehensive plan.

Conclusion

It is staff's opinion that the application is consistent with the statement of intent found within the Zoning Guidelines and meets the language set forth in the Zoning Ordinance.

Suggested Motion

Mr. Chairman, I move to approve RZ 01:20.

**AN ELECTRONIC PUBLIC HEARING
TOWN COUNCIL
TOWN OF ONANCOCK, VA
MAY 28th, 2020**

The Town Council and Planning Commission for the Town of Onancock, VA will conduct a joint public hearing on Thursday, May 28th, 2020 at 7:00 p.m., electronically, to consider the following application for re-zoning:

Caleb Fowler, 58 Market Street, Request for Re-Zoning Application

Caleb Fowler is requesting to re-zone 58 Market Street which is currently zoned Business Downtown (B-1) to Residential (R-1A).

A copy of the zoning map and staff report are available for review upon request. Questions or comments may be directed to Mr. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

To stream the Joint Public Hearing live please visit www.onancock.com and click on the YouTube icon at the bottom of the homepage. Questions or comments can be submitted to lfiege@onancock.com prior to the meeting to be read on the record.

To join the Joint Public Hearing live go to:

<https://us02web.zoom.us/j/83361432680?pwd=R1RoQzY1Y1BLZzUvTjFOdjRuT1Zzdz09>.

Meeting ID: 833 6143 2680

Password: 333872

To dial by location: 1 646 558 8656 US (New York)

One tap mobile: 16465588656,,83361432680#,,1#,333872# US (New York)

ALL attendees will be in a virtual "waiting room" and will be admitted to the meeting muted.

TO: Eastern Shore Post

Advertise on the following date: May 15th, 2020

Authorized by: Lisa Fiege, Interim Town Manager, Town of Onancock

Bill to: Town of Onancock, VA

15 North Street, Onancock, VA 23417



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

**TOWN OF ONANCOCK, VA
NOTICE OF ELECTRONIC PUBLIC HEARING
ONANCOCK TOWN COUNCIL**

May 15, 2020

To: Applicant and Adjacent Property Owners

Re: Public Hearing on Rezone Request at 58 Market Street

Dear Sir or Madam:

This letter is to notify you that the Town Council and Planning Commission for the Town of Onancock will hold an **electronic public hearing** on the above referenced item on **Thursday, May 28th, 2020** at 7:00 PM. The meeting can be streamed via the town's website: www.onancock.com. The request is described as follows:

Rezone 01:20 Caleb & Lynne Fowler, 58 Market Street, Request for Re-Zoning Application. Currently, 58 Market Street is zoned Business Downtown (B1), Mr. & Mrs. Fowler is requesting that the property be rezoned Residential (R1A).

A copy of the zoning map and staff report are available for review upon request. Questions or comments may be directed to Mrs. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

Should you have any questions about this notice, feel free to contact me at your convenience,

Sincerely,



Lisa Fiege
Interim Town Manager

STAFF REPORT

To: Town Council
Case Number: SUP 02:20
Tax Map: 85A-2A-83-B0

Date: March 23, 2020
From: Lisa W. Fiege

General Information

<i>Applicant</i>	Caleb and Lynne Fowler
<i>Owner of Record</i>	Caleb and Lynne Fowler
<i>Requested Action</i>	Proposed use of tax map parcel 85A-2A-83-B0
<i>Location</i>	The parcel is located on the south side of Market Street.
<i>Parcel Area</i>	The total acreage of the parcel is .5 acres.
<i>Existing Land Use</i>	The parcel is currently used as a single-family dwelling.
<i>Adjacent Land Use</i>	The surrounding properties are designated (R-1A) Residential and (B-1) Business Downtown.
<i>Submitted Proffers</i>	None

Analysis

In evaluating this application staff considered the Statement of Intent of the Residential District R-1. The Statement of Intent for the Residential District, R-1 states the following; "The Residential District, R-1 is composed of certain open areas where similar residential development is recommended to occur by the Onancock Town Plan." The Residential District R-1 Zoning District ordinance also states: "The following uses shall be permitted in the R-1, Residential District subject to all the other requirements of this ordinance, only upon the obtaining of a Special Use Permit, as defined in Article XV, from the Town Council: Homestay means a home occupation in which an individual owns a dwelling and also provides lodging in a portion thereof for temporary periods of time not to exceed three (3) weeks.

Conclusion

It is staff's opinion that the application is consistent with the statement of intent found within the Zoning Ordinance and meets the special exception language set forth in the Zoning Ordinance.

Suggested Motion

Mr. Chairman, I move to approve SUP 02:20 with the following condition:

- The owner is prohibited from renting out individual rooms within the dwelling.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

SPECIAL USE PERMIT APPLICATION

Applicant's Name: Caleb and Lynne Fowler

Address: 6 Queen Street, Onancock, VA 23417

Telephone: 443.735.5554 Date: Feb. 20, 2020

Location & Legal Description of Property Proposed:

58 Market Street, Onancock, VA 23417

No. of total guests (for homestay applicants only): Varies -estimate 1-9

No. of proposed parking spaces (for homestay applicants only): Have 1-6 spaces available on property

Parcel Number:

085A2A0000083B0

Zoning Classification: B-1

Name and telephone number for local emergency contact: Caleb Fowler
 443.735.5554

Description of Proposed Use: As a homestay/airbnb

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

I certify that the information listed above is true and accurate to the best of my knowledge, and I will comply with all provisions of the Code for the Town of Onancock.

Calhoun J. Fowler

Feb. 20, 2020 _____

Signature of Applicant

Date

***For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.**

TOWN OF ONANCOCK
LOT 3
TAX PARCEL #85A2-25-3
(INSTRUMENT #201000606)
(INSTRUMENT #200800378)

Queen Street
(Variable Width Right-of-Way)
(Instrument #201000606)

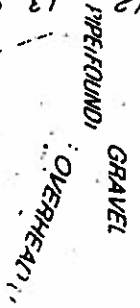
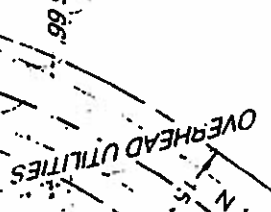
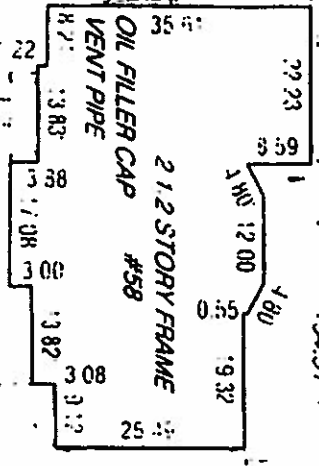
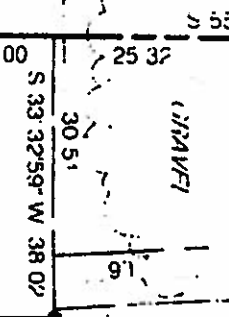
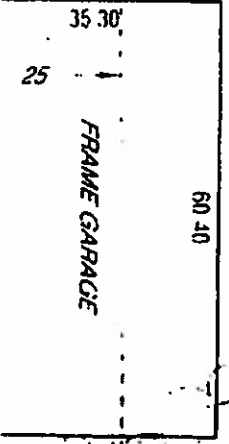
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PMM(FOUND)
119.43'
430.35' PIPE(F) . PMN(F)
PMM(SFT1)
60.92'
UTILITY POLE PMN(FOUND)
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PMM(FOUND)

PROPERTY LINE HEREBY ESTABLISHED
FENCE
CALEB L. & LYNN V. FOWLER
TAX PARCEL #85A2-A-83
(INSTRUMENT #200800378)
(PB 90, PG 166)

AREA = 1.706 AC (BY PRIOR SURVEY)
VARIABLE WIDTH INGRESS EGRESS
EASEMENT HEREBY ESTABLISHED
TO BENEFIT PARCEL 83A

PARCEL 83A
AREA = ± 1.219 AC

OCCUPATION OF
LAKE BAY
40' BUFFER
(TYPICAL)
G SETBACK LINE



(PLAT BOOK)

**AN ELECTRONIC PUBLIC HEARING
TOWN COUNCIL
TOWN OF ONANCOCK, VA
MARCH 28, 2020**

The Town Council for the Town of Onancock, VA will conduct an electronic public hearing on Thursday, May 28th, 2020 at 7:00 p.m., to consider one (1) special use permit application for the following:

Special Use Permit application – SUP 01:20

Caleb Fowler is requesting a special use permit to operate a homestay at 58 Market Street in the Town of Onancock. This parcel is currently zoned Business Downtown (B-1) and, if approved by the Onancock Town Council, will be re-zoned to Residential (R-1A) at the May 28th, 2020 meeting. The Tax Map number is 85-A2A-83-B0.

A copy of the special use permit and staff report are available for review upon request. Questions or comments may be directed to Mrs. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

To stream the Joint Public Hearing live please visit www.onancock.com and click on the YouTube icon at the bottom of the homepage. Questions or comments can be submitted to lfiege@onancock.com prior to the meeting to be read on the record.

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ALL attendees will be in a virtual “waiting room” and will be admitted to the meeting muted.

TO: Eastern Shore Post

Advertise on the following date: March 15th, 2020
Authorized by: Lisa Fiege, Interim Town Manager, Town of Onancock
Bill to: Town of Onancock, VA
15 North Street, Onancock, VA 23417



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

TOWN OF ONANCOCK, VA NOTICE OF ELECTRONIC PUBLIC HEARING ONANCOCK TOWN COUNCIL

May 15, 2020

To: Applicant and Adjacent Property Owners

Re: Public Hearing on Special Use Permit – SUP 01:20

Dear Sir or Madam:

This letter is to notify you that the Town Council for the Town of Onancock will hold an **electronic public hearing** on the above referenced item on **Thursday, May 28th, 2020** at 7:00 PM. The meeting can be streamed via the town's website: www.onancock.com. The request is described as follows:

SUP 01:20 Caleb & Lynne Fowler, 58 Market Street, Request for a Special Use Permit to operate a homestay. Currently, 58 Market Street is zoned Business Downtown (B1), and if approved by the Onancock Town Council, will be re-zoned to Residential (R1A) at the May 28, 2020 meeting.

A copy of the zoning map and staff report are available for review upon request. Questions or comments may be directed to Mrs. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

Should you have any questions about this notice, feel free to contact me at your convenience,

Sincerely,

Lisa Fiege
Interim Town Manager

**Advertisement of FY 21 Budget
Town of Onancock, Virginia
Fiscal Year 2020-2021 Estimated Budget & Tax Rates**

A brief synopsis of the budget is listed below for fiscal year 2020-2021. The Onancock Town Council will hold electronic public hearings on the budget and the tax rate on May 28th, 2020 at 7:00 p.m. Citizens have the right to submit written or oral statements on the proposed budget and tax rates.

ANTICIPATED REVENUES:	FY 2021
General Property Taxes	\$636,126.00
Other Local Taxes	\$335,000.00
Permits, Fees & Licenses & Fines	\$140,500.00
Rev. Use of Money & Property	\$12,500.00
Charges for Services-Wharf	\$129,175.00
Miscellaneous & Recovered Costs	\$234,360.00
State Categorical & Non Cat.	\$59,031.00
Water & Sewer	\$1,320,088.00
Total	\$2,866,780.00
ANTICIPATED EXPENDITURES:	FY 2021
Administration	\$427,904.00
Public Safety	\$372,572.00
Public Works	\$274,286.00
Wharf	\$425,148.00
Contingencies	\$46,782.00
Water & Sewer (incl. Debt Serv. & Capital Res.)	\$1,320,088.00
Total	\$2,866,780.00

NOTICE OF PROPOSED REAL PROPERTY TAX INCREASE

1. **Assessment Increase:** Total assessed value of real property, excluding additional assessments due to new construction or improvements to property, exceeds last year's total assessed value of real property by 8.2%.
2. **Lowered Rate Necessary to Offset Increased Assessment:** The tax rate which would levy the same amount of real estate tax as last year, when multiplied by the new total assessed value of real estate with the exclusions mentioned above would be \$0.30 per \$100 of assessed value. This rate will be known as the "lowered tax rate".
3. **Effective Rate Increase:** The Town of Onancock proposes to adopt a tax rate of \$0.32 per \$100 of assessed value. The difference between the lowered tax rate and the proposed tax rate would be \$0.02 per \$100, or 8.2%. This difference will be known as the "effective tax rate increase".
4. **Proposed Total Budget, Increase:** Based on the proposed real property tax rate and changes in other revenues, the total budget of Town of Onancock will exceed last years by .08 percent.

An electronic public hearing on the increase will be held on May 28th, 2020 at 7:00 p.m. The meeting can be streamed live on YouTube. Please visit our website at www.onancock.com and click on the YouTube icon at the bottom of the homepage. Questions or comments can be submitted to lfiége@onancock.com prior to the meeting to be read on the record.

To join the Town Council Public Hearing live go to:

<https://us02web.zoom.us/j/83361432680?pwd=R1RoQzY1Y1BLZzUvTjFOdjRuT1Zzd09>.

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PROPOSED FY 2020/2021 TAX LEVY:

Personal Property Tax & Machinery & Tools: \$2.00/hd value (no increase)

Real Estate Tax: \$0.32/\$100 value (effective tax rate increase)

Meals Tax: 5% (no increase)

Transient Occupancy Tax: 5% (no increase)

Trash collection fee: \$60.00/year per household (\$12.00 increase annually)

WATER RATES: (5% increase)

First 3,000 gallons \$29.64

Next 12,000 gallons \$9.59 per 1,000 gals

Over 15,000 gallons \$9.98 per 1,000 gals

SEWER RATES: (5% increase)

First 3,000 gallons - \$65.73

3000-7,000 gallons of usage - \$23.15 per 1000 gallons

7,000-15,000 gallons of usage - \$22.49 per 1000 gallons

15,000 -30,000 gallons of usage - \$22.18 per 1000 gallons

30,000 -40,000 gallons of usage - \$21.85 per 1000 gallons

40,000- 90,000 gallons of usage - \$21.54 per 1000 gallons

90,000 -200,000 gallons of usage - \$20.56 per 1000 gallons

200,000 - 400,000 gallons of usage - \$12.24 per 1000 gallons

400,000 - 500,000 gallons of usage - \$19.29 per 1000 gallons

Over 500,000 gallons of usage - \$18.73 per 1000 gallons

Town of Onancock
FY21 - Budget Narrative

Employment Cost Changes for All Funds:

- No cost-of-living adjustment for staff
- 4.8% increase in the Town's Health Insurance Premiums
- .03% increase in Town's Life Insurance Rate
- 2.37% decrease in the Town's VRS Rate
- 2.01% decrease in the Town's State Unemployment Rate

General Fund Revenue:

1. **Real Estate – Current:** Real estate assessments from Accomack County increased by 8.2% for 2020, that change increased our projected revenue based on our current tax rate. This proposal assumes a 98% collection rate which is consistent with previous years.
2. **Personal Property – Delinquent:** The FY21 expectation was increased 75% based on FY19 & FY20's actuals.
3. **Penalties (all tax penalties):** FY21 expectation was decreased 10% since the expectation for meals and transient occupancy taxes have also been decreased due to the coronavirus.
4. **Local Sales Tax:** FY21 expectation was decreased 35% due to the potential impact of the COVID-19 pandemic.
5. **Utility Tax:** FY21 expectation was increased 9%. Due to a reclassification of a payment the projected budgeted amount is too high, it will need to be brought back to \$55,000. Three expenditure line items have been identified to be reduced to account for this change.
6. **Business License Tax:** FY21 expectation was decreased by 22% due to the potential impact of the COVID-19 pandemic. This tax is based on the business's gross sales receipts for the calendar year.
7. **Bank Stock Tax:** FY21 expectation was decreased 9% due to the change in banks and their potential deposits due to that change in calendar year 2020.
8. **Cellular Tax:** FY21 expectation was decreased 6% based on last year's actuals versus current year's actuals.
9. **Transient Occupancy Tax:** FY21 expectation was reduced 47% due to the potential impact of the COVID-19 pandemic.
10. **Meals Tax:** FY21 expectation was reduced 41% due to the potential impact of the COVID-19 pandemic.
11. **Trash Collection Fee:** FY21 expectation increased 180% due to the change in what the town will be charging its residents for that service (from \$4.00/month to \$8.00/month).
12. **Building/Zoning Permits:** FY21 expectation was increased 175% since council has decided to increase the cost of special use permits (from \$125 to \$250) and initiate a \$25 fee for all zoning permits.
13. **Traffic Fines:** FY21 expectations decreased 38% due to a change in State law; licenses are no longer being suspended for failure to pay your traffic fines.
14. **Interest on Cert & Accts:** FY21 expectation was increased 2,043% this is due to the previous year's actuals. Last year the town moved all of its savings accounts into an investment pool through VML which actually has a return on investment unlike our old Sun Trust accounts.

15. **Boat Dockage – Transient:** FY21 expectation was decreased 49% due to the potential impact COVID-19 pandemic.
16. **Wharf Gas Sales:** FY21 expectation was decreased 22% due to the potential impact of the COVID-19 pandemic.
17. **Wharf Grants:** FY21 expectation was increased 9% due to the ramp repair project which will hopefully be partially funded through the Virginia Port Authority as well as an advertising and general maintenance grant from the Boating Infrastructure Grant.
18. **Grants-Others:** This is a new item for FY21, this is a grant project for plantings at the Samuel Outlaw Blacksmith Shop.

General Fund Expenditures:

1. **Executive:** FY21 expectation was decreased 8%.
 - a. **Community Promotion:** decreased 20% to make up for the revenue shortfalls with keeping it in line for the previous year's actuals.
 - b. **Tree Board:** decreased 50% to make up for revenue shortfalls; per my conversation with the Tree Board Chair this amount should be sufficient for what their FY21 plans.
2. **Legal & Professional:** FY21 expectations was decreased 22%.
 - a. **Town Attorney:** was reduced 22% - this amount was between last year's actual and current year actual. This was reduced to make up for revenue short fall.
 - b. **Consultants:** This was reduced 50%. This budget amount is more than previous fiscal year's actuals.
3. **Insurance:** FY21 expectation was increased 4%. The budget expectation exceeded actual renewal costs; the town can reduce this department's expected expenditures by \$1,928 to help cover the revenue short fall from the utility tax.
4. **Police:** FY21 expectation was decreased 16% (some of the decrease was due to benefit changes).
 - a. **Office Supplies:** was increased for the purchase of a new laptop.
 - b. **Vehicle Fuel:** was reduced 15% bringing it closer to previous year's actuals as well as to make up for revenue short falls (possible future budget transfer).
 - c. **Uniforms & Body Armor:** was reduced 33% to make up for the revenue short fall and appears to be line with current year expenditures.
 - d. **Animal Population Control:** this line item was created for the coming fiscal year to help with animal control in town.
 - e. **New Police Vehicles:** was reduced 100% - typically in the year the town is not purchasing a new vehicle a place holder of half the cost of a new vehicle is put in the department's budget. Due to the revenue short falls this item was cut out completely.
5. **Streets:** FY21 expectation increased 8%.
 - a. **Electric Service:** was increased 20% due to the increase cost of electric services.
 - b. **Street Repair-Main:** was increased 12% to start year one of the road maintenance plan.
6. **Solid Waste:** FY21 expectation decreased 7%.
 - a. **Chipper Replacement:** was reduced 100% to cover the revenue short falls.
 - b. **Vehicle Fuel:** was reduced 8% to bring it down to current year actuals.
7. **Buildings & Grounds:** FY21 expectations decreased 40%.

- a. **Repair/Main:** was reduced 68% due to revenue short falls which is keeping in line with previous years actuals.
- 8. **Parks:** FY21 expectation increased 53%.
 - a. **Plantings/Landscaping:** was increased 72% due to the landscaping grant that was secured for the Samuel Outlaw Blacksmith Shop.
- 9. **Wharf:** FY21 expectations increased 72%.
 - a. **Electric Service:** was reduced 13% to bring it down to the previous year's actuals.
 - b. **Wharf Janitorial:** will be decreased to \$1,000 which is in line with current year actuals. This will reduce the expenditure by \$1,829 to help cover the revenue short fall for the utility tax.
 - c. **Repair/Maintenance:** was increased due a maintenance grant that the town applied for through the Boating Infrastructure Grant
 - d. **Cost of Gas/Diesel:** was decreased 25% due to the potential revenue reduction of gas sales due to the COVID-19 pandemic.
 - e. **Other Operating Supplies:** was increased to bring it to current year actuals. This line will also be reduced by \$1,243 to cover revenue short fall from the utility tax.
 - f. **Capital Improvements:** was increased to account for the ramp repair project – grant funds have been secured through the Virginia Port Authority for 75% of the cost of the project.
- 10. **Christmas:** FY21 expectation decreased 39%.
 - a. **Christmas Decorations:** was reduced by 50% to make up for the revenue short fall from the COVID-19 pandemic.
- 11. **Contingency:** FY21 expectation decreased 31%.
 - a. **Contingencies:** was reduced 31% to make up for the revenue short fall from the COVID-19 pandemic.
- 12. **Debt Service:** FY21 expectation decreased 21% - our final payment to USDA for a new police vehicle was made in the current fiscal year.

Water/Sewer Revenue:

- 1. **Water Charges:** FY21 expectation were increased 5% due to a proposed rate change of 5%.
- 2. **Sewer Charges:** FY 21 expectations were increased 5% due to a proposed rate change of 5%.
- 3. **Septage Receiving:** FY21 expectations was decreased 33% due to the lack of septage billing.

Water Expenses:

- Reserve for Capital Improvements (CIP) was funded at \$24,500 which will be set aside for the repainting of the water tower.

Sewer Expenses:

- Plant & Coll Repair/Maintenance was increased 17%.

GENERAL FUND REVENUE

DESCRIPTION	Actual FY 2018	Actual FY 2019	Budget FY20	YTD 5/18/20	% YTD	Account #	Proposed Budget FY 21	% Difference 2020 to 2021	Budget Narrative #
REAL PROPERTY-CURRENT	\$382,999.68	\$327,169.08	\$343,330.00	\$336,116.64	98%	103110.1010	\$395,126.00	18%	1
REAL PROPERTY DEL.	\$11,752.01	\$37,719.01	\$27,000.00	\$34,314.13	127%	103110.1020	\$28,500.00	6%	
PUBLIC SERVICE -REALTY	\$17,270.39	\$17,287.54	\$17,300.00	\$16,748.47	97%	103110.2010	\$17,000.00	-2%	
PERSONAL PROPERTY -CURRENT	\$183,970.36	\$161,706.80	\$164,000.00	\$164,922.61	101%	103110.3010	\$164,000.00	0%	
PERSONAL PROPERTY -DEL	\$394.31	\$18,140.66	\$10,000.00	\$20,416.49	204%	103110.3020	\$17,500.00	75%	2
PUBLIC SERVICE - PERS PROP	\$747.40	\$663.16	\$700.00	\$369.44	53%	103110.3030	\$500.00	-26%	
PENALTIES	\$7,553.78	\$13,103.51	\$15,000.00	\$11,942.41	80%	103110.6010	\$13,500.00	-10%	3
LOCAL SALES TAX	\$72,842.82	\$77,255.10	\$80,500.00	\$76,823.40	95%	103120.0100	\$82,500.00	-35%	4
UTILITY TAX	\$55,962.64	\$54,709.94	\$55,000.00	\$49,477.61	90%	103120.0200	\$60,000.00	9%	5
BUSINESS LICENSE TAX	\$31,638.09	\$42,991.21	\$32,000.00	\$26,954.88	84%	103120.0300	\$25,000.00	-22%	6
MOTOR VEHICLE LICENSES	\$16,513.16	\$15,337.00	\$16,000.00	\$5,673.50	35%	103120.0500	\$16,000.00	0%	
BANK STOCK TAXES	\$35,787.00	\$37,922.00	\$35,000.00	\$0.00	0%	103120.0600	\$27,500.00	-21%	7
CELLULAR TAX	\$90,582.85	\$84,397.87	\$87,000.00	\$67,816.08	78%	103120.0700	\$92,000.00	-6%	8
TRANSIENT OCCUPANCY TAX	\$15,607.17	\$25,530.23	\$24,000.00	\$11,546.45	47%	103120.1000	\$13,000.00	-47%	9
MEALS TAX	\$155,303.67	\$167,341.37	\$169,000.00	\$128,600.70	76%	103130.3100	\$100,000.00	-41%	10
TRASH COLLECTION FEE	\$74,710.00	\$74,593.50	\$32,000.00	\$34,300.00	107%	103160.0804	\$90,000.00	181%	11
BUILDINGZONING PERMITS	\$950.00	\$275.00	\$400.00	\$375.00	94%	103130.3080	\$1,100.00	175%	12
TRAFFIC FINES	\$16,217.90	\$13,959.37	\$13,000.00	\$9,168.20	71%	103140.1010	\$8,000.00	-38%	13
INTEREST ON CERT & ACCTS	\$3,480.11	\$12,638.08	\$700.00	\$8,820.44	1260%	103150.1030	\$15,000.00	2043%	14
RENTAL OF PROPERTY	\$385.00	\$125.00	\$12,500.00	\$10,160.00	81%	103150.2010	\$12,500.00	0%	
GRASS CUTTING	\$337.50	\$0.00	\$400.00	\$0.00	0%	103160.0803	\$400.00	0%	
BOAT DOCKAGE FEES -MONTHLY	\$250.00	\$0.00	\$625.00	\$125.00	20%	103160.1305	\$625.00	0%	
BOAT DOCKAGE FEES -TRANS	\$54,316.57	\$51,093.00	\$65,000.00	\$30,532.80	47%	103160.1306	\$33,000.00	-49%	15
BOAT RAMP FEES	\$970.00	\$1,230.00	\$950.00	\$912.21	96%	103160.1307	\$1,200.00	26%	
RAMP ANNUAL DECALS	\$2,050.00	\$1,445.00	\$2,000.00	\$420.00	21%	103160.1308	\$2,000.00	0%	
WHARF GAS SALES	\$123,087.21	\$100,039.96	\$110,000.00	\$83,638.02	76%	103160.1309	\$86,250.00	-22%	16
WHARF OTHER	\$1,168.24	\$1,619.47	\$2,000.00	\$1,819.64	91%	103160.1314	\$2,500.00	25%	
WHARF ELECTRIC	\$5,417.48	\$4,800.44	\$5,500.00	\$3,188.59	58%	103160.1316	\$3,600.00	-35%	
WHARF GRANTS	\$189,743.30	\$96,248.34	\$48,750.00	\$12,311.25	25%	103160.1317	\$206,460.00	9%	17
MISC. REVENUE	\$8,409.77	\$5,912.95	\$8,500.00	\$12,183.08	143%	103189.9001	\$8,500.00	0%	
GRANTS-OTHER	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	103221.0413	\$4,400.00	#DIV/0!	18
LAW ENFORCEMENT FUNDS	\$46,787.56	\$43,913.39	\$46,500.00	\$30,055.01	65%	103221.0401	\$46,500.00	0%	
FIRE PROGRAMS FUNDING	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	100%	103221.0410	\$10,000.00	0%	
LITTER CONTROL GRANT	\$0.00	\$1,034.00	\$1,031.00	\$814.00	79%	103221.0411	\$1,031.00	0%	
VA COMM FOR THE ARTS	(\$1,000.00)	(\$1,500.00)	\$1,500.00	\$1,500.00	100%	103221.0414	\$1,500.00	0%	
TOTAL	\$1,616,205.97	\$1,437,666.00	\$1,437,666.00	\$1,202,046.06	84%		\$1,646,692.00	8%	

Notes

Wharf Grant Projects

- FY16 - Gas Tank
- FY17 - Study, Bulkhead Cap Replacement & Advertising
- FY18 - Floating Dock Project
- FY19 - Bathhouse Floor Repair, Parking Lot & Ramp
- FY20 - Advertising, Ramp Repair, Duck Bill Installation, Railroad Ties
- FY21 - Ramp Repair, Advertising, Duck Bill Installation

BUDGET 2020/2021 - SUMMARY

G/F EXPENDITURES	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Proposed Budget FY 2021	% Difference 2020/2021	Budget Narrative#
EXECUTIVE	\$52,888.00	\$44,469.38	84%	\$48,888.00	-8%	1
ADMIN	\$289,533.00	\$225,447.90	78%	\$288,839.00	0%	
LEGAL & PROF. SERV	\$26,760.00	\$35,325.42	132%	\$20,760.00	-22%	2
INSURANCE	\$66,536.00	\$51,972.46	78%	\$69,417.00	4%	3
POLICE	\$403,101.14	\$340,952.93	85%	\$337,572.00	-16%	4
FIRE DEPT.	\$35,000.00	\$35,000.00	100%	\$35,000.00	0%	
MOSQUITO & WEEDS	\$10,818.30	\$10,500.00	97%	\$11,250.00	4%	
STREETS	\$102,819.00	\$74,734.60	73%	\$111,186.00	8%	5
SOLID WASTE	\$115,100.00	\$94,088.52	82%	\$107,000.00	-7%	6
LITTER	\$1,200.00	\$703.31	59%	\$1,200.00	0%	
BLDG & GROUNDS	\$32,750.00	\$18,154.42	55%	\$19,750.00	-40%	7
PARKS	\$13,400.00	\$11,317.34	84%	\$20,450.00	53%	8
WHARF	\$247,476.00	\$156,985.42	63%	\$425,148.00	72%	9
CHRISTMAS	\$5,700.00	\$2,098.71	37%	\$3,450.00	-39%	10
CONTINGENCY	\$29,000.00	\$8,519.00	29%	\$20,000.00	-31%	11
DEBT SERVICE	\$33,794.00	\$24,188.05	72%	\$26,782.00	-21%	12
SUB-TOTAL	\$1,465,875.44	\$1,134,457.46	77%	\$1,546,692.00	6%	

GENERAL FUND	
PROPOSED REV	\$1,546,692.00
PROPOSED EXP	\$1,546,692.00
REMAINING	\$0.00

EXECUTIVE

DESCRIPTION	Actual Exp FY2018	Actual FY 2019	Budget FY2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed FY21 Budget	% Difference 2020 AND 2021	Budget Narrative #
MAYOR -COUNCIL COMPENSATION	\$ 14,200.42	\$14,198.35	\$14,201.00	\$12,015.74	85%	104001.1101	\$14,201.00	0.00%	
FICA	\$ 1,086.28	\$1,041.14	\$1,087.00	\$919.19	85%	104001.2100	\$1,087.00	0.00%	
TRAVEL TOWN COUNCIL	\$ 220.00	\$846.32	\$1,000.00	\$0.00	0%	104001.5500	\$1,000.00	0.00%	
COMMUNITY PROMOTION	\$ 16,201.45	\$10,310.34	\$15,000.00	\$9,505.48	63%	104001.5803	\$12,000.00	-20.00%	1a
TOT - 25% ESVA TOURISM	\$ 4,609.21	\$4,379.95	\$4,600.00	\$5,381.09	117%	104001.5806	\$4,600.00	0.00%	
MAIN STREET INITIATIVE	\$ -	\$5,000.00	\$15,000.00	\$15,000.00	100%	104001.5805	\$15,000.00	0.00%	
TREE BOARD (Town Beautification Com.)	\$ 575.00	\$832.00	\$2,000.00	\$1,647.88	82%	104001.5804	\$1,000.00	-50.00%	1b
	\$ 36,892.36	\$36,608.10	\$52,888.00	\$44,469.38	166%		\$48,888.00	-7.56%	

ADMINISTRATION

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 AND 2021	Budget Narrative #
SALARIES	\$140,293.47	\$132,903.65	\$152,302.00	\$123,604.30	81%	104503.1100	\$152,240.00	-0.04%	
OVER-TIME COMP.	\$1,551.95	\$1,856.60	\$2,500.00	\$570.80	23%	104503.1200	\$1,000.00	-60.00%	
FICA	\$9,461.15	\$9,472.21	\$11,843.00	\$8,130.03	69%	104503.2100	\$11,730.00	-0.95%	
RETIREMENT-VRS	\$15,279.20	\$24,353.79	\$23,495.00	\$18,496.88	79%	104503.2200	\$20,600.00	-12.32%	
HOSPITALIZATION	\$21,312.50	\$19,606.50	\$21,390.00	\$18,933.70	89%	104503.2300	\$22,440.00	4.91%	
GROUP LIFE INS.-VRS	\$2,105.27	\$2,007.72	\$1,937.00	\$1,524.96	79%	104503.2400	\$2,040.00	5.32%	
SUTA	\$1,148.62	\$638.92	\$366.00	\$385.60	105%	104503.2600	\$192.00	-47.54%	
TRAINING	\$1,225.00	\$1,673.99	\$2,250.00	\$1,414.00	63%	104503.3140	\$2,250.00	0.00%	
AUDIT SERVICES	\$16,750.00	\$16,750.00	\$16,750.00	\$16,750.00	100%	104503.3120	\$16,750.00	0.00%	
OFFICE EQUIP. REP/MAINT	\$13,597.78	\$24,105.57	\$19,500.00	\$15,238.00	78%	104503.3330	\$21,169.00	8.56%	
PRINTING AUTO DECAL	\$263.79	\$705.48	\$750.00	\$1,737.73	232%	104503.3501	\$700.00	-6.67%	
ADVERTISING	\$1,411.25	\$2,056.45	\$3,000.00	\$1,746.83	58%	104503.3601	\$2,500.00	-16.67%	
POSTAGE	\$2,890.18	\$3,285.44	\$5,000.00	\$2,274.73	45%	104503.5201	\$5,000.00	0.00%	
TELEPHONE	\$2,029.26	\$1,835.83	\$1,750.00	\$1,419.78	81%	104503.5203	\$2,028.00	15.89%	
TRAVEL	\$1,662.44	\$2,131.89	\$2,000.00	\$1,821.64	91%	104503.5500	\$1,500.00	-25.00%	
DUES-MEMBERSHIP	\$863.25	\$1,161.00	\$1,200.00	\$160.00	13%	104503.5801	\$1,500.00	25.00%	
OFFICE SUPPLIES	\$13,245.45	\$8,166.26	\$15,500.00	\$4,947.30	32%	104503.6001	\$10,000.00	-35.48%	
MISC.	\$4,075.18	\$3,208.23	\$3,000.00	\$1,789.10	60%	104503.6014	\$2,200.00	-26.67%	
HISTORIC ONANCOCK SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	104503.6010	\$7,500.00	#DIV/0!	
BANK PROCESSING FEES	\$6,923.67	\$1,880.58	\$1,500.00	\$1,727.72	115%	104503.3121	\$2,000.00	33.33%	
BOOK KEEPING FEES	\$3,167.60	\$3,770.58	\$3,500.00	\$2,774.80	79%	104503.3130	\$3,500.00	0.00%	
TOTAL	\$259,257.01		\$289,533.00	\$225,447.90	78%		\$288,839.00	-0.24%	

LEGAL & PROFESSIONAL SERVICES

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
TOWN ATTORNEY/ATTY FEES	\$6,290.76	\$5,417.89	\$4,500.00	\$1,947.50	43%	104506.3130	\$3,500.00	-22%	2a
COURT APP. LAWYER/COURT FEES	\$141.54	\$0.00	\$250.00	\$83.92	34%	104506.3132	\$250.00	0%	
CONSULTANTS	\$2,018.00	\$2,211.00	\$10,000.00	\$33,294.00	333%	104506.3131	\$5,000.00	-50%	2b
TOWN CODE CODIFICATION	\$0.00	\$1,990.00	\$12,010.00	\$0.00	0%	104506.3133	\$12,010.00	0%	
SUB-TOTAL	\$8,450.30		\$26,760.00	\$35,325.42			\$20,760.00	-22%	

NOTES:

INSURANCE

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
PROPERTY INS.	\$36,863.00	\$32,917.75	\$34,238.00	\$17,550.00	51%	104510.5304	\$35,614.00	4%	
VEHICLE INS.	\$7,682.00	\$6,499.25	\$6,509.00	\$4,699.50	72%	104510.5305	\$6,580.00	1%	
SURETY BONDS	\$0.00	\$0.00	\$200.00	\$0.00	0%	104510.5306	\$200.00	0%	
PUB OFF & LAW ENF LIAB	\$0.00	\$5,357.00	\$4,700.00	\$4,379.75	93%	104510.5307	\$6,470.00	38%	
GENERAL LIAB.	\$951.00	\$2,326.25	\$2,000.00	\$10,384.75	519%	104510.5308	\$2,472.00	24%	
WORKMENS COMP.	\$16,944.00	\$14,060.75	\$15,008.00	\$11,419.00	76%	104510.5309	\$13,632.00	-9%	
LINE OF DUTY ACT INS	\$2,411.55	\$3,692.25	\$2,927.00	\$2,741.25	94%	105524.5301	\$3,729.00	27%	
VACORP/HYBRID ST/LT DISAB.	\$693.69	\$886.37	\$954.00	\$798.21	84%	104510.2700	\$720.00	-25%	
FLOOD INS.-WHARF	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	104510.5310	\$0.00	#DIV/0!	
SUB-TOTAL	\$65,545.24		\$66,536.00	\$51,972.46	78%		\$69,417.00	4%	

NOTES:

POLICE

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2020	% Difference 2020 and 2021	Budget Narrative#
SALARIES	\$228,078.71	\$216,893.02	\$223,041.00	\$198,858.80	89%	105524.1100	\$221,600.00	-1%	
OVER-TIME COMP.	\$2,979.42	\$1,537.84	\$6,000.00	\$1,677.55	28%	105524.1200	\$6,000.00	0%	
FICA	\$18,019.72	\$17,098.28	\$17,842.00	\$15,341.00	86%	105524.2100	\$17,500.00	-2%	
RETIREMENT	\$23,784.96	\$35,716.17	\$35,441.00	\$29,365.00	83%	105524.2200	\$30,000.00	-15%	
HOSPITALIZATION	\$21,607.00	\$15,686.00	\$29,946.00	\$23,529.00	79%	105524.2300	\$22,440.00	-25%	
LIFE INS.	\$2,847.89	\$2,944.39	\$2,923.00	\$2,420.90	83%	105524.2400	\$3,000.00	3%	
SUTA	\$1,757.38	\$612.38	\$484.00	\$580.81	120%	105524.2600	\$320.00	-34%	
TRAINING	\$4,007.20	\$3,230.84	\$5,000.00	\$2,332.75	47%	105524.3140	\$6,500.00	30%	
VEHICLE REPAIR	\$4,329.94	\$4,212.77	\$4,000.00	\$4,755.51	119%	105524.3310	\$3,833.00	-4%	
COMP MAINT/LICENSES	\$2,365.00	\$4,182.01	\$2,500.00	\$859.44	34%	105524.3330	\$2,500.00	0%	
TELEPHONES SERVICES	\$2,365.65	\$3,798.24	\$3,209.00	\$2,604.88	81%	105524.5203	\$3,360.00	5%	
TRAVEL	\$761.96	\$537.89	\$720.00	\$339.87	47%	105524.5500	\$700.00	-3%	
OFFICE SUPPLIES	\$968.23	\$1,633.72	\$1,500.00	\$5,373.55	358%	105524.6001	\$2,669.00	78%	4a
VEHICLE FUEL	\$7,517.40	\$8,153.93	\$8,784.00	\$7,593.03	86%	105524.6008	\$7,500.00	-15%	4b
UNIFORMS & BODY ARMOR	\$4,958.21	\$3,864.71	\$3,000.00	\$1,769.76	59%	105524.6011	\$2,000.00	-33%	4c
POLICE SUPPLIES	\$6,723.48	\$5,970.12	\$7,800.00	\$7,451.88	96%	105524.6016	\$7,000.00	-10%	
ANIMAL POPULATION CONTROL						105524.6017	\$650.00		4d
NEW POLICE VEHICLES	\$30,475.26	\$0.00	\$32,000.00	\$36,099.20	113%	105524.8110	\$0.00	-100%	4e
SUB-TOTAL	\$363,547.41		\$384,190.00	\$340,952.93	89%		\$337,572.00	-12%	

NOTES:

FIRE DEPARTMENT

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
CONTRIBUTIONS FIRE CO.	\$22,500.00	\$22,500.00	\$25,000.00	\$25,000.00	100%	105528.5605	\$25,000.00	0%	
FIRE PROGRAMS FUND	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	100%	105528.5606	\$10,000.00	0%	
SUB-TOTAL	\$32,500.00		\$35,000.00	\$35,000.00	100%		\$35,000.00	0%	

NOTES:

MOSQUITO & WEED CONTROL

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
PAY (Moq. Spraying)	\$3,173.50	\$2,400.00	\$3,868.30	\$10,500.00	271%	106034.1100	\$5,000.00	29%	
REPAIR-MAINT. SUPPLIES	\$0.00	\$0.00	\$250.00	\$0.00	0%	106034.6007	\$250.00	0%	
MOSQUITO CHEMICALS	\$1,848.00	\$0.00	\$2,500.00	\$0.00	0%	106034.6025	\$1,800.00	-28%	
WEED CONTROL (contract)	\$4,150.00	\$4,150.00	\$4,200.00	\$0.00	0%	106034.6027	\$4,200.00	0%	
SUB-TOTAL	\$9,171.50		\$10,818.30	\$10,500.00	97%		\$11,250.00	4%	

NOTES:

STREET MAINTENANCE

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
SALARIES	\$22,471.51	\$24,209.91	\$27,359.00	\$23,100.28	84%	106040.1100	\$27,906.00	2%	
OVERTIME COMP.	\$716.20	\$359.24	\$1,500.00	\$281.92	19%	106040.1200	\$1,500.00	0%	
FICA	\$1,558.56	\$1,865.83	\$2,200.00	\$1,794.26	82%	106040.2100	\$2,220.00	1%	
RETIREMENT	\$2,417.86	\$4,186.60	\$4,348.00	\$3,622.70	83%	106040.2200	\$3,700.00	-15%	
HOSPITALIZATION	\$7,842.50	\$7,843.00	\$8,556.00	\$7,843.00	92%	106040.2300	\$8,976.00	5%	
LIFE INS.	\$337.35	\$358.82	\$659.00	\$298.70	45%	106040.2400	\$370.00	-44%	
SUTA	\$262.07	\$222.68	\$97.00	\$89.73	93%	106040.2600	\$64.00	-34%	
VEHICLE REPAIR	\$805.54	\$837.78	\$2,000.00	\$1,214.79	61%	106040.3310	\$2,000.00	0%	
ELECTRIC SERVICE	\$25,501.78	\$24,715.67	\$25,000.00	\$22,846.74	91%	106040.5101	\$30,000.00	20%	5a
STREET REPAIR-MAIN.	\$11,688.34	\$5,596.20	\$30,100.00	\$12,810.48	43%	106040.6007	\$33,750.00	12%	5b
SMALL TOOLS & EQUIP	\$9.40	\$98.50	\$500.00	\$127.42	25%	106040.6010	\$200.00	-60%	
UNIFORMS	\$152.67	\$0.00	\$200.00	\$200.00	100%	106040.6011	\$200.00	0%	
SAFETY-STREET SIGNS	\$271.64	\$160.34	\$300.00	\$504.58	168%	106040.6018	\$300.00	0%	
SUB-TOTAL	\$74,035.42		\$102,819.00	\$74,734.60	73%		\$111,186.00	8%	

FY18 - Department split benefits with water & sewer to become Public Works

SOLID WASTE

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
VEHICLE-MAIN.	\$670.17	\$726.59	\$3,000.00	\$7,006.54	234%	106044.3310	\$3,000.00	0%	
TRASH COLLECTION SER.	\$92,842.01	\$97,504.12	\$97,100.00	\$83,205.51	86%	106044.3910	\$100,000.00	3%	
REPAIR/MAIN.	\$350.91	\$561.56	\$1,000.00	\$1,335.62	134%	106044.6007	\$1,000.00	0%	
CHIPPER REPLACEMENT			\$10,000.00	\$0.00		106044.6009	\$0.00	#DIV/0!	6a
VEHICLE FUEL	\$2,821.84	\$3,680.90	\$4,000.00	\$2,540.85	64%	106044.6088	\$3,000.00	-33%	6b
SUB-TOTAL	\$96,684.93		\$115,100.00	\$94,088.52	82%		\$107,000.00	-8%	

NOTES:

LITTER CONTROL

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
LITTER CONTROL(CANS & LINERS)	\$1,499.07	\$1,585.91	\$1,200.00	\$703.31	59%	106040.6015	\$1,200.00	0%	
SUB-TOTAL	\$1,499.07		\$1,200.00	\$703.31	59%		\$1,200.00	0%	

NOTES:

BUILDINGS & GROUNDS

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
ELECTRIC SERVICES	\$4,270.60	\$4,057.16	\$5,500.00	\$3,617.10	66%	106056.5101	\$5,500.00	0%	
HEATING FUEL	\$2,665.90	\$4,217.96	\$3,500.00	\$3,153.50	90%	106056.5102	\$3,500.00	0%	
JANITORIAL SUPPLIES	-\$923.10	\$399.83	\$1,500.00	\$1,249.82	83%	106056.6005	\$1,500.00	0%	
TOWN HALL JANITORIAL SERVICE	\$3,250.00	\$3,250.00	\$3,250.00	\$2,750.00	85%	106056.6006	\$3,250.00	0%	
REPAIR/MAIN.	\$3,325.55	\$5,251.35	\$19,000.00	\$7,384.00	39%	106056.6007	\$9,000.00	-68%	7a
SUB-TOTAL	\$12,888.95		\$32,760.00	\$18,164.42	55%		\$19,760.00	-40%	

NOTES:

PARKS

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
CUTTING GRASS CONT	\$4,200.00	\$5,765.00	\$6,300.00	\$6,210.00	99%	107068.1400	\$6,300.00	0%	
ELECTRIC SERVICES	\$861.12	\$1,164.94	\$1,200.00	\$1,150.10	96%	107068.5101	\$1,500.00	20%	
REPAIR/MAIN SUPPLIES	\$137.10	\$296.81	\$250.00	\$83.68	33%	107068.6007	\$250.00	0%	
SMALL TOOL S-EQUIP	\$0.00	\$64.18	\$150.00	\$42.46	28%	107068.6010	\$100.00	-50%	
CULTURAL ENRICHMENT (GRANT)	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0%	107068.6016	\$3,250.00	8%	
PLANTINGS/LANDSCAPE	\$0.00	\$1,600.60	\$2,500.00	\$831.10	33%	107068.6013	\$9,050.00	72%	8a
SUB-TOTAL	\$998.22		\$13,400.00	\$11,317.34	84%		\$20,450.00	34%	

NOTES:

(50% REIM BY GRANT ADD \$250 REQ BY ESVA ORCHESTRA)
(\$4,400 Grant Reim)

WHARF

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
SALARIES/PT COMPENSATION	\$32,911.97	\$42,248.11	\$50,000.00	\$44,529.10	89%	107060.1300	\$42,500.00	-15%	
OVERTIME	\$2,627.10	\$819.75	\$5,000.00	\$546.58	11%	107060.1200	\$1,000.00	-80%	
FICA	\$2,628.77	\$3,267.68	\$3,600.00	\$3,448.29	96%	107060.2100	\$3,640.00	1%	
SUTA	\$316.05	\$1,390.38	\$600.00	\$258.03	43%	107060.2600	\$500.00	-17%	
HOSPITALIZATION	\$0.00	\$5,595.00	\$8,556.00	\$0.00	0%	107060.2300	\$4,488.00	-48%	
RETIREMENT	\$0.00	\$114.63	\$5,673.00	\$4,634.60	82%	107060.2200	\$4,732.00	-17%	
LIFE	\$0.00	\$389.20	\$459.00	\$382.10	83%	107060.2400	\$469.00	2%	
ELECTRIC SERVICES	\$5,593.52	\$6,089.63	\$7,500.00	\$4,290.14	57%	107060.5101	\$6,500.00	-13%	9a
TELEPHONE	\$447.70	\$529.10	\$500.00	\$369.19	74%	107060.5203	\$600.00	20%	
WHARF JANITORIAL SUPPLIES	\$1,150.22	\$877.09	\$1,500.00	\$582.26	39%	107060.6005	\$2,889.00	91%	9b
REPAIR/ MAINTENANCE	\$2,964.91	\$7,972.28	\$5,030.00	\$2,666.83	53%	107060.6007	\$45,500.00	805%	9c
COST OF GAS/DIESEL	\$93,816.72	\$79,529.13	\$85,000.00	\$66,144.00	78%	107060.6008	\$63,750.00	-25%	9d
OTHER OPERATING SUPPLIES	\$5,372.82	\$2,396.06	\$2,500.00	\$7,127.30	285%	107060.6014	\$7,000.00	180%	9e
CAPITAL IMPROVEMENTS	\$223,931.07	\$143,991.26	\$55,000.00	\$0.00	0%	107060.6018	\$225,000.00	309%	9f
ADVERTISING & DUES	\$2,558.00	\$2,854.00	\$16,558.00	\$22,007.00	133%	107060.6016	\$15,600.00	0%	
SUB-TOTAL	\$374,318.85	\$247,476.00	\$156,985.42	\$425,148.00	63%			72%	

(\$40,500 BIG MAIN PROJECT)
(VPA REQ - RAMP & DUCK BILLS)
(\$13,600 BIG AD GRANT)

Capital Improvements

FY18-Floater

FY19-Bathroom Floors, Ramp, Parking Area and Electrical Upgrade

FY20-Ramp Repair, Duck Bill Installation, Railroad Ties

CHRISTMAS

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
ELECTRIC SERVICES	\$153.44	\$254.08	\$200.00	\$227.33	114%	107064.5101	\$250.00	25%	
REPAIR/MAIN SUPPLIES	\$766.40	\$160.81	\$500.00	\$106.93	21%	107064.6007	\$700.00	40%	
CHRISTMAS DECORATIONS	\$11,913.38	\$9,563.20	\$5,000.00	\$1,764.45	35%	107068.6015	\$2,500.00	-50%	10a
SUB-TOTAL	\$12,833.22	\$5,700.00	\$2,098.71	\$3,450.00	37%			-39%	

NOTES:

COUNCIL CONTINGENCY & BANK NOTE (Debt Service)

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 4/17/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	Budget Narrative#
CONTINGENCIES	\$20,833.49	\$29,000.00	\$29,000.00	\$8,519.00	29%	108080.9103	\$20,000.00	-31%	11a
DEBT SERVICE	\$6,496.52	\$7,032.00	\$7,032.00	\$4,102.00	58%	108080.9106	\$0.00	-100%	12
BB& T PROPERTY NOTE	\$21,991.76	\$26,781.36	\$26,762.00	\$20,086.05	75%	108080.9105	\$26,782.00	0%	
TRANSFER OUT		\$2,631.70				108080.7500			
SUB-TOTAL	\$49,321.77	\$62,794.00	\$32,707.05	\$46,782.00	52%			-25%	

NOTES:

WS REVENUE

WATER & SEWER REVENUE									
DESCRIPTION	Actual Rev FY2018	Actual Rev FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD FY 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021	
WATER CHARGES	\$295,744.75	\$310,782.62	\$328,113.19	\$298,279.28	91%	513160.0805	\$344,519.00	5%	
SEWER CHARGES	\$870,183.31	\$890,310.99	\$910,589.11	\$796,485.30	87%	513160.0806	\$956,119.00	5%	
SEPTAGE REVENUE	\$0.00	\$0.00	\$7,500.00	\$0.00	0%	513160.0820	\$5,000.00	-33%	
WATER INSTALLATION	\$0.00	\$1,500.00	\$1,500.00	\$0.00	0%	513160.0809	\$1,500.00	0%	
SEWER INSTALLATION FEES	\$0.00	\$1,200.00	\$1,200.00	\$2,400.00	200%	513160.0810	\$1,200.00	0%	
WATER / SEWER PENALTIES	\$20,699.46	\$16,469.02	\$20,000.00	\$17,609.92	88%	513160.0811	\$20,000.00	0%	
MISCELLANEOUS REV.	\$3,559.67	\$2,260.00	\$3,500.00	\$122,375.88	3496%	513160.9001	\$3,500.00	0%	
TRANSFER from GENERAL FUND				\$0.00	NA	513160.9002		0%	
TOTAL	\$1,190,187.19		\$1,272,402.30	\$1,237,150.38	97%		\$1,331,838.00	4.67%	
			Total Sewer Revenue	\$974,069.00		Total Water Revenue	\$346,019.00		
			Total Sewer Expenses	\$954,310.00		Total Water Expenses	\$365,778.00		
			Balance	\$19,759.00		Balance	(\$19,759.00)		
			Total W&S Balance	\$0.00					
Transfer from Gen Fund Needed:			From FY20 General Fund	\$0.00					
			Balance	\$0.00					

WATER DEPARTMENT EXPENDITURES

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021
SALARIES	\$69,617.35	\$71,692.17	\$67,853.00	\$62,507.95	92%	516048.1100	\$67,860.00	0%
OVER-TIME	\$4,786.05	\$4,640.61	\$6,000.00	\$2,663.95	44%	516048.1200	\$5,000.00	-17%
FICA	\$5,330.23	\$5,694.68	\$5,600.00	\$4,985.66	89%	516048.2100	\$5,600.00	0%
RETIREMENT	\$12,792.35	\$11,040.20	\$10,762.00	\$8,984.70	83%	516048.2200	\$9,200.00	-15%
HOSPITALIZATION	\$12,950.75	\$13,546.75	\$14,973.00	\$13,725.25	92%	516048.2300	\$15,708.00	5%
LIFE INS.	\$564.44	\$910.75	\$888.00	\$740.70	83%	516048.2400	\$910.00	2%
SUTA	\$481.01	\$322.89	\$400.00	\$181.89	45%	516048.2600	\$384.00	-4%
TRAINING AND TRAVEL	\$0.00	\$0.00	\$1,000.00	\$28.00	3%	516048.3140	\$717.00	-28%
VEHICLE REPAIR	\$1,887.95	\$1,182.79	\$1,000.00	\$0.00	0%	516048.3310	\$1,000.00	0%
REPAIR/MAIN.-SVC.	\$9,027.81	\$24,910.50	\$5,000.00	\$122,368.29	2447%	516048.3311	\$15,000.00	200%
PRINTING WATER BILLS	\$553.06	\$4,839.98	\$500.00	\$0.00	%	516048.3502	\$500.00	0%
ADVERTISING	\$323.86	\$85.37	\$150.00	\$0.00	0%	516048.3601	\$100.00	-33%
ELECTRIC SERVICES	\$11,540.51	\$12,652.91	\$13,500.00	\$13,982.27	104%	516048.5101	\$14,500.00	7%
POSTAGE	\$511.50	\$747.59	\$1,000.00	\$412.34	41%	516048.5201	\$1,000.00	0%
TELEPHONE	\$2,079.93	\$2,219.50	\$2,000.00	\$2,015.16	101%	516048.5203	\$2,700.00	35%
DUES/MEMBERSHIPS	\$6,000.00	\$100.00	\$1,000.00	\$0.00	0%	516048.5801	\$1,000.00	0%
HEALTH DEPT. FEES	\$4,853.85	\$2,132.85	\$5,000.00	\$2,123.85	42%	516048.5803	\$2,124.00	-58%
REPAIR & MAINTENANCE	\$1,192.40	\$4,633.99	\$5,000.00	\$124.22	2%	516048.6007	\$5,000.00	0%
VEHICLE FUEL	\$1,512.50	\$1,756.04	\$2,000.00	\$1,984.29	99%	516048.6008	\$1,950.00	-3%
UNIFORMS	\$85.19	\$176.72	\$300.00	\$50.00	17%	516048.6011	\$300.00	0%
LAB SUPPLIES	\$968.02	\$1,374.39	\$3,000.00	\$436.43	15%	516048.6016	\$1,500.00	-50%
PURIFICATION SUPPLIES	\$23,331.19	\$21,522.64	\$23,000.00	\$19,154.25	83%	516048.6020	\$25,000.00	9%
SMALL TOOLS & EQUIPMENT	\$0.00	\$0.00	\$200.00	\$0.00	0%	516048.8101	\$200.00	0%
DEBT SERVICE	\$0.00	\$99,636.64	\$162,375.00	\$99,636.64	61%	516048.8119	\$162,375.00	0%
INTEREST EXPENSE	\$99,502.52		\$0.00	\$0.00	#DIV/0!	516048.8124	\$0.00	#DIV/0!
RESERVE FOR CIP	\$0.00		\$0.00	\$0.00	#DIV/0!	516048.5311	\$26,150.00	#DIV/0!
SUB-TOTAL	\$269,892.47		\$332,501.00	\$285,948.28	86%		\$365,778.00	10%

Notes:

SEWER DEPARTMENT EXPENDITURES

DESCRIPTION	Actual Exp FY2018	Actual Exp FY2019	Budget FY 2020	YTD as of 5/18/20	% YTD 2020	Account #	Proposed Budget FY 2021	% Difference 2020 and 2021
SALARIES	\$153,455.87	\$162,331.41	\$159,880.00	\$141,725.31	89%	516052.1100	\$160,000.00	0%
OVER TIME	\$11,043.81	\$13,800.91	\$18,500.00	\$7,700.28	42%	516052.1200	\$14,960.00	-19%
FICA	\$12,338.30	\$13,342.42	\$13,400.00	\$11,431.06	85%	516052.2100	\$13,400.00	0%
RETIREMENT	\$30,266.39	\$26,411.12	\$25,358.00	\$21,181.10	84%	516052.2200	\$21,700.00	-14%
HOSPITALIZATION	\$30,651.25	\$26,204.00	\$32,085.00	\$29,411.25	92%	516052.2300	\$33,660.00	5%
LIFE INS.	\$2,329.56	\$2,177.46	\$2,091.00	\$1,746.30	84%	516052.2400	\$2,200.00	5%
SUTA	\$943.36	\$742.48	\$363.00	\$397.68	110%	516052.2600	\$384.00	6%
TRAINING	\$0.00	\$0.00	\$731.00	\$0.00	0%	516052.3140	\$1,000.00	37%
VEHICLE REPAIR	\$1,005.65	\$2,563.16	\$1,000.00	\$2,812.52	281%	516052.3310	\$2,000.00	100%
PLANT & COLL. REPAIR/MAINT	\$86,750.70	\$117,410.08	\$81,934.00	\$53,624.87	65%	516052.3340	\$95,947.00	17%
OUTSIDE CONTRACT-TESTING	\$22,683.19	\$13,018.91	\$24,000.00	\$27,133.85	113%	516052.3350	\$33,900.00	41%
REPAIR & MAINTENANCE	\$4,040.38	\$348.00	\$3,350.00	\$348.00	10%	516052.3360	\$1,000.00	-70%
PRINTING UTILITY BILLS	\$757.96	\$0.00	\$250.00	\$0.00	0%	516052.3502	\$250.00	0%
ADVERTISING	\$221.81	\$85.37	\$250.00	\$0.00	0%	516052.3601	\$100.00	-60%
ELECTRIC SERVICES	\$74,772.45	\$88,602.23	\$90,000.00	\$62,765.68	70%	516052.5101	\$90,000.00	0%
POSTAGE	\$500.00	\$747.57	\$1,500.00	\$412.29	27%	516052.5201	\$1,000.00	-33%
TELEPHONE SERVICES	\$7,812.50	\$8,479.21	\$8,000.00	\$7,940.49	99%	51,6052.5203	\$10,500.00	31%
DUES/ MEMBERSHIPS	\$1,597.76	\$4,298.94	\$4,200.00	\$3,089.96	74%	516052.5801	\$4,200.00	0%
OFFICE SUPPLIES	\$158.58	\$4,101.72	\$4,300.00	\$238.99	6%	516052.6001	\$1,500.00	-65%
VEHICLE FUEL	\$2,413.70	\$2,635.71	\$3,000.00	\$3,052.72	102%	516052.6008	\$3,000.00	0%
UNIFORMS	\$85.19	\$176.71	\$300.00	\$50.00	17%	516052.6011	\$300.00	0%
LAB SUPPLIES	\$1,298.40	\$6,466.13	\$8,500.00	\$1,617.56	19%	516052.6022	\$6,500.00	-24%
WASTEWATER CHEMICALS	\$26,134.63	\$31,791.39	\$28,732.00	\$21,953.80	76%	516052.6025	\$26,000.00	-10%
SAFETY EQUIPMENT	\$0.00	\$0.00	\$500.00	\$0.00	0%	516052.6026	\$500.00	0%
SMALL TOOLS & EQUIPMENT	\$0.00	\$0.00	\$500.00	\$0.00	0%	516052.8101	\$500.00	0%
I/I DEBT SVC. SEWER GRANT	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00	100%	516052.9109	\$45,000.00	0%
CAPITAL IMPR. DEBT SVC	\$0.00	\$83,847.00	\$66,725.00	\$43,767.00	66%	516052.9110	\$66,725.00	0%
WTP DEBT SERVICE (SRFL)	\$0.00	\$216,119.40	\$216,120.00	\$292,592.40	135%	516052.9120	\$216,120.00	0%
WTP DEBT SERVICE (RD)	\$0.00	\$76,473.00	\$101,964.00	\$0.00	0%	516052.9130	\$101,964.00	0%
TOTAL	\$471,261.44		\$942,533.00	\$779,993.11	83%		\$954,310.00	1%



RESOLUTION TO EXTEND THE EFFECTIVE DATE OF ORDINANCE 01-20: AN EMERGENCY ORDINANCE OF THE TOWN COUNCIL TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER.

WHEREAS, on March 31, 2020, the Town of Onancock Town Council adopted the Emergency Ordinance to effectuate temporary changes in certain deadlines and to modify public meeting and public hearing practices and procedures to address continuity of operations associated with pandemic disaster; and

WHEREAS, on March 12, 2020, the Governor of Virginia Issued Executive Order Number Fifty-One, declaring a State of Emergency relating to the COVID-19 pandemic, and;

WHEREAS, June 10, 2020, the Governor of Virginia's State of Emergency expires, and;

WHEREAS, the Town Council finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a "disaster" as defined by Virginia Code §44-146.16 being a "communicable disease of public health threat;" and

WHEREAS, Virginia Code § 15.2-1413 & 1102 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

BE IT RESOLVED, that the provisions of the March 31, 2020 Emergency Ordinance shall remain in full force and effect for the duration of the Governor's State of Emergency, unless amended, rescinded or readopted by the Town Council in conformity with the notice provisions set forth in Virginia Code §15.2-1427 but in no event shall such ordinance be effective for more than 6 months. Upon

rescission by the BOARD/COUNCIL or automatic expiration as described herein, this emergency ordinance shall terminate, and normal practices and procedures of government shall resume.

Nothing in this Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

An emergency is deemed to exist, and this ordinance shall be effective upon its adoption.

ADOPTED by the Onancock Town Council.

APPROVED:

Robert Bloxom	AYE/NAY
Joy Marino	AYE/NAY
Catherine Krause	AYE/NAY
Ray Burger	AYE/NAY
Maphis Oswald	AYE/NAY
Matt Spuck	AYE/NAY

Mayor Fletcher Fosque

ATTEST:

Lisa Fiege, Interim Town Manager



RESOLUTION OF THE TOWN OF ONANCOCK

EMERGENCY ORDER TO FURTHER SUSPEND THE MEAL TAX COLLECTIONS DUE TO THE COVID-19 PANDEMIC DISASTER

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

WHEREAS, on June 10, 2020, the Governor’s State of Emergency expires; and

WHEREAS, on May 28, 2020, the Town of Onancock will move into Phase One of the Virginia Forward Plan which will allow restaurants to serve customers only at their outside seating and only up to 50% capacity; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Onancock hereby suspends the meals tax collections for the month of June 2020; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption and shall remain in effect through June 30, 2020.

ADOPTED by the Onancock Town Council.

APPROVED:

Robert Bloxom	AYE/NAY
Joy Marino	AYE/NAY
Catherine Krause	AYE/NAY
Ray Burger	AYE/NAY
Maphis Oswald	AYE/NAY

Mayor Fletcher Fosque

ATTEST:

Lisa Fiege, Interim Town Manager

Town Manager's Report
May 28, 2020

- Town Election - On Tuesday, May 19th, the Town of Onancock reelected Robert Bloxom, Ray Burger and Maphis Oswald to Town Council and Fletcher Fosque as reelected as Mayor. Congratulations to the candidates.
- Northeast Revitalization Project - On Wednesday, May 20th, Mayor Fosque, Councilmember Marino and I met with the Northeast Revitalization Project management team to review the proposed budget as well as discuss next steps for the planning grant. Letters have been sent to property owners in the project area asking them to fill out an application if they are interested in participating in the project.
- Road Diet - The A-NPDC has reached out to the town about a road diet on Market Street coming into town from Route 13. Mr. Chris Isdell, Virginia Department of Transportation, gave a presentation to Town Council in August 2018 about the proposed road diet. The ANPDC needs council to adopt a Resolution of Support in the June meeting to help secure grant funding for the project.
- CARES Act – Accomack County will be given \$2,819,446 from the CARES Act disbursements. Of that amount the town has been allocated \$106,333 to utilize for non-budgeted COVID-19 expenses and/or to disburse to qualifying local businesses. Mr. Matt Spuck and I met to discuss setting up a small business grant program to present to Council in the June meeting.
- ABC Guidelines on Outside Dining Areas – ABC has released new outside dining guidelines for restaurants in Phase One of the Virginia Forward Plan. ABC is temporarily allowing establishments to expand their outside dining areas or in some cases create an outside dining space. Restaurants may utilize, under Phase One, sidewalks and parking lots for outside dining. They do not need to own those spaces, but they must have written approval from the owner of the property. Their licensed establishments do not need to be contiguous to the outdoor space but must be within 100 feet of it.
- Historic Onancock School Grant – The Historic Onancock School was awarded \$50,000 from the Eastern Shore Community Foundation to install an ADA compliant elevator.

Summary of Police Activities

ONANCOCK POLICE DEPARTMENT

Period: March - April 2020

Total Events _____ 4,043

Court

Number of times attended: Twice

Fines: \$719.00

Traffic

Number of summonses issued: 12

Number of warnings: 7

Event:	Number of:	Event:	Number of:
THEFT- motor vehicle	2	Vandalism	4
BUSINESS- assist/complaint	14	ROBBERY- person/business	1
DOMESTIC	3	DEATH- unattended	2
Mental Health	1	SPECIAL PATROL- wharf	324
SPECIAL PATROL- other	2,901	Welfare Check	5
TRESPASSING-	1	ALARM-	1
THEFT- breaking & entering-	1	BUSINESS- check	140
CITIZEN- assist/complaint	14	Disorderly Conduct-	2
ASSAULT- domestic	1	Hit & Run	1
ANIMAL- complaint	5	LARCENY- general	2
Missing Person-	1	Noise Complaint-	2
ASSAULT- general	1	STOLEN PROPERTY- possession	1
CITIZEN- residence check	147	SPECIAL DETAIL- general	6
SUSPICIOUS- person/vehicle	2	ASSIST- other agencies	40