

Town of Onancock
Town Council Meeting
Onancock Town Hall, 15 North St., Onancock, VA 23417
July 27, 2020 at 7:00 p.m.

PHYSICAL DISTANCING AND FACE MASKS ARE REQUIRED AT ALL TIMES

Agenda

1. Call to order and roll call
2. Pledge of Allegiance
3. Consideration and approval of meeting minute from:
 - a. May 28, 2020 Town Council meeting
 - b. June 22, 2020 Town Council meeting
4. Public Business:
 - a. Accept the recommendation made by Planning Commission at the 5/28/20 Town Council meeting to rezone property located at 58 Market Street from Business Downtown (B1) to Residential (R1A). (Matt Spuck, Town Manager)
 - b. Increase the Special Use permit fee (Matt Spuck, Town Manager)
 - c. Add an additional assessment to each criminal or traffic case (Matt Spuck, Town Manager)
 - d. Remove approval for easement in Town Park for Civil War Trail sign (Matt Spuck, Town Manager)
 - e. COVID-19 personnel policy requirement as per Virginia Safety and Health Codes Board adopted §16 VAC 25-220, Emergency Temporary Standard, Infectious Disease Prevention: SARS-CoV-2 Virus That Causes COVID-19. Request the Personnel Committee review the attached policy (Matt Spuck, Town Manager)
 - f. Establish Town Council committee structure:
 - i. Waterfront (Town Council representative: Bob Bloxom)
 - ii. Planning Commission (Town Council representative: Bob Bloxom)
 - iii. Personnel (Town Council representative: Catherine Krause)
 - iv. *NEW*: HRSD (Town Council representative: Bob Bloxom)
 - v. *NEW*: Strategic Planning (Town Council representative: TBD)
 - vi. *NEW*: Marketing and Communication (Town Council representative: TBD)
5. Public comment
6. Committee Reports:
 - a. HRSD (Bob Bloxom)
 - b. Waterfront (Bob Bloxom)
 - c. Planning Commission (Bob Bloxom)
 - d. Personnel (Catherine Krause)
7. Mayor's report
8. Town Manager's report
9. Council comments
10. Closed session (if required)
11. Adjourn

View meeting online by clicking the YouTube icon at the bottom of the Town's website (www.Onancock.com). Please note there is a 30-second delay. Send any questions or comments to Matt.Spuck@Onancock.com to be read aloud during the appropriate time on the agenda.

Town of Onancock
Electronic Town Council Meeting
Thursday, May 28, 2020
7:00 P.M.

Call to Order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:05 P.M. Mayor Fosque and Councilmembers Robert Bloxom, Ray Burger, Catherine Krause, Joy Marino and Maphis Oswald were present. All Councilmembers were present electronically and a quorum was established. Interim Town Manager Lisa Fiege and Deputy Clerk Mariellen Mearsheimer were also in attendance electronically.

The Pledge of Allegiance was recited.

Mayor Fosque stated the Council was having an electronic meeting because of the COVID-19 pandemic and read the emergency ordinance concerning electronic meetings. He informed those attending electronically that the meeting was being recorded and was being streamed live on YouTube. He stated public comments could be emailed to him at ffosque9@gmail.com or by phone at 757-710-1995. He also stated that all votes would be by roll call and speakers should identify themselves by name.

Consideration and Approval of the Meeting Minutes for the Following Meetings:

April 09, 2020 Town Council Special Meeting
April 10, 2020 Town Council Special Meeting
April 27, 2020 Town Council Regular Meeting
May 13, 2020 Town Council Special Meeting
May 14, 2020 Town Council Emergency Meeting

Mayor Fosque asked if there were any changes, corrections or additions to the minutes as submitted.

Councilmember Bloxom made a motion to accept the minutes with one correction. Councilmember Bloxom stated that in the April 10, 2020 minutes he was referred to as Mayor, it should be Vice- Mayor with no other corrections. Councilmember Oswald seconded the motion. The motion passed with a unanimous voice vote.

Public Business:

a. Public Hearing RZ01:20: Caleb and Lynne Fowler's Request for a Rezone at 58 Market Street – Lisa Fiege, Interim Town Manager

Mayor Fosque opened the Joint Public Hearing with the Town Council and the Onancock Planning Commission at 7:10 P.M.

Chairman Judith Grier opened the Planning Commission meeting at 7:10 P.M. Commission members Bill Bagwell, Robert Bloxom, Larry Frey, Judith Grier and Matt Spuck were present. Commission members Ridgway Dunton and Scott Schreiber were absent. Commission members were present electronically and a quorum was established.

Interim Town Manager Lisa Fiege introduced Caleb and Lynn Fowler and stated their request to rezone their house at 58 Market Street from Business Downtown (B1) to Residential (R1A). She stated the house is contiguous to other properties that are zoned residential so the change would not be considered spot zoning. She also added the owners wanted to use it as a Homestay which is permitted in R1A with a special use permit. She stated the staff felt the request was positive and recommended the Council move forward with their request.

Caleb Fowler stated his family has thought about this a lot over the years and feels this change is in the best interest of their family and the Town and added the house will continue to be well maintained and hoped the Town would receive some tax revenue from it.

Councilmember Oswald asked if the house could be a Homestay in its' current zoning of B1. Interim Town Manager Fiege stated it could not.

Planning Commission member Bagwell stated that a positive about this proposal is that there are a lot of empty buildings which he feels are a problem and this addresses the issue and is a broader reason for approval.

Planning Commission Chairman Grier asked for a motion to close the Public Hearing.

Commission member Bagwell made a motion to close the Public Hearing. Commission member Frey seconded the motion.

Mayor Fosque closed the Public Hearing for the Town Council.

The Joint Town Council and Planning Commission Public Hearing closed at 7:14 P.M.

Commission member Bloxom made a motion that it is the unanimous view of the Planning Commission that we recommend the rezoning of this parcel subject to the request of the Fowlers. Commission member Frey seconded the motion. The motion passed with a unanimous voice vote.

b. Public Hearing SUP02:20: Caleb and Lynn Fowler's request for a Special use permit to Operate a Homestay at 58 Market Street – Interim Town Manager Lisa Fiege

Mayor Fosque opened the Town Council Public hearing at 7:15 P.M.

Mayor Fosque asked if there was off street parking. Mr. Fowler responded yes.

Mayor Fosque then asked if they were intending to use the whole house as one Homestay. Mr. Fowler responded yes.

Mayor Fosque then asked how many guests maximum. Mrs. Fiege stated the application said one to nine guests. Mr. Fowler stated there were five bedrooms. It is a large house.

Mayor Fosque asked if there were any other comments.

Hearing no comments Mayor Fosque closed the Public Hearing at 7:18 P.M.

Mayor Fosque asked for a motion to approve the request.

Councilmember Krause made a motion to approve SUP 02:20 with the following condition: The owner is prohibited from renting out individual rooms within the dwelling. Councilmember Marino seconded the motion. The motion passed with a unanimous roll call vote.

c. Public Hearing on the Proposed FY2021 Tax Rate Increase – Interim Town Manager Lisa Fiege

Mayor Fosque opened the Public Hearing at 7:20 P.M.

Mrs. Fiege stated that according to State Code the Town is required to have a Public Hearing on keeping the tax rate the same due to this year's increase (8.2%) in Accomack County's assessed value of real property, excluding additional assessments due to construction or improvements to property. The tax rate which would levy the same amount of real estate taxes as last year, when multiplied by the new assessed value of real estate, with the exclusions mentioned would be \$0.30 per \$100.00 of assessed value. She stated this rate will be known as the lowered tax rate. The Town of Onancock proposes to adopt the tax rate of \$0.32 per \$100.00 of assessed value that the Town has had for the last three years. The difference between the lowered tax rate and the proposed tax rate would be \$0.02 per \$100.00 or 8.2%. This difference will be known as the effective tax rate increase. Mrs. Fiege stated based on the proposed real property tax rate and changes in other revenues, the total budget of the Town of Onancock will exceed last years by 0.08%.

Councilmember Bloxom thanked Mrs. Fiege for her explanation and wanted residents to understand that this is not a tax rate increase but taxing on the new higher assessed values and most localities are doing this due to budget constraints.

Mayor Fosque asked if the property rate assessments went up for every property in Town. He stated he had some properties that did not change.

Mayor Fosque asked if there were any comments.

Mrs. Fiege received a comment via email from residents Kitty and Frank Hall of 14 Meadville Drive stating; "That it was not possible to critique the budget in detail without being able to ask questions including follow-ups to the responses. However, the Town is taking advantage of a, usually dubious, certainly imprecise, change in assessments to grab an 8.2% increase for its' budget revenue. The estimates for many budget categories have been changed because of the COVID - 19 situation but when it comes to taking money from the taxpayer, such as doubling the garbage tax for instance, there appears to be no sympathy, much less a concern, for the situation of the individual citizens. You may be able to justify each line item but an 8.2% increase, in these times, appears irresponsible. An 8% decrease would have seemed more appropriate."

Mayor Fosque asked if there were any comments.

Mayor Fosque closed the Public Hearing at 7:25 P.M. He reminded everyone that the Council would not be voting on the budget until the June 22, 2020 meeting.

d. Public Hearing on the proposed FY 2021 Budget – Interim Town Manager, Lisa Fiege

Mayor Fosque opened the Public Hearing at 7:26 P.M.

Mrs. Fiege stated that we would start with employment cost changes. There is no cost-of-living adjustment for staff in the FY 2021 Budget. There is a 4.8% increase to the cost of the Town's Health Insurance Premium. There is a 0.03% increase to the Town's Life Insurance Rate. There is a 2.37% decrease to the Town's VRS rate. There is a 2.01% increase in the Town's State Unemployment Rate. The following items were specifically reduced in the projected revenue for FY 2021 due to the COVID-19 pandemic: Tax Penalties, Local Sales Tax, Business License Tax Fee, Transient Occupancy Tax, Meals Tax, Traffic Fines, Boat Dockage Transient, and Wharf Gas Sales. We did a big chop to the budget, with expectations of some of them 35-40% of reduction in what we normally could expect in revenue in those line items. The real estate rate tax increase is going to increase our revenue by \$30,000 dollars if we keep the same tax rate. Utility Tax is expected to increase 9% in the budget that is in front of the council. Due to a re-classification of a payment the projected budgeted amount is too high, it will need to be brought back to \$55,000. Three expenditure line items have been identified to be reduced to account for this change. Our Bank Stock Tax expectation for FY 2021 was decreased by 9% due to the change of our bank in town and due to this change we are not sure what their deposits on hand will be, which is how they calculate what we receive annually from them. The Cellular Tax rate for FY 2021 was decreased 6% based on last year's actuals versus current year's actuals. The Trash Collection Fee expectation was increased 180% due to the requested change in what the town will be charging its residents for that service. It is currently \$4.00/month and we are asking that it be raised to \$8.00/month. Last fiscal year it was \$10.00/month. Even at \$10.00/month we are not collecting the actual costs for that service. Tax revenue is still subsidizing a portion of that. Building and Zoning Permits was increased 175% due to a council decision to increase the rate of special use permits and collect the cost for the advertising fees, as well as the initiation of a \$25 fee for all zoning permits. Currently the town does not charge for these zoning permits. Interest on Certificate & Accounts are expected to increase in FY 2021 due to the previous year's actuals. Last year the town moved all its investment accounts from SunTrust to interest-bearing accounts with VML investment pool. Wharf Grants is up, we have a projection to get money from the Virginia Port Authority for the boat ramp repair along with duckbill installation. We also applied for a grant from the Boating Infrastructure Grant for general maintenance as well as advertising. Then we also have a grant which is new for FY 2021 for plantings at the Samuel Outlaw Blacksmith Shop. These are the changes in revenue that were predicted for the coming year. Mrs. Fiege asked if there were any questions about the changes in revenue.

Councilmember Krause asked Mrs. Fiege, in relation to the Local Sales Tax decrease of 35%, Business License Tax down 22%, and Transient Occupancy Tax down 47% how she came up with these metrics and if there are metrics out there to help with these calculations.

Mrs. Fiege stated that she sat down with Councilmembers Bloxom and Spuck and they looked at the month to month collections to determine where are the heavy months and which are the months where this pandemic might still be occurring and affect these line items. She stated that unfortunately there was no perfect science at this point for these predictions and was hopeful that they have under-anticipated what they will receive, in which case they will come back later and do a budget amendment. They did not want to over-anticipate and be in the hole later.

Councilmember Krause stated that it made sense and thanked Mrs. Fiege.

Councilmember Oswald, regarding the Transient Occupancy Tax and the Meals Tax, stated that these were passed easily due to their being a pass-through tax and asked Mrs. Fiege if we were on par with other areas regarding those two taxes.

Mrs. Fiege asked for clarification if councilmember Oswald was referring to what our rate was and stated that we are on par with other areas.

Councilmember Oswald asked for clarification if we were on par with other areas on the Shore or other areas in Virginia.

Mrs. Fiege confirmed that we were on par with other areas on the Shore. She stated that Onancock is at 5%, Onley is at 5%, Cape Charles is at 5%, Exmore is at 5%, and Accomack County she believes is also at 5%.

A message came in on Zoom chat from Kathy Williams stating; "I can tell you that tourists are returning, we had cancels for April & May, but we are booking for June & July."

Councilmember Oswald, regarding the trash collection fee, stated that the fee went from \$4 when we were making a concession to \$8 and now to \$16 and that the notes in the minutes stated that the fee was per month and asked for clarification if that rate was per billing cycle.

Mrs. Fiege stated that we are currently charging \$8.00 per billing cycle, which is \$4.00 per month and that she breaks it down because there are a few people in town paying the monthly trash rate since they are also billed monthly for water. It is \$8.00 per billing cycle if you live in a residential area, which will come to \$16.00 every other month.

Mrs. Fiege stated that for expenditures, in the executive department there was a decrease of 8%; 20% came from Community Promotion, which was reduced to make up for revenue shortfalls and keep it in line for the previous year's actuals. Tree board was also decreased by 50% to make up for revenue shortfalls. Mrs. Fiege stated that she spoke with the Chairman of the Tree Board and he stated he believed they would be able to accomplish their FY 2021 committee goals with the \$1,000 that is currently budgeted. The Legal & Professional department overall was decreased 22%. The Town Attorney was reduced 22%, which was the amount between last year's actual and current year actual. Consultants was also reduced 50%, though this budget amount is more than previous fiscal year's actuals. The Insurance FY 2021 expectation was increased 4%. The budget expectation exceeded actual renewal costs; the town can reduce this department's expected expenditures by almost \$2k to help cover the revenue short fall from the reclassification that came in under the utility tax. The Police Department's expectation was decreased 16%, which was partially due to benefit changes. Office Supplies for this department were increased for the purchase of a new laptop. Vehicle Fuel was reduced 15% bringing it closer to previous year's actuals. Uniforms & Body Armor was reduced 33% to make up for the revenue short fall and appears to be in line with current year expenditures. We added Animal Population Control line item for the coming fiscal year to help with animal control in town. New Police Vehicles is a line item that we fund annually and usually in the year's we are not purchasing a vehicle we leave this as a placeholder at 50%, but this year it was reduced to zero so that we could cover the revenue short fall. The Streets department expects an increase of 8%, partially due to the cost of electric which has gone up and partially due to the repair & maintenance for the road maintenance plan that we were supposed to be starting this fiscal year. The council had discussed not completing part of this repair & maintenance plan if we need to save money in FY 2021. Solid Waste has an expectation of

a 7% decrease. Money was removed that was scheduled for the chipper and vehicle fuel was also reduced, which brought it down to current year actuals. Buildings and Grounds was decreased 40%, largely due to a reduction of the repair & maintenance item due to revenue short falls which is keeping in line with previous years actuals. Parks has an expected increase of 53% due to plantings/landscaping, which is due to the landscaping grant that was secured for the Samuel Outlaw Blacksmith Shop. Wharf has a large expected increase of 72% due to the grant money that we will be getting, but we are still required to expend the funds which is why it is booked under the Wharf operational budget. Wharf Electric Service was reduced 13%, which brought it down to previous year's actuals. Wharf Janitorial will be decreased to \$1,000, which is in line with current year actuals. Repair/Maintenance was increased due to the large grant. Gas/Diesel was decreased 25% due to the reduction of sales due to the Covid-19 pandemic. Other Operating Supplies was increased to bring it to current actuals, but this was also another line item identified as being able to be reduced to cover revenue short falls from the utility tax. Capital Improvements was up due to the grants around the ramp project. The Christmas budget was reduced by 39%, with Christmas Decorations being reduced by 50%. Contingency was reduced by 31% to make up for revenue short falls. Debt Service was reduced by 21% due to the final payment being made on all vehicles in the current fiscal year.

Mrs. Fiege asked for questions on general revenue expenditures.

Councilmember Marino asked if it would be more helpful for the viewing audience to give a dollar amount of the increase or decrease instead of using percentages. She referenced that in some parts of the budget dollars are given, which she finds to be more valuable to see the before and after.

Mrs. Fiege stated that she sat down with Mr. Spuck before writing up the budget and they came up with a criteria; it had to be +/- 5% in either direction and a \$1,000 difference. While it might not be a lot of money, it is still a reduction of 50% for instance and Mrs. Fiege had no problem inputting the dollar amounts into the budget passage.

Councilmember Bloxom asked if, while not in the executive summary, the actuals are in the budget detail. He stated that he agreed with Councilmember Marino that for the formal presentation for approval that it would be preferred to attach dollar figures to those percentages in the executive summary.

Mrs. Fiege confirmed this can be done.

Mrs. Fiege moved on to Water/Sewer. The rate for water and sewer is expected to increase by 5%. Septage receiving was reduced by 33% due to the lack of septage billing. There has not been revenue for Septage in 3 ½ years, so this was reduced even further since it's not a realistic item to keep slated for revenue purposes. There is hope this will produce revenue in FY 2021. The Reserve for Capital Improvements for the water was funded at \$24,500 which will be set aside for the repainting of the water town inside and out. Plant and Collection System Repair/Maintenance was increased by 17% with the increase in water and sewer charges.

Councilmember Oswald asked for clarification on the Septage Receiving and since we have not had revenue for the last 3 years or so and why do we have a budget item for this and what is the anticipation around this.

Mrs. Fiege stated that when we did last bill for Septage we billed for 7 months and received over \$15,000 and this is where the budget has remained. She confirmed that we have not billed for this for some time and that this year's budget anticipation was \$5,000. She stated that they have hopes that they will be able to bill on it again and does not want to remove it from the budget but does not want the anticipated amount to be so inflated that it ruins the budget.

Councilmember Bloxom stated that the Sewer Steering Committed batted this around a lot and came to the conclusion that the town has not really marketed recently their ability to accept septage from some of the local water & sewer companies and if we were to aggressively market the fact that we can accept it, there is some possibility for revenue that we have not been able to receive, so I guess we would task our new Town Manager and Mrs. Fiege on finding that new revenue source again to the extent that it is available.

Councilmember Oswald stated that she recalled the anticipation was for this to be a big source of revenue.

Mayor Fosque stated that there were some problems with the plant and that the material was too contaminated and that the material was messing up his chemistry, which was one of the reasons the town cut back on it. He would need to connect with Mr. Bryan Horton on whether we can solve that problem or not.

Mrs. Fiege stated that part of the problem is that the equipment is aging and that we are not replacing \$300,000 worth of equipment and taking on additional flow causes him to run into some of those problems.

Councilmember Oswald asked if she was correct in her assessment that we have never made money from this and that the town did spend a significant amount of money on the equipment.

Mrs. Fiege stated that most of the money came from a USDA grant and that yes, this was supposed to be a revenue generator for the town to help with the debt.

Mayor Fosque stated that he supported the idea from Councilmember Bloxom about tasking the new manager with re-invigorating this project.

Councilmember Oswald stated she was all for this idea.

Councilmember Bloxom stated that it was the conclusion of the operation subcommittee that we did have capacity to accept some level of septage even given the technical constraints around the mix and the chemicals. It should be just about going back out and asking for this business again. Those local providers are now trucking that to Pocomoke or Snow Hill to get it processed so there is some benefit to the local companies using us if they know we are willing to accept it.

Mayor Fosque opened the floor for public comments at 7:45 P.M. He reminded everyone that this is just a public hearing and they are not voting on anything at this meeting and that voting would occur at the June 22, 2020 meeting.

Mayor Fosque closed the Public Hearing on the Budget at 7:46 P.M.

Councilmember Bloxom asked Mayor Fosque if we needed to take an action on the proposed tax rate increase as it is termed on the agenda.

Mayor Fosque stated that we would wait and complete all tasks in June since he assumed they would need to wait the same week on the tax rate as they are required with the budget. He did not want to take a vote if it would be illegal.

Mrs. Fiege stated she would follow up on the proper procedure.

Councilmember Bloxom commented to Mr. & Mrs. Hall, regarding their point on tax revenue increase, that it is fair to say that council was very sympathetic to that concern and it was their original intent prior to the COVID-19 crisis to essentially split the difference with the residents and to not take the benefit of all that increased assessment. For what it's worth he stated he was looking at his City of Virginia Beach tax bill which he has to pay tomorrow and his assessment went up 30% and they did not change the tax rate. A number of municipalities are going through the same thing. He can look out his window and see Mr. & Mrs. Hall's house so he expects they both will be impacted the same and it doesn't please him any more than it pleases them, but unfortunately these are trying times and he thinks this is the best decision for the town.

Mrs. Fiege stated that Kathy Williams commented via Zoom thanking the council for hosting the meeting on Zoom, as it allows more members of the public to participate.

Councilmember Oswald thanked Councilmember Bloxom for addressing Mr. Hall's comment since it seemed like a big thing and she felt it was important that he be answered.

e. Discussion and Adoption of the Resolution to Extend the Effective Date of Ordinance 01-20: An Emergency Ordinance of the Town Council to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster – Interim Town Manager, Lisa Fiege

Mrs. Fiege stated this was the ordinance the Council adopted at the March 31, 2020 meeting allowing the Council to have electronic meetings and added the ordinance sunsets on May 31, 2020. She stated the State of Emergency is supposed to end on June 10, 2020 but if that date is extended this resolution will address any changes.

Mayor Fosque asked for a motion.

Councilmember Oswald made a motion to adopt the resolution to extend the effective date of ordinance 01-20. Councilmember Bloxom seconded the motion. The motion passed with a unanimous roll call vote.

f. Discussion and Possible Adoption of a Resolution to Further Suspend the Meals Tax Collection for June 2020 - Robert Bloxom, Councilmember

Mayor Fosque asked for a resolution from the Council.

Councilmember Bloxom stated this was his idea to discuss further suspending the collection of Meals Tax for the month of June 2020. He stated the restaurants he spoke with were appreciative of us suspending the tax for April and May of 2020. He added those with outside dining would be able to

open for in person dining at fifty percent capacity on Friday, May 29, 2020 which, is still a severe revenue impact, even more so to those restaurants without outside dining capacity. He felt it did not impact the Towns budget tremendously and thought it would be a nice concession to our local restaurants to suspend the collection of the meals tax for another month.

Councilmember Oswald asked if Councilmember Bloxom had any feedback from the restaurants as to whether it was good for them and whether they passed the savings on to their customers.

Councilmember Bloxom said he had spoken to three restaurants and said they were all appreciative and were passing it along to their clients and marketing it on their Facebook and Instagram accounts and stated it was require by law that if they collected the 5% Meals Tax they had to remit that tax to the Town.

Mrs. Fiege stated two businesses collected the 5% Meals Tax for the month of April and did remit the tax to the Town.

Business owner Terris Kennedy stated the suspension of the Meals Tax has indeed been a significant help to her restaurant, The Blarney Stone and they have promoted the Town, for the advantage suspending the tax brought them, to their customers.

Mayor Fosque wanted to know how much we collected in Meals Tax for the month of June 2019. Mrs. Fiege stated the Town collected \$18,935 for the month of June 2019.

Business owner Terris Kennedy stated off premise alcohol sales were not included in the Meals tax collection.

Mayor Fosque asked if on premise alcohol sales for outdoor dining would be included in the Meals tax collection.

Ms. Kennedy stated those sales would be subject to Meals tax collection.

More discussion followed comparing percentages of business revenue this year with last year.

Ms. Kennedy stated their numbers are way down.

Hearing no further discussion Mayor Fosque asked for a motion.

Councilmember Bloxom made a motion to suspend the Meals Tax collection for the month of June 2020. Councilmember Krause seconded the motion. The motion passed by unanimous roll call vote.

Public Comment:

Business owner Ms. Terris Kennedy thanked the Council for the vote on the Meals tax.

Planning Commission Report: - Robert Bloxom, Councilmember

No meeting.

Waterfront Committee Report: - Robert Bloxom, Councilmember

No meeting – Councilmember Bloxom informed the Council that the Town was awarded the VPA grant for improvements to the boat ramp. He also stated the lot the Town is renting from Mr. Bagwell for overflow parking for the Wharf will be marked and striped this weekend.

Councilmember Oswald asked how bookings were going for the summer.

Councilmember Bloxom knew of eight or nine bookings for June but stated fuel sales were good.

Town resident Kathy Boyd, 5 Market Street asked if there was signage for the overflow parking.

Mrs. Fiege stated she would speak with the Police Chief Eric Williams about the signs.

Personnel Committee Report: - Catherine Krause, Councilmember

No meeting.

Mayor's Report:

Mayor Fosque stated he had spoken to Councilmembers about possibly closing North Street to King Street for outside dining from 5:30 P.M. until 11:00 P.M. on Thursday, Friday and Saturday to provide outdoor space for those restaurants that do not have outdoor seating and asked if Councilmembers had any thoughts.

Councilmember Oswald had concerns about lighting and whether it was safe.

Mrs. Fiege stated the restaurants would have to provide lighting.

Councilmember Oswald stated she thought it was a wonderful idea and other businesses on the street expressed an interest in staying open as well.

Councilmember Krause stated she did some research online and found many places were doing the same thing from coast to coast. She felt we would find a lot of support from VDOT and the ABC. Discussion followed about alcohol consumption and ABC rules and the logistics of closing the street.

Business owner Terris Kennedy was concerned about how to accommodate Davinci's Italian Kitchen.

Mrs. Fiege stated a restaurant can utilize outdoor space within 100 feet from their property, it would not have to be contiguous. She added the Town could make space available in the Town parking lot if they wanted to participate.

Town Manager's Report:

Town Elections - Interim Town Manager Lisa Fiege congratulated Robert Bloxom, Ray Burger and Maphis Oswald on their reelection to Town Council and Fletcher Fosque to his reelection as Mayor following the May 19, 2020 elections.

Northeast Revitalization Project - Mrs. Fiege stated that on Wednesday May 20, 2020 She, Mayor Fosque and Councilmember Marino met with the Northeast Revitalization Project Management Team to review the proposed budget and to discuss next steps for the planning grant. She added that letters had been sent to property owners in the project area asking them to fill out an application if they are interested in participating in the project.

Councilmember Oswald asked who the other members of the Project Management Team are. Mrs. Fiege stated Bobby Wert and Eric Luchanskey from ANPDC and Clinton Strand, Teresa Kellam, Betty Savage, and Thelma Gillespie.

Road Diet – Mrs. Fiege stated ANPDC had reached out to her about the Road Diet. This was something Council had discussed previously and involves reducing the lanes coming into Onancock on Market Street from four lanes to three lanes making the middle lane a turn lane. Mr. Chris Isdell, from the Virginia Department of Transportation, gave a presentation to the Town Council in August of 2018. Mrs. Fiege was asked if the Town was still interested and if so, the Council needed to pass a resolution by June so the Town would be eligible for grant funding for the project.

Mayor Fosque asked Mrs. Fiege to get all the information together and share it with the Council members so it could be discussed at the June meeting.

CARES Act – Mrs. Fiege shared that Accomack County will be given \$2,819,446.00 from the CARES Act disbursements to be spent on COVID – 19 related expenses. Onancock will be allocated \$106,333.00 to utilize for non-budgeted COVID-19 expenses and / or to disburse to qualifying local businesses. She stated it is an allocation. It is a reimbursement process and must be applied for. Mrs. Fiege stated she had met with Mr. Spuck to discuss setting up a small business grant program to present to Council at the June Meeting. Mrs. Fiege stated she was waiting for Accomack County to put their guidelines and criteria together before determining what the Town will do. She added the money had to be spent by December 31, 2020 or it would have to be returned to the Federal government.

Councilmember Bloxom stated his understanding was that the money could not be used for lost revenue.

Discussion followed.

Historic Onancock School Grant – Mrs. Fiege shared that the Historic Onancock School was awarded \$50,000.00 from the Eastern Shore Community Foundation to install an ADA compliant elevator.

Mrs. Fiege stated the Town Office will be opening to the public on Monday June 08, 2020 and that chipping would begin on Monday June 01, 2020.

ABC Guidelines on Outdoor Dining Areas – Mrs. Fiege stated the ABC had released new outdoor dining guidelines for phase one of the Virginia Forward Plan. It is temporarily allowing establishments to expand their outside dining areas or in some cases create an outdoor dining space. Restaurants may utilize sidewalks, parking lots or streets. They do not need to own the space but they must have written approval from the owner of the property. Mrs. Fiege stated that licensed establishments do not need to be contiguous to the outdoor space but they do need to be within one hundred feet of it. She stated she had sent an email to Dale Pusey asking if he would be agreeable to a conversation about closing down North Street or Market Street. Mr. Pusey stated Cape Charles had requested to close their main

thoroughfare, Mason Avenue, but were told no since it was the main thoroughfare. Since they had parking spaces Cape Charles is now roping off the parking spaces on that street so that people can have tables and chairs for restaurants and still allow for social distancing for people walking on the sidewalks. If Mr. Bizzotto wanted to look at doing that on Market Street where we do have parking that is something we could look at. VDOT said they would entertain an application to close North Street making sure it is in line with what other areas are doing.

Commission member Frey commented that there is not sufficient parking in town as is and that we would be taking away additional parking with this venture for outdoor dining. He asked where people would park?

Mayor Fosque commented that there was sufficient parking behind the movie theater and some other areas.

Mrs. Fiege stated that she was thinking outside the box and wanted to make sure they had a response prepared for restaurant owners who may come to them with a request, since not all business owners are on North Street. If Davinci's wants to do something in the town parking lot, council would need to review that as well. Mallards as well, if they sought to expand their outdoor dining into the town parking lot. She stated that she did reach out to the town's insurance provider about liability issues and we are not the only locality looking at this.

Mayor Fosque stated that he needed a proposal from the council to go forward with closing North Street. A VDOT letter would need to be submitted by tomorrow morning.

Mrs. Fiege stated that to request a road closure is a permit process and she would get this in as soon as possible, but since the State Police need to sign off as well it may not be tomorrow.

Mayor Fosque asked the council if there were any problems with this and proposed Thursday, Friday, and Saturday night for these road closures.

Councilmember Marino asked how they permit 50% capacity.

Mayor Fosque stated that the town is not charged with enforcing that and that the Health Department is responsible for this.

Mrs. Fiege stated that each restaurant would need to clearly define their boundaries and may need to provide their own lighting if what we have is not sufficient. Anyone using public space would not be allowed to have outdoor entertainment as an addition to the dining but could use their own patio space for such entertainment.

Councilmember Oswald asked if a business has outdoor entertainment but doesn't have a restaurant could that happen. Her hope was that other businesses on that street could profit from this initiative as well.

Mayor Fosque said that social distancing would be important to maintain and that if crowds grew too large, it would need to be suspended. He suggested getting the ball rolling, get the permit, and see what happens.

Mayor Fosque stated that the next council meeting may be at the Onancock Fire House, where they can still maintain social distancing in an open-air space.

Council Comments:

Councilmember Marino asked if headway had been made on the hotspots.

Mrs. Fiege responded that we had not made progress, but that it was given approval and they are waiting for broadband installation. ESVBA installations have been slow.

Councilmember Krause had no comment.

Councilmember Burger had no comment.

Councilmember Bloxom wished Mayor Fosque a Happy Birthday.

Councilmember Oswald stated that she would like to get back to the recodification and that she does not want that all to be dumped in their lap at the same time. She wants to know where we are and when we will see something.

Mrs. Fiege responded that she has been playing phone tag with Mr. Custis and promised to have an update next month.

Closed Session:

None

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:35 P.M.

Fletcher Fosque, Mayor

Mariellen Mearsheimer, Deputy Clerk

Town of Onancock
Town Council Meeting
Onancock Fire House
Monday, June 22, 2020
7:00 P.M.

Call to Order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:04 P.M. Mayor Fletcher Fosque and Councilmembers Ray Burger, Catherine Krause, Joy Marino, and Maphis Oswald were present. Councilmember Robert Bloxom was absent. A quorum was established. Interim Town Manager Lisa Fiege and Deputy Clerk Mariellen Mearsheimer were also in attendance.

Pledge of Allegiance was recited.

Mayor Fosque thanked the Fire Department for allowing the council use of their station for this month's meeting.

Consideration and Approval of the Meeting Minutes for the May 28, 2020 Regular Town Council Meeting:

No minutes.

Public Business:

- a. Swearing in Ceremony for Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Ray Burger and Maphis Oswald – Samuel Cooper, Jr. Clerk of Court, Accomack County

Clerk of the Court Samuel Cooper swore in Mayor Fletcher Fosque. He then swore in Councilmembers Ray Burger and Maphis Oswald.

Mayor Fosque and Councilmembers Burger and Oswald signed papers.

Clerk of the Court Samuel Cooper awarded Mayor Fosque and Councilmembers Burger and Oswald their certificates of election until June 30, 2022.

- b. Onancock Volunteer Fire Department Update – Adam James, Fire Chief

Deputy Fire Chief Jeremie Buyea stated that Fire Chief Adam James could not attend due to the birth of his child. So far this year they have had 112 engine runs, over 500 EMS calls, and thankfully it seems that their COVID-19 cases have been on the decline. Unfortunately, due to COVID-19, their expenses have been quite high and they had to cancel their golf tournament this year. Their Croaker Tournament is coming up on August 08, 2020 and he thanked the council for their support of the tournament. The Tournament starts at 11 A.M. Fishing is from 1 P.M. until 5 P.M. with weigh-in until 6:30 P.M. Fire Chief James had a suggestion on a way to raise money lost from their golf tournament fundraiser cancellation; a so-called block party. A clam/oyster roast that would close North Street in October similar to what is

currently occurring with the North Street dining. They would work with the town, VDOT, and local restaurants. The target date would be Sunday, October 11, 2020 in the afternoon. Fire Chief James had already spoken with a few restaurants in town; The Blarney Stone, The Tap House, Mallards, Bizzotto's, and The Charlotte Hotel. The Fire Department would get oysters/clams donated or at a reduced price then give them to all the restaurants, which would then fix their special of the day. They would sell 500 tickets at \$40.00 per person and each person who buys a ticket would get to visit the participating restaurants to try the restaurant's sample oyster/clam dish. They will serve beer and hope to use the Town's existing ABC license. They would have 400-500 people downtown, which is good for town business.

Mayor Fosque confirmed that tickets could be purchased online. He also suggested Chief James connect with the Town Manager to discuss details and specifics.

- c. Public Hearing: To Adopt a \$25.00 Zoning Permit Application Fee – Lisa Fiege, Interim Town Manager

Mayor Fosque opened the Town Council Public hearing at 7:15 P.M.

Mrs. Fiege stated that the Town of Onancock has not been charging a zoning application fee and we are proposing a \$25.00 fee starting July 01, 2020 which was also included in the budget proposal. This was discussed in the March 12, 2020 meeting as well as the Budget Public Hearing meeting on May 28, 2020. It is a \$25.00 flat fee, which will help with the considerable amount of staff time that goes into researching these and will help the town recoup some of those costs for staff time. Onancock is the only locality in the area that does not charge a fee. Accomack County charges \$65.00, Chincoteague charges \$45.00, Onley charges \$25.00. Charges are based on the square foot of the structure.

Mayor Fosque asked for clarification of this fee and when this is charged.

Mrs. Fiege clarified that if you would like to change the footprint of your property you are required to get a zoning application permit from the town. Onancock approves this then you go to Accomack County to get your building permit.

Mayor Fosque asked for public comment.

Councilmember Krause asked if people are currently doing this. If someone wants to change the footprint of their dwelling, would Accomack County process this without the Town's zoning application permit.

Mayor Fosque confirmed that they should not process these building permits without approval from the Town.

Mayor Fosque closed the Public Hearing at 7:17 P.M.

Councilmember Krause made a motion that the Town of Onancock approve the amendment to Article XIV. Administration and Enforcement, Section 24-87. Zoning Permits to add a \$25.00 zoning permit application fee to the Town Code. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

- d. Public Hearing: To Increase the Special Use Permit Fee – Lisa Fiege, Interim Town Manager

Mayor Fosque opened the Town Council Public hearing at 7:19 P.M.

Mrs. Fiege stated that this item was discussed at the March 12, 2020 Budget Workshop and the May 28, 2020 Budget Public Hearing. This increases the special use permit application fee from \$125.00 to \$250.00. It also adds language which passes the advertising costs along to the applicant. At present the \$125.00 fee barely covers advertising, let alone staff time involved with special use permits which are a lengthier process for the Town Manager than zoning permits.

Councilmember Oswald stated she is not opposed to advertising costs being passed along to the applicant but questioned whether the \$250.00 was too steep and asked for consideration if this fee was fair. She did not recall the plan being to include advertising in addition to a doubling of the fee.

Mrs. Fiege stated that \$205.00 was spent recently to run the public hearing for the electronic submitting system and that it depends on the size of the advertising. When we had the public hearing for Caleb Fowler's special use permit, we had to run the advertising twice and the town ate this cost. At present, regardless of how much the town spends, the applicant only pays the \$125.00 fee.

Councilmember Oswald stated she would like to see the advertising fee included as part of the cost but did not see the justification for doubling the fee and suggested \$175.00 or \$200.00 as a fee. She stated if they are paying the full freight on the advertising, this is already a big step forward from where the town had been.

Councilmember Marino asked for clarification if this was for Airbnb, VRBO, etc.

Mrs. Fiege confirmed this was for any special use permit.

Councilmember Krause asked if there was historical data on the costs for these fees.

Mrs. Fiege stated that it is different for every project and after being asked by Mayor Fosque what other towns charge, stated that Accomack County charges a flat fee of \$400.00 for their special use permits.

Mayor Fosque stated that there were not many permits issued and the impact of this change would not be significant to the budget and suggested delaying a vote.

Mayor Fosque asked for public comment.

Resident David Krause, 1 Market Street, commented that this is nearly a 200% increase and asked if these permits benefit the town or the individual.

Mrs. Fiege recommended keeping the \$250.00 fee and having the town absorb the advertising fees.

Mayor Fosque stated that the advertising would be significantly more expensive and thought it would be more beneficial to pass these fees on to the applicant.

Councilmember Oswald stated that the cost of the advertising was the fluctuating cost and thought this was a better cost to pass along to the applicant.

Mayor Fosque closed the Public Hearing at 7:26 P.M.

Mayor Fosque recommended tabling the discussion around the special use permits until the next meeting when it could be voted on.

- e. Public Hearing: For the Creation of Sec. 13-23 Additional Assessment for Electronic Summons Systems in the Town Code – Lisa Fiege, Interim Town Manager

Mayor Fosque opened the Town Council Public hearing at 7:26 P.M.

Mrs. Fiege stated that this section would allow the Onancock Police Department to charge a \$5.00 fee for each criminal or traffic case in the circuit court when the defendant is charged with a violation of any statute or ordinance for the purposes of installing and utilizing an electronic summons system. This money would be stored in a separate bank account to be used to pay for the electronic summons system, which the Police Chief believes will be required in the next 5-10 years. This money would only be used for that equipment purchase. The electronic summons system will cut traffic stop times in half and will make it easier for the officer to create a summons with the correct information. Once the defendant's license is scanned, the system will create a summons based on the appropriate information listed on the license. It will give real time summons to the defendant at the stop. The cost per vehicle is estimated to be about \$10,000.00.

Councilmember Oswald asked if the system was portable, since that would reduce the number of systems needed.

Discussion continued around the average number of summons written, which was unknown, and how much additional revenue this would generate per year, which was also unknown.

Councilmember Oswald stated that by her estimation if you write 11 tickets a week, you could pay for this system in 4 years. She questioned whether funds would be made available if this was mandated by the state.

Mrs. Fiege stated that she could not be sure, as there are unfunded mandates.

Mayor Fosque asked for public comment.

Mayor Fosque asked for further information on the number of summons issued to determine savings and further review this ask, given the large dollar amount and the mandate being an uncertainty. He stated it would be prudent to first determine if this is something they would be acquiring before raising funds for it.

Mayor Fosque closed the Public Hearing at 7:31 P.M.

There was no vote and the issue was tabled.

f. Adoption of the "Effective Tax Rate Increase" – Lisa Fiege, Interim Town Manager

Mrs. Fiege stated that staff recommends approval of the "effective tax rate increase" which was discussed during its public hearing on May 28, 2020. The tax rate itself is not changing, but due to the increased assessments by Accomack County it does increase tax revenue for the Town of Onancock's real estate taxes. This must be adopted separately from the budget.

Councilmember Burger made a motion to adopt the "effective tax rate increase" of \$0.32 per \$100.00 of assessed valuation for FY 2021. Councilmember Oswald seconded the motion. There was no discussion. The motion passed by a voice vote of four in favor and zero opposed.

g. Adoption of the FY21 Budget – Lisa Fiege, Interim Town Manager

Mrs. Fiege stated they had their first budget workshop on March 12, 2020 and a budget public hearing on May 28, 2020 when all of these line items were reviewed individually. A few of the highlighted items

were; No cost of living adjustments in this budget for staff, an almost 5% increase in the cost of health insurance, a slight increase to the Town's life insurance rate, a decrease in the Town's VRS rate, and a decrease in the Town's state unemployment tax rate. Real estate revenue will be increasing. Several revenue items were decreased due to the COVID-19 pandemic; the local sales tax, business license fees, transient occupancy taxes, meals tax, traffic fines, wharf transient dockage fees, wharf electric fees, and the wharf gasoline sales. Two other revenue items that were decreased, though not specific to the pandemic, were the bank stock tax and communication tax. There was an increase to the building and zoning permit. Trash revenue is increasing from \$4.00 per month to \$8.00 per month. The Historic Onancock School's request for an ADA-compliant ramp was able to be funded at \$7,500.00. Property insurance overall increased at 2%. The animal population control line item was added to enhance the Town's animal control efforts. Currently, Accomack County is still the primary animal control agency for the Town. Per state code, counties are the only ones allowed to handle domesticated animals. Street maintenance was increased, and the budget allows us to begin year 1 of the street repair plan. Water and sewer had a proposed 5% increase on both sides. \$24,500.00 was put aside for the painting of the water tower. Sewer was able to increase the plant collection repair and maintenance system by 17% for the coming year.

Mayor Fosque asked for comments from the council.

Councilmember Marino asked how much was cut from the budget after previous discussion.

Mrs. Fiege stated that after the March 12, 2020 meeting they had to cut approximately \$200,000.00 from the budget. She was not sure where additional cuts could be made but supported cost saving efforts for the coming fiscal year.

Councilmember Oswald asked, regarding the zoning permit application fee, if there was advertising involved.

Mayor Fosque stated that if someone needed to put a roof on their house, they would not advertise that in the paper. You would need to get a building permit in Accomack and then come to the Town for a zoning permit. This permit does not have the same advertising requirement as the special use permit.

Mayor Fosque asked for public comment.

Councilmember Burger made a motion to adopt the FY 2021 Town of Onancock budget including the approval of all related sewer and water rate increases as presented at the budget hearing dated May 28, 2020. Councilmember Krause seconded the motion. There was no discussion. The motion passed by a voice vote of four in favor and zero opposed.

h. Road Diet – Lisa Fiege, Interim Town Manager

Mrs. Fiege stated that the Town had previously sent a letter of support to VDOT for this project. VDOT's central office in 2019 created the statewide guide on roadway restriping projects, which aims to improve safety without changing the footprint of the road. They identified Market Street as a prime candidate to demonstrate restriping in a rural area. The project sketch shows the study's recommendation to restripe Market Street starting at Hill Street and ending at Route 13. The road's width and footprint would remain the same, but it would be restriped from four (4) travel lanes to two (2) travel lanes, plus one (1) center-turn lane and two (2) buffered bicycle lanes. The study recommends this as a means to improve safety on the road. The current lane configuration at the Route 13 intersection would not change. There is opportunity to fund this restriping project through VDOT's

Smart Scale program, which requires no local match or management and puts projects in VDOT's pipeline for its six (6)-year improvement program. Smart Scale applications are due at the beginning of August and will be prepared with no cost to the Town. She stated the Accomack County Board of Supervisors has signed the resolution of support for this project. Town Council's resolution will allow the Smart Scale project application to move forward.

Mayor Fosque asked for comment and stated that 60% of this project is in the county, with a small portion in Onley.

Councilmember Krause stated that she had been approached by multiple people in the community who are very much in favor of this project.

Councilmember Marino made a motion that the Town of Onancock approve the Resolution of Support for the Market Street/Route 179 Restriping Project. Councilmember Krause seconded the motion. There was no discussion. The motion passed by a voice vote of four in favor and zero opposed.

i. CARES Act Allocation – Lisa Fiege, Interim Town Manager

Mrs. Fiege stated that Accomack County is receiving \$2.8 million from the Federal Government for the CARES Act. Portions of this are required to be allocated to the towns, based on population size. Onancock is receiving \$106,333.00. This proposal asks to withhold \$40,000.00 from this allocation for town expenses such as retrofitting the town hall for safety measures, staff PPE, overtime related to COVID-19, and other un-budgeted items that were un-planned. This cannot be used to make up for any budget shortfalls. The recommendation for the other \$66,333.00 allocation is to create two grant options for small businesses in Town with a 2020 business license that were affected by the COVID-19 pandemic. The first grant option will be considered a "Full Grant" with a funding of \$5,000.00 or the maximum available depending on the availability of funds, up to the attested loss of revenue from April 2020 through June 2020 and will be available to businesses ordered to close in accordance with Executive Orders 53 and 55 and which were in operation on April 15, 2020. Those considered essential and allowed to open would not be able to apply for this grant. The second grant option will be considered a "Partial Grant" with funding up to one third (1/3) of the amount of the "Full Grant", not to exceed the business' lost revenue. All businesses with a 2020 Onancock Business License that did not receive a "Full Grant" from the town will be eligible for a "Partial Grant" and must provide the town with revenue numbers from April 2019 through June of 2019 and 2020 and must attest to a drop in revenue of at least 20% from 2019 to 2020. These options are detailed in the attached packet. The recommendation is also to create the Onancock Small Business Grant Program Committee and Councilmember Robert Bloxom has agreed to head a three-person committee to review all applications to determine a business' eligibility and the amount of their funding. The request is for the Town Council to approve the creation of this committee and appoint Councilmember Robert Bloxom, Hayden Rochester, and Richard Freeman to the committee.

Mayor Fosque asked for clarification on who has final approval of businesses approved for funding.

Mrs. Fiege stated that the council would approve how the funds are spent and the creation of the committee, but the committee would handle approval of business eligibility and grant approval.

Councilmember Krause asked how the businesses who are eligible for the funds would be identified.

Mrs. Fiege stated that every business with a 2020 Onancock Business License would be contacted and made aware that these grant options are available. This would be an opportunity to touch base with

businesses who have not finalized licenses to make sure their licenses remain current and to ensure they remain eligible for the grant. There are approximately 120 businesses with 2020 Onancock Business Licenses, not all located within town limits. Businesses located outside of the town limits are eligible to apply for Accomack County's small business grant program, but those businesses in town limits are not eligible for Accomack County grants.

Councilmember Oswald asked for more detail on Accomack County's Small Business program.

Mrs. Fiege stated that Accomack County provides up to \$5,000.00 to businesses who were directed to be closed ("Full Grant") and \$3,750.00 for those restaurants who were open for takeout and who still experienced lost revenue. The program is on a "First come, First served" basis.

Councilmember Oswald asked for clarity around the \$40,000.00 being allocated for the Town to account for COVID-19 retro-fitting measures for the Town and COVID-19 related overtime.

Mrs. Fiege provided clarifying details about how reimbursement would work for employees impacted in the future from COVID-19 resurgence.

Mayor Fosque asked for public comment.

Glenn Smith, from the Onancock Fire Department, asked if the Fire Department would be eligible for some of the \$40,000.00 in funds allocated for the Town. He stated they spent over \$10,000.00 for PPE and that they had received no reimbursement from the County or from FEMA. Because they do not have a SAMS identification number, they are ineligible to apply for most grants.

Mrs. Fiege stated that she did not think they were eligible since they were not a direct affiliation of the town, but that she would research this and follow up.

Questions and discussion surrounded distribution of the funds, the town's withholding of \$40,000 and whether that was appropriate, and how businesses would apply and receive grant (would they be required to do this online?).

Mrs. Fiege stated that Onancock would not be first come, first served and that the intention would be to distribute some percentage of funds to all businesses who applied and were deemed eligible. This would not be an online application process and the Town would provide resources to help people through the application process.

Councilmember Krause made a motion that the Town of Onancock approve the Onancock Small Business Grant Program and approve the creation of the Onancock Small Business Grant Program Committee with the following members: Councilmember Robert Bloxom, Mr. Hayden Rochester, and Mr. Richard Freeman. Councilmember Marino seconded the motion. There was no discussion. The motion passed by a voice vote of four in favor and zero opposed.

j. Discussion and Appointment of a New Council Member – Fletcher Fosque, Mayor

Mayor Fosque stated that Matt Spuck had to resign from the Town Council to take the job as Town Manager, with two years remaining on his term. His replacement will get an appointed two-year term and will be required to run at the end of the appointed term. The Council has received several applications of people who are interested, and the Council must make the decision on who they would like to appoint. This decision will not be made lightly, as all candidates are highly qualified.

Councilmember Krause stated that this was a very difficult decision. She stated instead of looking at this as a one or the other appointment, we should look at this as a win/win for the town as we now have two individuals willing to serve on the council and get involved with the town. She gave a strong recommendation for Carol Tunstall, with whom she has served on other committees. She stated that Shyreka Riley would bring a fresh perspective as a citizen of the Town's Northeast section, which is not represented on the council, as well as being a downtown business owner, also not represented on the council. If the council can agree to make every effort to incorporate these individuals in an ad-hoc committee forum, she would like to nominate Ms. Riley to serve on the town council.

Councilmember Krause made a motion to appoint Shyreka Riley to the Town Council. Councilmember Marino seconded the motion.

Councilmember Marino stated it was rare to find someone who puts the good of the community first and applauded Mrs. Tunstall.

Carol Tunstall stated that it was the best and right decision and was thrilled for Ms. Riley.

Councilmember Burger stated his experience with Mrs. Tunstall and again highlighted her strategic planning abilities through the school and hoped to work out the arrangement with her support.

The motion passed by a voice vote of four in favor and zero opposed.

Public Comment:

None.

Planning Commission Report – Robert Bloxom, Councilmember:

No meeting.

Waterfront Committee Report – Robert Bloxom, Councilmember:

Mayor Fosque recited an email from Councilmember Bloxom, which stated that transients have been trickling in, with the first full evening scheduled for tonight. July 04, 2020 is overbooked already. Fuel sales are on track with last year. They are having to fill up the tank almost every week. Several overnight guests have taken advantage of the outdoor dining situation on North Street. A couple that was picked up in a golf cart stated that this was one of their favorite marinas and wished it was available for the entire season. Mayor Fosque was hopeful that business would continue to increase and that the yacht business would return. Discussion continued about the new staff that was hired to work at the docks. There are two new dock hands and Bill Burnham. Valerie is the new female dock hand and is going off to JMU after the summer.

Personnel Committee Report – Catherine Krause, Councilmember:

Mayor Fosque stated that they received notice that Councilmember Oswald would be resigning from the Personnel Committee and that a new member would need to be appointed at a future meeting. He and Councilmember Krause remain on the committee and he offered anyone with interest to reach out.

Mayor's Report – Fletcher Fosque, Mayor:

Mayor Fosque thanked Lisa for her few months of dedicated service, especially regarding the North

Street closure which seemed like a simple task but took a lot of work. He introduced Matt Spuck, who would be the new Town Manager. There was a Northeast project that was going ahead. There was some concern that people in the Northeast weren't returning their questionnaires, so there will be a public meeting in mid-July at the Fire House, which Lisa and Matt will be a part of. The application has been officially submitted. No update on the Hampton Roads Sanitation District Sewer project, as this is still on hold. Nothing can be done until the courts re-open and they can have a public hearing to petition the Court. The docket should be opening soon, but this is at a standstill until the Court's approval. There is a vacancy on the Planning Commission, and he asked for anyone interested to reach out to the Town Office, where lists are maintained for anyone interested in serving on any committees. The Planning Commission meets once per month. He attended the Historic Onancock School Board meeting and they will begin building the ramp in July with grant money they received. They are starting a capital program with a goal to raise \$30 million and will target some large donors. This project will open up many more grants once the building is handicap accessible. He thanked everyone for their patience and cooperation while the town held online meetings during the COVID-19 disruption.

Town Manager's Report – Lisa Fiege, Interim Town Manager:

Mrs. Fiege stated that this coming weekend would be the final weekend of the North Street road closure. This was done through the ABC's temporary guidelines, which will expire when the State of Emergency expires on June 29, 2020. After speaking with ABC, if the council is interested in doing something on a limited scale, this is possible. The Town did not get the ABC permit they sought for the St. Patrick's Day parade road closure, but they can still purchase this license which would cost about \$500.00 and will be useable for 16 events in a 12-month period. One event can last for three (3) consecutive days. VDOT would still need to provide approval to close the road. Alcohol cannot be sold outside of the licensed establishments, but the license allows for people to consume alcohol outdoors in the closed-off area. Feedback from the Town has been very positive about the road closure.

The Council recommended applying for the permit immediately and then discussing how to use the permit once approved and acquired. The summer months made the most sense, since outdoor events would be less successful in colder months. Feedback from the Town has been positive. The Council asked for business owner feedback.

Mrs. Fiege stated she would follow up with VDOT and apply for the permit.

Resident Bill Burnham commented that removing the parking during the hours leading up to the road closure could impact the businesses along that street since people would not be able to access those businesses.

Mayor Fosque stated when previously asked the businesses did not have a problem with the parking issue, but the Council should again look into the impact the extended removal of these parking spaces has on businesses in the impacted area.

Mrs. Fiege stated that she, Mayor Fosque, and Councilmember Marino met with the Northeast section leadership group and user agreement returns have been low. A list was sent of the properties that have not responded. Once the Northeast Meeting has been set, she will reach out to those properties so they can learn more about the program. The more participation, the better.

The Eastern Shore of Virginia Broadband Authority (ESVBA) is still in the process of getting the hotspot up and running in Town square. Part of the delay is related to the equipment coming from China and resulting COVID-19 delays.

The Historic Onancock School has begun construction on their lift, and they hope it can be completed for their 100th anniversary in 2021.

Holy Trinity Episcopal Church has recently put up a free food pantry at their location on Market Street. This will be stocked with canned goods and other non-perishables for those in need.

NeuBeam recently put up a WIFI Hotspot at the Town Marina, which was shared through Town social media. This was done through a federal grant program designed to increase access during the COVID-19 pandemic.

Mayor Fosque stated he had discussions with Butch Williamson at ANEC about a grant for putting in charging stations for electric cars. He thought it would be worth looking into if there is a place in town where this installation could make sense.

Council Comments:

Councilmember Marino welcomed Ms. Riley and thanked Ms. Tunstall. She stated there was a great turnout and that the Fire House should be used more often.

Councilmember Krause stated the Council was very excited to have Ms. Riley join the Council and thanked her for accepting the position. She was looking forward to working with Ms. Tunstall at a town level capacity. She thanked Glenn for use of the Fire House hall. She too thought a future meeting in the space would be a good idea.

Councilmember Burger had no comment.

Councilmember Oswald stated that in the email today was the March on the Eastern Shore which is happening in Accomac and in Northampton County at the Eastville Courthouse. She stated that this is a demand for national legislative change and that this is the way things get changed in this country. Of importance to her was that as part of this march, there would be voter registration which has been missing from many of the demonstrations. She added the change will come from young people being registered and voter restoration programs for people who have been denied the right to vote due to misdemeanors, etc. She also stated that this is organized by a diverse coalition of preachers and if people are interested, we need to talk and communicate, and this may be the step.

Closed Session:

None.

Adjourn:

Councilmember Krause made a motion to adjourn. Councilmember Marino seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:21 P.M.

Fletcher Fosque, Mayor

Mariellen Mearsheimer, Deputy Clerk

STAFF REPORT

To: Town Council and Planning Commission
Case Number: RZ 01:20
Tax Map: 85A-2A-83-B0

Date: May 28, 2020
From: Lisa W. Fiege

General Information

<i>Applicant</i>	Caleb and Lynne Fowler
<i>Owner of Record</i>	Caleb and Lynne Fowler
<i>Requested Action</i>	Proposed use of tax map parcel 85A-2A-83-B0
<i>Location</i>	The parcel is located on the south side of Market Street.
<i>Parcel Area</i>	The total acreage of the parcel is .5 acres.
<i>Existing Land Use</i>	The parcel is currently used as a single-family dwelling.
<i>Adjacent Land Use</i>	The surrounding properties are designated (B-1) Business Downtown and (R-1A) Residential.
<i>Submitted Proffers</i>	None

Analysis

In evaluating this application staff considered the following factors:

- a. **Character of the area** – Although currently zoned B-1 the surrounding neighborhood includes residential uses. The rezoning would not affect the character of the area.
- b. **Land use and activities** – Since the parcel is contiguous to another parcel zoned R-1A, the rezoning from B-1 to R-1A would not be considered spot zoning.
- c. **Suitability and proposed use** – The owner of the parcel is proposing to use the parcel for a homestay. Homestays are permitted in the R-1A with a special use permit.
- d. **Availability of public facilities** – The proposed use would not require any new infrastructure since the parcel is already developed.

- e. **Compliance with the Town of Onancock Comprehensive Plan - This re-zoning proposal complies with the town's comprehensive plan.**

Conclusion

It is staff's opinion that the application is consistent with the statement of intent found within the Zoning Guidelines and meets the language set forth in the Zoning Ordinance.

Suggested Motion

Mr. Chairman, I move to approve RZ 01:20.

**AN ELECTRONIC PUBLIC HEARING
TOWN COUNCIL
TOWN OF ONANCOCK, VA
MAY 28th, 2020**

The Town Council and Planning Commission for the Town of Onancock, VA will conduct a joint public hearing on Thursday, May 28th, 2020 at 7:00 p.m., electronically, to consider the following application for re-zoning:

Caleb Fowler, 58 Market Street, Request for Re-Zoning Application

Caleb Fowler is requesting to re-zone 58 Market Street which is currently zoned Business Downtown (B-1) to Residential (R-1A).

A copy of the zoning map and staff report are available for review upon request. Questions or comments may be directed to Mr. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

To stream the Joint Public Hearing live please visit www.onancock.com and click on the YouTube icon at the bottom of the homepage. Questions or comments can be submitted to lfiege@onancock.com prior to the meeting to be read on the record.

To join the Joint Public Hearing live go to:

<https://us02web.zoom.us/j/83361432680?pwd=R1RoQzY1Y1BLZzUvTjFOdjRuT1Zzdz09>.

Meeting ID: 833 6143 2680

Password: 333872

To dial by location: 1 646 558 8656 US (New York)

One tap mobile: 16465588656,,83361432680#,,1#,333872# US (New York)

ALL attendees will be in a virtual "waiting room" and will be admitted to the meeting muted.

TO: Eastern Shore Post

Advertise on the following date: May 15th, 2020

Authorized by: Lisa Fiege, Interim Town Manager, Town of Onancock

Bill to: Town of Onancock, VA
15 North Street, Onancock, VA 23417



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

TOWN OF ONANCOCK, VA NOTICE OF ELECTRONIC PUBLIC HEARING ONANCOCK TOWN COUNCIL

May 15, 2020

To: Applicant and Adjacent Property Owners

Re: Public Hearing on Rezone Request at 58 Market Street

Dear Sir or Madam:

This letter is to notify you that the Town Council and Planning Commission for the Town of Onancock will hold an electronic public hearing on the above referenced item on **Thursday, May 28th, 2020** at 7:00 PM. The meeting can be streamed via the town's website: www.onancock.com. The request is described as follows:

Rezone 01:20 Caleb & Lynne Fowler, 58 Market Street, Request for Re-Zoning Application. Currently, 58 Market Street is zoned Business Downtown (B1), Mr. & Mrs. Fowler is requesting that the property be rezoned Residential (R1A).

A copy of the zoning map and staff report are available for review upon request. Questions or comments may be directed to Mrs. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

Should you have any questions about this notice, feel free to contact me at your convenience,

Sincerely,



Lisa Fiege
Interim Town Manager

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

STAFF REPORT

To: Town Council
Case Number: SUP 02:20
Tax Map: 85A-2A-83-B0

Date: March 23, 2020
From: Lisa W. Fiege

General Information

<i>Applicant</i>	Caleb and Lynne Fowler
<i>Owner of Record</i>	Caleb and Lynne Fowler
<i>Requested Action</i>	Proposed use of tax map parcel 85A-2A-83-B0
<i>Location</i>	The parcel is located on the south side of Market Street.
<i>Parcel Area</i>	The total acreage of the parcel is .5 acres.
<i>Existing Land Use</i>	The parcel is currently used as a single-family dwelling.
<i>Adjacent Land Use</i>	The surrounding properties are designated (R-1A) Residential and (B-1) Business Downtown.
<i>Submitted Proffers</i>	None

Analysis

In evaluating this application staff considered the Statement of Intent of the Residential District R-1. The Statement of Intent for the Residential District, R-1 states the following; "The Residential District, R-1 is composed of certain open areas where similar residential development is recommended to occur by the Onancock Town Plan." The Residential District R-1 Zoning District ordinance also states: "The following uses shall be permitted in the R-1, Residential District subject to all the other requirements of this ordinance, only upon the obtaining of a Special Use Permit, as defined in Article XV, from the Town Council: Homestay means a home occupation in which an individual owns a dwelling and also provides lodging in a portion thereof for temporary periods of time not to exceed three (3) weeks.

Conclusion

It is staff's opinion that the application is consistent with the statement of intent found within the Zoning Ordinance and meets the special exception language set forth in the Zoning Ordinance.

Suggested Motion

Mr. Chairman, I move to approve SUP 02:20 with the following condition:

- The owner is prohibited from renting out individual rooms within the dwelling.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

SPECIAL USE PERMIT APPLICATION

Applicant's Name: __Caleb and Lynne Fowler__

Address: _6 Queen Street, Onancock, VA 23417_

Telephone: ___443.735.5554_ Date: ___Feb. 20, 2020__

Location & Legal Description of Property Proposed:

58 Market Street, Onancock, VA 23417

No. of total guests (for homestay applicants only): Varies -estimate 1-9

No. of proposed parking spaces (for homestay applicants only): _Have 1-6 spaces available on property_

Parcel Number:

085A2A0000083B0

Zoning Classification: _B-1_

Name and telephone number for local emergency contact: _Caleb Fowler

443.735.5554

Description of Proposed Use: __As a homestay/airbnb__

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

**I certify that the information listed above is true and accurate to the best of my knowledge,
and I will comply with all provisions of the Code for the Town of Onancock.**

Calib J. Foster

Feb. 20, 2020 _____

Signature of Applicant

Date

***For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.**

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

**AN ELECTRONIC PUBLIC HEARING
TOWN COUNCIL
TOWN OF ONANCOCK, VA
MARCH 28, 2020**

The Town Council for the Town of Onancock, VA will conduct an electronic public hearing on Thursday, May 28th, 2020 at 7:00 p.m., to consider one (1) special use permit application for the following:

Special Use Permit application – SUP 01:20

Caleb Fowler is requesting a special use permit to operate a homestay at 58 Market Street in the Town of Onancock. This parcel is currently zoned Business Downtown (B-1) and, if approved by the Onancock Town Council, will be re-zoned to Residential (R-1A) at the May 28th, 2020 meeting. The Tax Map number is 85-A2A-83-B0.

A copy of the special use permit and staff report are available for review upon request. Questions or comments may be directed to Mrs. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

To stream the Joint Public Hearing live please visit www.onancock.com and click on the YouTube icon at the bottom of the homepage. Questions or comments can be submitted to lfiege@onancock.com prior to the meeting to be read on the record.

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ALL attendees will be in a virtual “waiting room” and will be admitted to the meeting muted.

TO: Eastern Shore Post

Advertise on the following date: March 15th, 2020

Authorized by: Lisa Fiege, Interim Town Manager, Town of Onancock

Bill to: Town of Onancock, VA
15 North Street, Onancock, VA 23417



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

TOWN OF ONANCOCK, VA NOTICE OF ELECTRONIC PUBLIC HEARING ONANCOCK TOWN COUNCIL

May 15, 2020

To: Applicant and Adjacent Property Owners

Re: Public Hearing on Special Use Permit – SUP 01:20

Dear Sir or Madam:

This letter is to notify you that the Town Council for the Town of Onancock will hold an **electronic public hearing** on the above referenced item on **Thursday, May 28th, 2020** at 7:00 PM. The meeting can be streamed via the town's website: www.onancock.com. The request is described as follows:

SUP 01:20 *Caleb & Lynne Fowler, 58 Market Street, Request for a Special Use Permit to operate a homestay. Currently, 58 Market Street is zoned Business Downtown (B1), and if approved by the Onancock Town Council, will be re-zoned to Residential (R1A) at the May 28, 2020 meeting.*

A copy of the zoning map and staff report are available for review upon request. Questions or comments may be directed to Mrs. Lisa Fiege, Interim Town Manager, at 757-787-3363, or email at lfiege@onancock.com.

Should you have any questions about this notice, feel free to contact me at your convenience,

Sincerely,

Lisa Fiege
Interim Town Manager

(757) 787 3363
Phone

(757) 787 3309
Fax

www.onancock.com
Website

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock approve the amendment to Article XV. Special Use Permits, Section 24-93 to a fee of \$150 permit fee and require applicant to reimburse the Town for all costs incurred.

AGENDA ITEM 4.b

TOWN COUNCIL

July 27, 2020

SUBJECT: This will increase the special use permit application fee from a flat fee of \$125 to \$150 plus all costs incurred by the Town, including but not limited to advertising costs and postage.

RECOMMENDATION: Staff recommends approval of this amendment.

It was discussed in the Budget Workshop meeting on March 12, 2020 as well as during the Budget Public Hearing for FY21 which was held on May 28, 2020.

TIMING: Current

DISCUSSION: The Town of Onancock has been charging \$125 for special use permit applications and absorbing the costs for advertising. Neighboring towns charge \$150 plus advertising and postage costs or charge a higher flat fee of \$200 or more. This change allows the Town to cover out-of-pocket costs and aligns our charge with other communities on the Shore.

STAFF: Matt Spuck, Town Manager

ATTACHMENT: N/A

Copy:

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock approve the creation of Section 13-23 Electronic Summons System in Chapter 13 Motor Vehicles & Traffic of the Town Code.

AGENDA 4.c

TOWN COUNCIL

July 27, 2020

SUBJECT: This section would allow the Onancock Police Department to charge a \$5.00 fee for each criminal or traffic case in the circuit court where the defendant is charged with a violation of any statute or ordinance for the purposes of installing and utilizing an electronic summons system.

Suggested Town Code:

13-23. Additional Assessment for Electronic Summons System

Pursuant to the authority of Code of Virginia, §17.1-279.1, there shall be an additional \$5.00 cost for each criminal or traffic case in the district or circuit courts located where such cases are brought in which the defendant is charged with a violation of any statute or ordinance, which such violation arose within the town. The assessment shall be collected by the clerk of the court in which the action is filed, remitted to the treasurer of the appropriate county, city, or town, and held by such treasurer subject to disbursements by the governing body to a local law-enforcement agency solely to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system.

RECOMMENDATION: Staff recommends that Council adopt this Town Code.

The fee will be set aside in a designated bank account to save for the equipment necessary for an electronic summons system. This fee will not increase or change in any way the nature of our traffic enforcement. The Town currently issues 300-400 violations per year. Neighboring towns with police departments will also present to their respective Town Councils this same resolution and the Police Chiefs are in support of it.

The purpose is to reserve funds for an electronic summons system. If grant funding becomes available, it will supplement the funds we reserve.

The electronic summons system will cut traffic stop times in half and will make it easier for the officer to create a summons with the correct information. Once the defendant's license is scanned, the system will create a summons based on the appropriate information listed on the license. It will also create a copy for the defendant in real time.

The state may make this a requirement for all departments within the next five to ten years. The cost of the system is projected to be about \$10,000 per vehicle.

TIMING: Current

DISCUSSION:

STAFF: Matt Spuck, Town Manager; Eric Williams, Chief of Police

ATTACHMENT: N/A

SUGGESTED MOTION (S): Mr. Mayor, I move that the Town of Onancock rescind the Permission for Temporary Easement/Entry Agreement endorsed by the Town Manager of Onancock on August 28, 2019.

AGENDA 4.d

TOWN COUNCIL

July 27, 2020

SUBJECT: The Onancock Business and Civic Association (OBCA) awarded the Eastern Shore Public Library (ESPL) a grant to add Onancock to the Civil War Trail (CWT). This grant provided funds for a sign to be placed in the Town Park (Gazebo). At the May 2019 meeting, Town Council had given authority for the easement with the condition that Town Council approved the content of the sign before it is created or placed. Since that time, ESPL has pulled away from the project and therefore no longer needs an easement to place the CWT sign.

RECOMMENDATION: Staff recommends that Council rescind the Permission for Temporary Easement/Entry Agreement endorsed by the Town Manager on August 28, 2019.

TIMING: Current

DISCUSSION:

STAFF: Matt Spuck, Town Manager

ATTACHMENT: N/A

Permission for Temporary Easement/Entry Agreement

(Please type or print neatly)

Permission is hereby granted this 28th day of August, 2019, by:

The Town of Onancock

to Civil War Trails, Inc., and its contractors to enter upon that portion of my/our land to install a historical marker as part of the Civil War Trails program. I/we understand that I/we will be contacted prior to said installation and that I/we will have the final authority as to the marker's placement and location.

I/we understand that the Civil War Trails, Inc., or its contractors will maintain the marker as long as it remains on my/our property, is sponsored and that the marker will be removed at anytime in the future if so requested by me/us or my/our successors.

William H Berlin Jr

LANDOWNER SIGNATURE

DIRECTOR, CIVIL WAR TRAILS

15 North Street

LANDOWNER ADDRESS

EXECUTIVE DIRECTOR, CIVIL WAR TRAILS

Onancock, VA 23417

SIGNATURE OF INITIATING ORGANIZATION

SIGNATURE OF SUSTAINING SPONSOR (MEMBER)

(ADDRESS AND PHONE NUMBER)

(ADDRESS AND PHONE NUMBER)

On July 15, 2020, the Virginia Safety and Health Codes Board adopted §16 VAC 25-220, Emergency Temporary Standard, Infectious Disease Prevention: SARS-CoV-2 Virus That Causes COVID-19.

The text of the standard is currently being finalized and will be posted on this website as soon as it is available.

In accordance with Va. Code §40.1-22(6a), the Emergency Temporary Standard (ETS) will take immediate effect upon publication in a newspaper of general circulation, published in the City of Richmond, Virginia.

The Department anticipates that publication of the ETS will occur during the week of July 27, 2020, although the exact date is not known at this time.

Training and outreach products are being developed by the VOSH Cooperative Programs Division and will be made available to the regulated community, employees, and the general public as soon as they are available:

- COVID-19 Training PowerPoint for Employers and Employees with an included training certification form
- ETS Training PowerPoint that explains the elements of the standard with an included training certification form (including different versions for different industries)
- FAQs about the standard
- Infectious Disease Preparedness and Response Plan Template (including different versions for different industries)
- Training PowerPoint on how to develop an Infectious Disease Preparedness and Response Plan Template with an included training certification form
- Flowchart for determining how to classify job tasks by hazards employees are potentially exposed to for “very high”, “high”, “medium”, and “lower” exposure risk levels

Covered employers will be given 60 days from the effective date of the ETS to develop and train employees on their Infectious disease preparedness and response plan required under §16 VAC 25-220-70.

Covered employers will be given 30 days to train employees on the standard under §16 VAC 25-220-80.



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

Town of Onancock

July 20, 2020

COVID-19 and Infectious Disease Prevention Plan Template

Adoption Date:

Revision(s):

Organization Policy

The Virginia Department of Labor and Industry (DOLI) at the direction of Virginia Governor Ralph Northam has developed and implemented the policies set forth in Virginia Code 16 VAC 25-220. This Emergency Temporary Standard for preventing the infectious disease SARS-CoV-2 (otherwise known as COVID-19) is designed to prevent the spread of COVID-19 and protect Virginia's workers. Town of Onancock is dedicated to ensuring that our employees (full-time, part-time, and temporary) are fully protected, and can return to their families at the conclusion of their shifts. This policy sets forth the measures, policies, assessments, and enforcement measures that Town of Onancock will utilize to ensure the best possible outcome. Employees failing to abide by the requirements of this policy may receive disciplinary action in conformance with the employee handbook.

Should you have any questions please contact your supervisor or Matt Spuck, Town Manager to address any questions or concerns that you may have.

Thank you,

Town of Onancock

Definitions

Administrative Control: Any procedures which significantly limits daily exposure to COVID-19 related to workplace hazards and job tasks by control or manipulation of the work schedule or manner in which the work is performed. Personal Protective Equipment (PPE) is not considered an administrative control.

Asymptomatic: A Person who does not have symptoms.

Close Contact: Any individual within six (6) feet of an infected person for at least fifteen (15) minutes starting from two (2) days before the person became sick until the person was isolated.

Engineering Control: The use of substitution, isolation, ventilation, and equipment modification to reduce exposure to COVID-19 related workplace hazards and job tasks.

Exposure Risk Level: Assessment of the possibility that an employee could be exposed to the hazards associated with COVID-19 disease which are based on risk factors present during the course of employment regardless of location. These have been broken down to “very high”, “high”, “medium”, and “lower”.

- **Very High:** Exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure to known or suspected sources of the COVID-19 including but not limited to specific medical, postmortem, or laboratory procedures.
- **High:** Exposure risk hazards or job tasks are those in places of employment with high potential for employee exposure with known or suspected sources of COVID-19 that are not otherwise classified as “very high”.
- **Medium:** Exposure risk hazards or job tasks that are not otherwise classified as very high or high and require more than minimal occupational contact with other employees or persons who may be infected with, but are not known or suspected COVID-19 carriers.
- **Lower:** Exposure risk hazards or job tasks are those not otherwise classified as very high, high, or medium, that do not require contact with person known to be, or suspected of being, or who may be infected with, nor contact with other employees, other persons or the general public except as otherwise provided in this definition.

Face Covering: Item normally made of cloth or various other materials with elastic bands or cloth ties to secure over the wearer's nose and mouth in an effort to contain or reduce the spread of potentially infectious respiratory secretions at the source. A face covering is not subject to testing and approval by a state government agency, so it is not considered a form of personal protective equipment or respiratory protection equipment under VOSH laws, rules, regulations, and standards.

Physical Distancing: Keeping space between yourself and other persons while conducting work-related activities inside and outside of the physical establishment by staying at least six (6) feet from other persons.

Symptomatic: Employee is experiencing symptoms similar to those attributed to COVID-19 including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Symptoms may appear in two (2) to fourteen (14) days after exposure to the virus.

Employer Requirements

Employees are encouraged to self-monitor for signs and symptoms of suspected COVID-19 infection. These signs and symptoms may include the following: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea. Symptoms may appear in 2 to 14 days after exposure to the virus.

Employees who are experiencing symptoms listed above are encouraged to stay home and notify a supervisor of your absence. On a case-by-case basis and if possible, you may be authorized to work remotely. Should the need arise to remain away from work for an extended period of time due to COVID-19, the Town of Onancock sick leave policy is described in Section C-2 of the Personnel Policies (Revised May 22, 2017). If sick leave is exhausted, Employees may use remaining Annual Leave as detailed in Section C-1 of the Personnel Policies (Revised May 22, 2017). Employees are protected under the Family Medical Leave Act (FMLA) as detailed in Section E of the Town of Onancock Personnel Policies (Revised May 22, 2017).

Any organizations conducting contracting work with Town of Onancock is required to impress upon the contractor(s) about the importance of suspected COVID-19 contractors or temporary employees staying home. Known or suspected COVID-19 contractors or temporary workers shall not report to work or be allowed to remain on the job site until cleared to return to work.

To reduce the spread of COVID-19, employees, unless infeasible, will be required to practice physical distancing. When physical distancing is infeasible, employees will be required to ensure the use of a face covering. All employees when occupying a vehicle together for work purposes are required to utilize a face covering. If a face covering is contrary to an employee's safety or health, a face covering is not required; however, based on physical distancing, the employee may be required to utilize a face shield or other PPE device to ensure protection.

Employees who are required to interact with customers, contractors, or the general public will be provided with, and must immediately use supplies to clean and disinfect areas where there is potential for exposure to COVID-19. All common areas (bathrooms, and other frequently touched surfaces must be cleaned at least at the end of each shift or as determined by enhanced cleaning procedures.

Return to Work

If an employee of Town of Onancock is suspected or has tested positive for COVID-19, the following guidelines are to be followed:

If an employer (supervisor) is notified of a positive test for one of its own employees, contractors, temporary employees, or other person who was present at the place of employment within the previous fourteen (14) days, the employer shall notify:

- Its own employees at the same place of employment who may have been exposed within twenty-four (24) hours of discovery while keeping confidential the identity of the COVID-19 person in accordance with the Americans with Disabilities Act (ADA) and other applicable laws and regulations.
- Other employers whose employees were present at the work site during the same time period; and the building/facility owner (if different from the employer).

Choose one or both of the strategies below

Employees may return to work based on the time-based strategy implemented by Town of Onancock. Employees who are suspected or known COVID-19 employees may return to work when (seventy-two) 72 hours have passed since recovery (resolution of fever without the use of fever-reducing medications, and improvement in respiratory symptoms); AND at least ten (10) days have passed since the symptoms first appeared.

Employees may return to work based on the test-based strategy implemented by Town of Onancock. Employees who are suspected or known COVID-19 employees may return to work when there is a resolution of fever without the use of fever-reducing medications and improvement in respiratory symptoms, AND two (2) consecutive negative results from a U.S. Food and Drug Administration Emergency Use COVID-19 test taken at least (twenty-four) 24 hours apart. An employee has the right to refuse the COVID-19 test; however, the employer will then be required to follow the symptom-based strategy.

Job Safety COVID-19 Analysis

Exposure	Potential Risks	Infection Protection Measures	Department/Work Class Groups
<p>Lower Exposure Risk (Caution)</p>	<p>Lower exposure risk (caution) jobs are those that do not require contact with people known to be, or suspected of being, infected with COVID-19 nor frequent close contact with (within six (6) feet of) the general public. Workers in this category have minimal occupational contact with the public and other coworkers.</p>	<ul style="list-style-type: none"> • Promote frequent and thorough hand washing • provide alcohol-based hand rubs containing at least 60% alcohol • Encourage employees to stay home if they are sick • Encourage respiratory etiquette, including covering coughs and sneezes. • Take advantage of policies and practices, such as flexible worksites (e.g., telecommuting) and flexible work hours (e.g., staggered shifts), to increase the physical distance among employees. • Discourage employees from using other's phones, desks, offices, or other work tools and equipment, when possible. • Maintain regular housekeeping practices, including routine cleaning and disinfecting of surfaces, equipment, and other elements of the work environment. 	

Exposure	Potential Risks	Infection Protection Measures	Department/Work Class Groups
<p>Medium Exposure Risk</p>	<p>Medium exposure risk jobs include those that require frequent and/or close contact with (within six (6) feet of) people who may be infected with COVID-19, but who are not known or suspected COVID-19 patients. (Schools, juvenile detention centers, jails, sports, venues, entertainment, airports, bus and transit stations, high-population-density work environments, and some high-volume service settings).</p>	<ul style="list-style-type: none"> • Include recommend safe job procedures from lower exposure risk above. • Install physical barriers, such as clear plastic sneeze guards, where feasible. • Consider offering face masks to ill employees and customers to contain respiratory secretions until they are able leave the workplace (i.e., for medical evaluation/care or to return home). • Keep customers informed about symptoms of COVID-19 and ask sick customers to minimize contact with workers until healthy again, such as by posting signs about COVID-19 in areas where sick customers may visit. • Where appropriate, limit customers' and the public's access to the worksite, or restrict access to only certain workplace areas. • Consider strategies to minimize face-to-face contact (e.g., curbside delivery, phone-based communication, telework). • Communicate the availability of medical screening or other employee health resources (e.g., on-site nurse; telemedicine services). • Workers with medium exposure risk may need to wear some combination of gloves, a gown, a face mask, and/or a face shield or goggles. PPE for employees in the medium exposure risk category will vary by work task, the results of the employer's hazard assessment, and the types of 	<ul style="list-style-type: none"> • Town Hall Employees • DPW Employees • Wharf Employees

Medium Exposure Risk (cont.)		exposures workers have on the job.	
High Exposure Risk	<p>High exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19. Workers in this category include:</p> <ul style="list-style-type: none"> • Healthcare delivery and Emergency staff (e.g., doctors, nurses, emergency response staff who must enter patients' rooms/homes) exposed to known or suspected COVID-19 patients. (Note: when such workers perform aerosol-generating procedures, their exposure risk level becomes very high.) • Medical transport workers (e.g., ambulance vehicle operators) or Law Enforcement moving known or suspected COVID-19 patients in enclosed vehicles. 	<ul style="list-style-type: none"> • Include recommend safe job procedures from Lower and Medium exposure risks above. • Post signs requesting patients and family members to immediately report symptoms of respiratory illness on arrival at any healthcare facility and use disposable face masks. • Prompt identification and isolation of potentially infectious individuals is a critical step in protecting workers, customers, visitors, and others at a worksite. • Encourage employees to self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure. • Communicate procedures for employees to report when they are sick or experiencing symptoms of COVID-19. • Where appropriate, develop procedures for immediately isolating people who have signs and/or symptoms of COVID-19, and train workers to implement them. Move potentially infectious people to a location away from workers, customers, and other visitors. Although most worksites do not have specific isolation rooms, designated areas with closable doors may serve as isolation rooms until potentially sick people can be removed from the worksite. • Take steps to limit spread of the respiratory secretions of a person who may have COVID-19. Provide a face mask, if feasible and available, and 	<ul style="list-style-type: none"> • Police Department Employees

<p>High Exposure Risk (cont.)</p>		<p>ask the person to wear it, if tolerated. Note: A face mask (also called a surgical mask, procedure mask, or other similar terms) on a patient or other sick person should not be confused with PPE for a worker; the mask acts to contain potentially infectious respiratory secretions at the source (i.e., the person's nose and mouth)</p> <ul style="list-style-type: none"> • Restrict the number of personnel entering isolation areas. • Consider offering enhanced medical monitoring of workers during COVID-19 outbreaks. • Provide personnel who may be exposed while working away from fixed facilities with alcohol-based hand rubs containing at least 60% alcohol for decontamination in the field. • 	
<p>Very High Exposure Risk</p>	<p>Very high exposure risk jobs are those with high potential for exposure to known or suspected sources of COVID-19 during specific medical, postmortem, or laboratory procedures. Workers in this category include:</p> <ul style="list-style-type: none"> • Healthcare workers (doctors, nurses, paramedics, emergency medical technicians) performing aerosol-generating 	<ul style="list-style-type: none"> • Include recommend safe job procedures from Lower, Medium and High exposure risks above. • Most workers at high or very high exposure risk likely need to wear gloves, a gown, a face shield or goggles, and either a face mask or a respirator, depending on their job tasks and exposure risks. • Those who work closely with (either in contact with or within 6 feet of) patients known to be, or suspected of being, infected with SARS-CoV-2, the virus that causes COVID-19, should wear respirators. For the most up-to-date information, visit OSHA's COVID-19 webpage: www.osha.gov/covid-19 • PPE ensembles may vary, especially for workers who 	<ul style="list-style-type: none"> • N/A

	<p>procedures (e.g., intubation, cough induction procedures, bronchoscopies, or invasive specimen collection) on known or suspected COVID-19 patients.</p> <ul style="list-style-type: none"> • Healthcare or laboratory personnel collecting or handling specimens from known or suspected COVID-19 patients (e.g., manipulating cultures from known or suspected COVID-19 patients). 	<p>may need additional protection against blood, body fluids, chemicals, and other materials to which they may be exposed. Additional PPE may include medical/surgical gowns, fluid-resistant coveralls, aprons, or other disposable or reusable protective clothing. Gowns should be large enough to cover the areas requiring protection. OSHA may also provide updated guidance for PPE use on its website: www.osha.gov/covid-19.</p>	
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Training

Town of Onancock is dedicated to ensuring employee protection. This is done to ensure that employees can return home to their families safely at the conclusion of their shifts. To do that, employees must be effectively trained. Training will be accomplished as prescribed below:

- To all employees initially
- To all employees who lack understanding of the policy
- To all newly hired employees

Training will cover the information as prescribed below:

- COVID-19 signs and symptoms
- Self-monitoring for signs and symptoms
- Employer responsibilities and return to work policy
- Cleaning and disinfecting
- Specific COVID-19 analysis for employee jobs
- Town of Onancock enforcement policy
- Allow for questions and answers

Responsible Party

Town of Onancock has developed this policy based on the temporary 16 VAC 25-220 Emergency Temporary Standard developed by the Virginia DOLI. This policy is designed to be in place through January 15, 2021; however, this policy may be continued by Town of Onancock based on Federal, State, or local guidelines. The Town of Onancock (Department/Person (i.e. Human Resources Office) is responsible to ensure the adoption, dissemination, and enforcement of this policy for the safety and health of the employees of Town of Onancock.



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

Weekly Report to Onancock Town Council

Week ending July 24, 2020

Town Manager

- Met with the Town Managers for Cape Charles, Exmore, Onley, Chincoteague
 - Created a “Shore Managers” group to share ideas, issues, and publicly available information
- Sat with Mike Mason to discuss the County’s use of COVID funds, its Small Business Grants, our allocation of those funds, and the Road Diet project
 - The County experienced overwhelming participation in the Watermen’s grant
 - The County Small Business Grants (distributed to businesses ordered to close by EO 53) had only 34 qualified applications
 - The preparation of the Road Diet Smart Scale application needed to be outsourced (normally prepared by A-NPDC, but they are not providing that service this year)
 - The County paid ½, Onancock paid ¼, and A-NPDC contributed the remaining 1/4. Onancock paid \$1,450. I confirmed with the County that this is the only and final financial commitment of the Town for this application and/or project
- Onancock Small Business Grant update (with final figures and participation):
 - Total applications, 39. Qualified applications 38
 - Full grants: 14 @ \$3,072.50 each
 - Partial grants: 24 @ \$1,023.14
 - 2 partial grants are given for less than the total amount as their drop in revenue is less than the award amount (no business is to receive a grant for more than the drop in revenue)
 - Checks will be cut before 7/31/20
- Had several one-on-one meetings with Council members to understand issues and aspirations
- Met with Gerald Boyd to discuss the Town’s role in helping the Blacksmith Shop succeed and learn about any other neighborhood issues we might be able to resolve
 - Spoke with VDOT to ensure streets in NE are swept at the same schedule as elsewhere in Town
 - Begin to investigate cost-effective solutions to irrigate new planting funded by grant
- Developed a plan with Municode for recodification of Town Code
 - Recodification takes current code and updates references to current state law
 - Onancock will answer all questions posed by Municode by 7/31/20
 - When state law references are updated, Council will receive current code
 - Every other month, Council will review and discuss Code for any changes it may want to make.
 - August meeting will review and discuss Chapters 3 & 4 (Animals and Bicycles, respectively)
- Met with each department head to discuss job descriptions for accuracy in order to begin employee performance evaluation process



TOWN OF ONANCOCK

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Onancock, VA 23417

- Learned of the Governor's promulgation of Temporary Employer Mandates regarding COVID-19
 - Created a policy based on Virginia Occupational Safety and Health's (VOSH) understanding of the yet-to-be released requirements (to be enforced by DOLI – Department of Labor and Industry)
 - The DOLI mandates will become enforceable during the week of 7/27/20, and again, have not been published
 - Requesting that Council's Personnel Committee review the policy included in the packet for immediate implementation
- Spoke with Steve Johnson and received an update on HRSD project
 - The courts recently opened and both Counties need to petition for membership in the HRSD. We do not have a docket date yet.
- Met with T. Lee Byrd re: VPA grant and project to upgrade the ramp at the Wharf
 - I spoke with the County and received model RFP's that we can use to start the process of creating an RFP for the project
 - T. Lee and I will meet with a contractor who does this type of work to glean as much information as possible about what needs to be included or excluded from the RFP
 - We discussed contracting with an engineer to prepare the RFP to avoid mistakes, omissions, and technical knowledge that lay volunteers may not have. We want to ensure the RFP is carefully and accurately prepared to avoid risk and change orders.
- Met with Fire Chief
 - He presented a list of the 90 hydrants in Town, 4 are inoperable
 - I charged our DPW (Department of Public Works) to immediately order and schedule the time to replace and repair these hydrants
 - We discussed the Croaker Classic coming up and what we can do to help it become a successful event all the while maintaining a vibrant marina operation during the event.
 - We will have all event-related activities in the parking lot (which we will close for the day)
 - We will leave the public restroom open for use; At the end of the day, he will have volunteers clean it
 - After the awards are distributed, we will open the parking lot and any after-party will take place at Mallards and adherence to COVID guidelines are the responsibility of the restaurant.
- Met with Chris Isdell regarding the transfers of streets to VDOT
 - At the August Council meeting, we will present a resolution to transfer East Street to VDOT
 - Waples and Lee are prepared to transfer, but still need a little work to bring them up to standards
 - We have a plan for every street currently owned by the Town, what needs to be done to bring it to VDOT standards, and when we might be able to move them under their control and management



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

- Attended the County Supervisor's meeting (see Road Diet and Grant updates above)
- Met with the Water Committee and it was agreed to refund the \$50 reconnection fee to all seasonal businesses negatively affected by the pandemic
 - This only affects one business and we will issue the credit in the next billing cycle
- Attended Planning Commission meeting
 - Agreed to have increased level of staff support to move the project of updating the Comprehensive Plan forward.
 - Jim McGowan and Judith Grier have worked incredibly hard to bring the project this far and we are eager to provide them additional support to complete a long and difficult project
 - Next steps are to update the Existing Land Use Map with building inventory, derelict buildings, and certain zoning information
 - We also need to post a PSA in the ES Post and on WESR for the opening on the Commission
- Met with ABC to discuss the use of our event license for Second Fridays and the proposed event for the Fire Department on 10/11/20
- Attended the Northeast Revitalization CDBG management and community meeting
- Met with CPA firm to review 2019 and 2018 reports as they compare to the internal financial system
 - We will adjust the internal accounting system to tie out to the audited financial statements
- Reviewed COVID guidelines regarding the use and maintenance of our public restrooms
 - The Wharf cleans the bathrooms every 2-hours are directed by the guidelines
 - The Town does not have the staff to clean the public restrooms at Town Hall. We may need to close them to the public until either the guidelines change, or we allocate the resources to adhere to the guidelines.
- We have freshly painted some curbs red in town to indicate no parking zones. The police have been instructed to issue one warning and then issue citations for illegally parked cars
- Attended the OBCA meeting and reported on the Small Business Grant process, and other relevant Town business.

Department of Public Works

- Daily average wastewater = 195,997 gallons
- The average daily water use is 180,250 gallons
- County average daily flow is 61,998 gallons
- Staff effort:
 - Manhole inspections; wharf to South St.
 - Cleaned and inspected Bagwell Bridge pump station
 - Repaired clogs and made minor repairs
 - Because of the heat, we spent time indoors maintaining and cleaning equipment and membranes



TOWN OF ONANCOCK

15 North Street
Onancock, VA 23417

- Contacted DEQ for wastewater plant and ground water permits (submitted on time, not yet reviewed by DEQ)
- Cut grass in Town areas and weeded and mulched Town Park and Wharf
- Cleaned NE Park
- Pot hole repair

Wharf

- Beginning to work to maximize the Town's investment in DOCWA
- Developing a list of comparable marinas for pricing slip, gas, and amenity pricing
- More detailed weekly activity report to begin 7/31/20

Police Department

- Weekly activity report to begin 7/31/20

Town of Onancock - PRELIMINARY FINANCIAL RESULTS - JUNE 30, 2020

Fund Or Attrib	Type	Dept Desc	Disp Acct	2020		2019		2020		2019		% Good/(Bad) Last Year
				Budget	YTD	Budget	YTD	Budget	YTD	% Good/(Bad) Budget	% Good/(Bad) Last Year	
10-3110-1010	Revenue	REAL PROPERTY-CURRENT		\$343,330.00	\$336,116.64		\$327,169.08		\$336,116.64		\$327,169.08	(2%)
10-3110-1020	Revenue	REAL PROPERTY-DELINQUENT		\$27,000.00	\$39,108.63		\$12,108.63		\$27,000.00		\$12,108.63	45%
10-3110-2010	Revenue	PUBLIC SERVICE-REAL		\$17,300.00	\$16,748.47		\$551.53		\$17,300.00		\$551.53	(3%)
10-3110-3010	Revenue	PERSONAL PROPERTY-CURRENT		\$164,000.00	\$164,922.61		\$922.61		\$164,000.00		\$922.61	1%
10-3110-3020	Revenue	PERSONAL PROPERTY-DELINQUENT		\$10,000.00	\$23,513.23		\$13,513.23		\$10,000.00		\$13,513.23	135%
10-3110-3030	Revenue	PUBLIC SERVICE-PERSONAL PROPERTY		\$700.00	\$369.44		\$330.56		\$700.00		\$330.56	(47%)
10-3110-6010	Revenue	PENALTIES		\$15,000.00	\$13,461.84		\$1,538.16		\$15,000.00		\$1,538.16	(10%)
10-3110-6603	Revenue	PARADE REVENUE		\$0.00	\$1,600.00		\$1,600.00		\$0.00		\$1,600.00	0%
10-3120-0100	Revenue	LOCAL SALES TAX		\$80,500.00	\$81,114.42		\$614.42		\$80,500.00		\$614.42	1%
10-3120-0200	Revenue	CONSUMERS UTILITY TAX		\$55,915.12	\$52,915.12		(\$2,084.88)		\$55,915.12		(\$2,084.88)	(4%)
10-3120-0300	Revenue	BUSINESS LICENSE TAX		\$32,000.00	\$36,514.57		\$4,514.57		\$32,000.00		\$4,514.57	14%
10-3120-0500	Revenue	VEHICLE DECALS		\$16,000.00	\$9,138.50		(\$6,861.50)		\$16,000.00		(\$6,861.50)	(43%)
10-3120-0600	Revenue	BANK STOCK TAXES		\$35,000.00	\$27,207.00		(\$7,793.00)		\$35,000.00		(\$7,793.00)	(22%)
10-3120-0700	Revenue	CELLULAR PHONE TAX		\$87,000.00	\$81,315.44		(\$5,684.56)		\$87,000.00		(\$5,684.56)	(7%)
10-3120-1000	Revenue	TRANSIENT OCCUPANCY TAX		\$24,400.00	\$11,546.45		(\$12,853.55)		\$24,400.00		(\$12,853.55)	(53%)
10-3130-3080	Revenue	BUILDING/ZONING PERMITS		\$400.00	\$375.00		(\$25.00)		\$400.00		(\$25.00)	(6%)
10-3130-3100	Revenue	MEALS TAX		\$169,000.00	\$137,212.03		(\$31,787.97)		\$169,000.00		(\$31,787.97)	(19%)
10-3130-3101	Revenue	MEALS & TRANSIENT LATE PENALTY		\$0.00	\$1,389.39		\$1,389.39		\$0.00		\$1,389.39	0%
10-3140-1010	Revenue	TRAFFIC FINES		\$13,000.00	\$9,168.20		(\$3,831.80)		\$13,000.00		(\$3,831.80)	(29%)
10-3150-1010	Revenue	INTEREST ON ACCOUNTS		\$0.00	\$11,899.06		\$11,899.06		\$0.00		\$11,899.06	0%
10-3150-1030	Revenue	INTEREST ON CERTIFICATES		\$700.00	\$0.00		(\$700.00)		\$700.00		(\$700.00)	(100%)
10-3150-2010	Revenue	RENTAL OF PROPERTY		\$12,500.00	\$12,160.00		(\$340.00)		\$12,500.00		(\$340.00)	(3%)
10-3150-2020	Revenue	WATER TOWER RENTAL INCOME		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	0%
10-3160-0803	Revenue	GRASS CUTTING		\$400.00	\$0.00		(\$400.00)		\$400.00		(\$400.00)	(100%)
10-3160-0804	Revenue	TRASH REVENUE		\$32,000.00	\$37,080.00		\$5,080.00		\$32,000.00		\$5,080.00	16%
10-3160-1305	Revenue	BOAT DOCKAGE FEES- MONTHLY		\$625.00	\$125.00		(\$500.00)		\$625.00		(\$500.00)	(80%)
10-3160-1306	Revenue	BOAT DOCKAGE FEES-TRANSIENT		\$65,000.00	\$34,754.15		(\$30,245.85)		\$65,000.00		(\$30,245.85)	(47%)
10-3160-1307	Revenue	BOAT RAMP FEES		\$950.00	\$1,562.21		\$612.21		\$950.00		\$612.21	64%
10-3160-1308	Revenue	RAMP-ANNUAL DECAL		\$2,000.00	\$1,410.00		(\$590.00)		\$2,000.00		(\$590.00)	(30%)
10-3160-1309	Revenue	WHARF GASOLINE SALES		\$110,000.00	\$103,478.08		(\$6,521.92)		\$110,000.00		(\$6,521.92)	(6%)
10-3160-1314	Revenue	WHARF-OTHER		\$2,000.00	\$2,112.64		\$112.64		\$2,000.00		\$112.64	6%
10-3160-1316	Revenue	WHARF ELECTRIC		\$5,500.00	\$3,748.35		(\$1,751.65)		\$5,500.00		(\$1,751.65)	(32%)
10-3160-1317	Revenue	WHARF-GRANTS		\$48,750.00	\$12,311.25		(\$36,438.75)		\$48,750.00		(\$36,438.75)	(75%)
10-3189-9001	Revenue	MISCELLANEOUS REVENUE		\$8,500.00	\$14,698.48		\$6,198.48		\$8,500.00		\$6,198.48	73%
10-3221-0401	Revenue	LAW ENFORCEMENT FUNDS		\$46,500.00	\$53,426.62		\$6,926.62		\$46,500.00		\$6,926.62	15%
10-3221-0410	Revenue	FIRE PROGRAM FUNDS		\$10,000.00	\$10,000.00		\$0.00		\$10,000.00		\$0.00	0%
10-3221-0411	Revenue	LITTER CONTROL GRANT		\$1,031.00	\$814.00		(\$217.00)		\$1,031.00		(\$217.00)	(21%)
10-3221-0414	Revenue	VIA COMM FOR THE ARTS		\$1,500.00	\$1,500.00		\$0.00		\$1,500.00		\$0.00	0%
10-3222-9906	Revenue	CAPITAL RESERVE FUND		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	0%
10-3300-0301	Revenue	LAW ENFORCEMENT FUNDS-FEDERAL		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	0%
10-3310-4701	Revenue	CHRISTMAS DECORATION DONATIONS		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	0%
				\$1,437,586.00	\$1,344,816.82		(\$92,769.18)		\$1,437,586.00		(\$92,769.18)	(6%)
	Expenses											
10-4001-1101	Expenses	MAYOR & COUNCIL COMPENSATION		\$14,201.00	\$13,981.18		\$219.82		\$14,201.00		\$219.82	2%
10-4001-2100	Expenses	FICA		\$1,087.00	\$1,069.54		\$17.46		\$1,087.00		\$17.46	2%
10-4001-5500	Expenses	TRAVEL-TOWN COUNCIL		\$15,000.00	\$0.00		\$1,000.00		\$15,000.00		\$1,000.00	100%
10-4001-5803	Expenses	COMMUNITY PROMOTION		\$15,000.00	\$11,302.09		\$3,697.91		\$15,000.00		\$3,697.91	25%
10-4001-5804	Expenses	TOWN BEAUTIFICATION COMM		\$2,000.00	\$1,647.88		\$352.12		\$2,000.00		\$352.12	18%
10-4001-5805	Expenses	MAIN STREET PROGRAM		\$15,000.00	\$15,000.00		\$0.00		\$15,000.00		\$0.00	0%
10-4001-5806	Expenses	ES TOURISM-TOT SHARE		\$4,600.00	\$5,381.09		(\$781.09)		\$4,600.00		(\$781.09)	(17%)
10-4503-1000	Expenses	PAYROLL CLEARING		\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	0%
10-4503-1100	Expenses	SALARIES		\$152,302.00	\$137,166.58		\$15,135.42		\$152,302.00		\$15,135.42	10%
10-4503-1200	Expenses	OVER-TIME COMPENSATION		\$2,500.00	\$646.93		\$1,853.07		\$2,500.00		\$1,853.07	74%
10-4503-2100	Expenses	FICA		\$11,843.00	\$9,002.19		\$2,840.81		\$11,843.00		\$2,840.81	24%
10-4503-2200	Expenses	RETIREMENT-VRS		\$23,495.00	\$20,142.96		\$3,352.04		\$23,495.00		\$3,352.04	14%
				\$289,348.60	\$222,480.42		\$66,868.18		\$289,348.60		\$66,868.18	(23%)
				\$14,198.35	\$14,198.35		\$0.00		\$14,198.35		\$0.00	0%
				\$1,041.14	\$1,041.14		\$0.00		\$1,041.14		\$0.00	0%
				\$846.32	\$846.32		\$0.00		\$846.32		\$0.00	0%
				\$246.26	\$246.26		\$0.00		\$246.26		\$0.00	0%
				\$815.88	\$815.88		\$0.00		\$815.88		\$0.00	0%
				\$1,001.14	\$1,001.14		\$0.00		\$1,001.14		\$0.00	0%
				\$11,114.60	\$11,114.60		\$0.00		\$11,114.60		\$0.00	0%
				\$12,769.93	\$12,769.93		\$0.00		\$12,769.93		\$0.00	0%
				\$1,209.67	\$1,209.67		\$0.00		\$1,209.67		\$0.00	0%
				\$470.02	\$470.02		\$0.00		\$470.02		\$0.00	0%
				\$22,480.42	\$22,480.42		\$0.00		\$22,480.42		\$0.00	0%

Town of Onancock - PRELIMINARY FINANCIAL RESULTS - JUNE 30, 2020

Fund Of: Attrib	Type	Dept Desc	Disp Acct	2020		2019		% Good/(Bad)	YTD	Good/(Bad)	% Good/(Bad)
				Budget	YTD	YTD	YTD				
10-4503-2300	Administration	HOSPITALIZATION	\$21,390.00	\$20,003.20	\$1,386.80	6%	\$19,645.70	\$357.50	2%		
10-4503-2400	Administration	LIFE INSURANCE	\$1,937.00	\$1,660.68	\$276.32	14%	\$1,853.28	(\$192.60)	(10%)		
10-4503-2600	Administration	SUTA	\$366.00	\$401.31	(\$35.31)	(10%)	\$638.92	(\$237.61)	(37%)		
10-4503-3120	Administration	AUDIT SERVICE	\$16,750.00	\$16,750.00	\$0.00	0%	\$16,750.00	\$0.00	0%		
10-4503-3130	Administration	BOOKKEEPING FEES	\$3,500.00	\$3,400.04	\$99.96	(28%)	\$1,880.58	\$40.42	2%		
10-4503-3131	Administration	TEMP SERVICES	\$0.00	\$0.00	\$0.00	5%	\$3,908.69	(\$568.65)	(15%)		
10-4503-3140	Administration	TRAINING/SCHOOL	\$2,250.00	\$1,414.00	\$836.00	37%	\$1,673.99	(\$79.00)	(100%)		
10-4503-3330	Administration	OFFICE EQUIPMENT REPAIR	\$19,257.31	\$19,257.31	\$242.69	1%	\$24,068.75	(\$259.99)	(16%)		
10-4503-3501	Administration	PRINTING-AUTO DECALS	\$750.00	\$1,737.73	(\$987.73)	(132%)	\$705.48	\$1,032.25	(20%)		
10-4503-3601	Administration	ADVERTISING	\$3,000.00	\$2,695.48	\$304.52	10%	\$2,574.13	\$121.35	146%		
10-4503-5201	Administration	POSTAGE	\$5,000.00	\$2,504.75	\$2,495.25	50%	\$3,267.64	(\$762.89)	(23%)		
10-4503-5203	Administration	TELEPHONE	\$1,750.00	\$1,622.06	\$127.94	7%	\$1,882.16	(\$260.10)	(14%)		
10-4503-5500	Administration	TRAVEL	\$2,000.00	\$1,821.64	\$178.36	9%	\$2,145.89	(\$324.25)	(15%)		
10-4503-5801	Administration	DUES & MEMBERSHIP	\$1,200.00	\$897.00	\$303.00	25%	\$1,161.00	(\$264.00)	(23%)		
10-4503-6001	Administration	OFFICE SUPPLIES	\$15,500.00	\$5,348.27	\$10,151.73	65%	\$7,919.97	(\$2,571.70)	(32%)		
10-4503-6014	Administration	MISCELLANEOUS	\$3,000.00	\$1,955.68	\$1,044.32	35%	\$2,926.81	(\$971.13)	(33%)		
10-4503-6016	Administration	PARADES	\$0.00	\$623.37	(\$623.37)	0%	\$10,454.77	(\$9,831.40)	(94%)		
10-4506-3130	Legal	TOWN ATTORNEY	\$4,500.00	\$1,947.50	\$2,552.50	57%	\$5,940.39	(\$3,992.89)	(67%)		
10-4506-3131	Legal	CONSULTANTS	\$10,000.00	\$33,294.00	(\$23,294.00)	(233%)	\$3,291.00	\$30,003.00	912%		
10-4506-3132	Legal	COURT FEES	\$250.00	\$83.92	\$166.08	66%	\$0.00	\$83.92	0%		
10-4506-3133	Legal	TOWN CODE CODIFICATION	\$12,010.00	\$0.00	\$12,010.00	100%	\$1,990.00	(\$1,990.00)	(100%)		
10-4510-2700	Insurance	VACORP	\$954.00	\$950.58	\$3.42	0%	\$886.37	\$64.21	7%		
10-4510-5304	Insurance	PROPERTY INSURANCE	\$94,238.00	\$26,177.00	\$8,061.00	24%	\$32,917.75	(\$6,740.75)	(20%)		
10-4510-5305	Insurance	VEHICLE INSURANCE	\$6,509.00	\$6,338.75	\$170.25	3%	\$6,499.25	(\$160.50)	(2%)		
10-4510-5306	Insurance	SURETY BONDS	\$200.00	\$0.00	\$200.00	100%	\$0.00	\$0.00	0%		
10-4510-5307	Insurance	PUBLIC OFFICIALS LAIB INS	\$4,700.00	\$5,998.50	(\$1,298.50)	(28%)	\$5,357.00	\$641.50	12%		
10-4510-5308	Insurance	GENERAL LIABILITY INSURANCE	\$2,000.00	\$11,114.00	(\$9,114.00)	(456%)	\$2,326.25	\$8,787.75	378%		
10-4510-5309	Insurance	WORKMEN'S COMPENSATION	\$15,008.00	\$14,763.00	\$245.00	2%	\$14,060.75	\$702.25	5%		
10-5524-1100	Police	SALARIES	\$223,041.00	\$234,139.65	(\$11,098.65)	(5%)	\$218,872.41	\$5,267.24	7%		
10-5524-1200	Police	OVER-TIME COMPENSATION	\$6,000.00	\$5,093.50	\$966.50	16%	\$1,537.84	\$3,495.66	227%		
10-5524-2100	Police	FICA	\$17,842.00	\$18,296.71	(\$454.71)	(3%)	\$17,098.28	\$1,198.43	7%		
10-5524-2200	Police	RETIREMENT-VRS	\$35,441.00	\$35,238.00	\$203.00	1%	\$32,940.40	\$2,297.60	7%		
10-5524-2300	Police	HOSPITALIZATION	\$29,946.00	\$25,668.00	\$4,278.00	14%	\$15,686.00	\$9,982.00	64%		
10-5524-2400	Police	LIFE INSURANCE	\$2,923.00	\$2,905.08	\$17.92	1%	\$2,715.56	\$189.52	7%		
10-5524-2600	Police	SUTA	\$484.00	\$580.81	(\$96.81)	(20%)	\$612.38	(\$51.57)	(5%)		
10-5524-3140	Police	TRAINING	\$5,000.00	\$2,332.75	\$2,667.25	53%	\$3,230.84	(\$898.09)	(28%)		
10-5524-3310	Police	VEHICLE REPAIR	\$4,000.00	\$4,871.01	(\$871.01)	(22%)	\$4,212.77	\$658.24	16%		
10-5524-3330	Police	COMPUTER MAINTENANCE	\$2,500.00	\$3,295.44	(\$795.44)	(32%)	\$4,207.61	(\$912.17)	(22%)		
10-5524-5301	Police	TELEPHONE SERVICES	\$3,209.00	\$2,738.64	\$470.36	15%	\$4,029.89	(\$1,291.25)	(32%)		
10-5524-5301	Police	LINE OF DUTY ACT	\$2,927.00	\$3,655.25	(\$728.25)	(25%)	\$3,692.25	(\$37.00)	(1%)		
10-5524-5500	Police	TRAVEL	\$720.00	\$339.87	\$380.13	53%	\$258.00	\$81.87	32%		
10-5524-6001	Police	OFFICE SUPPLIES	\$1,500.00	\$5,811.24	(\$4,311.24)	(287%)	\$1,633.72	\$4,177.52	256%		
10-5524-6008	Police	VEHICLE FUEL	\$8,784.00	\$8,472.53	\$311.47	4%	\$8,533.21	(\$60.68)	(1%)		
10-5524-6011	Police	UNIFORMS	\$3,000.00	\$2,709.47	\$290.53	10%	\$4,197.66	(\$1,488.19)	(35%)		
10-5524-6016	Police	POLICE SUPPLIES	\$7,800.00	\$7,698.28	\$101.72	1%	\$7,362.85	\$335.43	5%		
10-5524-8110	Police	NEW POLICE VEHICLE	\$32,000.00	\$36,099.20	(\$4,099.20)	(13%)	\$0.00	\$36,099.20	0%		
10-5528-5605	Fire Department	CONTRIBUTION TO FIRE COMPANY	\$25,000.00	\$25,000.00	\$0.00	0%	\$22,500.00	\$2,500.00	11%		
10-5528-5606	Fire Department	FIRE PROGRAMS FUNDING	\$10,000.00	\$10,000.00	\$0.00	0%	\$10,000.00	\$0.00	0%		
10-6034-1100	Mosquito/ Weed Control	MOSQUITO CONTRACT	\$3,868.30	\$11,690.00	(\$7,821.70)	(202%)	\$1,800.00	\$9,890.00	549%		
10-6034-6007	Mosquito/ Weed Control	REPAIR & MAINTENANCE SUPPLIES	\$250.00	\$0.00	\$250.00	100%	\$0.00	\$0.00	0%		
10-6034-6025	Mosquito/ Weed Control	MOSQUITO CHEMICALS	\$4,200.00	\$0.00	\$4,200.00	100%	\$0.00	\$0.00	0%		
10-6034-6027	Mosquito/ Weed Control	WEED CONTROL CONTRACT	\$27,359.00	\$27,309.32	\$49.68	0%	\$24,709.91	\$3,099.41	13%		
10-6040-1100	Street Maintenance	SALARIES	\$1,500.00	\$281.92	\$1,218.08	81%	\$359.24	\$77.32	(22%)		
10-6040-1200	Street Maintenance	OVER-TIME COMPENSATION	\$2,200.00	\$2,116.26	\$83.74	4%	\$1,865.83	\$250.43	13%		
10-6040-2100	Street Maintenance	FICA	\$4,348.00	\$4,347.24	\$0.76	0%	\$3,834.88	\$512.36	13%		

Town of Onancock - PRELIMINARY FINANCIAL RESULTS - JUNE 30, 2020

Fund Or Attrib	Type	Dept Desc	Disp Acct	2020 Budget	2020 YTD	Good/(Bad)	% Good/(Bad)	2019 YTD	Good/(Bad)	% Good/(Bad)
10-6040-2300	Expenses	Street Maintenance	HOSPITALIZATION	\$8,556.00	\$8,556.00	\$0.00	0%	\$7,843.00	\$713.00	9%
10-6040-2400	Expenses	Street Maintenance	LIFE INSURANCE	\$659.00	\$659.00	\$300.56	46%	\$329.82	\$329.18	9%
10-6040-2600	Expenses	Street Maintenance	SUTA	\$97.00	\$89.73	\$7.27	7%	\$22.68	(\$132.95)	(60%)
10-6040-3310	Expenses	Street Maintenance	VEHICLE REPAIR	\$2,000.00	\$1,214.79	\$785.21	39%	\$837.78	\$377.01	45%
10-6040-5101	Expenses	Street Maintenance	ELECTRIC SERVICE	\$25,000.00	\$25,313.89	(\$313.89)	(1%)	\$24,710.29	\$603.60	2%
10-6040-6007	Expenses	Street Maintenance	STREET REPAIR	\$30,100.00	\$14,310.48	\$15,789.52	52%	\$9,135.94	\$105.63	(100%)
10-6040-6008	Expenses	Street Maintenance	VEHICLE FUEL	\$0.00	\$0.00	\$0.00	0%	\$108.67	\$18.75	17%
10-6040-6010	Expenses	Street Maintenance	SMALL EQUIPMENT REPAIR & MAINT.	\$500.00	\$127.42	\$372.58	75%	\$0.00	\$500.00	0%
10-6040-6011	Expenses	Street Maintenance	UNIFORMS	\$200.00	\$200.00	\$0.00	0%	\$601.00	\$102.31	17%
10-6040-6015	Expenses	Street Maintenance	CAN LINERS	\$1,200.00	\$703.31	\$496.69	41%	\$435.89	\$68.69	16%
10-6040-6018	Expenses	Street Maintenance	SAFETY/STREET SIGNS	\$300.00	\$504.58	(\$204.58)	(68%)	\$3,726.59	\$3,279.95	88%
10-6044-3310	Expenses	Solid Waste	VEHICLE MAINTENANCE	\$3,000.00	\$7,006.54	(\$4,006.54)	(134%)	\$97,727.51	\$2,145.64	2%
10-6044-3910	Expenses	Solid Waste	TRASH COLLECTION SERVICE	\$97,100.00	\$99,873.15	(\$2,773.15)	(3%)	\$1,351.14	(\$15.52)	(1%)
10-6044-6007	Expenses	Solid Waste	REPAIR & MAINTENANCE	\$1,000.00	\$1,335.62	(\$335.62)	(34%)	\$3,949.71	(\$997.95)	(25%)
10-6044-6008	Expenses	Solid Waste	VEHICLE FUEL	\$4,000.00	\$2,951.76	\$1,048.24	26%	\$0.00	\$0.00	0%
10-6044-6009	Expenses	Solid Waste	REPLACEMENT CHIPPER	\$10,000.00	\$0.00	\$10,000.00	100%	\$3,997.72	(\$188.93)	(5%)
10-6056-5101	Expenses	Building & Grounds	ELECTRIC SERVICES	\$5,500.00	\$3,808.79	\$1,691.21	31%	\$4,217.96	(\$1,048.66)	(25%)
10-6056-5102	Expenses	Building & Grounds	HEATING FUEL	\$3,500.00	\$3,169.30	\$330.70	9%	\$3,250.00	\$920.15	230%
10-6056-6005	Expenses	Building & Grounds	JANITORIAL SUPPLIES	\$1,500.00	\$1,320.08	\$179.92	12%	\$3,250.00	\$0.00	0%
10-6056-6006	Expenses	Building & Grounds	TOWN HALL JANITORIAL SERVICES	\$3,250.00	\$3,250.00	\$0.00	0%	\$5,045.66	\$2,531.29	50%
10-6056-6007	Expenses	Building & Grounds	REPAIR & MAINTENANCE	\$19,000.00	\$7,576.95	\$11,423.05	60%	\$10,680.27	\$39,559.43	370%
10-7060-1100	Expenses	Wharf	WHARF SALARIES	\$50,000.00	\$50,239.70	(\$239.70)	(0%)	\$819.75	(\$273.17)	(31%)
10-7060-1200	Expenses	Wharf	OVER-TIME COMPENSATION	\$5,000.00	\$546.58	\$4,453.42	89%	\$31,567.84	(\$31,567.84)	(100%)
10-7060-1300	Expenses	Wharf	PART-TIME COMPENSATION	\$0.00	\$0.00	\$0.00	0%	\$617.49	\$617.49	19%
10-7060-2100	Expenses	Wharf	PICA	\$3,600.00	\$3,885.17	(\$285.17)	(8%)	\$1,390.38	\$4,171.14	300%
10-7060-2200	Expenses	Wharf	RETIREMENT	\$5,673.00	\$5,561.52	\$111.48	2%	\$5,595.00	(\$5,595.00)	(100%)
10-7060-2300	Expenses	Wharf	HOSPITALIZATION	\$8,556.00	\$0.00	\$8,556.00	100%	\$114.63	\$343.89	300%
10-7060-2400	Expenses	Wharf	LIFE INSURANCE	\$459.00	\$458.52	\$0.48	0%	\$389.20	(\$128.57)	(31%)
10-7060-2600	Expenses	Wharf	SUTA	\$600.00	\$260.63	\$339.37	57%	\$5,673.71	(\$1,198.53)	(21%)
10-7060-3132	Expenses	Wharf	SQUARE CC FEES	\$0.00	\$1,775.90	(\$1,775.90)	0%	\$529.10	(\$68.89)	(13%)
10-7060-5101	Expenses	Wharf	ELECTRIC SERVICES	\$7,500.00	\$4,475.18	\$3,024.82	40%	\$877.09	(\$5,305.45)	(67%)
10-7060-5203	Expenses	Wharf	TELEPHONE	\$500.00	\$460.21	\$39.79	8%	\$74,814.88	\$942.03	1%
10-7060-6003	Expenses	Wharf	WHARF JANITORIAL SUPPLIES	\$1,500.00	\$582.26	\$917.74	61%	\$4,099.88	\$4,099.88	131%
10-7060-6007	Expenses	Wharf	REPAIR & MAINTENANCE SUPPLIES	\$5,030.00	\$2,666.83	\$2,363.17	47%	\$3,120.51	\$19,153.00	671%
10-7060-6008	Expenses	Wharf	COST OF GAS/DIESEL SALES	\$85,000.00	\$75,756.91	\$9,243.09	11%	\$2,854.00	\$19,153.00	671%
10-7060-6014	Expenses	Wharf	OTHER OPERATING SUPPLIES	\$2,500.00	\$7,220.39	(\$4,720.39)	(189%)	\$143,991.26	(\$143,991.26)	(100%)
10-7060-6016	Expenses	Wharf	ADVERTISING & DUES	\$16,558.00	\$22,007.00	(\$5,449.00)	(33%)	\$332.57	(\$87.44)	(26%)
10-7060-6018	Expenses	Wharf	CAPITAL IMPROVEMENTS	\$55,000.00	\$0.00	\$55,000.00	100%	\$160.81	(\$53.88)	(34%)
10-7064-5101	Expenses	Christmas	ELECTRIC SERVICES	\$200.00	\$245.13	(\$45.13)	(23%)	\$1,164.94	\$91.68	8%
10-7064-6007	Expenses	Christmas	REPAIR & MAINTENANCE SUPPLIES	\$500.00	\$106.93	\$393.07	79%	\$207.34	(\$207.34)	0%
10-7068-1400	Expenses	Parks	CUTTING GRASS CONTRACT	\$6,300.00	\$6,210.00	\$90.00	1%	\$5,765.00	\$445.00	8%
10-7068-5101	Expenses	Parks	ELECTRIC SERVICES	\$1,200.00	\$1,256.62	(\$56.62)	(5%)	\$91.68	\$91.68	8%
10-7068-6007	Expenses	Parks	REPAIR & MAINTENANCE SUPPLIES	\$250.00	\$111.57	\$138.43	55%	\$73.65	(\$31.19)	(42%)
10-7068-6010	Expenses	Parks	SMALL TOOLS & EQUIPMENT	\$150.00	\$42.46	\$107.54	72%	\$1,600.60	(\$769.50)	(48%)
10-7068-6011	Expenses	Parks	PARKS-PLANTINGS & LANDSCAPING	\$2,500.00	\$891.10	\$1,608.90	67%	\$5,513.74	\$5,513.74	512%
10-7068-6015	Expenses	Parks	HOLIDAY DECORATIONS	\$5,000.00	\$6,590.45	(\$1,590.45)	(32%)	\$3,000.00	\$0.00	0%
10-7068-6016	Expenses	Parks	CULTURAL ENRICHMENT	\$3,000.00	\$3,000.00	\$0.00	0%	\$3,000.00	\$0.00	0%
10-7100-3131	Expenses	Debt Service/ Contingencies	COBEG CONSULTANTS	\$0.00	\$4,000.00	(\$4,000.00)	0%	\$0.00	\$4,000.00	0%
10-8080-7500	Expenses	Debt Service/ Contingencies	TRANSFER OUT	\$2,631.70	\$0.00	\$2,631.70	100%	\$0.00	\$0.00	0%
10-8080-9103	Expenses	Debt Service/ Contingencies	CONTINGENCIES	\$29,000.00	\$8,875.32	\$20,124.68	69%	\$30,844.00	(\$21,968.68)	(71%)
10-8080-9105	Expenses	Debt Service/ Contingencies	BANK BUILDING LOAN	\$26,762.00	\$26,781.36	(\$19.36)	(0%)	\$22,899.13	\$3,882.23	17%
10-8080-9106	Expenses	Debt Service/ Contingencies	RURAL DEV LOAN	\$7,032.00	\$4,102.00	\$2,930.00	42%	\$6,700.66	(\$2,598.66)	(39%)
10-8080-9201	Expenses	Debt Service/ Contingencies	INTEREST EXP-CAR BOND BLDG	\$0.00	\$0.00	\$0.00	0%	\$3,882.23	(\$3,882.23)	(100%)
10-8080-9202	Expenses	Debt Service/ Contingencies	INTEREST EXP-GAR BOND	\$0.00	\$0.00	\$0.00	0%	\$331.34	(\$331.34)	(100%)
				\$1,449,596.00	\$1,304,461.95	\$145,134.05	10%	\$1,321,245.37	(\$16,783.42)	(1%)
				(\$12,010.00)	\$40,354.87	(\$52,364.87)		\$312,920.05	(\$272,565.18)	

Fund Or Attrib: 51 Water & Sewer

Town of Onancock - PRELIMINARY FINANCIAL RESULTS - JUNE 30, 2020

Fund Or Attrib	Type	Dept Desc	Disp Acct	2020 Budget	2020 YTD	Good/(Bad)	% Good/(Bad)	2019 YTD	Good/(Bad)	% Good/(Bad)
Revenues										
51 Water	Revenues			\$328,113.19	\$325,334.35	(\$2,778.84)	(1%)	\$323,760.87	\$1,573.48	0%
51 Water	Revenues			\$910,589.11	\$880,716.90	(\$29,872.21)	(3%)	\$903,625.23	(\$22,908.33)	(3%)
51 Water	Revenues			\$1,500.00	\$0.00	(\$1,500.00)	(100%)	\$1,500.00	\$0.00	(100%)
51 Water	Revenues			\$1,200.00	\$2,400.00	\$1,200.00	100%	\$1,200.00	\$1,200.00	100%
51 Water	Revenues			\$20,000.00	\$19,005.30	(\$994.70)	(5%)	\$16,469.02	\$2,536.28	15%
51 Water	Revenues			\$7,500.00	\$0.00	(\$7,500.00)	(100%)	\$0.00	\$0.00	0%
51 Water	Revenues			\$0.00	\$11,078.52	\$11,078.52	0%	\$15,934.35	(\$4,855.83)	(30%)
51 Water	Revenues			\$2,631.70	\$0.00	(\$2,631.70)	(100%)	\$0.00	\$0.00	0%
51 Water	Revenues			\$0.00	\$0.00	\$0.00	0%	\$199,973.00	(\$199,973.00)	(100%)
51 Water	Revenues			\$3,500.00	\$122,645.88	\$119,145.88	3404%	\$2,260.00	\$120,385.88	5227%
51 Water	Revenues			\$0.00	\$0.00	\$0.00	0%	\$52,835.81	(\$52,835.81)	(100%)
				\$1,275,034.00	\$1,361,180.95	\$86,146.95	7%	\$1,517,558.28	(\$156,377.33)	(10%)
Expenses										
51 Water	Expenses			\$67,853.00	\$73,797.59	(\$5,944.59)	(9%)	\$72,250.48	\$1,547.11	2%
51 Water	Expenses			\$6,000.00	\$3,063.82	\$2,936.18	49%	\$4,640.61	(\$1,576.79)	(34%)
51 Water	Expenses			\$5,600.00	\$5,879.90	(\$279.90)	(5%)	\$5,072.27	\$807.63	16%
51 Water	Expenses			\$10,762.00	\$10,781.64	(\$19.64)	(0%)	\$11,134.11	(\$352.47)	(3%)
51 Water	Expenses			\$14,973.00	\$14,973.00	\$0.00	0%	\$13,546.75	\$1,426.25	11%
51 Water	Expenses			\$888.00	\$888.84	(\$0.84)	(0%)	(\$643.85)	\$1,532.69	(238%)
51 Water	Expenses			\$400.00	\$187.19	\$212.81	53%	\$322.89	(\$135.70)	(42%)
51 Water	Expenses			\$1,000.00	\$28.00	\$972.00	97%	\$0.00	\$28.00	0%
51 Water	Expenses			\$1,000.00	\$0.00	\$1,000.00	100%	\$1,182.79	(\$1,182.79)	(100%)
51 Water	Expenses			\$5,000.00	\$127,974.27	(\$122,974.27)	(2459%)	\$25,165.33	\$102,808.94	409%
51 Water	Expenses			\$500.00	\$0.00	\$500.00	100%	\$839.98	(\$839.98)	(100%)
51 Water	Expenses			\$150.00	\$0.00	\$150.00	100%	\$0.00	\$0.00	0%
51 Water	Expenses			\$13,500.00	\$15,228.50	(\$1,728.50)	(13%)	\$13,251.30	\$1,977.20	15%
51 Water	Expenses			\$1,000.00	\$527.35	\$472.65	47%	\$759.99	(\$232.64)	(31%)
51 Water	Expenses			\$2,000.00	\$2,222.19	(\$222.19)	(11%)	\$2,262.83	(\$40.64)	(2%)
51 Water	Expenses			\$1,000.00	\$0.00	\$1,000.00	100%	\$100.00	(\$100.00)	(100%)
51 Water	Expenses			\$5,000.00	\$2,132.85	\$2,867.15	57%	\$2,132.85	\$0.00	0%
51 Water	Expenses			\$5,000.00	\$124.22	\$4,875.78	98%	\$4,633.99	(\$4,509.77)	(97%)
51 Water	Expenses			\$2,000.00	\$2,092.96	(\$92.96)	(5%)	\$1,843.20	\$249.76	14%
51 Water	Expenses			\$300.00	\$97.69	\$202.31	67%	\$176.72	\$79.03	(45%)
51 Water	Expenses			\$3,000.00	\$1,167.35	\$1,832.65	61%	\$1,446.32	(\$278.97)	(19%)
51 Water	Expenses			\$23,000.00	\$21,241.13	\$1,758.87	8%	\$23,655.74	(\$2,414.61)	(10%)
51 Water	Expenses			\$200.00	\$0.00	\$200.00	100%	\$0.00	\$0.00	0%
51 Water	Expenses			\$162,375.00	\$99,636.64	\$62,738.36	39%	\$0.00	\$99,636.64	0%
51 Water	Expenses			\$0.00	\$0.00	\$0.00	0%	\$97,699.55	(\$97,699.55)	(100%)
51 Water	Expenses			\$159,880.00	\$167,560.79	(\$7,680.79)	(5%)	\$162,035.36	\$5,525.43	3%
51 Water	Expenses			\$18,500.00	\$8,823.35	\$9,676.65	52%	\$13,800.91	(\$4,977.56)	(36%)
51 Water	Expenses			\$13,400.00	\$13,493.38	(\$93.38)	(1%)	\$13,342.42	\$150.96	1%
51 Water	Expenses			\$25,358.00	\$25,417.32	(\$59.32)	(0%)	\$26,667.06	(\$1,249.74)	(5%)
51 Water	Expenses			\$32,085.00	\$30,766.00	\$1,319.00	4%	\$26,204.00	\$4,562.00	17%
51 Water	Expenses			\$2,091.00	\$2,095.56	(\$4.56)	(0%)	\$2,008.31	\$87.25	4%
51 Water	Expenses			\$363.00	\$402.97	(\$39.97)	(11%)	\$742.48	(\$339.51)	(46%)
51 Water	Expenses			\$731.00	\$0.00	\$731.00	100%	\$0.00	\$0.00	0%
51 Water	Expenses			\$1,000.00	\$2,812.52	(\$1,812.52)	(181%)	\$1,999.56	\$812.96	41%
51 Water	Expenses			\$81,934.00	\$58,491.75	\$23,442.25	29%	\$100,404.78	(\$41,913.03)	(42%)
51 Water	Expenses			\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	0%
51 Water	Expenses			\$24,000.00	\$29,842.52	(\$5,842.52)	(24%)	\$14,750.28	\$15,092.24	102%
51 Water	Expenses			\$3,350.00	\$348.00	\$3,002.00	90%	\$348.00	\$0.00	0%
51 Water	Expenses			\$250.00	\$0.00	\$250.00	100%	\$0.00	\$0.00	0%
51 Water	Expenses			\$250.00	\$0.00	\$250.00	100%	\$0.00	\$0.00	0%
51 Water	Expenses			\$90,000.00	\$69,046.67	\$20,953.33	23%	\$87,375.93	(\$18,327.26)	(21%)
51 Water	Expenses			\$1,500.00	\$527.29	\$972.71	65%	\$747.57	(\$220.28)	(29%)
51 Water	Expenses			\$8,000.00	\$8,768.66	(\$768.66)	(10%)	\$8,702.16	\$66.50	1%

Town of Onancock - PRELIMINARY FINANCIAL RESULTS - JUNE 30, 2020

Fund Or Attrib	Type	Dept Desc	Disp Acct	2020 Budget	2020 YTD	Good/(Bad)	% Good/(Bad)	2019 YTD	Good/(Bad)	% Good/(Bad)
51 Water Expenses	Sewer	51-6052-5801 DUES & MEMBERSHIPS		\$4,200.00	\$4,475.96	(\$275.96)	(7%)	\$4,298.94	\$177.02	4%
51 Water Expenses	Sewer	51-6052-6001 OFFICE SUPPLIES		\$4,300.00	\$868.29	\$3,431.71	80%	\$1,259.23	(\$1,390.94)	(62%)
51 Water Expenses	Sewer	51-6052-6008 VEHICLE FUEL		\$3,000.00	\$3,215.73	(\$215.73)	(7%)	\$2,608.95	\$606.78	23%
51 Water Expenses	Sewer	51-6052-6011 UNIFORMS		\$300.00	\$97.69	\$202.31	67%	\$176.71	(\$79.02)	(45%)
51 Water Expenses	Sewer	51-6052-6022 LAB SUPPLIES		\$8,500.00	\$1,617.56	\$6,882.44	81%	\$6,501.38	(\$4,883.82)	(75%)
51 Water Expenses	Sewer	51-6052-6023 WASTEWATER DISINFECTION		\$0.00	\$0.00	\$0.00	0%	\$3,004.50	(\$3,004.50)	(100%)
51 Water Expenses	Sewer	51-6052-6025 WASTEWATER CHEMICALS		\$28,732.00	\$28,300.40	\$431.60	2%	\$31,791.39	(\$3,490.99)	(11%)
51 Water Expenses	Sewer	51-6052-6026 SAFETY EQUIPMENT		\$500.00	\$0.00	\$500.00	100%	\$0.00	\$0.00	0%
51 Water Expenses	Sewer	51-6052-7000 DEPRECIATION EXPENSE		\$0.00	\$0.00	\$0.00	0%	\$496,086.28	(\$496,086.28)	(100%)
51 Water Expenses	Sewer	51-6052-8101 MACHINERY & EQUIPMENT		\$500.00	\$0.00	\$500.00	100%	\$0.00	\$0.00	0%
51 Water Expenses	Sewer	51-6052-9109 I/ DEBT SVC SEWER GRANT		\$45,000.00	\$45,000.00	\$0.00	0%	\$0.00	\$45,000.00	0%
51 Water Expenses	Sewer	51-6052-9110 CAPITAL IMP. DEBT SVC		\$66,725.00	\$43,767.00	\$22,958.00	34%	\$0.00	\$43,767.00	0%
51 Water Expenses	Sewer	51-6052-9120 WTP DEBT SERVICE (SRLF)		\$216,120.00	\$318,083.40	(\$101,963.40)	(47%)	\$0.00	\$318,083.40	0%
51 Water Expenses	Sewer	51-6052-9130 WTP DEBT SERVICE-RURAL DEVELOPMENT		\$101,964.00	\$14,589.00	\$87,375.00	86%	\$0.00	\$14,589.00	0%
				\$1,275,094.00	\$1,260,456.94	\$14,577.06	1%	\$1,287,328.05	(\$26,871.11)	(2%)
				\$0.00	\$100,724.01	(\$100,724.01)		\$230,230.23	(\$129,506.22)	

Summary of Police Activities

ONANCOCK POLICE DEPARTMENT

Period: May - June

Total Events ————— 3,846

Court

Number of times attended: N/A

Fines: COVID

Traffic

Number of summonses issued: 36

Number of warnings: 6

Events:	Number of:	Events:	Number of:
CRASH	2	ASSIST- other agencies	52
FIREARM- branish	1	BREAKING & ENTERING	1
CITIZEN- assist/Complaint	16	CROWD- complaint	4
DISORDERLY CONDUCT	5	ASSAULT- general	1
LARCENY	3	MISSING PERSON: child	1
NOISE COMPLAINT	6	SPECIAL DETAIL	18
FATALITY	1	SUSPICIOUS- activity/person/vehicle	8
VANDALISM	2	ANIMAL: wildlife issues	2
BUSINESS- assist/complaint	15	DOMESTIC	3
MENTAL HEALTH PROBLEMS	5	SPECIAL PATROL- area / check	3,037
WEAPON- possession of concealed	2	SEXUAL ASSAULT- sodomy	1
WELFARE CHECK	1	TRESPASSING- general	4
FIREARM-discharge in town (reckless)	2	BUSINESS- security check	56
DESTRUTION OF PROPERTY	1	ANIMAL- abuse	1
LARCENY- of firearm	1	SEXUAL ASSAULT- general	2
SEXUAL ASSAULT- rape	2		

Onancock Police Department - VA0010200 - NIDRS Agency Crime Overview - 2019

2019 Population Estimate 1,215

Law Enforcement Employees

Sworn Male	4
Sworn Female	1
Civilian Male	0
Civilian Female	0
Total:	5

Offense Overview

Incident Total	73
Offense Total	75
Group A Crimes per 100,000 population	6,008.2

Group A Offenses	Offense Report
Crimes Against Persons	
Murder and Nonnegligent Manslaughter	0
Negligent Manslaughter	0
Kidnapping/Abduction	0
Forcible Rape	0
Forcible Sodomy	0
Sexual Assault With An Object	1
Forcible Fondling	0
Incest	0
Statutory Rape	0
Aggravated Assault	1
Simple Assault	8
Intimidation	3
Human Trafficking, Commercial Sex Acts	0
Human Trafficking, Involuntary Servitude	0
Crimes Against Property	
Arson	1
Bribery	0
Burglary/Breaking & Entering	7
Counterfeiting/Forgery	1
Destruction/Damage/Vandalism of Property	23
Embezzlement	0
Extortion/Blackmail	0
False Pretenses/Swindle/Confidence Game	0
Credit Card/Automatic Teller Fraud	0
Impersonation	0
Welfare Fraud	0
Wire Fraud	0
Identity Theft	1
Hacking/Computer Invasion	0
Robbery	1
Pocket-picking	0
Purse-snatching	0
Shoplifting	1
Theft From Building	0
Theft From Coin Operated Machine or Device	0
Theft From Motor Vehicle	0
Theft of Motor Vehicle Parts/Accessories	1
All Other Larceny	13
Motor Vehicle Theft	2
Stolen Property Offenses	3
Crimes Against Society	
Drug/Narcotic Violations	2
Drug Equipment Violations	2
Betting/Wagering	0
Operating/Promoting/Assisting Gambling	0
Gambling Equipment Violations	0
Sports Tampering	0
Pornography/Obscene Material	0
Prostitution	1
Assisting or Promoting Prostitution	0
Purchasing Prostitution	0
Weapon Law Violations	1
Animal Cruelty	1
Total Group A Offenses	75

Group B Arrests

Offense	Adult	Juvenile
Bad Checks	0	0
Curfew/Littering/Vagrancy Violations	0	0
Disorderly Conduct	1	0
Driving Under the Influence	7	0
Drunkenness	3	0
Family Offenses (Nonviolent)	0	0
Liquor Law Violations	0	0
Peeping Tom	0	0
Runaway	0	0
Trespass of Real Property	3	0
All Other Offenses	1	0
Total Group B	15	0

A

Cape Charles Police Department - VA0650100 - NIBRS Agency Crime Overview - 2019

2019 Population Estimate		1,003	Offenses (*)	
Law Enforcement Employees			Reported	
Sworn Male	5		Group A Offenses	
Sworn Female	1		Crimes Against Persons	
Civilian Male	0		Murder and Nonnegligent Manslaughter	0
Civilian Female	0		Negligent Manslaughter	0
Total:	6		Kidnapping/Abduction	0
			Forcible Rape	0
			Forcible Sodomy	0
			Sexual Assault With An Object	0
			Forcible Fondling	0
			Incest	0
Offense Overview			Statutory Rape	0
Incident Total	11		Aggravated Assault	4
Offense Total	12		Simple Assault	1
Group A Crimes per 100,000 population	1,096.7		Intimidation	0
			Human Trafficking, Commercial Sex Acts	0
			Human Trafficking, Involuntary Servitude	0
			Crimes Against Property	
			Arson	0
			Bribery	0
			Burglary/Breaking & Entering	0
			Counterfeiting/Forgery	0
			Destruction/Damage/Vandalism of Property	1
			Embezzlement	0
			Extortion/Blackmail	0
			False Pretenses/Swindle/Confidence Game	0
			Credit Card/Automatic Teller Fraud	1
			Impersonation	0
			Welfare Fraud	0
			Wire Fraud	1
			Identity Theft	0
			Hacking/Computer Invasion	0
			Robbery	0
			Pocket-picking	0
			Purse-snatching	0
			Shoplifting	0
			Theft From Building	0
			Theft From Coin Operated Machine or Device	0
			Theft From Motor Vehicle	1
			Theft of Motor Vehicle Parts/Accessories	0
			All Other Larceny	2
			Motor Vehicle Theft	0
			Stolen Property Offenses	0
			Crimes Against Society	
			Drug/Narcotic Violations	1
			Drug Equipment Violations	0
			Betting/Wagering	0
			Operating/Promoting/Assisting Gambling	0
			Gambling Equipment Violations	0
			Sports Tampering	0
			Pornography/Obscene Material	0
			Prostitution	0
			Assisting or Promoting Prostitution	0
			Purchasing Prostitution	0
			Weapon Law Violations	0
			Animal Cruelty	0
			Total Group A Offenses	12

Group B Arrests		
Offense	Adult	Juvenile
Bad Checks	0	0
Curfew/Loitering/Vagrancy Violations	0	0
Disorderly Conduct	0	0
Driving Under the Influence	2	0
Drunkenness	1	0
Family Offenses (Nonviolent)	0	0
Liquor Law Violations	0	0
Peeping Tom	0	0
Runaway	0	0
Trespass of Real Property	2	0
All Other Offenses	1	0
Total Group B	6	0

Chincoteague Police Department - VA0010100 - NIBRS Agency Crime Overview - 2019

2019 Population Estimate		2,879	Offenses (%)	
Law Enforcement Employees			Group A Offenses	Reported
Sworn Male	10		Crimes Against Persons	
Sworn Female	0		Murder and Nonnegligent Manslaughter	0
Civilian Male	1		Negligent Manslaughter	0
Civilian Female	3		Kidnapping/Abduction	0
Total	14		Forcible Rape	2
			Forcible Sodomy	0
			Sexual Assault With An Object	0
			Forcible Fondling	3
			Incest	0
			Statutory Rape	0
			Aggravated Assault	1
			Simple Assault	25
			Intimidation	1
			Human Trafficking, Commercial Sex Acts	0
			Human Trafficking, Involuntary Servitude	0
			Crimes Against Property	
			Arson	0
			Bribery	0
			Burglary/Breaking & Entering	9
			Counterfeiting/Forgery	6
			Destruction/Damage/Vandalism of Property	18
			Embezzlement	3
			Extortion/Blackmail	0
			False Pretenses/Swindle/Confidence Game	2
			Credit Card/Automatic Teller Fraud	0
			Impersonation	0
			Welfare Fraud	1
			Wire Fraud	2
			Identity Theft	0
			Hacking/Computer Invasion	0
			Robbery	1
			Pocket-picking	0
			Purse-snatching	0
			Shoplifting	1
			Theft From Building	3
			Theft From Coin Operated Machine or Device	0
			Theft From Motor Vehicle	1
			Theft of Motor Vehicle Parts/Accessories	0
			All Other Larceny	35
			Motor Vehicle Theft	3
			Stolen Property Offenses	0
			Crimes Against Society	
			Drug/Narcotic Violations	25
			Drug Equipment Violations	0
			Betting/Wagering	0
			Operating/Promoting/Assisting Gambling	0
			Gambling Equipment Violations	0
			Sports Tampering	0
			Pornography/Obscene Material	0
			Prostitution	0
			Assisting or Promoting Prostitution	0
			Purchasing Prostitution	0
			Weapon Law Violations	5
			Animal Cruelty	0
			Total Group A Offenses	149
Offense Overview				
Incident Total	133			
Offense Total	149			
Group A Crimes per 100,000 population	4,619.7			
Group B Arrests				
Offense	Adult	Juvenile		
Bad Checks	1	0		
Curfew/Loitering/Vagrancy Violations	0	0		
Disorderly Conduct	0	0		
Driving Under the Influence	24	0		
Drunkenness	15	0		
Family Offenses (Nonviolent)	1	0		
Liquor Law Violations	0	0		
Peeping Tom	0	0		
Runaway	0	0		
Trespass of Real Property	2	0		
All Other Offenses	7	0		
Total Group B	50	0		

Exmore Police Department - VA0650200 - NIBRS Agency Crime Overview - 2019

2019 Population Estimate 1,378

Law Enforcement Employees

Sworn Male 7
 Sworn Female 0
 Civilian Male 0
 Civilian Female 0
 Total: 7

Offense Overview

Incident Total 75
 Offense Total 84
 Group A Crimes per 100,000 population 5,442.7

Group A Offenses	Offense Report
Crimes Against Persons	
Murder and Nonnegligent Manslaughter	0
Negligent Manslaughter	0
Kidnapping/Abduction	0
Forcible Rape	2
Forcible Sodomy	0
Sexual Assault With An Object	0
Forcible Fondling	0
Incest	0
Statutory Rape	0
Aggravated Assault	5
Simple Assault	14
Intimidation	1
Human Trafficking, Commercial Sex Acts	0
Human Trafficking, Involuntary Servitude	0
Crimes Against Property	
Arson	0
Bribery	0
Burglary/Breaking & Entering	5
Counterfeiting/Forgery	4
Destruction/Damage/Vandalism of Property	6
Embezzlement	1
Extortion/Blackmail	0
False Pretenses/Swindle/Confidence Game	4
Credit Card/Automatic Teller Fraud	4
Impersonation	1
Welfare Fraud	0
Wire Fraud	0
Identity Theft	1
Hacking/Computer Invasion	0
Robbery	2
Pocket-picking	0
Purse-snatching	0
Shoplifting	3
Theft From Building	2
Theft From Coin Operated Machine or Device	0
Theft From Motor Vehicle	2
Theft of Motor Vehicle Parts/Accessories	0
All Other Larceny	20
Motor Vehicle Theft	3
Stolen Property Offenses	0
Crimes Against Society	
Drug/Marcotic Violations	4
Drug Equipment Violations	0
Betting/Wagering	0
Operating/Promoting/Assisting Gambling	0
Gambling Equipment Violations	0
Sports Tampering	0
Pornography/Obscene Material	0
Prostitution	0
Assisting or Promoting Prostitution	0
Purchasing Prostitution	0
Weapon Law Violations	0
Animal Cruelty	0
Total Group A Offenses	84

Group B Arrests		
Offense	Adult	Juvenile
Bad Checks	1	0
Curfew/Loitering/Vagrancy Violations	0	0
Disorderly Conduct	1	0
Driving Under the Influence	5	0
Drunkenness	8	0
Family Offenses (Nonviolent)	0	0
Liquor Law Violations	2	0
Peeping Tom	0	0
Runaway	0	0
Trespass of Real Property	3	0
All Other Offenses	2	0
Total Group B	22	0

(* Offenses are counted using the FBI Units of Count for Crime

Onley Police Department

No crimes reported

Parksley Police Department - VA0010300 - NIBRS Agency Crime Overview - 2019

2019 Population Estimate		814		Offenses (*)
Law Enforcement Employees				Reported
Sworn Male	1		Group A Offenses	
Sworn Female	1		Crimes Against Persons	
Civilian Male	0		Murder and Nonnegligent Manslaughter	0
Civilian Female	0		Negligent Manslaughter	0
Total:	2		Kidnapping/Abduction	0
			Forcible Rape	0
			Forcible Sodomy	0
			Sexual Assault With An Object	0
			Forcible Fondling	0
			Incest	0
			Statutory Rape	0
			Aggravated Assault	0
			Simple Assault	0
			Intimidation	0
			Human Trafficking, Commercial Sex Acts	0
			Human Trafficking, Involuntary Servitude	0
			Crimes Against Property	
			Arson	0
			Bribery	0
			Burglary/Breaking & Entering	0
			Counterfeiting/Forgery	1
			Destruction/Damage/Vandalism of Property	1
			Embezzlement	1
			Extortion/Blackmail	0
			False Pretenses/Swindle/Confidence Game	0
			Credit Card/Automated Teller Fraud	0
			Impersonation	0
			Welfare Fraud	0
			Wire Fraud	0
			Identity Theft	0
			Hacking/Computer Invasion	0
			Robbery	0
			Pocket-picking	0
			Purse-snatching	0
			Shoplifting	0
			Theft From Building	1
			Theft From Coin Operated Machine or Device	0
			Theft From Motor Vehicle	0
			Theft of Motor Vehicle Parts/Accessories	0
			All Other Larceny	1
			Motor Vehicle Theft	2
			Stolen Property Offenses	0
			Crimes Against Society	
			Drug/Narcotic Violations	4
			Drug Equipment Violations	0
			Betting/Wagering	0
			Operating/Promoting/Assisting Gambling	0
			Gambling Equipment Violations	0
			Sports Tampering	0
			Pornography/Obscene Material	0
			Prostitution	0
			Assisting or Promoting Prostitution	0
			Purchasing Prostitution	0
			Weapon Law Violations	0
			Animal Cruelty	0
			Total Group A Offenses	11

Group B Arrests		
Offense	Adult	Juvenile
Bad Checks	0	0
Carfew/Litering/Vagrancy Violations	0	0
Disorderly Conduct	0	0
Driving Under the Influence	6	0
Drunkenness	2	0
Family Offenses (Nonviolent)	0	0
Liquor Law Violations	0	0
Peeping Tom	0	0
Runaway	0	0
Trespass of Real Property	0	0
All Other Offenses	4	0
Total Group B	12	0