
Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town of Onancock

Town Council Meeting
May 22, 2023, at 7:00 p.m.

Agenda

1. Call to order and roll call.
2. Pledge of Allegiance
3. Approve minutes from April 24, 2023, meeting.
4. Public Hearings
 - a. 102 Market Street – Homestay
 - b. 2 Waples Street – Homestay
 - c. 7 Lake Street – Homestay
 - d. 4 Market Street – Sale of Town Property
5. Public Presentation:
 - a. None scheduled.
6. Council Action
 - a. 2024 Budget Resolution.
 - b. Onancock VA250 Resolution
 - c. DHCD IRF Loan - \$600,000 Revolving Loan Fund for 51 Market St (Wise Bld.) - Resolution
7. Council discussion:
 - a. Economic Development Authority – Town of Onancock
 - b. Speed limit change
8. Public Comment
9. Committee Reports
 - a. Personnel (Cindy Holdren)
 - b. Planning Commission (Brandon Brockmeier)
 - c. Waterfront (Fletcher Fosque)
10. Mayor's Report
11. Town Manager's Report
 - a. Manager's Report
 - b. Financial Report
12. Town Councilmember comment
13. Closed session
 - a. Real estate matters as allowed per §2.2-3711(A)(3)
14. Adjourn

**Town of Onancock
Town Council Meeting
Monday April 24, 2023
7:00 PM**

1) Call to order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque and Councilmembers Ray Burger, Joy Marino, Sarah Nock, and Maphis Oswald were present. Councilmembers Brandon Brockmeier and Cynthia Holdren were not present. A quorum was established. Town Manager Spuck and Town Clerk Debbie Caton were also present.

The roll was called for Planning Commission. Chairperson Scott Schreiber and Commissioners Bill Bagwell, T. Lee Byrd, Jake Dillon, Larry Frey, and Carol Tunstall were present. Commissioner Brandon Brockmeier was not present. A quorum was established.

2) The Pledge of Allegiance was recited.

3) Approve minutes from the March 27, 2023, meeting – Councilmember Oswald moved to approve the minutes. Councilmember Marino seconded the motion. The motion passed with a 4-0 vote.

4) Public Hearings

a) 16 Market St – Homestay – Mayor Fosque recused himself from the public hearing as he is the homeowner. Vice-Mayor Oswald opened the public hearing at 7:04 PM. The application was recommended for approval by the Planning Commission. The homestay application meets all necessary requirements. Town Manager Spuck distributed letters to contiguous property owners.

Public Comment:

- Priscilla Hart – 21 Market St – Ms. Hart read a letter in opposition to the application. Her concerns are the potential adverse impact on the neighborhood’s character, parking, and business interests or limited rights of residents.
- Brenda Smith – 12 Market St – Ms. Smith stated she is comfortable with the homestay application because the owner’s will be present during guest stays.

The public hearing closed at 7:20 PM. Councilmember Nock moved to approve the application. Councilmember Burger seconded the motion. The motion passed with a 4-0 vote.

b) 35 Meadville: Fence – Mayor Fosque opened the public hearing at 7:22 PM. John and Lisa Fiege applied for a special use permit for a 6” tall fence. A special use permit is required for properties located on a corner lot. The application was recommended for approval by the Planning Commission. Town Manager Spuck notified the neighbors via certified mail.

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Public Comment: no public comments.

The public hearing closed at 7:24 PM.

Council Discussion: Councilmember Nock asked if the fence will be solid?

Councilmember Oswald moved to approve the application. Councilmember Burger seconded the motion. The following vote was recorded:

Councilmember Burger – yes
Councilmember Marino – yes
Councilmember Nock – no
Councilmember Oswald – yes

The motion passed with a 3-1 vote.

c)Article XI: Signage – Mayor Fosque opened the public hearing at 7:28 PM. Town Manager Spuck explained most changes affect the business districts. The ordinance gives more administrative support by outlining more specific requirements.

Public Comment:

- Maurice Thomas – 145 Market St. – Mr. Thomas asked what could be done about other business' advertising or posting signs about your business?
- Paul Weitzel– 30 Meadville Dr – Mr. Weitzel asked if back-lit signs are not permitted how does the theatre keep their sign? Town Manager Spuck responded the theatre's sign is considered a marquee and this is allowed by right.
- Priscilla Hart – 21 Market St – Ms. Hart asked if murals are allowed in residential districts. Town Manager Spuck responded the sign ordinance does not exclude murals.

The public hearing closed at 7:36 PM. Councilmember Oswald moved to adopt the ordinance with an amendment to allow residential businesses to light a sign. Councilmember Nock seconded the motion. The motion passed with 4-0 vote.

d) 2024 Town Budget – Mayor Fosque opened the public hearing at 7:48 PM.

Public Comment: none

The public hearing closed at 7:50 PM. The FY 2024 proposed budget will be voted on by Town Council at the May 22, 2023, meeting.

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5) Public Presentation

a) Friends of Onancock School (FOS): Pavilion Operations – Haydon Rochester presented updates to the Town Council on pavilion operations. Mr. Rochester reported the following:

- FOS delivered to Town Council the “HOS Pavilion Operational Guidelines”
- FOS hosted five meetings with members of the nearby community and others to hear concerns about the pavilion.
- FOS has acted in good faith with required permits, on-site reviews, and approvals during the construction, and at no time did they attempt to deceive anyone or conceal the intentions of the pavilion.

6) Council Action

a) None scheduled.

7) Council discussion

a) None scheduled.

8)Public Comment –

- Karyn Belknap – owner of Ten Good Sheep – Ms. Belknap is a resident artist at HOS. She spoke to how arts can have a positive effect on small communities. The HOS is one of the top three art galleries on the Eastern Shore. Her sentiment is that everything is “figure out able” which can apply to the performance pavilion.
- Rick Turner – 3 Onancock St. – Mr. Turner referenced the presentation by Hill Studios at the March 2023 town council meeting. Mr. Hill pointed out that music can help bring towns together.
- Brenda Smith – 12 Market St. – Ms. Smith has worked with several 501 C (an exempt status for non-profit organizations) which is the same exempt status of HOS. In her past involvement with these organizations, outside people did not tell the group how to run things. She cautioned everyone that some ideas are still in brainstorming phase and warned people not to get caught up in rumors.
- Bradley Hower – 33 Hill St. – Mr. Hower moved to Onancock because of the arts community. He does not understand why the performance pavilion is being questioned.
- Mary Clements – 59 Market St – Ms. Clements thanked the police department for the “No Parking” signs that were at Joynes/College during the St. Patrick’s

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Day parade. Her request to change the zoning at HOS has not moved forward. Lastly, she requested a draft document addressing the concerns of residents who live immediately around the school property.

- Greg Temple – 76 Market St – Mr. Temple asked if the DEQ will allow for mitigation to the RPA. Town Manager Spuck responded “yes.”
- Patsy Felthousen – 5 Ames St – Ms. Felthousen has concerns because a member of FOS took pictures of her back yard and home.
- Jeff Albrechtson – 6 Johnson St - Mr. Albrechtson does not think there are any issues with transparency of ORG members. During his earlier presentation, Haydon Rochester read the names of all members.
- Bill Burnham – 46 Kerr St – Mr. Burnham read a letter from OBCA Board of Directors. The board is in unanimous support of the music performance pavilion.
- Margie Labadie – Steppingstone Arts – Ms. Labadie spoke in favor of the performance pavilion and is disheartened about the division it has caused the residents. Ms. Labadie helped run a non-profit in Maryland that brought people together with music, arts, and community.
- Greg Felthousen – 5 Ames St. – Dr. Felthousen reiterated that no resident is against the pavilion. The scope is the issue.
- Clark Williams – 5 Johnson St. – Mr. Williams is hopeful that the HOS and ORG are moving forward. He commended the Town Council on scheduling a workshop to discuss the HOS operational guidelines while trying to listen to the community.
- Janet Fosque – 16 Market St – Mrs. Fosque thanked the town for embracing Seth Lubaton. Seth completed the mural on King St.

9) Committee Reports

- a) Personnel – Councilmember Holdren was not present to give updates.
- b) Planning Commission – Councilmember Brockmeier was not present to give updates.
- c) Waterfront – Mayor Fosque reported two new golf carts were delivered. The building is open despite maintenance issues.

10) Mayor’s Report

- Last month, Mayor Fosque and his wife attended the National Main Street Conference in Boston, MA.
- The deadline to file for the special election for a town council seat in November is June 20, 2023.

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11) Town Manager's Report –

- The Jefferson St. project was approved by HRSD. Installation of the sewer lines will start mid-summer.
- The Marshall St. project is complete.
- The Holly St. culvert job will be completed by the end this week. VDOT will put in storm ditches.
- The bid for demolition of six houses in the NE district went out last week.
- The town was awarded a Virginia Tourism grant that will help with design of walking maps and an app.
- The police staff met with architect and engineer to finalize construction documents for the police department.
- The installation of security cameras will start mid-May.

12) Town Council Comments –

- Councilmember Burger – no comment.
- Councilmember Marino – Councilmember Marino is happy to see good things going on around town with the mural projects and renovations to the Lilliston Building.
- Councilmember Nock – Councilmember Nock gave an update on the Façade Grant applications. Façade Improvement Grant award letters were mailed to applicants on April 18, 2023. There is a small amount of money left over, and the committee will have a meeting to determine how to manage this balance. Councilmember Nock complimented the town on clean-up ahead of time and having things looking good for the visitors that day.
- Councilmember Oswald – no comment.

13) Closed Session – not necessary

14) Adjourn - Councilmember Marino moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 4-0 vote. The meeting adjourned at 9:35 PM.

**Town of Onancock
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Monday April 24, 2023
7:00 PM**

Mayor, Fletcher Fosque

Town Clerk, Debbie Caton

STAFF REPORT

102 Market Street, Onancock, VA 23417

To: Town Council **Date:** May 22, 2023
Case Number: SUP 2023:5:01
Tax Map: 85A2-A-163 **From:** Matt Spuck

General Information

<i>Applicant</i>	Steven Evans
<i>Owner of Record</i>	Amy Douglas
<i>Requested Action</i>	Special Use Permit for Homestay
<i>Location</i>	102 Market St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1A, Residential 1A.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1A

Analysis

The applicant is requesting a permit to use the seven bedroom and six-bathroom (two are half) home as a Homestay. There is sufficient on-site, off-street parking. The application meets the criterion of §38-77 of the Onancock Town Code. The closest operating Homestays are located on Market Street which is outside the required spacing buffer required between Homestay properties. The owners do not own any other Homestay properties in Onancock. Adjacent Property Notifications were hand delivered to each abutting property as required by §38-497.

Conclusion

The Planning Commission reviewed the application and have no further advisement for Council. It is the staff's opinion that the application is consistent with intent found within the Town Code section 38-77.

Suggested Motion

Mr. Mayor, I move to approve SUP 2023:05:01 with the following requirements:

- Up to ten guests may occupy the Homestay at any one time.
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.
- The owner agrees to provide the Town with any online travel agent used to list the property for rent as a Homestay.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

SPECIAL USE PERMIT APPLICATION

Applicant's Name: Steven J. Evans

Address: 2041 Prunett Ct. Glen Allen VA 23059

Telephone: 804-332-4023 Date: 4/21/2023

Location & Legal Description of Property Proposed* : _____

102 Market St. Onancock VA 23417

Onancock Section *1 Lot *163

No. of total guests (for homestay applicants only): 10

No. of proposed parking spaces (for homestay applicants only): 2

Parcel Number: 85A2-A-163

Zoning Classification: Residential

Name and telephone number for local emergency contact: _____

Irene Carr Lewin 757-710-6712 Catherine Morphis 804-441-5225

Description of Proposed Use: _____

homestay and family's second home.
home has 7 bedrooms and 4 full baths, two 1/2 baths

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

I certify that the information listed above is true and accurate to the best of my knowledge,
and I will comply with all provisions of the Code for the Town of Onancock.

Ann Anne Douglas
Ann Anne Douglas
Signature of Applicant

4-24-2023

Date

***For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.**

Steven J. Evans
Steven J. Evans

04/24/23

Accomack County, Virginia

Legend

Parcels



two off-street parking spots in driveway

- 100' from street to front door
- 184' from back of house to lot

- 43' on Hill St. side from house to lot line
- 12' + between house + lot at 100 Market St.



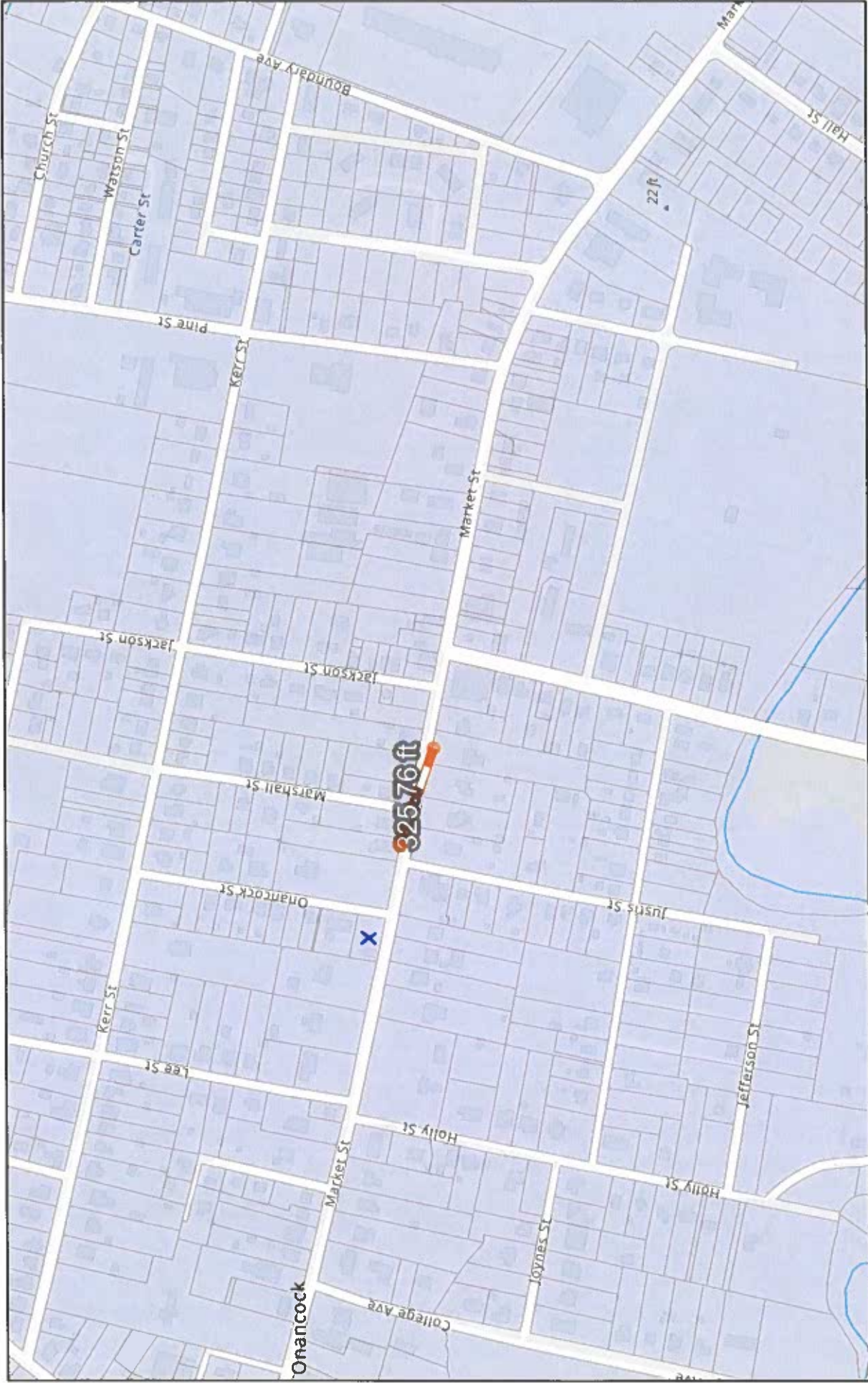
Title: 102 Market St, Onancock

Date: 4/24/2023

Map Printed from AccoMap
<https://parcelviewer.geodecisions.com/Accomack>
 Disclaimer: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Accomack County is not responsible for its accuracy or how current it may be.



102 Market AirBnB



5/16/2023

1:6,628
0 0.04 0.09 0.17 mi
0 0.05 0.1 0.2 km

Esn Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NAASA, USGS.

X : CLOSEST HOMESTAY

STAFF REPORT

2 Waples Street, Onancock, VA 23417

To: Town Council
Case Number: SUP 2023:5:02
Tax Map: 85A2-13-E

Date: May 22, 2023

From: Matt Spuck

General Information

<i>Applicant</i>	Sharon Rhode
<i>Owner of Record</i>	Sharon Rhode
<i>Requested Action</i>	Special Use Permit for Homestay
<i>Location</i>	2 Waples St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1A, Residential 1A.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1A

Analysis

The applicant is requesting a permit to use the two bedroom and two-bathroom home as a Homestay. There is sufficient on-site, off-street parking. The application meets the criterion of §38-77 of the Onancock Town Code. The closest operating Homestays are located on Kerr Street which is outside the required spacing buffer required between Homestay properties. The owners do not own any other Homestay properties in Onancock. Adjacent Property Notifications were hand delivered to each abutting property as required by §38-497.

Conclusion

The Planning Commission reviewed the application and have no further advisement for Council. It is the staff's opinion that the application is consistent with intent found within the Town Code section 38-77.

Suggested Motion

Mr. Mayor, I move to approve SUP 2023:05:02 with the following requirements:

- Up to 4 guests may occupy the Homestay at any one time.
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.
- The owner agrees to provide the Town with any online travel agent used to list the property for rent as a Homestay.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

RECEIVED
BY: [Signature]

APR 10 2023

SPECIAL USE PERMIT APPLICATION

Applicant's Name: Sharon Rohde

Address: 2 Waples Street Onancock

Telephone: 757-710-1905 Date: 4/10/23

Location & Legal Description of Property Proposed* : _____

2 Waples Street

Onancock, VA 23417

No. of total guests (for homestay applicants only): 4 ✓

No. of proposed parking spaces (for homestay applicants only): 2 ✓

Parcel Number: _____

Zoning Classification: Residential

Name and telephone number for local emergency contact: 757-710-2025

Description of Proposed Use: Vacation Rental

I am a very particular home owner. My home is spotless and I will screen all applicants. I have discussed with my neighbor who will make sure no more than four guests are on the property. As I stated above, I will screen all applicants before accepting their application. Thank you for your consideration.

KATIE DEMO
ON WAPLES
LOCAL COURT

no pets
no smoking

closest to
KLEBER
0/5 206'

PAID
APR 10 2023
BY: [Signature] #2331
\$150.

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

STAFF REPORT

7 Lake Street, Onancock, VA 23417

To: Town Council
Case Number: SUP 2023:5:03
Tax Map: 85A2-A-387

Date: May 22, 2023

From: Matt Spuck

General Information

<i>Applicant</i>	NKM Properties LLC
<i>Owner of Record</i>	NKM Properties LLC
<i>Requested Action</i>	Special Use Permit for Homestay
<i>Location</i>	7 Lake St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1A, Residential 1A.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1A

Analysis

The applicant is requesting a permit to use the four bedroom and two-bathroom home as a Homestay. There is sufficient on-site, off-street parking. The application meets the criterion of §38-77 of the Onancock Town Code. The closest operating Homestays are located on Kerr Street which is outside the required spacing buffer required between Homestay properties. The owners do not own any other Homestay properties in Onancock. Adjacent Property Notifications were hand delivered to each abutting property as required by §38-497.

Conclusion

The Planning Commission reviewed the application and have no further advisement for Council. It is the staff's opinion that the application is consistent with intent found within the Town Code section 38-77.

Suggested Motion

Mr. Mayor, I move to approve SUP 2023:05:02 with the following requirements:

- Up to 8 guests may occupy the Homestay at any one time.
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.
- The owner agrees to provide the Town with any online travel agent used to list the property for rent as a Homestay.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

RECEIVED
BY: [Signature]
FEB 07 2023

SPECIAL USE PERMIT APPLICATION

Applicant's Name: NKm Properties LLC
Address: 1335 Wakefield Dr Virginia Beach VA 23455
Telephone: 347-730-3987 Date: 12/28/2022

Location & Legal Description of Property Proposed* : 7 lake st

list of LLC
members

No. of total guests (for homestay applicants only): 8

No. of proposed parking spaces (for homestay applicants only): 4 parking space

Parcel Number: 085A2A000038700

Zoning Classification: _____

Name and telephone number for local emergency contact: Nishana Morgan
347 730 3987

Description of Proposed Use: Airbnb, Vrbo

PAID
FEB 07 2023
BY: [Signature] \$150.00

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

I certify that the information listed above is true and accurate to the best of my knowledge,
and I will comply with all provisions of the Code for the Town of Onancock.



Signature of Applicant

12/28/2022

Date

***For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.**



Accomack County, Virginia

Legend
Parcels

House
P1-P4
parking
||
Traffic in/out



Title: Parcels

Date: 12/28/2022

Map Printed from **AccoMap**
<https://parcelviewer.geodecisions.com/Accomack>



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Accomack County, Virginia

Tax Map #:
85A2-A-387

Parcel ID:
085A2A000038700

The assessment information is obtained from the total value of these tax map numbers...

85A2-A-387

Summary

Owner's Name
NKM PROPERTIES LLC

Mailing Address
1335 WAKEFIELD DR
VIRGINIA BEACH, VA 23455

Base Zoning

Note: Part or all of this area falls within the limits of an Incorporated Town. Please check with applicable Town for zoning classification within town limits.

Overlay Zoning

Tax District

Subscription Only



Sale Information

Transfer Date:	5/24/2022 12:00:00 AM
Sales Price:	0.00000000
Grantor:	MORGAN,KEVIN D
Deed Reference:	2200 02648
Additional Ref:	Book 608
Additional Ref:	Page 703

Assessment Information

	New 2022 Assessment	Prior Assessment
Land Value	\$31,500	\$31,500
Improvement	\$43,600	\$32,600
Total Value	\$75,100	\$64,100

The assessment information is obtained from the total value of these tax map numbers...
85A2-A-387

Land

Property Class:	100-Incorporated Town	Electricity:	Subscription Only
Legal Description:	EVANS RES - LAKE ST	Gas:	Subscription Only
Land Description:	HOMESITE - PAVED ROAD	Sewer:	Subscription Only
Street Type:	Subscription Only	Water:	Subscription Only

May 3, 2023

Town of Onancock
Attn: Matt Spuck, Town Manager
15 North Street
Onancock, VA 23417

Dear Matt,

In follow up to our meeting on February 7, 2023, we would like to make an offer to the town of Onancock to purchase a small piece of land which forms a portion of the border between our property at 4 Market Street and the town park near the wharf.

As you can see from the attached survey and photo, much of the area directly in our "backyard" is town property. Adding this small section of land to 4 Market Street would provide our house with a buffer from visitors using the park and allow us peace of mind in knowing that potential future development of the park would not carry over into our enjoyment of the backyard area. The proposed property line was also the recommendation from several interested parties when the land was owned by the town and split into two sections. It is unclear why there was a last-minute change to the border although we understand that there was significant contention about the property at the time.

We feel strongly that the park will still be able to function as originally intended since the section in question is not part of the open area near the wharf that includes picnic tables, barbeque, and access to the public kayak launch. Due to overgrowth along the shoreline, it is also not a location that the community would use to enjoy the water view.

Although, there are no accurate comparable assessments for this type of land in the area, we would like to offer \$7,100.00 for the parcel. This amount is based on your research into the assessed value of a somewhat similar plot of land in the town. In addition to the sale price, the town will benefit going forward from reduced maintenance of the grass and waterfront areas and increased tax payments due to the higher assessed value at 4 Market Street. We would also be willing to cover all reasonable, associated settlement fees.

Best regards,



Jeff and Carolyn Adler
4 Market Street
Onancock, VA 23417
703-855-2100

Accomack County, Virginia

Legend

Parcels

Map Printed from AccoMap
<https://parcelviewer.geodecisions.com/Accomack>



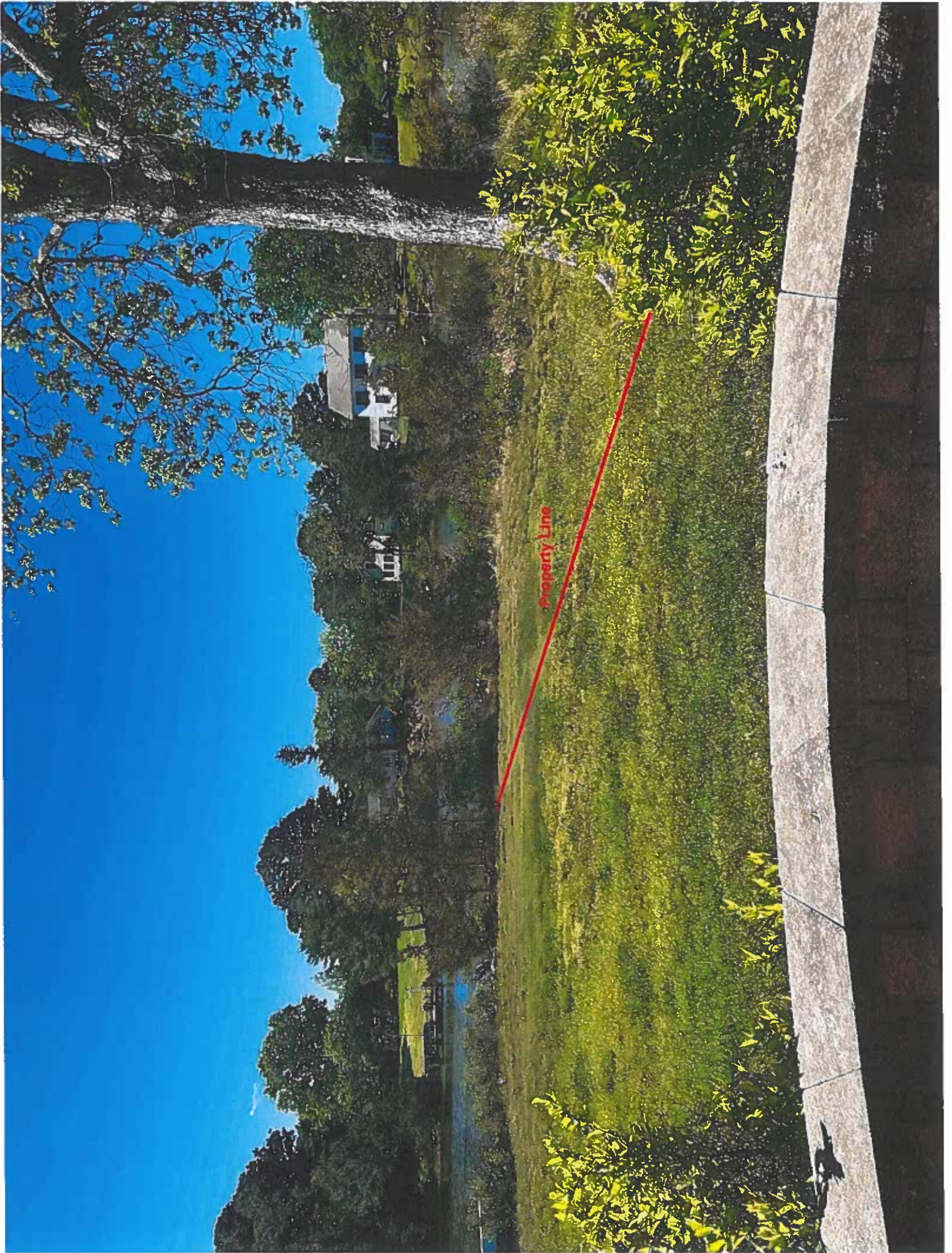
21



Title: Town Land for Sale

Date: 5/15/2023

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THE PLATTING OR DEDICATION OF THE FOLLOWING DESCRIBED LAND, BOUNDARY LINE ADJUSTMENT OF WHITE - ANGLESE PROPERTY (INSTRUMENT #000008677) LOCATED IN TOWN OF OVANOCK, ACCOMACK COUNTY, VIRGINIA IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRE OF THE UNDERSIGNED OWNERS, WHO CERTIFY THAT THEY ARE THE FREE SIMPLE OWNERS OF SAID LAND AND THAT THERE ARE NO ENCUMBRANCES ON THIS PROPERTY.

TOWN OF OVANOCK
BY: MATT SPACK, TOWN MANAGER
15 NORTH STREET
OVANOCK, VIRGINIA 22101

THE ADLER FAMILY TRUST
BY: JEFFREY T. ADLER, TRUSTEE
6532 FAIRLAWN DRIVE
MCLEAN, VIRGINIA 22101

THE ADLER FAMILY TRUST
BY: CAROLYN C. ADLER, TRUSTEE
6532 FAIRLAWN DRIVE
MCLEAN, VIRGINIA 22101

STATE OF VIRGINIA
COUNTY OF ACCOMACK, TO WIT:
A NOTARY PUBLIC, IN AND FOR THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT MATT SPACK, TOWN MANAGER, WHOSE NAME IS SIGNED TO THE FOREGOING WRITING, BEARING DATE APRIL 7, 2023, HAS ACKNOWLEDGED THE SAME BEFORE ME IN MY COUNTY AND STATE AFORESAID.

GIVEN UNDER MY HAND THIS _____ DAY OF _____, 2023.

NOTARY PUBLIC REGISTRATION # MY COMMISSION EXPIRES

STATE OF VIRGINIA
COUNTY OF ACCOMACK, TO WIT:
A NOTARY PUBLIC, IN AND FOR THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT JEFFREY T. ADLER, TRUSTEE, WHOSE NAME IS SIGNED TO THE FOREGOING WRITING, BEARING DATE APRIL 7, 2023, HAS ACKNOWLEDGED THE SAME BEFORE ME IN MY COUNTY AND STATE AFORESAID.

GIVEN UNDER MY HAND THIS _____ DAY OF _____, 2023.

NOTARY PUBLIC REGISTRATION # MY COMMISSION EXPIRES

STATE OF VIRGINIA
COUNTY OF ACCOMACK, TO WIT:
A NOTARY PUBLIC, IN AND FOR THE COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT CAROLYN C. ADLER, TRUSTEE, WHOSE NAME IS SIGNED TO THE FOREGOING WRITING, BEARING DATE APRIL 7, 2023, HAS ACKNOWLEDGED THE SAME BEFORE ME IN MY COUNTY AND STATE AFORESAID.

GIVEN UNDER MY HAND THIS _____ DAY OF _____, 2023.

NOTARY PUBLIC REGISTRATION # MY COMMISSION EXPIRES

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ANY WALL EASEMENTS OR RESTRICTIONS THAT MAY AFFECT SAID PROPERTY AS SHOWN.

FLOOD ZONE INFORMATION SHOWN HEREON IS NOT GUARANTEED AND WAS APPROXIMATELY SCALED FROM FEMA. FLOOD MAPS. SHORELINE SURVEYORS IS NOT A PARTY IN DETERMINING THE REQUIREMENTS FOR FLOOD INSURANCE ON THE PROPERTY. SHOULD YOU REQUIRE FLOOD INSURANCE, YOU SHOULD CONTACT THE FLOOD ZONE FOR THIS PROPERTY, CONTACT THE LOCAL COMMUNITY FLOOD OFFICIAL.

THIS PROPERTY APPEARS TO FALL IN:
FLOOD ZONES: SHADY # 8 'MERLOT'
COMMUNITY NO.: 510288
RANKEL, 08/10/07 DATED: MAY 18, 2015

FLOOD ZONE DETERMINATION IS BASED ON THE FLOOD INSURANCE RATE MAPS AND DOES NOT IMPLY THAT THIS PROPERTY WILL OR WILL NOT BE FREE FROM FLOODING OR DAMAGE.

THE NORTH MERIDIAN OF THIS PLAT IS BASED ON THE VIRGINIA STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD83.

THIS PLAT IS BASED ON A CURRENT FIELD SURVEY.

THIS PROPERTY APPEARS TO FALL IN:
FLOOD ZONES: SHADY # 8 'MERLOT'
COMMUNITY NO.: 510288
RANKEL, 08/10/07 DATED: MAY 18, 2015

FLOOD ZONE DETERMINATION IS BASED ON THE FLOOD INSURANCE RATE MAPS AND DOES NOT IMPLY THAT THIS PROPERTY WILL OR WILL NOT BE FREE FROM FLOODING OR DAMAGE.

THE NORTH MERIDIAN OF THIS PLAT IS BASED ON THE VIRGINIA STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD83.

THIS PLAT IS BASED ON A CURRENT FIELD SURVEY.

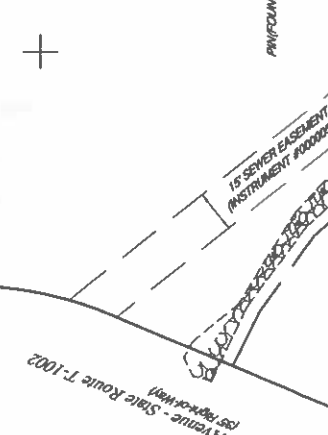
THIS PLAT IS BASED ON A CURRENT FIELD SURVEY.

Market Street - State Route 179
(AS SHOWN ON MAP)

Mountain Prospect Avenue - State Route T-1002
(AS SHOWN ON MAP)

Jeffrey T. & Carolyn C. Adler, Trustees
Tax Parcel #8614-43A
(Instrument #210002292)
Area = 35,908sq ft or 0.822ac (BY PRIOR SURVEY)
Proposed Area = 41,723sq ft or 0.950ac

Town of Ovanock
Tax Parcel #8614-43
(DB 778, PG 354)
(Instrument #000008677)
Area = 31,107sq ft or 0.715ac (BY PRIOR SURVEY)
Proposed Area = 28,408sq ft or 0.650ac



PROPERTY LINE HEREBY ESTABLISHED

APPROXIMATE LOW WATER MARK AS LOCATED JULY 24, 2008

PROPERTIES EXTEND TO MEAN LOW WATER

Ovanock Creek - Joynes Branch

EXISTING BOUNDARY LINES HEREBY ABANDONED

PROPERTY LINE HEREBY ESTABLISHED

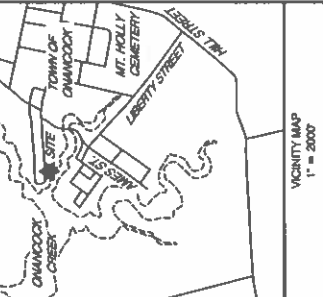
APPROXIMATE LOW WATER MARK AS LOCATED JULY 24, 2008

PROPERTIES EXTEND TO MEAN LOW WATER

Ovanock Creek - Joynes Branch

EXISTING BOUNDARY LINES HEREBY ABANDONED

PROPERTY LINE HEREBY ESTABLISHED



VICINITY MAP
1" = 200'



(MICHAEL A. STARBUCK, A LICENSED LAND SURVEYOR DO HEREBY CERTIFY THAT THIS PLAT WAS MADE BY ME, THE UNDERSIGNED, AT THE DIRECTION OF THE OWNER, AND THAT THIS BOUNDARY LINE ADJUSTMENT IS ENTIRELY WITHIN THE BOUNDARIES OF LAND COVERED BY THE DEED DESCRIBED BELOW, AND THAT IRON PINS ARE ACTUALLY IN PLACE AT POINTS MARKED THUS: 'O' & 'B', AND THAT THEIR LOCATIONS ARE CORRECTLY SHOWN.)

THE PROPERTY EMBRACED WITHIN THIS BOUNDARY LINE ADJUSTMENT WAS CONVEYED TO TOWN OF OVANOCK FROM THELMA B. WHITE WIDOW, BY MELBA TILMAN, HER ATTORNEY-IN-FACT, BY INSTRUMENT DATED SEPTEMBER 28, 1989 AND RECORDED IN THE CLERK OF COURT'S OFFICE IN DEED BOOK 778 AT PAGE 594.

THE PROPERTY EMBRACED WITHIN THIS BOUNDARY LINE ADJUSTMENT WAS CONVEYED TO JEFFREY T. ADLER & CAROLYN C. ADLER, TRUSTEES OF THE ADLER FAMILY TRUST FROM DAVID J. & CATHERINE PRALUSE, BY INSTRUMENT DATED MAY 9, 2021 AND RECORDED IN THE CLERK OF COURTS OFFICE AT INSTRUMENT #210002292.

THE PROPERTY EMBRACED WITHIN THIS BOUNDARY LINE ADJUSTMENT WAS CONVEYED TO JEFFREY T. ADLER & CAROLYN C. ADLER, TRUSTEES OF THE ADLER FAMILY TRUST FROM DAVID J. & CATHERINE PRALUSE, BY INSTRUMENT DATED MAY 9, 2021 AND RECORDED IN THE CLERK OF COURTS OFFICE AT INSTRUMENT #210002292.

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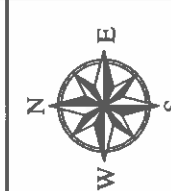
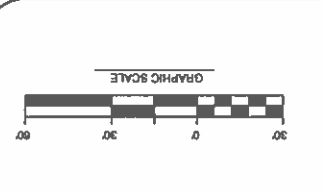
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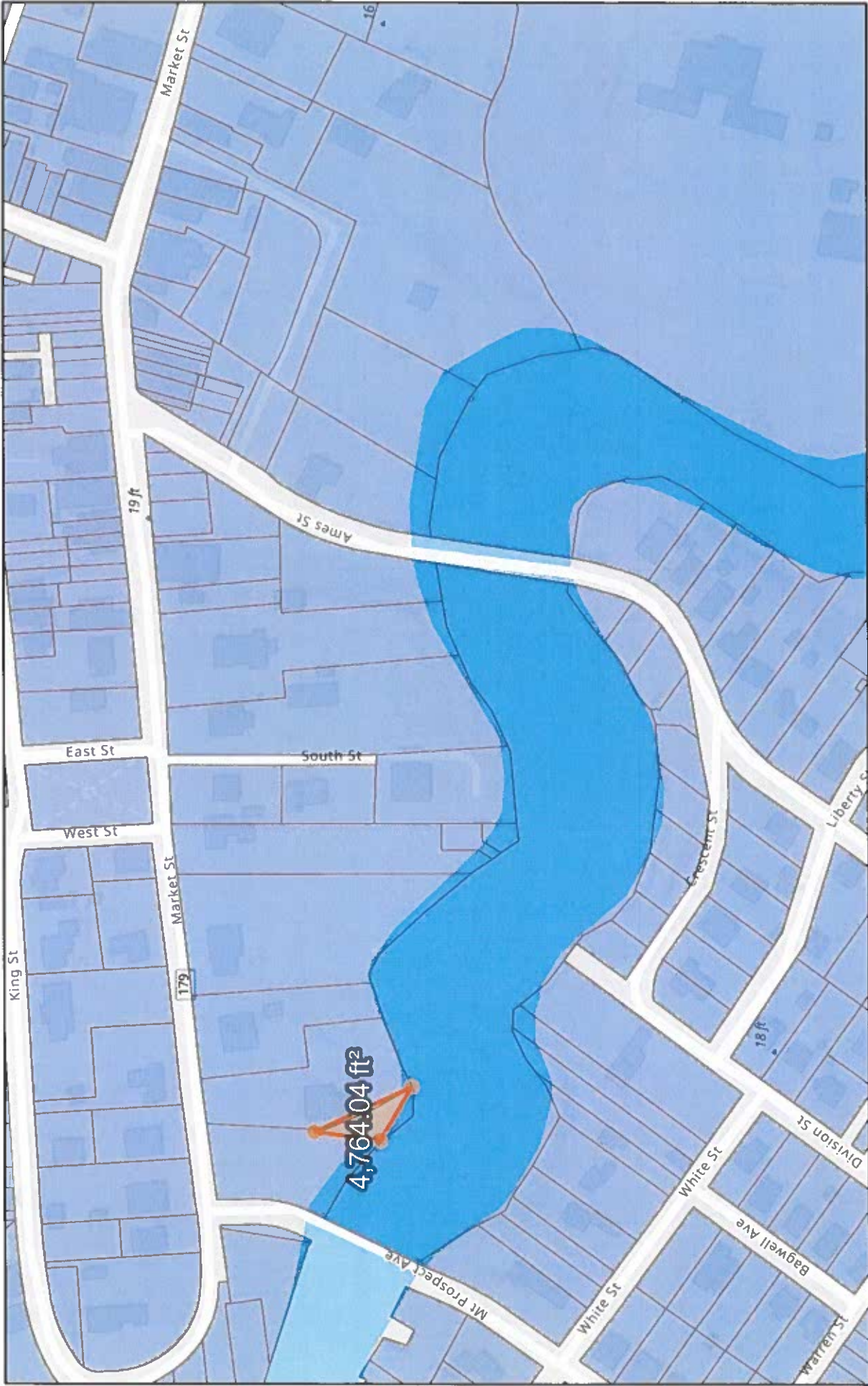
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Shoreline Surveyors
23314 Courthouse Avenue - P.O. Box 735
Accomack, Virginia 23001
PHONE (757) 789-3880 FAX (757) 789-3982
SCALE: 1" = 30'
FIELD BOOK #2, PAGE 88
JOB #23018
SHEET 1 OF 1

Boundary Line Adjustment
OR
White - Anglese Property
(Instrument #000008677)
TAX PARCELS #8614(000004300 & #06541(000000300)
TOWN OF OVANOCK, VIRGINIA
FOR
CAROLYN C. ADLER
APRIL 7, 2023

Adler Offer



4/24/2023

Esri Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc., METUNASA, USGS.

Undeveloped Creekside Parcel 22,500



4/24/2023

1:3,314
0 0.02 0.04 0.07 0.08 mi
0 0.04 0.07 0.14 km
Esri Community Maps Contributors, VGIN, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc., METUNASA, USGS

25

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2024 BUDGET,
FISCAL YEARS 2024-2028 CAPITAL IMPROVEMENT PLAN
(CIP), CALENDAR YEAR 2023 TAX RATES & TO
APPROPRIATE FUNDS**

WHEREAS, it is the responsibility of the Town of Onancock Town Council to approve and control the Town's Fiscal Plan for fiscal year 2024; and

WHEREAS, it is the responsibility for the Town of Onancock Town Council to set the tax rates for calendar year 2023; and

WHEREAS, it is the responsibility for the Town of Onancock Town Council to adopt the Town's Capital Improvement Plan (CIP) covering the period fiscal year 2024 to fiscal year 2028; and

WHEREAS, the notice of public hearing for the Budget and CIP was advertised in the April 14, 2023 edition of the Eastern Shore Post in accordance with §15.2-2239 of the Code of Virginia, 1950 as amended; and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the CIP for fiscal year 2024 to 2028 received on March 15, 2023; and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the Town Manager's Proposed Budget for fiscal year 2024 received March 15, 2023; and

WHEREAS, a brief synopsis of the recommended budget, tax rates and notice of public hearing was advertised in the April 14, 2023, edition of the Eastern Shore Post in accordance with §15.2-2506 and §58.1-3321 of the Code of Virginia, 1950 as amended; and

WHEREAS, the Town of Onancock Town Council has received comments on the advertised budget, advertised tax rates and advertised changes in user fees from citizens of the Town of Onancock at a Public Hearing held on April 24, 2023; and

WHEREAS, it is the intent of the Town of Onancock Town Council that town management shall adhere to the budgeted funds in accordance with the total budget presented by the Town Manager and adjusted by the Town of Onancock Town Council; and therefore

IT IS RESOLVED, by the Town of Onancock Town Council this 22nd day of May 2023, that the following tax rates and personal property tax relief rates for Calendar Year 2023 be, and are hereby, approved as set forth in **Table 1** below; and

BE IT FURTHER RESOLVED that the fiscal year 2024 Town of Onancock budget set forth in **Table 2** be, and is hereby, approved, and appropriated effective July 1, 2023; and,

BE IT FURTHER RESOLVED that the FY24-FY28 Capital Improvements Program (CIP) be, and is hereby, approved as set forth in **Table 3** below; and,

BE IT FURTHER RESOLVED that the appropriations designated for Town capital projects and active grants shall not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or grant or until the Town of Onancock Town Council changes or eliminates the appropriation.

**TABLE 1
CALENDAR YEAR 2023 TAX AND PERSONAL PROPERTY TAX RELIEF
& UTILITY RATES**

General Tax Rates:

Real Estate and improvements on real estate & Mobile Homes-For general Town purposes.....	\$0.28 per \$100 of assessed valuation.
Personal Property and Machinery & Tools-For general Town Purposes excluding passenger cars, passenger trucks and motorcycles.....	\$2.00 per \$100 of assessed valuation.
Personal Property-For passenger cars, passenger trucks and motorcycles.....	\$1.70 per \$100 of assessed valuation.
Personal Property and Machinery & Tools-For Businesses (Tax Types CE, HE, FE, TP).....	\$0.000 per \$100 of assessed valuation.

Personal Property Tax Relief

Personal use vehicles valued at \$1,000 or less.....	100% relief of tax.
All other personal use vehicles (Relief applies to the first \$20,000 of value only).....	38% relief of tax.

Utility Rates

Water Rates	
First 3,000 Gallons.....	\$32.10 (minimum)
Next 12,000 Gallons.....	\$15.90 per 1,000 Gallons
Over 15,000 Gallons.....	\$7.85 per 1,000 Gallons
 Sewer Rates.....	 \$16.08 per 1,000 Gallons
 Garbage Pickup.....	 \$12.00 per Month

**TABLE 2
TOWN OF ONANCOCK FISCAL YEAR 2024 BUDGET**

2024 Budget	
Government Activities	
Revenue	\$1,616,175
Use of Town Reserves	\$25,000
Expenditures	\$1,641,175
Net Change in Position	\$0
Special Revenue (Grants)	
Revenue	\$1,561,000
Use of Town Reserves	\$607,500
Expenditures	\$2,168,500
Net Change in Position	\$0
Business Activities (Water & Sewer)	
Revenue	\$430,500
Use of Town Reserves	\$0
Expenditures	\$273,296
Debt Payments	\$157,204
Net Change in Position	\$0

**TABLE 3
FISCAL YEAR 2024-2028 CAPITAL IMPROVEMENT PLAN SUMMARY**

	2024	2025	2026	2027	2028
Description					
Police Vehicle	\$0	\$48,000	\$0	\$0	\$0
Street Lights and Signs	\$64,000	\$36,000	\$36,000	\$80,000	\$0
Public Works Truck	\$0	\$50,000	\$60,000	\$0	\$0
48" Mower/Mower Deck	\$7,000	\$0	\$5,000	\$0	\$0
Water Softener	\$0	\$60,000	\$0	\$0	\$0
Water Generator	\$0	\$0	\$0	\$0	\$115,000
Signs/Way-Finding	\$36,000	\$36,000	\$20,000	\$75,000	\$0
Benches/Waste Cans/Planters	\$8,800	\$6,600	\$0	\$4,400	\$0
Total	\$115,800	\$236,600	\$121,000	\$159,400	\$115,000

VOTING AYE:

VOTING NAY:

ABSTAINING:

ABSENT:

Witness this signature and seal.

I hereby certify that the foregoing is a true and correct copy of the Resolution approved at the May 23, 2022, meeting of the Town of Onancock Town Council, Onancock, Virginia.

A COPY TESTE:

Maphis Oswald, Vice-Mayor

Date: _____

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Water & Sewer Rates:

WATER TIERS	2023	2024 PROPOSED
FIRST 3,000 GALLONS	\$32.10 (minimum)	\$32.10 (minimum)
NEXT 12,000 GALLONS	\$.01765 PER 1,000 GALLONS	\$.0159 PER 1,000 GALLONS
OVER 15,000 GALLONS	\$.00785 PER 1,000 GALLONS	\$.00785 PER 1,000 GALLONS

SEWER	2023	2024 PROPOSED
PER 1,000 GALLONS	\$.01512	\$.01608

Garbage Pickup	\$24.00	\$24.00
-----------------------	---------	---------

Sample Bill	2023 Rates	2024 Rates
2,000	\$86.84	\$90.00
7,500	\$249.39	\$253.40
17,000	\$541.13	\$497.90
35,000	\$954.59	\$988.89

Sewer Only Rate is \$1.86 per day, plus Garbage.

There is a one-time connection fee of \$50 and an account transfer fee of \$30. Renters must provide a signed Landlord/Renter Agreement to have services connected.

Water and Sewer use is based on bi-monthly water meter readings.

First time connection for new construction

Current	PROPOSED
Water \$1,500	Water \$3,500
Sewer \$1,200	Sewer \$3,400

Additional change of \$200 per linear foot over 25 feet

Town Council: *Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald*
Mayor: *Fletcher Fosque* | **Town Manager:** *Matt Spuck*

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF ONANCOCK
RELATING TO THE SUPPORT OF THE VIRGINIA AMERICA 250 COMMISSION

RECITALS:

- A. The Town Council of the Town of Onancock is dedicated to the furtherance of economic development and tourism.
- B. The Virginia America 250 Commission (VA250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence.
- C. VA250 has requested that each locality form a committee to aid in planning for the commemoration period.

WHEREAS the Town of Onancock will form a local VA250 committee;

WHEREAS the committee will plan, and coordinate programs occurring within the locality and communicate regularly with VA250;

WHEREAS the Town Council wishes to undertake this endeavor with VA250 to promote and commemorate this important historic milestone.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ONANCOCK

1. The Town Council hereby desires to support the Virginia America 250 Commission and their efforts to commemorate the 250th anniversary of Virginia's participation in American independence.
2. The Town of Onancock will form a committee to aid in the planning for the commemoration period.

ADOPTED this _____ day of _____, 2023.

(SEAL) A COPY TESTE: _____

Fletcher Fosque
Mayor

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town of Onancock

Resolution

Dated this 22th day of May 2023.

Be it resolved, the Town of Onancock wishes to apply for six hundred thousand dollars and no cents (\$600,000.00) of Industrial Revitalization Funds for the Building Renovation Project located at 51 Market Street for the proposed end use of renovating an historic downtown building and to achieve market-driven redevelopment of this long-vacant and prominently located commercial building.

Whereas, private investor funds from Stephanie and Jim Selkman will also be expended on this project, it is projected that the businesses will occupy this abandoned space will fulfill the results of the ARPA Planning Grant 2023 (23-IRFPG-15).

Be it further resolved that Matthew Spuck, Town Manager, is hereby authorized to sign and submit appropriate documents for the submittal of this Industrial Revitalization Fund proposal and the Town of Onancock Economic Development Authority shall serve as the administering agency.

Moved: _____

Proper Second: _____

Vote: _____

Signed:

Fletcher Fosque, Mayor

Attest:

Debbie Caton, Clerk

Matt Spuck

From: Janet Fosque <janetfosque@gmail.com>
Sent: Tuesday, May 16, 2023 9:12 AM
To: Matt Spuck
Cc: Cindy Holdren; Sarah Nock; Maphis Oswald; Ray Burger
Subject: NEW IRF Loan Resolution

Matt,
Onancock Main Street requests to be included on the May 22nd Town Council agenda.

We are presenting a request for a TC resolution authorizing the request for funding from the **2024 IRF Loan Grant** ([see screen shot of requirement below](#)).

This will be used by Stephanie and Jim Selckman to complete the renovation of the building at 51 Market Street, (Wise's Drug Store).

The application will be for up to \$600,000.00 in IRF low interest loan funding that does NOT require a match. If received, it will be administered by the town for up to 5% of the amount, and that repaid loan money will be retained by the town for future revolving loans.

The application is due on June 23rd, and the June TC meeting is not until the 26th, so this request cannot be delayed.

Thank you,
Janet

generation during the bidding and procurement process.

Prioritization

A locality may submit only one application per funding round. The locality must identify and authorize the projects that will have the most measurable impact on revitalization and economic development efforts. As such, a resolution authorizing the request for funding is an application request. If the resolution is on behalf of a non-profit or private for-profit, the resolution should specify the amount and identify the entity that will be responsible for providing the match.

Chapter 2: Administration

Article V: Boards, Committees, and Commissions

Division 3: ECONOMIC DEVELOPMENT AUTHORITY

Sec. 3-301. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

The authority means the Economic Development Authority of the Town of Onancock, Virginia.

State law reference(s)—Code of Virginia, § 15.2-4902, Definitions.

Sec. 3-302. Created.

- (a) There is hereby created a political subdivision of the commonwealth with such public and corporate powers as are set forth in the Industrial Development and Revenue Bond Act, including such powers as may be set forth from time to time in the state law.
- (b) The name of the political subdivision created hereby shall be the Economic Development Authority of the Town of Onancock, Virginia.

State law reference(s)—Code of Virginia, Title 15.2, Ch. 49, Industrial Development and Revenue Bond Act, §15.2-4903, Creation of industrial development authorities.

Sec. 3-303. Governed by board of directors; composition of board; appointment and terms of members.

- (b) Initial appointments of the directors shall be for terms consistent with state law and after initial terms, shall be for terms of four years, except appointments to fill vacancies which shall be for the unexpired terms. All terms of office shall be deemed to commence upon the date of the initial appointment to the authority.
- (c) Each director shall, before entering upon his or her duties, take and subscribe the oath prescribed by state law and shall serve until their successors are appointed and qualified.
- (d) Every director shall, at the time of his or her appointment and thereafter, be a resident of Onancock or Accomack County. When a director ceases to be a resident of Onancock or Accomack County, the director's office shall be vacant, and a new director may be appointed for the remainder of the term.

State law reference(s)—Code of Virginia, § 15.2-4904, Directors; qualifications; terms; vacancies; compensation and expenses; quorum; records; certification and distribution of report concerning bond issuance.

AN ORDINANCE TO AMEND SECTION 26-4 OF THE TOWN OF ONANCOCK CODE REGARDING
SPEED LIMITS

WHEREAS, §46.2-874 of the Code of Virginia generally sets the speed limit on streets in residential and business districts at 25 miles per hours; and

WHEREAS, §46.2-1300 allows the Town to set the speed limit on certain streets; and

WHEREAS, the Town wishes to modify the current speed limits on certain streets within Town limits.

NOW, THEREFORE LET IT BE ORDANED by Onancock's Town Council that Section 26-4: Speed Limits is amended and reenacted as follows:

Sec. 26-4. Speed limits.

Except as provided by state law with respect to drivers of specified emergency vehicles, no person shall drive or propel a vehicle upon any street or public way of the town at a speed in excess of ~~the speed posted upon authorized traffic control signs upon such street or public way or~~ 25 miles per hour, in the absence of any such speed limit signs, ~~at a speed in excess~~ the speed of 25 miles per hour.

~~The foregoing speed limitations hereinbefore set out have been fixed by the Town Council by reason of safety, street conditions, consistency with all streets in town, curves or right angles, or other dangerous points on the street, as well as pedestrian safety and non-automotive traffic.~~

(Code 1989, § 13-4; Amd. of 4-10-1978, § 4)

Adopted by the Town Council of Onancock on this _____ day of _____, 2023 at a normally scheduled Council meeting at which a quorum was present with a vote of _____ to _____.

Mayor, Fletcher Fosque _____ Town Clerk, Deborah Caton _____

Town Council: Brandon Brockmeier, Ray Burger, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town Manager Report – May 22, 2023

Town Budget – 2024

- The 2024 Budget is scheduled for vote on May 22, 2023. No changes have been suggested or made since the public hearing of April 24, 2023.

HRSD Transition

- The Jefferson Street project budget was approved by the HRSD Commission. The capital budget for 2023 will mill and overlay the portion of the street between Holly and the center of the first lots on Jefferson and will add a fire hydrant on Jefferson.
- VDOT has required HRSD to make the road 18 feet with another 2 feet of shoulder on each side. That would be ideal, but HRSD was planning and budgeted to return the road (paved) to its current width. More than doubling it would add a half million dollars to the budget and HRSD is not willing to take that on. Speaking with Chris at VDOT, he suggested making Jefferson one-way. That would give Onancock a new road at current width that meets VDOT standards and keeps HRSD in budget. And we would get the contracted sewer line and laterals we need.

Street Repairs

- Holly Street repair is complete and VDOT is scheduling the new culverts for summer.
- Patch pavement repairs are scheduled as soon as asphalt is available.

Town Plan

- We advertised the meetings over Facebook, email, text, signs, and website. As of this afternoon, we had 40 residents either send me pictures of lights they like or make comments on the designer website.

Northeast Revitalization Project

- The demo of six houses has gone to bid.

VTC (Virginia Tourism Grant)

- The \$50,000 we were allocated because of our status as a DMO is available to us. We spoke about a town walking map app, and 4 brochures (general map, historical points of interest, nature and trees of interest, and art and artisans). I spoke with the app company, and it looks promising that we will be able to have different “layers” for individual interests. I am pulling older walking maps together to give to a designer to get a starting document.
- I have worked with the same company that Chincoteague works with for their app and visitor kiosk. I am also working with Shirly Deeds to help design the first pass of walking maps.

VODOT (Ready Set Go grant & TAP)

- The engineering and design work is complete, and we received the information we need to apply for the TAP (Transportation Alternatives Program) for the King St sidewalk connection project.

IRF (Industrial Revitalization Fund - \$1 mil for Lilliston)

- I have sent these documents for our attorney to review.
- After reviewing the documents, the attorney strongly suggested that Onancock create an Economic Development Authority to process grants like this. We cannot technically loan money to a private entity. The EDA resolution is on the agenda.

Website

- All firms that responded on time are being considered. I am filtering them down to those that met requirements and make sense for us.

Open ARPA Project Updates

- Police Generator (\$0) – possibly move to DCJS grant. DCJS application review has been pushed to the end of May.
 - No activity until police department renovation
- GIS Water System (\$15,000)
 - We have a GPS device, and the software is configured. At this point, we need our training to take place and then we can begin to update our maps and drawings with accurate locations.
- Police Department Renovation (\$150,000 – reappropriated because of the DCJS grant)
 - The architects and engineers are creating bid documents.
- Welcome Center and Public Restrooms (\$340,000 –higher because of the DCJS grant)
 - The architects and engineers are creating bid documents.
- Dog Park (\$25,000)
 - The project is complete, but I am gathering a group of engaged park users to discuss priorities for updates or changes to the park. OBCA is funding enhancements, and the group will help prioritize.
- Northeast Park (\$52,000)
 - The neighborhood group approved the park equipment and design. The order was placed. There is a long lead time, estimate October installation.
- Security Cameras (\$145,000)
 - The cameras are scheduled to be installed the week of June 5.
- Air Conditioning upstairs (\$20,000)
 - No activity
- Matching Grants for Business Facades (\$90,000)
 - Award letters have been distributed.
- Sunset Park (\$40,000)
 - I have three vendors to provide quotes and designs. Until then, we have put a transition of 57 stone along the deck boards to eliminate trip hazards.
- Touchless Fixtures at LL (\$3,500)
 - This work is scheduled for the 3rd week of June.
- Drainage Ditch Cleanout (\$7,500)
 - To determine which Onancock maintained streets have drainage ditches to create a list. As part of the Northeast Revitalization Grant, VDOT will likely deal with the drainage on Cross and School. We will add support elsewhere, if required.
- Water Valve Isolation (\$15,000)
 - We will likely be changing this project from valves to meters. We need to be able to reconcile the volume of water pulled from the groundwater well to the gallons we bill each month. We will need meters at each leg of the distribution system to begin this process for the new groundwater withdrawal permit.
- Duckbill at Wharf (10,000)
 - Likely these funds can be reappropriated.
- Dredging under floating docks (\$90,000)
 - We will begin to prepare the spill site as time allows.
 - The timing of this project will need to wait until after the next boating season.
- Downtown Visual Improvements (\$35,000)
 - Waiting until the Town Plan is complete.
- Town Square Repairs (8,500)
 - Waiting for Town Plan to complete
- Walking Path at Little League Complex (\$20,000)

- No activity yet
- Stormwater Management (\$65,932)
 - We suggest using these funds and other reserves for the King Street project for grant match.

Miscellaneous

- Of the six pump stations, we will be ready to close on 3 soon. I would like to do them all at once because there are zoning hearings required and I would like to hold all 6 hearings at one time rather than spread them out. I met with the HRSD legal team to work through strategies to move this along more quickly.
- We have started to re-write Town Code Chapter 34 – Utilities. This chapter is 32 pages long as published today. I will be making first pass edits and giving each of you a binder with current and proposed edits. Because this will be more than 75 pages of text, I think having a binder with paper copies will be easier to manage.
- Remember, June 6 is the Mayor's Cup! This is a community blood drive that we complete with other towns on the Shore for most donations per employee. We have a great chance to take this one home in victory because of the small staff size. You will start seeing advertising soon.
- The volume of water being drawn from the groundwater wells exceeds the current permit. With known and projected future development, we will need to increase our permit. I have secured a quote from a consultant who specializes in this on The Shore.

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

ALL DEPARTMENTS	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B	Explanation
				\$	%					
Revenue										
Administration	1,194,593	1,407,914	85%	(213,321)	(15%)	1,130,119	1,296,397	1,391,245		
Water	459,501	455,000	101%	4,501	1%	353,715	420,140	491,897		
Sewer	693,497	847,440	82%	(153,943)	(18%)	920,469	1,025,382	1,121,513		
Wharf	143,588	204,600	70%	(61,012)	(30%)	147,284	198,463	206,989		
Police	73,189	80,000	91%	(6,811)	(9%)	53,951	55,140	41,997		
Total Revenue	2,564,367	2,994,954	86%	(430,587)	(14%)	2,605,538	2,995,522	3,253,641		
Expenditures										
Council	50,203	125,323	40%	75,120	60%	36,050	36,627	35,932		
Administration	353,794	510,393	69%	156,599	31%	465,433	501,507	495,422		
Water	310,863	455,000	68%	144,137	32%	235,768	218,974	247,147		
Sewer	591,369	847,440	70%	256,071	30%	633,749	556,205	406,064		
Wharf	179,373	225,878	79%	46,505	21%	181,432	188,018	210,966		
Police	332,022	541,190	61%	209,168	39%	396,701	325,746	394,355		
Bid and Streets	87,687	163,391	54%	75,704	46%	112,407	133,009	156,818		
Parks & Land.	129,012	126,339	102%	(2,673)	(2%)	31,583	23,667	74,668		
Total Expenditures	2,034,323	2,994,954	68%	960,631	32%	2,093,123	1,983,753	2,021,372		USDA Reim. Scheduled for May.
Net Change	530,044	0		530,044	0%	512,415	1,011,769	1,232,269		

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>TOWN COUNCIL</u>									
Expenditures									
Wages And Taxes	12,190	15,419	79%	3,229	21%	15,051	14,793	15,262	
Town Attorney	12,000	4,500	267%	(7,500)	(167%)	0	735	2,733	
Travel And Training	0	1,000	0%	1,000	100%	0	25	0	
Main Street Partners	19,571	15,000	130%	(4,571)	(30%)	15,000	15,000	15,000	
Liability Insurance	2,150	4,154	52%	2,004	48%	5,999	6,074	0	
Office Supplies	297	250	119%	(47)	(19%)	0	0	2,937	
Master Plan	3,996	85,000	5%	81,004	95%	0	0	0	
Total Expenditures	50,203	125,323	40%	75,120	60%	36,050	36,627	35,932	

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Real Property-Current	379,753	364,038	104%	15,715	4%	336,051	324,439	373,468	
Real Property-Late	23,642	30,000	79%	(6,358)	(21%)	35,026	78,952	32,135	
Public Service-Real	3,799	15,000	25%	(11,201)	(75%)	16,748	17,593	15,814	
Personal Property-Current	182,755	164,451	111%	18,304	11%	151,787	190,967	255,838	
Personal Property-Late	13,546	12,500	108%	1,046	8%	23,513	15,867	15,459	
Penalties	6,447	11,273	57%	(4,826)	(43%)	13,462	21,897	9,240	
Local Sales Tax	83,124	89,000	93%	(5,876)	(7%)	81,114	89,367	92,372	
Consumers Utility Tax	42,212	52,500	80%	(10,288)	(20%)	52,915	55,696	56,036	
Business License Tax	2,982	3,450	86%	(468)	(14%)	36,514	35,768	3,711	
Vehicle Decals	26,038	18,000	145%	8,038	45%	9,138	5,213	20,834	
Bank Stock Taxes	0	42,000	0%	(42,000)	(100%)	27,207	48,262	45,329	
Communication Tax	60,650	72,000	84%	(11,350)	(16%)	81,315	74,358	70,214	
Transient Occupancy	23,103	28,000	83%	(4,897)	(17%)	11,546	20,816	26,094	
Building/Zoning Perm	1,925	1,500	128%	425	28%	375	1,700	1,975	
Meals Tax	210,999	190,005	111%	20,994	11%	137,212	194,319	237,448	
Meals & Transient La	3,705	0	No Budget	3,705	0%	1,389	1,999	685	
Rental Of Property	9,890	12,240	81%	(2,350)	(19%)	12,160	12,240	13,767	
Water Tower Rental I	6,850	6,850	100%	0	0%	6,850	6,850	0	
Grass Cutting	4,515	4,500	100%	15	0%	0	0	0	
Trash Revenue	74,904	102,000	73%	(27,096)	(27%)	39,160	53,340	61,280	
Transfers In	0	116,666	0%	(116,666)	(100%)	0	0	0	
Miscellaneous Revenue	11,531	4,941	233%	6,590	133%	42,556	30,697	9,766	
Fire Program Funds	15,000	15,000	100%	0	0%	10,000	15,000	15,000	
Litter Control Grant	2,723	1,250	218%	1,473	118%	818	820	108	
Va Comm For The Arts	4,500	1,750	257%	2,750	157%	1,500	0	1,500	
Loan And Grants Proc	0	49,000	0%	(49,000)	(100%)	0	0	33,000	

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Total Revenue	1,194,593	1,407,914	85%	(213,321)	(15%)	1,130,119	1,296,397	1,391,245	
Expenditures									
Salaries	104,358	128,320	81%	23,962	19%	137,048	151,111	134,143	
Fica	7,493	9,817	76%	2,324	24%	8,846	9,835	9,185	
Retirement-Vrs	14,558	17,747	82%	3,189	18%	20,143	19,982	22,625	
Hospitalization	12,036	16,359	74%	4,323	26%	20,471	26,066	13,153	
Life Insurance	1,501	693	217%	(808)	(117%)	1,661	(2,385)	489	
Suta	53	132	41%	79	59%	399	719	172	
Disability Insurance	452	797	57%	345	43%	0	0	468	
Legal And Collection	0	3,000	0%	3,000	100%	0	0	1,750	
Audit Service	0	18,500	0%	18,500	100%	16,750	16,750	17,750	
Bank Processing Fees	2,211	5,200	43%	2,989	57%	1,914	5,108	3,576	
Credit Card Fees	11,003	11,000	100%	(3)	(0%)	0	369	9,217	
Payroll Processing F	5,294	7,000	76%	1,706	24%	3,322	3,259	7,263	
Temp Services	0	2,500	0%	2,500	100%	1,414	0	0	
Professional Develop	1,099	1,800	61%	701	39%	0	200	227	
Software Subscriptio	22,186	14,660	151%	(7,526)	(51%)	0	0	20,323	
Software Support	11,062	11,435	97%	373	3%	0	0	10,408	
Vehicle Repair	0	250	0%	250	100%	0	0	0	
Office Equipment	3,588	7,800	46%	4,212	54%	19,195	21,595	7,982	
Advertising	11,271	14,146	80%	2,875	20%	2,178	2,951	10,503	
Postage	1,970	3,000	66%	1,030	34%	2,483	2,626	1,289	
Telephone	3,957	3,816	104%	(141)	(4%)	1,576	1,680	3,272	
Property Insurance	681	1,705	40%	1,024	60%	0	0	805	
Vehicle Insurance	201	412	49%	212	51%	0	0	412	
General Liability In	1,416	3,644	39%	2,229	61%	0	0	12,333	
Workers Comp	54	330	16%	276	84%	0	0	330	

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Travel	0	250	0%	250	100%	1,808	0	45	
Dues & Membership	1,086	1,800	60%	714	40%	897	1,072	2,440	
Office Supplies	7,248	12,000	60%	4,752	40%	5,593	8,519	7,411	
Historic Onancock Sc	0	0	No Budget	0	0%	0	7,500	0	
Hos - Property Insur	3,954	6,503	61%	2,549	39%	0	0	6,503	
Cultural Enrichment	3,041	3,600	84%	559	16%	3,000	1,250	2,669	
Miscellaneous	110	3,500	3%	3,391	97%	1,997	3,261	574	
Website & Printing	0	15,000	0%	15,000	100%	0	0	318	
Parades	1,556	15,000	10%	13,444	90%	623	0	266	
Employee Welfare	172	750	23%	578	77%	0	686	1,176	
Computer Capital Out	2,945	3,000	98%	55	2%	0	0	0	
Contingency	3,800	10,000	38%	6,200	62%	0	0	5,030	
Bank Building Loan	6,696	8,927	75%	2,231	25%	0	0	26,781	
Trash Collection Ser	77,110	102,000	76%	24,890	24%	100,260	101,110	106,244	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	
Fire Programs Funding	0	15,000	0%	15,000	100%	10,000	15,000	15,000	
Es Tourism-Tot Share	4,600	4,000	115%	(600)	(15%)	5,381	4,620	4,154	
Total Expenditures	353,794	510,393	69%	156,599	31%	465,433	501,507	495,422	
Net Change	840,799	897,521	94%	(56,722)	(6%)	664,686	794,890	895,823	

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Water Charges	447,310	325,000	138%	122,310	38%	332,050	394,911	424,515	
Water & Sewer Penalt	10,444	12,000	87%	(1,556)	(13%)	19,005	19,615	16,671	
Miscellaneous Revenue	1,747	0	No Budget	1,747	0%	2,660	2,614	49,628	
Loan Proceeds And Gr	0	68,000	0%	(68,000)	(100%)	0	0	0	
Transfer In From Res	0	50,000	0%	(50,000)	(100%)	0	0	(3,417)	
Total Revenue	459,501	455,000	101%	4,501	1%	353,715	420,140	491,897	
Expenditures									
Wages and Benefits	109,938	130,596	84%	20,658	16%	141,475	116,120	109,047	
Training & Travel	0	4,000	0%	4,000	100%	28	0	79	
Vehicle Repair	0	750	0%	750	100%	0	3,045	1,018	
Repair & Maintenance	22,752	29,016	78%	6,264	22%	11,077	17,552	10,960	
Auto Insurance	0	412	0%	412	100%	0	0	412	
Printing Utility Bil	0	500	0%	500	100%	0	507	0	
Advertising	0	100	0%	100	100%	0	0	0	
Electric Services	13,468	18,000	75%	4,532	25%	13,865	13,779	14,974	
Postage	844	1,500	56%	656	44%	527	755	1,123	
Reserve For Cip	0	70,500	0%	70,500	100%	0	0	19,420	
Dues & Memberships	0	850	0%	850	100%	0	527	0	
Health Department Fe	2,169	2,200	99%	31	1%	2,133	2,165	2,169	
Vehicle Fuel	1,480	2,000	74%	520	26%	2,068	1,863	2,366	
Lab Supplies	1,616	1,500	108%	(116)	(8%)	1,095	998	2,064	
Purification Supplie	11,237	25,000	45%	13,763	55%	21,196	21,099	8,935	
Outside Consultants	1,200	5,000	24%	3,800	76%	0	0	300	
Small Tools & Equipm	261	3,000	9%	2,739	91%	0	80	2,650	
Property Insurance	814	2,084	39%	1,270	61%	0	0	0	
Interest - Bond - Wa	41,925	55,900	75%	13,975	25%	37,707	36,945	36,154	

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**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

<u>WATER</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Interest - Bond - Wa	1,842	2,456	75%	614	25%	1,656	1,662	1,588	
Interest - Bond - Wa	99,637	99,636	100%	(1)	(0%)	0	0	25,491	
Total Expenditures	310,863	455,000	68%	144,137	32%	235,768	218,974	247,147	

Net Change	148,638	0		148,638	0%	117,947	201,166	244,750	
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Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

SEWER	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Sewer Charges	691,750	847,440	82%	(155,690)	(18%)	915,409	1,014,068	1,071,885	
Total Revenue	693,497	847,440	82%	(153,943)	(18%)	920,469	1,025,382	1,121,513	
Expenditures									
Coll. Repair/Maintena	200,162	388,725	51%	188,563	49%	65,432	75,412	136,140	
Electric Services	3,179	0	No Budget	(3,179)	0%	73,534	71,544	45,809	
Telephone	(1,062)	0	No Budget	1,062	0%	9,027	9,541	11,974	
Reserve For Capital	100,000	100,000	100%	0	0%	0	0	0	
Hrsd Transition Cost	2,436	75,000	3%	72,564	97%	30,500	17,021	23,577	
Transfer To Reserve	283,715	283,715	100%	0	0%	0	0	0	
Total Expenditures	591,369	847,440	70%	254,195	30%	633,749	556,205	406,064	
Net Change	102,128	0		100,251	0%	286,720	469,177	715,449	

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

WHARF	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Boat Dockage Fees-Mo	525	250	210%	275	110%	125	125	1,311	
Boat Dockage Fees-Tr	44,845	62,500	72%	(17,655)	(28%)	34,848	75,106	60,562	
Parking Fee	182	350	52%	(168)	(48%)	1,562	995	512	
Parking Fee - Annual	0	0	No Budget	0	0%	1,410	420	336	
Wharf Gasoline Sales	88,941	125,000	71%	(36,059)	(29%)	103,478	108,700	128,103	
Wharf-Other	3,542	6,500	54%	(2,958)	(46%)	2,113	2,513	7,628	
Wharf Electric	5,553	10,000	56%	(4,448)	(44%)	3,748	10,604	8,537	
Total Revenue	143,588	204,600	70%	(61,012)	(30%)	147,284	198,463	206,989	
Expenditures									
Wharf Salaries	45,179	64,582	70%	19,403	30%	49,242	60,661	55,949	
Over-Time Compensati	388	0	No Budget	(388)	0%	494	68	629	
Fica	3,486	4,941	71%	1,455	29%	3,804	4,489	4,296	
Retirement	3,465	4,091	85%	626	15%	5,562	5,492	6,348	
Life Insurance	301	160	188%	(141)	(88%)	459	459	244	
Suta	74	75	98%	1	2%	242	260	193	
Disability Insurance	99	251	39%	152	61%	0	0	190	
Square Cc Fees	3,928	5,000	79%	1,072	21%	1,776	4,365	5,423	
Vehicle Repair	89	500	18%	411	82%	0	0	259	
Electric Services	3,875	5,500	70%	1,625	30%	4,245	4,993	4,415	
Telephone	344	628	55%	284	45%	460	629	624	
Property Insurance	222	265	84%	44	16%	0	0	319	
Auto Insurance	199	549	36%	351	64%	0	0	412	
Worker'S Comp Insura	611	2,670	23%	2,060	77%	0	0	2,670	
Office Supplies	162	300	54%	138	46%	0	0	289	
Wharf Janitorial Sup	0	1,200	0%	1,200	100%	689	661	351	
Repair & Maintenance	5,764	8,000	72%	2,236	28%	2,702	6,451	7,797	

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

WHARF	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Cost Of Gas/Diesel S	78,896	98,000	81%	19,104	19%	78,967	74,263	104,528	
Misc.	0	1,000	0%	1,000	100%	10,783	8,365	269	
Advertising & Dues	7,593	6,000	127%	(1,593)	(27%)	22,007	5,582	8,548	
Rent	8,200	5,500	149%	(2,700)	(49%)	0	1,100	7,150	
Capital Improvements	16,500	16,666	99%	166	1%	0	10,180	0	
Total Expenditures	179,373	225,878	79%	46,505	21%	181,432	188,018	210,966	

Net Change	(35,785)	(21,278)	168%	(14,507)	(68%)	(34,148)	10,445	(3,977)	
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Fuel Margin	10,045	27,000	37%	(16,955)	(63%)	24,511	34,437	23,575	
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Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

POLICE	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Traffic Fines	11,440	8,000	143%	3,440	43%	9,168	8,290	6,904	
Esummons	845	0	No Budget	845	0%	0	0	110	
Police Grant - 599	21,780	41,000	53%	(19,220)	(47%)	39,536	46,850	29,678	
Police Grant - Doj	30,867	25,000	123%	5,867	23%	0	0	1,005	
Police Grant - Hwy S	8,257	6,000	138%	2,257	38%	0	0	4,300	
Total Revenue	73,189	80,000	91%	(6,811)	(9%)	53,951	55,140	41,997	
Expenditures									
Salaries	189,892	271,673	70%	81,781	30%	234,547	205,575	232,032	
Over-Time Compensati	35,372	39,000	91%	3,628	9%	5,519	5,294	16,697	
Fica	16,575	20,783	80%	4,208	20%	18,365	17,103	17,907	
Retirement-Vrs	25,668	37,572	68%	11,904	32%	35,239	32,239	35,158	
Hospitalization	18,385	37,392	49%	19,007	51%	25,668	24,624	17,735	
Life Insurance	2,222	1,467	151%	(755)	(51%)	2,908	2,803	2,027	
Suta	62	376	17%	314	83%	562	366	239	
Short Term Disabilit	0	1,239	0%	1,239	100%	0	0	0	
Court Costs	0	500	0%	500	100%	0	0	178	
Training	2,369	6,000	39%	3,631	61%	663	4,384	2,690	
New Officer Training	(35)	0	No Budget	35	0%	0	0	8,327	
Vehicle Repair	3,287	6,900	48%	3,613	52%	4,871	2,650	2,791	
Computer Maintenance	1,127	4,500	25%	3,373	75%	3,270	2,691	4,652	
Telephone Services	2,507	6,300	40%	3,793	60%	2,507	3,394	3,165	
Line Of Duty Act	1,462	3,655	40%	2,193	60%	3,655	2,742	3,655	
Vehicle Insurance	1,484	2,902	51%	1,419	49%	305	0	2,801	
Workers Comp	4,214	8,823	48%	4,610	52%	0	0	8,823	
Travel	164	500	33%	336	67%	0	35	35	
Office Supplies	1,748	4,000	44%	2,252	56%	5,811	3,741	2,324	

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

<u>POLICE</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Vehicle Fuel	9,743	11,000	89%	1,257	11%	8,343	7,018	12,527	
Uniforms	1,879	3,000	63%	1,121	37%	2,377	2,046	1,382	
Animal Population Co	0	1,500	0%	1,500	100%	0	587	954	
Police Supplies	3,677	10,000	37%	6,323	63%	5,992	8,317	10,443	
Police Vehicles	9,831	62,108	16%	52,277	84%	36,099	0	6,554	
Total Expenditures	332,022	541,190	61%	209,168	39%	396,701	325,746	394,355	

Net Change	(258,833)	(461,190)	56%	202,357	44%	(342,750)	(270,606)	(352,358)	
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**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>BUILDINGS & STREETS</u>									
Expenditures									
Wages and Benefits	65,489	58,398	112%	(7,091)	(12%)	43,057	47,712	69,042	
Vehicle Repair	1,581	2,000	79%	419	21%	1,215	619	615	
Electric Service	1,000	7,000	14%	6,000	86%	24,374	22,546	18,277	
Heating Oil	0	3,596	0%	3,596	100%	0	0	2,554	
Property Insurance	338	550	61%	213	39%	0	0	2,004	
Auto Insurance	200	412	49%	212	51%	0	0	412	
Worker'S Comp Insura	139	1,481	9%	1,342	91%	0	0	1,481	
Street Repair	5,980	34,000	18%	28,020	82%	0	180	27,087	
Janitorial Supplies	389	250	156%	(139)	(56%)	0	0	985	
Cleaning Services	3,164	3,600	88%	436	12%	0	0	3,914	
Repairs And Maintena	5,018	30,000	17%	24,982	83%	15,054	27,602	18,028	
Vehicle Fuel	2,223	2,000	111%	(223)	(11%)	0	517	3,686	
Small Equipment Repa	763	4,000	19%	3,237	81%	117	323	3,013	
Uniforms	182	3,000	6%	2,818	94%	200	555	2,614	
Can Liners	635	1,500	42%	866	58%	1,090	1,770	1,158	
Safety/Street Signs	525	1,000	53%	475	47%	357	528	1,140	
New Public Works Veh	0	9,774	0%	9,774	100%	0	0	0	
Blacksmith Shop	61	830	7%	770	93%	0	0	93	
Total Expenditures	87,687	163,391	54%	75,704	46%	112,407	133,009	156,818	

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2023**

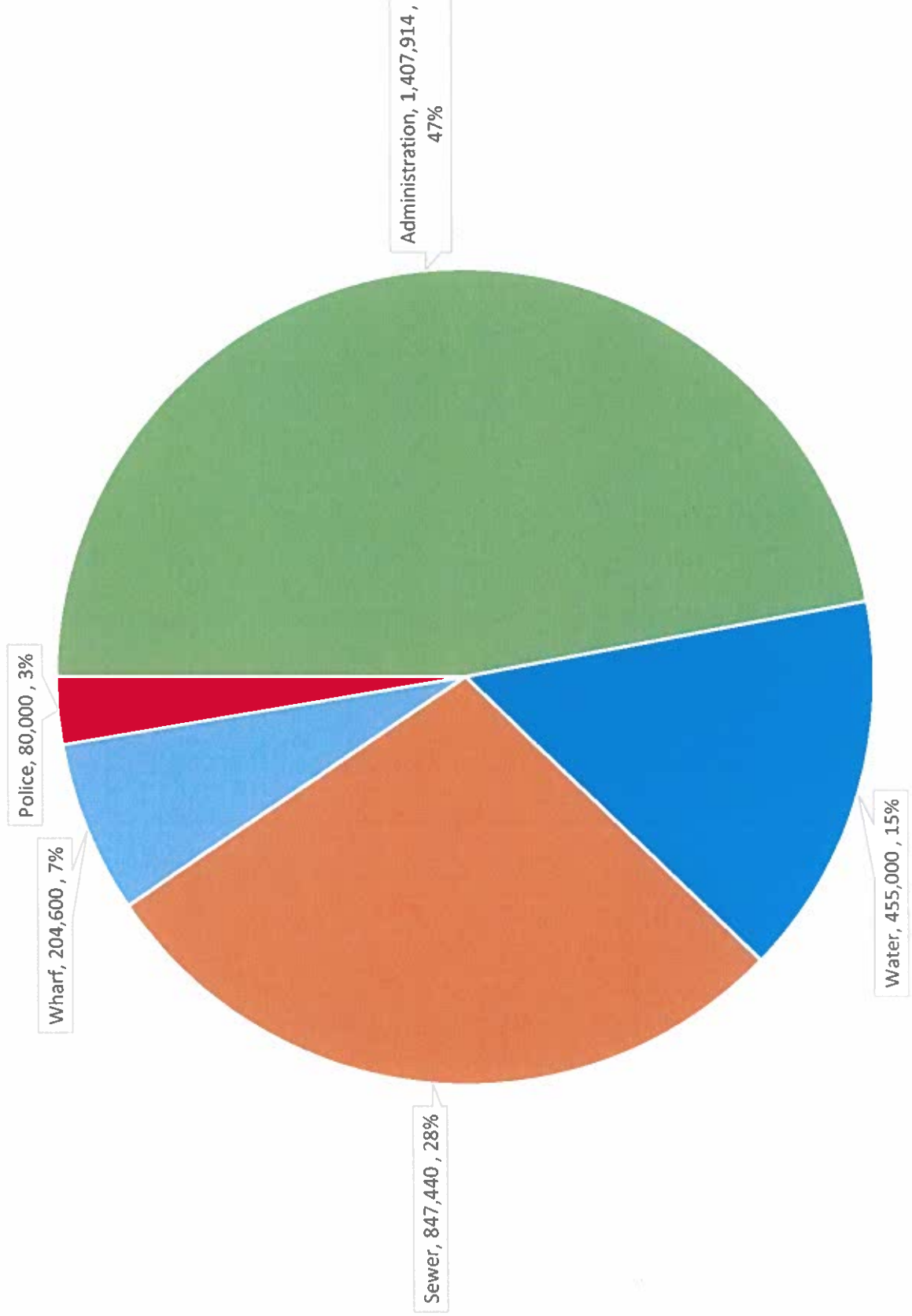
<u>PARKS & LANDSCAPING</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Expenditures									
Cutting Grass Contra	0	0	No Budget	0	0%	6,210	6,555	7,400	
Wages and Benefits	22,531	49,908	45%	27,377	55%	0	0	17,792	
Vehicle Repair	760	1,750	43%	990	57%	0	0	839	
Electric Services	35,244	27,500	128%	(7,744)	(28%)	1,560	1,053	11,841	
Property Insurance	119	299	40%	180	60%	0	0	0	
Auto Insurance	702	1,401	50%	699	50%	0	0	1,401	
Worker'S Comp Insura	348	1,481	23%	1,134	77%	0	0	1,481	
Repair & Maintenance	3,274	5,000	65%	1,726	35%	179	441	7,433	
Vehicle Fuel	2,728	3,000	91%	272	9%	0	0	2,562	
Small Tools & Equipm	49,601	2,500	1984%	(47,101)	(1884%)	33	926	5,296	
Parks-Plantings & La	663	7,500	9%	6,837	91%	831	2,499	6,606	
Tree Board And Beaut	292	4,000	7%	3,708	93%	0	460	830	
Holiday Decorations	10,654	10,000	107%	(654)	(7%)	6,590	2,633	2,120	
Mosquito Control	2,096	6,500	32%	4,405	68%	12,030	4,950	4,917	
Weed Control	0	5,500	0%	5,500	100%	4,150	4,150	4,150	
Total Expenditures	129,012	126,339	102%	(2,673)	(2%)	31,583	23,667	74,668	

Percentage of Year Completed: 83%

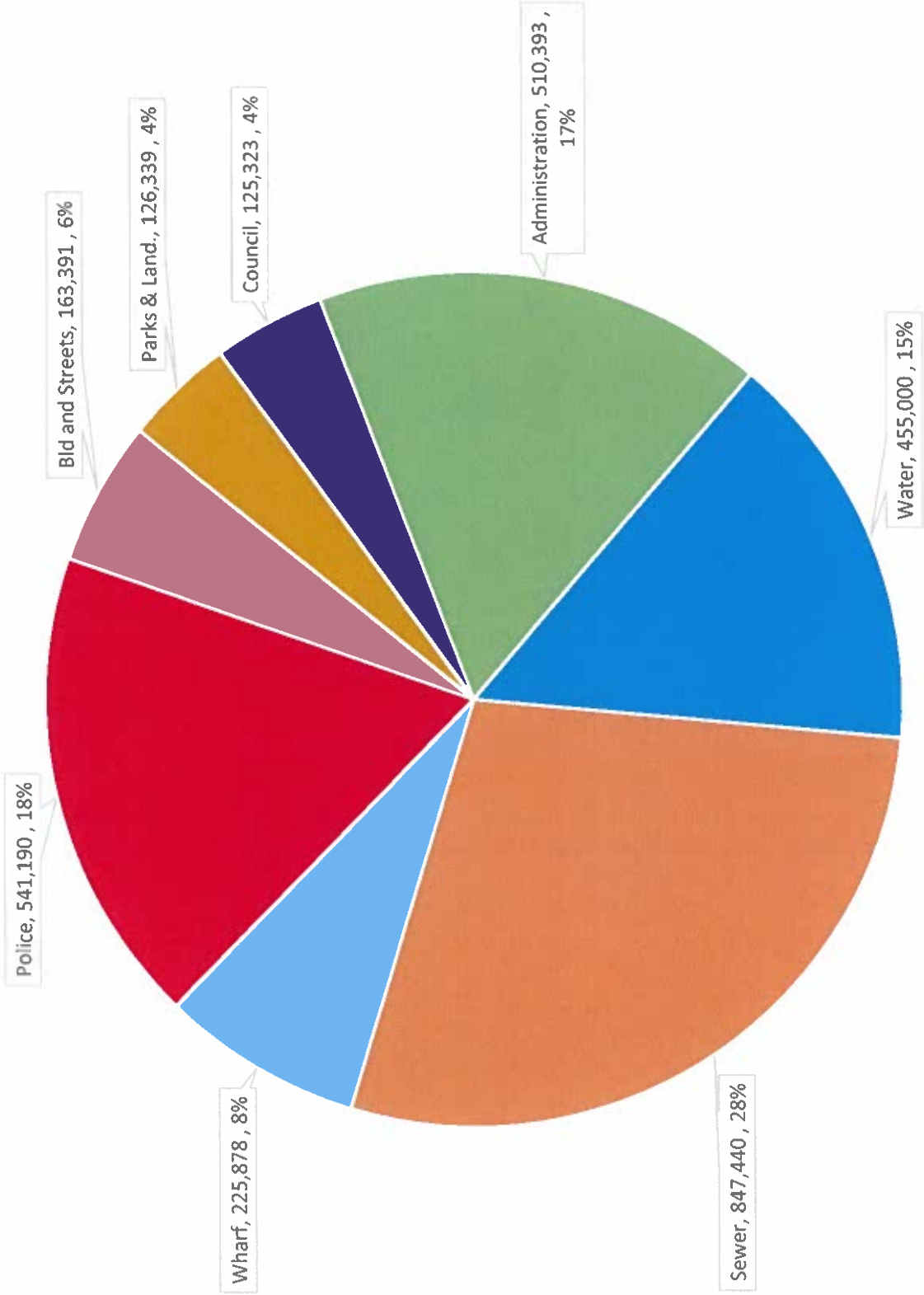
Town of Onancock
Cash and Reserve Report
Through April 30, 2023

	ACTUAL 4/30/23	ACTUAL 4/30/22	% Increase / (Decrease)
CASH AND RESERVES			
CASH			
Checking	270,722	352,325	(23%)
RESERVES			
Cash Reserve (savings account)	1,852,396	629,380	194%
Grant Match or Project Reserve	235,593	253,944	(7%)
Capital Asset Reserve	160,756	84,905	89%
General Fund Reserve	413,333	409,792	1%
ARPA Funds	852,498	628,918	36%
Utility Reserve	759,466	753,076	1%
Total Reserves	4,274,042	2,760,015	55%
Total Cash and Reserves	4,544,764	3,112,340	46%
Cash and Reserves - No ARPA	3,692,266	2,483,422	49%
Reserves Only - No ARPA	3,421,544	2,131,097	61%
REQUIRED RESERVES PER POLICY			
Grant Match or Project Reserve	250,000	Up to \$250,000	Current Reserve 235,593 Over/(Under Reserved) (14,407)
Capital Asset Reserve	142,017	25% of 5-year CAPEX plan	160,756 18,740
General Fund Reserve	507,754	30% of budgeted revenue 120 day operating (\$455,000/12*4)+ 30% Accumulated Depreciation	413,333 (94,421)
Utility Reserve	715,970	(\$1,837,935) + \$15k for road repairs	759,466 43,496
Total Required Reserves per Policy	\$ 1,615,740	Over/(Under) Reserved	\$ 1,569,148 \$ (46,592)

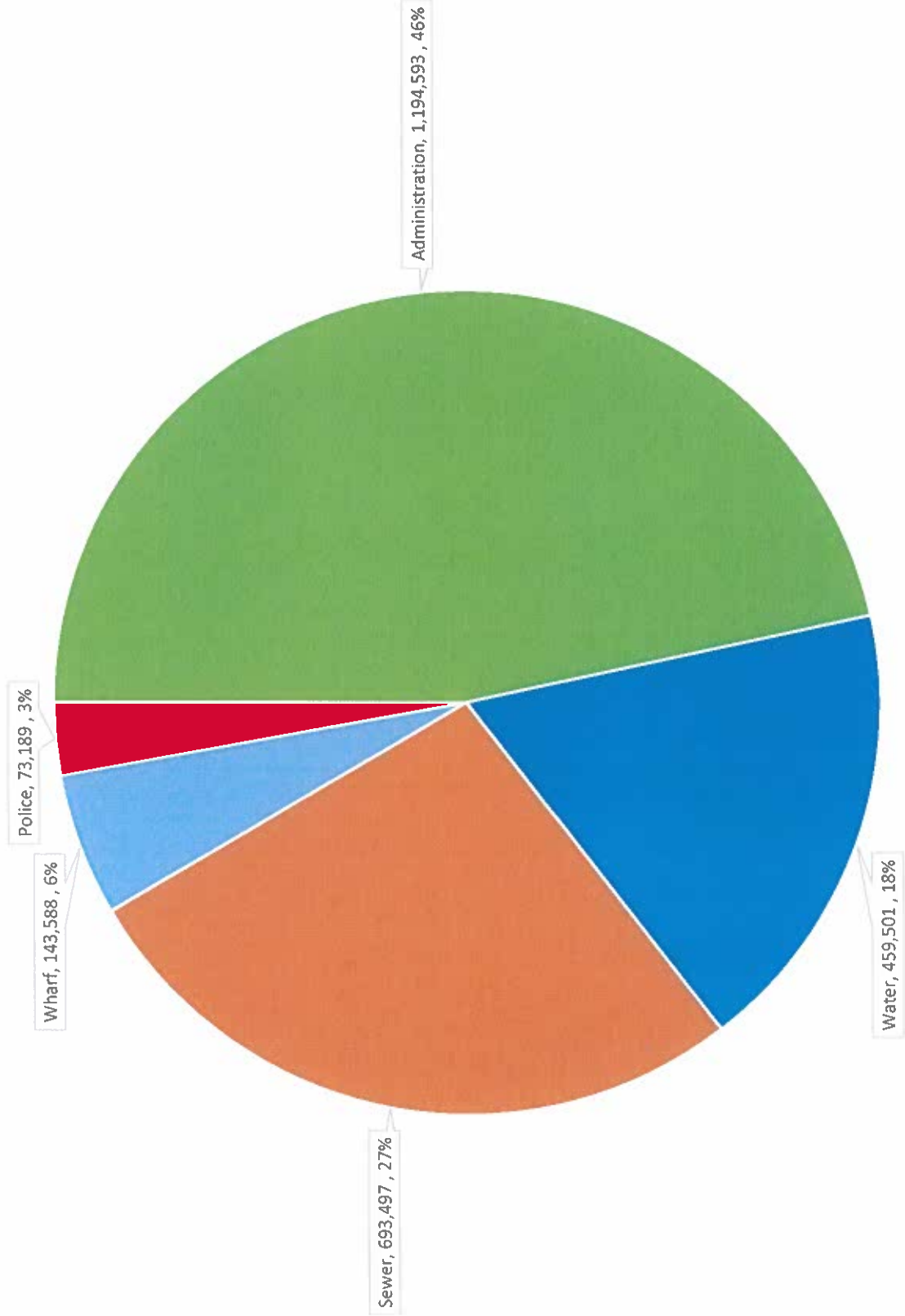
Revenue - Budget 2023



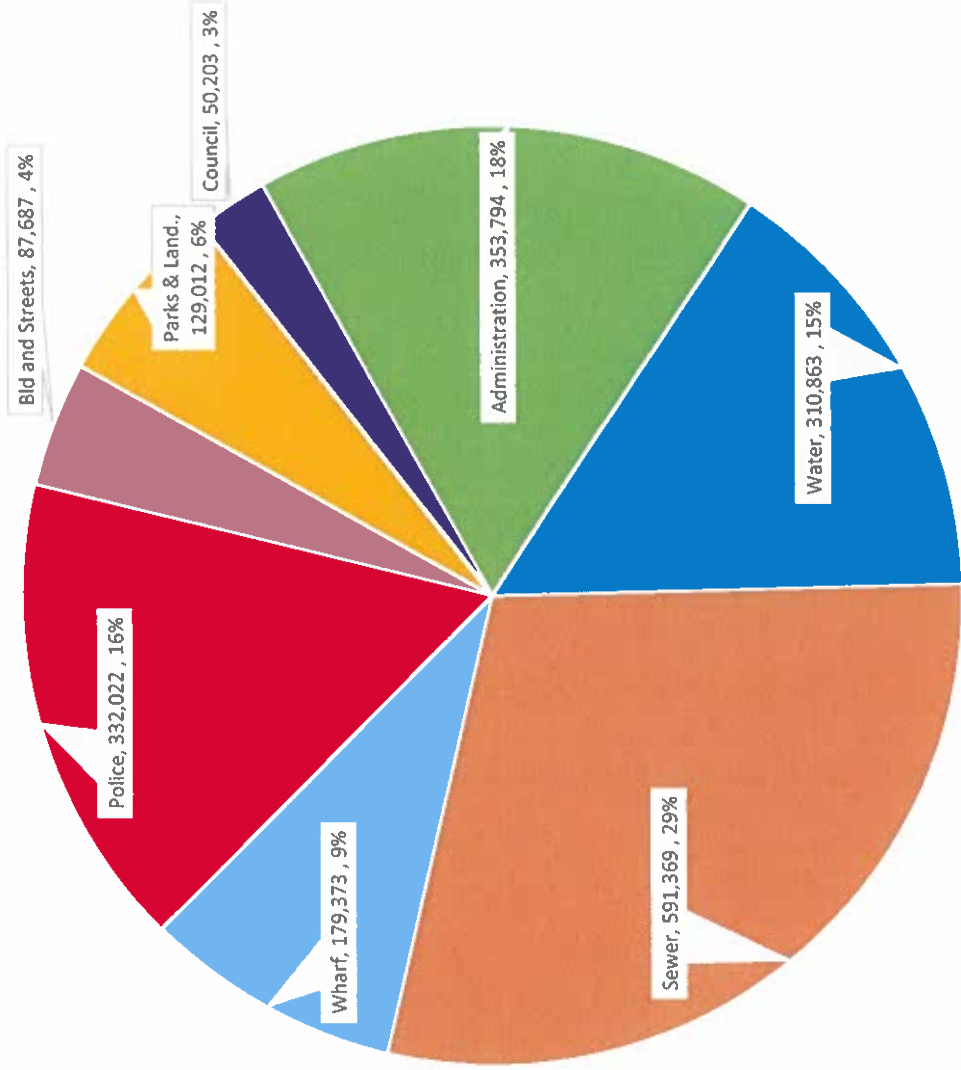
Expenditure - Budget 2023



Revenue - Actual 2023



Expenditures - Actual 2023



ARPA Project Cost Update
As of 4/30/23

	Not to Exceed Budget	Received to Date	Spent to Date	Remaining to Spend	Closed
SLFRF-1010	\$ 50,000	\$ (50,000.00)	\$ -	\$ -	
SLFRF-1020	\$ 15,000	\$ -	\$ 1,050	\$ 13,950.00	
SLFRF-1030	\$ 100,000	\$ 50,000.00	\$ 12,110	\$ 137,890.00	
SLFRF-1030	\$ 195,000	\$ 145,000.00	\$ 5,105	\$ 334,895.00	
SLFRF-1040	\$ 25,000	\$ 966.00	\$ 25,966	\$ -	Closed
SLFRF-1050	\$ 35,000	\$ 16,614.00	\$ 3,712	\$ 47,902.00	
SLFRF-1060	\$ 8,000	\$ -	\$ 8,000	\$ -	Closed
SLFRF-1070	\$ 165,000	\$ (16,435.00)	\$ 148,565	\$ -	Closed
SLFRF-1080	\$ 8,000	\$ (224.00)	\$ 7,776	\$ -	Closed
SLFRF-1090	\$ 145,000	\$ (145,000.00)	\$ -	\$ -	
SLFRF-1100	\$ 5,000	\$ (921.00)	\$ 4,079	\$ -	Closed
SLFRF-1110	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SLFRF-1120	\$ 90,000	\$ -	\$ -	\$ 90,000.00	
SLFRF-1130	\$ 40,000	\$ -	\$ -	\$ 40,000.00	
SLFRF-1140	\$ 3,500	\$ -	\$ -	\$ 3,500.00	
SLFRF-1150	\$ 7,500	\$ -	\$ -	\$ 7,500.00	
SLFRF-1160	\$ 15,000	\$ -	\$ -	\$ 15,000.00	
SLFRF-1170	\$ 10,000	\$ -	\$ -	\$ 10,000.00	
SLFRF-1180	\$ 90,000	\$ -	\$ 9,100	\$ 80,900.00	
SLFRF-1190	\$ 35,000	\$ -	\$ -	\$ 35,000.00	
SLFRF-1200	\$ 8,500	\$ -	\$ -	\$ 8,500.00	
SLFRF-1210	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SLFRF-1220	\$ 100,000	\$ -	\$ 100,000	\$ -	Closed
SLFRF-1230	\$ 65,932	\$ -	\$ -	\$ 65,932.00	
	\$ 1,256,432.00	\$ -	\$ 325,463.00	\$ 930,969.00	\$ -
Summary ----->					
Other Material Grants					
Bulkhead	\$ 360,000	\$ 86,725.00	\$ 290,054	\$ 69,946.00	
Northeast Rehabilitation Grant	\$ 978,117	\$ -	\$ -	\$ 978,117.00	
IRF Revolving Loan Grant	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000.00	
DCJS ARPA Grant	\$ 211,000	\$ -	\$ 92,418	\$ 118,582.00	(cam. gen. taz)

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