

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town of Onancock

Town Council Meeting

December 19, 2022, at 7:00 p.m.

Agenda

1. Call to order and roll call
2. Pledge of Allegiance
3. Approve minutes from November 28, 2022 meeting
4. Public Hearings (joint hearing with Planning Commission)
 - a. Short Term Rental, ordinance 38-77
5. Council discussion:
 - a. Short Term Rental ordinance – 38-77
 - b. Façade Improvement Grant guidelines
 - c. 2023 Meeting Schedule
 - d. USDA resolution for loan/grant for police and water vehicle
6. Public Comment
7. Committee Reports
 - a. Personnel (Joy Marino)
 - b. Planning Commission (Fletcher Fosque)
 - c. Waterfront (Fletcher Fosque)
8. Mayor's Report
9. Town Manager's Report
 - a. Manager's Report (written)
 - b. Financial Report (in Council materials)
10. Town Councilmember comment
11. Closed session, if necessary
12. Adjourn

**Town of Onancock
Town Council Meeting
Monday, November 28, 2022
7:00 PM**

1) Call to order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque and Councilmembers, Thelma Gillespie, Cindy Holdren, Joy Marino, Sarah Nock and Maphis Oswald were present. Councilmember Ray Burger was not present. A quorum was established. The roll was called for Planning Commission. Commissioner Bill Bagwell, Commissioner Brandon Brockmeier, Commissioner Fletcher Fosque, Commissioner Larry Frey, Commissioner Carol Tunstall, and Chairperson Scott Schreiber were present. Commissioner T Lee Byrd was not present. A quorum was established. Town Manager Matt Spuck and Town Clerk Debbie Caton were also present.

2) The Pledge of Allegiance was recited.

3) Consideration and Approval of October 24, 2022 Meeting Minutes:

Councilmember Oswald moved to approve the minutes with updated changes. Councilmember Marino seconded the motion. The motion was passed with a 5-0 vote. Councilmember Nock asked the minutes reflect the updates from October 24, 2022, meeting in reference to Special Use Permit application for 12 Lake St. The council did not pass the original vote of 2 yay, 4 abstain, and 0 nays. But according to Robert's Rule of Order, an abstention is not a nay; therefore, the vote passed. Mayor Fosque notified the applicant.

4) Public Hearings

a) Public Hearing was called to order at 7:06 PM – 71 Kerr St from R-1A to B-2. The original application was submitted in 2014 for a zoning change. No history of the approval was found in public records. No public comments. The planning commission recommends the application approval. The public hearing closed at 7:07 PM.

Councilmember Holdren moved to approve the application. Councilmember Gillespie seconded. The application was passed with a 5-0 vote.

b) Public Hearing was called to order at 7:08 PM – 18 Market St from R-1A to B-1. In 1984 the property was zoned B-1. About two years ago, (during COVID) the owner asked for a residential zoning so their children could live there during the pandemic. The property owner is asking for consideration to have the property rezoned to the original B-1 classification. Janet Fosque, owner, answered a few questions from residents. The planning commission recommends application approval. The public hearing closed at 7:11 PM.

Councilmember Holdren moved to approve the application. Councilmember Gillespie seconded. The application was passed with a 5-0 vote.

Planning Commission adjourned the Joint Public Hearing at 7:12 PM.

**Town of Onancock
Town Council Meeting
Monday, November 28, 2022
7:00 PM**

5) Council discussion:

a) **Short Term Rental ordinance – 38-77** – clarifying the short-term rental language. The incorrect version of the approved ordinance was submitted to Municode. Subsequently, a new town attorney was hired by the Town of Onancock. The attorney updated the ordinance to help with clarifying the language about the number of Airbnb's or short-term rentals an individual can own and operate within town limits. After council discussion, it was decided to update the ordinance with council suggestions and allow the attorney to review before going to Public Hearing.

6) Public Comments – Mayor Fosque reminded the audience

- Sherry Morgan – 22 Ames St – Ms. Morgan has concerns about the Performance Pavilion project. The concerns are for citizens and neighbors who live in Onancock and the project will affect everyday living. The project was started without citizen notification. The citizens should have the right to express their opinion before the project started. Ms. Morgan also expressed concerns about town debt.
- Clark Williams – 5 Johnson St. – Mr. Williams feels shocked and dismayed to see the foundation for the Performance Pavilion is completed. The citizens do not have faith in the way this matter was handled.
- Jeff Albrechtson – 6 Johnson St – Mr. Albrechtson commented about concerns regarding the proposed Performance Pavilion project. Mr. Albrechtson presented the Town Council with a signed petition from 25 homeowners who are opposed to the project. He also suggested an open meeting between Town Council and HOS for residents to discuss their concerns.
- Norman Haggie -16 Holly St – Mr. Haggie has no interest in living next to a 500-seat stadium. He questioned if any environmental studies were performed before the project commenced.
- Glenn Smith - 12 Market St – Mr. Smith does not agree with any comments from the previous speakers. Mr. Smith attends most Town Council meetings. He applauded the Town Council in their transparency and open communication with all residents. He encourages other residents to also attend the meetings.
- Brenda Smith – 12 Market St – Ms. Smith tries to attend as many Town Council meetings as possible. Residents should not be surprised about any decisions Town Council makes. She is also in favor of the Performance Pavilion as it will bring people in town to help support business owners and restaurants. She reminded everyone events have been hosted at the HOS school in previous years. All these events have always been well planned and thought out.

**Town of Onancock
Town Council Meeting
Monday, November 28, 2022
7:00 PM**

- Jim Altadonna – owner of 54 Market St. He is speaking on behalf of Business Downtown Revitalization Grant. He asked the grant committee to consider a look back period along with more public notice so other businesses can take advantage of the grant money.
- Haydon Rochester – 39 King St – Mr. Rochester is the president of Friends of Onancock School. Since the request for a contribution to the capital campaign from the Town of Onancock, the question of debt seems to be a source of confusion. Mr. Rochester explained the request of \$100,000 towards the capital campaign was made but the Town Council has not made any decisions to contribute. The Performance Pavilion debt is not town debt.
- Monica Gould – 1 Holly St – Ms. Gould asked the Town Council for approval to dock their sailboat at the Wharf during the holiday season. They will use electricity in exchange for decorated boats that will enhance the “Christmas in Onancock” festivities.
- Dr. Gregory Felthousen – 5 Ames St - Caleb Fowler, Lynn Fowler and Dr. Felthousen met with Town Manager Spuck and Mayor Fosque earlier in the week to discuss concerns about the Performance Pavilion project. Dr. Felthousen has no opposition to the school or any arts program. His two separate issues are 1- HOS needs to divulge the entire financial commitment and 2- The Town of Onancock is ultimately responsible for any debt as the owner of the building and land. He questions if the pavilion can generate enough income to enhance the building and pay for the necessary repairs.
- Mark St. Clair - 19142 Greenway Circle – Mr. St. Clair lives outside of Town limits, but he is in favor of the Performance Pavilion project as well as all arts on the Eastern Shore.
- Scott Schreiber – 6 Joynes St – Mr. Schreiber’s house is 3 doors down from the school and he is in favor of the Performance Pavilion.

7) Approval of decorated boats at the Wharf – this item was added to the agenda because of time restraints. Councilmember Marino moved to waive the fees to allow decorated boats to stay at the Wharf during the holiday season. Councilmember Gillespie seconded the motion. The motion passed 5-0 vote.

8) Committee Reports

- a) **Personnel** -Councilmember Marino – no report.
- b) **Planning Commission** – Mayor Fosque reported Planning Commission reviewed sign ordinance and property maintenance.
- c) **Waterfront Committee** – no report.

**Town of Onancock
Town Council Meeting
Monday, November 28, 2022
7:00 PM**

9) Mayor's Report

- Mayor Fosque sent information to all council members about the VML conference on January 4, 2023.
- Christmas Parade – Town Council will participate in the parade.
- New Council Member appointment – resumes for any potential candidates will be submitted by mid-December with a January 2023 appointment.
- Parliamentarian – Town Council will investigate having a Parliamentarian at all meetings.

10) Town Manager's report – Town Manager Spuck's full report is available in the meeting packet.

- Town Manager Spuck wanted to clarify the 2022 tax billing delay. The tax file was received 17 days later than usual from Accomack County. Upon receipt, the tax rates were incorrect which required the tax book to be sent back for the corrected updates. Once the correct file was audited, it took 14 business days for the accounting software to perform a conversion. Per state code, the bills need to be mailed 14 days prior to the December 5, 2022 due date. This deadline was met, but Hefty, Wiley & Gore (HWG), the town attorneys suggested to delay applying penalties and interest until December 31, 2022.
- Town Manager Spuck spoke publicly about the Department of Social Services LIHWAP (low-income household water assistance program) water arrears grant. The grant information was mailed to residents and information was available at the Town Office. He encouraged all eligible residents to apply.

11) Town Council comments –

- Councilmember Holdren spoke with Town Manager Spuck about some typos in a few documents. She asked for corrections at the next meeting.
- Councilmember Marino asked when to expect the legal interpretation from HWG on the lease with Historic Onancock School. The lease is currently being reviewed by HWG.
- Councilmember Nock asked Town Manager Spuck about the new water lead test requirement from the VA Department of Health. Town Manager Spuck is working with VDH to ensure the Town's compliance.

**Town of Onancock
Town Council Meeting
Monday, November 28, 2022
7:00 PM**

12) Closed session – none

13) Adjourn – Councilmember Oswald moved to adjourn the meeting. Councilmember Gillespie seconded the motion. The motion was passed with 5-0 vote. The meeting adjourned at 8:35 PM.

Mayor, Fletcher Fosque

Town Clerk, Debbie Caton

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

Item 5 a:

At the last Council meeting, Council requested that I simplify the language regarding the number of homestay properties permitted in town by one owner.

I made those changes and asked Hefty, Wiley, and Gore to review. He did so and indicated that the language I presented achieves the purposes he understood Council to have described.

The following pages are labeled, "After All Edits," and "Showing Edits."

"After All Edits" means that this is the most recent copy. It includes all suggestions and edits to this point. It is the version Council would be voting on if Council chooses to take that step.

"Showing Edits" shows the edits made to the previous version. Words underlined indicate new language proposed. Words with strike-through indicate language previously included but suggested to remove.

Sec. 38-77. Special exceptions.

The following uses shall be permitted in the Single-Family Residential District (R-1), subject to all the other requirements of this chapter, only upon the obtaining a Special Use Permit, as defined in Article XV of this chapter, from the town council:

- (1) Each dwelling unit shall be permitted not more than one apartment, which shall be contained within the dwelling unit itself. It shall be a condition of issuance of a special use permit that the owner of the dwelling within which the apartment is located reside within the dwelling itself.
- (2) *Bed and breakfast houses.* Each dwelling unit may be permitted not more than five guestrooms in which overnight accommodations may be offered to transients and operators must live on site.
- (3) *Homestay.* For this subsection, the term "homestay" means a home occupation in which an individual owns a dwelling and provides lodging in all or any portion thereof for temporary periods of times not to exceed three weeks. Other terms used for this type of business include "Short-term Rental," as defined by § 15.2-983 of the *Code of Virginia* (1950, as amended), and "STR." Examples of these include but are not limited to Air B&B, VRBO, or any other online or private travel agent or agency.

Definition: Owner: the individual, jointly with spouse, or jointly held, whether full or partial owner, or the holder of an interest in the entity that owns any property or portion thereof.

- a. Every short-term rental must obtain a business license and maintain compliance with its requirements.
- b. Every short-term rental must obtain a special use permit from the town. Special use permits for STRs expire three years from the date of issuance. A renewal application may be submitted for consideration by town council following the application process in place at the time of the renewal request.
- c. Upon receipt of a special use permit, STR permittees shall register with the town's "Short-Term Rental Registry".
- d. Every homestay is required to submit transient occupancy tax (TOT) as per chapter 16, Article IV herein, and in compliance with state law.
- e. The current owner or, in the case of a property sale contingent on securing the special use permit, the prospective purchaser must apply for the special use permit. In the case of a contingent sale, the current owner and prospective purchaser may apply jointly.
- f. A local property owner (defined as an owner having permanent full-time residence within the corporate limits of the Town of Onancock, VA) may be permitted to operate one STR at a location that is not the property owner's principal residence which is owned by the resident. A non-resident property owner may not operate more than one STR, or any portion thereof, within the Town limits. Permit applicants must disclose the identity of all ownership interests in the proposed STR property.
- g. Every homestay must provide local contact information for a responsible party who will be available 24 hours a day, seven days a week, to respond to, and resolve issues and complaints that arise during a period in which the dwelling is being used for transient occupancy. This contact information will be made available to all adjoining property owners and to the Onancock Police Department.
- h. There must be a minimum of 200 linear feet (measured from the water meter for the property or the center of the street frontage, depending on the location of the meter), plus one tax parcel as defined by Accomack County, between properties allowed for use as homestay properties. This

includes all contiguous parcels in front, behind, and on both sides. Natural separations, such as the creek, automatically create an appropriate barrier between homestay structures.

- i. The number of overnight guests will be determined by the zoning administrator in consultation with the property owner. Properties will allow no more than two guests per bedroom and no more than four persons for each full bathroom. Nuclear families with children under the age of 18 are not limited to the number of guests allowed. The property must provide off-street parking for one vehicle for every four guests.
- j. The owner of the property must annually provide the town with proof of insurance for property damage and liability in an amount no less than the full replacement value of the structure as it exists at the time of application and an amount of liability coverage no less than \$1,000,000.00 per occurrence and \$2,000,000.00 in aggregate
- k. The homestay shall comply with all applicable town, county, state and federal statutes, regulations, and ordinances.
- l. The town reserves the right to inspect the property based on complaints to verify that the homestay is being operated in accordance with the regulations set forth within this section.
- m. The special use permit may be revoked by the zoning administrator for failure to comply with any of the terms and conditions set forth herein.

(4) Enforcement. Violations of the terms or conditions of a special use permit issued hereunder shall be subject to enforcement pursuant to the provisions of this chapter.

(Code 1989, § 24-16; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997; Ord. of 7-27-1998; Ord. of 2-27-2017, § 24-16(c); Ord. of 2-28-2022(2); Ord. of XX-XX-2022)

AFTER ALL EDITS

Sec. 38-77. Special exceptions.

The following uses shall be permitted in the Single-Family Residential District (R-1), subject to all the other requirements of this chapter, only upon the obtaining of a special Special use-Use permitPermit, as defined in article Article XV of this chapter, from the town council:

- (1) Each dwelling unit shall be permitted not more than one apartment, which shall be contained within the dwelling unit itself. It shall be a condition of issuance of a special use permit that the owner of the dwelling within which the apartment is located reside within the dwelling itself.
- (2) *Bed and breakfast houses*. Each dwelling unit may be permitted not more than five guestrooms in which overnight accommodations may be offered to transients and operators must live on site.
- (3) *Homestay*. For this subsection, the term "homestay" means a home occupation in which an individual owns a dwelling and provides lodging in all or any portion thereof for temporary periods of times not to exceed three weeks. Other terms used for this type of business include "Short-term Rental," as defined by § 15.2-983 of the *Code of Virginia* (1950, as amended), and "STR." Examples of these include but are not limited to Air B&B, VRBO, or any other online or private travel agent or agency.

Definition: Owner: the individual, jointly with spouse, or jointly held, whether full or partial owner, or the holder of an interest in the entity that owns any property or portion thereof.

- a. Every short-term rental must obtain a business license and maintain compliance with its requirements.
- b. Every short-term rental must obtain a special use permit from the town. Special use permits for STRs expire three-years from the date of issuance. A renewal application may be submitted for consideration by town council following the application process in place at the time of the renewal request.
- c. Upon receipt of a special use permit, STR permittees shall register with the town's "Short-Term Rental Registry".
- d. Every homestay is required to submit transient occupancy tax (TOT) as per chapter 16, article Article IV herein, and in compliance with state law.
- ee. The current owner or, in the case of a property sale contingent on securing the special use permit (SUP), the prospective purchaser must apply for the special use permit. In the case of a contingent sale, the current owner and prospective purchaser may apply jointly.
- df. ~~A property owner or a principal or partial owner or holder of an interest in an entity of an entity that owns the proposed STR property may be permitted to operate an STR at the property which could serve as the owner's primary Onancock residence. A local property owner (defined as an owner having permanent full-time residence within the Corporate limits of the Town of Onancock, VA) may be permitted to operate one STR at a location that is not the property owner's principal residence but of which he is the owner is owned by the resident, a partial owner, or the holder of an interest in the entity that owns the proposed STR property. In addition, a non-resident property owner, as an individual, jointly with a spouse, as a partial owner, or as a holder of an interest in the entity that owns the proposed STR property may be permitted to not operate no more than one STR, or any portion thereof, at the proposed STR property within the Town limits. Permit applicants must disclose the identity of all ownership interests in the proposed STR property.~~
- eg. ~~The applicant~~Every homestay must provide local contact information for a responsible party, ~~if the owner is not the responsible party, the owner must identify a responsible party who will be~~

available 24 hours a day, seven days a week, to respond to, and resolve issues and complaints that arise during a period in which the dwelling is being used for transient occupancy. This contact information will be made available to all adjoining property owners and to the Onancock Police Department.

- fh. There must be a minimum of 200 linear feet (measured from the water meter for the property or the center of the street frontage, depending on the location of the meter), ~~and plus~~ one tax parcel as defined by Accomack County, between properties allowed for use as homestay properties. This includes all contiguous parcels in front, behind, and on both sides. Natural separations, such as the creek, automatically create an appropriate barrier between homestay structures.
- gi. The number of overnight guests will be determined by the zoning administrator in consultation with the ~~homeowner~~ property owner. Properties will allow no more than two guests per bedroom and no more than four persons for each full bathroom. Nuclear families with children under the age of 18 are not limited to the number of guests allowed. The property must provide off-street parking for one vehicle for every four guests.
- hj. The owner of the property must annually provide the town with proof of insurance for property damage and liability in an amount no less than the full replacement value of the structure as it exists at the time of application and an amount of liability coverage no less than \$1,000,000.00 per occurrence and \$2,000,000.00 in aggregate
- ik. The homestay shall comply with all applicable town, county, state and federal statutes, regulations, and ordinances.
- jl. The town reserves the right to inspect the ~~residence~~ property based on complaints to verify that the homestay is being operated in accordance with the regulations set forth within this section.
- km. The special use permit may be revoked by the zoning administrator for failure to comply with any of the terms and conditions set forth herein.

(4) Enforcement. Violations of the terms or conditions of a special use permit issued hereunder shall be subject to enforcement pursuant to the provisions of this chapter.

(Code 1989, § 24-16; Ord. eff. 6-5-1962; Ord. of 3-24-1997; Amd. of 7-14-1997; Ord. of 7-27-1998; Ord. of 2-27-2017, § 24-16(c); Ord. of 2-28-2022(2); Ord. of XX-XX-2022)

ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT

- ***What is the Onancock Commercial Façade Improvement Grant?***

The Onancock Commercial Façade Improvement Grant ("Grant") helps to offset the costs of public-facing façade improvements to buildings in Onancock's business districts.

Award Amounts: Up to \$5,000 and no less than \$500.

Leverage Requirement: All projects require a 2:1 match. The applicant must commit \$1 for every \$2 of grant funding. For example, for a \$7500 project, \$5000 would be reimbursable under this grant, and the applicant would be responsible for the remaining \$2500. Projects of more than \$7500 would be reimbursed at \$5000.

- ***What are the Goals of the Grant?***

The goals of the Grant are to:

- Visually improve façades to encourage economic growth in Onancock's business districts
- Encourage high-quality redevelopment and beautification
- Restore and enhance façade architectural elements

- ***Who can apply for funding?***

The owner or tenant, with owner authorization, of any building used for commercial purposes in the B-1, B-2, or B-Waterfront business districts can apply for funding. Homestay properties are ineligible.

Eligible expenses include but are not limited to:

- Power washing
- Painting or caulking
- Awnings
- Lighting to illuminate the exterior and/or signage of a building
- Signage repair/new signage that complies with the Town sign ordinance
- Masonry cleaning and repair
- Door/window repair and replacement
- Façade detail and trim repair or replacement
- Americans with Disabilities Act outside improvements for accessibility
- Restoration of architectural details

Ineligible expenses include but are not limited to:

- Roof repair or replacement
- Parking lot work
- Construction of new additions or buildings
- Interior improvements
- Landscaping, plants, or hanging baskets
- Any improvements not visible from the public right of way
- Any items not allowed in applicable building codes or ordinances
- Labor completed by a business owner

ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT

- *How does the application process work?*

ONLY APPLICATIONS THAT ARE COMPLETED AS DESCRIBED BELOW WILL BE CONSIDERED.

Applications for the Grant will go through the following process:

Step One: Applicant submits a completed application form. For an application to be considered complete, the applicant must also submit:

- Two color photos showing the existing façade
- Detailed sketches or drawings of the proposed improvements, if applicable
- At least one bid on contractor letterhead or signed by a contractor
- A complete narrative of the project describing its purpose, goals, and projected timeline
- IRS W-9 Form

Step Two: Applications will be reviewed and scored by the Onancock Commercial Façade Improvement Grant Committee. The Scoring Matrix (see ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT APPLICATION & SCORING MATRIX form) will be used to rate the applications. Applications with higher scores will receive priority for funding.

Step Three: Award and rejection letters will be sent within 30 days of the application closing date. The notification will identify the specific elements of the Grant that have been approved for funding.

Step Four: The applicant is responsible for obtaining all necessary permits, and any other required Town and county approval for the work to be done. The applicant is also responsible for conforming to all applicable safety standards and guidelines.

Step Five: Work selected for the Onancock Commercial Façade Improvement Grant must be completed within one year from the date of the award letter.

Step Six: To receive reimbursement, approved applicants are required to submit proof of payment for completed work (paid invoices reflecting a zero balance, receipts, canceled checks, or credit card statements).

Step Seven: Grant funds are issued on a reimbursement basis after the project has been completed. The Committee will review the completed project to determine that the work performed is consistent with the grant application requirements as approved. Once the work is approved, the Town will process a reimbursement check within 30 days.

At this time, the application process is open until _____.

- *Where do I send my application?*

Applications should be emailed to facades@onancock.com or mailed to Onancock Commercial Façade Improvement Grant, Town of Onancock, 15 North St., Onancock, VA 23417. Please call 757-787-3363 or email facades@onancock.com if you have questions.

**ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT
APPLICATION & SCORING MATRIX**

Date: _____

PROPERTY INFORMATION

Property address: _____

Year building was constructed: _____

Usage of building: _____

Applicant's name: _____

Applicant's address: _____

Applicant's phone: _____

Applicant's email: _____

Business name (if applicable): _____

How long have you been in business (if applicable)? _____

Is your business in receivership or bankruptcy?

Town of Onancock Business License Number (if applicable): _____

Are you current with all real estate, meals, and transient-occupancy taxes? Yes No

What industry is your business?

- | | |
|---|--|
| <input type="checkbox"/> Service/Lifestyle | <input type="checkbox"/> Retail |
| <input type="checkbox"/> Restaurant/Hospitality | <input type="checkbox"/> Professional Services |
| <input type="checkbox"/> Healthcare/Wellness | <input type="checkbox"/> Other: _____ |

PROPERTY OWNER INFORMATION (if different from applicant)

Property owner name: _____

Property owner address: _____

Property owner phone: _____

Property owner email: _____

Is the property currently for sale? _____

PROPERTY OWNER ACKNOWLEDGMENT (if different from applicant)

ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT APPLICATION & SCORING MATRIX

I am the property owner of the building address noted in this grant application and my property information is noted correctly in this document. I have been informed of the applicant's intention to perform the improvements described in this application, and I hereby authorize the tenant to apply for the proposed improvements.

Property owner's signature: _____

Property owner's printed name: _____

Date _____

PROPOSED PROJECT (check all that apply):

- Power washing
- Painting or caulking
- Awnings
- Lighting to illuminate the exterior and/or signage of a building
- Signage repair/new signage that complies with the Town sign ordinance
- Masonry cleaning and repair
- Door/window repair and replacement
- Façade detail and trim repair or replacement
- Americans with Disabilities Act outside improvements for accessibility
- Restoration of architectural details
- Other

Anticipated start date:

Anticipated finish date:

Proposed **TOTAL** project cost:

ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT APPLICATION & SCORING MATRIX

NARRATIVE

Provide a narrative of your proposed project including types of improvements (doors, windows, signage, etc.) and outcomes for the building (how the project will improve your business.) Be as detailed as possible. Use additional pages as necessary.

WARNING:

- Section 1001 of Title 18 of the United States Code makes it a criminal offense to make willfully false statements or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.
- Verification of any or all information contained in this application may be obtained from any source named herein.
- All communications must be in writing and stamped "*received*" by the Town of Onancock staff or via email.
- My signature below certifies that the information contained in this application is accurate and complete to the best of my knowledge. I hereby grant permission to the Onancock Commercial Façade Improvement Grant Committee to verify any or all information contained in this application or any additional information that I may provide in support of this application. I understand that the information in this application will be held in strict confidence as required under the provisions of the Virginia Privacy Protection Act and will only be used to determine my eligibility for assistance under this grant.

Signature of Applicant

Printed Name/Title

Date

ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT APPLICATION & SCORING MATRIX

APPLICATION CHECKLIST

With this application, I have included or completed the following:

- o Two color photos showing the existing façade
- o Detailed sketches or drawings of the proposed improvements, (if applicable)
- o At least one bid on contractor letterhead or signed by a contractor
- o A complete narrative of the project describing its purpose, goals, and projected timeline
- o IRS W-9 Form

DISCLAIMERS AND SIGNATURES

I understand that all improvements are subject to obtaining the appropriate permits for the project.

INITIAL: _____

I understand that information and photos submitted may be used for the promotion of the Onancock Commercial Façade Improvement Grant.

INITIAL: _____

Applicant's signature:

Applicant's printed name:

Property owner's name (if different from applicant):

Submission date: _____

FOR TOWN OFFICE USE ONLY

Date and
Time Received:

Employee:

ONANCOCK COMMERCIAL FAÇADE IMPROVEMENT GRANT APPLICATION & SCORING MATRIX

Visually improve façades to encourage economic growth in Onancock's Business Districts	Points	Comments
---	---------------	-----------------

Key, highly visible elements of the building will be improved.	1 2 3 4	
--	---------	--

The building is highly visible due to its location (prominent intersection, larger than surrounding properties, etc.).	1 2 3 4	
--	---------	--

Improvements will significantly impact revitalization efforts.	1 2 3 4	
--	---------	--

Encourage high-quality redevelopment and beautification	Points	Comments
--	---------------	-----------------

Proposed improvements will enhance the aesthetics of the building.	1 2 3 4	
--	---------	--

The proposed work complements neighboring properties.	1 2 3 4	
---	---------	--

Restore or enhance architectural elements	Points	Comments
--	---------------	-----------------

Improvements are more than temporary cosmetic touches. Improvements have lasting value and will secure the integrity of the property.	1 2 3 4	
---	---------	--

Historic characteristics are preserved, enhanced, and/or restored.	1 2 3 4	
--	---------	--

TOTAL POINTS

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

Item 5 c:

Each year, we post for public information the scheduled dates for all public meetings. This is that schedule and needs to be adopted by Town Council.

Any public meeting not listed on this schedule will be posted and communicated as required.

Town of Onancock

Calendar 2023 Town Council and Committee Meeting Schedule

	Planning Commission (First Monday @ 5:30)	Personnel Committee (First Tuesday at 3:30)	Waterfront Committee (Second Tuesday at 5:30)	Town Council (Fourth Monday at 7:00)
January	Holiday	3	10	23
February	6	7	14	27
March	6	7	14	27
April	3	4	11	24
May	1	2	9	22
June	5	6	13	26
July	3	Holiday	11	24
August	7	1	8	28
September	Holiday	5	12	25
October	2	3	10	30
November	6	7	14	27
December	4	5	12	18

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Item 5 d:

In the 2023 approved Capital Improvement Plan (CIP), Council authorized the purchase of a new police vehicle and a work truck for the water department.

We have quotes for those vehicles and submitted the application to USDA for grants for the purchase and a loan for any amount not supported by grant.

This is the same process as previous years.

USDA requires a resolution from Town Council to finalize the process.

**RESOLUTION OF GOVERNING BODY OF
THE TOWN OF ONANCOCK**

The Town Council of the Town of Onancock, Va, consisting of _____ members, in a duly called meeting held on the _____ day of _____, 2022, at which a quorum was present **RESOLVED** as follows:

BE IT HEREBY RESOLVED that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the purchase of a police vehicle with equipment and a public works truck, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the Town Manager of the Town of Onancock be authorized to execute on behalf of the Town Council, the above-referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

This Resolution is hereby entered into the permanent minutes of the meetings of this Town Council.

TOWN OF ONANCOCK
[ENTITY NAME]

By: _____
MAYOR

Attest: _____
[SIGNATURE AND TITLE]

CERTIFICATION

I hereby certify that the above Resolution was duly adopted by the Town Council of the Town of Onancock in a duly assembled meeting on the _____ day of _____, 2022.

Secretary/Clerk

**Town of Onancock
Capital Budget
5-Year Plan**

Asset Description	2022	2023	2024	2025	2026
Equipment					
Backhoe		(no replacement needed within the next 5-years, probably in 8 years)			
Bobcat		(no replacement needed within the next 5-years)			
Vehicles					
Police Cars	\$ 96,000	✓ 48,000	45,000	48,000	-
Golf Carts	\$	16,666			60,000
Building & Streets Truck (F-150)					
Parks & Landscaping Truck (Ranger)				50,000	
Water Department Truck (Van)		68,000			
Small Dump Truck	\$ 78,966				
Chipper	\$ 40,629				
Dump Trailer	\$ 19,345				
Large Dump Truck					
Tractor			7,000		
Zero-Turn Grass (48")					
Small trailer					
Car trailer					
Mower Deck					
Bush Hog					
Façade/Landscaping					
Street Lights (\$4,000 each)	\$ 16,000			20,000	36,000
Benches/Waste Cans (\$1,800 each)				7,200	-
Signs				36,000	20,000
Furniture & Fixtures					
		No individual item cost expected to exceed \$5,000 capital threshold			
Technology					
		No individual item cost expected to exceed \$5,000 capital threshold			
Total Capital Expenditures	\$ 250,940	\$ 132,666	\$ 158,200	\$ 161,200	\$ 116,000
Grant	\$ 79,800	23,200	9,600	9,600	12,000
Loan	\$ 149,000	92,800	38,400	38,400	48,000
USDA Payment (10 year, 2.175%)		(17,245)	(17,245)	(17,245)	(17,245)
USDA Payment (7 year, 2.75%)			(14,755)	(14,755)	(14,755)
USDA Payment (7 year, 2.75%)				(7,950)	(7,950)
USDA Payment (7 year, 2.75%)					(9,540)
Cash Outlay (Operating Budget or Reserve)	\$ 16,000	16,666	103,200	103,150	105,490

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2023 BUDGET,
FISCAL YEARS 2023-2026 CAPITAL IMPROVEMENT PLAN
(CIP), CALENDAR YEAR 2022 TAX RATES & TO
APPROPRIATE FUNDS**

WHEREAS, it is the responsibility of the Town of Onancock Town Council to approve and control the Town's Fiscal Plan for fiscal year 2023; and

WHEREAS, it is the responsibility for the Town of Onancock Town Council to set the tax rates for calendar year 2022; and

WHEREAS, it is the responsibility for the Town of Onancock Town Council to adopt the Town's Capital Improvement Plan (CIP) covering the period fiscal year 2023 to fiscal year 2026; and

WHEREAS, the notice of public hearing for the Budget and CIP was advertised in the April 15, 2022 edition of the Eastern Shore Post in accordance with Section 15.2-2239 of the Code of Virginia, 1950 as amended; and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the CIP for fiscal year 2023 to 2026 received on March 10, 2022; and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the Town Manager's Proposed Budget for fiscal year 2023 received March 10, 2022; and

WHEREAS, a brief synopsis of the recommended budget, tax rates and notice of public hearing was advertised in the April 15, 2022, edition of the Eastern Shore Post in accordance with Section 15.2-2506 and 58.1-3321 of the Code of Virginia, 1950 as amended; and

WHEREAS, the Town of Onancock Town Council has received comments on the advertised budget, advertised tax rates and advertised changes in user fees from citizens of the Town of Onancock at a Public Hearing held on April 25, 2022; and

WHEREAS, it is the intent of the Town of Onancock Town Council that town management shall adhere to the budgeted funds in accordance with the total budget presented by the Town Manager and adjusted by the Town of Onancock Town Council; and therefore

IT IS RESOLVED, by the Town of Onancock Town Council this 23rd day of May 2022, that the following tax rates and personal property tax relief rates for Calendar Year 2022 be, and are hereby, approved as set forth in **Table 1** below; and

BE IT FURTHER RESOLVED that the fiscal year 2023 Town of Onancock budget set forth in **Table 2** be, and is hereby, approved and appropriated effective July 1, 2022; and,

BE IT FURTHER RESOLVED that the FY23-FY26 Capital Improvements Program (CIP) be, and is hereby, approved as set forth in **Table 3** below; and,

BE IT FURTHER RESOLVED that the appropriations designated for Town capital projects and active grants shall not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or grant or until the Town of Onancock Town Council changes or eliminates the appropriation.

**TABLE 1
CALENDAR YEAR 2022 TAX AND PERSONAL PROPERTY TAX RELIEF
& UTILITY RATES**

General Tax Rates:

Real Estate and improvements on real estate & Mobile Homes-For general Town purposes.....	\$0.28 per \$100 of assessed valuation
Personal Property and Machinery & Tools-For general Town Purposes excluding passenger cars, passenger trucks and motorcycles....	\$2.00 per \$100 of assessed valuation
Personal Property-For passenger cars, passenger trucks and motorcycles.....	\$1.70 per \$100 of assessed valuation
Personal Property and Machinery & Tools-For Businesses (Tax Types CE, HE, FE, TP).....	\$0.000 per \$100 of assessed valuation

Personal Property Tax Relief

Personal use vehicles valued at \$1,000 or less.....	100% relief of tax
All other personal use vehicles (Relief applies to the first \$20,000 of value only).....	38% relief of tax

Utility Rates

Water Rates	
First 3,000 Gallons.....	\$32.10 (minimum)
Next 12,000 Gallons.....	\$17.65 per 1,000 Gallons
Over 15,000 Gallons.....	\$7.85 per 1,000 Gallons
 Sewer Rates.....	 \$15.12 per 1,000 Gallons
 Garbage Pickup.....	 \$12.00 per Month

25

**TABLE 2
TOWN OF ONANCOCK FISCAL YEAR 2023 BUDGET**

2023 Budget	
Government Activities	
Revenue	\$1,575,848
Use of Town Reserves	\$116,666
Expenditures	\$1,692,514
Net Change in Position	\$0
Special Revenue (Grants)	
Revenue	\$1,451,216
Use of Town Reserves	\$26,000
Expenditures	\$1,477,216
Net Change in Position	\$0
Business Activities (Water & Sewer)	
Revenue	\$1,252,440
Use of Town Reserves	\$50,000
Expenditures	\$1,144,448
Debt Payments	\$157,992
Net Change in Position	\$0

**TABLE 3
FISCAL YEAR 2023-2026 CAPITAL IMPROVEMENT PLAN SUMMARY**

Description	2023	2024	2025	2026
Police Vehicle ✓	\$48,000	\$48,000	\$48,000	\$0
Golf Carts	\$16,666	\$0	\$0	\$0
Water Dept Truck ✓	\$68,000	\$0	\$0	\$0
48" Mower	\$0	\$7,000	\$0	\$0
Street Lights	\$0	\$60,000	\$20,000	\$36,000
Benches/Waste Cans	\$	\$7,200	\$7,200	\$0
Signs/Way-Finding	\$0	\$36,000	\$36,000	\$20,000
Landscaping Pickup	\$0	\$0	\$50,000	\$0
Street Crew Pickup	\$0	\$0	\$0	\$60,000
Total	\$132,666	\$158,200	\$161,200	\$116,000

26

VOTING AYE:

VOTING NAY:

ABSTAINING:

ABSENT:

Witness this signature and seal.

I hereby certify that the foregoing is a true and correct copy of the Resolution approved at the May 23, 2022, meeting of the Town of Onancock Town Council, Onancock, Virginia.

A COPY TESTE:


Maphis Oswald, Vice-Mayor

Date: June 2, 2022

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town Manager Report – December 19, 2022

Taxes

- Taxes are out and payments are rolling in.
- We had more than a few difficulties with the data from the County. First, it was so late that getting the bills out in time was an enormous effort. When we received the file, we noticed that they had not changed our tax rates to match the current approved resolution, which I sent them in July. After we mailed taxes, the County notified us that residents who moved out of Onancock still got personal property tax bills for cars. We needed refer all these taxpayers to the Commissioner of Revenue to have the abatement processed and forwarded to us. There were about five dozen of these former residents inconvenienced by this, not to mention additional staff time. I am not mentioning this to criticize the County staff, they are hard-working and helpful. I mention it to acknowledge the Herculean effort put forward by the Town administrative staff to distribute and process taxes correctly.

HRSD Transition

- You may have noticed the large construction project at the end of Hartman near our DPW yard. This is the 100' x 100' pump station that will receive all wastewater from Accomac to Nassawadox. After this is completed, the line going up Hartman, under Market, and down Boundary will start. That's a long while off.

Planning Commission

- Planning Commission has reviewed and suggested edits to the Property Maintenance ordinance. I am making their suggested changes and will review with them next month.
- We are compiling a list of ordinances that need to change and I want to work on getting the zoning map current.

Street Repairs

- Holly Street repair is being scheduled for the stormwater easement. We have the culverts and the owner's approval for the work. Decorating for Christmas taken quite a lot of DPW staff time. We will get to this project as soon as possible.
- Marshall Street Extension needs to be staked and a scope of work needs to be prepared to prepare an RFP to put out to bid. I am still working on this and working with HRSD to bring sewer line up Marshall. I want to manage the project so sewer and water service lines are run simultaneously.

Legal

- HWG is reviewing the lease with Friends of Onancock School regarding the Pavilion
- They are reviewing the ordinances for Signs with an eye on First Amendment rights of what we can limit on exterior signage.
- Exploring Town options for businesses operating without a license
- HWG has the procurement and personnel policies for review and comment

Water Department

- The meter replacement at the Verizon building is completed. There is a new meter in place which allows us to charge that building for water and sewer for the first time in decades. Our water bonds require all users of public water are charged.
- The fire department has been working with Victor to train him how to exercise and maintain the hydrants. We are adding this to his weekly list of preventative maintenance tasks.
- We have 1 hydrant to remove and another to change out. As each hydrant is maintained, we will be able to determine replacement needs and budget properly.

Historic Onancock School Property Survey

- This is regarding the grant application for the school if you designate spaces on the property as green and undevelopable. The required deposit was paid to the surveyor, and he will get the work done before year end. The grant for open space opens in January, so the timing, while tight, should work.

Bulkhead (paid for with VPA and BIG grants)

- The project is underway and on schedule. We just sent our first progress payment and when we see the canceled check, we file for reimbursement from the grant.

Town Plan

- We received 3 questions from one Council member to send to the 3 candidates selected by Council at the last meeting. We received responses from each of the three firms. I sent those to you, along with the initial response to the RFP, and RFP itself.

Northeast Revitalization Project

- We signed the contract with DHCD for the \$978k project.
- The management team met to review the process, budget, and timeline. The first visible step will be the demolition of the six blighted structures that the owners agreed to have the building razed. This should take place in the next 4-6 months.
- ANPDC is working with the engineer, VDOT, and other agencies to give a better idea of the scope given the new realities regarding cost of materials and labor.

VTC (Virginia Tourism Grant)

- We were awarded, because of our DMO status and my efforts on the Tourism Board, \$50,000. These funds are to be used for a walking app, printed materials for navigating the Town, and way finding materials. All these projects require the completion of the Town Plan currently being considered by Council.

Open ARPA Project Updates

- Police Generator (\$50,000)
 - No activity until police department renovation
- GIS Water System (\$15,000)
 - We have the first layer of the GIS complete (a map of all water utility distribution system) and will purchase the GPS Locator required to complete the acquisition phase of the project.
- Police Department Renovation (\$95,000)
 - We receive the first draft design for the police department. Chief Williams and his officers are reviewing it for functionality.
- Welcome Center and Public Restrooms (\$100,000)
 - Waiting for final design to begin construction drawings.
- Dog Park (\$25,000)
 - The park is functional. We have signs up and the waste bags installed.

- The benches arrived and again, I want to thank the Bloxom's for their generous donation to make these possible.
 - The water line for drinking and paw washing station are in. We need to get the fixtures and cement pads in place to complete.
- Northeast Park (\$35,000)
 - A small group met to discuss the progress on the park.
 - At that meeting I was able to share two pieces of playground equipment that meet the needs as well as the budget. I have one more vendor from whom I need to get prices. We will give the community reps the pictures and measurements for them to make the final decision on which is purchased.
 - We also met with our insurance company to review their guidelines and ensure we meet them with the new public playground equipment.
- Security Cameras (\$145,000)
 - We are negotiating with A&N regarding the General Pole Attachment Agreement. We are the first community that is moving forward under this model, so both A&N and Onancock are stepping carefully and slowly. All other communities will be required to move in this direction over time.
 - Chapman Electric is adding outlets to the poles, for both security camera and Christmas lights.
 - Shortly after that, A&N will connect to the power.
 - The cameras have been purchased and programmed. We are just waiting for power and internet.
 - We are trying to negotiate with Spectrum to provide internet service to two town-owned locations that will have cameras but do not currently have internet service (Welcome Center and Water Tower).
- Air Conditioning upstairs (\$20,000)
 - No activity
- Matching Grants for Business Facades (\$90,000)
 - The application is in process of being prepared.
- Sunset Park (\$40,000)
 - I am getting a design for pavers for Council to consider.
- Touchless Fixtures at LL (\$3,500)
 - We reviewed the plan with the Little League leadership and will begin this project over the winter. We are getting a parts list for the work and coordinating with Little League leadership. The Little League is winterizing their building, so timing of this is the only delay.
- Drainage Ditch Cleanout (\$7,500)
 - Determining which Onancock maintained streets have drainage ditches to create a list. As part of the Northeast Revitalization Grant, VDOT will likely deal with the drainage on Cross and School. We will add support elsewhere, if required.
- Water Valve Isolation (\$15,000)
 - No activity
- Duckbill at Wharf (10,000)
 - Waiting for Murtech Bulkhead Project, hopefully we can add to their order they will place all the duckbills at the Wharf.
- Dredging under floating docks (\$90,000)

- We received our permits from Virginia Marine Resource Commission and the Army Corps of Engineers
- We signed the proposal from Waterways Survey & Engineers to perform technical specifications for the bid package and perform an “after dredging survey.”
- We will begin to prepare the spill site as time allows. This is a significant project and will take a lot of staff time.
- The timing of this project may need to wait until after the next boating season.
- Downtown Visual Improvements (\$35,000)
 - Waiting until Town Plan is complete
- Town Square Repairs (8,500)
 - Waiting for Town Plan to complete
- Walking Path at Little League Complex (\$20,000)
 - No activity yet
- Stormwater Management (\$65,932)
 - Possible use for the King Street project if matching required

Miscellaneous

- USDA lending and grant application filed (resolution for Council on 12/19/22)
 - We have had some difficulty locating vehicles because of the national shortage. We have two quotes that align with the Council-approved capital budget and the USDA grant and loan application has been filed.
- Commonwealth Senior Living Community (the 40-unit senior housing unit across from Commonwealth) project is with a developer. That developer needs to follow the County subdivision plan, HRSD’s subdivision plan, and Onancock’s water distribution system application for subdivisions, which I created. That application was sent to the developer. While not everything is known as far as design, volume, and pressure requirements, etc., we all (us, County, and HRSD) wrote commitment letters to the developer saying that we support the project and if all criteria are met, we support them tying into the water system.
- The audit for Fiscal 22 is starting in late January. After the holidays, we will have a lot of administrative work to prepare.
- The LIHWAP (Low Income Housing Water Assistance Program) grant we received has already helped pay off the utility balance for five residents for about \$2,500. This is helping those residents who need help at a perfect time of year!
- The new State grant to help residents with utility accounts in arrears has been distributed.
- Over the last 2-years, we have distributed about \$45,000 to customers to help pay off utility account balances.

Christmas in Onancock

- The weekend was a great success!
 - The RCEC free Christmas movie entertained about 300 people between both shows
 - Second Friday was a lot of fun with the snow machine and fire pits with s’mores. Even those folks coming out of the restaurants had a great time standing around the fires.
 - Saturday was a flurry (pun intended) of activity with the largest turnout for Santa arriving by boat in memory (over 300). It was so crowded, Santa needed 16

kayaking reindeer to guide him in! The snow machine and backdrop for photos were a big hit with moms and dads before pictures with Santa, Elfie, Mrs. Clause, and the newest fairy.

- The Homes Tour was not as well attended as in years past, but after a two-year hiatus, low attendance was to be expected. Each home was beautiful, interesting, and unique. Please say a big thank you to the homeowners who opened their homes.
- The Cokesbury Music Festival was very well attended, and thoroughly enjoyed.
- The play at North Street Playhouse was a lot of fun, the kids had a great time.
- Caroling on Town Square brought out some of the best, and most challenged voices in all of Onancock. All were welcomed and had fun.
- The Driving Tour showed off some of the best decorated homes in Town – and Hall Street never disappoints!
- And the Parade – wow! Over 40 participants engaged and delighted about 1,400 attendees.
- For each event, there are areas we can improve upon and the volunteers who headed up this weekend are meeting to debrief right away and discuss those opportunities.
- Many heart, minds, and hours were dedicated to this weekend and made Onancock into the Christmas Town of the Shore again!

Have a very Merry Christmas!

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

ALL DEPARTMENTS	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B	Explanation
				\$	%					
Revenue										
Administration	540,654	1,407,914	38%	(867,260)	(62%)	1,142,294	1,296,397	1,397,223		
Water	236,098	455,000	52%	(218,902)	(48%)	362,964	418,110	446,022		
Sewer	366,024	847,440	43%	(481,416)	(57%)	920,469	1,025,382	1,121,513		
Wharf	129,760	204,600	63%	(74,840)	(37%)	147,284	198,463	206,989		Pump price high
Police	23,683	80,000	30%	(56,317)	(70%)	53,951	55,140	41,997		
Total Revenue	1,296,220	2,994,954	43%	(1,698,734)	(57%)	2,626,962	2,993,492	3,213,744		
Expenditures										
Council	30,188	125,323	24%	95,135	76%	36,050	36,627	35,932		
Administration	185,066	510,393	36%	325,327	64%	465,433	501,507	495,422		
Water	157,591	455,000	35%	297,409	65%	235,768	218,974	247,147		
Sewer	75,634	847,440	9%	771,806	91%	633,749	556,205	406,064		Fuel cost high
Wharf	116,937	225,878	52%	108,941	48%	181,432	188,018	210,966		
Police	196,575	541,190	36%	344,615	64%	396,701	325,746	394,355		
Bid and Streets	58,754	163,391	36%	104,637	64%	112,407	133,009	156,818		
Parks & Land.	89,511	126,339	71%	36,828	29%	31,583	23,667	74,668		New chipper. Wait USDA Reim.
Total Expenditures	910,255	2,994,954	30%	2,084,699	70%	2,093,123	1,983,753	2,021,372		
Net Change	385,965	0		385,965	0%	533,839	1,009,739	1,192,372		

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>TOWN COUNCIL</u>									
Expenditures									
Wages And Taxes	6,467	15,419	42%	8,952	58%	15,051	14,793	15,262	
Town Attorney	2,000	4,500	44%	2,500	56%	0	735	2,733	
Travel And Training	0	1,000	0%	1,000	100%	0	25	0	
Main Street Partners	19,571	15,000	130%	(4,571)	(30%)	15,000	15,000	15,000	
Liability Insurance	2,150	4,154	52%	2,004	48%	5,999	6,074	0	
Office Supplies	0	250	0%	250	100%	0	0	2,937	
Master Plan	0	85,000	0%	85,000	100%	0	0	0	
Total Expenditures	30,188	125,323	24%	95,135	76%	36,050	36,627	35,932	

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

Revenue	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
ADMINISTRATION									
Real Property-Curren	116,978	364,038	32%	(247,060)	(68%)	336,051	324,439	373,468	
Real Property-Delinq	2,402	30,000	8%	(27,598)	(92%)	35,026	78,952	32,135	
Public Service-Real	0	15,000	0%	(15,000)	(100%)	16,748	17,593	15,814	
Personal Property-Cu	111,460	164,451	68%	(52,991)	(32%)	151,787	190,967	255,838	
Personal Property-De	3,366	12,500	27%	(9,135)	(73%)	23,513	15,867	15,459	
Penalties	1,444	11,273	13%	(9,829)	(87%)	13,462	21,897	9,240	
Local Sales Tax	45,794	89,000	51%	(43,206)	(49%)	81,114	89,367	92,372	
Consumers Utility Tax	22,263	52,500	42%	(30,237)	(58%)	52,915	55,696	56,036	
Business License Tax	273	3,450	8%	(3,177)	(92%)	36,514	35,768	3,711	
Vehicle Decals	9,216	18,000	51%	(8,784)	(49%)	9,138	5,213	20,834	
Bank Stock Taxes	0	42,000	0%	(42,000)	(100%)	27,207	48,262	45,329	
Communication Tax	28,516	72,000	40%	(43,484)	(60%)	81,315	74,358	70,214	
Transient Occupancy	18,588	28,000	66%	(9,412)	(34%)	11,546	20,816	26,094	
Building/Zoning Perm	975	1,500	65%	(525)	(35%)	375	1,700	1,975	
Meals Tax	117,137	190,005	62%	(72,868)	(38%)	137,212	194,319	237,448	
Meals & Transient La	2,851	0	No Budget	2,851	0%	1,389	1,999	685	
Income Earned Invest	7,003	0	No Budget	7,003	0%	12,175	0	5,978	
Rental Of Property	5,435	12,240	44%	(6,805)	(56%)	12,160	12,240	13,767	
Water Tower Rental I	6,850	6,850	100%	0	0%	6,850	6,850	0	
Grass Cutting	2,265	4,500	50%	(2,235)	(50%)	0	0	0	
Trash Revenue	35,608	102,000	35%	(66,392)	(65%)	39,160	53,340	61,280	
Transfers In	0	116,666	0%	(116,666)	(100%)	0	0	0	
Miscellaneous Revenu	4,533	4,941	92%	(408)	(8%)	42,556	30,697	9,766	
Fire Program Funds	0	15,000	0%	(15,000)	(100%)	10,000	15,000	15,000	
Litter Control Grant	(301)	1,250	-24%	(1,551)	(124%)	818	820	108	
Va Comm For The Arts	(2,000)	1,750	-114%	(3,750)	(214%)	1,500	0	1,500	

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Loan And Grants Proc	0	49,000	0%	(49,000)	(100%)	0	0	33,000	
Total Revenue	540,654	1,407,914	38%	(867,260)	(62%)	1,142,294	1,296,397	1,397,223	
Expenditures									
Salaries	54,799	128,320	43%	73,521	57%	137,048	151,111	134,143	
Fica	3,935	9,817	40%	5,882	60%	8,846	9,835	9,185	
Retirement-Vrs	7,353	17,747	41%	10,394	59%	20,143	19,982	22,625	
Hospitalization	5,375	16,359	33%	10,984	67%	20,471	26,066	13,153	
Life Insurance	518	693	75%	175	25%	1,661	(2,385)	489	
Suta	20	132	15%	112	85%	399	719	172	
Disability Insurance	184	797	23%	613	77%	0	0	468	
Legal And Collection	0	3,000	0%	3,000	100%	0	0	1,750	
Audit Service	0	18,500	0%	18,500	100%	16,750	16,750	17,750	
Bank Processing Fees	1,130	5,200	22%	4,070	78%	1,914	5,108	3,576	
Credit Card Fees	5,149	11,000	47%	5,851	53%	0	369	9,217	
Payroll Processing F	1,725	7,000	25%	5,275	75%	3,322	3,259	7,263	
Temp Services	0	2,500	0%	2,500	100%	1,414	0	0	
Professional Develop	1,099	1,800	61%	701	39%	0	200	227	
Software Subscriptio	11,053	14,660	75%	3,607	25%	0	0	20,323	
Software Support	4,464	11,435	39%	6,971	61%	0	0	10,408	
Vehicle Repair	0	250	0%	250	100%	0	0	0	
Office Equipment	1,427	7,800	18%	6,373	82%	19,195	21,595	7,982	
Advertising	4,111	14,146	29%	10,035	71%	2,178	2,951	10,503	
Postage	623	3,000	21%	2,377	79%	2,483	2,626	1,289	
Telephone	1,503	3,816	39%	2,313	61%	1,576	1,680	3,272	
Property Insurance	681	1,705	40%	1,024	60%	0	0	805	
Vehicle Insurance	201	412	49%	212	51%	0	0	412	
General Liability In	1,416	3,644	39%	2,229	61%	0	0	12,333	

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

ADMINISTRATION	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Workers Comp	54	330	16%	276	84%	0	0	330	
Travel	0	250	0%	250	100%	1,808	0	45	
Dues & Membership	400	1,800	22%	1,400	78%	897	1,072	2,440	
Office Supplies	5,316	12,000	44%	6,684	56%	5,593	8,519	7,411	
Historic Onancock Sc	0	0	No Budget	0	0%	0	7,500	0	
Hos - Property Insur	3,954	6,503	61%	2,549	39%	0	0	6,503	
Cultural Enrichment	41	3,600	1%	3,559	99%	3,000	1,250	2,669	
Miscellaneous	0	3,500	0%	3,500	100%	1,997	3,261	574	
Website & Printing	0	15,000	0%	15,000	100%	0	0	318	
Parades	933	15,000	6%	14,067	94%	623	0	266	
Employee Welfare	0	750	0%	750	100%	0	686	1,176	
Computer Capital Out	0	3,000	0%	3,000	100%	0	0	0	
Contingency	1,900	10,000	19%	8,100	81%	0	0	5,030	
Bank Building Loan	6,697	8,927	75%	2,230	25%	0	0	26,781	
Trash Collection Ser	33,971	102,000	33%	68,029	67%	100,260	101,110	106,244	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	
Fire Programs Fundin	0	15,000	0%	15,000	100%	10,000	15,000	15,000	
Es Tourism-Tot Share	0	4,000	0%	4,000	100%	5,381	4,620	4,154	
Total Expenditures	185,066	510,393	36%	325,327	64%	465,433	501,507	495,422	

Net Change	355,588	897,521	40%	(541,933)	(60%)	676,861	794,890	901,801
-------------------	----------------	----------------	------------	------------------	--------------	----------------	----------------	----------------

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

WATER	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Water Charges	229,065	325,000	70%	(95,935)	(30%)	332,050	394,911	424,515	
Water & Sewer Penalt	4,671	12,000	39%	(7,329)	(61%)	19,005	19,615	16,671	
Income Earned Invest	2,362	0	No Budget	2,362	0%	11,909	584	3,753	
Loan Proceeds And Gr	0	68,000	0%	(68,000)	(100%)	0	0	0	
Transfer In From Res	0	50,000	0%	(50,000)	(100%)	0	0	(3,417)	
Total Revenue	236,098	455,000	52%	(218,902)	(48%)	362,964	418,110	446,022	
Expenditures									
Wages and Benefits	54,141	130,596	41%	76,455	59%	141,475	116,120	109,047	
Training & Travel	0	4,000	0%	4,000	100%	28	0	79	
Vehicle Repair	0	750	0%	750	100%	0	3,045	1,018	
Repair & Maintenance	10,236	29,016	35%	18,780	65%	11,077	17,552	10,960	
Auto Insurance	0	412	0%	412	100%	0	0	412	
Printing Utility Bill	0	500	0%	500	100%	0	507	0	
Advertising	0	100	0%	100	100%	0	0	0	
Electric Services	4,996	18,000	28%	13,004	72%	13,865	13,779	14,974	
Postage	623	1,500	42%	877	58%	527	755	1,123	
Reserve For Cip	0	70,500	0%	70,500	100%	0	0	19,420	
Dues & Memberships	0	850	0%	850	100%	0	527	0	
Health Department Fe	2,169	2,200	99%	31	1%	2,133	2,165	2,169	
Vehicle Fuel	616	2,000	31%	1,384	69%	2,068	1,863	2,366	
Lab Supplies	922	1,500	61%	578	39%	1,095	998	2,064	
Purification Supplie	2,150	25,000	9%	22,850	91%	21,196	21,099	8,935	
Outside Consultants	300	5,000	6%	4,700	94%	0	0	300	
Small Tools & Equipm	105	3,000	3%	2,895	97%	0	80	2,650	
Property Insurance	814	2,084	39%	1,270	61%	0	0	0	
Interest - Bond - Wa	27,950	55,900	50%	27,950	50%	37,707	36,945	36,154	

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

<u>WATER</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Interest - Bond - Wa	1,228	2,456	50%	1,228	50%	1,656	1,662	1,588	
Interest - Bond - Wa	49,818	99,636	50%	49,818	50%	0	0	25,491	
Total Expenditures	157,591	455,000	35%	297,409	65%	235,768	218,974	247,147	

Net Change	78,508	0		78,508	0%	127,196	199,136	198,875	
-------------------	---------------	----------	--	---------------	-----------	----------------	----------------	----------------	--

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

SEWER	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Sewer Charges	364,968	847,440	43%	(482,472)	(57%)	915,409	1,014,068	1,071,885	
Total Revenue	366,024	847,440	43%	(481,416)	(57%)	920,469	1,025,382	1,121,513	
Expenditures									
Coll.Repair/Maintena	81,697	388,725	21%	307,028	79%	65,432	75,412	136,140	
Electric Services	999	0	No Budget	(999)	0%	73,534	71,544	45,809	
Telephone	(1,062)	0	No Budget	1,062	0%	9,027	9,541	11,974	
Reserve For Capital	0	100,000	0%	100,000	100%	0	0	0	
Hrsd Transition Cost	(6,000)	75,000	-8%	81,000	108%	30,500	17,021	23,577	
Transfer To Reserve	0	283,715	0%	283,715	100%	0	0	0	
Total Expenditures	75,634	847,440	9%	771,806	91%	633,749	556,205	406,064	
Net Change	290,391	0		290,391	0%	286,720	469,177	715,449	

Percentage of Year Completed: 42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Boat Dockage Fees-Mo	0	250	0%	(250)	(100%)	125	125	1,311	
Boat Dockage Fees-Tr	35,334	62,500	57%	(27,166)	(43%)	34,848	75,106	60,562	
Parking Fee	182	350	52%	(168)	(48%)	1,562	995	512	
Parking Fee - Annual	0	0	No Budget	0	0%	1,410	420	336	
Wharf Gasoline Sales	86,014	125,000	69%	(38,986)	(31%)	103,478	108,700	128,103	
Wharf-Other	3,262	6,500	50%	(3,238)	(50%)	2,113	2,513	7,628	
Wharf Electric	4,968	10,000	50%	(5,033)	(50%)	3,748	10,604	8,537	
Total Revenue	129,760	204,600	63%	(74,840)	(37%)	147,284	198,463	206,989	
Expenditures									
Wharf Salaries	30,214	64,582	47%	34,368	53%	49,242	60,661	55,949	
Over-Time Compensati	388	0	No Budget	(388)	0%	494	68	629	
Fica	2,341	4,941	47%	2,600	53%	3,804	4,489	4,296	
Retirement	1,746	4,091	43%	2,345	57%	5,562	5,492	6,348	
Life Insurance	135	160	85%	25	15%	459	459	244	
Suta	59	75	79%	16	21%	242	260	193	
Disability Insurance	33	251	13%	218	87%	0	0	190	
Square Cc Fees	3,489	5,000	70%	1,511	30%	1,776	4,365	5,423	
Vehicle Repair	89	500	18%	411	82%	0	0	259	
Electric Services	2,716	5,500	49%	2,784	51%	4,245	4,993	4,415	
Telephone	226	628	36%	402	64%	460	629	624	
Property Insurance	222	265	84%	44	16%	0	0	319	
Auto Insurance	199	549	36%	351	64%	0	0	412	
Worker'S Comp Insura	611	2,670	23%	2,060	77%	0	0	2,670	
Office Supplies	162	300	54%	138	46%	0	0	289	
Wharf Janitorial Sup	0	1,200	0%	1,200	100%	689	661	351	
Repair & Maintenance	1,686	8,000	21%	6,314	79%	2,702	6,451	7,797	

Cost Of Gas/Diesel \$	66,018	98,000	67%	31,982	33%	78,967	74,263	104,528
Misc.	0	1,000	0%	1,000	100%	10,783	8,365	269
Advertising & Dues	1,405	6,000	23%	4,595	77%	22,007	5,582	8,548
Rent	5,200	5,500	95%	300	5%	0	1,100	7,150
Capital Improvements	0	16,666	0%	16,666	100%	0	10,180	0
Total Expenditures	116,937	225,878	52%	108,941	48%	181,432	188,018	210,966

Net Change	12,823	(21,278)	-60%	34,101	160%	(34,148)	10,445	(3,977)
-------------------	---------------	-----------------	-------------	---------------	-------------	-----------------	---------------	----------------

Fuel Margin	19,996	27,000	74%	(7,004)	(26%)	24,511	34,437	23,575
--------------------	---------------	---------------	------------	----------------	--------------	---------------	---------------	---------------

Percentage of Year Completed: 42%

Percentage of Year Completed:

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Revenue									
Traffic Fines	6,858	8,000	86%	(1,142)	(14%)	9,168	8,290	6,904	
Esumons	535	0	No Budget	535	0%	0	0	110	
Police Grant - 599	46	41,000	0%	(40,954)	(100%)	39,536	46,850	29,678	
Police Grant - Doj	13,949	25,000	56%	(11,051)	(44%)	0	0	1,005	
Police Grant - Hwy S	2,295	6,000	38%	(3,705)	(62%)	0	0	4,300	
Total Revenue	23,683	80,000	30%	(56,317)	(70%)	53,951	55,140	41,997	
Expenditures									
Salaries	114,551	271,673	42%	157,122	58%	234,547	205,575	232,032	
Over-Time Compensati	18,162	39,000	47%	20,838	53%	5,519	5,294	16,697	
Fica	9,545	20,783	46%	11,238	54%	18,365	17,103	17,907	
Retirement-Vrs	15,605	37,572	42%	21,967	58%	35,239	32,239	35,158	
Hospitalization	10,595	37,392	28%	26,797	72%	25,668	24,624	17,735	
Life Insurance	1,133	1,467	77%	334	23%	2,908	2,803	2,027	
Suta	10	376	3%	366	97%	562	366	239	
Short Term Disabilit	0	1,239	0%	1,239	100%	0	0	0	
Court Costs	0	500	0%	500	100%	0	0	178	
Training	1,575	6,000	26%	4,425	74%	663	4,384	2,690	
New Officer Training	(35)	0	No Budget	35	0%	0	0	8,327	
Vehicle Repair	1,787	6,900	26%	5,113	74%	4,871	2,650	2,791	
Computer Maintenance	60	4,500	1%	4,440	99%	3,270	2,691	4,652	
Telephone Services	1,396	6,300	22%	4,904	78%	2,507	3,394	3,165	
Line Of Duty Act	1,462	3,655	40%	2,193	60%	3,655	2,742	3,655	
Vehicle Insurance	1,484	2,902	51%	1,419	49%	305	0	2,801	
Workers Comp	4,214	8,823	48%	4,610	52%	0	0	8,823	
Travel	0	500	0%	500	100%	0	35	35	
Office Supplies	1,086	4,000	27%	2,914	73%	5,811	3,741	2,324	

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

<u>POLICE</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Vehicle Fuel	5,190	11,000	47%	5,810	53%	8,343	7,018	12,527	
Uniforms	1,429	3,000	48%	1,571	52%	2,377	2,046	1,382	
Animal Population Co	0	1,500	0%	1,500	100%	0	587	954	
Police Supplies	773	10,000	8%	9,227	92%	5,992	8,317	10,443	
New Police Vehicle	6,554	62,108	11%	55,554	89%	36,099	0	6,554	
Total Expenditures	196,575	541,190	36%	344,615	64%	396,701	325,746	394,355	

Net Change	(172,892)	(461,190)	37%	288,298	63%	(342,750)	(270,606)	(352,358)	
-------------------	------------------	------------------	------------	----------------	------------	------------------	------------------	------------------	--

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

<u>BUILDINGS & STREETS</u>	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
Expenditures									
Wages and Benefits	33,606	58,398	58%	24,792	42%	43,057	47,712	69,042	
Vehicle Repair	15	2,000	1%	1,985	99%	1,215	619	615	
Electric Service	11,881	7,000	170%	(4,881)	(70%)	24,374	22,546	18,277	
Heating Oil	0	3,596	0%	3,596	100%	0	0	2,554	
Property Insurance	338	550	61%	213	39%	0	0	2,004	
Auto Insurance	200	412	49%	212	51%	0	0	412	
Worker'S Comp Insura	139	1,481	9%	1,342	91%	0	0	1,481	
Street Repair	5,980	34,000	18%	28,020	82%	0	180	27,087	
Janitorial Supplies	202	250	81%	48	19%	0	0	985	
Cleaning Services	1,214	3,600	34%	2,386	66%	0	0	3,914	
Repairs And Maintena	3,525	30,000	12%	26,475	88%	15,054	27,602	18,028	
Vehicle Fuel	782	2,000	39%	1,218	61%	0	517	3,686	
Small Equipment Repa	631	4,000	16%	3,369	84%	117	323	3,013	
Uniforms	182	3,000	6%	2,818	94%	200	555	2,614	
Can Liners	0	1,500	0%	1,500	100%	1,090	1,770	1,158	
Safety/Street Signs	0	1,000	0%	1,000	100%	357	528	1,140	
New Public Works Veh	0	9,774	0%	9,774	100%	0	0	0	
Blacksmith Shop	61	830	7%	770	93%	0	0	93	
Total Expenditures	58,754	163,391	36%	104,637	64%	112,407	133,009	156,818	

Percentage of Year Completed:

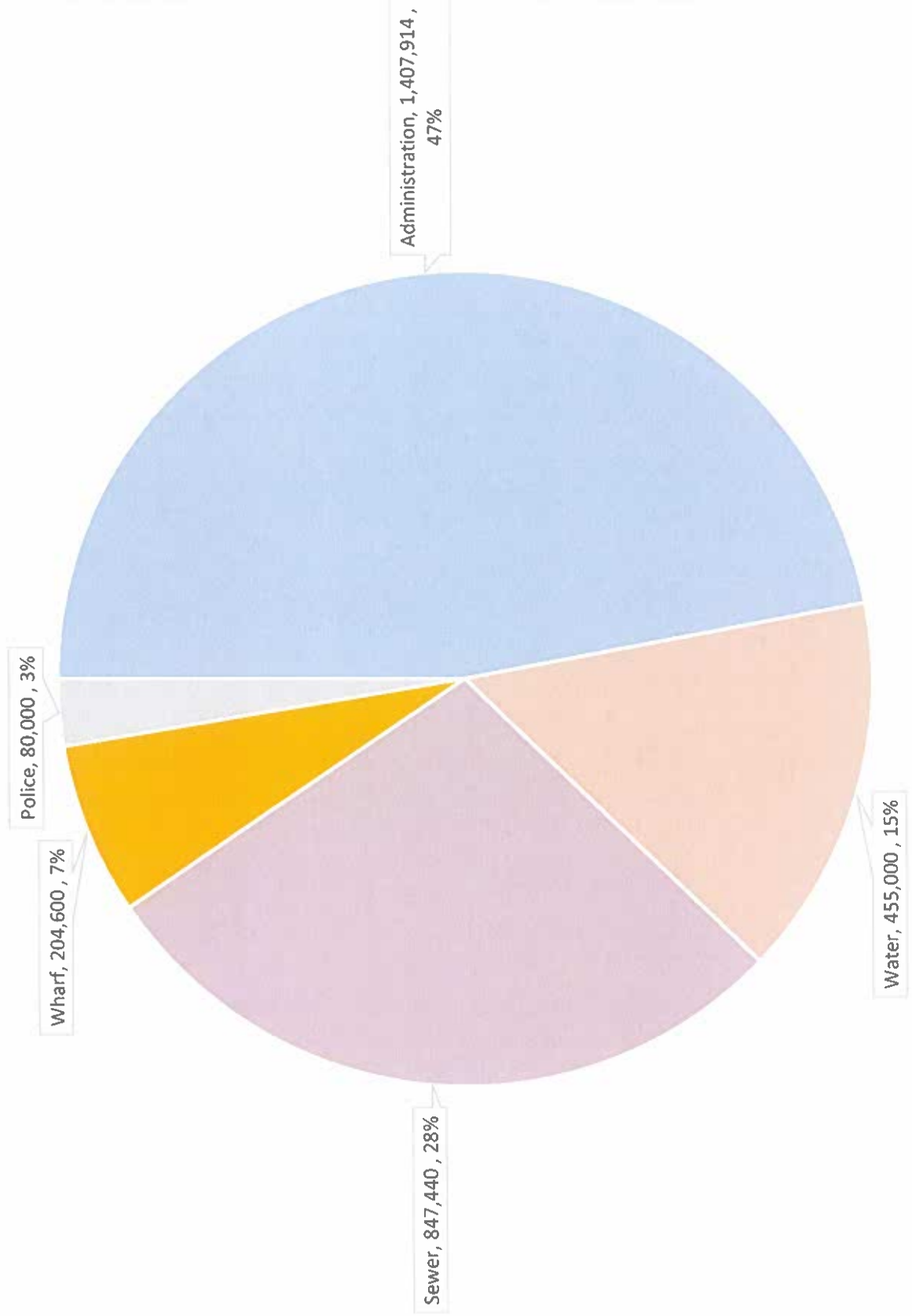
42%

**Town of Onancock
Budget Summary by Department
Through November 30, 2022**

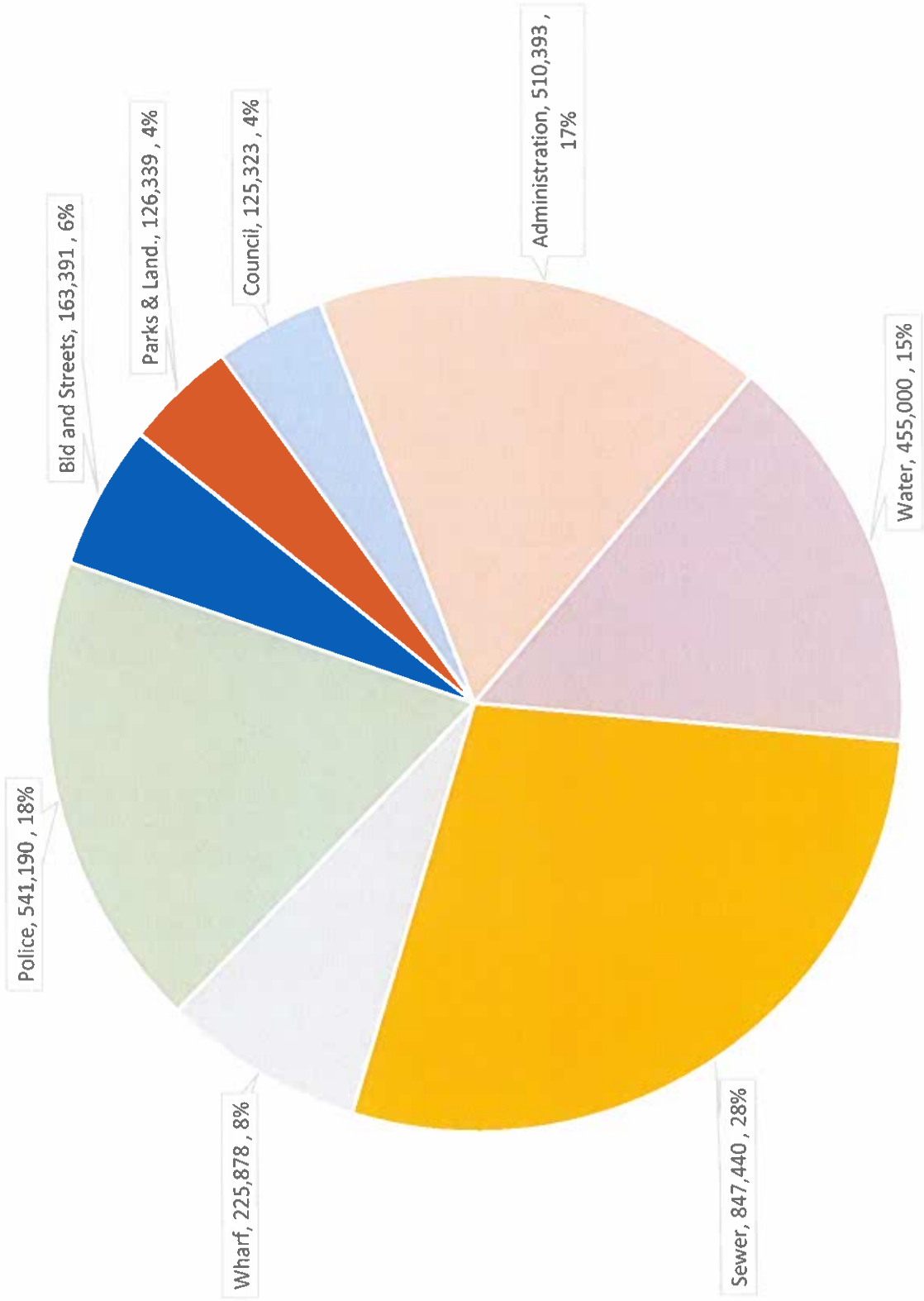
	ACTUAL YTD	BUDGET 2023	% OF BUDGET	Positive/(Negative) Variance		2020	2021	2022	Trend 2020-2023B
				\$	%				
<u>PARKS & LANDSCAPING</u>									
Expenditures									
Cutting Grass Contra	0	0	No Budget	0	0%	6,210	6,555	7,400	
Wages and Benefits	19,867	49,908	40%	30,041	60%	0	0	17,792	
Vehicle Repair	107	1,750	6%	1,643	94%	0	0	839	
Electric Services	642	27,500	2%	26,858	98%	1,560	1,053	11,841	
Property Insurance	119	299	40%	180	60%	0	0	0	
Auto Insurance	702	1,401	50%	699	50%	0	0	1,401	
Worker'S Comp Insura	348	1,481	23%	1,134	77%	0	0	1,481	
Repair & Maintenance	2,199	5,000	44%	2,801	56%	179	441	7,433	
Vehicle Fuel	6,426	3,000	214%	(3,426)	(114%)	0	0	2,562	
Small Tools & Equipm	49,217	2,500	1969%	(46,717)	(1869%)	33	926	5,296	
Parks-Plantings & La	358	7,500	5%	7,142	95%	831	2,499	6,606	
Tree Board And Beaut	292	4,000	7%	3,708	93%	0	460	830	
Holiday Decorations	7,139	10,000	71%	2,861	29%	6,590	2,633	2,120	
Mosquito Control	2,096	6,500	32%	4,405	68%	12,030	4,950	4,917	
Weed Control	0	5,500	0%	5,500	100%	4,150	4,150	4,150	
Total Expenditures	89,511	126,339	71%	36,828	29%	31,583	23,667	74,668	

Percentage of Year Completed: 42%

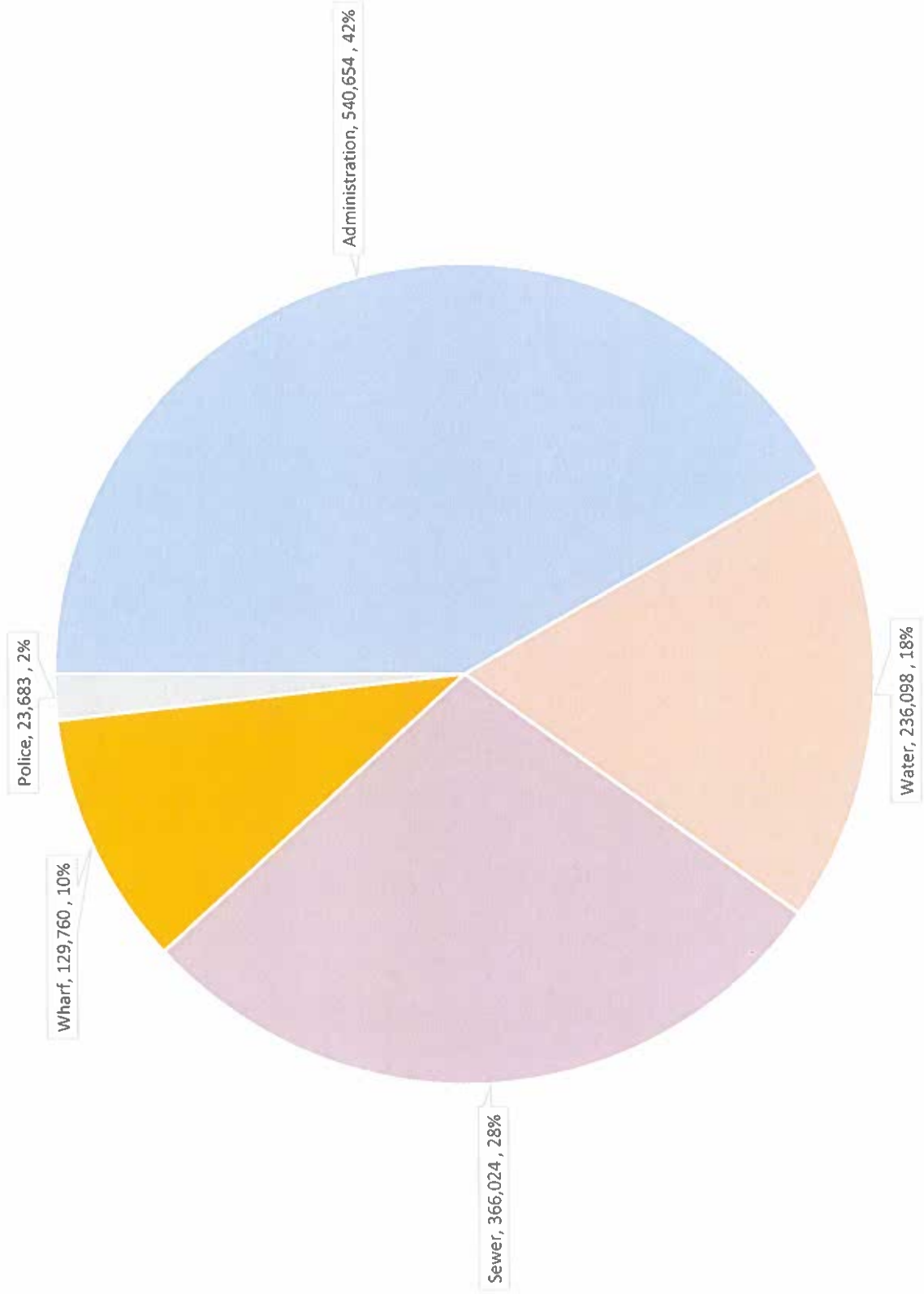
Revenue - Budget 2023



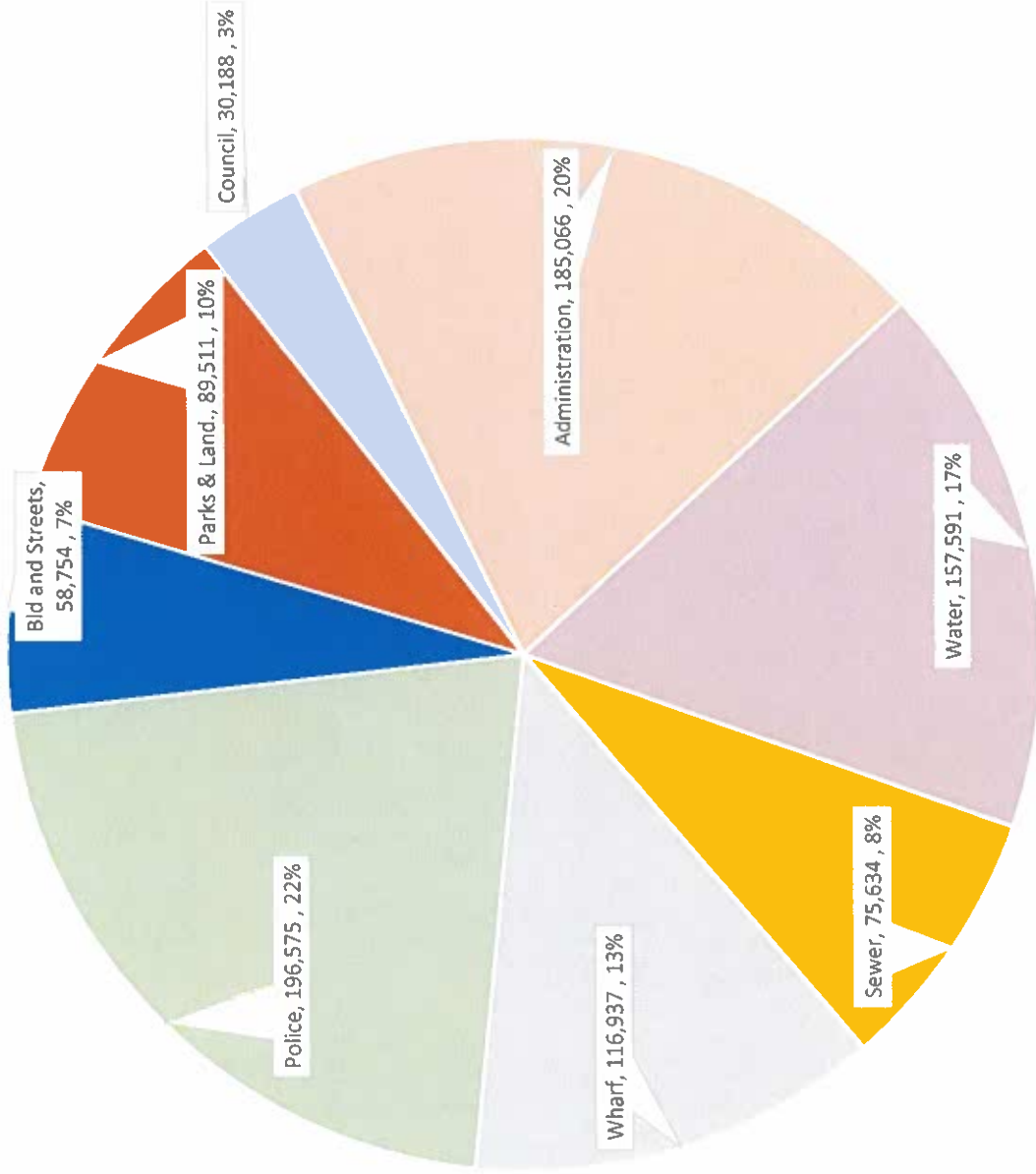
Expenditure - Budget 2023



Revenue - Actual 2023



Expenditures - Actual 2023



Town of Onancock
Cash and Reserve Report
Through November 30, 2022

	ACTUAL 11/30/22	ACTUAL 11/30/21	% Increase / (Decrease)
<u>CASH AND RESERVES</u>			
CASH			
Checking	753,973	665,105	13%
RESERVES			
Cash Reserve	863,248	793,100	9%
Grant Match or Project Reserve	257,171	53,739	379%
Capital Asset Reserve	84,094	84,403	(0%)
General Fund Reserve	405,323	420,232	(4%)
ARPA Funds	1,045,542	628,216	66%
Utility Reserve	744,749	770,028	(3%)
Total Reserves	3,400,127	2,749,718	24%
Total Cash and Reserves	4,154,100	3,414,823	22%
Cash and Reserves - No ARPA	3,108,558	2,786,607	12%

ARPA Project Cost Update
As of 10/31/22

	Not to Exceed Budget	Received to Date	Spent to Date	Remaining to Spend	Closed
SLFRF-1010	\$ 50,000	\$ -	\$ -	\$ 50,000.00	
SLFRF-1020	\$ 15,000	\$ 1,050	\$ 1,050	\$ 13,950.00	
SLFRF-1030	\$ 195,000	\$ 7,898	\$ 7,898	\$ 187,102.00	
SLFRF-1030	\$ 100,000	\$ 1,810	\$ 1,810	\$ 98,190.00	
SLFRF-1040	\$ 25,000	\$ 11,301	\$ 11,301	\$ 13,699.00	
SLFRF-1050	\$ 35,000	\$ 245	\$ 245	\$ 34,755.00	
SLFRF-1060	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	Closed
SLFRF-1070	\$ 165,000	\$ 147,789	\$ 147,789	\$ 17,211.00	Closed
SLFRF-1080	\$ 8,000	\$ 6,401	\$ 6,401	\$ 1,599.00	Closed
SLFRF-1090	\$ 145,000	\$ 51,605	\$ 51,605	\$ 93,395.00	
SLFRF-1100	\$ 5,000	\$ 1,391	\$ 1,391	\$ 3,609.00	
SLFRF-1110	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SLFRF-1120	\$ 90,000	\$ -	\$ -	\$ 90,000.00	
SLFRF-1130	\$ 40,000	\$ -	\$ -	\$ 40,000.00	
SLFRF-1140	\$ 3,500	\$ -	\$ -	\$ 3,500.00	
SLFRF-1150	\$ 7,500	\$ -	\$ -	\$ 7,500.00	
SLFRF-1160	\$ 15,000	\$ -	\$ -	\$ 15,000.00	
SLFRF-1170	\$ 10,000	\$ -	\$ -	\$ 10,000.00	
SLFRF-1180	\$ 90,000	\$ 7,837	\$ 7,837	\$ 82,163.00	
SLFRF-1190	\$ 35,000	\$ -	\$ -	\$ 35,000.00	
SLFRF-1200	\$ 8,500	\$ -	\$ -	\$ 8,500.00	
SLFRF-1210	\$ 20,000	\$ -	\$ -	\$ 20,000.00	
SLFRF-1220	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	Closed
SLFRF-1230	\$ 65,932	\$ -	\$ -	\$ 65,932.00	
Summary	\$ 1,256,432.00	\$ 1,256,432.00	\$ 345,327.00	\$ 911,105.00	\$ 18,810.00

*Remaining[^]
from Closed 134,437
(re-appropriate)