

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

Town of Onancock

Town Council Meeting

May 23, 2022, at 7:00 p.m.

Agenda

1. Call to order and roll call
2. Pledge of Allegiance
3. Public Business:
 - a. Motion to approve meeting minutes – April 25, 2022, Town Council meeting
 - b. Public Hearing – Homestay at 60 Kerr St.
 - c. Resolution to adopt Fiscal 2023 Budget and Capital Improvement Plan
4. Council Discussion
 - a. Format for monthly financial reports
 - b. Prioritize order in which ARPA projects will be implemented
5. Public Comment
6. Committee Reports
 - a. Personnel (Joy Marino)
 - b. Planning Commission (Fletcher Fosque)
 - c. Waterfront (Fletcher Fosque)
7. Mayor's Report
8. Town Manager's Report
9. Adjourn

**Town of Onancock
Town Council Meeting
Monday, April 25, 2022
7:00 PM**

1) Call to order and Roll Call:

Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Mayor Fletcher Fosque and Councilmembers Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock were present. Maphis Oswald was not present. A quorum was established. Town Manager Matt Spuck and Town Clerk Debbie Caton were also present.

2) The Pledge of Allegiance was recited.

3) Public Business:

a) Consideration and Approval of March 28, 2022, Meeting Minutes:

Councilmember Marino made a motion to approve the minutes. Councilmember Holdren seconded the motion. The motion was passed with 5-0 vote.

b) Consideration and Approval of April 11, 2022, Town Council Budget Workshop Minutes:

Councilmember Holdren made a motion to approve the minutes. Councilmember Nock seconded the motion. The motion was passed with a 5-0 vote.

c) Public Hearing – 2023 Budget

The public hearing was called to order at 7:03 PM by Mayor Fosque. The mayor reiterated that the Town of Onancock does not perform real estate assessments. Matt and the Mayor spoke with the Accomack County and the Town or Town Council cannot appeal the assessments. This is the responsibility of the individual property owner.

Public Comments

- i.) John Boddie – 5 Sturgis Rd – Mr. Boddie wanted Town Council's input on a reassessment of 2022 real property from Accomack County. Mayor Fosque explained the only mechanism in place is to adjust the tax rate.
- ii.) Priscilla Hart – 21 Market St – Ms. Hart asked for interpretation of the 2023 proposed budget pertaining to the tax rate and how this impacts reserve money. The questions were derived from review of minutes from the April 11, 2022 budget workshop. Matt explained for each penny the tax rate is lowered; \$14,000 of reserve money is allocated. Ms. Hart expressed her desire for Town Council to lower the tax rate to .27/cent per \$100.

Public Hearing closed at 7:08 PM

**Town of Onancock
Town Council Meeting
Monday, April 25, 2022
7:00 PM**

d) Eastern Shore of Virginia Hazard Mitigation Plan 2021 – Matt read the background and introduced the Mitigation Plan. Councilmember Nock motioned for the Resolution Plan to be adopted and read the plan into order. Councilmember Gillespie seconded the motion. The motion was approved with 5-0 vote.

4) Council Discussion

a) Dog Park Design – Onancock Business & Civic Association (OBCA) endorsed the idea of a dog park being built on donated land the from Fire Department. Along with \$25,000 allocated ARPA funds, local businesses have donated time and material to offset expenses. Matt spoke to the developer building new houses near the park to inform them of the ongoing project. No negative feedback was reported. Matt is working with ANEC for appropriate lightening options. The desire is to install ground level lightening to cut down on bright lights generated by pole lightening, this will be less distracting to homeowners in the area. The Park will be open from dawn to dusk. Councilmember Marino thanked Councilmember Burger for the landscaping work.

b) Main Street Grant match request – Jenny Gehman with the Onancock Main Street requested a \$12,500 grant match in order to fulfill the requirements of a VA Main Street grant of \$25,000. If the grant is awarded, the funds will be used for a mural project on multiple buildings, promotional incentives, business workshops and window banners for vacant downtown commercial buildings. Councilmember Nock motioned to approve the grant match request. Councilmember Marino seconded. The motion passed with a 5-0 vote.

c) Procurement Policy review – a committee of Councilmember Holdren, Councilmember Gillespie, Mayor Fosque and the Town Manager Spuck was formed to review the current policy. Any recommended changes will be presented to Town Council for consideration. The committee members will communicate internally about a meeting time.

5) Committee Reports

a) HRSD – the road projects are moving forward.

b) Planning Commission – Currently the Planning Commission is working on revisions to B-1 and BW districts. Several requests were made to review the parking issues. These requests are being addressed.

c) Waterfront – Marina is open full time. Harbormaster is looking for one additional seasonal employee. Matt is trying to find golf carts to rent for transient occupants.

d) Personnel – Councilmember Holdren, Councilmember Marino and other committee members are still working on updates to personnel manual.

**Town of Onancock
Town Council Meeting
Monday, April 25, 2022
7:00 PM**

6) Mayor's Report – Mayor Fosque reported (3) members of Onancock will be attending the Main Street Now Conference in Richmond, VA, being held May 16th – 18th. Mayor Fosque will not attend the May 2022 Town Council meeting. Councilmember Oswald will run the meeting.

7) Town Manager's Report – Town Manager Spuck updated with the following:

a) Chaney grain operation –At this time, grain operations are not moving forward. Chaney's goal is to work with the Town, but they are adamant about needing to utilize the pier space. The increased traffic flow with heavy trucks still does not meet VDOT's requirements for a different entrance; however, the possibility of giving the Town a right-of-way to install a sidewalk and giving VDOT a permanent utility easement to maintain storm drain issues is a possible solution. The expense to install a new sidewalk can be offset with Transportation Alternatives Program (TAP) and revenue sharing. The planning commission plans to review the Business Waterfront ordinance at May meeting.

b) Town Manager Spuck is currently working to prioritize ARPA projects.

8) Closed Session (if required)
none

9) Adjourn

Councilmember Marino motioned to adjourn the meeting. Councilmember Holdren seconded. The motion was passed 5-0 vote.

Meeting adjourned at 8:13 PM

Town Mayor, Flector Fosque

Town Clerk, Debbie Caton

STAFF REPORT

60 Kerr Street, Onancock, VA 23417

To: Town Council
Case Number: SUP 05:22
Tax Map: 85A2-19-1, 85A2-19-2

Date: May 23, 2022
From: Matt Spuck

General Information

<i>Applicant</i>	Diana Reed
<i>Owner of Record</i>	Diana Reed
<i>Requested Action</i>	Special Use Permit for Homestay at 60 Kerr St
<i>Location</i>	60 Kerr St., Onancock, VA 23417
<i>Existing Land Use</i>	The parcel is currently zoned R-1A, Residential 1A.
<i>Adjacent Land Use</i>	The surrounding properties are designated R-1A

Analysis

The applicant is requesting a permit to use a three-bedroom home as a Homestay. The application meets all criterion of §38-77 of the Onancock Town Code. The closest operation Homestay is located at 105 Market Street, which is well outside the required spacing buffer required between Homestay properties. The owners do not own any other Homestay properties in Onancock. There is sufficient off-street parking. Adjacent Property Notifications were hand delivered to each abutting property as required by §38-497.

Conclusion

It is staff's opinion that the application is consistent with intent found within the Town Code section 38-77 and recommends that Town Council approve this application as submitted.

Suggested Motion

Mr. Mayor, I move to approve SUP 05:22 with the following requirements:

- Up to four guests may occupy the Homestay at any one time.
- All guests must park in the off-street spaces provided.
- The owner agrees with the terms of §38-77 as adopted by Town Council on February 28, 2022.
- The owner agrees to file Transient Occupancy Tax reports quarterly, as required by §16-72 through §16-81, even if there is no revenue to report.
- The owner agrees to provide the Town with any online travel agent used to list the property for rent as a Homestay.

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

SPECIAL USE PERMIT APPLICATION

Applicant's Name: Diana K. Reed

Address: 412 Sinclair St., Norfolk, VA 23505

Telephone: 757-389-1080 Date: 4-3-22

Location & Legal Description of Property Proposed* : _____

60 Kerr St.

Tax Parcels # 85A2-19-1 & 85A2-19-2

See Attachment # 2

No. of total guests (for homestay applicants only): 4

No. of proposed parking spaces (for homestay applicants only): 2

Parcel Number: 085A21900000100

Zoning Classification: Single Family Residential District (R-1)

Name and telephone number for local emergency contact: Pete Messick -

Broker-Owner Peninsula Properties of Virginia (O) 757-787-2618 (C) 757-

Description of Proposed Use: Homestay / Short-term Rental for 607-6036

temporary periods of time not to exceed three weeks.

Home will be listed through Air BnB or VRBO. Property will be managed locally by Pete Messick, licensed agent-broker, who resides in Melba.

My husband and I will use the property for brief periods of time throughout the year.

We do not own any other Homestay properties in Onancock or elsewhere.

The property was purchased / closed on 3-31-22.

(* See HUD Attachment # 1. Please do not post this on the publicly viewed Town Council minutes-)

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

TOWN OF ONANCOCK

15 NORTH STREET
ONANCOCK, VIRGINIA 23417

I certify that the information listed above is true and accurate to the best of my knowledge,
and I will comply with all provisions of the Code for the Town of Onancock.

David H. Reed

Signature of Applicant

4-3-22

Date

***For requests to operate homestays, the applicant must attach a site plan that provides location of the home, setbacks from all property lines and the street, no. of proposed parking spaces, and traffic flow patterns entering and leaving the property. The zoning administrator will conduct a site visit of the property as part of the review of the application.**

(757) 787-3363
Phone

(757) 787-3309
Fax

www.onancock.com
Website

Diana K. Reed -
Owner
60 Kerr St.
Attachment #2

Accomack & Northampton Surveying & Mapping PLLC
Marshall B. Parks LS #2995
22248 PARKER'S LANDING ROAD
BLOXOM, VIRGINIA 23308
gosterling40@yahoo.com
757-709-4192
March 20, 2022
A & N JOB #1363

Legal Description

**Accomack County Tax Parcels #85A2-19-1 & 85A2-19-2
#60 Kerr Street Town of Onancock, Virginia**

Beginning at an iron pipe set at the southeast corner of the intersection of Kerr Street and Jackson Street thence along the southern side of Kerr Street a bearing of S 78D 30' 00" E a distance of 95.57' to an iron axle found at the corner of Tax Parcel #85A2-19-2A owned by Carroll B. Justis III Testamentary Trust. Thence along the property line of Carroll B. Justis III Testamentary Trust a bearing of S 08D 50' 26" W a distance of 174.64' to an iron axle found at the corner of Tax Parcel #85A2-19-4 owned by Shore Waves Properties LLC. Thence along the property line of Shore Waves Properties LLC the following two courses: a bearing of N 78D 25' 23" W a distance of 31.48' to an iron pipe found thence N 78D 25' 23" W a distance of 63.25' to an iron pipe found on the eastern side of Jackson Street. Thence along the eastern side of Jackson Street a bearing of N 08D 33' 48" E a distance of 174.55' to the point of beginning.

Parcel having an area of 16,592 SF or 0.381 Acre. Better known as Accomack County Tax Parcels 85A2-19-1 & 85A2-19-2. Also Known as Lot #1 and part of Lot #2 "Map of the A.P. Platt Property" recorded in Plat Book 2, Page 35 in the Land Records of Accomack County, Virginia.

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

May 16, 2022

Adjacent Property Owner Notification – hand delivered

Re: 60 Kerr Street Onancock VA 23417

Diana Reed properly submitted a Special Use Permit application to request that 60 Kerr Street be permitted to operate a Homestay. A Homestay is defined as a short-term rental property in which guests may rent space for no more than three weeks. These properties are commonly rented through online travel agencies such as AirBnB or VRBO.

As a neighbor, we notify you of the application and invite you to speak at the May 23, 2022, Public Hearing at the normally scheduled Town Council meeting that takes place at 7:00pm in the Town Hall located at 15 North Street. This is a live meeting, and no public comment will be entertained from remote attendees. You may submit your comments to me via mail or email, if that is more convenient for you. We encourage you to share your thoughts with Town Council to better inform their decision.

The application and the Staff Report are attached for your review and convenience.

I will likely recommend that Town Council approve the application as it meets the criterion required in the Town Ordinance §38-77. Town Council makes their decision based on compliance with current ordinance and heavily considers the opinion of neighbors. Your voice is important.

If you have any questions, please feel free to contact me directly.

Many thanks,



Matt Spuck
Town Manager
Matt.Spuck@Onancock.com

**A RESOLUTION TO ADOPT THE FISCAL YEAR 2023 BUDGET,
FISCAL YEARS 2023-2026 CAPITAL IMPROVEMENT PLAN
(CIP), CALENDAR YEAR 2022 TAX RATES & TO
APPROPRIATE FUNDS**

WHEREAS, it is the responsibility of the Town of Onancock Town Council to approve and control the Town's Fiscal Plan for fiscal year 2023; and

WHEREAS, it is the responsibility for the Town of Onancock Town Council to set the tax rates for calendar year 2022; and

WHEREAS, it is the responsibility for the Town of Onancock Town Council to adopt the Town's Capital Improvement Plan (CIP) covering the period fiscal year 2023 to fiscal year 2026; and

WHEREAS, the notice of public hearing for the Budget and CIP was advertised in the April 15, 2022 edition of the Eastern Shore Post in accordance with Section 15.2-2239 of the Code of Virginia, 1950 as amended; and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the CIP for fiscal year 2023 to 2026 received on March 10, 2022; and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the Town Manager's Proposed Budget for fiscal year 2023 received March 10, 2022; and

WHEREAS, a brief synopsis of the recommended budget, tax rates and notice of public hearing was advertised in the April 15, 2022, edition of the Eastern Shore Post in accordance with Section 15.2-2506 and 58.1-3321 of the Code of Virginia, 1950 as amended; and

WHEREAS, the Town of Onancock Town Council has received comments on the advertised budget, advertised tax rates and advertised changes in user fees from citizens of the Town of Onancock at a Public Hearing held on April 25, 2022; and

WHEREAS, it is the intent of the Town of Onancock Town Council that town management shall adhere to the budgeted funds in accordance with the total budget presented by the Town Manager and adjusted by the Town of Onancock Town Council; and therefore

IT IS RESOLVED, by the Town of Onancock Town Council this 23rd day of May 2022, that the following tax rates and personal property tax relief rates for Calendar Year 2022 be, and are hereby, approved as set forth in **Table 1** below; and

BE IT FURTHER RESOLVED that the fiscal year 2023 Town of Onancock budget set forth in **Table 2** be, and is hereby, approved and appropriated effective July 1, 2022; and,

BE IT FURTHER RESOLVED that the FY23-FY26 Capital Improvements Program (CIP) be, and is hereby, approved as set forth in **Table 3** below; and,

BE IT FURTHER RESOLVED that the appropriations designated for Town capital projects and active grants shall not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or grant or until the Town of Onancock Town Council changes or eliminates the appropriation.

**TABLE 1
CALENDAR YEAR 2022 TAX AND PERSONAL PROPERTY TAX RELIEF
& UTILITY RATES**

General Tax Rates:

Real Estate and improvements on real estate & Mobile Homes-For general Town purposes.....	\$0.28 per \$100 of assessed valuation
Personal Property and Machinery & Tools-For general Town Purposes excluding passenger cars, passenger trucks and motorcycles....	\$2.00 per \$100 of assessed valuation
Personal Property-For passenger cars, passenger trucks and motorcycles.....	\$1.70 per \$100 of assessed valuation
Personal Property and Machinery & Tools-For Businesses (Tax Types CE, HE, FE, TP).....	\$0.000 per \$100 of assessed valuation

Personal Property Tax Relief

Personal use vehicles valued at \$1,000 or less.....	100% relief of tax
All other personal use vehicles (Relief applies to the first \$20,000 of value only).....	38% relief of tax

Utility Rates

Water Rates	
First 3,000 Gallons.....	\$32.10 (minimum)
Next 12,000 Gallons.....	\$17.65 per 1,000 Gallons
Over 15,000 Gallons.....	\$7.85 per 1,000 Gallons
 Sewer Rates.....	 \$15.12 per 1,000 Gallons
 Garbage Pickup.....	 \$12.00 per Month

**TABLE 2
TOWN OF ONANCOCK FISCAL YEAR 2023 BUDGET**

	2023 Budget
Government Activities	
Revenue	\$1,575,848
Use of Town Reserves	\$116,666
Expenditures	\$1,692,514
Net Change in Position	\$0
Special Revenue (Grants)	
Revenue	\$1,451,216
Use of Town Reserves	\$26,000
Expenditures	\$1,477,216
Net Change in Position	\$0
Business Activities (Water & Sewer)	
Revenue	\$1,252,440
Use of Town Reserves	\$50,000
Expenditures	\$1,144,448
Debt Payments	\$157,992
Net Change in Position	\$0

**TABLE 3
FISCAL YEAR 2023-2026 CAPITAL IMPROVEMENT PLAN SUMMARY**

	2023	2024	2025	2026
Description				
Police Vehicle	\$48,000	\$48,000	\$48,000	\$0
Golf Carts	\$16,666	\$0	\$0	\$0
Water Dept Truck	\$68,000	\$0	\$0	\$0
48" Mower	\$0	\$7,000	\$0	\$0
Street Lights	\$0	\$60,000	\$20,000	\$36,000
Benches/Waste Cans	\$	\$7,200	\$7,200	\$0
Signs/Way-Finding	\$0	\$36,000	\$36,000	\$20,000
Landscaping Pickup	\$0	\$0	\$50,000	\$0
Street Crew Pickup	\$0	\$0	\$0	\$60,000
Total	\$132,666	\$158,200	\$161,200	\$116,000

VOTING AYE:

VOTING NAY:

ABSTAINING:

ABSENT:

Witness this signature and seal.

I hereby certify that the foregoing is a true and correct copy of the Resolution approved at the May 23, 2022, meeting of the Town of Onancock Town Council, Onancock, Virginia.

A COPY TESTE:

Maphis Oswald, Vice-Mayor

Date: _____

Town of Onancock Budget Detail by Department, November xx, 2021

	Budget FY 22	Rev/Exp to Date	Budget projection to date	Over/Under Budget or Rev Projection \$	Over/Under % of FY 22 Budget	Actual FY 21	Actual FY 20	Actual FY 19
Revenue								
[list detail of line items in lines below]								
Total Rev								
Expenditures								
[list detail of line items in lines below]								
Total Exp								
Excess of Rev over Exp								
[Margins on Fuel for Wharf]; Bond info for Water;								

ARPA Project Order

The Town residents, Town Council, and staff all had a voice in deciding how to best allocate the \$1,256,432 of SLFRF (State and Local Fiscal Recovery Funds), better known as ARPA Funds.

These public hearings and Council discussions resulted in 23 projects, all of which align with the intended use of funds, and most will directly and tangibly benefit our residents and businesses. Each of these projects have been detailed and submitted to the Treasury to comply with the mandated reporting requirements.

The order staff has prepared to present you indicates the complexity of the project and the deadlines to encumber and expend the funds. Certain projects are dependent upon another being complete, and some projects are using funds other than SLFRF to complete. Other grants being managed simultaneously are the Northeast Community Improvement grant, the ARPA Tourism Grant, Virginia Port Authority, and Boater's Infrastructure Grant. We will likely apply for VDOT Revenue Sharing Grants as well.

Indented projects are dependent upon the previous being completed.

Phase 1: Begin Immediately

- GIS Water System
 - Valve Isolation
- Police Department/Public Bathroom Renovation
 - Police Department Generator
 - Air condition upper Town Hall
- Northeast Park
- Dog Park
- Touchless fixtures at Little League facility
- Business Façade Grant
 - Downtown visual improvements
 - Town Square rehab
- Electric at water tower
 - Security System for Water Distribution System

Phase 2: Projects with seasonally driven start date

- Dredge under floating docks (Fall 2022)
 - Bulkhead (funded by VPA and BIG)
 - Duckbill at Wharf
 - Sunset Park
- Walking Path at Little League
- ESCADV Support (second and final payment January 2023)

Phase 3: Ongoing

- Stormwater Management (may coincide with VDOT project on King St. for sidewalk)
- Drainage ditches dig and clean

Completed

- Hypo Tank (still need chemical pump, will fund with 2022 operating budget)
- Remove Wood Shop at HOS
- Paint water tower

Town Council: Ray Burger, Thelma Gillespie, Cynthia Holdren, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town Manager Report – May 23, 2022

Chaney

- I am working with VDOT at the state and local level to determine the best solutions to ensure the safety of our town residents and visitors as well as preserving the integrity of our Downtown district.
 - We are pursuing funding for sidewalks along the north side of King Street as well as additional stormwater management systems and street repairs.

Planning Commission

- PC has reviewed and made changes to B-1 and B-W. There are questions from Commissioners that have been forwarded to the Town's Attorney.
- They will be reviewing B-2 and considering a Spot Blight ordinance in the coming meetings.
- PC will also be reviewing the Sign and Parking ordinances.

Street Repairs

- Jackson Street is in scheduled for new sidewalks, curbs, and street starting in mid-June with completion prior to July 4. Branscome is doing the work. Once I have firm dates (weather depending), I will make resident notifications.
- We have had a complaint about the handicapped parking spot in the parking lot behind Town Hall. I am getting a quote to seal and stripe the parking lot behind Town Hall to better mark and provide spots for all our visitors.
- Holly Street at the east end near Jefferson is scheduled for grading work from VDOT for early-to-mid Summer 2022. I have asked VDOT to look at the same issue on Johnson Street between Justis and Hill.

HRSD

- HRSD is busy making plans for the new pump station on Hartman Ave in addition to planning for the new line that will connect that station with the gravity line at the north end of Boundary Ave. This is at the beginning of the planning phase; we have several months before any digging will start. When we get notice of project dates, we will make community notifications as will HRSD.
- HRSD has completed the lateral tie ins for the new development on Johnson Street. We will make these road repairs after we hear from VDOT about Johnson Street grading, and HRSD about the Jefferson Street sewer line and paving project.

DPW

- Michael and Terry are working hard to keep grass cut, gardens weeded, streets cleaned, and repairs made. They are also serving as backup for projects Victor is taking on in the water department.

Water Department

- We have retained our licensed operator. His name is Robbie Jones, and he is mentoring Victor through his apprenticeship and overseeing all required reporting requirements with all water monitoring agencies.
- Victor has about a dozen water projects he is working on. These range from simple water meter replacements to more complicated projects like adding a water shut off valve to the Town Hall. No, the Town Hall does not have a shut off, and we have a plumbing problem that we cannot repair until that is

resolved. We will likely have to add this on an overnight project, so we do not disrupt water service to our Downtown restaurants.

Police

- We have completed the evaluation of the camera systems, so at this point we are working to have the vendor design the system so we can get a project scope and cost for Council consideration.
- The fifth officer has been hired and has a start date of July 25 (he is moving here and has time with his current employer he needs to complete). His name is Philip Barringer and his wage requirements fit in within the Council-approved budget for 2023.

Administration

- We are preparing for fiscal year-end and audit and developing reporting and fee statements for web and hard copy access are underway and will be ready once the 2023 budget is approved.
- There are several ordinances that need to be updated based on utility rates and procedures, and business license rates and requirements. Updating these for PC and Council consideration is underway.
- We are drafting procurement policies for Council committee consideration.
- Debbie is attending the VRS University.
- I need to communicate with AirBnB operators in town about the requirement to submit TOT forms even when they don't have revenue – new remittance procedures from online travel agents have made this a very complicated process and we need the support of our permit holders to ensure compliance.
- Unpaid taxes need to be paid. We have a significant amount of personal property taxes that remain unpaid, and I will be working with the Town Attorney to create a collection program that aligns with the law but collects those funds.
- Zoning administration takes more time during the warmer months, so letters for grass length and overgrowth will be sent out weekly.
- Grant accounting and management takes time and because of the quantity and size of our grants, I need to ensure we are prepared for a single audit.

Town of Onancock
TOWN OF ONANCOCK - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022				TOTAL YEAR							
	ACTUAL	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018	
WHARF												
REVENUE	153,809	95,969	121,957	57,841	99%	31,853	155,500	198,463	147,284	160,133	187,259	
EXPENDITURES	164,534	153,912	108,691	10,623	89%	55,844	184,694	177,399	181,893	152,258	151,676	
NET	(10,725)	(57,943)	13,266	47,218		(23,991)	(29,194)	21,064	(34,609)	7,875	35,583	
POLICE												
REVENUE	72,034	24,664	33,093	47,370	176%	38,941	41,000	55,141	53,951	58,186	63,006	
EXPENDITURES	301,273	356,958	193,317	(55,686)	70%	107,956	428,350	325,748	396,698	330,822	370,476	
NET	(229,239)	(332,294)	(160,224)	103,056		(69,014)	(387,350)	(270,607)	(342,747)	(272,636)	(307,470)	
WATER												
REVENUE	370,352	261,289	247,335	109,064	84%	123,017	441,401	417,526	351,056	341,730	316,444	
EXPENDITURES (NO DEPR.)	187,112	269,150	127,933	(82,098)	58%	59,180	322,980	219,006	235,892	280,828	269,212	
BOND PRINCIPAL	149,109	149,109	54,195	0	0%	94,914	118,421	118,053	115,164	60,902	47,232	
NET	34,131	(156,971)	65,207	191,101		(31,077)	0	80,467	115,164	60,902	47,232	
SEWER												
REVENUE	908,646	601,308	628,698	307,338	95%	279,948	957,560	1,007,908	932,377	923,019	881,340	
EXPENDITURES (NO DEPR.)	341,885	541,291	350,346	(199,405)	53%	(8,460)	649,549	561,877	633,747	509,768	471,262	
BOND PRINCIPAL	119,696	231,008	253,508	0	0%	(133,813)	308,011	307,201	298,630	413,251	410,078	
NET	447,065	(170,991)	24,844	618,056		422,221	0	138,830	298,630	413,251	410,078	
ADMIN												
REVENUE	1,146,773	957,631	923,932	189,142	95%	222,841	1,208,340	1,296,397	1,140,692	1,215,297	1,191,767	
EXPENDITURES	340,506	353,507	293,449	(13,000)	80%	47,057	424,208	467,554	457,583	485,738	487,036	
NET	806,267	604,124	630,483	202,143		175,784	784,132	828,844	683,109	729,559	704,731	
BUILDINGS & STREETS												
EXPENDITURES	403,517	232,456	120,488	171,061	145%	283,029	278,947	230,392	213,858	194,589	186,202	
PARKS & LANDSCAPING												
EXPENDITURES	47,643	73,868	16,939	(26,225)	54%	30,704	88,641	19,642	18,403	13,001	18,106	
GOVERNMENT												
REVENUE	1,372,617	1,078,263	1,078,982	294,353	98%	293,635	1,404,840	1,550,001	1,341,927	1,433,616	1,442,032	
EXPENDITURES	1,257,473	1,170,700	732,884	86,773	90%	524,589	1,404,840	1,270,734	1,268,435	1,176,408	1,213,496	
NET	115,144	(92,437)	346,098	207,580		(230,954)	0	329,267	73,492	257,208	228,536	
UTILITY												
REVENUE	1,278,998	862,596	876,033	416,402	91%	402,965	1,398,961	1,425,434	1,283,433	1,264,749	1,197,784	
EXPENDITURES (NO DEPR.)	528,998	810,441	478,278	(281,443)	54%	50,720	972,529	780,883	869,639	790,596	740,474	
BOND PRINCIPAL	268,805	380,118	307,703	(111,313)	63%	(38,898)	426,432	425,254	413,794	474,153	457,310	
NET	481,195	(327,962)	90,051	809,157		391,144	0	219,298	413,794	474,153	457,310	
TOWN OF ONANCOCK												
REVENUE	2,651,615	1,940,860	1,955,015	710,755	95%	696,600	2,803,801	2,975,435	2,625,360	2,698,365	2,639,816	
EXPENDITURES	2,055,276	2,361,258	1,518,865	(305,983)	73%	536,410	2,803,801	2,426,870	2,138,074	1,967,004	1,953,970	
NET	596,339	(420,399)	436,149	1,016,738		160,190	0	548,565	487,286	731,361	685,846	

Town of Onancock
Wharf - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022					TOTAL YEAR					
	ACTUAL	BUDGET 10	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
Revenue											
BOAT DOCKAGE FEES-MO	1,186	0	0	1,186	0%	1,186	0	125	125	0	250
BOAT DOCKAGE FEES-TR	48,036	29,246	43,931	18,790	96%	4,105	50,000	75,107	34,848	50,999	54,317
PARKING FEE	322	0	990	322	0%	(668)	0	995	1,562	1,230	970
PARKING FEE - ANNUAL	0	0	420	0	0%	(420)	0	420	1,410	1,445	2,050
WHARF GASOLINE SALES	90,598	63,161	69,349	27,437	92%	21,249	99,000	108,700	103,478	100,040	123,087
WHARF-OTHER	6,691	645	1,080	6,046	446%	5,611	1,500	2,513	2,113	1,619	1,168
WHARF ELECTRIC	6,977	2,917	6,186	4,060	140%	790	5,000	10,604	3,748	4,800	5,417
Total Revenue	153,809	95,969	121,957	57,841	99%	31,853	155,500	198,463	147,284	160,133	187,259
Expenditures											
WAGES, TAXES & BENIES	51,146	60,220	41,843	(9,074)	71%	9,303	72,264	71,429	59,804	53,825	38,484
SQUARE CC FEES	4,046	3,125	2,253	921	108%	1,793	3,750	4,365	1,776	2,592	764
ELECTRIC SERVICES	3,850	4,375	3,172	(525)	73%	679	5,250	4,993	4,705	5,673	5,594
TELEPHONE	512	1,259	334	(748)	34%	177	1,511	629	460	529	448
PROPERTY INSURANCE	319	266	309	53	100%	10	319	661	0	0	0
AUTO INSURANCE	412	0	0	412	0%	412	0	0	0	0	0
WORKER'S COMP INSURA	2,670	0	0	2,670	0%	2,670	0	0	0	0	0
OFFICE SUPPLIES	160	0	0	160	0%	160	0	0	0	0	0
WHARF JANITORIAL SUP	351	917	309	(566)	32%	42	1,100	661	689	877	1,150
REPAIR & MAINTENANCE	6,463	5,833	1,470	630	92%	4,993	7,000	6,451	2,702	7,972	2,964
COST OF GAS/DIESEL S	74,709	65,000	51,081	9,709	96%	23,628	78,000	74,263	78,967	74,815	93,817
COST OF MERCHANDISE	0	0	0	0	0%	0	0	0	0	0	524
MISC.	269	833	120	(564)	27%	149	1,000	2,865	10,783	3,121	5,373
ADVERTISING & DUES	14,978	7,500	3,150	7,478	166%	11,828	9,000	5,582	22,007	2,854	2,558
RENT	4,650	4,583	4,650	67	85%	0	5,500	5,500	0	0	0
Total Expenditures	164,534	153,912	108,691	10,623	89%	55,844	184,694	177,399	181,893	152,258	151,676
Excess of Revenue over Expendit	(10,725)	(57,943)	13,266	47,218		(23,991)	(29,194)	21,064	(34,609)	7,875	35,583
Margin on Fuel	15,890	(1,839)	18,269	17,729	76%	(2,379)	21,000	34,437	24,511	25,225	29,270

Town of Onancock
Police - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022					TOTAL YEAR					
	ACTUAL	BUDGET 10	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
Revenue											
TRAFFIC FINES	5,689	2,790	4,627	2,899	114%	1,063	5,000	8,290	9,168	13,960	16,218
POLICE 559 FUND	29,655	21,874	28,466	7,781	82%	1,189	36,000	46,850	44,783	38,052	46,788
POLICE HIGHWAY SAFETY	3,690	0	0	3,690	0%	3,690	0	0	0	0	0
POLICE DOI OT GRANT	33,000	0	0	33,000	0%	33,000	0	0	0	6,174	0
Total Revenue	72,034	24,664	33,093	47,370	176%	38,941	41,000	55,141	53,951	58,186	63,006
Expenditures											
WAGES, TAXES & BENIES	248,807	281,769	174,926	(32,962)	74%	73,881	338,123	288,005	322,805	289,462	303,593
COURT COSTS	0	417	0	(417)	0%	0	500	0	0	0	0
TRAINING	903	7,500	2,527	(6,597)	10%	(1,624)	9,000	4,384	663	3,231	4,007
NEW OFFICER TRAINING	8,327	15,325	0	(6,998)	45%	8,327	18,390	0	0	0	0
VEHICLE REPAIR	1,232	5,000	1,198	(3,769)	21%	33	6,000	2,650	4,871	4,213	4,330
COMPUTER MAINTENANCE	437	2,083	255	(1,647)	17%	181	2,500	2,691	3,270	4,208	2,365
TELEPHONE SERVICES	2,890	2,730	1,590	160	88%	1,300	3,276	3,394	2,507	4,030	2,366
LINE OF DUTY ACT	3,655	3,125	1,828	530	97%	1,827	3,750	2,742	3,655	3,692	2,412
VEHICLE INSURANCE	2,801	2,942	0	(141)	79%	2,801	3,530	0	0	0	0
WORKERS COMP	8,823	7,061	0	1,762	104%	8,823	8,473	0	0	0	0
TRAVEL	35	417	35	(382)	7%	0	500	35	305	258	762
OFFICE SUPPLIES	1,940	1,500	4,067	440	108%	(2,128)	1,800	3,741	5,811	1,634	968
VEHICLE FUEL	6,601	7,000	4,386	(399)	79%	2,215	8,400	7,018	8,343	8,533	7,517
UNIFORMS	1,254	2,500	1,601	(1,246)	42%	(347)	3,000	2,046	2,377	4,198	4,958
ANIMAL POPULATION CO	954	833	0	121	95%	954	1,000	587	0	0	0
POLICE SUPPLIES	8,079	5,833	766	2,245	115%	7,313	7,000	8,317	5,992	7,363	6,723
GRANTS	1,259	0	137	1,259	0%	1,123	0	137	0	0	0
NEW POLICE VEHICLE	3,277	10,923	0	(7,646)	25%	3,277	13,108	0	36,099	0	30,475
Total Expenditures	301,273	356,958	193,317	(55,686)	70%	107,956	428,350	325,748	396,698	330,822	370,476
Excess of Revenue over Expendit	(229,239)	(332,294)	(160,224)	103,056		(69,014)	(387,350)	(270,607)	(342,747)	(272,636)	(307,470)

Town of Onancock
Water - Financial Performance

	ACTUAL	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022				TOTAL YEAR						
		BUDGET 10	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018	
Revenue												
WATER CHARGES	351,833	258,198	234,260	93,635	81%	117,572	435,264	394,911	332,050	323,761	295,745	
WATER INSTALLATION F	4,500	0	0	4,500	300%	4,500	1,500	3,000	0	1,500	0	
WATER & SEWER PENALT	14,020	3,091	13,075	10,929	302%	945	4,637	19,615	19,006	16,469	20,699	
Total Revenue	370,352	261,289	247,335	109,064	84%	123,017	441,401	417,526	351,056	341,730	316,444	
Expenditures												
WAGES, TAXES & BENIES	94,673	100,438	67,890	(5,764)	79%	26,784	120,525	116,120	141,475	105,676	105,859	
TRAINING & TRAVEL	79	1,229	0	(1,150)	5%	79	1,475	0	28	0	0	
VEHICLE REPAIR	1,018	2,000	295	(982)	42%	724	2,400	3,045	0	1,183	1,888	
REPAIR & MAINTENANCE	10,960	20,833	9,811	(9,874)	44%	1,149	25,000	17,552	11,077	25,166	9,028	
AUTO INSURANCE	412	833	0	(421)	41%	412	999	0	0	0	0	
WATER LEAD COPPER TE	50	0	0	50	0%	50	0	0	0	0	0	
PRINTING UTILITY BILL	0	0	507	0	0%	(507)	0	507	0	840	533	
ADVERTISING	0	417	0	(417)	0%	0	500	0	0	0	324	
ELECTRIC SERVICES	11,341	13,333	8,714	(1,992)	71%	2,627	16,000	13,779	13,865	13,251	11,541	
POSTAGE	752	42	504	710	1504%	249	50	755	527	760	512	
TELEPHONE	0	850	1,634	(850)	0%	(1,634)	1,020	1,829	2,843	2,263	2,080	
PROPERTY INSURANCE	5,086	2,492	0	2,594	170%	5,086	2,990	0	0	0	0	
CAPITAL EXPENDITURES	19,420	54,283	0	(34,863)	30%	19,420	65,139	0	0	0	0	
DUES & MEMBERSHIPS	0	1,092	0	(1,092)	0%	0	1,310	527	0	100	6,000	
HEALTH DEPARTMENT FE	2,169	1,833	2,133	336	99%	36	2,200	2,165	2,133	2,133	4,854	
OFFICE SUPPLIES	821	417	0	404	164%	821	500	0	0	0	0	
REPAIR & MAINTENANCE	6,125	4,167	0	1,958	122%	6,125	5,000	32	124	4,634	1,192	
VEHICLE FUEL	1,398	1,083	1,198	314	108%	199	1,300	1,863	2,068	1,843	1,513	
UNIFORMS	1,775	288	48	1,488	515%	1,728	345	48	98	177	85	
LAB SUPPLIES	738	1,000	409	(262)	61%	329	1,200	998	1,095	1,446	969	
PURIFICATION SUPPLIE	7,860	23,333	14,638	(15,473)	26%	(6,778)	28,000	21,099	21,196	23,656	23,331	
EMERGENCY REPAIRS	0	0	0	0	0%	0	0	0	0	0	0	
OUTSIDE CONSULTANTS	0	4,167	0	(4,167)	0%	0	5,000	0	0	0	0	
SMALL TOOLS & EQUIPM	2,650	1,558	0	1,091	142%	2,650	1,870	80	0	0	0	
PROPERTY INSURANCE	0	1,737	0	(1,737)	0%	0	2,084	0	0	0	0	
INTEREST - BOND - USDA 1070	18,954	31,589	19,306	(12,636)	50%	(352)	37,907	36,945	37,707	0	0	
INTEREST - BOND - USDA 47	832	138	848	694	501%	(16)	166	1,662	1,656	0	0	
INTEREST - BOND - VRA 3114	0	0	0	0	0%	0	0	0	0	0	0	
INTEREST EXPENSE	0	0	0	0	0%	0	0	0	0	0	0	
TRANSFER TO WATER CO	0	0	0	0	0%	0	0	0	0	97,700	99,503	
Total Expenditures	187,112	269,150	127,933	(82,038)	56%	59,180	322,980	219,006	235,892	280,828	269,212	
Excess of Revenue over Expenditu	183,240	(7,861)	119,402	191,101		63,837	118,421	198,520	115,164	60,902	47,232	
Bond Principal:							Principal	Bel. at 6/30/22				
Bond: \$1,070,000	22,971	22,971					19,947	858,980				
Bond: \$47,000	1,010	1,010	184				876	37,726				
Bond: \$3,114,000	125,128	125,128	54,011				97,598	1,588,073				
Revenue over Expenditures	34,131	(156,971)	65,207					2,484,779				

Town of Onancock
Sewer - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022				TOTAL YEAR						
	ACTUAL	BUDGET 10	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
Revenue											
SEWER CHARGES	903,628	601,308	626,353	302,320	94%	277,275	956,360	996,193	915,409	903,625	870,183
SEWER INSTALLATION F	0	0	0	0	0%	0	1,200	8,700	2,400	1,200	0
SEPTAGE REVENUE	0	0	0	0	0%	0	0	0	0	0	0
SEPTAGE RECEIVING GR	0	0	0	0	0%	0	0	0	0	0	0
INTEREST INCOME	2,708	0	741	2,708	0%	1,967	0	541	11,908	15,934	7,597
MISCELLANEOUS REVENU	2,310	0	1,604	2,310	0%	706	0	2,474	2,660	2,260	3,560
Total Revenue	908,646	601,308	628,698	307,338	95%	279,948	957,560	1,007,908	932,377	923,019	881,340
Expenditures											
WAGES, TAXES & BENIES	141,603	216,575	154,740	(74,972)	54%	(13,137)	259,890	267,216	325,011	244,800	241,029
TRAINING	0	833	0	(833)	0%	0	1,000	0	0	0	0
VEHICLE REPAIR	2,285	1,667	1,227	618	114%	1,058	2,000	5,381	2,813	2,000	1,006
AUTO INSURANCE	251	0	0	251	0%	251	0	0	0	0	0
COLL.REPAIR/MAINTENA	68,301	79,956	64,022	(11,655)	71%	4,278	95,947	75,412	65,432	100,405	86,751
OUTSIDE CONTRACT-TES	189	28,250	19,078	(28,061)	1%	(18,889)	33,900	19,545	31,573	14,750	22,683
REPAIR & MAINTENANCE	1,381	833	0	548	138%	1,381	1,000	0	348	348	4,040
PRINTING UTILITY BILL	0	208	250	(208)	0%	(250)	250	250	0	0	758
ADVERTISING	35	83	0	(48)	35%	35	100	784	0	0	222
ELECTRIC SERVICES	45,461	75,000	47,728	(29,539)	51%	(2,267)	90,000	71,544	73,537	87,374	74,772
POSTAGE, SHIPPING	500	833	503	(333)	50%	(3)	1,000	755	527	748	500
TELEPHONE	9,736	8,750	6,535	986	93%	3,201	10,500	9,541	9,027	8,702	7,813
DUES & MEMBERSHIPS	3,617	3,500	3,057	117	86%	560	4,200	4,530	4,473	4,299	1,598
OFFICE SUPPLIES	312	1,250	548	(938)	21%	(236)	1,500	426	1,043	2,259	158
VEHICLE FUEL	1,240	2,500	1,807	(1,260)	41%	(567)	3,000	2,803	3,336	2,609	2,414
UNIFORMS	50	250	48	(200)	17%	3	300	48	98	177	85
LAB SUPPLIES	333	5,417	891	(5,083)	5%	(558)	6,500	891	1,390	6,501	1,298
WASTEWATER DISINFECT	0	0	0	0	0%	0	0	0	0	3,005	0
WASTEWATER CHEMICALS	21,424	21,667	17,482	(243)	82%	3,942	26,000	25,134	28,300	31,791	26,135
SAFETY EQUIPMENT	0	167	0	(167)	0%	0	200	0	0	0	0
HRSD TRANSITION COST	21,232	47,242	4,256	(26,010)	37%	16,976	56,690	17,021	30,500	0	0
DEPRECIATION EXPENSE	0	0	0	0	0%	0	500	0	0	0	0
MACHINERY & EQUIPMEN	0	417	0	(417)	0%	0	0	0	0	0	0
INTEREST - BOND - SE	13,855	45,893	28,172	(32,038)	25%	(14,317)	55,072	54,925	56,339	509,768	471,262
Total Expenditures	341,885	541,291	350,346	(199,405)	53%	(8,460)	649,549	561,877	633,747	509,768	471,262
Excess of Revenue over Expendit	566,760	60,017	278,352	506,743		288,408	308,011	446,031	298,630	413,251	410,078
Bond Principal:							Principal	Bal. at 6/30/22			
Bond: \$900,000			22,500								
Bond: \$5,033,000	108,060	194,615	194,615				259,486				
Bond: \$2,398,000	11,636	36,394	36,394				48,525				
Revenue over Expenditures	447,065	(170,991)	24,844								

Town of Onancock
ADMIN - Financial Performance

	ACTUAL	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022			% of Total Budget	Over/(Under) Budget	Over/(Under) Last Year	TOTAL YEAR												
		BUDGET 10	LAST YEAR	BUDGET				BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018								
Revenue																				
REAL PROPERTY-CURRENT	379,490	393,000	324,439	(13,510)	97%	55,050	324,439	393,000	324,439	336,051	327,169	344,353								
REAL PROPERTY-DELINQ	19,800	9,456	24,886	10,344	66%	(5,086)	24,886	30,000	78,952	35,026	37,719	11,752								
PUBLIC SERVICE-REAL	15,808	17,000	17,593	(1,192)	93%	(1,785)	17,593	17,000	17,288	16,748	17,288	17,270								
PERSONAL PROPERTY-CU	187,401	197,952	210,014	(10,551)	104%	(22,612)	210,014	180,000	190,968	151,787	158,877	183,970								
PERSONAL PROPERTY-DE	11,224	6,956	8,829	4,268	90%	2,395	8,829	12,500	15,867	23,513	18,141	394								
PUBLIC SERVICE-PERSO	172	0	0	172	0%	172	0	0	0	369	663	747								
PENALTIES	6,700	6,671	10,820	29	50%	(4,120)	10,820	13,500	21,897	13,462	13,104	37,249								
LOCAL SALES TAX	84,543	54,033	56,809	30,510	99%	27,734	56,809	85,000	89,367	81,114	77,255	72,843								
CONSUMERS UTILITY TA	48,303	32,680	30,336	15,623	81%	17,967	30,336	60,000	55,696	52,915	54,710	55,963								
BUSINESS LICENSE TAX	2,919	737	7,327	2,182	81%	(4,408)	7,327	3,600	35,768	36,515	42,991	31,638								
VEHICLE DECALS	19,688	0	5,213	19,688	0%	14,475	5,213	0	5,213	9,139	15,337	16,513								
BANK STOCK TAXES	0	0	0	0	0%	0	0	13,500	48,262	27,207	37,922	35,787								
CELLULAR PHONE TAX	58,401	44,596	44,215	13,804	78%	14,186	44,215	75,000	74,358	81,315	84,398	90,582								
TRANSIENT OCCUPANCY	25,051	20,653	17,912	4,398	104%	7,138	17,912	24,000	20,816	11,546	25,530	15,607								
BUILDING/ZONING PERM	1,500	232	525	1,268	200%	975	525	750	1,700	375	275	950								
MEALS TAX	197,893	82,460	107,721	115,433	133%	(1,364)	107,721	148,750	194,319	137,212	168,341	155,306								
MEALS & TRANSIENT LA	375	0	1,739	375	0%	2,906	1,739	25,000	1,999	1,389	5,963	5,200								
INTEREST ON ACCOUNTS	3,598	20,833	692	(17,235)	14%	2,906	692	0	237	11,969	12,638	3,480								
INTEREST ON CERTIFIC	0	0	0	0	0%	0	0	0	0	0	0	0								
RENTAL OF PROPERTY	10,186	6,120	6,120	4,066	83%	4,066	6,120	12,240	12,240	12,160	125	385								
WATER TOWER RENTAL I	0	0	0	0	0%	0	0	0	6,850	6,850	6,850	6,850								
TRASH REVENUE	48,840	52,424	29,748	(3,584)	52%	19,092	29,748	94,000	53,340	39,160	72,417	74,710								
MISCELLANEOUS REVENU	7,051	827	3,173	6,224	88%	3,878	3,173	8,000	30,696	42,556	25,051	18,848								
FIRE PROGRAM FUNDS	15,000	10,000	15,000	5,000	150%	0	15,000	10,000	15,000	10,000	10,000	10,000								
LITTER CONTROL GRANT	1,329	1,000	820	329	133%	509	820	1,000	820	814	1,033	370								
VA COMM FOR THE ARTS	1,500	0	1,500	1,500	100%	1,500	1,500	1,500	0	1,500	1,500	1,000								
Total Revenue	1,146,773	957,631	923,932	189,142	95%	222,841	923,932	1,208,340	1,296,397	1,140,692	1,215,297	1,191,767								
Expenditures																				
COUNCIL WAGES, TX & BENIES	12,268	12,833	9,171	(565)	80%	3,097	9,171	15,400	14,792	15,051	15,239	25,286								
TOWN ATTORNEY	633	3,750	42	(3,117)	14%	592	42	4,500	735	0	0	0								
ELECTION COSTS	0	988	0	(988)	0%	0	0	1,185	0	0	0	0								
TRAVEL AND TRAINING	0	993	25	(993)	0%	(25)	25	1,191	25	0	0	0								
COMMUNITY PROMOTION	0	0	3,229	0	0%	(3,229)	3,229	0	7,583	10,905	11,056	16,201								
TOWN BEAUTIFICATION	0	0	0	0	0%	0	0	0	0	1,648	832	575								
MAIN STREET PARTNERS	15,000	12,500	15,000	2,500	100%	0	15,000	15,000	15,000	15,000	5,000	4,609								
ES TOURISM-TOT SHARE	0	3,750	4,620	(3,750)	0%	(4,620)	4,620	4,500	4,620	5,381	4,380	0								
LIABILITY INSURANCE	4,154	4,058	0	96	85%	4,154	0	4,870	0	0	0	0								
OFFICE SUPPLIES	2,703	1,667	1,036	1,036	135%	2,703	1,036	2,000	0	0	0	0								
TOWN ATTORNEY	0	0	0	0	0%	0	0	0	0	0	5,940	6,291								
ADMIN WAGES, TAX & BENIES	146,076	143,184	123,045	2,892	85%	23,032	123,045	171,821	205,672	189,229	191,458	192,902								
LEGAL AND COLLECTION	1,661	1,667	0	(5)	83%	1,661	0	2,000	0	0	0	0								
AUDIT SERVICE	17,750	14,378	0	3,373	103%	17,750	0	17,253	16,750	16,750	16,750	16,750								
BANK PROCESSING FEES	3,076	2,750	3,958	326	93%	(781)	3,958	3,300	5,108	1,915	1,881	6,924								
CREDIT CARD FEES	5,739	7,254	2,154	(1,515)	66%	5,739	2,154	8,705	3,259	0	3,908	3,169								
PAYROLL PROCESSING F	6,362	3,000	2,154	3,362	177%	4,208	2,154	3,600	200	3,321	1,674	1,255								
PROFESSIONAL DEVELOP	227	1,167	0	(940)	16%	227	0	1,400	21,595	19,257	24,069	13,598								
SOFTWARE SUBSCRIPTIO	16,153	15,922	11,573	232	85%	4,581	11,573	19,106	21,595	19,257	24,069	13,598								
SOFTWARE SUPPORT	5,700	2,500	0	3,200	190%	5,700	0	3,000	0	0	0	0								

24

Town of Onancock
ADMIN - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022				TOTAL YEAR						
	ACTUAL	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
OFFICE EQUIPMENT	7,362	6,500	0	862	94%	7,362	7,800	0	0	0	0
PRINTING-AUTO DECALS	0	0	0	0	0%	0	0	0	1,738	705	264
ADVERTISING	8,675	13,467	1,097	(4,791)	54%	7,579	16,160	2,951	2,178	2,574	1,411
POSTAGE	918	3,333	2,080	(2,416)	23%	(1,162)	4,000	2,627	2,483	3,268	2,890
TELEPHONE	2,757	1,370	889	1,387	168%	1,868	1,644	1,680	1,574	1,882	2,029
PROPERTY INSURANCE	805	2,924	0	(2,119)	23%	805	3,509	0	0	0	0
VEHICLE INSURANCE	412	2,523	0	(2,111)	14%	412	3,027	0	0	0	0
GENERAL LIABILITY IN	3,662	2,668	0	994	114%	3,662	3,202	0	0	0	0
WORKERS COMP	330	4,086	0	(3,756)	7%	330	4,903	0	0	0	0
TRAVEL	45	1,500	0	(1,455)	2%	45	1,800	0	1,808	2,146	1,662
DUES & MEMBERSHIP	1,565	1,279	213	286	102%	1,352	1,535	1,072	897	1,161	863
OFFICE SUPPLIES	6,443	3,333	7,958	3,110	161%	(4,515)	4,000	8,519	5,593	7,920	13,245
HISTORIC ONANCOCK SC	0	0	7,500	0	0%	(7,500)	0	7,500	0	0	0
HOS - PROPERTY INSUR	6,503	5,847	0	656	93%	6,503	7,016	0	0	0	0
CULTURAL ENRICHMENT	2,000	2,500	0	(500)	67%	2,000	3,000	0	0	0	0
MISCELLANEOUS	400	2,083	2,289	(1,684)	16%	(1,890)	2,500	3,261	3,787	13,461	13,478
WEBSITE & PRINTING	318	6,667	0	(6,349)	4%	318	8,000	0	0	0	0
EMPLOYEE WELFARE	722	1,250	0	(528)	48%	722	1,500	686	1,714	3,291	2,018
CONTINGENCY	0	8,333	1,450	(8,333)	0%	(4,450)	10,000	1,450	7,031	30,844	20,833
BANK BUILDING LOAN	20,086	22,318	15,622	(2,231)	75%	4,464	26,781	26,781	26,026	22,899	21,992
COURT FEES	0	0	360	0	0%	(360)	0	406	84	0	141
TOWN CODE CODIFICATI	0	0	5,629	0	0%	(5,629)	0	6,824	0	1,990	0
VACORP	0	0	529	0	0%	(529)	0	951	951	886	694
PROPERTY INSURANCE	0	0	17,778	0	0%	(17,778)	0	35,557	25,363	32,918	36,863
VEHICLE INSURANCE	0	0	2,352	0	0%	(2,352)	0	3,991	6,339	6,499	7,682
PUBLIC OFFICIALS LAI	0	0	3,238	0	0%	(3,238)	0	6,074	5,999	5,357	0
GENERAL LIABILITY IN	0	0	729	0	0%	(729)	0	979	11,114	2,326	951
WORKMEN'S COMPENSATI	0	0	7,658	0	0%	(7,658)	0	11,002	14,763	14,061	16,944
CONTRIBUTION TO FIRE	25,000	20,833	25,000	4,167	100%	0	25,000	25,000	25,000	22,500	22,500
FIRE PROGRAMS FUNDIN	15,000	8,333	15,000	6,667	150%	0	10,000	15,000	10,000	10,000	10,000
MOSQUITO CONTRACT	0	0	1,105	0	0%	(1,105)	0	1,105	12,030	1,800	3,294
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	26	0	0	0
MOSQUITO CHEMICALS	0	0	1,848	0	0%	(1,848)	0	3,845	0	0	3,746
WEED CONTROL CONTRAC	0	0	0	0	0%	0	0	4,150	4,150	4,150	4,150
CDBG CONSULTANTS	0	0	409	0	0%	(409)	0	409	0	0	0
RURAL DEV LOAN	0	0	0	0	0%	0	0	0	4,088	6,701	6,497
INTEREST EXP-GO BOND	0	0	0	0	0%	0	0	0	2,938	3,882	4,790
INTEREST EXP-CAR LO	0	0	0	0	0%	0	0	0	64	330	539
Total Expenditures	340,506	353,507	293,449	(13,000)	80%	47,057	424,208	467,554	457,583	485,738	487,036
Excess of Revenue over Expenditu	806,267	604,124	530,483	202,143		175,784	784,132	828,844	683,109	729,559	704,731

Town of Onancock
BUILDINGS AND STREETS - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022				Over/(Under) Last Year	BUDGET 2022	Actual 2021	TOTAL YEAR				
	BUDGET 10	LAST YEAR	Over/(Under) Budget	% of Total Budget				Actual 2020	Actual 2019	Actual 2018		
Expenditures	ACTUAL											
BUILDINGS & STREETS WAGES	54,781	26,301	842	85%	28,479	64,726	47,712	43,058	38,666	35,606		
VEHICLE REPAIR	1,394	518	394	116%	876	1,200	619	1,215	838	806		
TRASH COLLECTION	79,844	58,269	(2,100)	81%	21,575	98,332	101,110	100,260	97,728	92,842		
ELECTRIC SERVICE	15,290	13,852	(9,710)	51%	1,438	30,000	22,546	24,374	24,710	25,502		
HEATING OIL	2,554	0	(363)	73%	2,554	3,500	0	0	0	0		
AUTO INSURANCE	412	0	412	0%	412	0	0	0	0	0		
WORKER'S COMP INSURA	1,481	0	1,481	0%	1,481	0	0	0	0	0		
STREET REPAIR	22,109	4,880	26	83%	17,229	26,500	27,782	15,054	5,069	11,688		
CLEANING SERVICES	3,948	4,167	0	79%	3,948	5,000	0	0	0	0		
REPAIRS AND MAINTENA	17,230	156	(219)	78%	17,074	22,000	1,202	0	0	0		
VEHICLE FUEL	3,477	3,540	977	116%	(63)	3,000	5,395	0	0	0		
SMALL EQUIPMENT REPA	2,925	84	2,092	293%	2,842	1,000	323	118	200	115		
UNIFORMS	2,490	721	1,770	288%	2,490	865	555	200	601	153		
CAN LINERS	971	417	554	194%	198	500	1,770	1,090	436	1,869		
SAFETY/STREET SIGNS	1,140	833	307	114%	689	1,000	528	357	0	272		
CAPITAL EXPENDITURES	193,379	17,083	176,295	943%	193,379	20,500	0	0	0	0		
NEW PUBLIC WORKS VEH	0	0	0	0%	0	0	0	0	0	0		
SIDEWALK REPLACEMENT	0	0	0	0%	0	0	0	0	0	0		
HISTORIC ONANCOCK SC	0	0	0	0%	0	0	0	0	0	0		
BLACKSMITH SHOP	93	687	(593)	11%	93	824	0	0	0	0		
VEHICLE MAINTENANCE	0	20	0	0%	(20)	0	20	4,007	3,727	670		
REPAIR & MAINTENANCE	0	0	0	0%	0	0	68	351	1,351	351		
VEHICLE FUEL	0	3,540	0	0%	(3,540)	0	5,395	3,671	3,949	2,822		
REPLACEMENT CHIPPER	0	0	0	0%	0	0	0	0	0	0		
ELECTRIC SERVICES	0	5,582	0	0%	(5,582)	0	8,902	3,364	3,998	4,271		
HEATING FUEL	0	183	0	0%	(183)	0	2,215	3,169	4,218	2,666		
JANITORIAL SUPPLIES	0	340	0	0%	(340)	0	650	1,320	400	(926)		
TOWN HALL JANITORIAL	0	2,000	0	0%	(2,000)	0	3,600	3,250	3,250	3,250		
REPAIR & MAINTENANCE	0	0	0	0%	0	0	0	7,811	5,046	3,326		
ELECTRIC SERVICES	0	0	0	0%	0	0	0	1,082	333	153		
REPAIR & MAINTENANCE	0	0	0	0%	0	0	0	107	161	766		
Total Expenditures	403,517	120,488	171,061	145%	283,029	278,947	230,392	213,858	194,589	186,202		
(without building purchase)	226,322											

Town of Onancock
PARKS AND LANDSCAPING - Financial Performance

	FISCAL 2022 - YEAR TO DATE - APRIL 30, 2022				TOTAL YEAR					
	BUDGET 10	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021	Actual 2020	Actual 2019	Actual 2018
PARKS & LAND WAGES	7,339	38,451	0	16%	7,339	46,141	0	0	0	0
CUTTING GRASS CONTRA	7,400	6,875	525	90%	845	8,250	6,210	6,210	5,765	3,195
ELECTRIC SERVICES	11,601	1,500	10,101	644%	10,522	1,800	1,493	1,560	1,165	861
PROPERTY INSURANCE	0	0	0	0%	0	0	0	0	0	0
AUTO INSURANCE	1,401	0	1,401	0%	1,401	0	0	0	0	0
WORKER'S COMP INSURA	1,481	0	1,481	0%	1,481	0	0	0	0	0
REPAIR & MAINTENANCE	4,317	2,000	1,651	135%	2,317	3,200	2,576	179	319	137
SMALL TOOLS & EQUIPM	3,081	833	2,248	308%	3,037	1,000	926	33	74	0
PARKS-PLANTINGS & LA	4,195	6,250	(2,055)	56%	2,945	7,500	1,250	831	1,601	0
TREE BOARD AND BEAUT	0	3,333	(3,333)	0%	(2,431)	4,000	2,960	0	0	0
HOLIDAY DECORATIONS	1,920	3,583	(1,664)	45%	(411)	4,300	2,633	6,590	1,077	11,913
CULTURAL ENRICHMENT	0	0	0	0%	(1,250)	0	1,250	3,000	3,000	2,000
MOSQUITO CONTROL	4,908	6,000	(1,092)	68%	4,908	7,200	0	0	0	0
WEED CONTROL	0	4,375	(4,375)	0%	0	5,250	0	0	0	0
Total Expenditures	47,643	16,939	(26,225)	54%	30,704	88,641	19,642	18,403	13,001	18,106

Town of Onancock
Cash & Reserve Report
As of April 30, 2022

General Ledger	
Cash on Hand	\$ 352,737
Idle Cash Fund	\$ 629,380
General Fund Reserve	\$ 409,792
Grant or Special Project Fund	\$ 253,943
ARPA Fund	\$ 407,396
Utility Reserve	\$ 753,076
Capital Asset Fund	\$ 84,905
Total Cash and Reserves	\$ 2,891,229

\$ 2,891,229

Net Cash & Reserves on Hand

Reserves (Using FINANCIAL POLICIES)

General Fund Reserve (30% Budgeted Revenue)	
2021 Budgeted Revenue	\$ 1,404,840
Less: Water Revenue	\$ -
Less: Sewer Revenue	\$ -
	\$ 1,404,840
	30%
General Fund Reserve	\$ 421,452

\$ 421,452

Capital Asset Reserve
(25% of 5-Year Capital Expenditure Plan)

**5-Year CAPEX	\$ 582,000
	25%
CAPEX Reserve	\$ 145,500

\$ 145,500

ARPA Funds

Amount Received	\$ 628,216
Amount Spent	\$ 221,572
ARPA Funds Remaining	\$ 406,644

\$ 406,644

Utility Reserve (WATER ONLY - NO SEWER)

(A) 120-Days of Budgeted Operating Expenditures	\$ 441,401
2022 Budgeted Expenditures	\$ 145,118
Divided by 365 times 120	

\$ 145,118

(B) 3R's (Repair, Replace, Rehab) - 30% of Accumulated Depreciation

***Accumulated Depreciation at 6/30/21	\$ 2,137,095
	30%
(C) Unbudgeted Street Repairs	\$ 641,129

\$ 641,129

Special Revenue Fund Reserve

	\$ 801,247
Special Revenue Fund Reserve	\$ 250,000

\$ 250,000

RESERVES REQUIRED PER POLICY

Current Cash on Hand less Required Reserves	\$ 1,603,391
Estimated Remaining FY Revenue	\$ 1,287,838
Estimated Remaining FY Expenditures	\$ 152,186
Estimated Unappropriated Reserves at June 30, 2022	\$ (748,525)
	<u>\$ 691,499</u>

88

ARPA

	Not to Exceed Budget	Spent to Date	Received to Date	Remaining to Spend	Status Description
SLFRF-1010	\$ 50,000	\$ -	\$ -	\$ 50,000.00	Wait for design of TH for placement
SLFRF-1020	\$ 100,000	\$ -	\$ -	\$ 100,000.00	Engineer contacted
SLFRF-1030	\$ 295,000	\$ -	\$ -	\$ 295,000.00	Idle
SLFRF-1040	\$ 25,000	\$ -	\$ -	\$ 25,000.00	Design waiting approval
SLFRF-1050	\$ 35,000	\$ -	\$ -	\$ 35,000.00	Town removing unsafe equipment
SLFRF-1060	\$ 8,000	\$ 8,000	\$ -	\$ -	Complete
SLFRF-1070	\$ 165,000	\$ 148,565	\$ -	\$ 16,435.00	Complete
SLFRF-1080	\$ 8,000	\$ 8,000	\$ -	\$ -	Tank and Pad installed (chemical pump part of Water Budget)
SLFRF-1090	\$ 10,000	\$ -	\$ -	\$ 10,000.00	System design with Vendors
SLFRF-1100	\$ 5,000	\$ 431	\$ -	\$ 4,569.00	Underway
SLFRF-1110	\$ 20,000	\$ -	\$ -	\$ 20,000.00	Idle
SLFRF-1120	\$ 90,000	\$ -	\$ -	\$ 90,000.00	Committee being formed
SLFRF-1130	\$ 40,000	\$ -	\$ -	\$ 40,000.00	Idle
SLFRF-1140	\$ 3,500	\$ -	\$ -	\$ 3,500.00	Spoke to LL, they are in favor
SLFRF-1150	\$ 7,500	\$ -	\$ -	\$ 7,500.00	Idle
SLFRF-1160	\$ 65,000	\$ -	\$ -	\$ 65,000.00	Wait for GIS
SLFRF-1170	\$ 10,000	\$ -	\$ -	\$ 10,000.00	Idle
SLFRF-1180	\$ 90,000	\$ 6,576	\$ -	\$ 83,424.00	Permit application and engineering complete
SLFRF-1190	\$ 35,000	\$ -	\$ -	\$ 35,000.00	Idle
SLFRF-1200	\$ 8,500	\$ -	\$ -	\$ 8,500.00	Idle
SLFRF-1210	\$ 20,000	\$ -	\$ -	\$ 20,000.00	LL in favor of concept, needs to see design
SLFRF-1220	\$ 100,000	\$ 50,000	\$ -	\$ 50,000.00	First check of 2 (next in July)
SLFRF-1230	\$ 65,932	\$ -	\$ -	\$ 65,932.00	Idle
	\$ 1,256,432.00	\$ 221,572.00	\$ 628,216.00	\$ 1,034,860.00	

(next tranche coming 6/30/22)