
Town Council: Bob Bloxom, Ray Burger, Thelma Gillespie, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town of Onancock

Town Council Meeting

REMOTE ATTENDANCE ONLY

**Link available at www.Onancock.com/calendar -
then select the Town Council meeting on the 24th.**

January 24, 2022 at 7:00 p.m.

Agenda

1. Call to order and roll call
2. Pledge of Allegiance
3. Consideration and approval of meeting minutes from:
 - a. December 20, 2021 Town Council meeting
4. Public Business:
 - a. Main Street annual presentation
 - b. Adopt meeting calendar for calendar year 2022
5. Council Discussion
 - a. Review project descriptions for ARPA projects
 - b. Discuss new ordinance governing developing land contiguous to paper roads
6. Public comment
7. Committee Reports:
 - a. HRSD
 - b. Waterfront
 - c. Planning Commission
 - d. Personnel (Joy Marino)
8. Mayor's report
9. Town Manager's report
 - a. ARPA Project updates
10. Council comments
11. Closed session
12. Adjourn

Town of Onancock
Town Council Meeting
December 20, 2021
7:00 p.m.

Call to Order and Roll Call:

Mayor Fosque called the meeting to order at 7:00 p.m. and roll was called. Mayor Fletcher Fosque and Councilmembers Robert Bloxom, Ray Burger, Thelma Gillespie, Joy Marino, Sarah Nock and Maphis Oswald were present. All members were present, and a quorum was established.

The Pledge of Allegiance was recited.

Consideration and Approval of the November 22, 2021 Town Council Meeting Minutes:

Mayor Fosque asked for any changes, corrections or additions to the minutes as presented.

There were several grammatical errors mentioned, most of which had already been addressed by Mrs. Fiege and shared with Council. Some additional were also identified.

Councilmember Bloxom made a motion to approve the minutes as amended. Councilmember Gillespie seconded the motion. The motion passed by unanimous voice vote.

Public Business:

Chairman Schreiber called the Planning Commission meeting to order at 7:05 p.m. and roll was called. Commissioners Bill Bagwell, Robert Bloxom, Brandon Brockmeier, Larry Frey and Carol Tunstall were present. Commissioner T. Lee Byrd was absent. A majority of members were present, and a quorum was established.

- a. Joint Public Hearing – 7 Hartman Avenue Rezone to R-2, Multifamily: Mayor Fosque open the joint public hearing at 7:06 p.m. Mr. Spuck explained that the Eastern Shore Coalition Against Domestic Violence (ESCADV) has petitioned Town Council to rezone their property at 7 Hartman Avenue. It is a duplex which is currently being used as their shelter and because of its group home status could operate in any residential zone. They are in the process of the selling the property and the potential new owners want to continue to use it as a duplex which means it needs to be rezoned multifamily.

With no public comment, Mayor Fosque closed the public hearing at 7:07 p.m.

Commissioner Frey made a motion to recommend to Town Council that the parcel be rezoned multifamily. Commissioner Bagwell seconded the motion. The motion passed by unanimous voice vote.

Councilmember Marino made a to approve the rezoning of the property located at 7 Hartman Avenue in Onancock, tax map ID 85A3-A-6A, from R1-A to R2 with no conditions. Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

- b. Joint Public Hearing – Town Properties Rezone to Parks and Open Spaces (POS): Mayor Fosque opened the joint public hearing at 7:08 p.m. Mr. Spuck shared that there are several Town owned properties that are being used as public open spaces, although they are not currently zoned for that use. Mr. Spuck shared the property details with Town Council and the public.

Town Council discussion followed.

Mayor Fosque asked for public comment. With none, the public hearing was closed at 7:12 p.m.

Commissioner Frey made a motion to recommend to Town Council that the parcels be rezoned per the Town Manager’s recommendation. Commissioner Brockmeier seconded the motion. The motion passed by unanimous voice vote.

Councilmember Oswald made a motion to approve rezone the following properties with no conditions:

- 85A1-A40 through 42, from Business Waterfront to POS
- 85A3-A27 from Business Highway to POS
- 85A2-9-28 and 85A4-A-8 from R1-B to POS
- 85A2-A39 from R1-A to POS

Councilmember Bloxom seconded the motion. The motion passed by unanimous voice vote.

Commissioner Frey made a motion to for the Planning Commission to adjourn. Commissioner Brockmeier seconded the motion. The motion passed by unanimous voice vote.

Planning Commission adjourned at 7:13 p.m.

Council Discussion:

- a. Review/Discuss/Adopt Procurement Policy for Federally Funded Projects: Mr. Spuck shared that in order to comply with the Federal Government’s purchasing policy (2 CFR 200) he has created a checklist to help match their rules with our current procurement policy. Mr. Spuck proposed that Town Council adopt this as an amendment to the Town’s policy. The Town Purchase Policy will always be used, but when the project is federally funded, this amendment would also be required.

Town Council discussion followed. Council stressed the importance of the Town’s policy being followed when the 2 CFR 200 is less restrictive than the Town’s policy.

Councilmember Bloxom stated that in addition to the existing procurement policy, he moved that Town Council adopt the procurement checklist of 2 CFR 200 for all federal funded projects.

Councilmember Oswald seconded the motion. The motion passed by unanimous voice vote.

Public Comment:

Ms. Carol Tunstall, Meadville Drive and Board of Directors for Onancock Main Street, thanked Mrs. Lisa Fiege for her assistance with Onancock Main Street over the past several years.

Mrs. Peaches Dodge, Meadville Drive and Board President of ESCADV, also thanked Mrs. Lisa Fiege as well as Town Council for their support of ESCADV.

Committee Reports:

HRSD, Robert Bloxom: Councilmember Bloxom deferred to Mr. Spuck. Mr. Spuck shared that the Town and HRSD are still waiting on USDA to release the grant side of the loan that was acquired for the plant upgrade. If nothing is received by December 31st both the Town and HRSD plan on reaching out to our congressional and senatorial representatives.

Waterfront Committee, Robert Bloxom: No meeting.

Planning Commission, Robert Bloxom: No meeting.

Personnel, Joy Marino: No meeting.

Mayor's Report: Mayor Fosque thanked Mr. Jeff Vernimb, Mr. Bob Spoth and Mrs. Fiege for their work on the Christmas parade. Mayor Fosque also commented on how well the Town looks with its holiday decorations. Mayor Fosque also commented on the fact that the Town is still looking into the purchase of cameras to support our police efforts and attempt to deter crime in the downtown area. And, lastly, Mayor Fosque mentioned that with Councilmember Bloxom's resignation there are a few committees that will now need a new Council representative: Waterfront and Planning Commission. Also, Councilmember Bloxom was the Town's Vice-Mayor who has check signing authority. Mayor Fosque asked Council to consider these positions and let him know in the New Year.

Town Manager's Report: Mr. Spuck highlighted a few items from his report which is attached.

ARPA Project Updates: Councilmember Marino shared that she is unsure of scope of work on the ARPA projects and asked that Mr. Spuck review all the projects in detail at the next Council meeting.

Council Comments:

Councilmember Bloxom complimented all those that put the parade together. He also shared that he has enjoyed his time on Council and wishes everyone well.

Councilmember Marino asked Mr. Spuck about the Aribnb map that was mentioned in the previous meeting. Councilmember Marino also asked about adding \$15,000 back to the Northeast Section Playground project.

Councilmember Oswald asked about the proposed plan for the Virginia Tourism Commission ARPA funds. Mr. Spuck gave a brief history of the funds and the potential projects that could be funded, depending on how much of the allocation is directed to the Town.

Councilmember Gillespie asked if there had been any feedback from the Northeast Community Development Block Grant which was submitted on December 1st. Mr. Spuck stated that there are no updates yet but that it had been submitted on time by A-NPDC.

Closed Session:

Councilmember Nock made a motion to enter closed session as permitted by §2.2-3711(A)(3) to discuss

real estate matters at 8:08 p.m. Councilmember Gillespie seconded the motion. The motion passed by unanimous voice vote.

Council entered Closed Session at 8:08 p.m.

Councilmember Nock made a motion to end the closed session of the meeting at 8:34 p.m. and certify that no item was discussed other than that stated in the motion to enter closed session. Councilmember Gillespie seconded the motion, and a roll call vote was taken.

Robert Bloxom	<input checked="" type="radio"/> YES <input type="radio"/> NO
Thelma Gillespie	<input checked="" type="radio"/> YES <input type="radio"/> NO
Sarah Nock	<input checked="" type="radio"/> YES <input type="radio"/> NO

Ray Burger	<input checked="" type="radio"/> YES <input type="radio"/> NO
Joy Marino	<input checked="" type="radio"/> YES <input type="radio"/> NO
Maphis Oswald	<input checked="" type="radio"/> YES <input type="radio"/> NO

Adjourn:

Councilmember Bloxom made a motion to adjourn. Councilmember Gillespie seconded the motion. The motion passed by unanimous voice vote.

The meeting adjourned at 8:35 p.m.

Fletcher Fosque, Mayor

Lisa W. Fiege, Deputy Clerk

Town Council: Bob Bloxom, Ray Burger, Thelma Gillespie, Joy Marino, Sarah Nock and Maphis Oswald
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

Town Manager Report

December 20, 2021

Staffing:

The last few weeks has focused on staffing. With Lisa leaving, she needed to cross train me on doing her job until we replace her. I have spoken with all staff and we all feel confident that the training is complete, and we are ready to move forward. We have gotten several resumes and many of them are quite good. Interviews will begin immediately after the New Year, and I have communicated that with candidates.

For the foreseeable future, my role is going to be more administrative and many of the projects I have been working on will slow. In the last year, I have transitioned Bryan to focus solely on oversight of the wastewater treatment plant and I directly manage the water and public works departments. With Lisa leaving, I am responsible for the office administration as well. I appreciate your patience.

Police officer opening is actively being recruited with limited interest.

Mid-Year Budget Amendment:

In the January meeting, I will present a budget amendment for public hearing and your consideration. We need this to account for the infusion of unbudgeted ARPA funds. **The bottom line of the budget will not change for non-grant operations**, but I may suggest line-item transfers to more accurately reflect current conditions.

Additionally, the auditors have been presented with the financials from 2021 and their fieldwork will begin after the holidays.

Grants:

- Small Business Recovery Grant is complete. We distributed nearly \$400,000 to local businesses and completed the administration of the grant successfully which compensated the Town \$45,000, some of which was paid to Onancock Main Street as part of the administrative project team.
- Forestry White Oak. We completed the removal of asphalt and mulching, as well as lightning protection. We need to do another high limb trimming and cabling of a few of the larger branches. These jobs will take place in deep winter to limit the distress to the tree. After that, we will close the grant.
- The Northeast Grant has been submitted to DHCH on our behalf by A-NPDC. No news on its status.
- VPA for Ramp. Final accounting underway. Project complete.

- VPA for Bulkhead. The project has been engineered and the County Wetlands has given us approval to move ahead. The Army Corps of Engineers has the application and has yet to issue its permit. When that happens, we will prepare the documents to go to bid. It is likely that we will push this project to next winter, but that final decision will be made when we get the ACE permit.
- VTC ARPA grant. The County received \$260,000 for its DMO's to use for tourism projects, of which Onancock is one of three. The Eastern Shore Tourism Commission is gathering the information to prepare a regional spending plan. We (Onancock) has not been advised on the level of support we will receive. Our plan to spend these funds is dependent on the amount we receive, and Town Council will approve the plan before any funds can be appropriated. Our tentative plan is to invest funds in way finding signage, a town app and walking maps, and advertising. All these projects fall under the guidelines of allowed expenditures, but we simply do not know how much we have to spend yet, so a budget cannot be prepared.
- BIG (Boaters Improvement Grant) is virtually complete. We have installed the washer/dryer, ice machine, pedestals, security cameras, and spent our advertising. I will submit the final report and apply for the next, when that time comes.
- ARPA:
 - Completed Projects:
 - 2 C.F.R. 200 policy presented to Council
 - Category C – Reduction in Revenue calculator completed and reviewed by GFOA
 - Remove Wood Shop – done for amount budgeted
 - Projects Underway:
 - Tower Paint and Seal – underway, no surprises or changes to the \$165,000 appropriation
 - Hypo Tanks and Electric at Water Tower – underway, delivery of tanks expected in January.
 - Clean out under floating docks – agreement signed for engineering and consulting. Awaiting permit process.
 - Police Generator – quotes received. Need to determine location. Depends on public bathroom renovation.
 - Water Distribution System GIS Mapping – discussions underway for scope definition and work product requirements.
 - All other projects have not started.

Other Projects:

- DMV Stop – registration and training underway
- Paper Road ordinance – working with engineer to write in such a manner as to comply with VDOT and be readable and understandable to general public.
- Trash ordinance – refining to present to Council for 1 can per residence and 1 can per business.
- Purchase of approved 2022 capital expenditures. Waiting for USDA approval for grant/loan. S/B March 2022.

Town of Onancock

Calendar 2022 Town Council and Committee Meeting Schedule

	Personnel (First Tuesday at 3:30 PM)	Planning Commission (First Tuesday at 5:30 PM)	Waterfront (Second Tuesday at 5:30 PM)	Town Council (Fourth Monday at 7:00 PM)
Jan-22	4	4	11	24
Feb-22	1	1	8	28
Mar-22	1	1	8	28
Apr-22	5	5	12	25
May-22	3	3	10	23
Jun-22	7	7	14	27
Jul-22	5	5	12	25
Aug-22	2	2	9	22
Sep-22	6	6	13	26
Oct-22	4	4	11	24
Nov-22	1	1	8	28
Dec-22	6	6	13	19
Jan-23	3	3	10	23

Police Generator

- The police department is the emergency response and command center for any manmade or natural emergency in the Town of Onancock. The communication and environmental systems for this area are critical. This generator would be sufficient to power the Town Hall. \$50,000
-

GIS Water System

- Our water distribution system is vast and critical infrastructure for the safe operation of our Town drinking water system. Our design plans for the system are woefully outdated and inaccurate, in some instances. Obtaining an updated GIS (Geographic Information Systems) of our system is critical and necessary for the continued maintenance, and emergency management for our water system. \$100,000
-

Police Dept/Public Bathroom Renovation

- Our public facilities require adaptation for the safety of our residents, visitors, and employees. These two areas, public restrooms and the police department are two of the most dramatically needed renovations. Safe accessible public bathrooms and proper spacing, public access, and emergency command center adjustments are required to our publicly owned facilities. \$295,000
-

Dog Park

- Outdoor spaces are a premium in a geographically small town. Our parks and outdoor spaces need to be enhanced to allow for better and more public use. Our population of dogs and dog owners in town require the renovation of town owned property to serve them and free up other public spaces. \$25,000
-

Northeast Park

- Outdoor spaces are a premium in our town and the park in our Northeast neighborhood has fallen into disrepair \$35,000
-

ARPA PROJECT DESCRIPTIONS – APPROPRIATIONS APPROVED BY TOWN COUNCIL 9-27-21

and needs to be renovated to allow for increased use.

Remove Wood Shop

- The abandoned wood shop located on town property near the playground and nature trail located at the Historic Onancock School presented a safety hazard to visitors and precluded use from a large portion of the outdoor area. Removing this abandoned building allows for enhanced outdoor space and experiences. \$8,000
-

Tower Paint and Seal

- Water infrastructure expenditures are a key spending area for the grant funds. Our water tower has not been properly maintained inside or outside and this expenditure allows for that necessary maintenance. \$165,000
-

Hypo Tank

- When water is taken from our well and treated for consumption, the Town adds chlorine and fluoride. Currently, we add that chlorine manually from 55-gallon drums, which are heavy, awkward, and dangerous to employees. Adding a hypo tank to automatically add chlorine to the well water better ensures consistent treatment and protects the safety of our employees by avoiding the heavy drums. \$8,000
-

Security

- Sadly, tampering with clean water systems is a risk to communities like ours. Recognizing that, the ARPA funds call out specific project funding approval for security systems for water plants and distribution systems. \$10,000
-

Electric at Tower

- In order to properly install and care for the equipment at the water tower, additional electric service is required. \$5,000
-

Air Conditioning Town Hall Upstairs

- The community space upstairs in the Town Hall is not air conditioned, which limits both usability and air movement. By adding air conditioning, the space \$20,000
-

ARPA PROJECT DESCRIPTIONS – APPROPRIATIONS APPROVED BY TOWN COUNCIL 9-27-21

can be more actively used by community members.

Matching Grant for Onancock Business Facades	
<ul style="list-style-type: none"> To support business owners and improve the appearance of Onancock, this grant is under development, but in concept, we will match business owner investment 3:1 with any approved façade improvements. 	\$90,000
Sunset Park	
<ul style="list-style-type: none"> Several years ago, Anne Nock suggested we provide a place for transient boaters to sit rather than the “blazing hot parking lot.” Combining this idea with the spot designed for locals and visitors to enjoy the sunset over the Creek will allow us to maximize the use of outdoor space and facilitate safe experiences. 	\$40,000
Touchless Faucets Little League	
<ul style="list-style-type: none"> The Little League has had several instances of extreme water bills because the faucets in the public bathrooms were left on. In addition, touches faucets make the bathrooms safer and more sanitary. 	\$3,500
Drainage Ditch Cleanout	
<ul style="list-style-type: none"> Stormwater management is a specific use highlighted for these funds. Drainage ditches along Onancock-maintained streets will be cleaned out to better manage stormwater. VDOT is expected to clean out ditches along streets maintained as part of their secondary system. 	\$7,500
Valve Isolation	
<ul style="list-style-type: none"> Projects for clean drinking water systems are specifically identified in the grant. Our water distribution system is old and some of the shut off valves need to be replaced. We need to add others so that when we need to isolate a repair, we can do so without disrupting service to a wide group of water customers. 	\$65,000
Duckbill at Wharf	
<ul style="list-style-type: none"> Stormwater management is a priority for this grant. Our parking lots and 	\$10,000

ARPA PROJECT DESCRIPTIONS – APPROPRIATIONS APPROVED BY TOWN COUNCIL 9-27-21

streets near the Creek flood, partially because there is no backflow prevention device in the storm drains in the parking lot at the Wharf. These devices will help stormwater management by stopping creek water from backing up through the storm drains.

Clean out under floating docks	
<ul style="list-style-type: none"> Our outdoor space includes our transient boat slips. During the pandemic, we experienced a huge surge of visitors. Maintaining this outdoor space requires dredging under the floating docks. 	\$90,000
Downtown aesthetic	
<ul style="list-style-type: none"> Maintaining and updating our outdoor space includes our Downtown district. To maximize our safe use of outdoor space, installing lighting, security, plantings, benches, and trash receptacles is necessary for visitors and residents. 	\$35,000
Town Square repairs	
<ul style="list-style-type: none"> Our Town Square is heavily used, and the traffic has caused deterioration in sidewalks, and the gazebo. This project would repair and renovate those and, if budget permits, update the lighting. 	\$8,500
Walking path at Little League complex	
<ul style="list-style-type: none"> Walking outdoors is a way that many of our residents maintain their health during the pandemic. Creating an outdoor space to accommodate those walkers is the purpose of this project. 	\$20,000
ESCADV Support	
<ul style="list-style-type: none"> Sadly, the pandemic saw an increase in violence and domestic violence. Our local nonprofit organization serves as a safe place and intervenes on this violence. Spending category 3.16 of the grant allows for the support of this investment. 	\$100,000
Stormwater Mgt	
<ul style="list-style-type: none"> Funds remaining from any project underspent or unused will be dedicated to manage our stormwater, whether 	\$65,932

ARPA PROJECT DESCRIPTIONS – APPROPRIATIONS APPROVED BY TOWN COUNCIL 9-27-21

paving to adjust water flow, cleaning
our storm drains, cleaning ditches, or
redirecting water to best maintain the
stormwater management system.

Chapter 6: Building and Building Regulations

Article V: Property Development

6-100: Paper Roads

Definition

A “paper road” or “paper street” is land owned by the Town originally established to facilitate the construction of a public road or street, but that land has not been developed as a road, the road only exists on paper. The Town has formal right-of-way on this property and no construction may occur on it, other than the development of a road meeting the requirements defined in 6-102.

6-101: Development of property with paper road frontage

Often, there are privately owned parcels of land abutting a paper road. No construction may occur on these parcels if the paper road is the only point of access. The construction must comply with all frontage and setback requirements of the Town, it must meet all regulatory requirements pertaining to the Chesapeake Bay Preservation act (or state code governing constructing near a waterway, if applicable), and it must comply with all building and land disturbing requirements for the County of Accomack as established and maintained by the County of Accomack.

Sewer, water, electrical, and all other utility tie-ins, if not already in place, are the sole responsibility of the owner or developer of the property being developed.

6-102: Paper Road Development

- 1) Before development of any kind may begin, all building, zoning, and land disturbance permits from the Town, County, and State (if applicable) must be presented to the Town Manager for review.
- 2) The owner or developer is solely and completely responsible for all planning and construction costs to bring the paper road to the required standards for a publicly used street
- 3) The standards for construction are defined by VDOT
 - a) The construction standards must meet the current requirements (at the time of the request to develop the property as determined by the date of the approved building permit from the County of Accomack) as defined and published by VDOT for streets matching the size and use of the street after development
 - i) In no case shall the width of the road be less than 18 feet
- 4) The road construction must be formally put to bid with adequate project descriptions to allow for a full and detailed project budget
- 5) The Town Manager must approve the vendor selected and determine its qualifications to perform this work
- 6) The developer or owner must obtain a performance bond for 125% of the budget and present that bond to the Town Manager
- 7) If a paper road is intended to connect two existing streets, whether maintained by the Town or VDOT, the developed paper road must connect those two streets regardless of the location of the property being developed.

Town of Onancock
TOWN OF ONANCOCK - Financial Performance
FISCAL YEAR TO DATE - DECEMBER 31, 2021

	12/31/2021 ACTUAL	TOTAL YEAR BUDGET 2022	REMAINING BUDGET	Management Discussion and Analysis MDA
WHARF				
REVENUE	135,322	155,500	20,178	
EXPENDITURES	124,233	184,694	60,461	We are on track to meet or exceed budget. The price and cost of fuel makes the rev and exp report higher, actual margin is ahead of budget
NET	11,089	(29,194)	(40,283)	
POLICE				
REVENUE	26,439	41,000	14,561	The department is understaffed, but overtime has absorbed some of that savings.
EXPENDITURES	191,075	428,350	237,275	We would expect to be under budget net revenue to exp. for the year
NET	(164,636)	(387,350)	(222,714)	The purchase of the cars is going to increase both rev and exp by the cost of the cars, net is zero
WATER				
REVENUE	205,547	441,401	235,854	
EXPENDITURES (NO DEPR.)	119,581	322,980	203,399	Water use is down this year compared to the previous two years, but expenses are down as well. We expect to remain at the budgeted break even for the year.
BOND PRINCIPAL	54,515	118,421	63,906	
NET	31,451	0	(31,451)	
SEWER				
REVENUE	527,137	957,560	430,423	With the transfer of the WWTP to HRSD, this will dramatically change moving forward during January through June. We will prepare a budget amendment for your review and any surplus will be transferred to balance this budget to zero at the time of transfer.
EXPENDITURES (NO DEPR.)	246,502	649,549	403,047	
BOND PRINCIPAL	108,060	308,011	195,951	
NET	172,575	0	(172,575)	
ADMIN				
REVENUE	947,671	1,208,340	260,669	We expect net revenue to come in at budget, with line item overage in meals tax and under in trash. With taxes billed, revenue for the rest of the year is pretty slow.
EXPENDITURES	200,468	424,208	223,740	Expenditures are also pacing to meet budget, possibly slightly less.
NET	747,203	784,132	36,929	
BUILDINGS & STREETS				
EXPENDITURES	144,032	278,947	134,915	This department will likely exceed budget because of overtime needed to cover staff shortage in the parks and landscaping department. No extraordinary expenses
PARKS & LANDSCAPING				
EXPENDITURES	22,017	88,641	66,625	We will be under budget in this department because of staffing.
GOVERNMENT				
REVENUE	1,109,432	1,404,840	1,404,840	
EXPENDITURES	681,825	1,404,840	0	
NET	427,607	0	0	
UTILITY				
REVENUE	732,685	1,398,961	1,398,961	
EXPENDITURES (NO DEPR.)	366,084	972,529	972,529	
BOND PRINCIPAL	162,575	426,432	426,432	
NET	204,026	0	0	
TOWN OF ONANCOCK				
REVENUE	1,842,117	2,803,801	2,803,801	
EXPENDITURES	1,210,483	2,803,801	2,803,801	
NET	631,633	0	0	

Town of Onancock
TOWN OF ONANCOCK - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
WHARF											
REVENUE	135,322	94,484	119,803	40,838	87%	15,519	155,500	198,463	147,284	160,133	187,259
EXPENDITURES	124,233	99,852	100,931	24,381	67%	23,302	184,694	181,994	181,893	152,258	151,676
NET	11,089	(5,368)	18,872	16,457		(7,783)	(29,194)	16,469	(34,609)	7,875	35,583
POLICE											
REVENUE	26,439	21,087	28,268	5,352	64%	(1,829)	41,000	55,141	53,951	58,186	63,006
EXPENDITURES	191,075	204,202	169,677	(13,127)	45%	21,398	428,350	320,309	396,698	330,822	370,476
NET	(164,636)	(183,115)	(141,409)	18,479		(23,227)	(387,350)	(265,168)	(342,747)	(272,636)	(307,470)
WATER											
REVENUE	205,547	226,336	211,855	(20,788)	47%	(6,308)	441,401	415,737	351,056	341,730	316,444
EXPENDITURES (NO DEPR.)	119,581	125,143	116,339	(5,561)	37%	3,243	322,980	220,559	235,892	280,828	269,212
BOND PRINCIPAL	54,515	54,515	54,195	0	0%	320	118,421	118,053	118,053	60,902	47,232
NET	31,451	46,678	41,322	(15,227)		(9,871)	0	77,125	115,164	60,902	47,232
SEWER											
REVENUE	527,137	529,790	554,021	(2,652)	55%	(26,883)	957,560	1,007,908	932,377	923,019	881,340
EXPENDITURES (NO DEPR.)	246,502	356,380	318,992	(109,878)	38%	(72,489)	649,549	519,650	633,747	509,768	471,262
BOND PRINCIPAL	108,060	108,060	141,966	0	0%	(33,906)	308,011	307,201	307,201	413,251	410,078
NET	172,575	65,350	93,063	107,225		79,513	0	181,057	298,630	413,251	410,078
ADMIN											
REVENUE	947,671	935,547	850,376	12,124	78%	97,295	1,208,340	1,315,443	1,140,692	1,215,297	1,191,767
EXPENDITURES	200,468	261,527	252,789	(61,059)	47%	(52,321)	424,208	431,395	457,583	485,738	487,036
NET	747,203	674,020	597,587	73,182		149,616	784,132	884,048	683,109	729,559	704,731
BUILDINGS & STREETS											
EXPENDITURES	144,032	139,474	114,198	4,558	52%	29,834	278,947	230,929	213,858	194,589	186,202
PARKS & LANDSCAPING											
EXPENDITURES	22,017	44,321	16,144	(22,304)	25%	5,872	88,641	20,126	18,403	13,001	18,106
GOVERNMENT											
REVENUE	1,109,432	1,051,119	998,447	58,314	79%	110,985	1,404,840	1,569,047	1,341,927	1,433,616	1,442,032
EXPENDITURES	681,825	749,375	653,739	(67,550)	49%	28,086	1,404,840	1,184,753	1,268,435	1,176,408	1,213,496
NET	427,607	301,743	344,708	125,864		82,899	0	384,294	73,492	257,208	228,536
UTILITY											
REVENUE	732,685	756,125	765,876	(23,441)	52%	(33,191)	1,398,961	1,423,645	1,283,433	1,264,749	1,197,784
EXPENDITURES (NO DEPR.)	366,084	481,523	435,331	(115,439)	38%	(69,247)	972,529	740,209	869,639	790,596	740,474
BOND PRINCIPAL	162,575	162,575	196,161	0	0%	(33,586)	426,432	425,254	413,794	474,153	457,310
NET	204,026	112,028	134,385	91,998		69,642	0	258,182	413,794	474,153	457,310
TOWN OF ONANCOCK											
REVENUE	1,842,117	1,807,244	1,764,323	34,873	66%	77,794	2,803,801	2,992,692	2,625,360	2,698,365	2,639,816
EXPENDITURES	1,210,483	1,393,473	1,285,231	(182,989)	43%	(74,747)	2,803,801	2,350,216	2,138,074	1,967,004	1,953,970
NET	631,633	413,771	479,093	217,862		152,541	0	642,476	487,286	731,361	685,846

Town of Onancock
Wharf - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
BOAT DOCKAGE FEES-MO	250	0	0	250	0%	250	0	125	125	0	250
BOAT DOCKAGE FEES-TR	42,608	28,245	42,427	14,363	85%	181	50,000	75,107	34,848	50,999	54,317
PARKING FEE	322	0	990	322	0%	(668)	0	995	1,562	1,230	970
PARKING FEE - ANNUAL	0	0	420	0	0%	(420)	0	420	1,410	1,445	2,050
WHARF GASOLINE SALES	82,073	62,795	68,947	19,278	83%	13,126	99,000	108,700	103,478	100,040	123,087
WHARF-OTHER	3,888	645	1,080	3,243	259%	2,808	1,500	2,513	2,113	1,619	1,168
WHARF ELECTRIC	6,182	2,800	5,939	3,381	124%	243	5,000	10,604	3,748	4,800	5,417
Total Revenue	135,322	94,484	119,803	40,838	87%	15,519	155,500	198,463	147,284	160,133	187,259
Expenditures											
WAGES, TAXES & BENES	39,966	38,869	38,421	1,097	55%	1,545	72,264	71,430	59,804	53,825	38,484
SQUARE CC FEES	3,590	1,871	2,178	1,719	96%	1,412	3,750	4,365	1,776	2,592	764
ELECTRIC SERVICES	3,495	3,394	3,024	101	67%	471	5,250	4,678	4,705	5,673	5,594
TELEPHONE	343	716	298	(372)	23%	45	1,511	629	460	529	448
PROPERTY INSURANCE	94	128	309	(35)	29%	(215)	319	768	0	0	0
AUTO INSURANCE	204	0	0	204	0%	204	0	0	0	0	0
WORKER'S COMP INSURA	801	0	0	801	0%	801	0	0	0	0	0
OFFICE SUPPLIES	160	0	0	160	0%	160	0	0	0	0	0
WHARF JANITORIAL SUP	339	443	309	(104)	31%	29	1,100	768	689	877	1,150
REPAIR & MAINTENANCE	3,780	737	790	3,043	54%	2,990	7,000	7,505	2,702	7,972	2,964
COST OF GAS/DIESEL S	64,526	48,082	47,757	16,443	83%	16,769	78,000	77,472	78,967	74,815	93,817
COST OF MERCHANDISE	0	0	0	0	0%	0	0	0	0	0	524
MISC.	269	534	4,696	(265)	27%	(4,427)	1,000	8,797	10,783	3,121	5,373
ADVERTISING & DUES	2,017	5,079	3,150	(3,062)	22%	(1,133)	9,000	5,582	22,007	2,854	2,558
RENT	4,650	0	0	4,650	85%	4,650	5,500	0	0	0	0
Total Expenditures	124,233	99,852	100,931	24,381	67%	23,302	184,694	181,994	181,893	152,258	151,676
Excess of Revenue over Expendit	11,089	(5,368)	18,872	16,457		(7,783)	(29,194)	16,469	(34,609)	7,875	35,583
Margin on Fuel	17,547	14,712	21,190	2,835	70%	(3,643)	21,000	31,228	24,511	25,225	29,270

Town of Onancock
Police - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER					TOTAL YEAR					
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
TRAFFIC FINES	3,876	2,313	3,836	1,563	78%	40	5,000	8,290	9,168	13,960	16,218
LAW ENFORCEMENT FUND	22,563	18,774	24,432	3,789	63%	(1,869)	36,000	46,850	44,783	38,052	46,788
LAW ENFORCEMENT GRAN	0	0	0	0	0%	0	0	0	0	0	0
LAW ENFORCEMENT FUND	0	0	0	0	0%	0	0	0	0	6,174	0
Total Revenue	26,439	21,087	28,268	5,352	64%	(1,829)	41,000	55,141	53,951	58,186	63,006
Expenditures											
WAGES, TAXES & BENES	163,652	182,572	152,242	(18,921)	48%	11,410	338,123	281,951	322,805	289,462	303,593
COURT COSTS	0	0	0	0	0%	0	500	0	0	0	0
TRAINING	703	5,189	2,527	(4,485)	8%	(1,824)	9,000	4,384	663	3,231	4,007
NEW OFFICER TRAINING	4,266	0	0	4,266	23%	4,266	18,390	0	0	0	0
VEHICLE REPAIR	922	2,713	1,198	(1,791)	15%	(276)	6,000	2,650	4,871	4,213	4,330
COMPUTER MAINTENANCE	437	237	255	199	17%	181	2,500	2,691	3,270	4,208	2,365
TELEPHONE SERVICES	2,154	1,307	1,354	847	66%	800	3,276	3,394	2,507	4,030	2,366
LINE OF DUTY ACT	1,827	2,500	1,828	(673)	49%	(1)	3,750	2,742	3,655	3,692	2,412
VEHICLE INSURANCE	1,140	0	0	1,140	32%	1,140	3,530	0	0	0	0
WORKERS COMP	4,360	0	0	4,360	51%	4,360	8,473	0	0	0	0
TRAVEL	35	500	35	(465)	7%	0	500	35	305	258	762
OFFICE SUPPLIES	1,790	1,844	3,832	(53)	99%	(2,042)	1,800	3,741	5,811	1,634	968
VEHICLE FUEL	4,393	4,529	4,116	(136)	52%	277	8,400	7,634	8,343	8,533	7,517
UNIFORMS	1,254	2,348	1,601	(1,094)	42%	(347)	3,000	2,046	2,377	4,198	4,958
ANIMAL POPULATION CO	0	0	0	0	0%	0	1,000	587	0	0	0
POLICE SUPPLIES	4,142	464	551	3,679	59%	3,591	7,000	8,317	5,992	7,363	6,723
GRANTS	0	0	137	0	0%	(137)	0	137	0	0	0
NEW POLICE VEHICLE	0	0	0	0	0%	0	13,108	0	36,099	0	30,475
Total Expenditures	191,075	204,202	169,677	(13,127)	45%	21,398	428,350	320,309	396,698	330,822	370,476
Excess of Revenue over Expendit	(164,636)	(183,115)	(141,409)	18,479		(23,227)	(387,350)	(265,168)	(342,747)	(272,636)	(307,470)

Town of Onancock
Water - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER				Over/(Under) Last Year	TOTAL YEAR					
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget		% of Total Budget	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
WATER CHARGES	192,127	224,101	202,404	(31,975)	44%	435,264	393,122	332,050	323,761	295,745	
WATER INSTALLATION F	4,500	0	0	4,500	300%	1,500	3,000	0	1,500	0	
WATER & SEWER PENALT	8,921	2,234	9,451	6,686	192%	4,637	19,615	19,006	16,469	20,699	
Total Revenue	205,547	226,336	211,855	(20,788)	47%	441,401	415,737	351,056	341,730	316,444	
Expenditures											
WAGES, TAXES & BENIES	56,345	66,692	60,507	(10,347)	47%	120,525	109,348	141,475	105,676	105,859	
TRAINING & TRAVEL	79	0	0	79	5%	1,475	0	28	0	0	
VEHICLE REPAIR	364	232	295	132	15%	2,400	3,045	0	1,183	1,888	
REPAIR & MAINTENANCE	3,253	11,874	9,701	(8,620)	13%	25,000	20,426	11,077	25,166	9,028	
AUTO INSURANCE	214	0	0	214	21%	999	0	0	0	0	
WATER LEAD COPPER TE	0	0	0	0	0%	0	0	0	0	0	
PRINTING UTILITY BIL	0	0	507	0	0%	0	507	0	840	533	
ADVERTISING	0	0	0	0	0%	500	0	0	0	324	
ELECTRIC SERVICES	8,254	7,729	7,151	526	52%	16,000	14,804	13,865	13,251	11,541	
POSTAGE	752	25	378	727	1504%	50	755	527	760	512	
TELEPHONE	0	553	1,438	(553)	0%	1,020	2,652	2,843	2,263	2,080	
PROPERTY INSURANCE	1,274	0	0	1,274	43%	2,990	0	0	0	0	
RESERVE FOR CIP	75	0	0	75	0%	65,139	0	0	0	0	
DUES & MEMBERSHIPS	0	0	0	0	0%	1,310	527	0	100	6,000	
HEALTH DEPARTMENT FE	2,169	2,167	2,133	2	99%	2,200	2,165	2,133	2,133	4,854	
OFFICE SUPPLIES	388	0	0	388	78%	500	0	0	0	0	
REPAIR & MAINTENANCE	14,108	0	0	14,108	282%	5,000	32	124	4,634	1,192	
VEHICLE FUEL	832	691	1,087	141	64%	1,300	2,045	2,068	1,843	1,513	
LAB SUPPLIES	243	343	48	1,432	515%	345	48	98	177	85	
PURIFICATION SUPPLIE	7,860	15,135	12,533	(7,275)	28%	28,000	23,187	21,196	23,656	23,331	
EMERGENCY REPAIRS	0	0	0	0	0%	0	0	0	0	0	
OUTSIDE CONSULTANTS	0	0	0	0	0%	5,000	0	0	0	0	
SMALL TOOLS & EQUIPM	1,808	0	0	1,808	97%	1,870	80	0	0	0	
PROPERTY INSURANCE	0	0	0	0	0%	2,084	0	0	0	0	
INTEREST - BOND - USDA 1070	18,954	19,127	19,306	(174)	50%	37,907	38,260	37,707	0	0	
INTEREST - BOND - USDA 47	832	84	848	749	501%	166	1,680	1,656	0	0	
INTEREST - BOND - VRA 3114	0	0	0	0	0%	0	0	0	0	0	
INTEREST EXPENSE	0	0	0	0	0%	0	0	0	97,700	99,503	
TRANSFER TO WATER CO	0	0	0	0	0%	0	0	0	0	0	
Total Expenditures	119,581	125,143	116,339	(5,561)	37%	322,980	220,559	235,892	280,828	269,212	
Excess of Revenue over Expenditu	85,966	101,193	95,517	(15,227)		118,421	195,178	115,164	60,902	47,232	
Bond Principal:						Principal	Bal. at 6/30/22				
Bond: \$1,070,000	4,498	4,498	184			19,947	858,980				
Bond: \$47,000	199	199	54,011			876	37,726				
Bond: \$3,114,000	49,818	49,818				97,598	1,588,073				
Revenue over Expenditures	31,451	46,678	41,322			-	2,484,779				

Town of Onancock
Sewer - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
SEWER CHARGES	529,589	529,790	551,856	(201)	55%	(22,267)	956,360	996,193	915,409	903,625	870,183
SEWER INSTALLATION F	0	0	0	0	0%	0	1,200	8,700	2,400	1,200	0
SEPTAGE REVENUE	0	0	0	0	0%	0	0	0	0	0	0
SEPTAGE RECEIVING GR	0	0	0	0	0%	0	0	0	0	0	0
INTEREST INCOME	(3,951)	0	741	(3,951)	0%	(4,692)	0	541	11,908	15,934	7,597
MISCELLANEOUS REVENUE	1,500	0	1,424	1,500	0%	76	0	2,474	2,660	2,260	3,560
Total Revenue	527,137	529,790	554,021	(2,652)	55%	(26,883)	957,560	1,007,908	932,377	923,019	881,340
Expenditures											
WAGES, TAXES & BENEFITS	121,042	139,793	137,486	(18,752)	47%	(16,445)	259,890	255,601	325,011	244,800	241,029
TRAINING	0	0	0	0	0%	0	1,000	0	0	0	0
VEHICLE REPAIR	1,395	456	1,227	939	70%	168	2,000	5,381	2,813	2,000	1,006
AUTO INSURANCE	251	0	0	251	0%	251	0	0	0	0	0
COLL. REPAIR/MAINTENANCE	27,363	63,856	59,711	(36,493)	29%	(32,348)	95,947	89,719	65,432	100,405	86,751
OUTSIDE CONTRACT-TIES	189	24,713	17,384	(24,524)	1%	(17,195)	33,900	23,846	31,573	14,750	22,683
REPAIR & MAINTENANCE	74	0	0	74	7%	74	1,000	0	348	348	4,040
PRINTING UTILITY BIL	0	250	250	(250)	0%	(250)	250	250	0	0	758
ADVERTISING	0	0	0	0	0%	0	100	784	0	0	222
ELECTRIC SERVICES	35,686	48,160	40,798	(12,474)	40%	(5,111)	90,000	76,241	73,537	87,374	74,772
POSTAGE, SHIPPING	500	500	378	(0)	50%	122	1,000	755	527	748	500
TELEPHONE	6,244	5,694	5,753	550	59%	492	10,500	10,608	9,027	8,702	7,813
DUES & MEMBERSHIPS	3,617	2,753	2,970	863	86%	647	4,200	4,530	4,473	4,299	1,598
OFFICE SUPPLIES	312	1,368	548	(1,056)	21%	(236)	1,500	601	1,043	2,259	158
VEHICLE FUEL	1,030	1,598	1,639	(568)	34%	(609)	3,000	3,077	3,336	2,609	2,414
UNIFORMS	50	298	48	(248)	17%	(891)	300	48	98	177	85
LAB SUPPLIES	0	6,507	891	(6,507)	0%	(891)	6,500	890	1,390	6,501	1,298
WASTEWATER DISINFECT	0	0	0	0	0%	0	0	0	0	0	0
WASTEWATER CHEMICALS	21,424	18,084	17,482	3,340	82%	3,942	26,000	25,134	28,300	31,791	26,135
SAFETY EQUIPMENT	0	0	0	0	0%	0	200	0	0	0	0
HRSD TRANSITION COST	8,684	14,176	4,256	(5,492)	15%	4,428	56,690	17,020	30,500	0	0
DEPRECIATION EXPENSE	0	0	0	0	0%	0	0	0	0	0	0
MACHINERY & EQUIPMENT	0	0	0	0	0%	0	500	0	0	0	0
INTEREST - BOND - SE	13,855	28,172	28,172	(14,317)	25%	(14,317)	55,072	55,072	56,339	509,768	471,262
Total Expenditures	246,502	356,380	318,992	(109,878)	38%	(77,489)	649,549	519,650	633,747	509,768	413,251
Excess of Revenue over Expenditures	280,635	173,410	235,029	107,225		45,606	308,011	488,258	298,630	413,251	410,078
Bond Principal:			22,500								
Bond: \$900,000		108,060	119,466								
Bond: \$5,033,000											
Bond: \$2,398,000											
Revenue over Expenditures	172,575	65,350	93,063								

	Principal	Bal. at 6/30/22
Bond Principal:		
Bond: \$900,000	259,486	1,728,956
Bond: \$5,033,000	48,525	1,912,256
Revenue over Expenditures		3,641,212

Town of Onancock
ADMIN - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER				TOTAL YEAR						
	ACTUAL (PRELIM)	BUDGET	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
Revenue											
REAL PROPERTY-CURREN	379,490	415,374	342,910	(35,885)	97%	36,579	393,000	324,439	336,051	327,169	344,353
REAL PROPERTY-DELINQ	12,742	7,956	20,939	4,786	42%	(8,197)	30,000	78,952	35,026	37,719	11,752
PUBLIC SERVICE-REAL	15,757	17,000	17,593	(1,244)	93%	(1,836)	17,000	17,593	16,788	17,270	183,970
PERSONAL PROPERTY-CU	187,401	142,924	166,756	44,477	104%	20,646	180,000	210,014	151,787	158,877	183,970
PERSONAL PROPERTY-DE	6,702	6,564	8,332	138	54%	(1,630)	12,500	15,867	23,513	18,141	394
PUBLIC SERVICE-PERSO	172	0	0	172	0%	172	0	0	369	663	747
PENALTIES	4,999	6,353	10,305	(1,354)	37%	(5,306)	13,500	21,897	13,462	13,104	37,249
LOCAL SALES TAX	50,401	47,227	49,653	3,174	59%	748	85,000	89,367	81,114	77,255	72,843
CONSUMERS UTILITY TA	26,068	28,200	26,177	(2,132)	43%	(109)	60,000	55,696	52,915	54,710	55,963
BUSINESS LICENSE TAX	126	183	1,817	(57)	4%	(1,691)	3,600	35,768	36,515	42,991	31,638
VEHICLE DECALS	19,026	0	5,210	19,026	0%	13,816	0	5,213	9,139	15,337	16,513
BANK STOCK TAXES	0	0	0	0	0%	0	13,500	48,262	27,207	37,922	35,787
CELLULAR PHONE TAX	35,197	38,699	38,367	(3,501)	47%	(3,170)	75,000	74,358	81,315	84,398	90,582
TRANSIENT OCCUPANCY	19,099	17,911	15,534	1,188	80%	3,565	24,000	20,816	11,546	25,530	15,607
BUILDING/ZONING PERM	1,275	210	475	1,065	170%	800	750	1,700	375	275	950
MEALS TAX	136,035	72,454	94,650	63,581	91%	41,385	148,750	194,319	137,212	168,341	155,306
MEALS & TRANSIENT LA	174	0	1,637	174	0%	(1,462)	0	1,999	1,389	5,963	5,200
INTEREST ON ACCOUNTS	(2,319)	73,093	692	(75,413)	(9%)	(3,011)	25,000	237	11,969	12,638	3,480
INTEREST ON CERTIFIC	0	0	0	0	0%	0	0	0	0	0	0
RENTAL OF PROPERTY	5,342	5,100	5,100	242	44%	242	12,240	12,240	12,160	125	385
WATER TOWER RENTAL I	0	0	0	0	0%	0	0	6,850	6,850	6,850	6,850
TRASH REVENUE	28,456	44,473	25,236	(16,017)	30%	3,220	94,000	53,340	39,160	72,417	74,710
MISCELLANEOUS REVENU	5,199	827	3,173	4,372	65%	2,026	8,000	30,696	42,556	25,051	18,848
FIRE PROGRAM FUNDS	15,000	10,000	15,000	5,000	150%	0	10,000	15,000	10,000	10,000	10,000
LITTER CONTROL GRANT	1,329	1,000	820	329	133%	509	1,000	820	814	1,033	370
VA COMM FOR THE ARTS	0	0	0	0	0%	0	1,500	0	1,500	1,500	1,000
Total Revenue	947,671	935,547	850,376	12,124	78%	97,295	1,208,340	1,315,443	1,140,692	1,215,297	1,191,767
Expenditures											
COUNCIL WAGES, TX & BENIES	7,565	8,324	7,995	(759)	49%	(431)	15,400	14,792	15,051	15,239	25,286
TOWN ATTORNEY	633	255	42	378	14%	592	4,500	735	0	0	0
ELECTION COSTS	0	0	0	0	0%	0	1,185	0	0	0	0
TRAVEL AND TRAINING	0	1,191	25	(1,191)	0%	(25)	1,191	25	0	0	0
COMMUNITY PROMOTION	0	0	2,818	0	0%	(2,818)	0	8,231	10,905	11,056	16,201
TOWN BEAUTIFICATION	0	0	0	0	0%	0	0	0	1,648	832	575
MAIN STREET PARTNERS	15,000	0	0	15,000	100%	15,000	15,000	15,000	15,000	5,000	4,609
ES TOURISM-TOT SHARE	0	4,500	4,620	(4,500)	0%	(4,620)	4,500	4,620	5,381	4,380	0
LIABILITY INSURANCE	2,077	0	0	2,077	43%	2,077	4,870	0	0	0	0
OFFICE SUPPLIES	2,703	0	0	2,703	135%	2,703	2,000	0	0	0	0
TOWN ATTORNEY	0	0	0	0	0%	0	0	0	0	5,940	6,291
ADMIN WAGES, TAX & BENIES	96,223	91,529	108,763	4,694	56%	(12,541)	171,821	204,175	189,229	191,458	192,902
LEGAL AND COLLECTION	0	0	0	0	0%	0	2,000	0	0	0	0
AUDIT SERVICE	0	0	0	0	0%	0	17,253	16,750	16,750	16,750	16,750
BANK PROCESSING FEES	1,632	2,192	3,637	(559)	49%	(2,005)	3,300	5,477	1,915	1,881	6,924
CREDIT CARD FEES	2,741	0	0	2,741	31%	2,741	8,705	0	0	0	0
PAYROLL PROCESSING F	2,043	1,734	1,682	309	57%	361	3,600	3,493	3,321	3,908	3,169
PROFESSIONAL DEVELOP	227	0	0	227	16%	227	1,400	200	1,414	1,674	1,255
SOFTWARE SUBSCRIPTIO	7,743	9,756	11,043	(2,013)	41%	(3,300)	19,106	21,627	19,257	24,069	13,598

Town of Onancock
ADMIN - Financial Performance

	ACTUAL (PRELIM)	FISCAL 2022 - YEAR TO DATE - DECEMBER			Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	TOTAL YEAR				
		BUDGET	LAST YEAR	BUDGET				Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018	
SOFTWARE SUPPORT	3,150	0	0	3,150	105%	3,150	3,000	0	0	0	0	0
OFFICE EQUIPMENT	2,573	0	0	2,573	33%	2,573	7,800	0	0	0	0	0
PRINTING-AUTO DECALS	0	0	0	0	0%	0	0	0	0	0	0	0
ADVERTISING	3,780	5,105	932	(1,325)	23%	2,847	16,160	2,951	1,738	705	264	1,411
POSTAGE	909	2,783	1,828	(1,874)	23%	(919)	4,000	2,627	2,178	3,268	2,890	2,029
TELEPHONE	1,001	835	853	166	61%	148	1,644	1,680	1,574	1,882	2,029	0
PROPERTY INSURANCE	805	0	0	805	23%	805	3,509	0	0	0	0	0
VEHICLE INSURANCE	440	0	0	440	15%	440	3,027	0	0	0	0	0
GENERAL LIABILITY IN	1,097	0	0	1,097	34%	1,097	3,202	0	0	0	0	0
WORKERS COMP	1,487	0	0	1,487	30%	1,487	4,903	0	0	0	0	0
TRAVEL	45	0	0	45	2%	45	1,800	0	1,808	2,146	1,662	1,662
DUES & MEMBERSHIP	793	304	213	489	52%	581	1,535	1,072	897	1,161	863	863
OFFICE SUPPLIES	4,487	2,966	7,678	1,521	112%	(3,191)	4,000	10,354	5,593	7,920	13,245	13,245
HISTORIC ONANCOCK SC	0	0	0	0	0%	0	0	0	0	0	0	0
HOS - PROPERTY INSUR	0	0	0	0	0%	0	7,016	0	0	0	0	0
CULTURAL ENRICHMENT	2,000	0	0	2,000	67%	2,000	3,000	0	0	0	0	0
MISCELLANEOUS	574	1,523	2,039	(949)	23%	(1,466)	2,500	3,347	3,787	13,461	13,478	13,478
WEBSITE & PRINTING	0	0	0	0	0%	0	8,000	0	0	0	0	0
EMPLOYEE WELFARE	440	0	0	440	29%	440	1,500	686	1,714	3,291	2,018	2,018
CONTINGENCY	0	10,000	1,450	(10,000)	0%	(1,450)	10,000	1,450	7,031	30,844	20,833	20,833
BANK BUILDING LOAN	13,391	83,531	15,622	(70,140)	50%	(2,232)	26,781	5,009	26,026	22,899	21,992	21,992
COURT FEES	0	0	360	0	0%	(360)	0	406	84	0	141	141
TOWN CODE CODIFICATI	0	0	5,629	0	0%	(5,629)	0	6,824	0	1,990	0	0
VACORP	(89)	0	441	(89)	0%	(530)	0	951	951	886	694	694
PROPERTY INSURANCE	0	0	17,778	0	0%	(17,778)	0	35,557	25,363	32,918	36,863	36,863
VEHICLE INSURANCE	0	0	2,352	0	0%	(2,352)	0	3,991	6,339	6,499	7,682	7,682
PUBLIC OFFICIALS LAI	0	0	3,238	0	0%	(3,238)	0	6,074	5,999	5,357	5,357	5,357
GENERAL LIABILITY IN	0	0	729	0	0%	(729)	0	979	11,114	2,326	951	951
WORKMEN'S COMPENSATI	0	0	7,658	0	0%	(7,658)	0	11,002	14,763	14,061	16,944	16,944
CONTRIBUTION TO FIRE	25,000	25,000	25,000	0	100%	(15,000)	25,000	25,000	25,000	22,500	22,500	22,500
FIRE PROGRAMS FUNDIN	0	10,000	15,000	(10,000)	0%	(1,105)	10,000	15,000	10,000	10,000	10,000	10,000
MOSQUITO CONTRACT	0	0	1,105	0	0%	(1,105)	0	1,105	12,030	1,800	3,294	3,294
REPAIR & MAINTENANCE	0	0	0	0	0%	0	0	3,845	0	0	0	0
MOSQUITO CHEMICALS	0	0	1,848	0	0%	(1,848)	0	4,150	4,150	4,150	4,150	4,150
WEED CONTROL CONTRAC	0	0	0	0	0%	(409)	0	409	0	0	0	0
CDBG CONSULTANTS	0	0	409	0	0%	0	0	0	0	0	0	0
RURAL DEV LOAN	0	0	0	0	0%	0	0	0	0	0	0	0
INTEREST EXP-GO BOND	0	0	0	0	0%	0	0	0	0	0	0	0
INTEREST EXP-CAR LO	0	0	0	0	0%	0	0	0	0	0	0	0
Total Expenditures	200,468	261,527	252,789	(61,059)	47%	(52,321)	474,208	431,395	457,583	485,738	487,036	487,036
Excess of Revenue over Expenditu	747,203	674,020	597,587	73,182		149,616	784,132	884,048	683,109	729,559	704,731	704,731

Town of Onancock
BUILDINGS AND STREETS - Financial Performance

	FISCAL 2022 - YEAR TO DATE - DECEMBER				Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	TOTAL YEAR				
	BUDGET 6	LAST YEAR	Over/(Under) Budget	% of Total Budget				Actual 2020	Actual 2019	Actual 2018		
Expenditures												
BUILDINGS & STREETS WAGES	35,397	23,753	3,034	55%	11,644	64,726	47,412	43,058	38,666	35,606		
VEHICLE REPAIR	353	518	(247)	29%	(165)	1,200	619	1,215	838	806		
TRASH COLLECTION	62,970	58,086	13,804	64%	4,884	98,332	100,213	100,260	97,728	92,842		
ELECTRIC SERVICE	16,224	13,852	1,224	54%	2,372	30,000	21,616	24,374	24,710	25,502		
HEATING OIL	1,344	0	(406)	38%	1,344	3,500	0	0	0	0		
AUTO INSURANCE	419	0	419	0%	419	0	0	0	0	0		
WORKER'S COMP INSURA	1,216	0	1,216	0%	1,216	0	0	0	0	0		
STREET REPAIR	270	4,880	(4,610)	1%	(4,610)	26,500	28,537	15,054	5,069	11,688		
CLEANING SERVICES	2,138	0	(362)	43%	2,138	5,000	0	0	0	0		
REPAIRS AND MAINTENA	15,030	68	4,030	68%	14,961	22,000	1,231	0	0	0		
VEHICLE FUEL	2,058	3,368	558	69%	(1,310)	3,000	5,774	0	0	0		
SMALL EQUIPMENT REPA	2,477	84	1,977	248%	2,393	1,000	322	118	108	115		
UNIFORMS	2,196	0	1,764	254%	2,196	865	555	200	601	153		
CAN LINERS	971	773	721	194%	198	500	2,156	1,090	436	272		
SAFETY/STREET SIGNS	317	451	(134)	32%	(134)	1,000	657	357	0	0		
CAPITAL EXPENDITURES	0	0	(10,250)	0%	0	20,500	0	0	0	0		
NEW PUBLIC WORKS VEH	0	0	0	0%	0	0	0	0	0	0		
SIDEWALK REPLACEMENT	0	0	0	0%	0	0	0	0	0	0		
HISTORIC ONANCOCK SC	0	0	0	0%	0	0	0	0	0	0		
BLACKSMITH SHOP	19	0	(393)	2%	19	824	0	0	0	0		
VEHICLE MAINTENANCE	23	20	3	0%	3	0	20	4,007	3,727	670		
REPAIR & MAINTENANCE	534	0	534	0%	534	0	68	351	1,351	351		
VEHICLE FUEL	22	3,368	22	0%	(3,346)	0	5,774	3,671	3,949	2,822		
REPLACEMENT CHIPPER	0	0	0	0%	0	0	0	0	0	0		
ELECTRIC SERVICES	0	2,704	0	0%	(2,704)	0	9,510	3,364	3,998	4,271		
HEATING FUEL	0	183	0	0%	(183)	0	2,215	3,169	4,218	2,666		
JANITORIAL SUPPLIES	0	340	0	0%	(340)	0	650	1,320	400	(926)		
TOWN HALL JANITORIAL	0	1,750	0	0%	(1,750)	0	3,600	3,250	3,250	3,250		
REPAIR & MAINTENANCE	55	0	55	0%	55	0	0	7,811	5,046	3,326		
ELECTRIC SERVICES	0	0	0	0%	0	0	0	1,082	333	153		
REPAIR & MAINTENANCE	0	0	0	0%	0	0	0	107	161	766		
Total Expenditures	144,032	114,198	4,558	52%	29,834	278,947	230,929	213,858	194,589	186,202		

Town of Onancock
PARKS AND LANDSCAPING - Financial Performance

	ACTUAL (PRELIM)	FISCAL 2022 - YEAR TO DATE - DECEMBER				TOTAL YEAR					
		BUDGET 6	LAST YEAR	Over/(Under) Budget	% of Total Budget	Over/(Under) Last Year	BUDGET 2022	Actual 2021 (PRELIM)	Actual 2020	Actual 2019	Actual 2018
PARKS & LAND WAGES	1,140	23,071	0	(21,931)	2%	1,140	46,141	0	0	0	0
CUTTING GRASS CONTRA	7,400	4,125	6,555	3,275	90%	845	8,250	6,210	5,765	3,195	3,195
ELECTRIC SERVICES	755	900	880	(145)	42%	(126)	1,800	1,560	1,165	861	861
PROPERTY INSURANCE	3	0	0	3	0%	3	0	0	0	0	0
AUTO INSURANCE	357	0	0	357	0%	357	0	0	0	0	0
WORKER'S COMP INSURA	0	0	0	0	0%	0	0	0	0	0	0
REPAIR & MAINTENANCE	3,978	1,600	1,404	2,378	124%	2,574	3,200	179	319	137	137
SMALL TOOLS & EQUIPM	2,533	500	44	2,033	253%	2,490	1,000	33	74	0	0
PARKS-PLANTINGS & LA	2,901	3,750	1,250	(849)	39%	1,651	7,500	831	1,601	0	0
TREE BOARD AND BEAUT	0	2,000	2,431	(2,000)	0%	(2,431)	4,000	0	0	0	0
HOLIDAY DECORATIONS	137	2,150	2,331	(2,013)	3%	(2,194)	4,300	6,590	1,077	11,913	11,913
CULTURAL ENRICHMENT	0	0	1,250	0	0%	(1,250)	7,200	3,000	3,000	2,000	2,000
MOSQUITO CONTROL	2,812	3,600	0	(788)	39%	2,812	5,250	0	0	0	0
WEED CONTROL	0	2,625	0	(2,625)	0%	0	88,641	20,126	13,001	18,106	18,106
Total Expenditures	22,017	44,321	16,144	(22,304)	25%	5,872	88,641	18,403	13,001	18,106	18,106

Town of Onancock
Cash & Reserve Report
As of December 31, 2021

General Ledger

Cash on Hand	\$ 240,204
Idle Cash Fund	\$ 1,230,741
General Fund Reserve	\$ 421,750
Grant or Special Project Fund	\$ 253,755
ARPA Fund	\$ 628,451
Utility Reserve	\$ 715,510
Capital Asset Fund	<u>\$ 146,924</u>

Total Cash and Reserves \$ 3,637,335

Net Cash & Reserves \$ 3,637,335

Reserves (Using FINANCIAL POLICIES)

General Fund Reserve

(30% Budgeted Revenue)

2021 Budgeted Revenue	\$ 1,404,840
Less: Water Revenue	\$ -
Less: Sewer Revenue	<u>\$ -</u>

\$ 1,404,840
30%

General Fund Reserve \$ 421,452

Capital Asset Reserve

(25% of 5-Year Capital Expenditure Plan)

**5-Year CAPEX

\$ 582,000
25%

CAPEX Reserve \$ 145,500

ARPA Funds

Amount Received	\$ 628,216
Amount Spent	<u>\$ 8,287</u>

ARPA Funds Remaining \$ 619,929

Utility Reserve (WATER ONLY - NO SEWER)

(A) 120-Days of Budgeted Operating Expenditures

2022 Budgeted Expenditures	\$ 441,401
Divided by 365 times 120	<u>\$ 145,118</u>

\$ 145,118

(B) 3R's (Repair, Replace, Rehab) - 30% of Accumulated Depreciation

***Accumulated Depreciation at 6/30/21	\$ 1,850,000
	<u>30%</u>

\$ 555,000

(C) Unbudgeted Street Repairs

\$ 15,000

\$ 715,118

Special Revenue Fund Reserve

\$ 250,000

RESERVES REQUIRED PER POLICY

\$ 1,730,547

Current Cash on Hand (less ARPA and Required Reserves)

\$ 1,906,788

Estimated Remaining FY Revenue

\$ 961,684

Estimated Remaining FY Expenditures

\$ (1,593,318)

Estimated Expenditures Up To FY23 Tax Day

\$ (1,400,000)

Estimated Inc/(Dec) to Reserves at 6/30/2022

\$ (124,845)

\$ -

