

**Town of Onancock
Landlord - Renter Agreement**

This form must be completed to transfer the utility account from the Landlord to the Tenant.

If a utility account is unpaid or delinquent, it is the sole responsibility of the property owner to bring it current for continuation of service.

Under no circumstance will service be connected for a new tenant if the previous account is unsatisfied.

THIS AGREEMENT is entered into the _____ day of _____, 20____ by and between the TOWN OF ONANCOCK, VIRGINIA, an incorporated Virginia municipality, (hereinafter referred to as "Town") and _____, (hereinafter referred to as "Landlord").

WHEREAS Landlord is the owner of certain rental property located within the corporate limits of the Town of Onancock in Accomack County, Virginia more particularly identified as _____ (hereinafter referred to as "Property"), and

WHEREAS the parties hereto wish to clarify and establish their respective rights and responsibilities regarding the Town utility bill associated with the Property now, therefore,

WITNESSETH

That for and in consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

- 1. The tenant of the above-described property shall be the party responsible for the payment of the Town utility bill associated with the property, subject to qualifications hereinafter set out.**
- 2. The Town shall maintain the name of the tenant as the responsible party for the payment of the utility bill on the Town records. The utility bill is to be sent directly to the tenant. It is the responsibility of the Landlord to provide the Town with the name and mailing address of each tenant of the Property. Absent that information, the bill will be sent to the Landlord who remains fully liable until the Town has the name and mailing address of each tenant.**

3. Should the tenant refuse or neglect to pay the Town utility bill and it remains unpaid for over forty (40) days, the landlord shall be responsible and hereby agrees to pay the delinquent utility bill, any interest or penalty that has accrued, and any reconnect fee. If the Landlord refuses or neglects to pay the outstanding bill within ten (10) days of notification of the Tenant's failure to pay, then the Town shall record and enforce a lien against the real property described above without further notice to any party.

By signing this instrument, the Tenant agrees to allow the Town to release all account information to the Landlord.

Witness the following signatures and seals:

TENANT INFORMATION

TOWN OF ONANCOCK, VIRGINIA

Name: _____

Phone Number: _____

Mailing Address:

Town Manager

Tenant Signature:

LANDLORD INFORMATION:

Name: _____ **Phone**
Number: _____ **Mailing**
Address:

Landlord signature:
