

**Town Council:** Lisa Fiege, Omar Grubb, Cynthia Holdren, Joy Marino, Sarah Nock, Ashley Pettit  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

---

Town Council Meeting  
**September 22, 2025, 7:00 p.m.**  
Agenda

1. Call to order and roll call.
2. Pledge of Allegiance
3. Consider the meeting minutes from August 25, 2025.
4. Public Hearing
  - a. Public Hearing – Change in the Budget of more than 1% of expenditures for School capital improvement.
  - b. Public Hearing – Boundary Line Adjustment
5. Public Presentation:
  - a. Samuel D. Outlaw Blacksmith Shop
6. Council Action
  - a. Funding for body camera replacement.
  - b. Discuss OBCA's offer to renovate the Onancock Wharf sign.
  - c. Consider motion for boundary line adjustment.
7. Council discussion:
  - a. None scheduled
8. Committee Reports
  - a. Planning Commission (Cindy Holdren)
  - b. Economic Development Authority (Lisa Fiege)
9. Community Reports
  - a. Onancock Main Street (Lisa Fiege)
  - b. Historic Onancock School (Sarah Nock)
  - c. Sail 250 (Lisa Fiege/Debbie Caton)
10. Public Comment
11. Mayor's Report
12. Town Manager's Report
  - a. Financial Report
  - b. Manager's Report
  - c. Police report
13. Town Councilmember comments
14. Closed session.
  - a. None scheduled.
15. Adjourn

# Town of Onancock

## Town Council Meeting

### Monday, August 25, 2025

### 7:00 PM

- 1) **Call to order and roll call.** – Mayor Fosque called the meeting to order at 7:00 PM and roll was called. Councilmembers Lisa Fiege, Omar Grubb, Cindy Holdren, Joy Marino, Sarah Nock, Ashley Pettit, and Mayor Fletcher Fosque were present. Town Manager Matt Spuck and Town Clerk Debbie Caton and Deputy Clerk Hannah Ayres were also present.
- 2) **Pledge of Allegiance**
- 3) **Consider the meeting minutes from July 28, 2025** – Councilmember Fiege moved to approve the meeting minutes. Councilmember Grubb seconded the motion. The motion passed with a 6-0 vote.

**Councilmember Holdren moved to amend the meeting agenda to include a report on the Welcome Center under the committee reports agenda item. The annexation of the Liberty Street property will be added to the Council Action agenda item. Lastly, the amended meeting agenda will include a closed session for personnel reasons to discuss Town Manager Spuck's employee evaluation. Councilmember Fiege seconded the motion. The motion passed with a 6-0 vote.**

- 4) **Public Hearing**
  - a. **None Scheduled**
- 5) **Public Presentation**
  - a. **None Scheduled**
- 6) **Council Action**
  - a. **Read Resolution to Support the VDOT project for eight new crosswalks.** – Town Manager Spuck reported the town was awarded the "Ready, Set, Go" grant. The grant application includes eight new crosswalks from the Wharf to town limits. Currently, VDOT is reviewing the curb cuts to verify they are handicap accessible. To move forward with the application, a resolution needs to be approved by the Town Council.
  - b. **Public Comment on Resolution** - no public comments were recorded.

# Town of Onancock

## Town Council Meeting

### Monday, August 25, 2025

### 7:00 PM

- c. Consider Resolution – Councilmember Fiege moved to approve the resolution and read Resolution No. 2026-01 into public record. (The resolution is included in the Town Council packet). Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

#### 7) Council Discussion

- a. **Discuss boundary line adjustment** – Town Manager Spuck explained the Town was approached about two years ago for the opportunity to expand corporate town limits at Liberty St. The expansion would be up to Tower Road. A letter was sent to the impacted property owners. Councilmember Holdren moved the Town Council of Onancock direct the Town Manager to take all necessary actions to arrange for and complete the required notifications to effective property owners and to advertise and schedule a Public Hearing regarding the agreed boundary line adjustment between the Town of Onancock and Accomack County to be held at the regular Town Council meeting scheduled for Monday, September 22, 2025. Councilmember Fiege seconded the motion. The motion passed with a 6-0 vote.
- b. **Discuss the ordinance regarding remote meeting participation.** – This item was tabled pending attorney review.

#### 8) Committee Reports

- a. **Planning Commission (Cindy Holdren)** – Councilmember Holdren reported the Planning Commission met on Monday, August 4, 2025, and heard a presentation from Onancock Main Street (OMS). The Planning Commission also discussed the staff report and questions about the rezoning application for the Eller property.
- b. **Economic Development Authority (Lisa Fiege) (EDA)** – Councilmember Fiege reported a joint meeting with Town Council was held August 21, 2025, to discuss the potential loan/grant funding for Historic Onancock School for building repairs. Currently, the EDA is in a holding pattern, awaiting the Town Council's decision whether they want to fund the repairs directly.
- c. **Welcome Center (Omar Grubb/Hannah Ayres)** – Hannah Ayres reported the Guest Book has been signed by several visitors which is encouraging for foot traffic in the Welcome Center. The merchandise displayed in the case is available for sale at the Marina. She is still waiting for donations from the Maritime Museum.

# Town of Onancock

## Town Council Meeting

### Monday, August 25, 2025

### 7:00 PM

#### 9) Community Reports

- a. **Onancock Main Street (Lisa Fiege) (OMS)** –Councilmember Fiege reported OMS is currently planning a business event for September 15, 2025, called “Retail Matters, Shaping the Future from Data to Design.” The event is being held at the North Street Playhouse from 3:00 PM – 5:00 PM. Councilmember Fiege congratulated Matt Spuck and Kim Moore on being named in USA Today Top 10 Bed and Breakfast in the USA. OMS met with the Onancock Planning Commission in August to discuss the scope of involvement in the Town. The mural located on the side of Woody’s Auto Repair is complete.
- b. **Historic Onancock School (Sarah Nock) (HOS)** – Councilmember Nock reported HOS loaned tables and chairs for the Samuel Outlaw Festival held Saturday, August 22, 2025. HOS is hosting a movie screening of “Piece by Piece,” Saturday, August 30, 2025. Lastly, Friday, September 19, 2025, is the Grand Opening of the Performance Pavilion with performances by Irie Tree and the Fil Rhythm Band. The ribbon cutting ceremony will be at 5:00 PM. The school is pleased to be a part of the mural on Woody’s Auto Repair.
- c. **Sail 250 (Lisa Fiege/Debbie Caton)** – Town Clerk Debbie Caton reported the Sail 250 committee met Friday, August 15, 2025. Councilmember Fiege and Town Clerk Debbie Caton are working together to get the sponsorship packages ready. The Sail 250 event is Friday, June 12, 2026 – Sunday, June 14, 2026.

#### 10) Public Comment –

- a. Rosemary Paparo – Ms. Paparo asked for the completion of the Northeast basketball court to be top priority.
- b. Glenn Smith – Mr. Smith thanked the Town Council for the positive town growth. With this growth, the Town needs more police presence, and the schedule needs to be filled. Mr. Smith is in favor of mosquito spraying. Mr. Smith did not like the flyer taped to his door about alternative options for mosquito spraying.
- c. Jay Miller – Mr. Miller stated there should be more notice for Public Hearings for Eller property rezoning application. He asked to add the advertising to the Facebook page and the Town’s website.

- 11) **Mayor’s Report** – Mayor Fosque addressed public comments by stating the Northeast basketball court is being paved next week. He also stated the mosquito flyer was not published by the town. It was a group of residents that distributed the flyer. Mayor Fosque thanked OMS for the new mural and commented on the new town sign that is complete at the town entrance. Mayor Fosque attended the Samuel Outlaw Lunch Box event.



# Town of Onancock

## Town Council Meeting

### Monday, August 25, 2025

### 7:00 PM

#### 12) Town Manager's Report

- a. **Financial Report** – The full financial report is in the Town Council packet.
- b. **Town Manager Report** – Town Manager Spuck's full report is in the Town Council packet, but he gave updates on the following projects.
  - **Install the street signs** – this project is ongoing as DPW is installing new signs along with other daily maintenance and upkeep around town.
  - **Wayfinding signs** – Town Manager Spuck is working with VDOT to get their final recommendations of sign content. The committee will meet once this information is back.
  - **Paving** - The patch at Crockett Avenue/Parker Street as well at the Northeast basketball court is being paved next week.
  - **Irrigation System** -The irrigation system for town square is designed.
  - **Town Entry Sign** – The entry sign is complete.
  - **Queen Street Parking lot** – The engineer is drawing the final draft. Upon completion, the property owners will be contacted for a meeting.
  - **Blood Drive** – A Blood Drive will be held, Wednesday, September 3, 2025, in the Town Hall chambers.
- c. **Police Report** – The full police report is in the Town Council packet.

#### 13) Town Councilmember Comments –

- a. **Councilmember Fiege** – Councilmember Fiege enjoyed the Samual Outlaw event.
- b. **Councilmember Grubb** – no comment.
- c. **Councilmember Holdren** – Councilmember Holdren enjoyed the Samual Outlaw event.
- d. **Councilmember Marino** – no comment.
- e. **Councilmember Nock** – Councilmember Nock Great enjoyed the Samual Outlaw event.
- f. **Councilmember Pettit** – Councilmember Pettit complimented the completion of the new entry sign.

- 14) **Closed session. - Personnel** - Councilmember Fiege moved to enter closed session to discuss the Town Manager's performance evaluation as allowed by State Code Section

**Town of Onancock  
Town Council Meeting  
Monday, August 25, 2025  
7:00 PM**

§2.2-3711. Councilmember Marino seconded the motion. The motion passed with a 6-0 vote. Closed session started at 8:03 PM.

Councilmember Fiege moved to exit closed session of this regular meeting of the Onancock Town Council and certify by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session.

Councilmember Nock seconded the motion. A roll call vote was taken:

- Councilmember Fiege – aye
- Councilmember Grubb – aye
- Councilmember Holdren - aye
- Councilmember Marino – aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Mayor Fosque – aye

**15) Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 9:21 PM.

---

Fletcher Fosque, Mayor

---

Debbie Caton, Town Clerk

## Introduction for Budget Public Hearing

The purpose of tonight's hearing is to receive public comment on a proposed amendment to the Town's budget. Under **Virginia Code § 15.2-2507 ("Amendment of Budget")**, any locality seeking to amend its budget so that the total expenditures exceed the current approved budget by more than one percent must first publish notice and hold a public hearing.

In accordance with that requirement, notice of this hearing was advertised in *The Eastern Shore Post* on **September 5 and September 12, 2025**, and we are here tonight to hear from the public.

The matter before us involves the Town-owned school building, which is currently leased to a nonprofit organization. Under the terms of the lease, the nonprofit is responsible for "caring for and maintaining" the facilities. There is, however, a difference of opinion: some believe that maintenance under the lease extends to capital improvements and major repairs. In contrast, others believe that as the building remains a Town-owned asset, the Town itself should invest in significant capital improvements to preserve and protect it.

The estimated cost of the most pressing repairs—primarily the roof and the HVAC system—is approximately **\$800,000**. This potential expenditure would increase the current budget by more than one percent, triggering the requirement for tonight's public hearing.

No decision will be made this evening. The purpose of tonight's hearing is to receive public input so that Council can carefully weigh the options. When you come forward to speak, please state your name and address for the record, and keep your comments focused on the subject at hand. We ask that remarks be limited to 3 minutes to allow everyone the opportunity to be heard.

Thank you

## **Introduction for Boundary Line Adjustment Public Hearing**

The purpose of tonight's hearing is to receive public comment on the Onancock Town Council's intent to approve a boundary line adjustment.

In accordance with **Virginia Code § 15.2-3107**, which governs adjustments of boundary lines between a town and county by agreement, and **Virginia Code § 2.2-3707**, which requires proper public notice and open meetings, notice of this hearing was published in the *Eastern Shore Post* on **September 5 and September 12, 2025**.

The property in question is located **west of Hill Street, south of Liberty Street, and extends to Tower Road**. The proposed adjustment is intended to clarify jurisdiction, align service delivery, and ensure accurate representation for the affected properties.

The purpose of tonight's hearing is to hear directly from you, the public. When you come forward to speak, please state your name and address for the record, and keep your comments focused on the matter at hand. We ask that remarks be limited to 3 minutes so that everyone can participate.

Thank you.

**RESOLUTION APPROVING A BOUNDARY LINE ADJUSTMENT AGREEMENT TO ADJUST THE BOUNDARY LINE BETWEEN ACCOMACK COUNTY AND THE TOWN OF ONANCOCK, VIRGINIA, AS SHOWN ON THE ATTACHED EXHIBIT “A,” AND AUTHORIZING THE TOWN MANAGER TO EXECUTE SAID AGREEMENT AND THE TOWN ATTORNEY TO FILE A PETITION WITH THE ACCOMACK CIRCUIT COURT TO APPROVE THE BOUNDARY LINE ADJUSTMENT AND DIRECTING THE TOWN MANAGER AND THE TOWN ATTORNEY TO TAKE SUCH ADDITIONAL ACTION AS MAY BE NECESSARY TO FACILITATE THE BOUNDARY LINE ADJUSTMENT.**

WHEREAS, pursuant to Virginia Code Section 15.2-3106 et seq., localities may agree to relocate or change the boundary line between them, provided the procedures set forth therein are followed; and,

WHEREAS, the County of Accomack and the Town of Onancock, Virginia have voluntarily agreed to a boundary line adjustment agreement (“Agreement”) attached hereto and incorporating therein a plat entitled “Exhibit ‘A’ Showing the Proposed Addition to Onancock Lee Magisterial District Accomack County, Virginia for Town of Onancock,” dated March 6, 2025, depicting the proposed change in boundary lines (“Plat”); and,

WHEREAS, the Accomack County Board of Supervisors (“Board of Supervisors”) and the Onancock Town Council (“Town Council”) have jointly notified the property owners affected by the proposed boundary line adjustment shown on the Plat and the general public of their intention to approve the Agreement in accordance with Virginia Code Section 15.2-3107; and,

WHEREAS, the Board of Supervisors and the Town Council each held a public hearing on the approval of the Agreement, as required by Virginia Code Section 15.2-3107; and,

WHEREAS, after the public hearing in Accomack County on September 17, 2025, the Board of Supervisors found that the proposed boundary line adjustment as shown on the Plat and described in the Agreement is in the best interest of the public health, safety and welfare; and,

WHEREAS, after the public hearing in the Town of Accomack on September 22, 2025, the Town Council found that the proposed boundary line adjustment as shown on the Plat and described in the Agreement is in the best interest of the public health, safety, and welfare.

NOW, THEREFORE, BE IT RESOLVED by the Onancock Town Council that the Agreement attached hereto be, and is hereby, approved; and,

BE IT FURTHER RESOLVED that the Town Manager is authorized to execute the Agreement and the Town Attorney is authorized to file a petition in the Accomack County Circuit Court seeking approval of the proposed boundary line adjustment as required by Virginia Code Section 15.2-3108; and,

BE IT FURTHER RESOLVED that the Town Manager and the Town Attorney are directed to take such additional action as may be necessary to facilitate the proposed boundary line adjustment as shown on the Plat and described in the Agreement.

## BOUNDARY LINE ADJUSTMENT AGREEMENT BETWEEN THE COUNTY OF ACCOMACK AND THE TOWN OF ONANCOCK

This Boundary Line Adjustment Agreement (this “**Agreement**”) is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between the TOWN OF ONANCOCK, VIRGINIA, a Virginia municipal corporation (the “**Town**”), acting by and through its governing body, the Onancock Town Council, and the COUNTY OF ACCOMACK, VIRGINIA (the “**County**”), acting by and through its governing body, the Accomack County Board of Supervisors (the Town with the County, collectively, the “**Parties**” and individually, a “**Party**”).

WHEREAS, the Parties have decided to enter into an agreement to relocate or change the boundary line between them pursuant to the provisions of the Code of Virginia, Sections 15.2-3106 through 15.2-3109; and,

WHEREAS, the Town is a town on the Eastern Shore of Virginia and within the County, comprised of approximately 1.05 square miles, with a population of approximately 1,157 persons; and,

WHEREAS, the County is comprised of approximately 450 square miles, with a population of approximately 33,239 persons, located on the Eastern Shore of Virginia, to the north of Northampton County, Virginia; and,

WHEREAS, the Parties seek to alter the boundary line between them for their mutual benefit and flourishing as more particularly described on Exhibit A attached hereto and incorporated herein by reference and identified as the “Boundary Line Adjustment Area” on Exhibit A (the “**Adjustment Area**”) for purposes specified above, all upon the terms, provisions and conditions set forth in this Agreement; and,

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. BOUNDARY LINE ADJUSTMENT. The Parties agree that the boundary of the Town will be expanded to match the Adjustment Area, all as more particularly described on Exhibit A. All sewer flows from the Adjustment Area to the HRSD Sewer Treatment Plant shall be allocated to the Town.
2. PUBLICATION. The Parties each caused a publication of their governing body’s intention to approve this Agreement with a descriptive summary of the proposed boundary line adjustment to be published once a week for two (2) consecutive weeks in a newspaper having general circulation in the County. The joint publication included a statement that a copy of the Agreement is on file in the respective Offices of the Clerk for the Town and of the County. Further, the Parties agree to hold a public hearings before the Parties' respective governing bodies concerning the Agreement, prior to the Agreement's adoption.
3. NOTICE. Notice of the Agreement was sent by first class mail to the last known address of the affected property owners, if any, of the area affected by the Agreement as shown on the current real estate tax assessment books or current real estate tax assessment records.

4. AFFIDAVIT OF NOTICE. A representative of each local governing body has made an affidavit that such mailings have been made.
5. PUBLIC HEARING(S). The parties held at least one public hearing before their respective governing bodies prior to the adoption of this Agreement. The Town's public hearing(s) occurred on \_\_\_\_\_, 2025. The County's public hearing(s) occurred on September 17, 2025.
6. APPROVAL. The Board of Supervisors of the County of Accomack, Virginia approved entering into this Agreement at its regularly scheduled meeting on the day of September 17, 2025. The Town Council of the Town of Onancock approved entering into this Agreement at its regularly scheduled meeting on the day of \_\_\_\_\_, 2025.
7. PETITION TO THE COUNTY OF ACCOMACK CIRCUIT COURT. Within sixty (60) days after the Agreement has been adopted by the Parties' respective governing bodies, the Parties shall each file petitions with the Circuit Court of Accomack County, Virginia (the "Court") for the Court to approve this Agreement.
4. CONFIRMATION. Upon the entry of the related order by the Court, approving the boundary line adjustment and this Agreement, and beginning on the effective date provided by the Court, the land enclosed by the boundary changes described on Exhibit A will be within the corporate limits of the Town. The Town shall have jurisdiction over the area enclosed within the new boundaries of the Town in accordance with this Agreement, the laws of the Commonwealth of Virginia, and the ordinances of the Town; and the Town shall receive its share of all the taxes and revenues in any funds or distributions to which the Town is entitled concerning the real property thereby encompassed within the Town's new boundaries. To the extent that counties retain jurisdiction and authority over lands and persons residing within the corporate limits of towns within counties, then the County reserves such jurisdiction and authority to itself in accordance with the laws of the Commonwealth of Virginia, including, but not limited to, the right to assess and collect real estate taxes on land and improvements within the Town.
9. COUNTERPARTS. This Agreement may be executed in several counterparts, each of which shall be deemed an original. The signature of the Parties hereto on this Agreement may be executed on separate pages, and when attached to this Agreement shall constitute one complete document.
10. CAPTIONS. The section headings appearing in this Agreement are for convenience of reference only, and are not intended, to any extent and for any purpose, to limit or define the text of any section or subsection hereof.
11. TERMINATION. It is expressly agreed that once the Court orders this Agreement into effect, pursuant to this Agreement and the laws of the Commonwealth of Virginia, the boundary changes as depicted on Exhibit A shall forever be instituted, unless modified or altered by the action of the Parties or the Commonwealth of Virginia.



14. EXHIBITS. All exhibits referred to herein and attached hereto shall be deemed part of this Agreement.
15. RECORDING. This Agreement shall be recorded in the respective and proper land records for the Town and the County.
16. GOVERNING LAWS. The laws of the Commonwealth of Virginia shall apply to this Agreement without giving effect to any choice of law provisions.

[The Remainder of this Page is Intentionally Left Blank;  
Signatures Appear on the Following Pages]

**County of Accomack, Virginia**

By: \_\_\_\_\_  
Chairman, Board of Supervisors

Attest:

\_\_\_\_\_  
Clerk

Approved as to Form:

\_\_\_\_\_  
County Attorney

**Town of Onancock, Virginia**

By: \_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Clerk

Approved as to Form:

\_\_\_\_\_  
Town Attorney



**PUBLIC NOTICE**  
**PUBLIC HEARING CONCERNING ONANCOCK TOWN COUNCIL'S INTENT TO APPROVE**  
**A BOUNDARY LINE ADJUSTMENT WITH ACCOMACK COUNTY**

Pursuant to Virginia Code §§ 15.2-3107 and 2.2-3707, please take notice of a public hearing to be held by the Onancock Town Council in the Onancock Town Hall, Council Chambers, 15 North Street, Onancock, VA 23417 at 7:00 p.m., Monday, September 22, 2025.

The Town Council is considering, and intends to approve, an agreement with Accomack County to adjust the boundary line between Accomack County and the Town of Onancock, Virginia, which would incorporate certain property within the Town boundary. The property in question is located west of Hill Street, south of Liberty Street, and extending to the south, ending at Tower Road. The Town Council will conduct a public hearing concerning the boundary line adjustment.

The supporting materials, including a copy of the boundary line adjustment agreement, are available by email ([matt.spuck@onancock.com](mailto:matt.spuck@onancock.com)), or a hard copy can be obtained in the town offices during regular business hours.

---

TO: Eastern Shore Post

Advertise on the following dates: September 5 and September 12, 2025

Authorized by: Matt Spuck, Town Manager, Town of Onancock

Bill to: Town of Onancock, VA  
15 North Street, Onancock, VA 23417



**TO THE CITIZENS  
OF ACCOMACK COUNTY  
AND THE TOWN OF ONANCOCK:  
NOTICE OF INTENTION TO APPROVE  
BOUNDARY LINE ADJUSTMENT  
AGREEMENT BETWEEN THE  
COUNTY OF ACCOMACK  
AND THE TOWN OF ONANCOCK**

PLEASE TAKE NOTICE that on the 17th day of September, 2025, at the hour of 6:00 PM, during the regular meeting of the Board of Supervisors for the County of Accomack, Virginia in the Board Chambers, Suite 104, located at 23296 Courthouse Avenue, Accomack, Virginia 23301, the Board of Supervisors will have proposed to it for approval and adoption a Boundary Line Adjustment Agreement between the County of Accomack and the Town of Onancock (the "Agreement"), pursuant to Virginia Code §§ 15.2-3106 and 15.2-3107. In addition, a public hearing concerning the Agreement will be conducted.

The proposed Agreement provides that the area of Accomack County to the south of the Town of Onancock's existing southern boundary adjacent to State Route 658/Liberty Street and bounded to the east by State Route 718/Hill Street and State Route 638/Cashville Road, to the west by Tower Road, and continuing in a northerly direction along boundary lines between Tax Parcels #92-A-95B, #92-A-95A, #92-A-95B1, and #85A1-A-54A, #85A1-6-A1 & #85A1-6-C, and heading further northward along a property boundary line with Tax Parcel #85A1-A-54, and intersecting with the Town's existing boundary line, which area encompasses certain privately owned properties, shall be incorporated within the boundaries of the Town of Onancock; that the Town of Onancock Proposed Boundary Adjustment area set forth in Exhibit A to the Agreement shall constitute a new boundary line between the County and the Town; for the reason that said Boundary Line Adjustment will allow the provision of improved utility, law enforcement, economic development, planning and zoning, other municipal services to the area.

Under the proposed Agreement, the Board of Supervisors of Accomack County and the Town Council of the Town of Onancock agree to promptly petition the Circuit Court of the County of Accomack, Virginia, to approve the Boundary Line Adjustment Agreement and the Town of Onancock Proposed Boundary Adjustment, and those governing bodies agree that the said Boundary Line Adjustment Agreement shall become effective on the date designated by the Circuit Court for the County of Accomack, Virginia.

The proposed Boundary Line Adjustment Agreement between the Town of Onancock and the County of Accomack, Virginia, including Exhibit A containing a description of the Town of Onancock Proposed Boundary Adjustment area noting the tax map parcel numbers of properties to be included within the boundaries of the Town of Onancock is on file in the Office of the Clerk to the Accomack County Board of Supervisors, Accomack County Administration Building, 23296 Courthouse Avenue, Suite 203, Accomack, Virginia 23301, and may be examined there between the hours of 8:30 AM and 5:00 PM Monday through Friday.

The public is invited to attend and make their views known at the meeting of the Accomack County Board of Supervisors on the 17th day of September, 2025.

Jan L. Proctor  
County Attorney for Accomack County

Any citizen wishing to view documents, submit a comment, having questions, or needing special assistance for the disabled, may contact the County Administrator's Office:

(757) 787-5700 / 824-5444 or  
[administration@co.accomack.va.us](mailto:administration@co.accomack.va.us)

County's electronic Board Agenda  
on the Friday before the meeting at:

<https://go.boarddocs.com/va/coa/Board.nsf/Public>

Live Meeting Audio:

<https://tinyurl.com/3kidnz8n>

# Proposal for Repairs and Preservation

## Samuel D. Outlaw Blacksmith Shop Memorial Museum

### Submitted to:

Matt Spuck, Manager  
The Town of Onancock

Date: September 14, 2025

---

## Introduction and Background

The Samuel D. Outlaw Blacksmith Shop Memorial Museum is one of the last surviving intact Black-owned blacksmith shops in Virginia. Operated by Samuel D. Outlaw from 1927 until 1991, the shop served generations of Eastern Shore farmers, watermen, and families, providing indispensable services and standing as a symbol of Black economic resilience during an era of segregation.

The shop today remains a rare, tangible link to this history. It is individually listed on the **National Register of Historic Places**, the **Virginia Landmarks Register**, and recognized by the **African American Civil Rights Network**. Although the Town of Onancock holds the deed to the property, Gerald Boyd and the Samuel D. Outlaw Blacksmith Shop Memorial Museum have legal standing to operate the site and are responsible for its stewardship, interpretation, and programming.

Together, the Town and the Museum have an opportunity to protect and showcase this landmark, ensuring that it continues to serve as a space for education, cultural tourism, and community pride.

## Statement of Need

The Blacksmith Shop, nearly a century old, faces ongoing deterioration due to age and environmental exposure. Without timely intervention, its historic fabric—including original wood, doors, and windows—faces escalating risk of loss. Recent preservation assessments identified several urgent priorities:

- **Exterior painting and repairs** to seal and protect aging wood surfaces.
- **Repair of windows, doors, and floors** to improve stability and safety.
- **Grounds improvements** to prepare for the relaunch of the legacy paver campaign and associated landscaping.

A modest investment now will prevent more costly interventions later and ensure that the Blacksmith Shop remains structurally sound, historically authentic, and welcoming to visitors.

## Project Description

This project, *The Reclamation of Our Heritage: Preserving the Samuel D. Outlaw Blacksmith Shop*, focuses on urgently needed repairs that will stabilize and enhance the building while maintaining its historic authenticity.

### Scope of Work

- **Exterior Painting and Repairs:** Preparation, scraping, and repainting of the exterior using **in-kind, historically appropriate finishes** consistent with early 20th-century character.
- **Repair of Windows, Doors, and Floors:** Restoration work using reclaimed, **period-appropriate wood, nails, and hardware** to reflect the shop's origins.
- **Grounds Preparation:** Upgrades to existing flower beds, sidewalk restoration, and site improvements connected to the "In Honor / In Memoriam" paver campaign.

Additionally, a community bench will be installed beneath the Pecan Tree, offering a quiet and reflective place for visitors to rest, gather, and enjoy the grounds. The tree, which already stands as a living symbol of unity and resilience, will now be complemented by a space that invites neighbors, families, and guests to sit, reflect, and connect with the history and future of the site.

### Timeline

- September 2025: Approval of funding.
- October–November 2025: Procurement of materials and completion of painting, repairs, and grounds prep.
- December 2025: Final site cleanup and preparation.
- Early 2026: **Grand Reopening** unveiling the restored shop, new plaques (National and Virginia Registers), new logo, and relaunch of the paver campaign.

### Budget

Item	Estimated Cost
Paint, supplies, and in-kind, historically appropriate materials	\$5,000
Skilled labor (prep, painting, repairs)	\$5,000
<b>Total Project Request</b>	<b>\$10,000</b>

---



## Community Benefit

The investment in repairs will produce benefits that extend well beyond the building itself:

- **Historic Preservation:** Safeguards one of Virginia's rarest African American heritage sites using authentic, period-appropriate methods.
- **Community Engagement:** Supports the relaunch of the commemorative paver campaign, giving residents and businesses the chance to honor loved ones and leave a permanent mark.
- **Grand Reopening:** Creates a celebratory moment for Onancock, with opportunities to invite dignitaries, local leaders, and families to honor the site's preservation.
- **Education and Tourism:** Ensures that students, educators, and cultural tourists have continued access to an authentic site of Black craftsmanship and history.

## Conclusion

The Samuel D. Outlaw Blacksmith Shop Memorial Museum is more than a historic structure; it is a living story of craftsmanship, resilience, and community. By partnering with the Town of Onancock to complete these critical repairs, we will preserve the site's historic fabric, strengthen its role as a cultural landmark, and prepare it for a vibrant future.

We thank the Town for this opportunity and look forward to celebrating a grand reopening together.

### Contact

Gerald Boyd, Director  
Samuel D. Outlaw Blacksmith Shop Memorial Museum  
5 Boundary Street, Onancock, VA 23417  
gerald@estaci.org | (404) 593-1669

**A Motion to Appropriate Reserve Funds into Operations to cover the cost of Museum Repairs**

"I move that the Town Council appropriate **\$10,000** from the Town's unassigned reserve funds to the **Building and Streets budget, line item 10-6400-8210 (Blacksmith Shop)**, for the purpose of meeting unbudgeted expenses."

09/09/2025

ONANCOCK POLICE DEPARTMENT  
15 N ST  
ONANCOCK, VA 23417

RE: Motorola Quote for Onancock Police Department- V700(4)

Dear Eric Williams,

Motorola Solutions is pleased to present ONANCOCK POLICE DEPARTMENT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide ONANCOCK POLICE DEPARTMENT with the best products and services available in the communications industry. Please direct any questions to William Migdal at [William.Migdal@motorolasolutions.com](mailto:William.Migdal@motorolasolutions.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

William Migdal



QUOTE-3292165  
Onancock Police Department-  
V700(4)

Billing Address:  
ONANCOCK POLICE  
DEPARTMENT  
15 N ST  
ONANCOCK, VA 23417  
US

Quote Date:09/09/2025  
Expiration Date:11/08/2025  
Quote Created By:  
William Migdal  
William.Migdal@  
motorolasolutions.com

End Customer:  
ONANCOCK POLICE DEPARTMENT  
Eric Williams  
ewilliams@onancock.com  
757-710-7880

Contract: 23985 - COMMONWEALTH OF  
VIRGINIA-VITA STATE VA-240110-MSI

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service							
1	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	4	5 YEAR	\$4,140.00	\$16,560.00	
2	PSV00S03897A	REMOTE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$3,200.00	\$3,200.00	
3	WGB-0178AAS	VIDEO EQUIPMENT, V700 USB DESKTOP DOCK VAAS	1		Included	Included	
4	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL UNLIMITED STORAGE PER BODY WORN CAMERA VAAS*	4	5 YEAR	Included	Included	
5	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	4		Included	Included	3 YEAR
6	LSV07S03512A	ESSENTIAL SERVICE W/ACC DMG AND ADV REPLACEMENT - V700	4	5 YEAR	Included	Included	
7	SWV07S03593A	BODY WORN CAMERA SOFTWARE ENHANCEMENTS	4	5 YEAR	Included	Included	
8	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	4		Included	Included	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products. Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
9	AAS-BWC-USB-DOC	V300/V700 USB CHARGE/ UPLOAD DOCK - VIDEO-AS- A-SERVICE	1	5 YEAR	\$240.00	\$240.00	
10	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	4		\$110.00	\$440.00	
11	WGB-0138AAS	TRANSFER STATION, 8 SLOTS, FOR V300/V700 VAAS	1		Included	Included	
12	LSV07S05139A	HARDWARE REPAIR - TRANSFER STATION / SMARTDOCK	1	5 YEARS	\$648.00	\$648.00	
13	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A- SERVICE	1	5 YEARS	\$1,800.00	\$1,800.00	
Subtotal						\$23,960.00	
Total Discount Amount						\$1,072.00	
Grand Total					\$22,888.00(USD)		



## Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
				\$3,640.00
Upfront Subscription Fee				
	Video as a Service	Annually		\$3,849.60
Sub Total:				\$7,489.60
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
	Video as a Service	Annually	\$3,849.60	\$3,849.60
Year 3 Subscription Fee				
	Video as a Service	Annually	\$3,849.60	\$3,849.60
Year 4 Subscription Fee				
	Video as a Service	Annually	\$3,849.60	\$3,849.60
Year 5 Subscription Fee				
	Video as a Service	Annually	\$3,849.60	\$3,849.60
Sub Total:				\$15,398.40
Grand Total System Price (Inclusive of Upfront and Annual Costs)				\$22,888.00
*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.				

\*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

## Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800



**Online Terms Acknowledgement**

This Online Terms Acknowledgement (this "Acknowledgement") is entered into between Motorola Solutions, Inc. ("Motorola") and the entity set forth in the signature block below ("Customer").

1. Online Terms Acknowledgement. The Parties acknowledge and agree that the applicable terms available at <https://www.motorolasolutions.com/product-terms> are incorporated in and form part of the Parties' agreement as it relates to any Products or Services sold or provided to Customer. By signing the signature block below, Customer certifies that it has read and agrees to the provisions set forth and linked on-line in this Acknowledgement. To the extent Customer is unable to access the above referenced online terms for any reason, Customer may request a paper copy from Motorola. The signatory to this Acknowledgement represents and warrants that he or she has the requisite authority to bind Customer to this Acknowledgement and referenced online terms.

2. Entire Agreement. This Acknowledgement supplements any and all applicable and existing agreements, and supersedes any contrary terms as it relates Customer's purchase of products and services. This Acknowledgement and referenced terms constitutes the entire agreement of the Parties regarding the subject matter hereof and as set out in the referenced terms, and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to this subject matter.

3. Execution and Amendments. This Acknowledgement may be executed in multiple counterparts, and will have the same legal force and effect as if the Parties had executed it as a single document. The Parties may sign in writing or by electronic signature. An electronic signature, facsimile copy, or computer image of a signature, will be treated, and will have the same effect as an original signature, and will have the same effect, as an original signed copy of this document. This Acknowledgement may be amended or modified only by a written instrument signed by authorized representatives of both Parties.

4. Upon signature, Customer authorizes Motorola to proceed with all deliverables of this order for an order value of \_\_\_\_\_.

5. Purchase Order Requirements (Customer check one only)

☐ Purchase Order is issued and attached.

☐ No Purchase Order is required. Customer affirms that this ordering document is the only notice to proceed required, no further purchase orders will be issues against this order, and that funding has been encumbered for this order in its entirety.

6. Ship to, bill to and Ultimate Destination addresses are provided on the quote , attached to this letter or included on the Purchase Order.

The Parties hereby enter into this Acknowledgement as of the last signature date below.

Motorola Solutions, Inc.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Customer

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - # 36-1115800

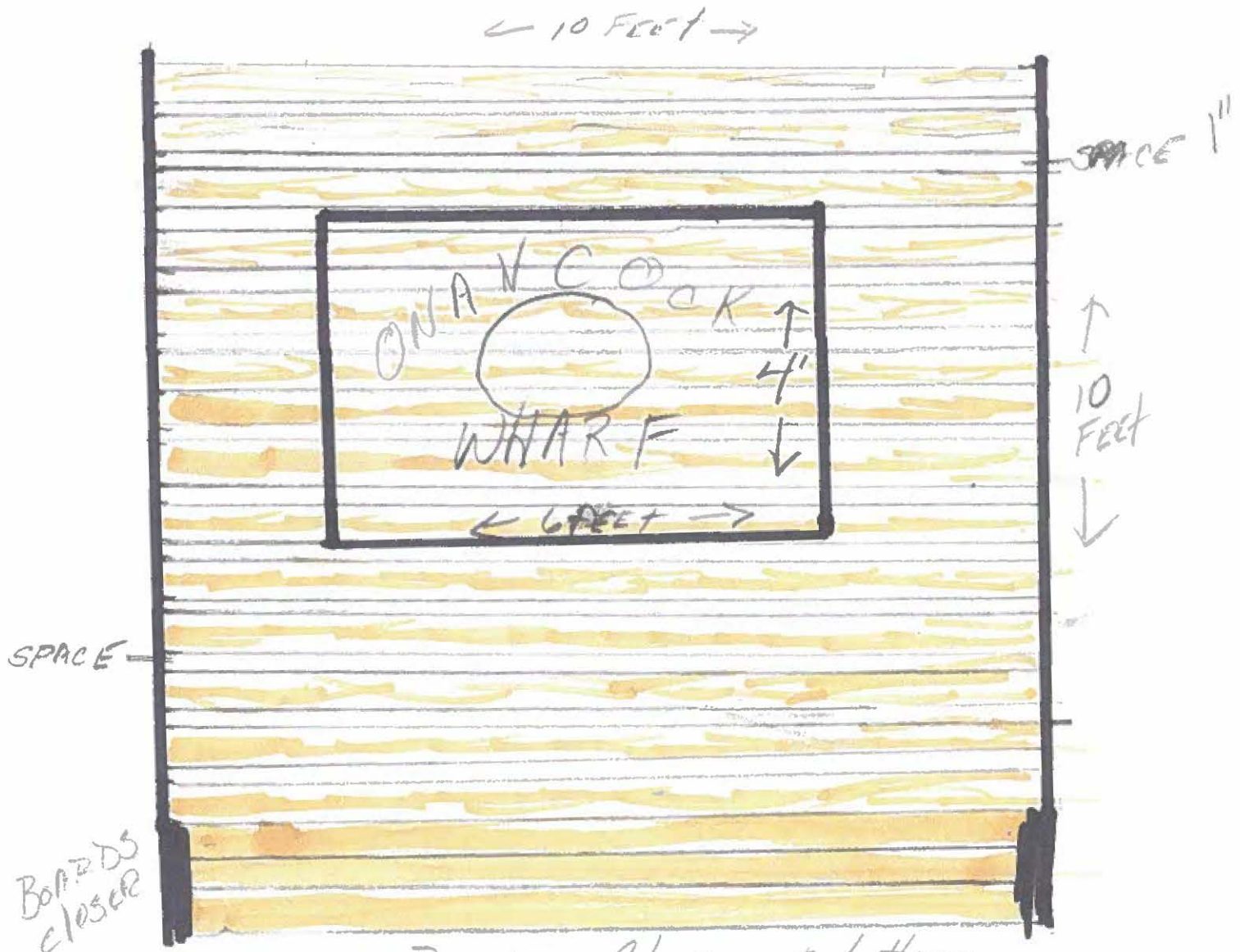
27

**A Motion to Appropriate Reserve Funds into Operations to cover the cost of Police Body Cameras**

"I move that the Town Council appropriate **\$23,000** from the Town's unassigned reserve funds to the **Police Department budget, line item 10-5524-6016 (Police Supplies)**, for the purpose of meeting unbudgeted expenses."



# Onancock Wharf Sign



Boards closer at bottom  
for stability...  $77\frac{1}{2}$ " spacing

BOARD Spacing  $\frac{1}{2}$ "

Bottom 3 feet - boards closer  
together

**A Motion to adopt the Resolution Approving a Boundary Line Adjustment Agreement**

*"I move that the Onancock Town Council adopt the Resolution Approving a Boundary Line Adjustment Agreement to Adjust the Boundary Line Between Accomack County and the Town of Onancock, Virginia, as shown on the Exhibits included in the Town Council packet for the meeting held on September 22, 2025, and Authorizing the Town Manager to Execute said Agreement and the Town Attorney to File a Petition with the Accomack Circuit Court to Approve the Boundary Line Adjustment and Directing the Town Manager and the Town Attorney to Take Such Additional Action as May Be Necessary to Facilitate the Boundary Line Adjustment, as presented."*

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

ALL DEPARTMENTS	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2020-2025B
				\$	%						
<b>Revenue</b>											
Administration	204,445	2,529,318	8%	(2,324,873)	(92%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208	
Water	110,184	483,100	23%	(372,916)	(77%)	420,140	495,314	565,045	592,760	487,720	
Sewer	158,397	0	No Budget	158,397	0%	1,025,382	1,121,513	821,749	873,394	791,429	
Wharf	75,430	198,650	38%	(123,220)	(62%)	198,463	206,989	206,618	230,645	198,650	
Police	14,679	58,401	25%	(43,722)	(75%)	55,140	41,997	85,957	149,092	84,004	
<b>Total Revenue</b>	<b>563,135</b>	<b>3,269,469</b>	<b>17%</b>	<b>(2,706,334)</b>	<b>(83%)</b>	<b>3,002,077</b>	<b>3,264,458</b>	<b>3,092,164</b>	<b>3,264,978</b>	<b>2,981,011</b>	
<b>Expenditures</b>	<b>OK</b>	<b>0</b>									
Council	8,115	56,949	14%	48,834	86%	26,247	24,942	41,019	48,554	56,279	
Administration	151,699	1,633,562	9%	1,481,863	91%	505,231	521,268	530,473	532,848	705,121	
Water	174,353	483,100	36%	308,747	64%	218,974	617,851	1,039,700	509,491	775,719	
Sewer	39,843	0	No Budget	(39,843)	0%	556,205	406,064	645,152	190,554	111,212	
Wharf	79,520	206,120	39%	126,600	61%	177,250	199,066	217,184	205,930	206,120	
Police	110,136	540,004	20%	429,868	80%	325,746	394,355	424,978	489,033	436,380	
Bld and Streets	36,220	221,303	16%	185,083	84%	133,009	156,818	169,928	196,027	220,610	
Parks & Land.	21,967	128,431	17%	106,464	83%	17,112	67,268	156,866	108,088	127,011	
Interfund	(45,139)	0	No Budget	45,139	0%	0	0	0	0	0	
<b>Total Expenditures</b>	<b>576,714</b>	<b>3,269,469</b>	<b>18%</b>	<b>2,647,616</b>	<b>81%</b>	<b>1,959,774</b>	<b>2,387,632</b>	<b>3,225,301</b>	<b>2,280,525</b>	<b>2,638,452</b>	
	<b>OK</b>	<b>OK</b>									
<b>Net</b>	<b>(13,579)</b>	<b>0</b>		<b>(58,718)</b>	<b>0%</b>	<b>1,042,303</b>	<b>876,826</b>	<b>(133,137)</b>	<b>984,453</b>	<b>342,559</b>	

Percentage of Year Completed: 17%

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

<u>TOWN COUNCIL</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
<b>Expenditures</b>											
Wages, Taxes & Benefits	2,865	15,549	18%	12,684	82%	14,793	15,118	15,129	15,230	14,598	
Town Attorney	6,000	36,000	17%	30,000	83%	735	2,733	18,000	24,000	36,000	
Travel And Training	(750)	1,500	-50%	2,250	150%	25	0	753	695	970	
Es Tourism-Tot Share	0	0	No Budget	0	0%	4,620	4,154	4,600	4,500	0	
Liability Insurance	0	3,900	0%	3,900	100%	6,074	0	2,150	4,129	4,666	
Office Supplies	0	0	No Budget	0	0%	0	2,937	387	0	45	
<b>Total Expenditures</b>	<b>8,115</b>	<b>56,949</b>	<b>14%</b>	<b>48,834</b>	<b>86%</b>	<b>26,247</b>	<b>24,942</b>	<b>41,019</b>	<b>48,554</b>	<b>56,279</b>	

Percentage of Year Completed: 17%

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
<b>Revenue</b>											
Real Property-Current	0	399,580	0%	(399,580)	(100%)	324,439	373,468	379,753	404,380	376,657	
Real Property-Late	1,878	20,000	9%	(18,122)	(91%)	78,952	32,135	28,464	26,831	49,184	
Public Service	0	11,500	0%	(11,500)	(100%)	17,593	15,814	3,799	11,278	12,434	
Personal Property-Current	68,265	210,719	32%	(142,454)	(68%)	190,967	255,838	183,797	185,823	166,664	
Personal Property-Late	2,661	12,000	22%	(9,339)	(78%)	15,867	15,459	15,056	38,438	27,358	
Penalties	646	13,000	5%	(12,354)	(95%)	21,897	9,240	7,703	20,674	8,793	
Local Sales Tax	17,566	90,000	20%	(72,434)	(80%)	89,367	92,372	105,461	88,131	97,498	
Consumers Utility Tax	10,291	51,000	20%	(40,709)	(80%)	55,696	56,036	50,339	55,290	58,643	
Business License Tax	387	3,400	11%	(3,013)	(89%)	35,768	3,711	3,465	8,511	5,831	
Vehicle Decals	30	29,000	0%	(28,970)	(100%)	5,213	20,834	26,348	31,668	29,871	
Bank Stock Taxes	0	32,000	0%	(32,000)	(100%)	48,262	45,329	32,307	40,004	38,604	
Communication Tax	10,166	72,000	14%	(61,834)	(86%)	74,358	70,214	71,938	64,787	63,607	
Transient Occupancy	2,432	24,000	10%	(21,568)	(90%)	20,816	26,094	25,220	28,157	21,038	
Building/Zoning Perm	175	2,500	7%	(2,325)	(93%)	1,700	1,975	2,100	2,340	1,440	
Meals Tax	63,225	280,500	23%	(217,275)	(77%)	194,319	237,448	255,108	267,156	260,143	
Meals & Transient La	0	0	No Budget	0	0%	1,999	685	3,722	363	1,228	
Rental Of Property	253	12,240	2%	(11,987)	(98%)	12,240	13,767	13,164	12,097	14,354	
Water Tower Rental I	0	6,850	0%	(6,850)	(100%)	6,850	0	6,850	0	6,850	
Grass Cutting	0	0	No Budget	0	0%	6,555	7,400	7,400	7,400	7,400	
Trash Revenue	25,030	107,000	23%	(81,970)	(77%)	53,340	61,280	90,448	93,912	102,143	
Miscellaneous Revenu	1,440	0	No Budget	1,440	0%	30,697	9,766	11,531	6,148	17,490	
Fire Program Funds	0	15,000	0%	(15,000)	(100%)	15,000	15,000	15,000	15,000	15,000	
Litter Control Grant	0	1,750	0%	(1,750)	(100%)	820	108	2,723	6,123	1,838	
Va Comm For The Arts	0	1,500	0%	(1,500)	(100%)	0	1,500	3,000	0	0	
Loan And Grants Proc	0	0	No Budget	0	0%	0	33,000	68,100	0	0	
Capital Reserve Fund	0	0	No Budget	0	0%	0	0	0	0	0	
Real Property-Delinq	0	0	No Budget	0	0%	0	0	0	0	0	
Christmas Decoration	0	0	No Budget	0	0%	0	0	0	0	0	
Interfund	0	1,133,779	0%	(1,133,779)	(100%)	0	0	0	2,288	17,570	
<b>Total Revenue</b>	<b>204,445</b>	<b>2,529,318</b>	<b>8%</b>	<b>(2,324,873)</b>	<b>(92%)</b>	<b>1,302,952</b>	<b>1,398,645</b>	<b>1,412,795</b>	<b>1,419,087</b>	<b>1,419,208</b>	
<b>Expenditures</b>											
Wages, Taxes & Benefits	45,583	244,530	19%	198,947	81%	205,673	180,235	176,092	189,361	204,064	
Disability Insurance	75	1,061	7%	986	93%	0	468	565	497	666	
Legal And Collection	0	5,500	0%	5,500	100%	0	1,750	0	11,375	7,479	


55

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

ADMINISTRATION	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Audit Service	0	27,000	0%	27,000	100%	16,750	17,750	24,500	24,500	23,500	
Bank Processing Fees	515	3,300	16%	2,785	84%	5,108	3,576	2,659	2,605	7,022	
Credit Card Fees	2,928	22,000	13%	19,072	87%	369	9,217	12,842	23,166	17,934	
Payroll Processing F	1,902	9,500	20%	7,598	80%	3,259	7,263	6,798	9,474	10,551	
Professional Develop	570	4,000	14%	3,430	86%	200	227	1,099	3,629	3,103	
Software Subscriptio	3,640	36,000	10%	32,360	90%	0	20,323	27,493	35,245	41,675	
Software Support	2,409	12,000	20%	9,591	80%	0	10,408	16,043	6,052	6,391	
Office Equipment	1,025	4,000	26%	2,975	74%	21,595	7,982	8,549	3,893	5,806	
Advertising	1,244	5,500	23%	4,256	77%	2,951	10,503	12,324	8,392	13,961	
Postage	932	3,200	29%	2,268	71%	2,626	1,289	2,021	2,434	2,929	
Telephone	1,483	4,500	33%	3,017	67%	1,680	3,272	4,976	6,804	8,485	
Property Insurance	0	2,250	0%	2,250	100%	0	805	681	1,983	3,657	
Vehicle Insurance	0	330	0%	330	100%	0	412	201	291	329	
General Liability In	0	3,800	0%	3,800	100%	0	12,333	3,416	2,333	2,702	
Workers Comp	0	525	0%	525	100%	0	330	54	412	603	
Travel	0	577	0%	577	100%	0	45	0	460	182	
Dues & Membership	185	1,150	16%	965	84%	1,072	2,440	1,086	3,155	1,185	
Office Supplies	686	9,000	8%	8,314	92%	8,519	7,411	9,483	5,359	10,777	
Main Street Partners	16,040	15,000	107%	(1,040)	(7%)	0	15,000	19,571	18,915	21,117	
Hos - Property Insur	0	6,400	0%	6,400	100%	0	6,503	5,954	8,658	8,828	
Cultural Enrichment	0	3,000	0%	3,000	100%	1,250	2,669	3,041	0	1,000	
Miscellaneous	0	2,500	0%	2,500	100%	3,261	574	110	14,971	4,038	
Website & Printing	0	3,000	0%	3,000	100%	0	318	13,430	44	4,237	
Town Events	0	4,000	0%	4,000	100%	0	266	1,996	284	4,916	
Welcome Center	938	0	No Budget	(938)	0%	0	0	0	0	0	
Employee Welfare	162	500	32%	338	68%	686	1,176	414	581	657	
Capital Expenditures	7,971	954,000	1%	946,029	99%	0	0	2,945	0	100,463	
Contingency	0	5,000	0%	5,000	100%	0	5,030	3,800	600	11,996	
Oms Grant Match	20,000	45,000	44%	25,000	56%	15,000	41,781	26,267	18,915	21,117	
Trash Collection Ser	18,486	106,500	17%	88,014	83%	101,110	106,244	102,597	88,841	114,417	
Sail 250	0	50,000	0%	50,000	100%	1,250	0	0	0	0	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	25,000	25,000	
Fire Programs Funding	0	15,000	0%	15,000	100%	15,000	15,000	15,000	15,000	15,000	
<b>Total Expenditures</b>	<b>151,699</b>	<b>1,633,562</b>	<b>9%</b>	<b>1,680,810</b>	<b>103%</b>	<b>505,231</b>	<b>521,268</b>	<b>530,473</b>	<b>532,848</b>	<b>705,121</b>	

64

Town of Onancock  
Budget Summary by Department  
Through August 31, 2025

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Net	52,746	895,756	6%	(644,063)	(72%)	797,721	877,377	882,322	886,239	714,087	

Percentage of Year Completed: 17%

96



**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

<u>POLICE</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
<b>Revenue</b>											
Traffic Fines	2,700	22,000	12%	(19,300)	(88%)	8,290	6,904	13,226	11,622	26,140	
Esummons	140	0	No Budget	140	0%	0	110	960	1,432	1,968	
Grant - 599	11,839	32,401	37%	(20,562)	(63%)	46,850	29,678	32,647	45,938	47,583	
Grant - Doj O.T.	0	0	No Budget	0	0%	0	1,005	30,867	0	0	
Grant - Hwy Safety	0	4,000	0%	(4,000)	(100%)	0	4,300	8,257	2,700	8,313	
Loan And Grant Proceeds	0	0	No Budget	0	0%	0	0	0	87,400	0	
<b>Total Revenue</b>	<b>14,679</b>	<b>58,401</b>	<b>25%</b>	<b>(43,722)</b>	<b>(75%)</b>	<b>55,140</b>	<b>41,997</b>	<b>85,957</b>	<b>149,092</b>	<b>84,004</b>	
<b>Expenditures</b>											
Wages, Taxes & Benefits	83,176	425,794	20%	342,618	80%	288,004	321,795	363,362	358,536	341,214	
Court Costs	0	750	0%	750	100%	0	178	0	0	129	
Training	0	4,000	0%	4,000	100%	4,384	2,690	2,397	2,306	2,900	
New Officer Training	2,600	18,000	14%	15,400	86%	0	8,327	(35)	17,717	0	
Vehicle Repair	1,881	4,000	47%	2,119	53%	2,650	2,791	4,052	6,333	6,649	
Computer Software	5,394	4,500	120%	(894)	(20%)	2,691	4,652	1,127	30	13,029	
Security Cameras	10,081	16,500	61%	6,419	39%	0	0	0	7,420	19,412	
Telephone Services	602	3,000	20%	2,398	80%	3,394	3,165	2,708	2,819	2,903	
Line Of Duty Act	0	3,200	0%	3,200	100%	2,742	3,655	3,462	2,193	3,304	
Vehicle Insurance	0	2,600	0%	2,600	100%	0	2,801	2,484	2,215	3,338	
Workers Comp	0	7,500	0%	7,500	100%	0	8,823	7,214	6,870	8,741	
Travel	0	500	0%	500	100%	35	35	164	102	0	
Office Supplies	548	4,000	14%	3,452	86%	3,741	2,324	2,528	2,640	4,235	
Vehicle Fuel	1,746	14,000	12%	12,254	88%	7,018	12,527	11,034	10,649	9,628	
Uniforms	353	5,000	7%	4,647	93%	2,046	1,382	2,485	507	2,244	
Animal Population Co	0	0	No Budget	0	0%	587	954	0	375	461	
Police Supplies	478	7,000	7%	6,522	93%	8,317	10,443	7,546	6,032	5,085	
Police Vehicles	3,277	19,660	17%	16,383	83%	0	6,554	13,108	62,289	13,108	
<b>Total Expenditures</b>	<b>110,136</b>	<b>540,004</b>	<b>20%</b>	<b>429,868</b>	<b>80%</b>	<b>325,746</b>	<b>394,355</b>	<b>424,978</b>	<b>489,033</b>	<b>436,380</b>	
<b>Net</b>	<b>(95,457)</b>	<b>(481,603)</b>	<b>20%</b>	<b>386,146</b>	<b>80%</b>	<b>(270,606)</b>	<b>(352,358)</b>	<b>(339,021)</b>	<b>(339,941)</b>	<b>(352,376)</b>	


















**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

<b>BUILDINGS &amp; STREETS</b>	<b>ACTUAL 2026 YTD</b>	<b>BUDGET 2026</b>	<b>% OF BUDGET</b>	<b>Positive/(Negative) Variance</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Trend 2021-2026B</b>
				<b>\$</b>	<b>%</b>						
<b>Expenditures</b>											
Wages, Taxes & Benefits	13,474	82,764	16%	69,290	84%	47,712	69,042	81,473	83,991	80,776	
Vehicle Repair	47	7,500	1%	7,453	99%	619	615	3,569	3,545	6,035	
Electric Service	6,719	46,000	15%	39,281	85%	22,546	18,277	6,894	43,392	49,923	
Heating Oil	0	4,000	0%	4,000	100%	0	2,554	0	0	0	
Property Insurance	0	650	0%	650	100%	0	2,004	338	626	756	
Auto Insurance	0	350	0%	350	100%	0	412	200	290	328	
Worker'S Comp Insura	0	2,500	0%	2,500	100%	0	1,481	1,139	566	2,675	
Street Repair	6,430	20,000	32%	13,570	68%	180	27,087	32,516	11,507	24,358	
Janitorial Supplies	0	500	0%	500	100%	0	985	995	408	486	
Cleaning Services	0	3,200	0%	3,200	100%	0	3,914	3,914	3,900	900	
Repairs And Maintena	384	19,000	2%	18,616	98%	27,602	18,028	27,309	20,711	4,184	
Vehicle Fuel	747	4,500	17%	3,753	83%	517	3,686	6,753	9,481	5,241	
Small Equipment Repa	1,061	5,000	21%	3,939	79%	323	3,013	763	1,652	14,444	
Uniforms	0	1,000	0%	1,000	100%	555	2,614	182	0	760	
Can Liners	0	947	0%	947	100%	1,770	1,158	1,569	1,221	1,236	
Safety/Street Signs	788	2,000	39%	1,212	61%	528	1,140	1,554	815	2,122	
New Public Works Veh	6,559	21,392	31%	14,833	69%	0	0	0	13,822	26,236	
Blacksmith Shop	0	0	No Budget	0	0%	0	93	761	100	150	
<b>Total Expenditures</b>	<b>36,220</b>	<b>221,303</b>	<b>16%</b>	<b>185,083</b>	<b>84%</b>	<b>133,009</b>	<b>156,818</b>	<b>169,928</b>	<b>196,027</b>	<b>220,610</b>	

Percentage of Year Completed: 17%

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**































<b><u>PARKS &amp; LANDSCAPING</u></b>	<b>ACTUAL 2026 YTD</b>	<b>BUDGET 2026</b>	<b>% OF BUDGET</b>	<b>Positive/(Negative) Variance</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Trend 2021-2026B</b>
<b>Expenditures</b>				<b>\$</b>	<b>%</b>						
Wages and Benefits	14,576	75,068	19%	60,492	81%	0	17,792	35,653	69,174	73,057	
Vehicle Repair	0	1,000	0%	1,000	100%	0	839	780	86	80	
Electric Services	237	0	No Budget	(237)	0%	1,053	11,841	35,585	4,296	2,825	
Property Insurance	0	190	0%	190	100%	0	0	119	196	227	
Auto Insurance	0	1,500	0%	1,500	100%	0	1,401	1,402	1,043	1,516	
Worker'S Comp Insura	0	825	0%	825	100%	0	1,481	1,348	1,734	0	
Repair & Maintenance	359	4,500	8%	4,141	92%	441	7,433	3,900	3,263	2,735	
Vehicle Fuel	334	4,000	8%	3,666	92%	0	2,562	2,847	2,542	2,592	
Small Tools & Equipm	1,053	4,348	24%	3,295	76%	926	5,296	50,188	2,548	3,904	
Parks-Plantings & La	1,655	6,000	28%	4,345	72%	2,499	6,606	2,217	7,963	13,448	
Tree Board And Beaut	0	6,000	0%	6,000	100%	460	830	292	0	1,600	
Holiday Decorations	466	10,000	5%	9,534	95%	2,633	2,120	10,654	7,844	4,898	
Mosquito Control	3,287	8,500	39%	5,213	61%	4,950	4,917	6,881	7,399	10,129	
Weed Control	0	6,500	0%	6,500	100%	4,150	4,150	5,000	0	10,000	
<b>Total Expenditures</b>	<b>21,967</b>	<b>128,431</b>	<b>17%</b>	<b>106,464</b>	<b>83%</b>	<b>17,112</b>	<b>67,268</b>	<b>156,866</b>	<b>108,088</b>	<b>127,011</b>	

Percentage of Year Completed: 17%

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

WHARF	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2025	Trend 2021-2026B
				\$	%					
Revenue										
Boat Dockage Fees-Mo	0	0	No Budget	0	0%	125	1,311	650	450	
Boat Dockage Fees-Tr	22,371	68,000	33%	(45,629)	(67%)	75,106	60,562	71,443	92,380	
Parking Fee	80	150	53%	(70)	(47%)	995	512	232	201	
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	0	
Gasoline Sales	47,891	114,000	42%	(66,109)	(58%)	108,700	128,103	121,932	121,836	
Ice And Other	1,478	8,500	17%	(7,022)	(83%)	2,513	7,628	4,971	2,860	
Golf Cart	1,360	8,000	17%	(6,640)	(83%)	0	0	0	3,535	
Wharf Electric	2,250	0	No Budget	2,250	0%	10,604	8,537	7,390	9,383	
Total Revenue	75,430	198,650	38%	(123,220)	(62%)	198,463	206,989	206,618	230,645	
Expenditures										
Wages, Taxes & Benefits	21,636	74,279	29%	52,643	71%	60,661	55,949	59,458	60,038	
Square Cc Fees	2,409	7,000	34%	4,591	66%	4,365	5,423	5,732	8,234	
Vehicle Repair	88	1,000	9%	912	91%	0	259	296	682	
Vehicle Fuel	0	0	No Budget	0	0%	0	63	0	0	
Electric Services	2,020	6,500	31%	4,480	69%	4,993	4,415	4,728	6,179	
Telephone	0	700	0%	700	100%	629	624	344	716	
Property Insurance	0	391	0%	391	100%	0	319	222	538	
Auto Insurance	0	350	0%	350	100%	0	412	199	306	
Worker'S Comp Insura	0	1,500	0%	1,500	100%	0	2,670	611	2,171	
Office Supplies	1,334	400	334%	(934)	(234%)	0	289	2,663	435	
Wharf Janitorial Sup	220	1,000	22%	780	78%	661	351	1,519	1,186	
Repair & Maintenance	2,301	3,500	66%	1,199	34%	6,451	7,797	7,597	15,719	
Cost Of Gas/Diesel S	38,717	86,000	45%	47,283	55%	74,263	104,528	98,947	86,138	
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	0	
Misc.	0	0	No Budget	0	0%	8,365	269	1,376	0	
Advertising & Dues	10,795	15,000	72%	4,205	28%	5,582	8,548	7,393	15,788	
Rent	0	8,500	0%	8,500	100%	1,100	7,150	8,200	7,800	
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	0	
Total Expenditures	79,520	206,120	39%	126,600	61%	177,250	199,066	217,184	205,930	
Net	(4,090)	(7,470)	55%	3,380	45%	21,213	7,923	(10,566)	24,715	
Fuel Margin	9,174	28,000				34,437	23,575	22,985	35,698	

**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

<u>WATER</u>	ACTUAL 2026 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
<b>Revenue</b>											
Water Charges	104,573	464,100	23%	(359,527)	(77%)	394,911	424,515	548,614	520,241	464,161	
Water Installation F	3,400	7,000	49%	(3,600)	(51%)	3,000	4,500	1,500	33,300	7,000	
Water & Sewer Penalt	1,911	12,000	16%	(10,089)	(84%)	19,615	16,671	12,765	12,519	14,489	
Miscellaneous Revenue	300	0	No Budget	300	0%	2,614	49,628	2,167	26,700	2,070	
<b>Total Revenue</b>	<b>110,184</b>	<b>483,100</b>	<b>23%</b>	<b>(372,916)</b>	<b>(77%)</b>	<b>420,140</b>	<b>495,314</b>	<b>565,045</b>	<b>592,760</b>	<b>487,720</b>	
<b>Expenditures</b>											
Wages, Taxes & Benefits	28,491	137,838	21%	109,347	79%	116,120	109,047	138,505	156,044	165,488	
Training & Travel	0	500	0%	500	100%	0	79	0	0	0	
Vehicle Repair	0	2,500	0%	2,500	100%	3,045	1,018	0	17	1,293	
Repair & Maintenance	6,082	45,750	13%	39,668	87%	17,552	10,960	28,363	30,579	86,020	
Auto Insurance	0	430	0%	430	100%	0	412	0	278	314	
Printing Utility Bil	0	250	0%	250	100%	507	0	0	1,230	0	
Advertising	0	250	0%	250	100%	0	0	0	0	0	
Electric Services	2,055	17,000	12%	14,945	88%	13,779	14,974	15,360	12,694	19,018	
Postage	0	3,000	0%	3,000	100%	755	1,123	844	2,592	2,624	
C I P	0	0	No Budget	0	0%	0	19,420	42,530	120,348	0	
Dues & Memberships	0	1,000	0%	1,000	100%	527	0	0	0	0	
Health Department Fe	2,169	5,500	39%	3,331	61%	2,165	2,169	2,169	2,169	5,577	
Vehicle Fuel	271	2,500	11%	2,229	89%	1,863	2,366	1,753	2,586	2,621	
Lab Supplies	287	2,500	11%	2,213	89%	998	2,064	3,413	5,663	3,191	
Purification Supplie	2,502	20,000	13%	17,498	87%	21,099	8,935	24,065	18,967	12,032	
Outside Consultants	1,500	6,000	25%	4,500	75%	0	300	1,725	6,603	6,000	
Small Tools & Equipm	0	3,000	0%	3,000	100%	80	2,650	3,099	0	55	
Property Insurance	0	0	No Budget	0	0%	0	0	1,814	0	0	
Interest - Bond - Wa	13,975	55,900	25%	41,925	75%	36,945	36,154	55,900	55,900	55,900	
Interest - Bond - Wa	614	1,668	37%	1,054	63%	1,662	1,588	2,456	2,456	2,456	
Interest - Bond - Wa	49,818	99,636	50%	49,818	50%	0	25,491	99,637	99,637	99,636	
Interfund Transfer	66,589	0	No Budget	(66,589)	0%	0	370,704	615,910	0	304,992	
Transfer To Reserves	0	69,778	0%	69,778	100%	0	0	0	0	0	
<b>Total Expenditures</b>	<b>174,353</b>	<b>483,100</b>	<b>36%</b>	<b>308,747</b>	<b>64%</b>	<b>218,974</b>	<b>617,851</b>	<b>1,039,700</b>	<b>509,491</b>	<b>775,719</b>	
<b>Net</b>	<b>(64,169)</b>	<b>0</b>		<b>(64,169)</b>	<b>0%</b>	<b>201,166</b>	<b>(122,537)</b>	<b>(474,654)</b>	<b>83,269</b>	<b>(287,999)</b>	

Percentage of Year Completed: 17%

40

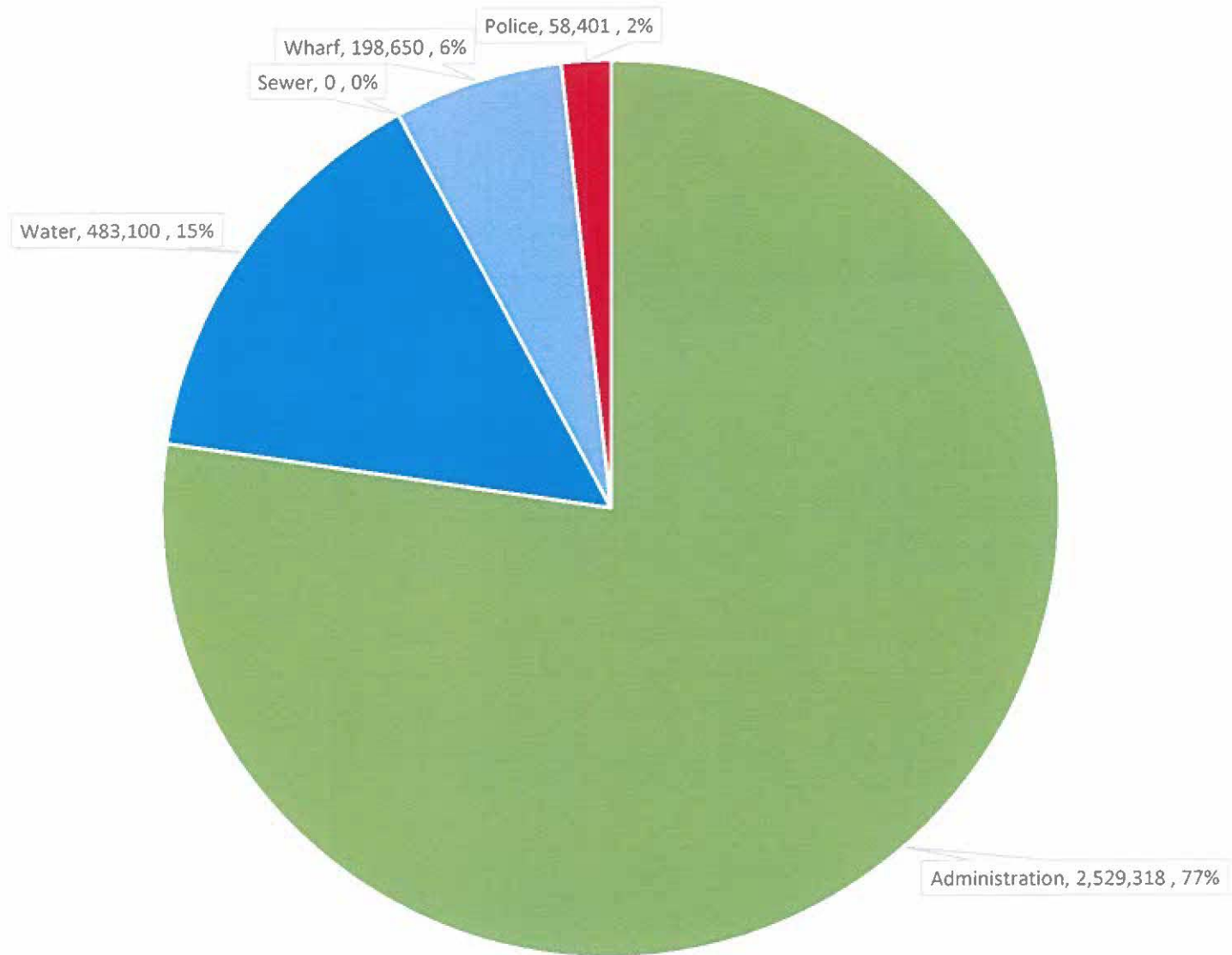
**Town of Onancock  
Budget Summary by Department  
Through August 31, 2025**

<b>SEWER</b>	<b>ACTUAL 2026 YTD</b>	<b>BUDGET 2026</b>	<b>% OF BUDGET</b>	<b>Positive/(Negative) Variance</b>		<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>Trend 2021-2026B</b>
				<b>\$</b>	<b>%</b>						
<b>Revenue</b>											
Sewer Charges	154,897	0	No Budget	154,897	0%	1,014,068	1,071,885	818,382	748,794	785,959	
Sewer Installation F	3,500	0	No Budget	3,500	0%	8,700	0	1,200	3,400	3,400	
<b>Total Revenue</b>	<b>158,397</b>	<b>0</b>	<b>No Budget</b>	<b>158,397</b>	<b>0%</b>	<b>1,025,382</b>	<b>1,121,513</b>	<b>821,749</b>	<b>873,394</b>	<b>791,429</b>	
<b>Expenditures</b>											
Wages and Benefits	0	0	No Budget	0	0%	267,216	132,835	1,877	0	0	
Coll.Repair/Maintena	39,521	0	No Budget	(39,521)	0%	75,412	136,140	253,160	95,318	109,494	
Electric Services	322	0	No Budget	(322)	0%	71,544	45,809	3,675	2,122	1,718	
<b>Total Expenditures</b>	<b>39,843</b>	<b>0</b>	<b>No Budget</b>	<b>(39,843)</b>	<b>0%</b>	<b>556,205</b>	<b>406,064</b>	<b>645,152</b>	<b>190,554</b>	<b>111,212</b>	
<b>Net</b>	<b>118,554</b>	<b>0</b>		<b>118,554</b>	<b>0%</b>	<b>469,177</b>	<b>715,449</b>	<b>176,596</b>	<b>682,840</b>	<b>680,217</b>	

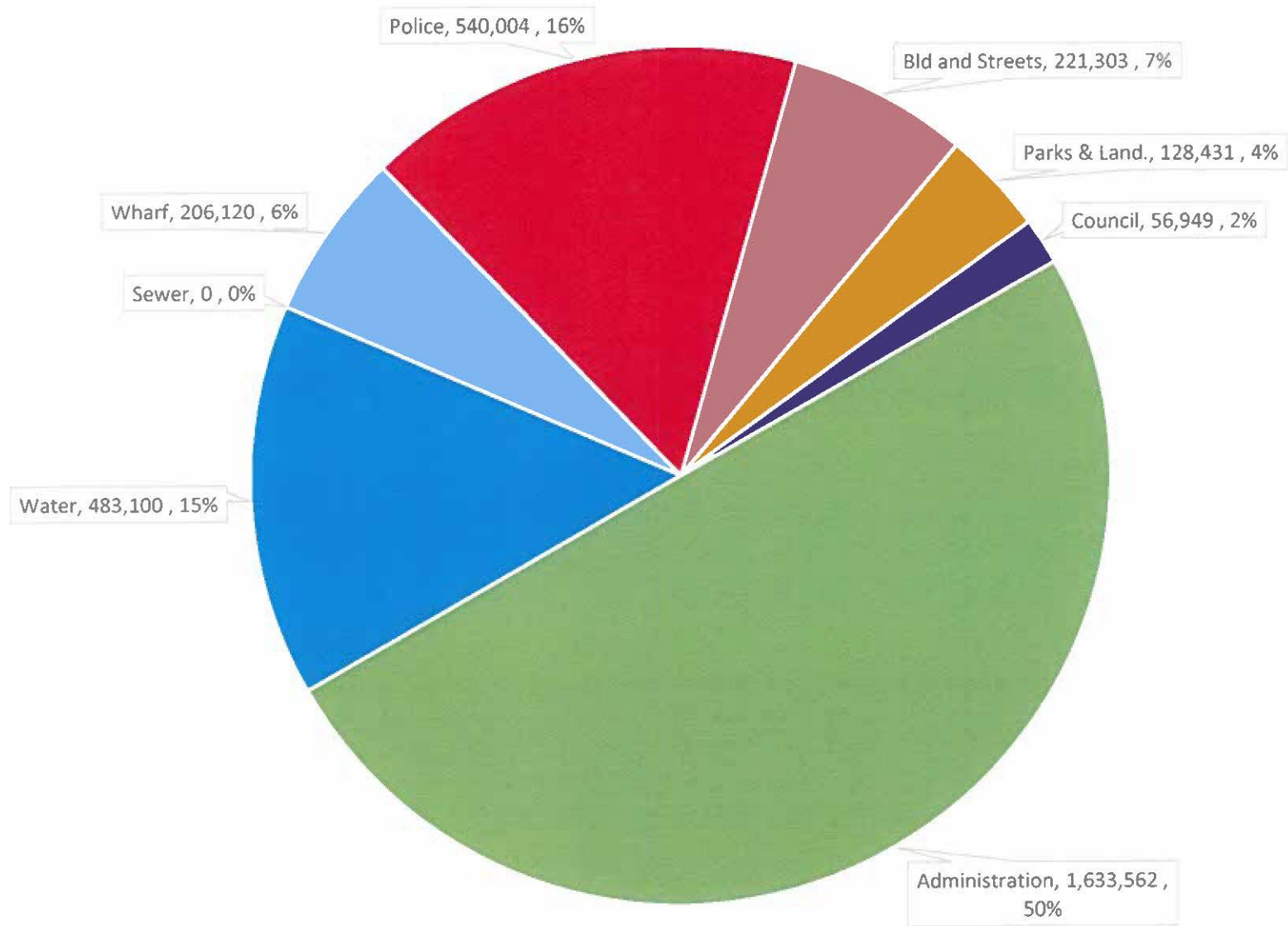
Percentage of Year Completed: 17%

11/1

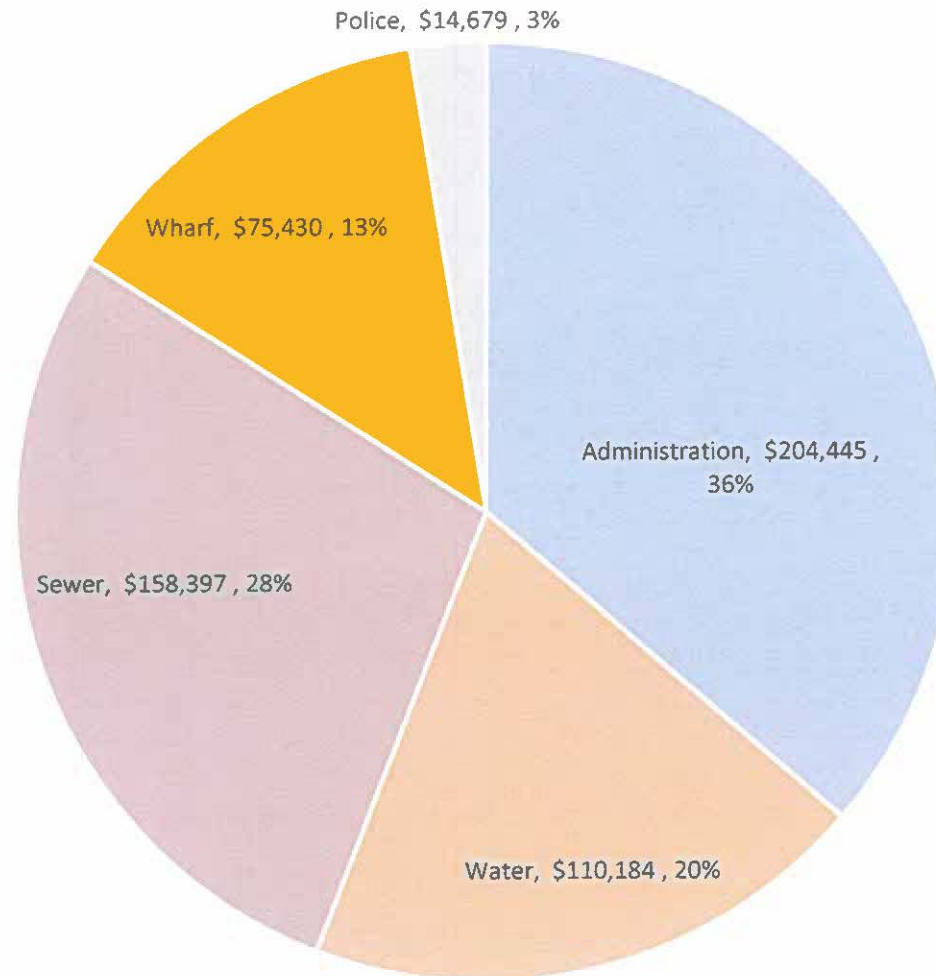
## Revenue - Budget 2026



## Expenditure - Budget 2026

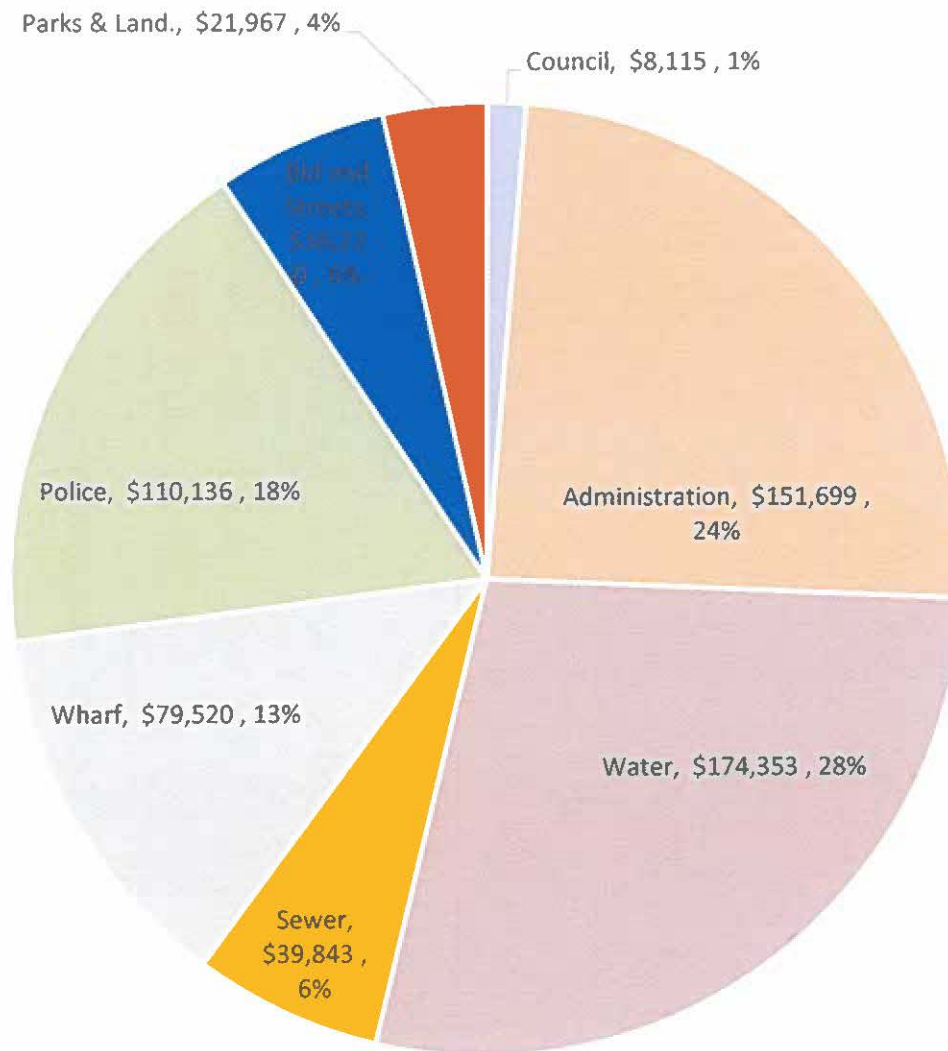


## Actual Revenue





## Actual Expenditures



**Town of Onancock  
Cash and Reserve Report  
Through August 31, 2025**

	Current Year	Prior Year	% Increase / (Decrease)
<b>CASH AND RESERVES</b>			
<b>CASH</b>			
Checking	741,685	416,575	78%
<b>RESERVES</b>			
Cash Reserve (savings account)	1,804,266	2,217,988	(19%)
Grant Match or Project Reserve	252,868	266,690	(5%)
Capital Asset Reserve	527,421	151,126	249%
General Fund Reserve	846,333	539,714	57%
ARPA Funds	44,703	775,698	(94%)
Utility Reserve	1,272,959	760,410	67%
<b>Total Reserves</b>	<b>4,748,550</b>	<b>4,711,626</b>	<b>1%</b>
<b>Total Cash and Reserves</b>	<b>5,490,235</b>	<b>5,128,201</b>	<b>7%</b>
<b>Cash and Reserves - No ARPA</b>	<b>5,445,532</b>	<b>4,352,503</b>	<b>25%</b>
<b>Reserves Only - No ARPA</b>	<b>4,703,847</b>	<b>3,935,928</b>	<b>20%</b>

**REQUIRED RESERVES PER POLICY**

	Policy Requirement	Policy	Current Reserve	Over/(Under Reserved)
Grant Match or Project Reserve	250,000	Up to \$250,000	252,868	2,868
Capital Asset Reserve	521,300	25% of 5-year CAPEX plan	527,421	6,121
General Fund Reserve	835,911	30% of budgeted revenue	846,333	10,422
		120 day operating (\$483,100/12*4)+		
		30% Accumulated Depreciation		
Utility Reserve		(\$3,254,316+174,382(F24)+174,382(F25		
	1,256,957	)+ \$15k for road repairs	1,272,959	16,002
<b>Total Required Reserves per Policy</b>	<b>\$ 2,864,168</b>	<b>Over/(Under) Reserved</b>	<b>\$ 2,899,581</b>	<b>\$ 35,413</b>

Town of Onancock									
Capital Expenditures and Grant Activity									
Through August 31, 2025									
Source of Funds	Project Description	Budgeted Amount	Spent as of 6/30/25	2026 YTD Expenditures	Total	(Over)/Under Budget			
Budgeted Capital Improvement									
	Backhoe	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000			
	Water Generator	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000			
	Water Department Truck	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000			
	Street Lights Downtown	\$ 274,500	\$ -	\$ -	\$ -	\$ 274,500			
	Street Signs	\$ 15,250	\$ -	\$ 1,441	\$ 1,441	\$ 13,809			
	Interpretive Signs	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000			
	Benches/Trash Cans/Alley Lighting	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000			
	Queen Street	\$ 399,250	\$ -	\$ 6,530	\$ 6,530	\$ 392,720			
	Total	\$ 954,000	\$ -	\$ 7,971	\$ 7,971	\$ 946,029	\$ -		
ARPA									
	NE Park & Basketball Court	\$ 66,852	\$ 59,778	\$ 12,252	\$ 73,528	\$ (6,676)			
	Entry Sign & Town Square	\$ 140,494	\$ 65,384	\$ 23,731	\$ 89,115	\$ 51,379			
	Total	\$ 207,346	\$ 125,162	\$ 35,983	\$ 162,643	\$ 44,703			
						\$ 44,703			
Grant Activity									
FY 2026									
Source of Funds	Project Description	Grant Amount	2026 Grant Income	Spent YTD	Owed to Onancock	Status			
DHCD	Northeast Revitalization	\$ 1,000,000	\$ 104,695	\$ 133,598	\$ 28,903	Open			
VTC	Printing/Advertising Reimbursement	\$ 20,000	\$ 20,000	\$ -	\$ -	Closed			
Total Fund 24		\$ 124,695	\$ 148,130						
Expenditures from SSFMS		\$ 124,695	\$ 148,130						
		\$ -	\$ 0						

5

**Town Council:** Lisa Fiege, Omar Grubb, Cynthia Holdren, Joy Marino, Ashley Pettit, Sarah Nock  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

---

Town Manager Report – September 22, 2025

- The street signs are being installed as time allows.
- VDOT has provided us with additional information about a successful wayfinding program. Their response was given to Sarah for review.
- The paving on Crockett Street, on Parker Street, and the basketball court have been completed. The basketball equipment has been ordered.
- The 3-hour parking signs have been installed, but we need two more for the south side of Market Street.
- The irrigation system for the Town Square is in the design phase now that we have a final layout for the space.
- As of this writing, we are waiting for the drawings from the engineer for Queen Street.
- The Planning Commission held a public hearing regarding the application to rezone the Eller Property from B-2 to R-2.
- The sign for the restrooms and Onancock Main Street offices was approved by OMS and ordered. It will be completed and ready to hang by Wednesday. There is a minor delay on the bracket.
- The County Supervisors held their required public hearing for the boundary line expansion on the 17th. I will have more information on the 22<sup>nd</sup>.
- The repair of the King Street fire hydrant is scheduled for the week of the 22<sup>nd</sup>. This will involve a water shutoff. I will have door hangers delivered to affected houses and release a manager's minute to notify the wider community.

# Event Summary for August 2025

## ONANCOCK POLICE DEPARTMENT

Incidents	July 2025	August 2025	August 2024
911- inquiry	2	1	2
Alarm- business	2	0	0
Animal- at large	0	1	0
Assault-simple	0	2	1
Breaking & Entering	0	0	1
Death- natural	1	0	0
Destruction of Property	2	1	4
Disorderly Conduct	3	4	2
Domestic	2	0	1
Firearm- brandishing	1	1	0
Firearm- reckless handling	1	1	0
Harassment	0	1	0
Intimidation	1	1	0
Kidnapping	0	1	0
Larceny- general	2	1	1
Mental Health / Welfare Check	3	3	1
Missing person	0	2	0
Motor Vehicle- trespassing	1	0	3
Overdose	1	0	0
Prevent Aide	0	1	0
Protective Order Violation	1	0	0
Public Intoxication	1	0	0
Theft- motor vehicle	2	0	1
Trespassing	5	3	9
Vagrancy	0	1	0

# Event Summary for August 2025

## ONANCOCK POLICE DEPARTMENT

Vehicle- unauthorized use	0	1	0
Weapon Violation- concealment	0	1	0
Weapon Violation- discharge firearm within town limits	2	1	0
	33	28	27

Page | 2 of 2

### Traffic Enforcement

	June 2025	July 2025	July 2024
Failure to Obey a Highway Sign	2	1	2
Inspection Offense	17	16	9
No Insurance	1	1	0
Operator License Offense	0	2	1
Other	1	2	0
Reckless Offense	1	2	0
Registration Offense	1	2	0
Seatbelt Offense	0	5	0
Speeding	5	9	24
Suspended License	0	0	1
Use Handheld Device	3	1	4
	31	41	43

### Patrol Activities

Assist Other Agency	25	Anytime an officer assist any government agency.
Business Check	121	Officer checks business making sure it is secured.
Business Assist/Complaint	5	When a business request an officer but the event is not a crime.
Citizen Assist/Complaint	16	When a citizen request an officer but the event is not a crime
Special Patrols	863	An area that I feel that is being overlook by patrols. Along with this we give additional attention to citizens and businesses that have valid concerns. Not part of business and house checks.

50