

Town Council: Lisa Fiege, Omar Grubb, Cynthia Holdren, Sarah Nock, Ashley Pettit
Mayor: Fletcher Fosque | **Town Manager:** - Vacant -

Town Council Meeting
December 15, 2025

1. Call to order and roll call.
2. Pledge of Allegiance
3. Consider the meeting minutes from November 17, 2025.
4. Public Hearing
 - Proposed Amendment to Lease Agreement.
5. Public Presentation:
 - None scheduled.
6. Council Discussion
 - Discuss new Town Council appointment.
7. Council Action
 - Consider New Town Council member to Samuel Outlaw Board.
 - Consider New Town Council member to EDA committee.
 - Consider Meeting Calendar in 2026.
 - Consider Sail 250 Resolution
8. Committee Reports
 - Planning Commission (Cindy Holdren)
 - Economic Development Authority (Lisa Fiege)
9. Community Reports
 - Onancock Main Street (Lisa Fiege)
 - Historic Onancock School (Sarah Nock)
 - Sail 250 (Lisa Fiege/Debbie Caton)
10. Public Comment
11. Mayor's Report
12. Town Manager's Report
 - Financial Report
 - Police report
13. Town Councilmember comments
14. Closed session – If needed.
15. Adjourn

Town of Onancock

Town Council Meeting

November 17, 2025

7:00 PM

- 1. Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Councilmembers Lisa Fiege, Cindy Holdren, Joy Marino, Sarah Nock, and Mayor Fletcher Fosque were present. Interim Town Manager Earl Mathers, Town Clerk Debbie Caton and Deputy Clerk Hannah Ayres were also present. Councilmember Omar Grubb was not present.

- 2. Pledge of Allegiance**

Councilmember Fiege moved to amend the meeting agenda by adding two items to Council Action. The first item is to update the signature card at Truist Bank. The second item is to add approval of the contract with Berkley Group for recruitment of town manager services. Councilmember Holdren seconded the motion. The motion passed with a 5-0 vote.

- 3. Consider the meeting minutes from October 27, 2025** – Councilmember Fiege moved to approve the meeting minutes. Councilmember Marino seconded the motion. The motion passed with a 5-0 vote.

- 4. Public Hearing**

- a. None scheduled.**

- 5. Public Presentation**

- a. None scheduled.**

- 6. Council Discussion**

- a. Discuss the appropriation of the FY 2026 CIP project “Benches/Trash Cans/Alley Lighting for \$25,000.** – Councilmember Holdren would like to consider wood benches as opposed to metal benches. This concept was presented in the Hill Studio packet. The decision to move forward with the \$25,000 appropriation was tabled during the Town Manager transition. Mayor

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Fosque will ask the Waterfront Committee for a plan to protect the bollards at Sunset Park.

7. Council Action

- a. Consider action on wayfinding signage.** – Councilmember Nock stated the wayfinding signage selections is still not complete as she is still working with VDOT over conflicting issues. Councilmember Nock is hoping for completion by the December 17, 2025, meeting.
- b. Consider action regarding a remote meeting attendance policy.** – Councilmember Holdren forwarded a copy of the remote meeting attendance policy to the lawyer for review. The final policy will be on the December 17, 2025, agenda for approval.
- c. Consider a resolution to establish a new bank account for HRSD billing and funds transfer transactions.** – After Town Council discussion, it was decided Debbie Caton will present an administrative policy with best practices at the December 17, 2025, for Town Council review.
- d. Consider the letter of No Objection from the Town to the Coastal Square Villages, LLC.** - Councilmember Fiege moved to sign the “No Objection” letter for utility boring and waterline installation to serve Coastal Square Village. Councilmember Holdren seconded the motion. The motion passed with 5-0 vote.
- e. Consider action regarding a contract regarding a for an interim town manager.** – Mayor Fosque introduced Earl Mathers from the Berkley Group who will be serving as the interim Town Manager. Mr. Mathers will be working on a part time basis. He will work some days in the office, but the bulk of his work will be done remotely. Councilmember Holdren moved to accept the contract from Berkley Group for interim Town Manager services. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote.
- f. Hire Berkley Group to recruit a permanent Town Manager –**
Councilmember Fiege moved to accept the contract with Berkley Group for a one-time charge of \$15,000 plus advertising expenses to recruit a new Town

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Manager. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote.

- g. Motion to update the signature card at Truist Bank** – Councilmember Nock moved to update the signature card to add Councilmember Fiege as the third check signer. Councilmember Marino seconded the motion. The motion passed with a 5-0 vote.

8. Committee Reports

- a. Planning Commission (Cindy Holdren)** - Councilmember Holdren reported the workshop held at the Peninsula Center on Monday, November 3, 2025, was well attended. The attendees were asked to give input on the town's comprehensive plan. Chairperson Grier is collating the information and comments for review by the Commissioners. Commissioner Temple will give a focused presentation on water at the December meeting.
- b. Economic Development Authority (EDA) (Lisa Fiege)** – Councilmember Fiege reported the EDA did not meet. The next meeting is scheduled for December 17, 2025.

9. Community Reports

- a. Onancock Main Street (OMS) (Lisa Fiege)** – Councilmember Fiege reported OMS applied for a Downtown Investment Grant. The money received was allocated for public facing façade grants for downtown businesses. The grant was available for reimbursements from \$500 - \$5,000. Nine of the eighteen applicants were funded. The total funding was \$35,000. The public art initiatives with five murals and one mosaic have been pitched to the Eastern Shore Post. OMS has a new billboard in Eden, MD. OMS sent out fundraising letters.
- b. Historic Onancock School (HOS) (Sarah Nock)** – Councilmember Nock reported the Champagne/Oyster Fundraising Event was successful. The Artisan's Guild Tour will include the school. Several studio owners will participate along with vendors in the center space. Councilmember Nock

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thanked the Town Council for the \$800,000 appropriation to help with capital needs at the HOS.

- c. **Sail 250 (Lisa Fiege/Debbie Caton)** – Councilmember Fiege reported the committee met Friday, November 14, 2025. The weekend events are being finalized. Amy Higgins, Marketing Director, is building out the Sail 250 website. Debbie Caton is meeting with the appropriate team to get the final location established for the fireworks display.

10. Public Comments

- Mark Sinclair – Mr. Sinclair does not understand why the “Wayfinding” sign requirements cannot include signage for the Little League fields. Mr. Sinclair also commented that all Town Council members have always given the time and opportunity to all speakers during the public comment section to voice their opinions. He has not heard anyone be degrading or offensive.
- Rosemary Paparo – Ms. Paparo stated the cash in reserves reported through October 31, 2025, are the same as the previous month’s report. Ms. Paparo asked the Town Council to be very conscientious on how future monies are committed. She suggested an aluminum backboard for the basketball court at the Northeast Park. One of the glass backboards is broken and needs to be replaced.
- Glenn Smith – Mr. Smith asked if payment can be accepted via Zelle or Venmo in the town office. Mr. Smith stated you can purchase commercial metal benches that are coated with rubber that help with heat and do not degrade from the sun. Mr. Smith spent time at the Northeast Park and finds it appalling the basketball hoops were vandalized. Mr. Smith does not understand why Northeast Park is not cleaned up daily like Town Square.

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- Kasey Grier- Ms. Grier spoke to the search for a new Town Manager. She suggested an expansive committee as opposed to Town Council members only. There are several people in the community that have government experience who could be helpful in the search process. She asked when the final candidates are selected, the candidates have an opportunity to field questions from the community.
- Jay Miller – Mr. Miller was sad the letter to provide water to Coastal Square was approved. There are potential problems later with the route the water line is being bored.
- Bonnie Warren – Ms. Warren stated cash is still legal tender and the town should not refuse to accept it as a form of payment. Ms. Warren asked for the purpose of the closed session.

11. Mayor's Report – Mayor Fosque reported “Christmas in Onancock” events are being held Friday, December 12, 2025, through Sunday, December 14, 2025. The tree lighting at Ker Place is Friday, December 5, 2025. The Christmas Farmer’s Market is Saturday, November 22, 2025. Because of the late mailing for Personal Property and Real Estate tax bills, penalties and interest will not be applied until January 5, 2026. Mayor Fosque will work with Interim Town Manager, Earl Mathers to publish RFPs for the Historic Onancock School work. Mayor Fosque reminded everyone there is still a vacant seat on the Planning Commission. A meeting will be set up to start the search process for a new Town Manager. The work session will require about two hours with the Berkely Group.

12. Town Manager's Report

- a. Financial Report** – See Town Council packet for the full financial report.
- b. Police Report** – See Town Council packet for the full Police Report.

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13. Town Councilmember Comments

- a. Councilmember Fiege – Councilmember Fiege welcomed Earl Mathers and thanked Councilmember Marino for her service.
- b. Councilmember Grubb – no comments.
- c. Councilmember Holdren – Councilmember Holdren welcomed Earl Mathers.
- d. Councilmember Marino – Councilmember Marino thinks it is an excellent idea to involve the community in the search for the new Town Manager. Councilmember Marino gave updates on the ANDPC- Northeast Housing Rehabilitation Grant. Councilmember Marino announced her resignation from the Town Council effective immediately. Her resignation letter is attached.
- e. Councilmember Nock – Councilmember Nock welcomed Earl Mathers. She asked what the process is for selling the old water meters.
- f. Councilmember Pettit – Councilmember Pettit is interested in the upgrades to the Northeast Park. He is looking forward to the project coming to fruition.

14. Closed Session

- a. Real estate matters §2.2-3711 (A)(3). - Councilmember Fiege moved to enter closed session to discuss Real Estate matters as allowed by State Code Section §2.2-3711 (A)(3). Councilmember Nock seconded the motion. The motion passed with a 5-0 vote. Closed session started at 8:17 PM.

Councilmember Fiege moved to exit closed session of this regular meeting of the Onancock Town Council and certify by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session. Councilmember Nock seconded the motion. A roll call vote was taken:

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- Councilmember Fiege – aye
- Councilmember Grubb – not present
- Councilmember Holdren - aye
- Councilmember Marino – aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Mayor Fosque – aye

15) Adjourn – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote. The meeting adjourned at 8:43 PM.

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk

Honorable Mayor Fletcher Fosque
Town of Onancock
November 17, 2025

Dear Mayor Fosque,

I am writing to inform you of my decision to resign from my position on the town council effective November 17, 2025. It has been an honor to serve on the council and represent our community for the past 7 years and 6 months.

Thank you for your understanding and I wish the entire council continued success in their efforts to better serve our community.

Sincerely,


Joy Marino

Town of Onancock – 2026 Proposed Meeting Schedule

Please check the calendar on the town's website: Onancock.com for meeting notices, changes and cancellations

Town Council:

Meets on the fourth Monday of the month at 6:00 p.m. unless otherwise designated

- January 26, 2026
- February 23, 2026
- March 23, 2026
- April 27, 2026
- May 18, 2026 (third Monday – fourth Monday conflicts with Memorial Day)
- June 22, 2026
- July 27, 2026
- August 24, 2026
- September 28, 2026
- October 26, 2026
- November 16, 2026 (third Monday – fourth Monday is the week of Thanksgiving)
- December 28, 2026 (let's discuss – this is the Monday after Christmas and the week of the New Year. The week before, Dec. 21, 2026, is the week of Christmas. Do we want to do the week before Christmas? That would be Dec. 14, 2026)

Planning Commission:

Meets the first Monday of the month at 6:00 p.m.

- January 5, 2026
- February 2, 2026
- March 2, 2026
- April 6, 2026
- May 4, 2026
- June 1, 2026
- July 6, 2026
- August 3, 2026
- September 7, 2026
- October 5, 2026
- November 2, 2026
- December 7, 2026

Waterfront Committee:

Meets the second Tuesday of the month at 5:30 p.m.

- January 13, 2026
- February 10, 2026
- March 10, 2026
- April 14, 2026
- May 12, 2026

- June 9, 2026
- July 14, 2026
- August 11, 2026
- September 8, 2026
- October 13, 2026
- November 10, 2026
- December 8, 2026

RESOLUTION NO.: _____

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF ONANCOCK
RELATING TO THE SUPPORT OF THE VIRGINIA AMERICA 250 COMMISSION
RECITALS:**

- A. The Town Council of the Town of Onancock ("the County/City/Town") is dedicated to the furtherance of economic development and tourism in the Town of Onancock
- B. The Virginia America 250 Commission (VA250) was created in 2020 by the General Assembly for the purpose of preparing for and commemorating the 250th anniversary of Virginia's participation in American independence
- C. VA250 has requested that each locality form a committee to aid in planning for the commemoration period.

WHEREAS, the Town of Onancock will form a local VA250 committee;

WHEREAS, the committee will plan and coordinate programs occurring within the locality and communicate regularly with VA250;

WHEREAS, the Town Council wishes to undertake this endeavor with VA250 to promote and commemorate this important historic milestone.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF ONANCOCK:

1. The Town Council hereby desires to support the Virginia America 250 Commission and their efforts to commemorate the 250th anniversary of Virginia's participation in American independence.
2. Onancock Town Council will form a committee to aid in the planning for the commemoration period.

ADOPTED this 15th day of December 2025.

(SEAL)

A COPY TESTE: _____

Name: Fletcher Fosque

Title: Mayor

Budget vs. Actual - 07/01/2025 - 11/30/2025

Type	Dept Desc	Disp Acct	Budget	Mnth	QTD	YTD	Variance	Prcnt	FQT Dtot	FMT Dtot
Fund Or Attrib: 10 General Fund										
Type: Expenses										
Expenses	Council	10-4001-1101 MAYOR & COUNCIL COMPENSATION	\$14,200.00	\$1,092.34	\$2,184.68	\$5,934.88	\$8,265.12	41.79%	2184.68	1092.34
Expenses	Council	10-4001-2100 FICA	\$1,086.00	\$83.56	\$167.12	\$453.99	\$632.01	41.80%	167.12	83.56
Expenses	Council	10-4001-2300 SUTA	\$263.00	\$0.00	\$0.00	\$0.00	\$263.00	0.00%	0	0
Expenses	Council	10-4001-2600 SUTA	\$0.00	\$1.50	\$3.00	\$8.15	(\$8.15)	0.00%	3	1.5
Expenses	Council	10-4001-3130 TOWN ATTORNEY	\$36,000.00	\$3,000.00	\$6,000.00	\$15,000.00	\$21,000.00	41.67%	6000	3000
Expenses	Council	10-4001-4500 ELECTION COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Council	10-4001-5500 TRAVEL AND TRAINING	\$1,500.00	\$0.00	\$1,774.76	\$1,774.76	(\$274.76)	118.32%	1774.76	0
Expenses	Council	10-4001-5805 MAIN STREET PARTNERSHIP	\$15,000.00	\$0.00	\$0.00	\$16,040.00	(\$1,040.00)	106.93%	0	0
Expenses	Council	10-4001-5806 ES TOURISM-TOT SHARE	\$0.00	\$3,600.00	\$3,600.00	\$3,600.00	(\$3,600.00)	0.00%	3600	3600
Expenses	Council	10-4001-5820 LIABILITY INSURANCE	\$3,900.00	\$0.00	\$0.00	\$0.00	\$3,900.00	0.00%	0	0
Expenses	Council	10-4001-6001 OFFICE SUPPLIES	\$0.00	\$30.58	\$235.38	\$250.38	(\$250.38)	0.00%	235.38	30.58
Expenses	Council	10-4001-6002 CONSULTING FEES	\$0.00	\$7,965.40	\$7,965.40	\$7,965.40	(\$7,965.40)	0.00%	7965.4	7965.4
Expenses	Administration	10-4503-1100 SALARIES	\$176,780.00	\$26,226.77	\$39,686.03	\$87,108.24	\$89,671.76	49.27%	39686.03	26226.77
Expenses	Administration	10-4503-1200 OVER-TIME COMPENSATION	\$1,500.00	\$113.32	\$222.49	\$571.53	\$928.47	38.10%	222.49	113.32
Expenses	Administration	10-4503-2100 FICA	\$13,524.00	\$1,962.37	\$2,947.73	\$6,423.66	\$7,100.34	47.50%	2947.73	1962.37
Expenses	Administration	10-4503-2200 RETIREMENT-VRS SNAPSHOT	\$25,191.00	\$1,984.65	\$3,969.30	\$9,923.25	\$15,267.75	39.39%	3969.3	1984.65
Expenses	Administration	10-4503-2201 RETIREMENT EXPENSE - MISSION SQUARE	\$0.00	\$282.27	\$928.33	\$2,216.38	(\$2,216.38)	0.00%	928.33	282.27
Expenses	Administration	10-4503-2300 HOSPITALIZATION	\$23,126.00	\$1,927.20	\$3,854.40	\$9,461.20	\$13,664.80	40.91%	3854.4	1927.2
Expenses	Administration	10-4503-2400 LIFE INSURANCE	\$2,652.00	\$167.40	\$334.80	\$837.00	\$1,815.00	31.56%	334.8	167.4
Expenses	Administration	10-4503-2600 SUTA	\$696.00	\$0.00	\$0.00	\$3.73	\$692.27	0.54%	0	0
Expenses	Administration	10-4503-2700 DISABILITY INSURANCE	\$1,061.00	\$0.00	\$74.90	\$224.70	\$836.30	21.18%	74.9	0
Expenses	Administration	10-4503-3115 LEGAL AND COLLECTION FEES	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0.00%	0	0
Expenses	Administration	10-4503-3120 AUDIT SERVICE	\$27,000.00	\$0.00	\$25,850.00	\$25,850.00	\$1,150.00	95.74%	25850	0
Expenses	Administration	10-4503-3121 BANK PROCESSING FEES	\$3,300.00	\$228.96	\$455.73	\$1,198.04	\$2,101.96	36.30%	455.73	228.96
Expenses	Administration	10-4503-3125 CREDIT CARD FEES	\$22,000.00	\$0.00	\$1,631.62	\$6,359.00	\$15,641.00	28.90%	1631.62	0
Expenses	Administration	10-4503-3130 PAYROLL PROCESSING FEES	\$9,500.00	\$869.81	\$2,270.50	\$5,147.05	\$4,352.95	54.18%	2270.5	869.81
Expenses	Administration	10-4503-3140 PROFESSIONAL DEVELOPMENT	\$4,000.00	\$0.00	\$0.00	\$1,394.00	\$2,606.00	34.85%	0	0
Expenses	Administration	10-4503-3250 SOFTWARE SUBSCRIPTIONS	\$36,000.00	\$2,757.00	\$2,757.00	\$8,848.19	\$27,151.81	24.58%	2757	2757
Expenses	Administration	10-4503-3260 SOFTWARE SUPPORT	\$12,000.00	\$229.00	\$1,321.40	\$8,056.93	\$3,943.07	67.14%	1321.4	229
Expenses	Administration	10-4503-3330 OFFICE EQUIPMENT	\$4,000.00	\$1,309.98	\$2,472.16	\$3,734.01	\$265.99	93.35%	2472.16	1309.98
Expenses	Administration	10-4503-3601 ADVERTISING	\$5,500.00	\$492.00	\$492.00	\$2,308.00	\$3,192.00	41.96%	492	492
Expenses	Administration	10-4503-5201 POSTAGE	\$3,200.00	\$0.00	\$0.00	\$2,019.33	\$1,180.67	63.10%	0	0
Expenses	Administration	10-4503-5203 TELEPHONE	\$4,500.00	\$1,155.18	\$2,249.21	\$5,011.79	(\$511.79)	111.37%	2249.21	1155.18
Expenses	Administration	10-4503-5304 PROPERTY INSURANCE	\$2,250.00	\$0.00	\$0.00	\$0.00	\$2,250.00	0.00%	0	0
Expenses	Administration	10-4503-5305 VEHICLE INSURANCE	\$330.00	\$0.00	\$0.00	\$0.00	\$330.00	0.00%	0	0
Expenses	Administration	10-4503-5308 GENERAL LIABILITY INSURANCE	\$3,800.00	\$0.00	\$0.00	\$0.00	\$3,800.00	0.00%	0	0
Expenses	Administration	10-4503-5309 WORKERS COMP	\$525.00	\$0.00	\$0.00	\$0.00	\$525.00	0.00%	0	0
Expenses	Administration	10-4503-5500 TRAVEL	\$577.00	\$0.00	\$0.00	\$0.00	\$577.00	0.00%	0	0
Expenses	Administration	10-4503-5801 DUES & MEMBERSHIP	\$1,150.00	\$0.00	\$0.00	\$185.00	\$965.00	16.09%	0	0
Expenses	Administration	10-4503-6001 OFFICE SUPPLIES	\$9,000.00	\$245.32	\$1,542.36	\$3,267.22	\$5,732.78	36.30%	1542.36	245.32
Expenses	Administration	10-4503-6011 HOS - PROPERTY INSURANCE	\$6,400.00	\$0.00	\$0.00	\$0.00	\$6,400.00	0.00%	0	0
Expenses	Administration	10-4503-6012 CULTURAL ENRICHMENT	\$3,000.00	(\$4,500.00)	\$6,710.61	\$6,710.61	(\$3,710.61)	223.69%	6710.61	-4500
Expenses	Administration	10-4503-6014 MISCELLANEOUS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	0	0
Expenses	Administration	10-4503-6015 WEBSITE & PRINTING	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%	0	0

Expenses	Administration	10-4503-6016 TOWN EVENTS	\$4,000.00	\$0.00	\$2,800.00	\$10,025.15	(\$6,025.15)	250.63%	2800	0
Expenses	Administration	10-4503-6017 EMPLOYEE WELFARE	\$500.00	\$0.00	\$0.00	\$803.17	(\$303.17)	160.63%	0	0
Expenses	Administration	10-4503-6018 WELCOMER CENTER	\$0.00	\$71.53	\$685.02	\$3,565.39	(\$3,565.39)	0.00%	685.02	71.53
Expenses	Administration	10-4503-8101 CAPITAL EXPENDITURES	\$954,000.00	\$0.00	\$0.00	\$8,156.70	\$945,843.30	0.86%	0	0
Expenses	Administration	10-4503-9103 CONTINGENCY	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%	0	0
Expenses	Administration	10-4503-9105 MAIN STREET GRANT MATCH	\$45,000.00	\$0.00	\$0.00	\$45,000.00	\$0.00	100.00%	0	0
Expenses	Police	10-5524-1100 SALARIES	\$299,912.00	\$24,465.98	\$48,007.12	\$135,215.42	\$164,696.58	45.09%	48007.12	24465.98
Expenses	Police	10-5524-1200 OVER-TIME COMPENSATION	\$12,000.00	\$261.87	\$506.32	\$2,216.18	\$9,783.82	18.47%	506.32	261.87
Expenses	Police	10-5524-2100 FICA	\$22,943.00	\$1,891.70	\$3,711.32	\$10,018.82	\$12,924.18	43.67%	3711.32	1891.7
Expenses	Police	10-5524-2200 RETIREMENT-VRS	\$42,737.00	\$3,411.42	\$3,411.42	\$13,074.37	\$29,662.63	30.59%	3411.42	3411.42
Expenses	Police	10-5524-2300 HOSPITALIZATION	\$42,048.00	\$3,504.00	\$10,419.42	\$20,931.42	\$21,116.58	49.78%	10419.42	3504
Expenses	Police	10-5524-2400 LIFE INSURANCE	\$4,498.00	\$287.72	\$575.44	\$1,390.42	\$3,107.58	30.91%	575.44	287.72
Expenses	Police	10-5524-2600 SUTA	\$740.00	\$0.00	\$0.00	\$11.20	\$728.80	1.51%	0	0
Expenses	Police	10-5524-2700 SHORT TERM DISABILITY	\$916.00	\$0.00	\$0.00	\$0.00	\$916.00	0.00%	0	0
Expenses	Police	10-5524-3115 COURT COSTS	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0.00%	0	0
Expenses	Police	10-5524-3140 TRAINING	\$4,000.00	\$0.00	\$200.00	\$200.00	\$3,800.00	5.00%	200	0
Expenses	Police	10-5524-3150 NEW OFFICER TRAINING AND TRAVEL	\$18,000.00	\$284.88	\$284.88	\$7,583.58	\$10,416.42	42.13%	284.88	284.88
Expenses	Police	10-5524-3310 VEHICLE REPAIR	\$4,000.00	\$237.56	\$378.34	\$2,302.70	\$1,697.30	57.57%	378.34	237.56
Expenses	Police	10-5524-3330 COMPUTER MAINTENANCE	\$4,500.00	\$0.00	\$0.00	\$5,394.00	(\$894.00)	119.87%	0	0
Expenses	Police	10-5524-5203 TELEPHONE SERVICES	\$3,000.00	\$237.52	\$545.90	\$1,455.94	\$1,544.06	48.53%	545.9	237.52
Expenses	Police	10-5524-5301 LINE OF DUTY ACT	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%	0	0
Expenses	Police	10-5524-5305 VEHICLE INSURANCE	\$2,600.00	\$0.00	\$0.00	\$0.00	\$2,600.00	0.00%	0	0
Expenses	Police	10-5524-5309 WORKERS COMP	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0.00%	0	0
Expenses	Police	10-5524-5500 TRAVEL	\$500.00	\$0.00	\$0.00	\$70.00	\$430.00	14.00%	0	0
Expenses	Police	10-5524-6001 OFFICE SUPPLIES	\$4,000.00	\$246.06	\$246.06	\$2,906.97	\$1,093.03	72.67%	246.06	246.06
Expenses	Police	10-5524-6007 SECURITY CAMERAS	\$16,500.00	\$630.54	\$1,190.34	\$11,831.62	\$4,668.38	71.71%	1190.34	630.54
Expenses	Police	10-5524-6008 VEHICLE FUEL	\$14,000.00	\$1,177.06	\$2,284.81	\$5,004.09	\$8,995.91	35.74%	2284.81	1177.06
Expenses	Police	10-5524-6011 UNIFORMS	\$5,000.00	\$0.00	\$110.00	\$1,431.30	\$3,568.70	28.63%	110	0
Expenses	Police	10-5524-6016 POLICE SUPPLIES	\$7,000.00	\$31.96	\$84.91	\$1,121.82	\$5,878.18	16.03%	84.91	31.96
Expenses	Police	10-5524-8110 NEW POLICE VEHICLE	\$19,660.00	\$3,277.00	\$3,277.00	\$6,554.00	\$13,106.00	33.34%	3277	3277
Expenses	Fire Department	10-5528-5605 CONTRIBUTION TO FIRE COMPANY	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	100.00%	0	0
Expenses	Fire Department	10-5528-5606 FIRE PROGRAMS FUNDING	\$15,000.00	\$0.00	\$0.00	\$15,000.00	\$0.00	100.00%	0	0
Expenses	Street Maintenance	10-6040-1100 SALARIES	\$52,832.00	\$3,650.61	\$7,122.86	\$19,305.56	\$33,526.44	36.54%	7122.86	3650.61
Expenses	Street Maintenance	10-6040-1200 OVER-TIME COMPENSATION	\$6,000.00	\$0.00	\$0.00	\$546.00	\$5,454.00	9.10%	0	0
Expenses	Street Maintenance	10-6040-2100 FICA	\$4,042.00	\$279.27	\$544.90	\$1,518.64	\$2,523.36	37.57%	544.9	279.27
Expenses	Street Maintenance	10-6040-2200 RETIREMENT-VRS SNAPSHOT	\$7,529.00	\$521.36	\$1,044.66	\$2,608.73	\$4,920.27	34.65%	1044.66	521.36
Expenses	Street Maintenance	10-6040-2201 RETIREMENT EXPENSE - MISSION SQUARE	\$0.00	\$34.40	\$86.00	\$189.20	(\$189.20)	0.00%	86	34.4
Expenses	Street Maintenance	10-6040-2300 HOSPITALIZATION	\$10,512.00	\$876.00	\$1,752.00	\$5,162.00	\$5,350.00	49.11%	1752	876
Expenses	Street Maintenance	10-6040-2400 LIFE INSURANCE	\$792.00	\$43.98	\$87.96	\$219.90	\$572.10	27.77%	87.96	43.98
Expenses	Street Maintenance	10-6040-2600 SUTA	\$740.00	\$0.00	\$0.00	\$2.13	\$737.87	0.29%	0	0
Expenses	Street Maintenance	10-6040-2700 DISABILITY INSURANCE	\$317.00	\$0.00	\$19.68	\$59.04	\$257.96	18.62%	19.68	0
Expenses	Street Maintenance	10-6040-3310 VEHICLE REPAIR	\$7,500.00	\$32.98	\$32.98	\$902.26	\$6,597.74	12.03%	32.98	32.98
Expenses	Street Maintenance	10-6040-3910 TRASH COLLECTION	\$106,500.00	\$8,513.33	\$17,675.16	\$44,674.15	\$61,825.85	41.95%	17675.16	8513.33
Expenses	Street Maintenance	10-6040-5101 ELECTRIC SERVICE	\$46,000.00	\$3,759.70	\$7,572.59	\$18,239.48	\$27,760.52	39.65%	7572.59	3759.7
Expenses	Street Maintenance	10-6040-5102 HEATING OIL	\$4,000.00	\$1,843.21	\$1,843.21	\$1,843.21	\$2,156.79	46.08%	1843.21	1843.21
Expenses	Street Maintenance	10-6040-5304 PROPERTY INSURANCE	\$650.00	\$0.00	\$0.00	\$0.00	\$650.00	0.00%	0	0
Expenses	Street Maintenance	10-6040-5305 AUTO INSURANCE	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%	0	0
Expenses	Street Maintenance	10-6040-5309 WORKER'S COMP INSURANCE	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	0	0
Expenses	Street Maintenance	10-6040-5900 STREET REPAIR	\$20,000.00	\$0.00	\$0.00	\$36,644.11	(\$16,644.11)	183.22%	0	0
Expenses	Street Maintenance	10-6040-6005 JANITORAL SUPPLIES	\$500.00	\$0.00	\$225.28	\$400.11	\$99.89	80.02%	225.28	0
Expenses	Street Maintenance	10-6040-6006 CLEANING SERVICES	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00	0.00%	0	0

Expenses	Street Maintenance	10-6040-6007 REPAIRS AND MAINTENANCE	\$19,000.00	\$20.14	\$110.14	\$1,661.47	\$17,338.53	8.74%	110.14	20.14
Expenses	Street Maintenance	10-6040-6008 VEHICLE FUEL	\$4,500.00	\$495.60	\$1,088.88	\$2,433.65	\$2,066.35	54.08%	1088.88	495.6
Expenses	Street Maintenance	10-6040-6010 SMALL EQUIPMENT REPAIR & MAINT.	\$5,000.00	\$322.98	\$322.98	\$1,892.93	\$3,107.07	37.86%	322.98	322.98
Expenses	Street Maintenance	10-6040-6011 UNIFORMS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	0	0
Expenses	Street Maintenance	10-6040-6015 CAN LINERS	\$947.00	\$0.00	\$0.00	\$0.00	\$947.00	0.00%	0	0
Expenses	Street Maintenance	10-6040-6018 SAFETY/STREET SIGNS	\$2,000.00	\$0.00	\$0.00	\$837.86	\$1,162.14	41.89%	0	0
Expenses	Street Maintenance	10-6040-8110 NEW PUBLIC WORKS VEHICLE	\$21,392.00	\$2,421.00	\$6,559.00	\$13,118.00	\$8,274.00	61.32%	6559	2421
Expenses	Solid Waste	10-6044-3310 VEHICLE MAINTENANCE	\$0.00	\$0.00	\$0.00	\$11.49	(\$11.49)	0.00%	0	0
Expenses	Solid Waste	10-6044-3910 TRASH COLLECTION SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Solid Waste	10-6044-6007 REPAIR & MAINTENANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Wharf	10-7060-1100 WHARF SALARIES	\$69,000.00	\$884.60	\$4,278.38	\$28,346.77	\$40,653.23	41.08%	4278.38	884.6
Expenses	Wharf	10-7060-1200 OVER-TIME COMPENSATION	\$0.00	\$0.00	\$69.00	\$1,155.26	(\$1,155.26)	0.00%	69	0
Expenses	Wharf	10-7060-2100 FICA	\$5,279.00	\$67.68	\$338.50	\$2,298.19	\$2,980.81	43.53%	338.5	67.68
Expenses	Wharf	10-7060-2300 HOSPITALIZATION	\$0.00	\$0.00	(\$876.00)	\$0.00	\$0.00	0.00%	-876	0
Expenses	Wharf	10-7060-2600 SUTA	\$0.00	\$0.00	\$1.74	\$34.36	(\$34.36)	0.00%	1.74	0
Expenses	Wharf	10-7060-3132 SQUARE CC FEES	\$7,000.00	\$9.63	\$969.94	\$4,575.63	\$2,424.37	65.37%	969.94	9.63
Expenses	Wharf	10-7060-3310 VEHICLE REPAIR	\$1,000.00	\$0.00	\$0.00	\$87.60	\$912.40	8.76%	0	0
Expenses	Wharf	10-7060-5101 ELECTRIC SERVICES	\$6,500.00	\$415.48	\$871.98	\$3,463.67	\$3,036.33	53.29%	871.98	415.48
Expenses	Wharf	10-7060-5203 TELEPHONE	\$700.00	\$32.16	\$64.32	\$349.69	\$350.31	49.96%	64.32	32.16
Expenses	Wharf	10-7060-5304 PROPERTY INSURANCE	\$391.00	\$0.00	\$0.00	\$0.00	\$391.00	0.00%	0	0
Expenses	Wharf	10-7060-5305 AUTO INSURANCE	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	0.00%	0	0
Expenses	Wharf	10-7060-5309 WORKER'S COMP INSURANCE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%	0	0
Expenses	Wharf	10-7060-6001 OFFICE SUPPLIES	\$400.00	\$0.00	\$90.00	\$2,313.39	(\$1,913.39)	578.35%	90	0
Expenses	Wharf	10-7060-6005 WHARF JANITORIAL SUPPLIES	\$1,000.00	\$0.00	\$43.73	\$297.99	\$702.01	29.80%	43.73	0
Expenses	Wharf	10-7060-6007 REPAIR & MAINTENANCE	\$3,500.00	\$143.96	\$424.96	\$5,395.98	(\$1,895.98)	154.17%	424.96	143.96
Expenses	Wharf	10-7060-6008 COST OF GAS/DIESEL SALES	\$86,000.00	\$0.00	\$8,877.11	\$59,266.54	\$26,733.46	68.91%	8877.11	0
Expenses	Wharf	10-7060-6016 ADVERTISING & DUES	\$15,000.00	\$0.00	\$0.00	\$10,795.00	\$4,205.00	71.97%	0	0
Expenses	Wharf	10-7060-6017 RENT	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00	0.00%	0	0
Expenses	Parks	10-7068-1100 WAGES	\$46,233.00	\$3,945.14	\$7,501.94	\$20,620.03	\$25,612.97	44.60%	7501.94	3945.14
Expenses	Parks	10-7068-1200 OVERTIME	\$6,000.00	\$710.25	\$1,933.35	\$4,054.10	\$1,945.90	67.57%	1933.35	710.25
Expenses	Parks	10-7068-1400 CUTTING GRASS CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Parks	10-7068-2100 FICA	\$3,537.00	\$356.13	\$721.79	\$1,887.56	\$1,649.44	53.37%	721.79	356.13
Expenses	Parks	10-7068-2200 RETIREMENT	\$7,529.00	\$523.30	\$1,044.66	\$2,614.56	\$4,914.44	34.73%	1044.66	523.3
Expenses	Parks	10-7068-2201 RETIREMENT EXPENSE - MISSION SQUARE	\$0.00	\$35.56	\$88.90	\$197.17	(\$197.17)	0.00%	88.9	35.56
Expenses	Parks	10-7068-2300 MEDICAL	\$10,512.00	\$876.00	\$2,628.00	\$4,380.00	\$6,132.00	41.67%	2628	876
Expenses	Parks	10-7068-2400 LIFE	\$792.00	\$44.14	\$88.28	\$220.70	\$571.30	27.87%	88.28	44.14
Expenses	Parks	10-7068-2600 SUTA	\$148.00	\$0.00	\$0.00	\$0.00	\$148.00	0.00%	0	0
Expenses	Parks	10-7068-2700 VACORP	\$317.00	\$0.00	\$19.75	\$59.25	\$257.75	18.69%	19.75	0
Expenses	Parks	10-7068-3310 VEHICLE REPAIR	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	0	0
Expenses	Parks	10-7068-5101 ELECTRIC SERVICES	\$0.00	\$264.54	\$510.57	\$990.64	(\$990.64)	0.00%	510.57	264.54
Expenses	Parks	10-7068-5304 PROPERTY INSURANCE	\$190.00	\$0.00	\$0.00	\$0.00	\$190.00	0.00%	0	0
Expenses	Parks	10-7068-5305 AUTO INSURANCE	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0.00%	0	0
Expenses	Parks	10-7068-5309 WORKER'S COMP INSURANCE	\$825.00	\$0.00	\$0.00	\$0.00	\$825.00	0.00%	0	0
Expenses	Parks	10-7068-6007 REPAIR & MAINTENANCE	\$4,500.00	\$0.00	\$83.16	\$465.86	\$4,034.14	10.35%	83.16	0
Expenses	Parks	10-7068-6008 VEHICLE FUEL	\$4,000.00	\$0.00	\$0.00	\$334.38	\$3,665.62	8.36%	0	0
Expenses	Parks	10-7068-6010 SMALL TOOLS & EQUIPMENT	\$4,348.00	\$72.57	\$108.34	\$1,258.74	\$3,089.26	28.95%	108.34	72.57
Expenses	Parks	10-7068-6011 PARKS-PLANTINGS & LANDSCAPING	\$6,000.00	\$0.00	\$4,905.84	\$7,433.31	(\$1,433.31)	123.89%	4905.84	0
Expenses	Parks	10-7068-6012 TREE BOARD AND BEAUTIFICATION	\$6,000.00	\$1,200.00	\$1,200.00	\$1,200.00	\$4,800.00	20.00%	1200	1200
Expenses	Parks	10-7068-6015 HOLIDAY DECORATIONS	\$10,000.00	\$2,688.06	\$2,688.06	\$8,119.23	\$1,880.77	81.19%	2688.06	2688.06
Expenses	Parks	10-7068-6016 CULTURAL ENRICHMENT	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0.00%	0	0
Expenses	Parks	10-7068-6026 MOSQUITO CONTROL	\$8,500.00	\$400.00	\$400.00	\$3,687.49	\$4,812.51	43.38%	400	400

Expenses	Parks	10-7068-6027 WEED CONTROL	\$6,500.00	\$0.00	\$0.00	\$0.00	\$6,500.00	0.00%	0	0
Expenses	Debt Service/ Contingencies	10-8080-0000 INTERFUND TRANSFER	\$0.00	(\$175.20)	\$19,649.60	\$47,628.55	(\$47,628.55)	0.00%	19649.6	-175.2
			\$2,786,369.00	\$126,549.97	\$305,233.39	\$959,952.24	\$1,826,416.76	34%		
			\$2,786,369.00	\$126,549.97	\$305,233.39	\$959,952.24	\$1,826,416.76	34%		
Fund Or Attrib: 24 Special Revenue										
Type: Expenses										
Expenses	Administration	24-4503-1010 GRANT EXPENDITURES	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%	0	0
Expenses		24-6010-5200 DHCD - NORTHEAST REVITALIZATION	\$600,000.00	\$0.00	\$0.00	\$214,970.00	\$385,030.00	35.83%	0	0
Expenses		24-6300-0000 ARPA EXPENDITURES	\$80,686.00	\$0.00	\$24,827.51	\$66,502.94	\$14,183.06	82.42%	24827.51	0
Expenses	Debt Service/ Contingencies	24-8080-0000 INTERFUND TRANSFER	\$0.00	\$0.00	(\$20,000.00)	(\$89,953.13)	\$89,953.13	0.00%	-20000	0
			\$690,686.00	\$0.00	\$4,827.51	\$191,519.81	\$499,166.19	28%		
			\$690,686.00	\$0.00	\$4,827.51	\$191,519.81	\$499,166.19	28%		
Fund Or Attrib: 40 Economic Development Authority										
Type: Expenses										
Expenses	Council	40-4001-6001 OEDA OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Council	40-4001-6002 BANK PROCESSING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Debt Service/ Contingencies	40-8080-0000 INTERFUNDTRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%		
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%		
Fund Or Attrib: 51 Water & Sewer										
Type: Expenses										
Expenses	Water	51-6048-1100 SALARIES	\$90,912.00	\$7,312.62	\$14,263.01	\$41,062.42	\$49,849.58	45.17%	14263.01	7312.62
Expenses	Water	51-6048-1200 OVER-TIME COMPENSATION	\$6,000.00	\$899.75	\$1,559.64	\$3,610.10	\$2,389.90	60.17%	1559.64	899.75
Expenses	Water	51-6048-2100 FICA	\$6,955.00	\$628.29	\$1,210.50	\$3,417.61	\$3,537.39	49.14%	1210.5	628.29
Expenses	Water	51-6048-2200 RETIREMENT	\$12,955.00	\$1,012.69	\$2,025.38	\$5,509.45	\$7,445.55	42.53%	2025.38	1012.69
Expenses	Water	51-6048-2201 RETIREMENT EXPENSE - MISSION SQUARE	\$0.00	\$67.22	\$166.74	\$365.10	(\$365.10)	0.00%	166.74	67.22
Expenses	Water	51-6048-2300 HOSPITALIZATION	\$18,922.00	\$1,576.80	\$3,153.60	\$8,059.20	\$10,862.80	42.59%	3153.6	1576.8
Expenses	Water	51-6048-2400 LIFE INSURANCE	\$1,365.00	\$85.40	\$170.80	\$464.62	\$900.38	34.04%	170.8	85.4
Expenses	Water	51-6048-2600 SUTA	\$729.00	\$0.00	\$0.00	\$3.73	\$725.27	0.51%	0	0
Expenses	Water	51-6048-2650 WORKER'S COMP INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Water	51-6048-2700 DISABILITY INSURANCE	\$0.00	\$0.00	\$17.06	\$51.18	(\$51.18)	0.00%	17.06	0
Expenses	Water	51-6048-3140 TRAINING &TRAVEL	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%	0	0
Expenses	Water	51-6048-3310 VEHICLE REPAIR	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%	0	0
Expenses	Water	51-6048-3311 REPAIR & MAINTENANCE SVC	\$26,000.00	\$29.58	\$154.66	\$6,696.08	\$19,303.92	25.75%	154.66	29.58
Expenses	Water	51-6048-3315 AUTO INSURANCE	\$430.00	\$0.00	\$0.00	\$0.00	\$430.00	0.00%	0	0
Expenses	Water	51-6048-3502 PRINTING UTILITY BILLS	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%	0	0
Expenses	Water	51-6048-3601 ADVERTISING	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0.00%	0	0
Expenses	Water	51-6048-5101 ELECTRIC SERVICES	\$17,000.00	\$958.45	\$1,976.66	\$5,146.48	\$11,853.52	30.27%	1976.66	958.45
Expenses	Water	51-6048-5201 POSTAGE	\$3,000.00	\$0.00	\$0.00	\$1,069.88	\$1,930.12	35.66%	0	0
Expenses	Water	51-6048-5203 TELEPHONE	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0.00%	0	0
Expenses	Water	51-6048-5311 PROPERTY INSURANCE	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%	0	0
Expenses	Water	51-6048-5312 RESERVE FOR CIP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Water	51-6048-5801 DUES & MEMBERSHIPS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	0	0
Expenses	Water	51-6048-5803 HEALTH DEPARTMENT FEES	\$5,500.00	\$0.00	\$0.00	\$5,692.00	(\$192.00)	103.49%	0	0
Expenses	Water	51-6048-6001 OFFICE SUPPLIES	\$0.00	\$0.00	\$117.28	\$382.28	(\$382.28)	0.00%	117.28	0
Expenses	Water	51-6048-6007 REPAIR & MAINTENANCE	\$19,750.00	\$0.00	\$4,758.73	\$11,023.77	\$8,726.23	55.82%	4758.73	0
Expenses	Water	51-6048-6008 VEHICLE FUEL	\$2,500.00	\$0.00	\$0.00	\$270.64	\$2,229.36	10.83%	0	0
Expenses	Water	51-6048-6011 UNIFORMS	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%	0	0
Expenses	Water	51-6048-6016 LAB SUPPLIES	\$2,500.00	\$0.00	\$0.00	\$408.34	\$2,091.66	16.33%	0	0
Expenses	Water	51-6048-6020 PURIFICATION SUPPLIES	\$20,000.00	\$1,325.78	\$2,651.56	\$5,153.12	\$14,846.88	25.77%	2651.56	1325.78
Expenses	Water	51-6048-8100 OUTSIDE CONSULTANTS	\$6,000.00	\$0.00	\$1,000.00	\$2,500.00	\$3,500.00	41.67%	1000	0
Expenses	Water	51-6048-8101 SMALL TOOLS & EQUIPMENT	\$3,000.00	\$0.00	\$1,072.71	\$1,927.29	\$1,927.29	35.76%	1072.71	0
Expenses	Water	51-6048-8111 PROPERTY INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0

Expenses	Water	51-6048-8119 INTEREST - BOND - WATER - USDA 1070	\$55,900.00	\$13,975.00	\$13,975.00	\$27,950.00	\$27,950.00	50.00%	13975	13975
Expenses	Water	51-6048-8120 INTEREST - BOND - WATER - USDA 47	\$1,668.00	\$614.00	\$614.00	\$1,228.00	\$440.00	73.62%	614	614
Expenses	Water	51-6048-8121 INTEREST - BOND - WATER - VRA 3114	\$99,636.00	\$0.00	\$0.00	\$49,818.32	\$49,817.68	50.00%	0	0
Expenses	Water	51-6048-8124 INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses	Water	51-6048-9100 TRANSFER TO WATER CONTINGENCY	\$69,778.00	\$0.00	\$0.00	\$0.00	\$69,778.00	0.00%	0	0
Expenses	Sewer	51-6052-3340 COLL.REPAIR/MAINTENANCE PLANT	\$0.00	\$15,107.50	\$26,954.35	\$83,289.56	(\$83,289.56)	0.00%	26954.35	15107.5
Expenses	Sewer	51-6052-5101 ELECTRIC SERVICES	\$0.00	\$163.07	\$319.18	\$851.98	(\$851.98)	0.00%	319.18	163.07
Expenses	Debt Service/ Contigencies	51-8080-0000 INTERFUND TRANSFER	\$0.00	\$175.20	\$350.40	\$72,732.80	(\$72,732.80)	0.00%	350.4	175.2
Expenses	Debt Service/ Contigencies	51-8080-7500 TRANSFERS OUT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
Expenses		51-9000-0000 PRIOR YEAR EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0	0
			\$483,100.00	\$43,931.35	\$76,511.26	\$337,829.37	\$145,270.63	70%		
			\$483,100.00	\$43,931.35	\$76,511.26	\$337,829.37	\$145,270.63	70%		

Southern Software FMS Budget vs Actual

Date: 12/9/2025 3:19 PM

Manager's Report – November

Submitted by Earl Mathers, Interim Town Manager

During the first few weeks I have been serving the Town of Onancock on a part-time basis, I have spent time orienting myself to the community and to Town Government. At least initially, I will be working up to 20 hours per week on average and will be physically present in the community only on the weeks the Town Council meets. While this does impose some limitations, I will endeavor to be readily available for consultation via phone, text, or email. In consultation with staff and Town Council, we defined what activities could be management with limited hours and a remote working arrangement. The following areas were my focus over the last several weeks.

Orientation

- Time was spent learning about the community, becoming acquainted with staff and the Town Council as well as town facilities.
- Conducted an initial review of Town Code, Zoning Regulations, personnel regulations, and other documents.
- Visited several local businesses to obtain a preliminary understanding of business activity in Onancock.

Project Management

- Met with key people from the Historic Onancock School, reviewed document, and toured the facility. This was done to determine the best approach to advancing the roofing and HVAC projects which have been pending for some time although funding has been approved. One challenge will be to orchestrate a legitimate bidding process because there has been limited interest thus far in providing bids/ quotes for these projects.
- Visited the Samuel D. Outlaw Blacksmith Shop and met with its' executive director to discuss a major amendment to their initial funding proposal. While this was a highly informative meeting, the proposal will likely be discussed by Council during the budget process. It was also determined that a new council representative is needed on the organization's board of directors.
- Attempted to acquire information on Queen Street Parking Lot project and anticipate learning more on this topic in mid-December.

Contract Management/Grants/Infrastructure

- Acquired a general understanding of the HRSD water meter and billing projects, which are a significant ongoing challenge for staff.
- Began a review of the status of several grants including ARPA. There is much more to be done in this area, and I will be contacting various grantors to gain a better understanding of our status in terms of reporting and compliance.
- Contacted state procurement officials and conducted research regarding the disposal of surplus property.

General

- Attended Town Council (in-person) and Personnel Committee (virtually) Meetings.
- Initiated basic analysis of the organization's needs which will ultimately be shared with Council and the incoming manager.
- Provided support as requested to the Berkeley Group in association with the process of recruiting a new Town Manager.
- Scheduled a meeting with the chair of the Planning Commission to discuss the process of updating the Comprehensive Plan as well as the citizen input to date.
- Responded to a couple of complaints and approved two zoning requests.

Incident Summary Year to Year Comparison

ONANCOCK POLICE DEPARTMENT

Offense	2020		2025	2024	
Homicide					
Murder	0		0		0
Negligent Manslaughter	0		1		0
Justifiable Homicide	0		0		0
Totals	0	100%	1	100%	0
Kidnapping	1	0%	1	0%	1
Sex Offenses					
Rape	2		2		0
Sodomy	1		0		0
Sexual Assault with an Object	1		0		0
Fondling	3		0		0
Totals	7	-100%	2	100%	
Robbery	1	-100%	0	-100%	1
Assaults					
Aggravated Assault	0		1		1
Simple Assault	14		8		15
Intimidation	2		3		0
Totals	16	-25%	12	-25%	16
Arson	0	100%	1	100%	0
Breaking and Entering	16	-94%	1	-50%	2

Incident Summary Year to Year Comparison

ONANCOCK POLICE DEPARTMENT

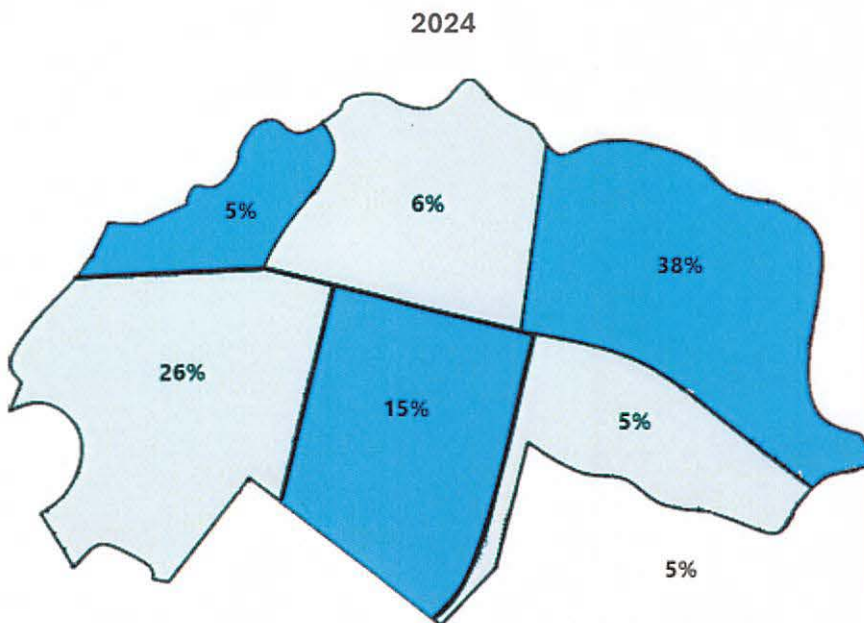
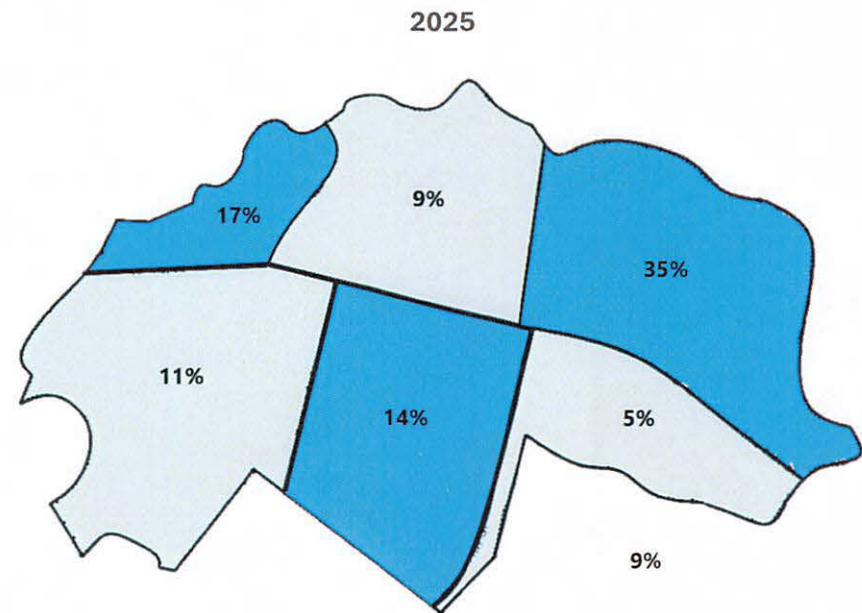
Larceny					
Shoplifting	0		1		4
Theft from Building	3		0		0
All other Larceny	15		13		15
Totals	18	-22%	14	-26%	19
Motor Vehicle Theft	1	100%	2	0%	2
Counterfeiting/Forgery	2	50%	3	100%	0
Fraud					
False Pretense	1		0		1
Credit Card	0		1		1
Wire	0		0		1
Identity	1		5		0
Computer Hacking	1		0		0
Totals	3	100%	6	100%	3
Embezzlement	0	100%	3	100%	0
Destruction of Property	16	50%	24	-4%	25
Sex Offense, Nonforcible	0	100%	1	100%	0
Weapon Law Violations	7	14%	8	100%	3
Animal Cruelty	1	-100%	0	-100%	2
Totals	133	-16%	114	1.7%	112

Incident Summary Year to Year Comparison

ONANCOCK POLICE DEPARTMENT

	2020	2025	2024
Officer Log Entries	N/A	12,582	12,238
Reports Created in Total	364	350	276
Body Camera Footage		220 hours	

Incident Locations



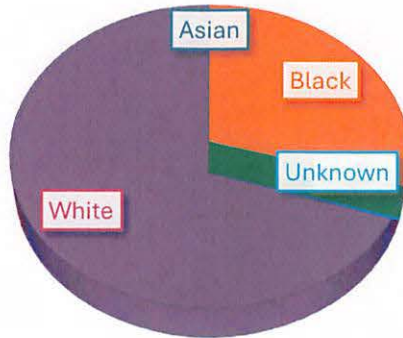
Incident Summary Year to Year Comparison

ONANCOCK POLICE DEPARTMENT

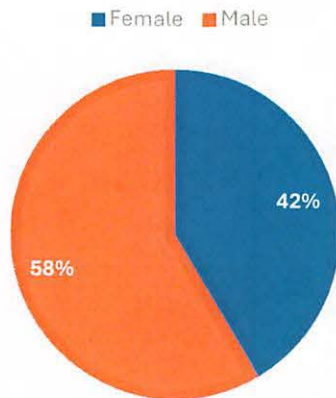
Traffic Enforcement 2025



TRAFFIC ENFORCEMENT BY RACE



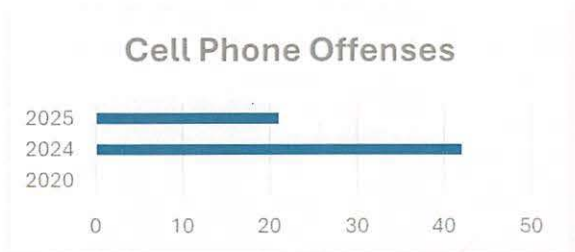
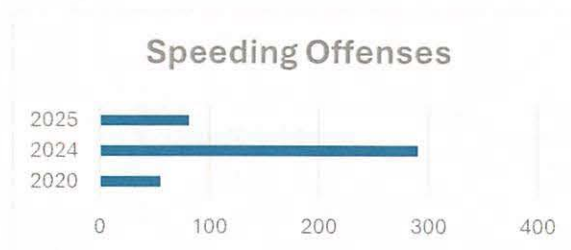
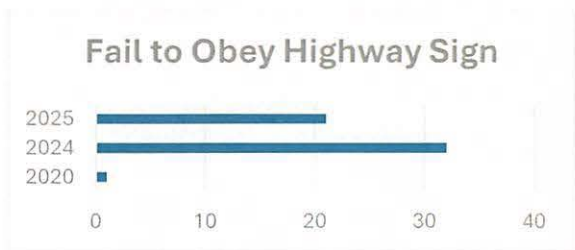
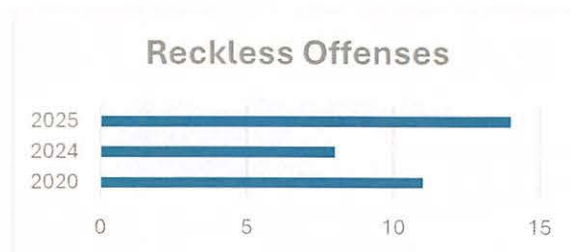
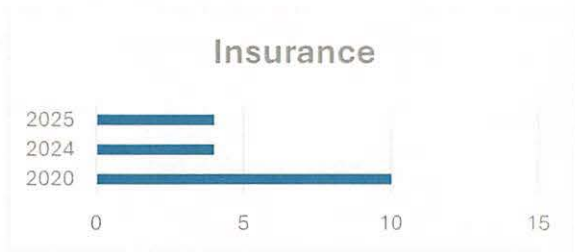
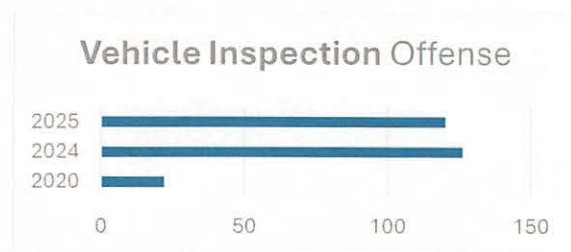
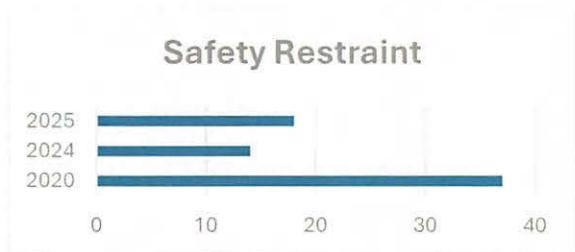
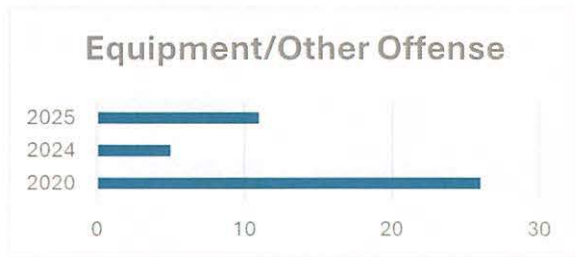
TRAFFIC ENFORCEMENT BY SEX



Incident Summary Year to Year Comparison

ONANCOCK POLICE DEPARTMENT

Traffic Enforcement by Offense



Incident Summary Year to Year Comparison

ONANCOCK POLICE DEPARTMENT

Traffic Warnings by Offense

