

Town Council: Lisa Fiege, Omar Grubb, Cynthia Holdren, Joy Marino, Sarah Nock, Ashley Pettit
Mayor: Fletcher Fosque | Town Manager: Matt Spuck

Town Council Meeting
October 27, 2025, 7:00 p.m.
Agenda

1. Call to order and roll call.
2. Pledge of Allegiance
3. Consider the meeting minutes from September 22, 2025.
4. Public Hearing
 - a. None scheduled.
5. Public Presentation:
 - a. OBCA: Northeast Park.
6. Council Discussion
 - a. Funding the capital improvements at the school.
 - b. Discuss Queen Street design.
 - c. Changing the time of Town Council meetings.
7. Council Action
 - a. Consider motion to amend the fiscal 2026 approved budget.
8. Committee Reports
 - a. Planning Commission (Cindy Holdren)
 - b. Economic Development Authority (Lisa Fiege)
9. Community Reports
 - a. Onancock Main Street (Lisa Fiege)
 - b. Historic Onancock School (Sarah Nock)
 - c. Sail 250 (Lisa Fiege/Debbie Caton)
10. Public Comment
11. Mayor's Report
12. Town Manager's Report
 - a. Financial Report
 - b. Manager's Report
 - c. Police report
13. Town Councilmember comments
14. Closed session.
 - a. Personnel matters §2.2-3711(A)(1). To discuss the Town Manager transition.
15. Adjourn

Town of Onancock Town Council Meeting September 22, 2025 7:00 PM

- 1. Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Councilmembers Lisa Fiege, Omar Grubb, Cindy Holdren, Joy Marino, Sarah Nock, Ashely Pettit, and Mayor Fletcher Fosque were present. Town Manager Matt Spuck and Town Clerk Debbie Caton and Deputy Clerk Hannah Ayres were also present.

2. Pledge of Allegiance

Councilmember Fiege moved to amend the meeting agenda by adding the Personnel Committee report to Committee Reports and adding a Closed Session to the end of the regular meeting. Councilmember Marino seconded the motion. The motion passed with a 6-0 vote.

Councilmember Marino moved to amend the meeting agenda. “Consider motion for boundary line adjustment” has been moved to Council discussion. Councilmember Grubb seconded the motion. The motion passed with a 5-1 vote with Councilmember Nock voting nay. Mayor Fosque will change the order of the public hearings.

- 3. Consider the meeting minutes from August 25, 2025** – Councilmember Fiege moved to approve the meeting minutes. Councilmember Marino seconded the motion. The motion passed with a 6-0 vote.

4. Public Hearing

- a. Public Hearing – Boundary Line Adjustment (BLA)** – The public hearing opened at 7:06 PM. The purpose of tonight’s hearing is to receive public comment of the Onancock Town Council’s intent to approve a boundary line adjustment. In accordance with Virginia Code §15.2-3107, which governs adjustments of boundary lines between a town and a county by agreement, and Virginia Code §2.2-3707, which requires a proper public notice and open meetings, notice of this hearing was published in the Eastern Shore Post on September 5 and September 12, 2025. The property in question is located

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

west of Hill Street, south of Liberty Street, and extends to Tower Road. The proposed adjustment is intended to clarify jurisdiction, align service delivery, and ensure accurate representation for the affected properties. The purpose of tonight's hearing is to hear directly from you, the public. When you come forward to speak, please state your name and address for the record, and keep your comments focused on the matter at hand. We ask that remarks be limited to 3 minutes so that everyone can participate.

The following public comments were recorded:

- i. Mark Sinclair – Mr. Sinclair does not support the BLA.
- ii. Bonnie Savage – Ms. Savage does not support the BLA.
- iii. Dan Fitzpatrick – Mr. Fitzpatrick does not support the BLA.
- iv. Bonnie Warren – Ms. Warren does not support the BLA. (Full statement is attached.)
- v. Grayson Williams – Mr. Williams did not receive any notification about the BLA until the public hearing was advertised in the Eastern Shore Post. Mr. Williams does not support the BLA.
- vi. Pam Fitzpatrick – Ms. Fitzpatrick does not support the BLA. (Full statement is attached.)
- vii. Diana Harrison – Ms. Harrison does not support the BLA. (Full statement it attached.)
- viii. Jay Miller – Mr. Miller thinks the BLA should move forward to allow for our Planning Commission and our Town Council to make decisions about the development. This is currently out of the town's hands and Accomack County can build high density town homes as it is currently zoned this way.
- ix. Nancy Hoskinson – Ms. Hoskinson does not support the BLA.
- x. Don Ruthig – Mr. Ruthig thinks the proposal for the BLA was not put together with too much thought.
- xi. Joe Hill – Mr. Hill asked, "why does the town need to annex this property?" He has concerns about traffic control.

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

The public hearing closed at 7:34 PM.

Councilmember Nock requested clarification on the current zoning for the land in question and what the options would be if the adjustment were to proceed.

Town Manager Spuck responded Accomack County has the land zoned “village development” which would allow for high density housing. Currently, Onancock does not allow for high density housing.

Councilmember Grubb does not think it is fair that the current homeowners are forced into this property line adjustment.

Councilmember Holdren explained the differences between R1 A-C zoning within town limits.

Councilmember Marino would like to delay the vote for clarification purposes. Councilmember Marino has concerns with the high-density zoning status.

b. Public Hearing – Change in the Budget of more than 1% of expenditures for School capital improvement. – The public hearing opened at 7:48 PM.

The purpose of tonight’s hearing is to receive public comment on a proposed amendment to the Town’s budget. Under Virginia Code §15.2-2507 (“Amendment of Budget”), any locality seeking to amend its budget so that the total expenditures exceed the current approved budget by more than one percent must first publish notice and hold a public hearing. In accordance with that requirement, notice of this hearing was advertised in The Eastern Shore Post on September 5 and September 12, 2025, and we are here tonight to hear from the public. The matter before us involves the Town-owned school building, which is currently leased to a nonprofit organization. Under the terms of the lease, the nonprofit is responsible for “caring for and maintaining” the facilities. There is, however, a difference of opinion: some believe that maintenance under the lease extends to capital improvements and major repairs. In contrast, others believe that as the building remains a Town-owned asset, the Town itself should invest in significant capital improvements to preserve and protect it. The estimated cost of the most

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

pressing repairs- primarily the roof and the HVAC system-is approximately **\$800,000**. This potential expenditure would increase the current budget by more than one percent, triggering the requirement for tonight's public hearing. No decision will be made this evening. The purpose of tonight's hearing is to receive public input so that Council can carefully weigh the options. When you come forward to speak, please state your name and address for the record, and keep your comments focused on the subject at hand. We ask that remarks be limited to 3 minutes to allow everyone the opportunity to be heard. The following public comments were recorded.

- i. Rosemary Paparo - Ms. Paparo thinks the Town should cancel the current or renegotiate the current lease with Friends of Onancock (FOS) board. The town must then perform any capital repairs or improvements itself. The town can not give FOS \$800,000. The Northeast District is still waiting for the basketball court and other basic maintenance needs are neglected.
- ii. Phillip Ciaffa – Mr. Ciaffa voiced his opposition to allocating money of this amount without commensurate comprehensive audit and submission of plans for the projected funds. The public is owed some accountability for the expenditure of that kind of money.
- iii. Priscilla Hart – Ms. Hart sent an email to the Town Council which she read into record. (The full statement is attached.)
- iv. Rick King – Mr. King, Board of Directors (FOS), Mr. King explained the differences between a lessee and lessor as it pertains to lease agreements.
- v. Mary Burnham – Ms. Burnham is in favor of the town allocating funds for capital repairs to HOS. She is also in favor of the HOS paying rent within its means and income to help cover these costs. (The full statement is attached.)
- vi. Cheryl Cashman – Ms. Cashman reminded the Town Council that when the lease agreement was put in place several years ago, the citizens were assured it would not cost residents any money.

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

- vii. John Orth – Mr. Orth asked if there is any discussion to raise the rents at HOS to help with the \$800,000 capital improvements. The revenue stream from the Performance Pavilion has yet to materialize. Mr. Orth suggested the cost of the repairs be split between the town and HOS.
- viii. Dana Simson – Ms. Simson thinks everyone should be aware of the decisions being made by Town Council that affect everyone. She is confused by why significant amounts of money are spent for some areas in town but not other areas like the Northeast District. There need to be can more consideration on expenditures and how they bring a return to all the taxpayers of Onancock.
- ix. Bobbie Lohr – Ms. Lohr finds it interesting that the Town Council wants to use the reserves to assist with the capital repairs at HOS. She finds it odd because during the winter she witnessed the Department of Public Works (DPW) struggle with a significant water repair and lack of a GIS system to locate the water mains and pipes.
- x. Dorice Matthews - Ms. Matthews would like to see more decorations and such in the Northeast district. The district does see the same benefits as other districts even though they pay taxes too.

The public hearing closed at 8:17 PM.

5. Public Presentation

- a. **Samual D. Outlaw Blacksmith Shop** – Gerald Boyd, Curator gave a presentation of the Samuel D. Outlaw Blacksmith Shop. Mr. Boyd has been the curator for eleven years and during this time the Samuel D. Outlaw Blacksmith Shop is now listed on National Historic Register, The Virginia Register of Historic Places and partners with the National Park Service and recognized by the National Civil Rights Network. The lunch box event held in August was successful. Mr. Boyd discussed potential repairs and upkeep needed to maintain the building.

Councilmember Fiege moved that the Town Council appropriate \$10,000 from the Town's unassigned reserve funds to the Budling and Streets budget, line item 10-

Town of Onancock Town Council Meeting September 22, 2025 7:00 PM

6400-8210 (Blacksmith Shop), for the purpose of meeting unbudgeted expenses.”
Councilmember Nock seconded the motion. A roll call vote was taken:

Councilmember Fiege – aye
Councilmember Grubb – aye
Councilmember Holdren – aye
Councilmember Marino – aye
Councilmember Nock – aye
Councilmember Pettit – aye

The motion passed with a 6-0 vote.

6. Council Action

- a. Funding for body camera replacement.** – Town Manager Spuck explained Chief Williams is requesting money for new body cameras as the existing body cameras are starting to fail. Chief Williams gave a presentation on the desired cameras and discussed the quote from Motorola.

Councilmember Holdren moved that the Town Council appropriate \$23,000 from the Town’s unassigned reserve funds to the Police Department budget, line item 10-5524-6016 (Police Supplies), for the purpose of meeting unbudgeted expenses.” Councilmember Fiege seconded the motion. A roll call vote was taken:

Councilmember Fiege – aye
Councilmember Grubb – aye
Councilmember Holdren – aye
Councilmember Marino – aye
Councilmember Nock – aye
Councilmember Pettit – aye

The motion passed with a 6-0 vote.

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

- b. Discuss OBCA's offer to renovate the Onancock Wharf Sign.** – Bill Burnham, President presented a plan to update the Wharf Sign by replacing the lattice work. OBCA will fund the material and labor required to complete this project.

7. Council Discussion:

- a. Consider motion for boundary line adjustment.** – Town Council discussion ensued. No vote was taken in consideration on the BLA.

8. Committee Reports

- a. Planning Commission (Cindy Holdren)** – Councilmember Holdren reported the Planning Commission met on Monday, September 8, 2025. There were several presentations from community groups and their input on the comprehensive plan. A public hearing was held regarding the proposal to develop the property referred to as the Eller Property. This property is 29 acres on Fairgrounds Road behind the old Fosque dental office. There will be a vote at the next meeting on the zoning application scheduled for Monday, October 6, 2025.
- b. Economic Development Authority (Lisa Fiege)** – Councilmember Fiege reported the next meeting is Wednesday, October 1, 2025.
- c. Personnel Committee (Lisa Fiege)** – Councilmember Fiege reported the Personnel Committee met in September. The job descriptions are being updated. A new metrics for the Town Manager's evaluation was also discussed.

9. Community Reports

- a. Onancock Main Street (Lisa Fiege)** – Councilmember Fiege reported that OMS held a "Retail Matters" seminar with local businesses, community partners inside and outside of town. The event was a success. Two new murals were commissioned and installed at Woody's Autocare and Market Street Grill.

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

b. Historic Onancock School (Sarah Nock) – Councilmember Nock reported the Performance Pavilion opened on Friday, September 19, 2025, with performances by Johnny Mo and The Fil Rhythm Band with 400 people in attendance. The following upcoming events are scheduled:

1. Wine Wednesday, October 1, 2025.
2. Eastern Shore Car Cruisers Car Show – Saturday, October 11, 2025
3. Craft Show – Saturday, November 1, 2025
4. Champagne and Oyster Fundraiser - Saturday, November 15, 2025.
5. Artisan's Guild Tour – Friday, November 28 and Saturday, November 29, 2025.

c. Sail 250 (Lisa Fiege/Debbie Caton) – Councilmember Fiege reported the committee is working on a schedule of events for the weekend to include live music, ship tours and fireworks. The VTC grant is open until October 23, 2025, for up to \$10,000 and the committee will apply for the grant. We are exploring marketing packages to include social media, print ads and billboards.

10. Public Comments

- a. Priscilla Hart** – Ms. Hart was surprised to hear the EDA will not be loaning but granting the money to the HOS. She did hear a complete agreement of EDA members in favor of this decision. She asked for clarity on this subject.
- b. Bonnie Warren** – Ms. Warren does not understand the BLA line and how it pertains to the properties on Tower Road.
- c. Jim McGowan** – Mr. McGowan clarified that the proposed BLA property is currently zoned R20 in Accomack County which is 20,000 square foot lots which are a little less than ½ acre.
- d. Joe Delany** – Mr. Delany asked for the timeline for a meeting with the stakeholders about the Queen Street parking lot.

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

11. Mayor's Report – Mayor Fosque will attend the VML conference along with Councilmember Fiege in early October. Mayor Fosque reminded the audience about projects that have been completed in the Northeast District.

12. Town Manager's Report

- a. Financial Report** – See Town Council packet for the full financial report.
- b. Manger's Report** – See Town Council packet for full report but Town Manager Spuck gave updates on the following projects:
 - i. Reconnect the fire hydrant on King Street – This project will start Wednesday, September 24, 2025. Doorhangers were posted on all the effected properties.
 - ii. Street Signs – a few more parts are on order to begin installation.
 - iii. Wayfinding Signs – VDOT has provided information about the designation signage.
 - iv. Paving – Crockett Street and Parker Street potholes have been patched. The basketball court in the Northeast District has been paved.
 - v. Basketball Court – the equipment is scheduled for delivery this week. Upon arrival, DPW will assemble and install.
 - vi. Queen Street Parking Lot – the final plans are being printed. A meeting will be scheduled with stakeholders.
- c. Police Report** – the full police report is available in the Town Council packet.

13. Town Councilmember Comments

- a.** Councilmember Fiege – no comments.
- b.** Councilmember Grubb – no comments.
- c.** Councilmember Holdren
- d.** Councilmember Marino – Councilmember Marino would like to propose an earlier meeting time for all Town Council meetings.
- e.** Councilmember Nock – no comments.
- f.** Councilmember Pettit – no comments.

Town of Onancock

Town Council Meeting

September 22, 2025

7:00 PM

- 14. Closed session** – Personnel - Councilmember Fiege moved to enter closed session to discuss the Town Manager's performance evaluation as allowed by State Code Section §2.2-3711A1. Councilmember Holdren seconded the motion. The motion passed with a 6-0 vote. Closed session started at 9:38 PM.

Councilmember Fiege moved to exit closed session of this regular meeting of the Onancock Town Council and certify by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session. Councilmember Marino seconded the motion. A roll call vote was taken:

- Councilmember Fiege – aye
- Councilmember Grubb – aye
- Councilmember Holdren - aye
- Councilmember Marino – aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Mayor Fosque – aye

- 1) Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Marino seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 9:52 PM.

Sept-22-2025

Good evening Bonnie Warren

I live at 25133 Tower Road Ondrock
I live with my partner Daniel Killman
~~affiliated~~

We recived a letter on Sept 5 about
intent to seek a Boundaryline Agreement
including Our Property and others.

This would allow more Development
of a large scale, off of liberty, Hill
and Tower Road. Some Property
Owners didnt Recive the letter.

Just a Suggestion, maybe Sending
Certified or at least a Return
address.

On Sept 17 We as a group
Met with the Board of
Supervisors Personally the
Town Meeting Should have been
First along with being more
transparent with all parties
involved

1) Police Protection - No thank you -
Have Accomac Sheriff's Dept.

2.) Limb pick up Sorry but Not a
good on either My Neighbors
Constantly pick up sticks. Who
Knows how many they have in
there lifetime.

3. If you a registered Voter
I can vote in the Town Election

Well you got my Attention

yes I havent miss on yet.

I have and Will do my Civic

Duty. Example I was One

Town Council in the Town

of Keller. also Mayor for a

Short time before moving to

Onancock.

Boy does the town of

Onancock get lots of

Grants That's Wonderful

Great Job whoever doing the

Work.

By putting me and others
in Onancock you would
like us to pay (Town
taxes.)

In my opinion your very
irresponsible with the
tax payers money and

grant money. I am not
sure that a fair trade off

I will say this matter ~~with~~
has made me see I have a

real duty. If you put me

in the Town of Onancock

I will Run For

the^{for} next election

I Am Straight
For ward, Honest
and Fully Understand
the Meaning of
Conflict of Interest.

Bonnie M Warren

Sept 22 2025

My name is Pam Fitzpatrick. I live at 60 Hill Street, and I'm here joining my neighbors to represent our shared opposition to this proposal.

First, I want to explicitly ensure that Council understands this: the current proposal does not have community support. In fact, owners of 9 of the 21 affected lots submitted letters stating their opposition at last week's Accomack County Board of Supervisors meeting. We're doing so with the backing of the law.

Section 15.2-3107 of the Commonwealth Code states if the owners of at least one third of the affected parcels object to the change, they shall be permitted to intervene in the proceedings as prescribed in § 15.2-3108 and show cause why the boundary line should not be changed.

So let's talk about "cause" to reject this proposal based on the limited information that's been shared with us to date.

-On a recent news broadcast, the Town Manager stated that this proposal was prompted by the request of a single property owner. In other words, this plan benefits a single property owner rather than the greater good, and to the detriment of other property owners.

-The letter states that our taxes could increase by 50%, which could undermine the property values.

-And finally, the letter lists benefits that would come from this tax. Let's review those:

-Police service. We already have it. Are you telling me that my neighbors directly across the road at 59 Hill Street, which is not included in town, will have different or "less" police service than me?

-Limb and branch pickup. Not worth hundreds of dollars per year.

-Water and sewer. Here we have a double-bind: We are paying to be included in the system, yet we are not being required to connect now because there is no access, but we are also not promised that we won't be required to link in the future. Significant financial risk for those of us who have drilled wells and installed septic.

-Run for town office. We can already run for county office.

In fact, there's a legal term that we can use to describe these negative impacts-- "particularized harm." We're not lawyers, so we've been using another word: unfairness.

To be clear: None of us oppose the landowner obtaining a redrawn boundary for their property alone, so they can sell or develop their property as they wish. We also understand that the Town wants to prepare for its future. But we think that the only fair way to do that is by bringing us to the table, so we can provide suggestions on how to create a win-win plan. That is not

We ask that you either reject this plan or table your vote and require the Town Manager to meet with affected property owners to answer our questions and arrive at mutually agreeable solutions.

Thank you. I am turning in a list of property owners in opposition to this plan as well as a list of questions that we would like to have answered.

Additional: Only 5 of the 21 affected lots are undeveloped.

Diana Harrison

Thank you to the Board for the opportunity to speak on behalf of my mother Nancy Hoskinson. I want to state that she is against the new BLA as depicted. She is not against a BLA, just the current one. September 5, 2025, Nancy Hoskinson received mail from the Town of Onancock giving her notice of a BLA that would incorporate her property into the town limits. This letter obviously raised several questions due to its shock value and lack of transparency.

Question 1 - What are the benefits she would receive?

police protection, road maintenance and limbs pickup according to the town manager.

Question 2 - What instigated this BLA? 8/25/25 - One Property; interview

Question 3 - Why is 19557 Cashville Road specifically part of this BLA when it does not abut the field in question?

Question 4 - Why weren't the other houses on Tower Road included in the BLA, particularly since the one at the end does abut the field?

Question 5 - What is the rush? Why make the affected property owners pay a decade of taxes prior to any action happening with the property in question? (example One new subdivision has been approved in Onancock, north of Kerr Street on Jackson Street....Although approved in 2007, no new infrastructure, water, sewer or the utilities or roads have been started....") Again what is the rush

Questions 3 and 4 have gone unanswered.

Through this decision, you have created a negative impact on a particular group of individuals the following ways:

Placing a sudden increase on the financial burden of individuals who did not have a voice in the matter (at least when the matter was decided)

Creating a "double tax" situation for affected home owners which could be less appealing to potential buyers

The property owners could lose access to county services they now receive if they are now part of the town (IE police) and the town's services may not be up to par with the county services

What can the Town do to make the affected property owners "whole" again because Trust has been lost due to lack of transparency and a variety of answers to the same questions or no answers at all. Unanswered questions

1. Create a tax moratorium for these owners who would have bought in town if they wanted to live in town
2. Adjust the BLA to only include the field

If these are not an option then I would suggest hiring a mediator to help the town and the affected property owners to reach a compromise. That is certainly less adversarial and less costly than going to court.

Closed Session - approached
Closed session - for survey budget

7/14 -

Where is detailed plan for this property?

PLEASE INCLUDE IN MINUTES OF SEPT. 22, 2025 MEETING

Good afternoon,

The EDA is considering an \$800K loan and /or grant to FOS

for repairs to the HOS building. Monies would be taken from our reserve fund. Is Onancock so flush with cash that we can allocate \$800K to one project? No.

I am opposed to the use of \$800K of our reserve fund for one project.

We have aging infrastructure throughout town, and if we deplete our reserves for one project, HOS, we will face a tax assessment when we have other emerging needs. Every taxpayer will bear the burden of a decision to grant/loan \$800k to FOS. It is just a matter of time.

The town council should be the driving force here in representing their constituents, the taxpayers, and in making sound financial decisions on all property belonging to the town.

It is time for the town to take ownership and control of the

HOS property, and to terminate the existing FOS lease. Renegotiate the lease, raise rents, occupy a portion of the building, and include the HOS property as an integral part of our parks system, for enjoyment of all taxpayers, and the community.

The town owns the building, and the land and the pavilion.

FOS is the lessee with an age-old lease, \$1. per year. FOS charges it's tenants below market rates, another reason that FOS asks the landlord to pay for repairs for which they are responsible.

(over) 20

We have addressed the repairs needed at HOS, and keep going back and forth about who is responsible to pay for repairs, and what the repairs will cost.

Yet we have only addressed HVAC, and ROOF. Do we have expert opinion about the condition of the building? No. Do we know that after pouring money into these repairs, we won't find mold, structural issues, etc.? No.

I am not opposed to repairing the building, but we need a better plan for the future of HOS. We need a new approach in looking at the HOS. It is valuable real estate and an asset, with or without FOS. What is the long-term plan for the property? Is there a better use of the property?

I respectfully ask the town council to set aside personalities, follow advice of counsel, consider the likely burden on taxpayers, and to focus on the best way to capitalize on the HOS property going forward.

There are many changes taking place in our town at present. There are storefront opportunities available. Our downtown district would benefit if the retail businesses and artists, now at HOS, relocated to Market, North or King Streets.

This is an opportunity to look at the big picture and to plan carefully for use of the HOS and for our town's future.

Priscilla Hart

21 Market Street

21

\$ 800g

I'm Mary Burnham, 46 Kerr Street, and co-owner of Burnham Guides Paddle & Bike at Onancock Wharf.

I'm in favor of the town allocating funds for capital improvements at Historic Onancock School, specifically heating and roofing. I'm also in favor of the School paying rent, within its means and income to help cover these costs.

In recent years, the School has been portrayed as a liability by some, and I would like you, the town council, to consider it as a valuable, income-producing asset. As a resident and business owner, I ~~can~~ see the positives in preserving this historic property, and here's why:

-The School and its grounds is one of the few waterfront recreation areas on the entire Eastern Shore the public can access for free. There's a Nature Trail, Disc Golf, soccer fields, playground, music pavilion, 14 acres in all, all maintained by FOS at little cost to the Town.

-We send people to HOS from our kayak shop on a daily basis, particularly families with young children as there is very little else for them to do here. Visitors are looking for outdoor recreation.

-I've spent my career as a travel writer and kayak guide, and I can tell you there is a measurable Return on Investment to tourism. In addition, the physical and mental health benefits of having access to recreation for our residents has value that cannot be monetized.

-The School is an enviable asset for a town of our size: An art and cultural center, a new playground, a LOVE sign that puts Onancock on state maps, more than 20 rent-paying tenants and a state-of-the-art music pavilion which drew nearly 400 people to Friday's Grand Opening, featuring Onancock's own exceptionally talented musicians.

-The School offers: Art, History, Music, Family activities, outdoor recreation. For those of us who make our living from tourism, HOS checks all the boxes.

-Friends of Onancock School has a 20-year track record maintaining and improving this town-owned property.

-NOW is the time for the Town to invest in its future, specifically heating and a new roof, which are vital to the viability of this 100-year-old building.

My question to Town Council: If this is not done, what is the plan for the property? Sell it? Let it crumble? As example, we all drive by the abandoned Central High School on Route 13 in Painter. THAT would be the future of HOS.

PLEASE allocate the funds to preserve this valuable asset for our future generations.

And thank you for all that you do for our Town.

22

North East Neighborhood Revitalization

A Town-Community Partnership to Elevate the Northeast Neighborhood

Background: Starting in the Spring of 2025 and continuing through the Summer and now, early Fall, members of the Onancock Business and Civic Association have met with neighborhood leaders in the Northeast Section to brainstorm and align on opportunities to improve the conditions and aesthetics of the Neighborhood Park. Town Staff and OBCA volunteers (including members of the Tree Board) have already taken steps to improve the park. These include:

- Replacement of damaged perimeter fencing (additional fencing to be installed opposite new court adjacent to School Street)
- Remediation of heavy poison ivy along back fencing
- Weekly removal of litter and monitoring of park conditions
- Cleaning and repairing park picnic tables
- Installation of a new basketball court and basketball hoops

However, much more is needed and as initial brainstorming quickly envisioned, much more is possible if a coordinated effort between the Town of Onancock, neighbors and volunteers is pursued. The framework for broader revitalization is recommended and includes:

1. **Celebrating the legacy of Samuel D. Outlaw** as a pillar for neighborhood revitalization. Mr. Outlaw's legacy is particularly relevant as it represents rich neighborhood history and is a source of community pride that can and should be broadly celebrated.
2. **Prioritizing Boundary Avenue** starting with the entry off Market Street for improvement in the NE Neighborhood. As a primary entrance into the community and, as an access road to Kerr Street, Boundary Avenue is well-traveled. However, it is uninviting and uninspiring as dilapidated buildings, unkempt lawns, and an underutilized park dampen appeal and dissuade usage. Despite these challenges, there are notable building blocks in place, namely the new "Welcome to Onancock" mural which creates an inviting landmark at the turn into the neighborhood, the nearby historic Samuel D. Outlaw Blacksmith Shop, and a multi-use park which is one of the few in Onancock.
3. **Investing in playground improvements.** Investment is needed to bring the park up to desired standards and increase usage. Neighborhood input highlights the need for added shade, higher quality/more durable picnic tables and, stand-alone benches.
4. **Improving the appearance of the broader neighborhood** by: Adding trees and bushes to properties adjacent to the park; Repairing and/or removing dilapidated homes; Cutting dead trees and limbs; Removing abandoned vehicles and; Ensuring regular care of lawns near the park and throughout the neighborhood.

Town Council support and commitment to a dedicated plan to improve conditions within the North East Neighborhood is requested. The first step of this plan will be funded by OBCA. Subsequent steps are envisioned to be supported by Town funds, Community fundraising, and to-be-determined grant funding. Plan specifics are detailed below.

Step I (November 2025-May 2026): Improve the appearance of the park and surrounding area by planting 12 trees and bushes along the perimeter (Boundary Avenue & School Street). Plantings will immediately improve the appearance of the park and over time will provide additional shade. The neighboring Glorious Church (corner of Boundary & School) has approved a request to add plantings on their property.

Cost: \$1,490.00 to be covered by the Onancock Business and Civic Association

Action Requested: Approval to plant trees on park property in Fall 2025. Plants and installation to be done by Hortco. OBCA will coordinate work and communication with Glorious Church

Step II (February 2026-June 2026): Rename the park to honor the legacy of Samuel D. Outlaw, install a low-maintenance pollinator garden along the perimeter of the park and, add seating by:

- Renaming the North East Neighborhood Park as the Samuel D. Outlaw Northeast Neighborhood Park. A dedication of the park is could coincide with the annual neighborhood reunion in Summer 2026. Gerald Boyd was contacted and enthusiastically supports this idea.
- Installing 3 additional telephone pole banners on Market Street to recognize the Blacksmith Shop, Samuel D. Outlaw, and Historic Onancock. Banners will be placed on telephone poles near Boundary Avenue (est. cost is \$2,000.00). Town staff to install banners.
- Design and install a new park sign (\$2,000.00)
- Install a "This way to Samuel D. Outlaw Blacksmith Shop & Park" sign (\$2,000.00)
- Adding 3 metal picnic tables- One to be wheel chair accessible (\$1,500.00 for standard/\$1800.00 for wheel chair accessible. Total cost \$4800), 3 metal park benches (\$800.00 ea./\$2400.00 total), 2 metal garbage cans (\$800.00 ea./\$1800.00 total). Town Works Department to secure benches and tables in concrete pads.
- Create a pollinators garden along the park fence adjacent to Glorious Church (plantings to be placed on the church side of fence). Estimated cost of plantings is \$4,000. OBCA volunteers will seek counsel of Master Gardeners in selection of drought-tolerant, low maintenance plantings and install plantings. OBCA volunteers will also paint the fence. A bright color that complements the playground equipment is envisioned (est. cost of paint \$400.00).

Total Cost: \$24,400.00 to be funded by the Town of Onancock (Note: Donations and grants will be solicited to offset the cost of improvements)

Action Requested:

1. **Approval to order benches, tables, additional garbage cans, and banners in January/February. Total cost: \$11,000.**
2. **Approval to spend up to \$9,400 in March for: Plantings, paint materials, and cement pad installation.**
3. **Approval to spend \$4,000.00 in April for: New Park sign and "Directions to Shop & Park" sign**

Step III (Spring 2026-Beyond): Step III will require thoughtful planning and further discussion as proposed improvements involve private properties. Directionally, this step envisions added trees and bushes to properties adjacent to the park; Repair and/or removal nearby dilapidated homes; Removal or pruning of dead trees and limbs throughout the neighborhood; Abandoned vehicle removal and; Added Town services to ensure regular care of lawns near the park. Longer-term, added aesthetic improvements could extend to additional sections of Market Street (e.g. Robinson Parking Lot, Immediate area before and including the Peninsula parking lot). Priority actions to make an immediate positive impact include:

- Extending plantings from Blacksmith Shop up length of Boundary
- Ensuring regular lawn maintenance on corner of Boundary and School
- Adding plantings to Boundary Avenue entry
- Removing or repairing vacant buildings near Blacksmith Shop and across from Glorious Church (Boundary Avenue & School Street)
- Removing/repairing structures previously earmarked for action
- Prioritizing and funding a one-time program to remove/prune dead trees and abandoned vehicles

Total Cost: To be determined

Action Requested: Assign small community-led group to work with a designated Town Council member on a detailed plan (tactics, cost, timing) to be presented and approved by March 31st, 2026

Submitted by Jeff Vernimb

14 King Street Onancock

Onancock Business and Civic Association Vice-President

25

Exhibit 1

NORTHEAST NEIGHBORHOOD IMPROVEMENTS				
STEP	ACTION	TIMING	COST	NOTES
I	Add Plantings to Park Perimeter	Nov-25	\$1,490.00	To be funded by OBCA donation
II	Phase 2 NE Neighborhood Enhancements	Spring 2026	\$ 24,400.00	
	- Add 3 banners to Market St.*		\$ 2,000.00	
	- Design and install new park sign		\$ 2,000.00	
	- Purchase and install "directions to park" sign		\$ 2,000.00	
	- Add 3 park benches (\$800.00 ea.)		\$ 2,400.00	
	- Add 3 picnic tables (\$1500.00 ea., \$1800.00)		\$ 4,800.00	
	- Add 2 garbage cans (\$900.00 ea.)		\$ 1,800.00	
	- Equipment installation (\$1,000 per cement pad)		\$ 5,000.00	
	- Paint for fence		\$ 400.00	
	- Purchase plants & Install pollinator garden*		\$ 4,000.00	
III	Adjacent Property/Neighborhood Improvements	2026	\$140,000.00	NOTE: Estimates are directional only. Further discussion needed
	- Add plantings on Boundary Avenue*	Spring	\$ 7,500.00	Plantings to extend from Blacksmith Shop to park
	- Fund one-time removal of dead trees/limbs	Spring/Summer	\$ 10,000.00	Reflects high end of estimate
	- Remove/repair 2 dilapidate structures near park*	Summer	\$ 20,000.00	Two properties budgeted (#1 Boundary near Church; #2 on School St.).
	- Regularly maintain corner lawn properties	On-going	\$ -	Prop. 3 is adjacent to Blacksmith Shop and assumed owner to address
	- Fund one-time removal of abandoned vehicles	Summer	\$ 2,500.00	No incremental cost budgeted though may require added staff
	- Neighborhood property improvements*			This potentially can be executed at no cost
	- Neighborhood property improvements*	On-going	\$100,000.00	Requires further discussion. Est. assumes Town grant program created
	* Estimated cost			

Draft Motion: Amend the Town of Onancock's approved fiscal 2026 budget

Motion:

*I move that the Onancock Town Council amend the Fiscal Year 2026 approved budget to authorize an appropriation of up to **\$800,000** to be used solely to repair the roof and HVAC system at the Historic Onancock School.*

*In accordance with § 15.2-2507 of the Code of Virginia, this budget adjustment exceeds one percent of total budgeted expenditures, and a public hearing was duly advertised and held on **September 22, 2025**. Adopting this motion constitutes the Town Council's formal approval of the budget amendment.*

Authorizing State Code:

§ 15.2-2507. Amendment of budget.

A. Any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed by § 15.2-2504. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing notice of a meeting and a public hearing in accordance with § 15.2-1427. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. Any local governing body may adopt such amendment at the advertised meeting, after first providing a public hearing during such meeting on the proposed budget amendments.

B. Pursuant to the requirements of §§ 15.2-1609.1, 15.2-1609.7, 15.2-1636.8, and 15.2-1636.13 through 15.2-1636.17 every county and city shall appropriate as part of its annual budget or in amendments thereto amounts for salaries, expenses and other allowances for its constitutional officers that are not less than those established for such offices in the locality by the Compensation Board pursuant to applicable law or, in the event of an appeal pursuant to § 15.2-1636.9, by the circuit court in accordance with the provisions of that section.

1983, c. 319, § 15.1-162.1; 1984, c. 523; 1997, cc. 587, 602; 2007, c. 297; 2024, cc. 225, 242.

VIRGINIA



VICINITY MAP
SCALE: 1 IN. = 2,000 FT.

[illegible]

PARCEL LINE	
RIGHT-OF-WAY LINE	
LOT LINE	
TREE LINE	
EDGE OF PAVEMENT	
EDGE OF GRAVEL	
CONTOUR	
FENCE	
OVERHEAD ELECTRIC	
BASEMENT	



EDGE OF PAVEMENT	
SPREADER STRIP	
RAIN GARDEN	
LIGHT POLE	
TO BE REPLACED	(FIR)
TO REMAIN	(FA)



<u>DRAWING No.</u>	<u>SHEET No.</u>	<u>TITLE</u>
554-01-001	1 of 3	COVER SHEET, LEGEND, VICINITY MAP AND INDEX
554-01-002	2 of 3	EXISTING CONDITIONS PLAN
554-01-003	3 of 3	SITE PLAN

THE PERSON IDENTIFIED BELOW IS DESIGNATED AS THE RESPONSIBLE LAND DISTURBER WHO WILL BE IN CHARGE OF AND RESPONSIBLE FOR CARRYING OUT THE LAND DISTURBING ACTIVITY ASSOCIATED WITH THIS PROJECT. THIS PERSON MEETS THE APPLICABLE REQUIREMENTS OF VIRGINIA CODED SECTION 10.1-853 AND 10.1-858 BY VIRTUE OF THE FOLLOWING:

CERTIFICATE NUMBER: _____
 LICENSE HOLDER NAME PHONE: () _____
 ADDRESS _____

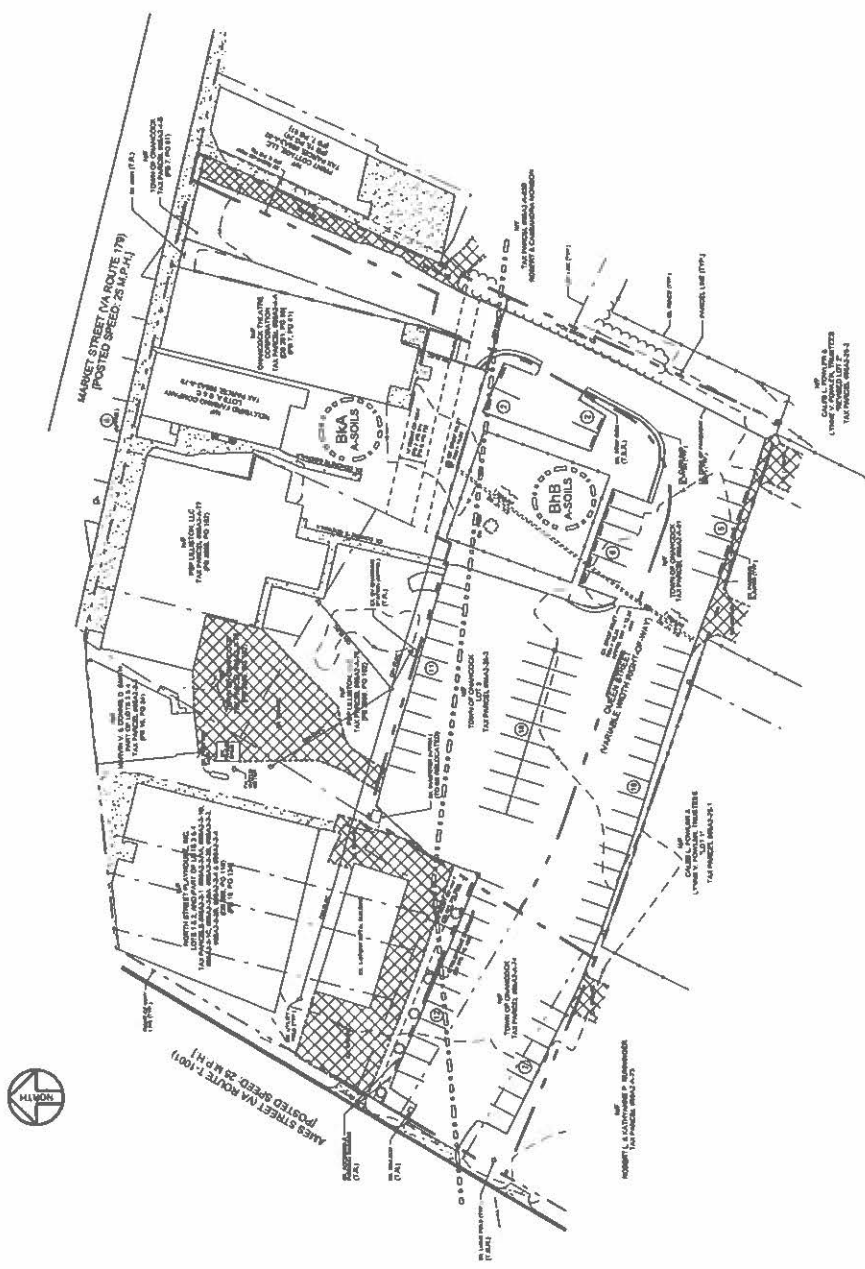
 TYPE OF CERTIFICATE/LICENSE IF _____
 APPLICANT/AGENT _____
 SIGNATURE DATE _____
 _____ OF _____ WILL SERVE AS THE TEMPORARY REGULATORY THE CONTRACTOR HE SELECTED

I, JOHN W. SALM, II, P.E., HEREBY CERTIFY THAT I AM A REGISTERED ENGINEER IN THE STATE OF VIRGINIA, THAT THE INFORMATION SHOWN HEREIN HAS BEEN PREPARED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF REPRESENTS GOOD ENGINEERING PRACTICES AS REQUIRED BY THE APPLICABLE LAWS OF THE STATE OF VIRGINIA.

JOHN W. SALM, II PROGRESS PRINT	DESIGNED BY	REVISIONS	COVER SHEET, LEGEND, VICINITY MAP AND INDEX		
	L/R				
	DATE				
	LFO		QUEEN STREET PARKING LOT TOWN OF OMAHOCK		
			I. W. SALM ENGINEERING, INC. P.O. BOX 387, 1842 MAHA STREET, SUITE 3 OMAHA, NE 68111		
DRAWN BY		SCALE:	DATE:	DRAWING No.:	SHEET No.:
JWS		AS SHOWN	SEPT. 2025	554-01-01	1 of 1

PROGRESS
PRINT

(DATE)



EXISTING CONDITIONS PLAN NOTES:
 SEE SHEET 178 FOR LEGEND ON SHEET 178

JOHN W. SALVE		EXISTING CONDITIONS PLAN	
DATE	11/11/2021	PROJECT NO.	554-01-002
SCALE	1" = 30'	DATE	11/11/2021
TOWN OF CHANDLER		TOWN OF CHANDLER	
LOT 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100		LOT 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	



Draft Motion: Amend the Town of Onancock's approved fiscal 2026 budget

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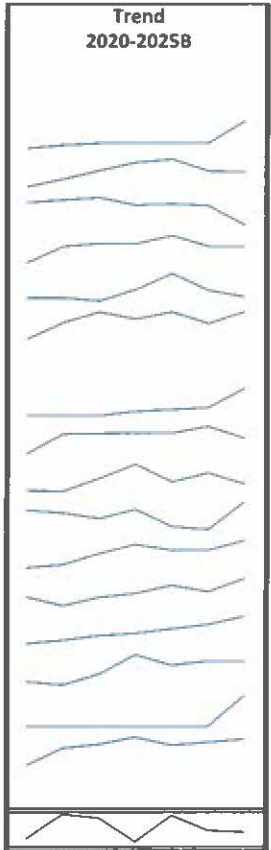
B. Pursuant to the requirements of §§ [15.2-1609.1](#), [15.2-1609.7](#), [15.2-1636.8](#), and [15.2-1636.13](#) through [15.2-1636.17](#) every county and city shall appropriate as part of its annual budget or in amendments thereto amounts for salaries, expenses and other allowances for its constitutional officers that are not less than those established for such offices in the locality by the Compensation Board pursuant to applicable law or, in the event of an appeal pursuant to § [15.2-1636.9](#), by the circuit court in accordance with the provisions of that section.

1983, c. 319, § 15.1-162.1; 1984, c. 523; 1997, cc. [587](#), [602](#); 2007, c. [297](#); 2024, cc. [225](#), [242](#).

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

ALL DEPARTMENTS	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Administration	293,790	2,529,318	12%	(2,235,528)	(88%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208
Water	149,167	483,100	31%	(333,933)	(69%)	420,140	495,314	565,045	592,760	487,720
Sewer	220,738	0	No Budget	220,738	0%	1,025,382	1,121,513	821,749	873,394	791,429
Wharf	107,385	198,650	54%	(91,265)	(46%)	198,463	206,989	206,618	230,645	198,650
Police	15,288	58,401	26%	(43,113)	(74%)	55,140	41,997	85,957	149,092	84,004
Total Revenue	786,368	3,269,469	24%	(2,483,101)	(76%)	3,002,077	3,264,458	3,092,164	3,264,978	2,981,011
Expenditures	OK	0								
Council	13,042	56,949	23%	43,907	77%	26,247	24,942	41,019	48,554	56,279
Administration	242,007	1,633,562	15%	1,391,555	85%	505,231	521,268	530,473	532,848	705,121
Water	204,034	483,100	42%	279,066	58%	218,974	617,851	1,039,700	509,491	775,719
Sewer	56,868	0	No Budget	(56,868)	0%	556,205	406,064	645,152	190,554	111,212
Wharf	103,226	206,120	50%	102,894	50%	177,250	199,066	217,184	205,930	206,120
Police	153,480	540,004	28%	386,524	72%	325,746	394,355	424,978	489,033	436,380
Bld and Streets	79,062	221,303	36%	142,241	64%	133,009	156,818	169,928	196,027	220,610
Parks & Land.	33,502	128,431	26%	94,929	74%	17,112	67,268	156,866	108,088	127,011
Interfund	27,979	0	No Budget	(27,979)	0%	0	0	0	0	0
Total Expenditures	913,200	3,269,469	28%	2,384,248	73%	1,959,774	2,387,632	3,225,301	2,280,525	2,638,452
	OK	OK								
Net	(126,832)	0		(98,853)	0%	1,042,303	876,826	(133,137)	984,453	342,559

Percentage of Year Completed: 25%



32

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>TOWN COUNCIL</u>	ACTUAL 2025 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2025
				\$	%						
Expenditures											
Wages, Taxes & Benefits	4,042	15,549	26%	11,507	74%	14,793	15,118	15,129	15,230	14,598	
Town Attorney	9,000	36,000	25%	27,000	75%	735	2,733	18,000	24,000	36,000	
Travel And Training	0	1,500	0%	1,500	100%	25	0	753	695	970	
Es Tourism-Tot Share	0	0	No Budget	0	0%	4,620	4,154	4,600	4,500	0	
Liability Insurance	0	3,900	0%	3,900	100%	6,074	0	2,150	4,129	4,666	
Office Supplies	0	0	No Budget	0	0%	0	2,937	387	0	45	
Total Expenditures	13,042	56,949	23%	43,907	77%	26,247	24,942	41,019	48,554	56,279	

Percentage of Year Completed: 25%

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026
				\$	%						
Revenue											
Real Property-Current	0	399,580	0%	(399,580)	(100%)	324,439	373,468	379,753	404,380	376,657	
Real Property-Late	1,878	20,000	9%	(18,122)	(91%)	78,952	32,135	28,464	26,831	49,184	
Public Service	0	11,500	0%	(11,500)	(100%)	17,593	15,814	3,799	11,278	12,434	
Personal Property-Current	68,265	210,719	32%	(142,454)	(68%)	190,967	255,838	183,797	185,823	166,664	
Personal Property-Late	2,701	12,000	23%	(9,299)	(77%)	15,867	15,459	15,056	38,438	27,358	
Penalties	657	13,000	5%	(12,343)	(95%)	21,897	9,240	7,703	20,674	8,793	
Local Sales Tax	38,183	90,000	42%	(51,817)	(58%)	89,367	92,372	105,461	88,131	97,498	
Consumers Utility Tax	17,155	51,000	34%	(33,845)	(66%)	55,696	56,036	50,339	55,290	58,643	
Business License Tax	507	3,400	15%	(2,893)	(85%)	35,768	3,711	3,465	8,511	5,831	
Vehicle Decals	90	29,000	0%	(28,910)	(100%)	5,213	20,834	26,348	31,668	29,871	
Bank Stock Taxes	0	32,000	0%	(32,000)	(100%)	48,262	45,329	32,307	40,004	38,604	
Communication Tax	15,666	72,000	22%	(56,334)	(78%)	74,358	70,214	71,938	64,787	63,607	
Transient Occupancy	3,222	24,000	13%	(20,778)	(87%)	20,816	26,094	25,220	28,157	21,038	
Building/Zoning Perm	275	2,500	11%	(2,225)	(89%)	1,700	1,975	2,100	2,340	1,440	
Meals Tax	92,976	280,500	33%	(187,524)	(67%)	194,319	237,448	255,108	267,156	260,143	
Meals & Transient La	0	0	No Budget	0	0%	1,999	685	3,722	363	1,228	
Rental Of Property	1,379	12,240	11%	(10,861)	(89%)	12,240	13,767	13,164	12,097	14,354	
Water Tower Rental I	0	6,850	0%	(6,850)	(100%)	6,850	0	6,850	0	6,850	
Grass Cutting	0	0	No Budget	0	0%	6,555	7,400	7,400	7,400	7,400	
Trash Revenue	34,286	107,000	32%	(72,714)	(68%)	53,340	61,280	90,448	93,912	102,143	
Miscellaneous Revenue	1,550	0	No Budget	1,550	0%	30,697	9,766	11,531	6,148	17,490	
Fire Program Funds	15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000	
Litter Control Grant	0	1,750	0%	(1,750)	(100%)	820	108	2,723	6,123	1,838	
Va Comm For The Arts	0	1,500	0%	(1,500)	(100%)	0	1,500	3,000	0	0	
Loan And Grants Proc	0	0	No Budget	0	0%	0	33,000	68,100	0	0	
Capital Reserve Fund	0	0	No Budget	0	0%	0	0	0	0	0	
Real Property-Delinq	0	0	No Budget	0	0%	0	0	0	0	0	
Christmas Decoration	0	0	No Budget	0	0%	0	0	0	0	0	
Interfund	0	1,133,779	0%	(1,133,779)	(100%)	0	0	0	2,288	17,570	
Total Revenue	293,790	2,529,318	12%	(2,235,528)	(88%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208	
Expenditures											
Wages, Taxes & Benefits	64,752	244,530	26%	179,778	74%	205,673	180,235	176,092	189,361	204,064	
Disability Insurance	150	1,061	14%	911	86%	0	468	565	497	666	
Legal And Collection	0	5,500	0%	5,500	100%	0	1,750	0	11,375	7,479	

22

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Audit Service	0	27,000	0%	27,000	100%	16,750	17,750	24,500	24,500	23,500	
Bank Processing Fees	742	3,300	22%	2,558	78%	5,108	3,576	2,659	2,605	7,022	
Credit Card Fees	4,727	22,000	21%	17,273	79%	369	9,217	12,842	23,166	17,934	
Payroll Processing F	2,877	9,500	30%	6,623	70%	3,259	7,263	6,798	9,474	10,551	
Professional Develop	1,394	4,000	35%	2,606	65%	200	227	1,099	3,629	3,103	
Software Subscriptio	6,091	36,000	17%	29,909	83%	0	20,323	27,493	35,245	41,675	
Software Support	6,736	12,000	56%	5,264	44%	0	10,408	16,043	6,052	6,391	
Office Equipment	1,262	4,000	32%	2,738	68%	21,595	7,982	8,549	3,893	5,806	
Advertising	1,816	5,500	33%	3,684	67%	2,951	10,503	12,324	8,392	13,961	
Postage	2,019	3,200	63%	1,181	37%	2,626	1,289	2,021	2,434	2,929	
Telephone	2,763	4,500	61%	1,737	39%	1,680	3,272	4,976	6,804	8,485	
Property Insurance	0	2,250	0%	2,250	100%	0	805	681	1,983	3,657	
Vehicle Insurance	0	330	0%	330	100%	0	412	201	291	329	
General Liability In	0	3,800	0%	3,800	100%	0	12,333	3,416	2,333	2,702	
Workers Comp	0	525	0%	525	100%	0	330	54	412	603	
Travel	0	577	0%	577	100%	0	45	0	460	182	
Dues & Membership	185	1,150	16%	965	84%	1,072	2,440	1,086	3,155	1,185	
Office Supplies	1,725	9,000	19%	7,275	81%	8,519	7,411	9,483	5,359	10,777	
Main Street Partners	16,040	15,000	107%	(1,040)	(7%)	0	15,000	19,571	18,915	21,117	
Hos - Property Insur	0	6,400	0%	6,400	100%	0	6,503	5,954	8,658	8,828	
Cultural Enrichment	0	3,000	0%	3,000	100%	1,250	2,669	3,041	0	1,000	
Miscellaneous	0	2,500	0%	2,500	100%	3,261	574	110	14,971	4,038	
Website & Printing	0	3,000	0%	3,000	100%	0	318	13,430	44	4,237	
Town Events	5,225	4,000	131%	(1,225)	(31%)	0	266	1,996	284	4,916	
Welcome Center	2,880	0	No Budget	(2,880)	0%	0	0	0	0	0	
Employee Welfare	803	500	161%	(303)	(61%)	686	1,176	414	581	657	
Capital Expenditures	7,971	954,000	1%	946,029	99%	0	0	2,945	0	100,463	
Contingency	0	5,000	0%	5,000	100%	0	5,030	3,800	600	11,996	
Oms Grant Match	45,000	45,000	100%	0	0%	15,000	41,781	26,267	18,915	21,117	
Trash Collection Ser	26,999	106,500	25%	79,501	75%	101,110	106,244	102,597	88,841	114,417	
Sail 250	0	50,000	0%	50,000	100%	1,250	0	0	0	0	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	25,000	25,000	
Fire Programs Funding	15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000	
Total Expenditures	242,007	1,633,562	15%	1,571,333	96%	505,231	521,268	530,473	532,848	705,121	

25

Town of Onancock
Budget Summary by Department
Through September 30, 2025

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B	
				\$	%							
Net	51,783	895,756	6%	(664,195)	(74%)	797,721	877,377	882,322	886,239	714,087		

Percentage of Year Completed: 25%

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>POLICE</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-20268
				\$	%						
Revenue											
Traffic Fines	3,239	22,000	15%	(18,761)	(85%)	8,290	6,904	13,226	11,622	26,140	
Esummons	210	0	No Budget	210	0%	0	110	960	1,432	1,968	
Grant - 599	11,839	32,401	37%	(20,562)	(63%)	46,850	29,678	32,647	45,938	47,583	
Grant - Doj O.T.	0	0	No Budget	0	0%	0	1,005	30,867	0	0	
Grant - Hwy Safety	0	4,000	0%	(4,000)	(100%)	0	4,300	8,257	2,700	8,313	
Loan And Grant Proceeds	0	0	No Budget	0	0%	0	0	0	87,400	0	
Total Revenue	15,288	58,401	26%	(43,113)	(74%)	55,140	41,997	85,957	149,092	84,004	
Expenditures											
Wages, Taxes & Benefits	116,227	425,794	27%	309,567	73%	288,004	321,795	363,362	358,536	341,214	
Court Costs	0	750	0%	750	100%	0	178	0	0	129	
Training	0	4,000	0%	4,000	100%	4,384	2,690	2,397	2,306	2,900	
New Officer Training	7,299	18,000	41%	10,701	59%	0	8,327	(35)	17,717	0	
Vehicle Repair	1,924	4,000	48%	2,076	52%	2,650	2,791	4,052	6,333	6,649	
Computer Software	5,394	4,500	120%	(894)	(20%)	2,691	4,652	1,127	30	13,029	
Security Cameras	10,641	16,500	64%	5,859	36%	0	0	0	7,420	19,412	
Telephone Services	910	3,000	30%	2,090	70%	3,394	3,165	2,708	2,819	2,903	
Line Of Duty Act	0	3,200	0%	3,200	100%	2,742	3,655	3,462	2,193	3,304	
Vehicle Insurance	0	2,600	0%	2,600	100%	0	2,801	2,484	2,215	3,338	
Workers Comp	0	7,500	0%	7,500	100%	0	8,823	7,214	6,870	8,741	
Travel	70	500	14%	430	86%	35	35	164	102	0	
Office Supplies	2,661	4,000	67%	1,339	33%	3,741	2,324	2,528	2,640	4,235	
Vehicle Fuel	2,719	14,000	19%	11,281	81%	7,018	12,527	11,034	10,649	9,628	
Uniforms	1,321	5,000	26%	3,679	74%	2,046	1,382	2,485	507	2,244	
Animal Population Co	0	0	No Budget	0	0%	587	954	0	375	461	
Police Supplies	1,037	7,000	15%	5,963	85%	8,317	10,443	7,546	6,032	5,085	
Police Vehicles	3,277	19,660	17%	16,383	83%	0	6,554	13,108	62,289	13,108	
Total Expenditures	153,480	540,004	28%	386,524	72%	325,746	394,355	424,978	489,033	436,380	
Net	(138,192)	(481,603)	29%	343,411	71%	(270,606)	(352,358)	(339,021)	(339,941)	(352,376)	

57

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>BUILDINGS & STREETS</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
Expenditures				\$	%						
Wages, Taxes & Benefits	18,953	82,764	23%	63,811	77%	47,712	69,042	81,473	83,991	80,776	
Vehicle Repair	869	7,500	12%	6,631	88%	619	615	3,569	3,545	6,035	
Electric Service	10,667	46,000	23%	35,333	77%	22,546	18,277	6,894	43,392	49,923	
Heating Oil	0	4,000	0%	4,000	100%	0	2,554	0	0	0	
Property Insurance	0	650	0%	650	100%	0	2,004	338	626	756	
Auto Insurance	0	350	0%	350	100%	0	412	200	290	328	
Worker'S Comp Insura	0	2,500	0%	2,500	100%	0	1,481	1,139	566	2,675	
Street Repair	36,644	20,000	183%	(16,644)	(83%)	180	27,087	32,516	11,507	24,358	
Janitorial Supplies	175	500	35%	325	65%	0	985	995	408	486	
Cleaning Services	0	3,200	0%	3,200	100%	0	3,914	3,914	3,900	900	
Repairs And Maintena	1,431	19,000	8%	17,569	92%	27,602	18,028	27,309	20,711	4,184	
Vehicle Fuel	1,345	4,500	30%	3,155	70%	517	3,686	6,753	9,481	5,241	
Small Equipment Repa	1,570	5,000	31%	3,430	69%	323	3,013	763	1,652	14,444	
Uniforms	0	1,000	0%	1,000	100%	555	2,614	182	0	760	
Can Liners	0	947	0%	947	100%	1,770	1,158	1,569	1,221	1,236	
Safety/Street Signs	838	2,000	42%	1,162	58%	528	1,140	1,554	815	2,122	
New Public Works Veh	6,559	21,392	31%	14,833	69%	0	0	0	13,822	26,236	
Blacksmith Shop	0	0	No Budget	0	0%	0	93	761	100	150	
Total Expenditures	79,062	221,303	36%	142,241	64%	133,009	156,818	169,928	196,027	220,610	

Percentage of Year Completed: 25%

78

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>PARKS & LANDSCAPING</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
Expenditures				\$	%						
Wages and Benefits	20,007	75,068	27%	55,061	73%	0	17,792	35,653	69,174	73,057	
Vehicle Repair	0	1,000	0%	1,000	100%	0	839	780	86	80	
Electric Services	480	0	No Budget	(480)	0%	1,053	11,841	35,585	4,296	2,825	
Property Insurance	0	190	0%	190	100%	0	0	119	196	227	
Auto Insurance	0	1,500	0%	1,500	100%	0	1,401	1,402	1,043	1,516	
Worker'S Comp Insura	0	825	0%	825	100%	0	1,481	1,348	1,734	0	
Repair & Maintenance	383	4,500	9%	4,117	91%	441	7,433	3,900	3,263	2,735	
Vehicle Fuel	334	4,000	8%	3,666	92%	0	2,562	2,847	2,542	2,592	
Small Tools & Equipm	1,053	4,348	24%	3,295	76%	926	5,296	50,188	2,548	3,904	
Parks-Plantings & La	2,527	6,000	42%	3,473	58%	2,499	6,606	2,217	7,963	13,448	
Tree Board And Beaut	0	6,000	0%	6,000	100%	460	830	292	0	1,600	
Holiday Decorations	5,431	10,000	54%	4,569	46%	2,633	2,120	10,654	7,844	4,898	
Mosquito Control	3,287	8,500	39%	5,213	61%	4,950	4,917	6,881	7,399	10,129	
Weed Control	0	6,500	0%	6,500	100%	4,150	4,150	5,000	0	10,000	
Total Expenditures	33,502	128,431	26%	94,929	74%	17,112	67,268	156,866	108,088	127,011	

Percentage of Year Completed: 25%

39

Town of Onancock
Budget Summary by Department
Through September 30, 2025

<u>WHARF</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2025	Trend 2021-2026B
				\$	%					
Revenue										
Boat Dockage Fees-Mo	0	0	No Budget	0	0%	125	1,311	650	450	
Boat Dockage Fees-Tr	37,538	68,000	55%	(30,462)	(45%)	75,106	60,562	71,443	92,380	
Parking Fee	154	150	103%	4	3%	995	512	232	201	
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	0	
Gasoline Sales	61,872	114,000	54%	(52,128)	(46%)	108,700	128,103	121,932	121,836	
Ice And Other	2,033	8,500	24%	(6,467)	(76%)	2,513	7,628	4,971	2,860	
Golf Cart	1,790	8,000	22%	(6,210)	(78%)	0	0	0	3,535	
Wharf Electric	3,998	0	No Budget	3,998	0%	10,604	8,537	7,390	9,383	
Total Revenue	107,385	198,650	54%	(91,265)	(46%)	198,463	206,989	206,618	230,645	
Expenditures										
Wages, Taxes & Benefits	28,023	74,279	38%	46,256	62%	60,661	55,949	59,458	60,038	
Square Cc Fees	3,606	7,000	52%	3,394	48%	4,365	5,423	5,732	8,234	
Vehicle Repair	88	1,000	9%	912	91%	0	259	296	682	
Vehicle Fuel	0	0	No Budget	0	0%	0	63	0	0	
Electric Services	2,592	6,500	40%	3,908	60%	4,993	4,415	4,728	6,179	
Telephone	285	700	41%	415	59%	629	624	344	716	
Property Insurance	0	391	0%	391	100%	0	319	222	538	
Auto Insurance	0	350	0%	350	100%	0	412	199	306	
Worker'S Comp Insura	0	1,500	0%	1,500	100%	0	2,670	611	2,171	
Office Supplies	2,223	400	556%	(1,823)	(456%)	0	289	2,663	435	
Wharf Janitorial Sup	254	1,000	25%	746	75%	661	351	1,519	1,186	
Repair & Maintenance	4,971	3,500	142%	(1,471)	(42%)	6,451	7,797	7,597	15,719	
Cost Of Gas/Diesel S	50,389	86,000	59%	35,611	41%	74,263	104,528	98,947	86,138	
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	0	
Misc.	0	0	No Budget	0	0%	8,365	269	1,376	0	
Advertising & Dues	10,795	15,000	72%	4,205	28%	5,582	8,548	7,393	15,788	
Rent	0	8,500	0%	8,500	100%	1,100	7,150	8,200	7,800	
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	0	
Total Expenditures	103,226	206,120	50%	102,894	50%	177,250	199,066	217,184	205,930	
Net	4,159	(7,470)	-56%	11,629	156%	21,213	7,923	(10,566)	24,715	
Fuel Margin	11,483	28,000	41%			34,437	23,575	22,985	35,698	

FD

**Town of Onancock
Budget Summary by Department
Through September 30, 2025**

<u>WATER</u>	ACTUAL 2026 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Revenue											
Water Charges	142,169	464,100	31%	(321,931)	(69%)	394,911	424,515	548,614	520,241	464,161	
Water Installation F	3,400	7,000	49%	(3,600)	(51%)	3,000	4,500	1,500	33,300	7,000	
Water & Sewer Penalt	2,858	12,000	24%	(9,142)	(76%)	19,615	16,671	12,765	12,519	14,489	
Miscellaneous Revenue	740	0	No Budget	740	0%	2,614	49,628	2,167	26,700	2,070	
Total Revenue	149,167	483,100	31%	(333,933)	(69%)	420,140	495,314	565,045	592,760	487,720	
Expenditures											
Wages, Taxes & Benefits	39,976	137,838	29%	97,862	71%	116,120	109,047	138,505	156,044	165,488	
Training & Travel	0	500	0%	500	100%	0	79	0	0	0	
Vehicle Repair	0	2,500	0%	2,500	100%	3,045	1,018	0	17	1,293	
Repair & Maintenance	12,656	45,750	28%	33,094	72%	17,552	10,960	28,363	30,579	86,020	
Auto Insurance	0	430	0%	430	100%	0	412	0	278	314	
Printing Utility Bil	0	250	0%	250	100%	507	0	0	1,230	0	
Advertising	0	250	0%	250	100%	0	0	0	0	0	
Electric Services	3,170	17,000	19%	13,830	81%	13,779	14,974	15,360	12,694	19,018	
Postage	1,070	3,000	36%	1,930	64%	755	1,123	844	2,592	2,624	
C I P	0	0	No Budget	0	0%	0	19,420	42,530	120,348	0	
Dues & Memberships	0	1,000	0%	1,000	100%	527	0	0	0	0	
Health Department Fe	5,692	5,500	103%	(192)	(3%)	2,165	2,169	2,169	2,169	5,577	
Vehicle Fuel	271	2,500	11%	2,229	89%	1,863	2,366	1,753	2,586	2,621	
Lab Supplies	408	2,500	16%	2,092	84%	998	2,064	3,413	5,663	3,191	
Purification Supplie	2,502	20,000	13%	17,498	87%	21,099	8,935	24,065	18,967	12,032	
Outside Consultants	1,500	6,000	25%	4,500	75%	0	300	1,725	6,603	6,000	
Small Tools & Equipm	0	3,000	0%	3,000	100%	80	2,650	3,099	0	55	
Property Insurance	0	0	No Budget	0	0%	0	0	1,814	0	0	
Interest - Bond - Wa	13,975	55,900	25%	41,925	75%	36,945	36,154	55,900	55,900	55,900	
Interest - Bond - Wa	614	1,668	37%	1,054	63%	1,662	1,588	2,456	2,456	2,456	
Interest - Bond - Wa	49,818	99,636	50%	49,818	50%	0	25,491	99,637	99,637	99,636	
Interfund Transfer	72,382	0	No Budget	(72,382)	0%	0	370,704	615,910	0	304,992	
Transfer To Reserves	0	69,778	0%	69,778	100%	0	0	0	0	0	
Total Expenditures	204,034	483,100	42%	279,066	58%	218,974	617,851	1,039,700	509,491	775,719	
Net	(54,867)	0		(54,867)	0%	201,166	(122,537)	(474,654)	83,269	(287,999)	

Percentage of Year Completed: 25%

41

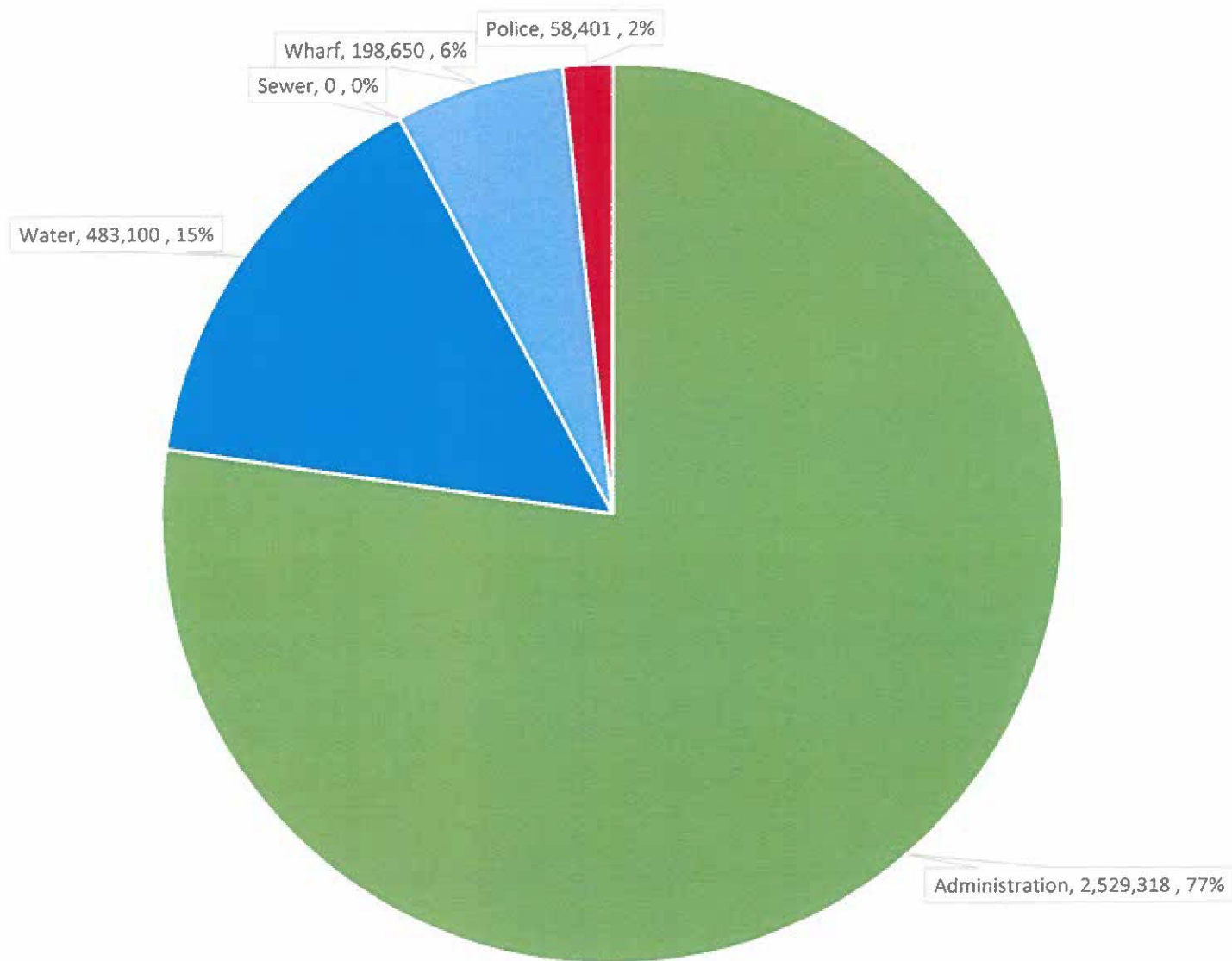
Town of Onancock
Budget Summary by Department
Through September 30, 2025

<u>SEWER</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Revenue											
Sewer Charges	217,238	0	No Budget	217,238	0%	1,014,068	1,071,885	818,382	748,794	785,959	
Sewer Installation F	3,500	0	No Budget	3,500	0%	8,700	0	1,200	3,400	3,400	
Total Revenue	220,738	0	No Budget	220,738	0%	1,025,382	1,121,513	821,749	873,394	791,429	
Expenditures											
Wages and Benefits	0	0	No Budget	0	0%	267,216	132,835	1,877	0	0	
Coll.Repair/Maintena	56,335	0	No Budget	(56,335)	0%	75,412	136,140	253,160	95,318	109,494	
Electric Services	533	0	No Budget	(533)	0%	71,544	45,809	3,675	2,122	1,718	
Total Expenditures	56,868	0	No Budget	(56,868)	0%	556,205	406,064	645,152	190,554	111,212	
Net	163,870	0		163,870	0%	469,177	715,449	176,596	682,840	680,217	

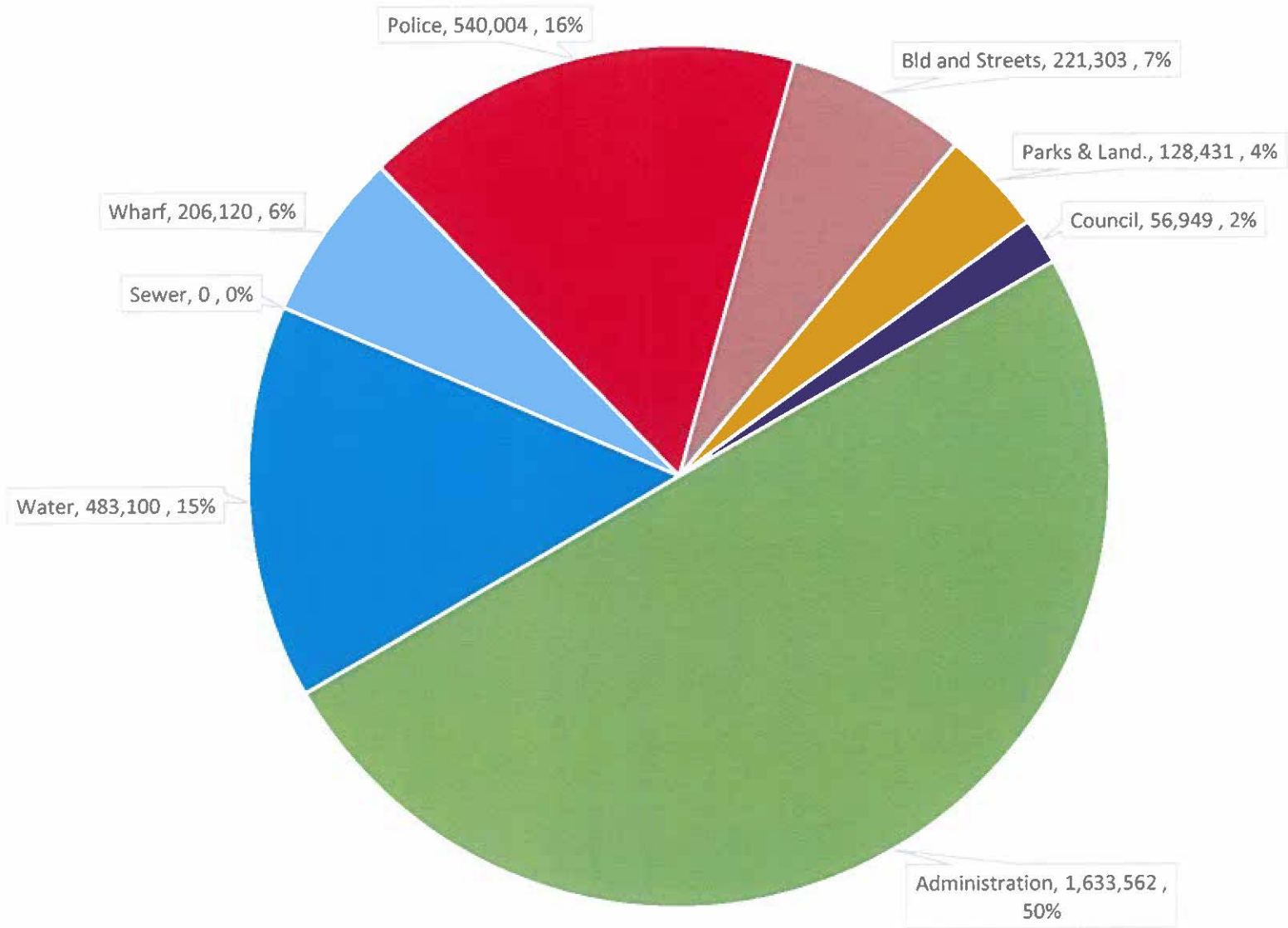
Percentage of Year Completed: 25%

42

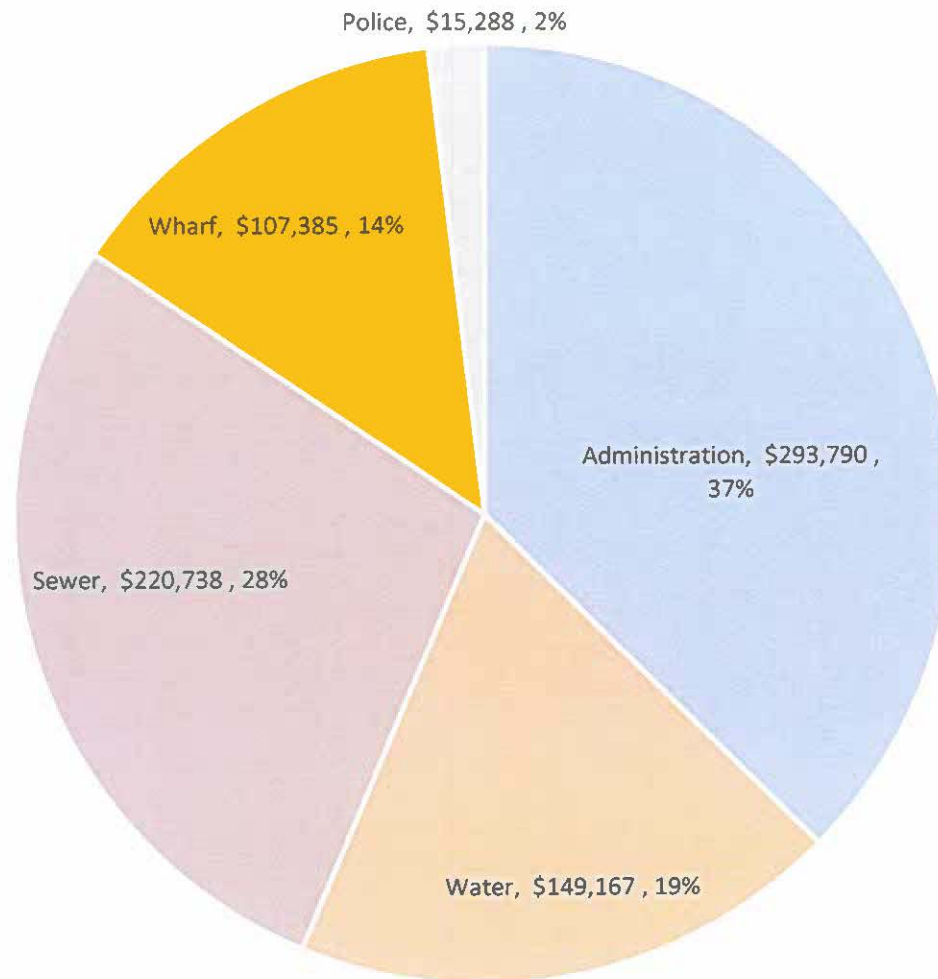
Revenue - Budget 2026



Expenditure - Budget 2026

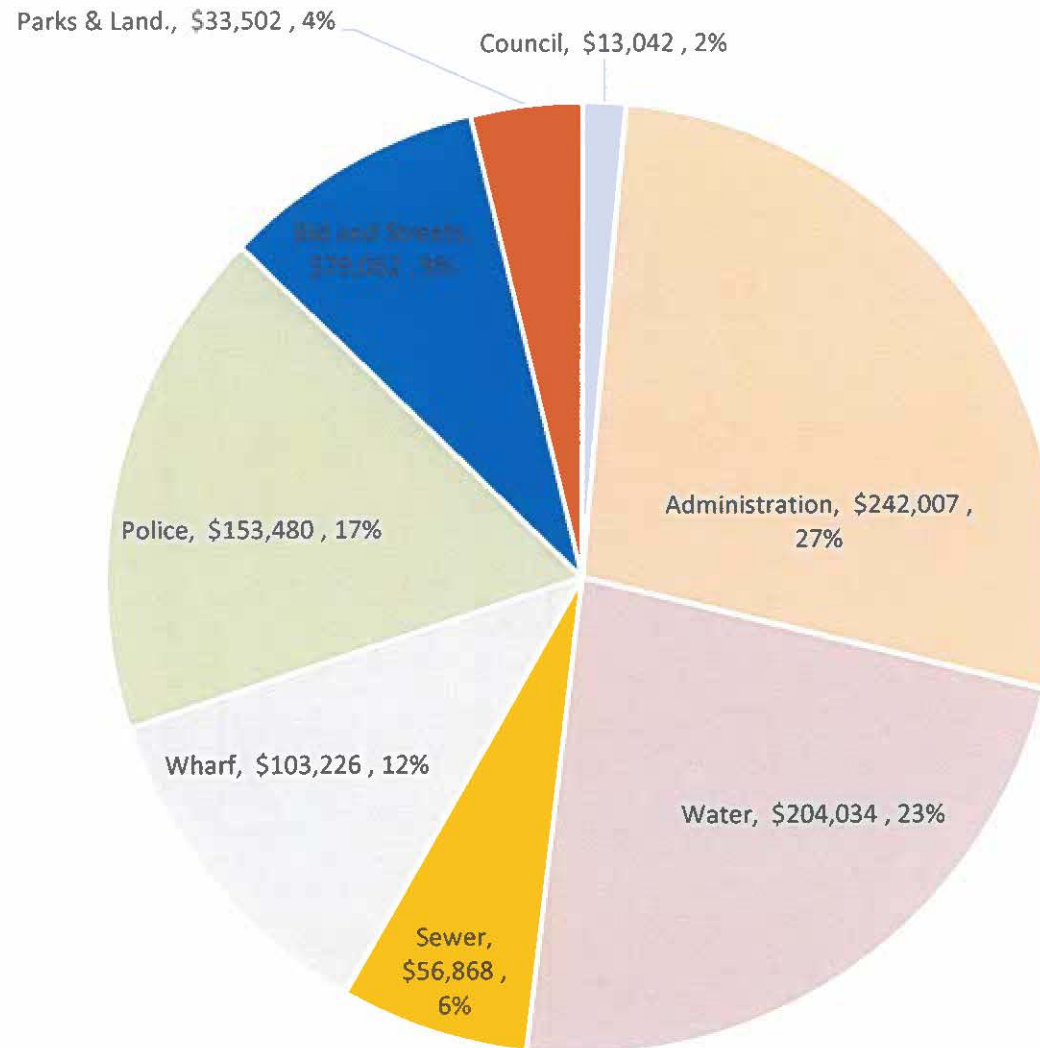


Actual Revenue



57

Actual Expenditures



**Town of Onancock
Cash and Reserve Report
Through September 30, 2025**

	Current Year	Prior Year	% Increase / (Decrease)
<u>CASH AND RESERVES</u>			
CASH			
Checking	744,427	732,979	2%
RESERVES			
Cash Reserve (savings account)	1,816,613	2,608,855	(30%)
Grant Match or Project Reserve	253,778	269,694	(6%)
Capital Asset Reserve	529,294	152,065	248%
General Fund Reserve	849,028	540,642	57%
ARPA Funds	39,011	188,038	(79%)
Utility Reserve	1,277,153	761,717	68%
Total Reserves	4,764,877	4,521,011	5%
Total Cash and Reserves	5,509,304	5,253,990	5%
Cash and Reserves - No ARPA	5,470,293	5,065,952	8%
Reserves Only - No ARPA	4,725,866	4,332,973	9%

REQUIRED RESERVES PER POLICY

	Policy Requirement	Policy	Current Reserve	Over/(Under Reserved)
Grant Match or Project Reserve	250,000	Up to \$250,000	253,778	3,778
Capital Asset Reserve	521,300	25% of 5-year CAPEX plan	529,294	7,994
General Fund Reserve	835,911	30% of budgeted revenue	849,028	13,117
Utility Reserve		120 day operating (\$483,100/12*4)+ 30% Accumulated Depreciation (\$3,254,316+174,382(F24))+174,382(F25) + \$15k for road repairs	1,277,153	20,196
	1,256,957			
Total Required Reserves per Policy	\$ 2,864,168	Over/(Under) Reserved	\$ 2,909,253	\$ 45,085

47

[illegible]

8

Town Council: Lisa Fiege, Omar Grubb, Cynthia Holdren, Joy Marino, Ashley Pettit, Sarah Nock
Mayor: Fletcher Fosque | **Town Manager:** Matt Spuck

Town Manager Report – October 27, 2025

- VDOT has provided us with additional information about a successful wayfinding program. Their response was given to Sarah for review.
- The irrigation system for the Town Square is installed, but the water pressure is not adequate to operate the system. DPW will replace the meter setter, which should resolve the issue.
- Cindy is managing the Queen Street project.
- The Planning Commission held its vote regarding the application to rezone the Eller Property from B-2 to R-2. They recommended that the application be denied. Since that unanimous vote, the developer has requested that the Town Council table the application until they feel they have something that the current zoning would allow.
- Eastern Shore Signs is designing a façade sign for the Welcome Center. I will forward anything I receive to the Town Council. There is no current budget for this.
- The BLA request has been withdrawn from the Accomack County Board of Supervisors.
- The water meter replacement project is scheduled to begin on November 10. Door hangers will be left to advise the owner that their meter is being replaced very soon. All contact information is included on the card.
- I want to thank the Town Council, residents, and businesses of Onancock for allowing me to serve you for these last five and one-half years.

Event Summary for September 2025

ONANCOCK POLICE DEPARTMENT

Incidents	Aug 2025	Sept 2025	Sept 2024
911- Inquiry	1	1	2
Alarm- business	1	0	2
Animal- at large	0	1	0
Animal- cruelty	0	0	1
Assault- simple	1	2	0
Assault- strangulation	0	0	1
Breaking and Entering	1	0	0
Destruction of Property	1	1	3
Disorderly Conduct	4	4	0
Domestic	2	0	2
Endangerment- child	0	0	2
Failure to Report Crash	1	0	0
Firearm- brandish	0	1	0
Firearm- reckless handling	1	1	0
Harassment	0	1	0
Hit and Run	1	0	1
Intimidation	0	1	0
Kidnapping	0	1	0
Larceny	1	1	2
Mental Health / Welfare Check	3	3	0
Missing- child	1	0	0
Missing- adult	0	2	1
Noise- complaint	1	0	0
Prevent Law Enforcement Aide	0	1	0
Trespassing	2	3	2
Vagrancy	0	1	0

50

Event Summary for September 2025

ONANCOCK POLICE DEPARTMENT

Vehicle- unauthorized use	0	1	0
Weapon Violation- discharge	1	1	0
Weapon Violation- concealment	0	1	0
Totals:	23	28	19

Page | 2 of 3

Traffic Enforcement

	Aug 2025	Sept 2025	Sept 2024
Equipment Violation	0	1	0
Failure to Obey Highway Sign	1	2	1
Inspection Offense	16	15	11
No Insurance	1	0	1
Operator License Offense	2	0	5
Other	2	2	0
Reckless Offense	2	0	0
Registration Offense	2	1	1
Seatbelt Offense	5	3	0
Speeding	9	19	25
Use Handheld Device	1	3	6
Totals:	41	46	50
Warnings	19	9	4

51

Event Summary for September 2025

ONANCOCK POLICE DEPARTMENT

Patrol Activities

Assist Other Agency	22	Anytime an officer assist any government agency.
Business Check	67	Officer checks business making sure it is secured.
Business Assist/Complaint	2	When a business request an officer but the event is not a crime.
Citizen Assist/Complaint	6	When a citizen request an officer but the event is not a crime.
Special Patrols	754	An area that I feel that is being overlook by patrols. Along with this we give additional attention to citizens and businesses that have valid concerns. Not part of business and house checks.

Page | 3 of 3

52