

**Town of Onancock
Town Council Meeting
Monday, August 25, 2025
7:00 PM**

- 1) Call to order and roll call.** – Mayor Fosque called the meeting to order at 7:00 PM and roll was called. Councilmembers Lisa Fiege, Omar Grubb, Cindy Holdren, Joy Marino, Sarah Nock, Ashley Pettit, and Mayor Fletcher Fosque were present. Town Manager Matt Spuck and Town Clerk Debbie Caton and Deputy Clerk Hannah Ayres were also present.
- 2) Pledge of Allegiance**
- 3) Consider the meeting minutes from July 28, 2025** – Councilmember Fiege moved to approve the meeting minutes. Councilmember Grubb seconded the motion. The motion passed with a 6-0 vote.

Councilmember Holdren moved to amend the meeting agenda to include a report on the Welcome Center under the committee reports agenda item. The annexation of the Liberty Street property will be added to the Council Action agenda item. Lastly, the amended meeting agenda will include a closed session for personnel reasons to discuss Town Manager Spuck's employee evaluation. Councilmember Fiege seconded the motion. The motion passed with a 6-0 vote.

- 4) Public Hearing**
 - a. None Scheduled**
- 5) Public Presentation**
 - a. None Scheduled**
- 6) Council Action**
 - a. Read Resolution to Support the VDOT project for eight new crosswalks.** – Town Manager Spuck reported the town was awarded the "Ready, Set, Go" grant. The grant application includes eight new crosswalks from the Wharf to town limits. Currently, VDOT is reviewing the curb cuts to verify they are handicap accessible. To move forward with the application, a resolution needs to be approved by the Town Council.
 - b. Public Comment on Resolution** - no public comments were recorded.

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- c. Consider Resolution – Councilmember Fiege moved to approve the resolution and read Resolution No. 2026-01 into public record. (The resolution is included in the Town Council packet). Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

7) Council Discussion

- a. **Discuss boundary line adjustment** – Town Manager Spuck explained the Town was approached about two years ago for the opportunity to expand corporate town limits at Liberty St. The expansion would be up to Tower Road. A letter was sent to the impacted property owners. Councilmember Holdren moved the Town Council of Onancock direct the Town Manager to take all necessary actions to arrange for and complete the required notifications to affected property owners and to advertise and schedule a Public Hearing regarding the agreed boundary line adjustment between the Town of Onancock and Accomack County to be held at the regular Town Council meeting scheduled for Monday, September 22, 2025. Councilmember Fiege seconded the motion. The motion passed with a 6-0 vote.
- b. **Discuss the ordinance regarding remote meeting participation.** – This item was tabled pending attorney review.

8) Committee Reports

- a. **Planning Commission (Cindy Holdren)** – Councilmember Holdren reported the Planning Commission met on Monday, August 4, 2025, and heard a presentation from Onancock Main Street (OMS). The Planning Commission also discussed the staff report and questions about the rezoning application for the Eller property.
- b. **Economic Development Authority (Lisa Fiege) (EDA)** – Councilmember Fiege reported a joint meeting with Town Council was held August 21, 2025, to discuss the potential loan/grant funding for Historic Onancock School for building repairs. Currently, the EDA is in a holding pattern, awaiting the Town Council's decision whether they want to fund the repairs directly.
- c. **Welcome Center (Omar Grubb/Hannah Ayres)** – Hannah Ayres reported the Guest Book has been signed by several visitors which is encouraging for foot traffic in the Welcome Center. The merchandise displayed in the case is available for sale at the Marina. She is still waiting for donations from the Maritime Museum.

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9) Community Reports

- a. **Onancock Main Street (Lisa Fiege) (OMS)** –Councilmember Fiege reported OMS is currently planning a business event for September 15, 2025, called “Retail Matters, Shaping the Future from Data to Design.” The event is being held at the North Street Playhouse from 3:00 PM – 5:00 PM. Councilmember Fiege congratulated Matt Spuck and Kim Moore on being named in USA Today Top 10 Bed and Breakfast in the USA. OMS met with the Onancock Planning Commission in August to discuss the scope of involvement in the Town. The mural located on the side of Woody’s Auto Repair is complete.
- b. **Historic Onancock School (Sarah Nock) (HOS)** – Councilmember Nock reported HOS loaned tables and chairs for the Samuel Outlaw Festival held Saturday, August 22, 2025. HOS is hosting a movie screening of “Piece by Piece,” Saturday, August 30, 2025. Lastly, Friday, September 19, 2025, is the Grand Opening of the Performance Pavilion with performances by Irie Tree and the Fil Rhythm Band. The ribbon cutting ceremony will be at 5:00 PM. The school is pleased to be a part of the mural on Woody’s Auto Repair.
- c. **Sail 250 (Lisa Fiege/Debbie Caton)** – Town Clerk Debbie Caton reported the Sail 250 committee met Friday, August 15, 2025. Councilmember Fiege and Town Clerk Debbie Caton are working together to get the sponsorship packages ready. The Sail 250 event is Friday, June 12, 2026 – Sunday, June 14, 2026.

10) Public Comment –

- a. Rosemary Paparo – Ms. Paparo asked for the completion of the Northeast basketball court to be top priority.
- b. Glenn Smith – Mr. Smith thanked the Town Council for the positive town growth. With this growth, the Town needs more police presence, and the schedule needs to be filled. Mr. Smith is in favor of mosquito spraying. Mr. Smith did not like the flyer taped to his door about alternative options for mosquito spraying.
- c. Jay Miller – Mr. Miller stated there should be more notice for Public Hearings for Eller property rezoning application. He asked to add the advertising to the Facebook page and the Town’s website.

- 11) **Mayor’s Report** – Mayor Fosque addressed public comments by stating the Northeast basketball court is being paved next week. He also stated the mosquito flyer was not published by the town. It was a group of residents that distributed the flyer. Mayor Fosque thanked OMS for the new mural and commented on the new town sign that is complete at the town entrance. Mayor Fosque attended the Samuel Outlaw Lunch Box event.

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12) Town Manager's Report

- a. **Financial Report** – The full financial report is in the Town Council packet.
- b. **Town Manager Report** – Town Manager Spuck's full report is in the Town Council packet, but he gave updates on the following projects.
 - **Install the street signs** – this project is ongoing as DPW is installing new signs along with other daily maintenance and upkeep around town.
 - **Wayfinding signs** – Town Manager Spuck is working with VDOT to get their final recommendations of sign content. The committee will meet once this information is back.
 - **Paving** - The patch at Crockett Avenue/Parker Street as well at the Northeast basketball court is being paved next week.
 - **Irrigation System** -The irrigation system for town square is designed.
 - **Town Entry Sign** – The entry sign is complete.
 - **Queen Street Parking lot** – The engineer is drawing the final draft. Upon completion, the property owners will be contacted for a meeting.
 - **Blood Drive** – A Blood Drive will be held, Wednesday, September 3, 2025, in the Town Hall chambers.
- c. **Police Report** – The full police report is in the Town Council packet.

13) Town Councilmember Comments –

- a. **Councilmember Fiege** – Councilmember Fiege enjoyed the Samuel Outlaw event.
- b. **Councilmember Grubb** – no comment.
- c. **Councilmember Holdren** – Councilmember Holdren enjoyed the Samuel Outlaw event.
- d. **Councilmember Marino** – no comment.
- e. **Councilmember Nock** – Councilmember Nock Great enjoyed the Samuel Outlaw event.
- f. **Councilmember Pettit** – Councilmember Pettit complimented the completion of the new entry sign.

- 14) **Closed session. - Personnel** - Councilmember Fiege moved to enter closed session to discuss the Town Manager's performance evaluation as allowed by State Code Section

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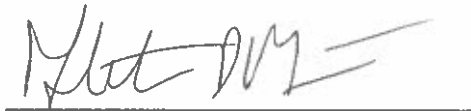
§2.2-3711. Councilmember Marino seconded the motion. The motion passed with a 6-0 vote. Closed session started at 8:03 PM.

Councilmember Fiege moved to exit closed session of this regular meeting of the Onancock Town Council and certify by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session.

Councilmember Nock seconded the motion. A roll call vote was taken:

- Councilmember Fiege – aye
- Councilmember Grubb – aye
- Councilmember Holdren - aye
- Councilmember Marino – aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Mayor Fosque – aye

15) Adjourn – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 9:21 PM.



Fletcher Fosque, Mayor



Debbie Caton, Town Clerk