

# **Town of Onancock**

## **Town Council Meeting**

### **December 15, 2025**

### **7:00 PM**

- 1. Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Council members Lisa Fiege, Omar Grubb, Cindy Holdren, Sarah Nock, and Mayor Fletcher Fosque were present. Interim Town Manager Earl Mathers, Town Clerk Debbie Caton and Deputy Clerk Hannah Ayres were also present.

#### **2. Pledge of Allegiance**

**Councilmember Holdren moved to amend the meeting agenda to add a Closed Session to appoint a new town council member. Councilmember Fiege seconded the motion. The motion passed with a 5-0 vote.**

- 3. Consider the meeting minutes from November 17, 2025, meeting –**  
Councilmember Fiege moved to approve the meeting minutes.  
Councilmember Holdren seconded the motion. The motion passed with a 5-0 vote.

#### **4. Public Hearing**

- a. Proposed Amendment to Verizon Lease at the Water Tower –** The public hearing opened at 7:05 PM. Interim Town Manager Earl Mathers explained the lease will allow for the rental of additional square footage and the town will be compensated. There were no public comments on the lease. The public hearing closed at 7:06 PM.

Councilmember Holdren moved to approve the lease as proposed.  
Councilmember Fiege seconded the motion. After town council discussion, the motion was withdrawn, and the vote was tabled until a diagram can be provided of the area being acquired for lease.

#### **5. Public Presentation**

- a. None scheduled.**

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- 6. Council Discussion – Discuss new Town Council appointment.** – The new appointment of a Town Council member will be discussed in the Closed Session.

**7. Council Action –**

- a. Consider New Town Council member to Samuel D. Outlaw Board –** Councilmember Fiege moved to appoint Councilmember Pettit to the Samuel D. Outlaw Board as the town representative. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote.
- b. Consider New Town Council member to EDA Committee –** This appointment was tabled until the next Town Council meeting.
- c. Consider Meeting Calendar for 2026 –** Councilmember Fiege moved to approve the meeting calendar as amended. Councilmember Holdren seconded the motion. The motion passed with a 5-0 vote.
- d. Consider Sail 250 Resolution –** Councilmember Fiege moved to accept the resolution of Town Council of the Town of Onancock relating to the support of Virginia America 250 Commission. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote.

**8. Committee Reports**

- a. Planning Commission (Cindy Holdren) –** Councilmember Holdren reported the Planning Commission met Monday, December 1, 2025, and discussed the data gathering for the revisions for the comprehensive plan and Commissioner Grier is working on notes from the October meetings. The next meeting will be another public input work session. Commissioner Temple gave a water presentation at the December meeting.
- b. Economic Development Authority (Lisa Fiege) –** Councilmember Fiege reported the EDA did meet but she was not available for the meeting. PCP Lilliston has started the repayment of the IRF loan.

# **Town of Onancock**

## **Town Council Meeting**

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#### **9. Community Reports**

- a. Onancock Main Street (Lisa Fiege)** – Councilmember Fiege reported OMS mailed two rounds of annual appeal letters. OMS decorated a Christmas tree at Ker Place. The ornaments were donated by local businesses to help represent their brand. Program Manager, Maggie Grant is doing a social media push for the holidays.
- b. Historic Onancock School (Sarah Nock)** – Councilmember Nock reported the Champagne and Oyster fundraiser netted about \$7,100. Artisan’s Studio tours went well. “Wine Wednesday” will start again in February 2026.
- c. Sail 250 (Lisa Fiege/Debbie Caton)** – Councilmember Fiege reported the committee did not meet in December. The website [www.Sail250onancock.com](http://www.Sail250onancock.com) is live. There is a three-minute firework demonstration scheduled for Saturday, January 10, 2026, at the Historic Onancock School.

#### **10. Public Comments**

- Priscilla Hart – Ms. Hart’s full statement is attached.
- Rosemary Paparo - Ms. Paparo is hoping for the proposals for the new HVAC system at HOS that decision was made to also retain a mechanical engineer who specializes in commercial HVAC systems for older properties. Ms. Paparo suggested cleaning up the town website as it can be confusing for out-of-town guests to find events and activities.
- Kasey Grier – Ms. Grier stated the next Planning Commission meeting is the second town wide citizen workshop. This is designed to collect information on people’s perceptions and desires. The neighborhood workshop held at Onancock Square Apartments was a success.

- 11. Mayor’s Report** – Mayor Fosque thanked all involved with “Christmas in Onancock.” The event was a success. Unfortunately, the parade cancelation was due to cold temperature and high winds. Mayor Fosque thanked the

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Town Staff for their hard work during the Town Manager transition. Mayor Fosque asked for patience as the new water/sewer meters are being replaced.

**12. Town Manager's Report** – Interim Town Manager Earl Mathers reported he has spent time learning about the community and meeting with community leaders. The plan is to solicit engineers for the HOS project to help write the RFP for the school maintenance updates. Mr. Mathers also met with Gearld Boyd at the Samuel D. Outlaw Building.

- a. Financial Report** -The full report is a part of the Town Council meeting packet.
- b. Police Report** – Chief Williams reviewed his report with Town Council. The full report is part of the Town Council meeting packet.

#### **13. Town Councilmember Comments**

- a. Councilmember Fiege** – Councilmember Fiege thanked everyone involved in the "Christmas in Onancock" event and wished everyone a "Merry Christmas."
- b. Councilmember Grubb** – Councilmember Grubb asked about the status of the Armory building.
- c. Councilmember Holdren** – Councilmember Holdren thanked the town staff for all the hard work during the town manager transition. Councilmember Holdren thanked DPW for their hard work on the parade route in the bitter cold weather.
- d. Councilmember Nock** – Councilmember Nock thanked everyone for their attendance at the meeting. She wished everyone a "Merry Christmas."
- e. Councilmember Pettit** – Councilmember Pettit commented things are moving in a good direction.

#### **14. Closed Session**

- a. Personnel §2.2-3711 (A)(1).** - Councilmember Holdren moved to enter closed session as allowed by State Code §2.2-3711 (A)(1) to discuss a Personnel

# **Town of Onancock Town Council Meeting December 15, 2025 7:00 PM**

action of appointing a new member to the Town Council. Councilmember Fiege seconded the motion. The motion passed with a 5-0 vote. Closed session started at 8:17 PM.


Councilmember Fiege moved to exit the closed session of this regular meeting of the Onancock Town Council and certified by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session. Councilmember Nock seconded the motion. A roll call vote was taken:

- Councilmember Fiege – aye
- Councilmember Grubb – aye
- Councilmember Holdren - aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Mayor Fosque – aye

**Councilmember Nock moved to appoint Ann Quigley to the Town Council. Councilmember Fiege seconded the motion. The motion passed with a 5-0 vote.**

**15) Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote. The meeting adjourned at 8:29 PM.

**Town of Onancock  
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A handwritten signature in blue ink, appearing to read 'Fletcher Fosque', written over a horizontal line.

Fletcher Fosque, Mayor

A handwritten signature in blue ink, appearing to read 'Debbie Caton', written over a horizontal line.

Debbie Caton, Town Clerk

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**Re: Town Manager Position**

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**From** Earl Mathers <earl.mathers@onancock.com>

**Date** Wed 12/3/2025 10:27 AM

**To** Priscilla Hart <priscillahart@msn.com>

Thanks for your input. We are working through some financial research at this time and will be engaging an auditor in the near future.

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**Earl Mathers**

e: earl.mathers@onancock.com | w: www.onancock.com

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**From:** Priscilla Hart <priscillahart@msn.com>

**Sent:** Wednesday, December 3, 2025 10:17:45 AM

**To:** Earl Mathers <earl.mathers@onancock.com>

**Subject:** Town Manager Position

Good Morning Mr. Mathers:

During your engagement with the Town of Onancock, it would be prudent to perform a comprehensive audit of the town's financials. There may be irregularities that should be addressed before a new town manager takes over.

This is especially important since there has been no contact relief between the departing official and his eventual incoming replacement.

Thank you,  
Priscilla Hart  
Resident  
Town of Onancock