

Town of Onancock
Town Council Meeting – Budget Workshop
Wednesday, April 15, 2026
6:00 PM

1. Call to order and roll call – Mayor Fosque called the meeting to order at 6:25 PM and roll was called. Councilmembers Lisa Fiege, Cindy Holdren, Sarah Nock, and Ashley Pettit were present. Councilmember Ann Quigley attended remotely. Councilmember Omar Grubb was not present. Interim Town Manager Bill Porter and Town Clerk Debbie Caton were also present.

2. Pledge of Allegiance

Councilmember Quigley read the following ethics statement:

“I have a potential interest in this budget workshop. In the event individual town employee compensation is discussed my personal interest is that I am married to the Harbormaster. I will be voting on the budget as a whole as a member of the Town Council and not on any individual employee compensation. I can participate in the Town’s budget process fairly, objectively, and in the public interest.”

3. Budget Discussion – The Town Council discussed the proposed FY2027 budget. Interim Town Manager Bill Porter and Town Clerk Debbie Caton fielded questions.

4. Adjourn – Councilmember Fiege moved to continue this meeting to Thursday, April 16, 2026, at 9:00 AM. Councilmember Holdren seconded the motion. The motion passed with a 4-0 vote. The meeting closed at 9:41 PM.

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk

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Town of Onancock
Town Council Meeting – Special Meeting
Thursday, April 16, 2026
9:00 AM

- 1. Call to order and roll call** – Mayor Fosque called the meeting to order at 9:00 AM and roll was called. Council members Lisa Fiege, Cindy Holdren, Sarah Nock, Omar Grubb, and Ashley Pettit, and Mayor Fletcher Fosque was present. Councilmember Ann Quigley attended remotely.

Councilmember Holdren moved to enter Closed Session for the purpose of interviewing candidates for the position of Chief Administrative Officer for the Town of Onancock. Councilmember Fiege seconded the motion. The motion passed with 6-0 vote. Closed session started at 9:12 AM.

- 2. Candidate Interviews**

Councilmember Fiege moved to exit closed session of this regular meeting of the Onancock Town Council and certified by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session. Councilmember Nock seconded the motion. A roll call vote was taken:

- Councilmember Fiege – aye
- Councilmember Grubb – aye
- Councilmember Holdren - aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Councilmember Quigley - aye
- Mayor Fosque – aye

- 3. Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 3:31 PM.

**Town of Onancock
Town Council Meeting – Special Meeting
Thursday, April 16, 2026
9:00 AM**

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk

Town of Onancock
Town Council Meeting – Budget Workshop
Thursday, April 23, 2026
2:00 PM

1. **Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 2:00 PM and roll was called. Council members Lisa Fiege, Cindy Holdren, Sarah Nock, Ashley Pettit, and Ann Quigley were present. Councilmember member Omar Grubb was not present. Interim Town Manager Bill Porter and Town Clerk Debbie Caton were also present.
2. **Pledge of Allegiance**
3. **Budget Discussion** - The Town Council discussed the proposed FY2027 budget. Interim Town Manager Bill Porter and Town Clerk Debbie Caton fielded questions.
4. **Public Comments** –
 - Clinton Strand – Mr. Strand asked for clarity on the approval of the sign at the Northeast Park.
5. **Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 3:59 PM.

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk

**Town of Onancock
Town Council Meeting
April 27, 2026
6:00PM**

- 1. Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 6:00 PM and roll was called. Council members Lisa Fiege, Omar Grubb, Cindy Holdren, Sarah Nock, Ashley Pettit, Ann Quigley, and Mayor Fletcher Fosque were present. Interim Town Manager Bill Porter and Town Clerk Debbie Caton, and Deputy Town Clerk Hannah Ayres were also present.

- 2. Pledge of Allegiance**

- 3. Consider the meeting minutes:**
 - a. Regular Meeting, March 23, 2026** - Councilmember Fiege moved to approve the meeting minutes with edits. Councilmember Holdren seconded the motion. The motion passed with a 6-0 vote.

- 4. Public Hearing**
 - a. None Scheduled**

- 5. Public Presentation**
 - a. Corey Kavulich – Historic Onancock School (HOS) Annual Report** – Corey Kavulich, Executive Director, gave a presentation on HOS’ Executive Summary for 2025. The full presentation is part of the recorded minutes.
 - b. Chris Carbaugh, Water Extension, Duncan Manor Project** – Mr. Carbaugh representing Atlantic Group and Associates, spoke to the Town Council regarding a request to extend town water services to a housing development outside of town limits. The Town Council would like the application to be reviewed by the Planning Commission.

- 6. Council Discussion**
 - a. FY2027 Proposed Budget** - The Town Council reviewed the third pass of the FY2027 proposed budget. Interim Town Manager Bill Porter was asked to advertise the tax levy at \$.20/\$100 and to advertise the public hearings to notify the public of the upcoming budget hearing and tax levy hearing.

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7. Council Action

- a. **Appointment of Town Manager** – Councilmember Fiege moved to appoint Wesley Wootten as the Town Manager. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.
- b. **Appointment of Economic Development Authority Member** – Councilmember Quigley moved to appoint Scott Schreiber to the Economic Development Authority. Councilmember Fiege seconded the motion. The motion passed with a 6-0 vote.
- c. **Task Order – Turlington & Guvernator Engineering, PLC – HVAC installation at HOS** – Councilmember Fiege moved to approve the Task Order. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

8. Committee Reports

- a. **Planning Commission (Cindy Holdren)** – Councilmember Holdren reported the Planning Commission met April 6, 2026, and the discussion included an expansion to the historic district to include the Northeast neighborhood. The Planning Commission also talked about the B1 & B2 zoning ordinance amendments. No decisions were made. The Planning Commission also held a workshop on April 20, 2026, to primarily discuss a base map showing potential infill residential housing areas.
- b. **Economic Development Authority (EDA) – (Ann Quigley)** - Councilmember Quigley reported the EDA has not met since the last report. Because of the new appointments, the EDA has a full complement of seven members.

9. Community Reports

- a. **Onancock Main Street (OMS) (Lisa Fiege)** – Councilmember Fiege reported OMS scheduled a business workshop for Monday, May 4, 2026, at Bizotto’s called “Tourism Trends.” OMS co-hosted a town hall for local businesses along with tool kits to prepare for “Onancock Sails Forward” in June. OMS wrapped up Phase 1 of the Downtown Investment Grant for 2026.

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- b. Historic Onancock School (HOS) (Sarah Nock)** – Councilmember Nock reported the fire restoration process is continuing. The clean up is finished. The construction and painting are to start. The roof repair work has started.
- Annual Blooms and Brushes – Saturday, May 30, 2026.
 - Onancock Sails Forward – Friday, June 12, 2026, Brasswinds Band 6:00 – 9:00 PM.
 - Onancock Sails Forward – Saturday, June 13, 2026, Fil Rhythm Band 6:00 – 8:45 PM.
 - Onancock Sails Forward – Saturday, June 13, 2026, Fireworks display – 9:00 PM.
 - Ice Cream Social – Thursday, July 3, 2026.
- c. OBCA (Dana Simson)** – Ms. Simson, Acting VP, reported a group of OBCA volunteers worked to beautify the Wharf flower beds. The town wide yard sale is scheduled for Saturday, May 9, 2026. OBCA continues to work on updating Northeast Park.
- d. Onancock Sails Forward – (Lisa Fiege)** – Councilmember Fiege reported the marketing billboards are installed. The committee is meeting bi-weekly until the event. Chief Eric Williams and committee are working on location coordination.

10. Town Manager’s Report – Interim Town Manager Bill Porter reported the following updates:

- Mayor Fosque, Interim Town Manager Bill Porter, and Debbie Caton are meeting with HRSD on Wednesday, April 29, 2026. The purpose of the meeting is to discuss a plan to move forward to get the collection system and pumpstations turned over to HRSD.
- All the water/sewer meters have been upgraded.
- Mosquito Control – The town needs a plan for the upcoming mosquito season. In the past, a chemical spray was used but it is opposed by some residents. Currently, there is not a staff member qualified to do the spraying. The Virginia Cooperative Extension has developed a draft plan for the town.

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- b. **Financial Report** -The full report is a part of the Town Council meeting packet.
- c. **Police Report** – No report is available.

11. Public Comments

- **Mark Sinclair** – Mr. Sinclair is concerned that some residents may not comply with the mosquito prevention recommendations. Mr. Sinclair suggested hiring a part-time staff member to manage distribution of public information and to assist the current staff with other areas as needed.
- **Joseph Cuba** – Mr. Cuba is representing the Onley Recreation Association and is hoping to boost membership. He suggested a donation from the town and along with this donation, Onancock residents would receive a discounted membership rate.
- **Tiara Tracy** – Ms. Tracy thanked the Town Council for working towards a mosquito prevention program. She suggested the crosswalks downtown be painted and asked if this was part of the budget.
- **Kasey Grier** – Ms. Grier suggested distribution of literature on mosquito prevention be handed out during the Town Wide Yard Sale.
- **Rosemary Paparo** - Ms. Paparo discussed the article about Eastern Shore ground water. The article stated it is under long-term pressure despite stabilization. The saltwater intrusion was also a topic of the article.
- **Priscilla Hart** – Ms. Hart followed up on the letter submitted by several residents to Town Council requesting a special audit. Her hope is that this can be arranged.
- **Jay Miller** - Mr. Miller referenced the same article mentioned by Ms. Paparo. He has concerns about the application from Chris Carbaugh which asks for an extension of water services to a development outside town limits.
- **Karen Belknap** – Ms. Belknap has concerns about the ground water issues and suggested a water catchment system movement for

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chicken houses. If this worked, you could expand it to other areas. Her concerns are the ground water is in trouble.

- **Glenn Smith** – Mr. Smith encouraged residents to join the Onley Recreation Association and utilizes the pool. Mr. Smith has been having issues since the new water meter was installed. He asked DPW for assistance to fix the issue.
 - **Dana Simson** - Ms. Simson is excited that other options are being considered as opposed to spraying for mosquito control, but the issues of mosquito predators have not been addressed. She thinks this is also important in the plan.
- b. Mayor's Report** – Mayor Fosque and three town council members plan to attend the VML Small Conference Meeting next month. Mayor Fosque stated the audit is starting soon. The auditor will also review the VIP (Virginia Investment Pool) accounts. Councilmember Quigley presented the plan to complete Sunset Park with benches and bollards.

Councilmember Holdren moved to approve the concept plan to complete Sunset Park. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

12. Town Councilmember Comments –

- Councilmember Fiege – Councilmember Fiege thanked town staff and other members of Town Council for the open discussions, and the recent time demands with budget workshops and selection of a new Town Manager.
- Councilmember Grubb – no comments.
- Councilmember Holdren – Councilmember Holdren feels the most important issue Town Council is looking at right now is water issues.
- Councilmember Nock – Councilmember Nock is waiting to hear how Accomack County votes on the new developments and how that will impact water services being extended outside town limits.

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- Councilmember Pettit – Councilmember Pettit acknowledged the residents who spoke regarding issues with the aquifer. He is waiting to see hear how Accomack County votes on the subject.
- Councilmember Quigley - Councilmember Quigley thanked Interim Town Manager Bill Porter for his service.

15) Adjourn – Councilmember Holdren moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 8:06 PM.

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk



	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
TOWN COUNCIL						
Revenue	\$ -		\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 57,892	2%	\$ 56,949	\$ 56,278	\$ 48,941	\$ 41,019
Net	\$ (57,892)	2%	\$ (56,949)	\$ (56,278)	\$ (48,941)	\$ (41,019)
ADMINISTRATION						
Revenue	\$ 2,220,101	(8%)	\$ 2,407,468	\$ 1,261,028	\$ 1,294,339	\$ 1,290,705
Expenditures	\$ 1,168,623	(22%)	\$ 1,497,063	\$ 525,352	\$ 417,532	\$ 454,530
Net	\$ 1,051,478	15%	\$ 910,405	\$ 735,676	\$ 876,807	\$ 836,175
POLICE						
Revenue	\$ 57,000	(14%)	\$ 66,401	\$ 82,036	\$ 123,546	\$ 149,093
Expenditures	\$ 581,083	8%	\$ 540,004	\$ 435,981	\$ 451,458	\$ 493,722
Net	\$ (524,083)	11%	\$ (473,603)	\$ (353,946)	\$ (327,912)	\$ (344,629)
FIRE						
Revenue	\$ 15,000	0%	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Expenditures	\$ 40,000	0%	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Net	\$ (25,000)	0%	\$ (25,000)	\$ (25,000)	\$ (25,000)	\$ (25,000)
DPW						
Revenue	\$ 115,000	7%	\$ 107,000	\$ 106,643	\$ 95,091	\$ 96,162
Expenditures	\$ 560,644	26%	\$ 446,384	\$ 465,364	\$ 447,944	\$ 383,386
Net	\$ (445,644)	31%	\$ (339,384)	\$ (358,721)	\$ (352,853)	\$ (287,224)
MARINA						
Revenue	\$ 193,750	(2%)	\$ 198,650	\$ 230,645	\$ 206,711	\$ 234,439
Expenditures	\$ 192,608	(7%)	\$ 206,120	\$ 210,812	\$ 255,860	\$ 235,841
Net	\$ 1,142	(115%)	\$ (7,470)	\$ 19,834	\$ (49,149)	\$ (1,402)
WATER						
Revenue	\$ 518,800	7%	\$ 483,100	\$ 485,650	\$ 562,640	\$ 566,060
Expenditures	\$ 518,800	25%	\$ 414,224	\$ 475,369	\$ 391,478	\$ 509,486
Net	\$ 0	(100%)	\$ 68,876	\$ 10,281	\$ 171,162	\$ 56,574
SEWER						
Revenue	\$ 780,000	#D\V\O\	\$ -	\$ 789,359	\$ 818,826	\$ 752,198
Expenditures	\$ 780,000		\$ -	\$ 111,212	\$ 260,280	\$ 190,555
Net	\$ -		\$ -	\$ 678,147	\$ 558,546	\$ 561,643
GRANTS						
Revenue	\$ -	0%	\$ -	\$ -	\$ 571,083	\$ 1,112,453
Expenditures	\$ -	0%	\$ -	\$ -	\$ 175,197	\$ 1,416,087
Net	\$ -	0%	\$ -	\$ -	\$ 395,886	\$ (303,584)
TOTAL						
Revenue	\$ 3,899,651	19%	\$ 3,277,619	\$ 2,970,361	\$ 3,687,236	\$ 4,216,110
Expenditures	\$ 3,899,651	22%	\$ 3,200,744	\$ 2,320,368	\$ 2,488,690	\$ 3,764,576
Net	\$ 0	(100%)	\$ 76,875	\$ 649,993	\$ 1,198,546	\$ 451,534



5/11/2026

**Town of Onancock
2027 Budget**

Town Council & Planning Commission

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
WAGES, TAXES & BENEFITS	\$ 15,306	(2%) \$	15,549 \$	14,597 \$	15,230 \$	15,129
TOWN ATTORNEY	\$ 36,000	0% \$	36,000 \$	36,000 \$	24,000 \$	18,000
ELECTION COSTS	\$ -	0% \$	- \$	- \$	- \$	753
TRAVEL AND TRAINING	\$ 3,000	100% \$	1,500 \$	970 \$	695 \$	-
COMMUNITY PROMOTION	\$ -	0% \$	- \$	- \$	- \$	-
TOWN BEAUTIFICATION COMM	\$ -	0% \$	- \$	- \$	- \$	-
ES TOURISM-TOT SHARE	\$ -	0% \$	- \$	- \$	4,500 \$	4,600
LIABILITY INSURANCE	\$ 1,586	(59%) \$	3,900 \$	4,666 \$	4,129 \$	2,150
OFFICE SUPPLIES & PRINTING	\$ 2,000	\$	- \$	45 \$	387 \$	387
Expenditures	\$ 57,892	0% \$	56,949 \$	56,278 \$	48,941 \$	41,019
Net \$	57,892	\$	56,949 \$	56,278 \$	48,941 \$	41,019

5/7/2026

Town of Onancock
2027 Budget

ADMINISTRATION

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
REAL PROPERTY-CURRENT	\$ 442,023	11%	\$ 399,580	\$ 376,657	\$ 404,380	\$ 379,753
REAL PROPERTY-DELINQUENT	\$ 28,214	41%	\$ 20,000	\$ 49,184	\$ 26,831	\$ 28,464
PUBLIC SERVICE-REAL	\$ 8,500	(26%)	\$ 11,500	\$ 12,434	\$ 11,278	\$ 3,799
PERSONAL PROPERTY-CURRENT	\$ 171,500	(19%)	\$ 210,719	\$ 166,664	\$ 185,823	\$ 183,797
PERSONAL PROPERTY-DELINQUENT	\$ 8,500	(29%)	\$ 12,000	\$ 27,358	\$ 38,438	\$ 15,056
PENALTIES	\$ 3,100	(76%)	\$ 13,000	\$ 8,794	\$ 20,674	\$ 7,703
LOCAL SALES TAX	\$ 95,000	6%	\$ 90,000	\$ 97,498	\$ 88,131	\$ 105,461
CONSUMERS UTILITY TAX	\$ 54,400	7%	\$ 51,000	\$ 58,643	\$ 55,290	\$ 50,339
BUSINESS LICENSE TAX	\$ 4,748	40%	\$ 3,400	\$ 5,831	\$ 8,511	\$ 3,465
VEHICLE TAX	\$ 30,000	3%	\$ 29,000	\$ 29,871	\$ 31,688	\$ 26,348
BANK STOCK TAXES	\$ 35,000	9%	\$ 32,000	\$ 38,307	\$ 40,004	\$ 32,307
COMMUNICATION TAX	\$ 75,000	4%	\$ 72,000	\$ 63,607	\$ 64,787	\$ 71,938
TRANSIENT OCCUPANCY TAX	\$ 15,000	(38%)	\$ 24,000	\$ 21,038	\$ 28,157	\$ 25,220
BUILDING/ZONING PERMITS	\$ 800	(68%)	\$ 2,500	\$ 1,440	\$ 2,340	\$ 2,100
MEALS TAX	\$ 303,000	8%	\$ 280,500	\$ 260,143	\$ 267,156	\$ 255,108
MEALS & TRANSIENT LATE PENALTY	\$ -	0%	\$ -	\$ 1,228	\$ 363	\$ 3,722
RENTAL OF PROPERTY (HOS LEASE)	\$ 13,200	8%	\$ 12,240	\$ 14,354	\$ 12,097	\$ 13,164
WATER TOWER RENTAL INCOME	\$ 13,500	97%	\$ 6,850	\$ -	\$ -	\$ 6,850
LITTER CONTROL GRANT	\$ 1,750	0%	\$ 1,750	\$ 1,838	\$ 6,123	\$ 2,723
VA COMIM FOR THE ARTS	\$ 9,000	500%	\$ 1,500	\$ -	\$ -	\$ 3,000
LOAN AND GRANTS PROCEEDS	\$ -	0%	\$ -	\$ -	\$ 2,268	\$ -
REAL PROPERTY-DELINQUENT	\$ -	-	\$ -	\$ -	\$ -	\$ -
TRANSFERS IN FROM RESERVES, WATER, SEWER	\$ 907,866	0%	\$ 1,133,779	\$ -	\$ -	\$ 2,288
Total Revenue	\$ 2,220,101	(8%)	\$ 2,407,468	\$ 1,261,028	\$ 1,294,339	\$ 1,290,705
		0%		\$ -	\$ 122,460	
PAYROLL CLEARING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ADMINISTRATION WAGES	\$ 182,084	3%	\$ 176,780	\$ 149,231	\$ 141,414	\$ 129,205
OVER-TIME COMPENSATION	\$ 1,500	0%	\$ 1,500	\$ 74	\$ -	\$ -
FICA	\$ 14,044	4%	\$ 13,524	\$ 10,811	\$ 10,211	\$ 9,276
RETIREMENT-VRS	\$ 25,947	3%	\$ 25,191	\$ 20,322	\$ 19,450	\$ 17,516
RETIREMENT- ELECTIVE	\$ -	-	\$ -	\$ 5,217	\$ -	\$ -
HOSPITALIZATION	\$ 24,736	7%	\$ 23,126	\$ 15,953	\$ 15,892	\$ 17,684
LIFE INSURANCE	\$ 2,731	3%	\$ 2,652	\$ 1,770	\$ 1,875	\$ 1,787
SUTA	\$ 30	(96%)	\$ 696	\$ 21	\$ 22	\$ 58

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Town of Onancock
2027 Budget

ADMINISTRATION

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
VACORP	\$ 1,093	3%	\$ 1,061	\$ 666	\$ 497	\$ 565
LEGAL AND COLLECTION FEES	\$ -	0%	\$ 5,500	\$ 7,479	\$ 11,375	\$ -
AUDIT SERVICE	\$ 27,000	0%	\$ 27,000	\$ 23,500	\$ 24,500	\$ 24,500
BANK PROCESSING FEES	\$ 3,500	6%	\$ 3,300	\$ 7,022	\$ 2,605	\$ 2,659
ACCOUNTING SERVICES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
CREDIT CARD FEES	\$ 12,000	0%	\$ 22,000	\$ 17,935	\$ 23,166	\$ 12,842
PAYROLL PROCESSING FEES	\$ -	26%	\$ 9,500	\$ 10,551	\$ 9,474	\$ 6,798
TEMP SERVICES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PROFESSIONAL DEVELOPMENT	\$ 4,000	0%	\$ 4,000	\$ 3,103	\$ 3,629	\$ 1,099
SOFTWARE SUBSCRIPTIONS	\$ 36,000	0%	\$ 36,000	\$ 42,732	\$ 35,245	\$ 27,493
SOFTWARE SUPPORT	\$ 15,000	25%	\$ 12,000	\$ 24,740	\$ 6,052	\$ 16,043
VEHICLE REPAIR	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OFFICE EQUIPMENT	\$ 4,500	13%	\$ 4,000	\$ 5,806	\$ 3,893	\$ 8,549
PRINTING-AUTO DECALS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ADVERTISING - LEGAL	\$ 9,000	64%	\$ 5,500	\$ 13,961	\$ 8,392	\$ 12,324
POSTAGE	\$ 8,100	153%	\$ 3,200	\$ 2,929	\$ 2,434	\$ 2,021
TELEPHONE/WIFI	\$ 7,000	56%	\$ 4,500	\$ 8,485	\$ 6,804	\$ 4,976
PROPERTY INSURANCE	\$ 3,102	38%	\$ 2,250	\$ 3,657	\$ 1,983	\$ 684
VEHICLE INSURANCE	\$ 572	73%	\$ 330	\$ 328	\$ -	\$ -
GENERAL LIABILITY INSURANCE	\$ 6,478	70%	\$ 3,800	\$ 2,703	\$ 2,333	\$ 3,416
WORKERS COMP	\$ 38	(93%)	\$ 525	\$ 603	\$ 412	\$ 54
TRAVEL	\$ -	0%	\$ 577	\$ 182	\$ 460	\$ -
DUES & MEMBERSHIP	\$ 1,150	0%	\$ 1,150	\$ 1,185	\$ 3,155	\$ 1,086
OFFICE SUPPLIES	\$ 7,500	(17%)	\$ 9,000	\$ 10,777	\$ 5,359	\$ 9,483
BANK	\$ -	0%	\$ -	\$ -	\$ -	\$ -
HOS - PROPERTY INSURANCE	\$ 13,058	104%	\$ 6,400	\$ 8,828	\$ 8,658	\$ 5,954
CULTURAL ENRICHMENT	\$ 4,211	40%	\$ 3,000	\$ 1,000	\$ -	\$ 3,041
MISCELLANEOUS	\$ -	0%	\$ 2,500	\$ 4,038	\$ 14,971	\$ 110
WEBSITE/COMMUNICATION	\$ 30,000	900%	\$ 3,000	\$ 4,237	\$ 44	\$ 13,430
PARADES/EVENTS	\$ 5,000	25%	\$ 4,000	\$ 4,916	\$ 284	\$ 1,996
EMPLOYEE WELFARE	\$ 1,249	150%	\$ 500	\$ 657	\$ 581	\$ 414
CAPITAL IMPROVEMENTS	\$ -	0%	\$ 954,000	\$ 71,152	\$ -	\$ 2,945
CONTINGENCY	\$ -	0%	\$ 5,000	\$ 11,996	\$ 600	\$ 3,800
TOWN MASTER PLAN	\$ -	0%	\$ -	\$ 771	\$ 2,622	\$ 66,391
MAIN STREET GRANT MATCH	\$ 45,000	0%	\$ 45,000	\$ -	\$ 18,915	\$ 19,571
HOLIDAY DECORATIONS	\$ 13,000	30%	\$ 10,000	\$ 4,897	\$ 10,654	\$ 7,844

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Town of Onancock
2027 Budget

ADMINISTRATION

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual ¹	2024 Actual	2023 Actual
MAIN STREET PARTNERSHIP	\$ 20,000	33%	\$ 15,000	\$ 21,117	\$ 19,571	\$ 18,915
HOS	\$ 640,000	1180%	\$ 50,000	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,168,623	(22%)	\$ 1,497,062	\$ 525,352	\$ 417,532	\$ 454,530
Net	\$ 1,051,478	(63%)	\$ 2,817,344	\$ 901,472	\$ 693,650	\$ 779,855

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Town of Onancock 2027 Budget

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
POLICE DEPARTMENT						
TRAFFIC FINES	\$ 7,000	(68%)	\$ 22,000	\$ 26,140	\$ 3,722	\$ 13,055
LAW ENFORCEMENT 599 FUNDS	\$ 42,000	30%	\$ 32,401	\$ 47,583	\$ 43,468	\$ 45,938
HIGHWAY SAFETY GRANT	\$ 8,000	100%	\$ 4,000	\$ 8,313	\$ 8,256	\$ 2,700
LOAN AND GRANTS PROCEEDS	\$ -	0%	\$ -	\$ -	\$ 68,100	\$ 87,400
DCJS OVERTIME GRANT	\$ -	0%	\$ 8,000	\$ -	\$ -	\$ -
	\$ 57,000	(14%)	\$ 66,401	\$ 82,036	\$ 123,546	\$ 149,093
Revenue						
POLICE WAGES	\$ 262,058	(13%)	\$ 299,912	\$ 247,521	\$ 238,875	\$ 262,272
OVER-TIME COMPENSATION	\$ 21,000	75%	\$ 12,000	\$ 9,281	\$ 40,845	\$ 12,608
FICA	\$ 21,654	(6%)	\$ 22,943	\$ 19,645	\$ 20,791	\$ 21,346
RETIREMENT-VRS	\$ 37,343	(13%)	\$ 42,737	\$ 30,854	\$ 31,349	\$ 35,441
HOSPITALIZATION	\$ 33,732	(20%)	\$ 42,048	\$ 30,992	\$ 26,954	\$ 23,370
LIFE INSURANCE	\$ 3,931	(13%)	\$ 4,498	\$ 2,876	\$ 27,773	\$ 3,434
VACORP	\$ -	0%	\$ 916	\$ -	\$ 80	\$ 64
SUTA	\$ 45	(94%)	\$ 740	\$ 45	\$ -	\$ -
COURT COSTS	\$ 1,000	33%	\$ 750	\$ 129	\$ -	\$ -
TRAINING	\$ 4,000	0%	\$ 4,000	\$ 2,900	\$ 2,397	\$ 2,304
NEW OFFICER TRAINING AND TRAVEL	\$ 20,000	0%	\$ 18,000	\$ -	\$ -	\$ 17,716
VEHICLE REPAIR	\$ 4,000	0%	\$ 4,000	\$ 6,649	\$ 6,067	\$ 6,333
COMPUTER MAINTENANCE	\$ 8,000	78%	\$ 4,500	\$ 13,030	\$ 1,127	\$ 30
TELEPHONE SERVICES	\$ 3,000	0%	\$ 3,000	\$ 2,903	\$ 2,970	\$ 2,818
LINE OF DUTY ACT	\$ 6,256	96%	\$ 3,200	\$ 3,304	\$ 3,193	\$ 2,193
VEHICLE INSURANCE	\$ 2,600	0%	\$ 2,600	\$ 3,338	\$ 2,222	\$ 2,215
WORKERS COMP	\$ 8,164	9%	\$ 7,500	\$ 8,742	\$ 7,359	\$ 6,869
TRAVEL	\$ 500	0%	\$ 500	\$ -	\$ 164	\$ 102
OFFICE SUPPLIES	\$ 4,000	0%	\$ 4,000	\$ 4,236	\$ 2,527	\$ 2,639
CAMERAS ANNUAL COSTS	\$ 16,500	0%	\$ 16,500	\$ 19,412	\$ 1,899	\$ 7,420
VEHICLE FUEL	\$ 17,500	25%	\$ 14,000	\$ 9,228	\$ 11,728	\$ 10,649
UNIFORMS	\$ 5,000	0%	\$ 5,000	\$ 2,244	\$ 2,484	\$ 5,207
ANIMAL POPULATION CONTROL	\$ -	0%	\$ -	\$ 461	\$ -	\$ 372
POLICE SUPPLIES	\$ 7,000	0%	\$ 7,000	\$ 5,085	\$ 7,546	\$ 6,031
POLICE MESSENGER MAINTENANCE (VCIN)	\$ -	0%	\$ -	\$ -	\$ -	\$ -
POLICE CAR PAYMENTS/NEW VEHICLE	\$ 93,800	377%	\$ 19,660	\$ 13,108	\$ 13,108	\$ 62,289
	\$ 581,083	8%	\$ 540,004	\$ 435,981	\$ 451,458	\$ 493,722
Expenditures						
	\$ (524,083)	11%	\$ (473,603)	\$ (353,946)	\$ (327,912)	\$ (344,629)
Net						

S/1/2026

**FIRE DEPARTMENT
FIRE PROGRAM FUNDS**

Revenue

\$	15,000	0%	\$	15,000	\$	15,000	\$	15,000	\$	15,000
\$	15,000	0%	\$	15,000	\$	15,000	\$	15,000	\$	15,000

**CONTRIBUTION TO FIRE COMPANY
FIRE PROGRAMS FUNDING**

Expenditures

\$	25,000	0%	\$	25,000	\$	25,000	\$	25,000	\$	25,000
\$	15,000	0%	\$	15,000	\$	15,000	\$	15,000	\$	15,000
\$	40,000	0%	\$	40,000	\$	40,000	\$	40,000	\$	40,000

Net

\$	(25,000)	0%	\$	(25,000)	\$	(25,000)	\$	(25,000)	\$	(25,000)
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5/7/2026

Town of Onancock 2027 Budget

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
Department of Public Works						
GRASS CUTTING	-	0%	-	4,500 \$	4,515 \$	2,250
TRASH REVENUE	115,000	7%	107,000 \$	102,143 \$	90,576 \$	93,912
	115,000	7%	107,000 \$	106,643 \$	95,091 \$	96,162
Revenue						
BUILDING & ROADS WAGES	52,000	(2%)	52,832 \$	50,759 \$	54,547 \$	53,087
OVER-TIME COMPENSATION	6,000	0%	6,000 \$	10,632 \$	5,900 \$	8,942
FICA	4,437	10%	4,042 \$	4,688 \$	4,624 \$	4,858
RETIREMENT-VRS	7,410	(2%)	7,529 \$	5,864 \$	6,970 \$	5,836
HOSPITALIZATION	11,244	7%	10,512 \$	7,038 \$	9,348 \$	1,118
LIFE INSURANCE	780	(2%)	792 \$	510 \$	615 \$	9,348
SUTA	11	(99%)	740 \$	20 \$	18 \$	613
VACORP	312	(2%)	317 \$	178 \$	252 \$	187
VEHICLE REPAIR	7,500	0%	7,500 \$	6,035 \$	3,569 \$	3,545
TRASH COLLECTION	125,000	17%	106,500 \$	114,417 \$	103,706 \$	88,841
ELECTRIC SERVICE	48,000	4%	46,000 \$	49,923 \$	6,894 \$	43,392
HEATING OIL	7,000	75%	4,000 \$	-	-	-
PROPERTY INSURANCE	764	18%	650 \$	757 \$	415 \$	625
AUTO INSURANCE	1,265	261%	350 \$	328 \$	296 \$	290
WORKER'S COMP INSURANCE	770	(69%)	2,500 \$	2,675 \$	307 \$	566
STREET REPAIR	25,000	25%	20,000 \$	24,357 \$	32,516 \$	11,507
JANITORIAL SUPPLIES	2,000	300%	500 \$	486 \$	999 \$	408
CLEANING SERVICES	4,800	50%	3,200 \$	900 \$	3,914 \$	3,900
REPAIRS AND MAINTENANCE	20,000	5%	19,000 \$	4,184 \$	27,319 \$	20,711
VEHICLE FUEL	6,000	33%	4,500 \$	5,241 \$	7,007 \$	9,481
SMALL EQUIPMENT REPAIR & MAINT.	5,000	0%	5,000 \$	14,444 \$	763 \$	1,652
UNIFORMS	2,000	100%	1,000 \$	760 \$	182 \$	-
CAN LINERS	1,500	58%	947 \$	1,236 \$	1,569 \$	1,221
SAFETY/STREET SIGNS	2,000	0%	2,000 \$	2,122 \$	1,554 \$	814
CAPITAL EXPENDITURES	50,000	-	-	9,311 \$	82,301 \$	-
EQUIPMENT PAYMENTS	22,236	4%	21,392 \$	26,236 \$	-	13,822
BLACKSMITH SHOP	145	(3%)	150 \$	150 \$	93 \$	99
	413,174	26%	327,953 \$	343,250 \$	355,678 \$	284,863
Expenditures						
Net	(298,174)	35%	(220,953) \$	(236,608) \$	(260,587) \$	(188,701)
Parks & Landscaping						
PARKS & LANDSCAPING WAGES	48,088	4%	46,233 \$	45,769 \$	22,323 \$	44,749
OVERTIME	6,000	0%	6,000 \$	6,449 \$	3,504 \$	5,256
FICA	4,138	17%	3,537 \$	3,995 \$	1,976,005,2627 - Fourth Quarter	2,825

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Town of Onancock 2027 Budget

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
RETIREMENT	\$ 6,853	(9%)	\$ 7,529	\$ 6,223	\$ 2,805	\$ 5,653
RETIREMENT - ELECTIVE				\$ 515		
MEDICAL	\$ 11,244	7%	\$ 10,512	\$ 9,384	\$ 5,456	\$ 418
LIFE	\$ 721	(9%)	\$ 792	\$ 534	\$ 275	\$ 8,569
SUTA	\$ 11	(92%)	\$ 148	\$ 11	\$ 14	\$ 537
VACORP	\$ 312	(2%)	\$ 317	\$ 177	\$ 100	\$ 165
VEHICLE REPAIR	\$ 2,000	100%	\$ 1,000	\$ 79	\$ 780	\$ 86
ELECTRIC SERVICES	\$ 2,500	#DIV/0!	\$ -	\$ 2,825	\$ 30,422	\$ 4,296
PROPERTY INSURANCE	\$ 476	151%	\$ 190	\$ 227	\$ 185	\$ 196
AUTO INSURANCE	\$ 415	(72%)	\$ 1,500	\$ 1,516	\$ 1,312	\$ 1,043
WORKER'S COMP INSURANCE	\$ 463	(44%)	\$ 825	\$ -	\$ 348	\$ 17
REPAIR & MAINTENANCE	\$ 11,000	144%	\$ 4,500	\$ 2,735	\$ 3,962	\$ 3,263
VEHICLE FUEL	\$ 6,000	50%	\$ 4,000	\$ 2,592	\$ 2,976	\$ 2,541
SMALL TOOLS & EQUIPMENT	\$ 4,000	(8%)	\$ 4,348	\$ 3,904	\$ 1,438	\$ 2,548
PARKS-PLANTINGS & LANDSCAPING	\$ 20,750	246%	\$ 6,000	\$ 13,448	\$ 2,217	\$ 7,963
TREE BOARD AND BEAUTIFICATION	\$ 1,000	(83%)	\$ 6,000	\$ 1,600	\$ 292	\$ -
MOSQUITO CONTROL	\$ 15,000	76%	\$ 8,500	\$ 10,129	\$ 6,881	\$ 7,398
WEED CONTROL	\$ 6,500	0%	\$ 6,500	\$ 10,000	\$ 5,000	\$ -
Expenditures	\$ 147,470	25%	\$ 118,431	\$ 122,114	\$ 92,266	\$ 98,523
DPW - Net	\$ (445,644)	31%	\$ (339,384)	\$ (358,722)	\$ (352,853)	\$ (287,224)

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5/7/2026

Town of Onancock
2027 Budget

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
Marina						
BOAT DOCKAGE FEES-MONTHLY	\$ -	0%	\$ -	\$ 450	\$ 650	\$ 600
BOAT DOCKAGE FEES-TRANSIENT	\$ 75,000	10%	\$ 68,000	\$ 92,380	\$ 71,536	\$ 85,540
PARKING FEE	\$ -	0%	\$ 150	\$ 201	\$ 232	\$ 671
PARKING FEE - ANNUAL	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WHARF GASOLINE SALES	\$ 100,000	(12%)	\$ 114,000	\$ 121,836	\$ 121,932	\$ 132,506
WHARF-OTHER	\$ 8,000	(6%)	\$ 8,500	\$ 2,860	\$ 4,971	\$ 5,552
GOLF CART	\$ 2,500		\$ -	\$ 3,535		
WHARF ELECTRIC	\$ 8,250	3%	\$ 8,000	\$ 9,383	\$ 7,390	\$ 9,570
WHARF-GRANTS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
	\$ 193,750	(2%)	\$ 198,650	\$ 230,645	\$ 206,711	\$ 234,439
Revenue						
MARINA WAGES	\$ 80,000	16%	\$ 69,000	\$ 60,038	\$ 68,101	\$ 71,167
OVER-TIME COMPENSATION	\$ -	0%	\$ -	\$ 83	\$ 596	\$ (531)
PART-TIME COMPENSATION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
FICA	\$ 6,119	16%	\$ 5,279	\$ 4,735	\$ 5,267	\$ 5,482
RETIREMENT	\$ -	0%	\$ -	\$ -	\$ 3,465	\$ 18
HOSPITALIZATION	\$ -	0%	\$ -	\$ -	\$ -	\$ 779
LIFE INSURANCE	\$ -	0%	\$ -	\$ -	\$ 301	\$ -
SUTA	\$ 22	#DIV/0!	\$ -	\$ 44	\$ 97	\$ 54
VACORP	\$ -	0%	\$ -	\$ 20	\$ 99	\$ -
DOCKWA	\$ 6,000	(14%)	\$ 7,000	\$ 8,235	\$ 5,732	\$ 7,554
VEHICLE GAS/REPAIR	\$ 1,000	0%	\$ 1,000	\$ 682	\$ 296	\$ 1,967
ELECTRIC SERVICES	\$ 6,500	0%	\$ 6,500	\$ 6,179	\$ 4,727	\$ 2,371
TELEPHONE/WIFI	\$ 4,000	471%	\$ 700	\$ 716	\$ 334	\$ 652
PROPERTY INSURANCE	\$ 597	53%	\$ 391	\$ 538	\$ 449	\$ 357
AUTO INSURANCE	\$ 1,124	221%	\$ 350	\$ 306	\$ 288	\$ 271
WORKER'S COMP INSURANCE	\$ 746	(50%)	\$ 1,500	\$ 2,171	\$ 1,004	\$ 1,269
OFFICE SUPPLIES	\$ 500	25%	\$ 400	\$ 435	\$ 2,663	\$ 1,440
WHARF JANITORIAL SUPPLIES	\$ 2,000	100%	\$ 1,000	\$ 1,186	\$ 1,699	\$ 1,119
REPAIR & MAINTENANCE	\$ 500	(86%)	\$ 3,500	\$ 15,719	\$ 7,597	\$ 15,240
COST OF GAS/DIESEL SALES	\$ 75,000	(13%)	\$ 86,000	\$ 86,138	\$ 104,223	\$ 108,984
GOLF CARTS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
MISC.	\$ -	0%	\$ -	\$ -	\$ 6,829	\$ -
ADVERTISING & DUES	\$ -	0%	\$ 15,000	\$ 15,788	\$ 17,393	\$ 8,048
RENT	\$ 8,500	0%	\$ 8,500	\$ 7,800	\$ 8,200	\$ 9,600
CAPITAL IMPROVEMENTS	\$ 192,608	(7%)	\$ 206,120	\$ 210,812	\$ 255,860	\$ 235,841
	\$ 1,142	(115%)	\$ (7,470)	\$ 19,834	\$ (49,149)	\$ (1,402)
Net						
Expenditures						



Town of Onancock 2027 Budget

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
Water						
WATER CHARGES	\$ 500,000	8%	\$ 464,100	\$ 464,161	\$ 548,375	\$ 520,241
WATER INSTALLATION FEES	\$ 6,800	(3%)	\$ 7,000	\$ 7,000	\$ 1,500	\$ 33,300
WATER & SEWER PENALTIES	\$ 12,000	0%	\$ 12,000	\$ 14,489	\$ 12,765	\$ 12,519
Revenue	\$ 518,800	7%	\$ 483,100	\$ 485,650	\$ 562,640	\$ 566,060
Expenditures						
WATER DEPT WAGES	\$ 93,657	3%	\$ 90,912	\$ 107,446	\$ 91,942	\$ 101,563
OVER-TIME COMPENSATION	\$ 6,000	0%	\$ 6,000	\$ 9,607	\$ 9,908	\$ 8,386
FICA	\$ 7,624	10%	\$ 6,955	\$ 8,955	\$ 7,485	\$ 8,324
RETIREMENT	\$ 13,346	3%	\$ 12,955	\$ 14,418	\$ 9,553	\$ 13,800
RETIREMENT-ELECTIVE			\$ 629			
HOSPITALIZATION	\$ 20,239	7%	\$ 18,922	\$ 21,583	\$ 21,383	\$ 21,500
LIFE INSURANCE	\$ 1,405	3%	\$ 1,365	\$ 1,234	\$	\$ 1,335
SUTA	\$ 25	(97%)	\$ 729	\$ 28	\$ 35	\$ 28
WORKER'S COMP INSURANCE	\$ 2,037	36%	\$ 1,502	\$ 1,502	\$ 332	\$ 1,052
TRAINING & TRAVEL	\$ 5,000	900%	\$ 500	\$	\$ 279	\$ 56
VEHICLE REPAIR	\$ 1,500	(40%)	\$ 2,500	\$ 1,292	\$	\$ 16
REPAIR & MAINTENANCE SVC	\$ 26,000	0%	\$ 26,000	\$ 89,300	\$ 53,894	\$ 22,136
AUTO INSURANCE	\$ 572	33%	\$ 430	\$ 314	\$ 185	\$ 278
WATER LEAD COPPER TESTING	\$	0%	\$	\$	\$	\$ 1,230
PRINTING UTILITY BILLS	\$	0%	\$ 250	\$	\$	\$
ADVERTISING	\$	0%	\$ 250	\$	\$	\$
ELECTRIC SERVICES	\$ 17,000	0%	\$ 17,000	\$ 19,018	\$ 15,360	\$ 12,694
POSTAGE	\$ 3,000	0%	\$ 3,000	\$ 2,624	\$ 901	\$ 2,591
TELEPHONE	\$ 600	#DIV/0!	\$	\$	\$	\$
PROPERTY INSURANCE	\$ 1,476	(79%)	\$ 7,000	\$ 7,245	\$	\$ 171
CAPITAL EXPENDITURES	\$ 20,000	#DIV/0!	\$	\$	\$	\$ 120,348
DUES & MEMBERSHIPS	\$ 7,200	620%	\$ 1,000	\$	\$	\$ 2,169
HEALTH DEPARTMENT FEES	\$ 5,500	0%	\$ 5,500	\$ 5,577	\$ 2,169	\$ 2,586
OFFICE SUPPLIES	\$ 500	#DIV/0!	\$	\$ 1,130	\$ 2,157	\$
TANK REPAIR & MAINTENANCE	\$ 19,750	0%	\$ 19,750	\$	\$	\$
VEHICLE FUEL	\$ 3,125	25%	\$ 2,500	\$ 2,621	\$ 1,890	\$
UNIFORMS	\$ 1,000	100%	\$ 500	\$ 127	\$	\$
LAB SUPPLIES	\$ 2,500	0%	\$ 2,500	\$ 3,191	\$ 3,413	\$ 5,662
PURIFICATION SUPPLIES	\$ 20,000	0%	\$ 20,000	\$ 13,480	\$ 12,565	\$ 18,966
EMERGENCY REPAIRS	\$	0%	\$	\$	\$	\$
OUTSIDE CONSULTANTS	\$ 6,000	0%	\$ 6,000	\$ 6,000	\$ 1,725	\$ 6,602
SMALL TOOLS & EQUIPMENT	\$ 3,000	0%	\$ 3,000	\$ 55	\$ 3,098	\$
PROPERTY INSURANCE	\$	0%	\$	\$	\$	\$
INTEREST - BOND - WATER - USDA 1070	\$ 55,900	0%	\$ 55,900	\$ 105,718	\$ 55,900	\$ 55,900
INTEREST - BOND - WATER - USDA 47	\$ 1,668	0%	\$ 1,668	\$ 2,456	\$ 1,668	\$ 2,456
INTEREST - BOND - WATER - VRA 3114	\$ 99,636	0%	\$ 99,636	\$ 49,818	\$ 99,636	\$ 99,637
INTEREST EXPENSE	\$	0%	\$	\$	\$	\$
TRANSFER TO RESERVE	\$ 73,540	#DIV/0!	\$	\$	\$	\$
Expenditures	\$ 518,800	25%	\$ 414,224	\$ 475,369	\$ 391,478	\$ 509,486
Net	\$ 0	(100%)	\$ 68,876	\$ 10,281	\$ 171,162	\$ 56,574



5/7/2026

Town of Onancock 2027 Budget

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
Sewer						
SEWER CHARGES	\$ 780,000	#DIV/0!	\$ -	\$ 785,959	\$ 817,626	\$ 748,798
SEWER INSTALLATION FEES	\$ -	0%	\$ -	\$ 3,400	\$ 1,200	\$ 3,400
Revenue	\$ 780,000	#DIV/0!	\$ -	\$ 789,359	\$ 818,826	\$ 752,198
SEWER DEPT WAGES	\$ -	0%	\$ -	\$ -	\$ 999	\$ -
OVER-TIME COMPENSATION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
FICA	\$ -	0%	\$ -	\$ -	\$ 78	\$ -
RETIREMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
HOSPITALIZATION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
LIFE INSURANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
SUTA	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WORKER'S COMP INSURANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
VACORP	\$ -	0%	\$ -	\$ -	\$ -	\$ -
TRAINING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
VEHICLE REPAIR	\$ -	0%	\$ -	\$ -	\$ -	\$ -
AUTO INSURANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
COLL.REPAIR/MAINTENANCE PLANT	\$ -	0%	\$ -	\$ 109,494	\$ 250,490	\$ 95,318
MEMBRANE REPLACEMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OUTSIDE CONTRACT-TESTING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
REPAIR & MAINTENANCE	\$ 50,000	#DIV/0!	\$ -	\$ -	\$ -	\$ -
PRINTING UTILITY BILLS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ADVERTISING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ELECTRIC SERVICES	\$ 14,000	#DIV/0!	\$ -	\$ 1,718	\$ 3,581	\$ 2,122
POSTAGE, SHIPPING	\$ -	0%	\$ -	\$ -	\$ 1,050	\$ -
TELEPHONE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PROPERTY INSURANCE	\$ 4,434	#DIV/0!	\$ -	\$ -	\$ 1,546	\$ 4,824
DUES & MEMBERSHIPS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OFFICE SUPPLIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
VEHICLE FUEL	\$ -	0%	\$ -	\$ -	\$ -	\$ -
UNIFORMS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
RESERVE FOR CAPITAL IMPROVEMENTS	\$ -	0%	\$ -	\$ -	\$ -	\$ 88,291
LAB SUPPLIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WASTEWATER DISINFECTION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PENALTIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WASTEWATER CHEMICALS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
SAFETY EQUIPMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
HRSD TRANSITION COSTS	\$ 75,000	#DIV/0!	\$ -	\$ -	\$ 2,536	\$ -
DEPRECIATION EXPENSE	\$ -	0%	\$ -	\$ -	\$ -	\$ -

- 2025-2027 Fourth Pass.XLSX



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**Town of Onancock
2027 Budget**

Account Descriptions	2027 Budget	% from FY 26 Budget	2026 Budget	2025 Actual	2024 Actual	2023 Actual
FUND SEWER CAPITAL RESERVES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
MACHINERY & EQUIPMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OUTDOOR BUILDING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
TRANSFER TO RESERVES	\$ 636,566					
Expenditures	\$ 780,000	#DIV/0!	\$ -	\$ 111,212	\$ 260,280	\$ 190,555
Net	\$ -	0%	\$ -	\$ 678,147	\$ 558,546	\$ 561,643

2020 Real Estate Tax Budget

	2023 FMV		2024 FMV		2025 FMV	
	Land	Improvements	Land	Improvements	Land	Improvements
	\$ 37,668,000	\$ 116,168,000	\$ 44,862,588	\$ 138,356,088	\$ 43,640,300	\$ 140,806,900
			3.0%		0.0%	
Tax Rate & Tax Income	\$ 0.2800	\$ 325,270.40	\$ 108,567.46	\$ 334,821.73	\$ 105,609.53	\$ 340,752.70
Collection Rate			\$ 0.2420		\$ 0.2420	
		92%		92%		94%
Budgeted Real Estate Tax Income	\$	\$ 400,588.94	\$	\$ 412,351.95	\$	\$ 419,580.49

	2026 FMV		2026 FMV		2026 FMV	
	Land	Improvements	Land	Improvements	Land	Improvements
	\$ 74,248,080.00	\$ 173,245,520.00	\$ 74,248,080	\$ 173,245,520	\$ 74,248,080	\$ 173,245,520
	0%		0.0%		0.0%	
Tax Rate & Tax Income	\$ 0.20	\$ 346,491.04	\$ 141,071.35	\$ 329,166.49	\$ 133,646.54	\$ 311,841.94
Collection Rate			\$ 0.1900		\$ 0.1800	
		94%		94%		94%
Budgeted Real Estate Tax Income	\$	\$ 465,287.97	\$	\$ 442,023.57	\$	\$ 418,759.17

MEMORANDUM

To: Members, Town Council

From: Bill Porter, Interim Town Manager

Subject: Pedestrian Crosswalks

Date: May 12, 2026

The Virginia Department of Transportation (VDOT) is requesting that Town Council commit to participation in a Town crosswalk pedestrian safety project. The project is for 8 pedestrian crosswalks in Town. The project is through Transportation Alternative (TA) grants funds. The TA project would be administered by VDOT funded by the TA grant funds with a 20% required match from the Town. The grant match required by the Town is \$412,000. The total project estimate is \$2,060,732. For the crosswalk projects to move forward VDOT requires that Town Council must provide a resolution committing to the required 20% match. Attached is a VDOT cover letter and the cut sheets for each of the projects and a resolution committing the required 20% match. The crosswalk pedestrian safety project is not in the Town's adopted 2025-26 Capital Improvement Program. Based on the attachments it appears the projects were requested in August of 2025.

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RE: Information Request - TAP Agreement - Town of Onancock

From Porter, Bryant (VDOT) <Bryant.Porter@VDOT.Virginia.gov>

Date Tue 5/5/2026 8:56 AM

To Bill Porter <william.porter@onancock.com>; Earl Mathers <earl.mathers@onancock.com>

Cc Crystal, Mitzi (VDOT) <Mitzi.Crystal@vdot.virginia.gov>; Isdell, Christopher S (VDOT) <Christopher.Isdell@VDOT.Virginia.gov>

 3 attachments (548 KB)

Onancock Pedestrian Crosswalk locations 5-4-26.pdf; Onancock Crosswalk Pedestrian Safety Project 5-4-26.pdf; Resolution Template.docx;

Mr. Porter,

Please find herein, the final application for the town's Crosswalk Pedestrian Safety Project along with the purposed locations for improvement. This project will be VDOT administered and funded with Transportation Alternative (TA) grant funds with a 20% required match from the town which is approximately \$412K. To move forward with the generation of the project agreement, the town must provide a resolution committing to their 20% match of the project's cost.

Included in the attachments I have provided a blanket resolution; the town should wordsmith the document to obtain a recorded resolution from the town's council and provide said resolution to VDOT by this June--2026. The attached documents are as follows.

- TA – Final Application – Onancock Crosswalk Pedestrian Safety Project
- TA – Final Application - Onancock Crosswalk Pedestrian Safety Project, improvement locations
- Blank Resolution Template

Finally, we need the town's responsible parties that will be part of the Docusign process to fully execute the project agreement. See the highlighted area below. This information shall be provided now so we (VDOT) can start preparing the documents.

Please review this information, if you have any questions, please don't hesitate to contact me.

Thanks,



Bryant Porter, PMP

Urban/Locally Administered Program Manager

Hampton Roads District

Virginia Department of Transportation

757-956-3092 (o)/ 757-376-7409 (c)

bryant.porter@VDOT.Virginia.gov

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In Matt's absence, please respond accordingly to the email below.

If you have any questions, let me know.

Thanks,



Bryant Porter, PMP
Urban/Locally Administered Program Manager
Hampton Roads District
Virginia Department of Transportation
757-956-3092 (o)/ 757-376-7409 (c)
bryant.porter@VDOT.Virginia.gov

From: Porter, Bryant (VDOT)
Sent: Monday, April 27, 2026 2:01 PM
To: matt.spuck@onancock.com
Cc: Young, Marcus (VDOT) <Marcus.Young@vdot.virginia.gov>
Subject: Information Request - TAP Agreement - Town of Onancock

Matt,

In preparation for the July 1 distribution of FY27-28 TAP agreements, we must begin drafting agreements which will be sent through DocuSign for District review prior to distribution to the localities on July 1. Each agreement must be signed by the locality by January 1, 2027. PE start dates for all new projects should be as soon as possible after July 1, 2026, and no later than January 2027.

It has been identified your locality needs an updated project-specific or blanket resolutions in order for the agreement to be developed and executed. **The resolution should be sent to our office in June, at the latest, so the agreement can go out on July 1.** Please let me know when to expect said resolution.

- Town of Onancock
 - T-31364 – Onancock Crosswalk Pedestrian Safety

The DocuSign process expedites the execution of project agreements and associated documents. The process still allows for wet signatures if your locality has not migrated to use of digital signatures. You can download the Appendix – A for the signatory and then upload it to DocuSign once it's signed. However, the signatory will then need to approve the document in DocuSign to validate the signature and allow the process to continue. The process to incorporate wet signatures into the DocuSign process is illustrated below.



Please send the signatory name, title, and email to me for use in DocuSign now. Also include the names of other individuals, titles and contact information within the town that will be part of the locality's review process.

If you have any questions, please don't hesitate to let me know.

Thanks,



Bryant Porter, PMP

Urban/Locally Administered Program Manager

Hampton Roads District

Virginia Department of Transportation

757-956-3092 (o)/ 757-376-7409 (c)

bryant.porter@VDOT.Virginia.gov

A handwritten signature in blue ink, enclosed within a circular scribble. The signature appears to be the initials "BP".

Crosswalk Locations



5/22/2025

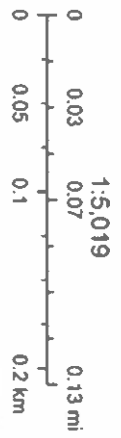


Onancock Parcels



Onancock Town Boundary

World_Hillshade



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community Sources Esri Maxar Airbus DS

3

Viewing TA Set-Aside 2027 Application

**Onancock Crosswalk
Pedestrian Safety**

Project Status:

District: Hampton Roads

Organization: Onancock Town

Project ID: 12821

Created: 08/12/2025 @ 1:21PM by Matt Spuck
Submitted: 09/11/2025 @ 10:34AM by Matt Spuck
Last Updated: 09/11/2025 @ 10:34AM by Matt Spuck

General

Point of Contact Information

**Sponsor Point of Contact
Name**

Matt Spuck

**Sponsor Point of Contact
Email**

matt.spuck@onancock.com

**Sponsor Point of Contact
Phone**

(757) 787-3363

**Project Point of Contact
Name**

Matt Spuck

**Project Point of Contact
Email**

matt.spuck@onancock.com

**Project Point of Contact
Phone**

(757) 787-3363

Is this application seeking supplemental funding for an existing Transportation Alternatives project?

No

Project Information

If more space is needed to answer any question within this application, you may attach additional documents as needed.

Project Title

Onancock Crosswalk Pedestrian Safety

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Project Short Description

The Town of Onancock requests VDOT support to install eight (8) high-visibility crosswalks to improve pedestrian safety, calm traffic, and connect key destinations, including the marina, downtown, and residential areas. Increased foot traffic and limited existing markings create safety concerns. This project is a solution to these concerns and also a significant step towards achieving the Town's walkability and transportation goals. It supports accessibility, tourism, and local businesses, making it a crucial part of our town's development.

Project Goals

Project Goals for Crosswalk Installation in Onancock: 1. Enhance Pedestrian Safety: Provide clearly marked, high-visibility crossings to reduce conflicts between vehicles and pedestrians. 2. Improve Accessibility: Ensure safer travel routes for seniors, children, and individuals with disabilities near key destinations. 3. Encourage Walkability: Support a connected, walkable town that aligns with Smart Scale and Complete Streets principles. 4. Support Economic Vitality: Strengthen foot traffic to local businesses, tourism sites, and the marina. 5. Calm Traffic: Visually reinforce pedestrian presence to encourage slower, more cautious driving.

If funding is awarded, how do you plan to administer the resulting project?

VDOT Administration

Was this project proposal a result of participation in any of the following:

Ready, Set, Go

When was the study completed?

2025-03-31

Walkabout (full; consultant-led)

Walkabout (light; consultant-supported)

Another study led/supported by VDOT

Independent (non-VDOT) study

Features

Project Features

Bicycle

Protected bicycle lanes

Unprotected bicycle lanes

Bicycle parking

Bicycle repair station (air pump, simple tools)

Bicycle share (capital and equipment; not operations)

Bicycle storage or service centers (example: at transit hubs)

Paved shoulders for pedestrians and/or bicyclist use

Other

Pedestrian

Crosswalks for pedestrians

33

Sidewalks

Other

Provide additional details about the proposed project, including length, width, and surface material, as applicable.

The proposed project includes the installation of eight (8) high-visibility crosswalks at key locations within the Town of Onancock. Each crosswalk will be approximately 10 to 12 feet wide and span typical roadway widths ranging from 24 to 36 feet, depending on location. The surface material will consist of thermoplastic pavement markings, selected for their high durability, visibility, and compliance with VDOT standards. ADA-compliant curb ramps will be added where needed to improve accessibility.

Bike/Ped Improvements

Barrier removal for ADA compliance

Bridges/overcrossings for pedestrians and/or bicyclists

Curb ramps

Lighting (pedestrian and bicyclists scale associated with pedestrian/bicyclist project)

Rail at-grade crossings (not eligible as a standalone project)

Road Diets (pedestrian and bicycle portions; not eligible as a standalone project) such as reducing travel lane width and increasing sidewalk width or adding grass strips

Signs, signals, signal improvements (incl. accessible pedestrian signals)

Signing for pedestrians or bicycle routes

Spot improvement programs (for pedestrian and bicycle facilities)

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Stormwater impacts related to pedestrian and bicycle project impacts

Tunnels/underpasses for pedestrians and/or bicyclists

Other

Provide additional details about the proposed project.

ADA-compliant curb cuts and sidewalks significantly improve accessibility, safety, and traffic flow in small towns and urban centers alike. For individuals with disabilities, curb ramps provide essential access to sidewalks and crossings, enabling independent travel and equal participation in community life. These features also benefit older adults, parents with strollers, delivery workers, and bicyclists by offering smoother transitions and safer passage. From a traffic perspective, defined pedestrian pathways reduce jaywalking and unexpected crossing points, helping to improve driver awareness and reduce accidents. Clearly marked, accessible walkways also support walkability goals, encouraging foot traffic to local businesses and reducing short car trips that contribute to congestion.

Multi-Use Trails

Trail bridges

Trailhead

Trail Signage

Trail Parking

Trailside/trailhead facilities (restroom, water, not general park amenities)

Multiuse Trails (should be improved surface, 10' wide, allow peds and bikes; may not be a loop trail or contained entirely within a park)

Other

Transit

Access enhancements to public transportation (benches, bus pads)

Bike racks on transit

Bus shelters and benches

Other

Safe Routes to School Non-Infrastructure

Coordinator positions (local)

Equipment and supplies

Educational materials

Other

Other

Historic preservation (pedestrian and bicycle and transit facilities)

Landscaping; streetscaping (pedestrian/bicycle route; transit access); related amenities (benches, water fountains); usually part of a larger project

36

Micromobility projects (including scooter share)

Environmental mitigation

Other

Project Details

Is this project located within two miles of a K-12 school?

No

Has the project scope been finalized?

Yes

Approximate Project Length (linear feet):

320

Is the proposed facility...?

New, where no facility currently exists on either side of the road

New, but a similar facility exists on the other side of the road

Rehabilitating an existing facility

Describe the reasons for rehabilitating an existing facility.

To make a sidewalk ramp ADA-compliant, begin by assessing the existing ramp. Check the slope, width, landings, and transitions to ensure compliance with ADA (Americans with Disabilities Act) and PROWAG (Public Rights-of-Way Accessibility Guidelines) standards. The maximum slope should be 1:12 (about 8.3%), and the minimum width is thirty-six inches. If the existing ramp exceeds these thresholds, demolish and replace the ramp. Next, create construction plans that detail the

37

new ramp's layout, grading, and surface materials, including detectable warning surfaces (such as truncated domes) to alert visually impaired pedestrians. Obtain permits from the local municipality and coordinate with utility providers to ensure no underground conflicts. During construction, install proper barricades to ensure pedestrian safety and traffic flow. The new ramp must have smooth transitions with adjoining surfaces and must modify any adjacent curbs to allow a flush transition. Landings at the top and bottom of the ramp should be at least forty-eight inches deep and as wide as the ramp itself. Upon completion, inspect the ramp for compliance with ADA standards and local guidelines, and make any necessary adjustments. Final documentation must be presented to the municipality and VDOT for permanent retention..

Upgrading for ADA purposes

Describe how the existing facility is not compliant with current ADA standards. What barriers will be removed? You are required to attach an ADA Transition Plan (localities with more than 50 employees) or other document detailing the local approach to addressing ADA needs across the locality.

What Makes a Curb Ramp Non-Compliant with ADA Regulations? A curb ramp is non-compliant if it:

- Exceeds the maximum slope of 1:12 (about 8.3%)
- Has a side slope steeper than 1:10
- Is less than 36 inches wide.
- Lacks level landings at the top and bottom (minimum 48 inches deep)
- Does not have detectable warning surfaces (truncated domes)
- Has abrupt changes in level or rough transitions
- Doesn't properly connect to pedestrian pathways
- Includes cross slopes over 2% at landings

_____ Changes Needed to a Standard Curb to Install an ADA-Compliant Ramp To transform a standard curb into an ADA-compliant ramp, here's what typically happens:

Remove or Modify the Existing Curb • The vertical curb (often 4–6 inches tall) must be cut or removed completely to create a flush transition from street to sidewalk. Excavate and Regrade • The area is dug out to create a gentle slope (no steeper than 1:12).

• The ramp area is graded for proper drainage and even slope transitions. Install Proper Ramp Width & Landings • Pour a concrete ramp that's at least 36 inches wide. • Create a level landing at the top and bottom that's at least 48 inches deep. Install Detectable Warning Surfaces • Add truncated domes (often red or yellow) at the street edge to alert visually

impaired pedestrians. Smooth Transitions & Surface Finishes • Make sure the finished surfaces are slip-resistant and flush with the adjacent pavement. Onancock has 10 employees

Other

This project will:

- Provide non-motorized transportation opportunities to employment opportunities
- Provide non-motorized transportation opportunities for daily or essential needs
- Provide connections to mass transit
- Provide economic opportunities for local non-essential business and services
- Provide access to historic or scenic areas
- Provide motorized traffic calming measures where existing non-motorized activity is present

Who are the primary anticipated users?

- Visitors to the area for shopping or tourism
- Commuters to work
- Surrounding residential areas

Is data or other documentation available to support the above conclusion regarding anticipated users and purpose?

No

If data is not available regarding the anticipated users, how was the need for this project determined?

These crosswalks will serve local residents, store owners, employees, and tourists who rely on safe, walkable connections between homes, businesses, and attractions. Improved crossings will enhance safety, support daily foot traffic, and make Onancock more accessible for all who live, work, or visit in our historic waterfront town.

Check any of the following items as they apply to this project application:

None of the following apply

This project is identified by name in the current Capital Improvement Plan

This project is identified by name and has funding committed in the current Capital Improvement Plan

This project is identified by name in a regional bicycle, pedestrian, or trail plan

This project will construct a new segment or phase of an existing regional trail system

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This project will physically connect two or more separate trail systems

A dedicated public hearing has been held on this project

Other public participation activities have taken place for this project

Right-of-Way and Utilities

Indicate which of the following are applicable to the project:

Right-of-Way and/or easement acquisition(s) required

How many permanent easements are required?

2

Railroad crossing/right of way

Right-of-way needs are unknown at this time

Right-of-way is anticipated, but has not been formally evaluated

Right-of-way has been formally evaluated by a certified right-of-way specialist

The right-of-way needed for this project is secured and recorded or in the public domain

This project needs temporary construction easements

Obstructions present that will require relocation

40

Limited access involvement or potential modifications to limited access right of way

Will this project affect any of the following:

- Neither

Projects Located in a TMA/MPO Area

Is this project included in the MPO's current long-range transportation plan (LRTP)?

No

Projects Located in the National Capital Region

Applicants within the National Capital Region will receive a supplementary attachment via email. This must be completed and attached to the final application in order to be considered for selection

Project's Readiness To Proceed

The following preliminary work has been completed to date.

- Planning, feasibility or location study

The following conceptual work has been accomplished, producing the following:

- Master plan

The following have been discussed with VDOT District staff with regard to this application:

- Cost estimate
- Proposed termini (beginning and ending points)

Who within VDOT served as your main point of contact?

Mitzi Crystal

Have any comments received from VDOT District staff been incorporated into the application and attachments?

Comments were received and incorporated

Final design has been/will be completed by:

41

Existing on-call/term contract consultant

If using an existing firm, was the firm hired in accordance with federal procurement guidelines?

Yes

Check all the following that apply regarding a site visit:

No site visit conducted

Field site visit conducted

When was it conducted?

2025-02-26

Virtual site visit conducted using aerial imagery, street view, photography, GIS, etc.

How was the virtual site visit conducted and who participated?

RK&K, Google Earth

VDOT staff participated in a site visit

Which VDOT staff participated?

Chris Isdell

Applicant's design and/or engineering staff participated in a site visit

Consultant design firm participated in a site visit

Data collected while on site

Measurements collected while on site

Describe how this project fits within local adopted master plans and/or specific written goals of local or state government. Describe the local planning work that has resulted in this project application. If this project is included in any planning documents, please provide a link or attach the documents to this application.

The town retained a consultant to make recommendations for parking, signage, and streetlighting. The Town Council adopted the plan and has encumbered funds and included the projects in the Capital Improvement Plan. The Town plan recommends the town strengthen pedestrian connections with parking, downtown businesses, and local attractions. In the Transportation section of the Town's Comprehensive Plan specific goals are called out to manage traffic speed downtown, which these additional crosswalks will calm. Improving the walkability and connectivity will benefit the local businesses, boosting economic development.

Describe the local and regional benefits that are anticipated as a result of this project.

This project will provide both local and regional benefits by improving safety, mobility, and connectivity in the heart of Onancock. Locally, safer crosswalks will encourage walking, reduce vehicle-pedestrian

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conflicts, and support downtown commerce by increasing foot traffic. Regionally, the enhancements will strengthen Onancock's appeal as a tourism destination on Virginia's Eastern Shore, promoting economic vitality and reinforcing the town's role as a pedestrian-friendly coastal hub.

All projects are required to comply with the Americans with Disabilities Act of 1990 (ADA). Describe any aspects of the project which go beyond the minimum ADA requirements and/or were developed with input from individuals with disabilities.

In 2021, VDOT replaced all many sidewalk ramps to comply with ADA requirements.

Location

Location Details

Start Location

Rt 179

End Location

North Street

ZIP+4 for project location

23417-1921

Areas Served

The geographic information below will populate based on items added to the map.

Districts Served

- Hampton Roads

MPOs Served

- No Data

PDCs Served

- Accomack-Northampton

Jurisdictions Served

- Accomack County

Functional Classifications

- Major Collector

Transportation

Management Areas

- No Data

Delivery/Funding

Phase Estimate and Schedule

43

Phase Milestone
PE (Survey, Environmental, Design)

Phase Status
Underway

Base Estimate **Risks/Contingency/Unknowns** **Start Date**
\$554,000 3 2026-08-07

**Phase Estimate +
Contingency + Inflation**

\$587,738

Phase Milestone
RW (Right of Way and Easement Acquisition, Utility Relocation)

Phase Status
Not Started

Base Estimate **Risks/Contingency/Unknowns** **Start Date**
\$308,700 9.27 2028-12-05

**Phase Estimate +
Contingency + Inflation**

\$368,585

Phase Milestone
CN (Construction, Oversight, Contingencies)

Phase Status
Not Started

Base Estimate **Risks/Contingency** **Start Date** **End Date**
\$871,845 12.55 2029-09-11 2032-01-10

CEI
\$0.00

**Phase Estimate +
Contingency + CEI +
Inflation**

44

\$1,104,409

**Total Cost
Estimate**

\$2,060,732

Funding Strategy

SYIP Allocation

Provide existing project VDOT UPC(s) or DRPT Project Number(s), if applicable.

This application represents a new project that is not included in the SYIP with funding from either VDOT or DRPT.

Agree

SYIP Allocation

Project UPC/DRPT/ID	UPC Type Project	UPC Description	VDOT / DRPT (\$)
--------------------------------	-----------------------------	------------------------	-----------------------------

Total SYIP Allocations

\$0

Other Committed Funds

Provide details of any other funds committed to this project, if applicable

There are no other funds committed to this project.

Agree

Other Committed Funds

45

**Other Funds Committed
to Project**

Description of Fund Type

Amount

Total Other Committed Funds

\$0

Project Financial Information

Total SYIP Allocations

\$0

Total Other Committed Funds

\$0

Total Requested Transportation Alternatives Funds

\$1,648,585

Required Transportation Alternatives Match

\$412,146

Total Project Funding

\$2,060,731

Total Cost Estimate

\$2,060,732

Additional Local Funds Required

\$1

Do you want to proceed with a request for the Total Requested Transportation Alternatives Funds shown above?

Yes

Is any portion of the local match proposed to be provided from third party contributions or in-kind sources?

No

What is the plan for funding cost overruns that occur during project development?

- Fund deficit with local sources; no future funding application will be submitted to VDOT

If this project is awarded Transportation Alternatives funding, the required local match will be available for use...

410

Local match is available now and will remain available

The requested Transportation Alternatives funding amount changed from pre-application to full application by:

\$171,850

Supporting Documents

Description/File Name:

Attachment Type:

Clear Filters

<input type="checkbox"/>	Description	Attachment Type	File Name	File Uploaded on	Relevant Pages
<input type="checkbox"/>	RSG Work product.pdf	Planning Study/Safety Study	RSG Work product.pdf	05/22/2025 @ 10:33AM	
<input type="checkbox"/>	CIP 2016-2030.pdf	Capital Improvement Plan	CIP 2016-2030.pdf	05/22/2025 @ 10:33AM	
<input type="checkbox"/>	Sidewalk locations.pdf	Position Description	Sidewalk locations.pdf	05/22/2025 @ 10:55AM	
<input type="checkbox"/>	Schedule.pdf	Project Delivery Schedule	Schedule.pdf	05/29/2025 @ 10:48AM	
<input type="checkbox"/>	RSG Map.pdf	Project Sketch	RSG Map.pdf	05/29/2025 @ 10:54AM	
<input type="checkbox"/>	PES.pdf	Budget with Match Information	PES.pdf	05/29/2025 @ 11:06AM	
<input type="checkbox"/>	Sidewalk locations 1.pdf	Project Sketch	Sidewalk locations 1.pdf	05/29/2025 @ 11:09AM	
<input type="checkbox"/>	CN Est.pdf	Other	CN Est.pdf	05/29/2025 @ 11:14AM	
<input type="checkbox"/>	PES.pdf	Detailed Cost Estimate	PES (1).pdf	05/29/2025 @ 11:16AM	

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	Description	Attachment Type	File Name	File Uploaded on	Relevant Pages
<input type="checkbox"/>	RSG Work product.pdf	Program Plan	RSG Work product (1).pdf	05/29/2025 @ 11:30AM	
<input type="checkbox"/>	RSG Work product.pdf	Data	RSG Work product (2).pdf	05/29/2025 @ 11:31AM	
<input type="checkbox"/>	ADA.pdf	ADA Transition Plan	ADA.pdf	05/29/2025 @ 1:07PM	
<input type="checkbox"/>	PES.pdf	VDOT Cost Estimate Workbook (CEWB)	PES (2).pdf	05/29/2025 @ 1:09PM	
<input type="checkbox"/>	RSG Work product.pdf	Coordination Documentation	RSG Work product (3).pdf	05/29/2025 @ 1:09PM	
<input type="checkbox"/>	12821_App_Consultant_Review.xlsx	Other	12821_App_Consultant_Review.xlsx	08/01/2025 @ 5:42PM	
<input type="checkbox"/>	PESv3.00_TAP Onancock - '250910.pdf	Budget with Match Information	PESv3.00_TAP Onancock - '250910.pdf	09/11/2025 @ 9:50AM	
<input type="checkbox"/>	PQT V2.0 Onancock '250909.pdf	Budget with Match Information	PQT V2.0 Onancock '250909.pdf	09/11/2025 @ 9:50AM	
<input type="checkbox"/>	Town of Onancock TAP FY '26 - '250908.pdf	Budget with Match Information	Town of Onancock TAP FY '26 - '250908.pdf	09/11/2025 @ 9:50AM	
<input type="checkbox"/>	PESv3.00_TAP Onancock - '250910.xlsx	Budget with Match Information	PESv3.00_TAP Onancock - '250910.xlsx	09/11/2025 @ 9:50AM	
<input type="checkbox"/>	PQT V2.0 Onancock '250909.xlsx	Budget with Match Information	PQT V2.0 Onancock '250909.xlsx	09/11/2025 @ 9:50AM	
<input type="checkbox"/>	Public notice.pdf	Public Notice	Public notice.pdf	09/11/2025 @ 10:33AM	

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Description	Attachment Type	File Name	File Uploaded on	Relevant Pages
<input type="checkbox"/> Resolution.pdf	Governing Body Resolution of Support	Resolution.pdf	09/11/2025 @ 10:33AM	

Download Selected

Download All Attachments

State's Understanding

State's Understanding of Project Scope

This project will construct eight high-visibility crosswalks with ADA-compliant curb ramps in the Town of Onancock.

Synthia Waymack 12/2/2025 @ 3:17PM

Review and Approval

Reviewer	Agreed On	Disagreed On
District Reviewer	12/5/2025 @ 2:53PM	
Applicant		

This field is intended as a summary of the State's understanding of the applicant's intention and scope of their submitted project. It is the responsibility of the State to generate it in coordination with the appropriate staff from the Virginia Department of Transportation District of origin for the application, and the responsibility of the applicant to reach concurrence with the State.

49

Comments

Filter By:

Synthia Waymack | VDOT SYNTHIA.WAYMACK@VDOT.VIRGINIA.GOV
08/20/2025 @ 7:12AM

Relevant To: All Sections

UNRESOLVED

As a reminder, TAP full applications must be submitted no later than 5pm EST September 15, 2025. Please disregard the deadline mentioned in the auto-generated email you received last week. An incorrect deadline was included. The correct deadline is 5pm EST September 15, 2025.

nathaniel crowther | VDOT NATHANIEL.CROWTHER@VDOT.VIRGINIA.GOV
08/12/2025 @ 4:47PM

Relevant To: All Sections

UNRESOLVED

The following information is provided to all applicants for consideration when preparing full applications:

- VDOT has contracted with a consultant to assist with Transportation Alternatives pre- and full application review. A summary of this review is attached to your pre- and full applications. This review covers required elements for the TA program, and any feedback provided through this review must be incorporated into the submitted full application.

- Pursuant to Commonwealth Transportation Board (CTB) policy, TA projects have four years to reach the construction phase from the time of initial award. TA funding for new projects is available beginning 7/1/2026. Construction on new projects may not begin after 6/30/2030. The four-year date is applied according to the year of award; any subsequent award or transfer of funds will not extend the four-year date.

- Per CTB policy, projects funded in this application round will be funded at 100% of the TA request and will not be able to submit subsequent applications for additional funding. All TA projects have a \$2.5 million lifetime cap in federal TA funds (\$3.125M total, including local match).

- Please review VDOT's Transportation Alternatives Guidance dated May 2025 to ensure that your project estimate does not contain ineligible items. For projects with multiple deliverables, include only the TA-eligible items/estimate in your full application, including in the sketch, estimate, and scope.

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- The LAP schedule tool, PES and supporting detailed cost estimate, Capital Improvement Plan including the submitted project, and local resolution of support are required attachments for all applications. Sketches must provide sufficient information to identify termini and alignment, at a minimum; Google Maps screenshots are not sufficient as project sketches. Please ensure that all required attachments are included with the full application for consideration. Additional guidance will be provided on a case-by-case basis, as needed.

- All VDOT requests provided through the pre-application screening must be addressed in the full application for it to be eligible for scoring.

- Remove any attachments from previous applications that have not been updated, any duplicative attachments, and those that are not being used as part of the full application.

Replies to This Alert

Matt Spuck | Onancock Town MATT.SPUCK@ONANCOCK.COM

08/13/2025 @ 8:27AM

Acknowledged.

Did our Consultant provide everything required to move this application forward?

Many thanks,

Matt

Screening

Central Office
Validation

kirk millikan

12/02/2025 @ 3:56PM

Is the proposed project schedule compliant with the four-year rule?

Yes

Is this application eligible and ready to be scored?

Yes

51

District Validation

Bryant Porter

10/31/2025 @ 3:59PM

Validation is complete and the information provided is reasonable?

Yes

Is this application eligible and ready to be scored?

Yes

Justification/Comments

Application meets the minimum requirements to be considered for funding. However, some edits to application may be required due to comments generate from district's review of final application.

Eligibility Check

kirk millikan

10/12/2025 @ 2:37PM

Is this application eligible to move into District Screening?

Yes

52

Re: Information Request - TAP Agreement - Town of Onancock

From Bill Porter <william.porter@onancock.com>
Date Thu 5/14/2026 10:27 AM
To Porter, Bryant (VDOT) <Bryant.Porter@VDOT.Virginia.gov>

Thanks for the information. It is greatly appreciated.

From: Porter, Bryant (VDOT) <Bryant.Porter@VDOT.Virginia.gov>
Sent: Thursday, May 14, 2026 8:44 AM
To: Bill Porter <william.porter@onancock.com>
Cc: Isdell, Christopher S (VDOT) <Christopher.Isdell@VDOT.Virginia.gov>; Baum, Daniel (VDOT Contractor) <Daniel.Baum@vdot.virginia.gov>; Waymack, Synthia (VDOT) <Synthia.Waymack@vdot.virginia.gov>; Lewis, Darryll (VDOT) <DarryllD.Lewis@vdot.virginia.gov>
Subject: RE: Information Request - TAP Agreement - Town of Onancock

Mr. Porter,

The town's match requirement would typically be due prior to the authorization of the project schedule milestones; PE, RW and CN (PE = \$117,547, RW = \$73,717, CN = \$220,881). Other payment plans can be considered upon request. According to the application, the PE is anticipated to begin 8/7/26, RW 12/5/28, and CN 1/10/32. These dates are subject to change once the project is formally programmed and design begins.

If the town decides to reduce the scope of work by removing three crosswalks, we (VDOT) will have to re-evaluate the project and cost. A decision on how the town plans to proceed will be greatly appreciated as soon as possible to support internal deadlines.

If you have any additional questions, please don't hesitate to let me know.

Thanks,



Bryant Porter, PMP
Urban/Locally Administered Program Manager
Hampton Roads District
Virginia Department of Transportation
757-956-3092 (o) / 757-376-7409 (c)
bryant.porter@VDOT.Virginia.gov

From: Bill Porter <william.porter@onancock.com>
Sent: Wednesday, May 13, 2026 9:19 AM
To: Porter, Bryant (VDOT) <Bryant.Porter@VDOT.Virginia.gov>
Subject: Re: Information Request - TAP Agreement - Town of Onancock

53

MEMORANDUM

To: Town Council

From: William Porter, Interim Town Manager

Date: May 18, 2026

Subject: Hampton Roads Sanitation District, Omnibus Agreement

In February 2022, the Town Council agreed to convey to the Hampton Roads Sanitation District (HRSD) ownership of the Town's wastewater collection and conveyance system. The Town has not completed the process of conveying to HRSD the Town's pumping stations and collection system. The first action being requested is the adoption of the Omnibus Agreement by the Town and HRSD. The Omnibus Agreement consolidates and restates all earlier agreements between the Town and HRSD. Its supersession and replaces the agreements of 2020 and 2022. The Omnibus Agreement describes the composition of the Town's original sewer system. It addresses:

- Access and maintenance of the Town's sewer system
- Conveyance of the Town sewerage treatment plant, lines, and pump stations to HRSD
- The Town's billing for HRSD services and the Town's responsibilities for the new water meters installed and purchased by HRSD.
- States the Town's Capacity Allocation at 215,100 gallons per day.

There have been several iterations of the Omnibus Agreement. The attached agreement has been reviewed and approved by the Town's Attorney. I recommend Town Council adopt the attached Omnibus Agreement at your May 18, 2026, Town Council meeting.

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OMNIBUS TRANSFER, SERVICE, AND LICENSE AGREEMENT

This Omnibus Transfer, Service, and License Agreement (this “**Omnibus Agreement**”) is by and between the Town of Onancock (the “**Town**”) and Hampton Roads Sanitation District (“**HRSD**”), each a political subdivision of the Commonwealth of Virginia (collectively, the “**Parties**”). This Omnibus Agreement is effective the latest date of the signatures hereto (the “**Effective Date**”).

RECITALS

R:1. The Parties entered into that *Ownership Transfer and Service Agreement with the Town of Onancock* dated July 1, 2021 and January 6, 2022, under which the Town conveyed to HRSD ownership of the Onancock Wastewater Treatment Plant (the “**Treatment Plant**”), which HRSD owns, operates, and maintains.

R:2. The Parties entered into that *Ownership Transfer and Service Agreement with the Town of Onancock—Collection System* dated February 18, 2022, under which the Town agreed to convey to HRSD ownership of the Town’s wastewater collection and conveyance system (the “**Town’s Original System**”).

R:3. The Parties entered into that *License Agreement* dated April 7, 2022, under which the Town granted HRSD a license to make certain improvements. As of the Effective Date, HRSD has completed the demolition of a pump station designated as “Pump Station 5,” replacement of the pump station designated as “Pump Station 5,” construction and installation of five connections to the Town’s Original System, and expansion of the Town’s Original System (such additions and modifications, collectively, the “**HRSD-Modified System**”).

R:4. As of the Effective Date, the Town owns the Town’s Original System and HRSD owns the HRSD-Modified System, and HRSD operates both systems.

R:5. The Parties desire to consolidate the July 1, 2021 and the January 6, February 18, and April 7, 2022, agreements (collectively, the “**2022 Agreements**”).

AGREEMENT

NOW THEREFORE, for and in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which each of the Parties hereby acknowledges, the Parties agree as follows:

1. Incorporation by Reference. The foregoing recitals are hereby incorporated by reference into this Omnibus Agreement as if fully set forth herein. Each recital is hereby acknowledged by each of the Parties as true and correct, and the rights and obligations described therein are binding upon the Parties.

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2. **Supersession and Replacement.** This Omnibus Agreement supersedes and replaces the 2022 Agreements, and the rights and obligations of the Parties are governed exclusively by this Omnibus Agreement.

3. **Composition of Town's Original System.** The Town's Original System is the network of public pipes, manholes, pump stations, and other infrastructure and equipment used to collect and convey flow from private sewer laterals to interceptors or other main transmission pipes, namely:

- (i) The following pump stations and related real property interests (collectively, the "**Pump Stations**"):
 - a. "Pump Station 1," located at 1 Mount Prospect Avenue, Onancock, Virginia, together with the fee simple interest to the real property upon which it is situated as shown on the plat attached hereto as Exhibit A-1;
 - b. "Pump Station 2," located at 11 Liberty Street, Onancock, Virginia, together with the fee simple interest to the real property upon which it is situated as shown on the plat attached hereto as Exhibit A-2, together with that easement described in the deed attached hereto as Exhibit B-2;
 - c. "Pump Station 4," located off Market Street and South Street, Onancock, Virginia, together with the fee simple interest to the real property upon which it is situated as shown on the plat attached hereto as Exhibit A-3, together with those easements described in the deed attached hereto as Exhibit B-3; and,
- (ii) The pump station (the "**Pump Station 3**") described in paragraph 5(v) of this Omnibus Agreement; and,
- (iii) The non-private wastewater collection and conveyance facilities shown on the diagram attached hereto as Exhibit C (each, a "**Facility**," and collectively, the "**Facilities**"), together with the easements, rights of way, and other real property interests through which the Facilities are situated (collectively, the "**Property Interests**").
- (iv) The Parties agree that the pump station identified as "PS 6" in the 2022 Agreements is not a public pump station and is accordingly excluded from the Town's Original System and will not be conveyed to HRSD.

4. **Access to and Maintenance of the Town's Original System.** HRSD continues to have a license for access to operate and improve the Town's Original System, including designing, replacing, and otherwise installing meters for the Town's Original System. Until the Town's Original System is conveyed to HRSD, the Town may request that HRSD perform maintenance on the Town's Original System. HRSD will track the time spent and expenses paid for each maintenance request and charge the Town at its employees' and/or contractors' standard hourly

rate, which HRSD may adjust annually to reflect actual costs. HRSD will invoice the Town monthly, and the Town will reimburse HRSD within 60 days of receiving each invoice.

5. Conveyance of the Town's Original System. The Town will convey to HRSD the Town's Original System upon the conditions and using the procedures set forth below:

- (i) HRSD will obtain a title commitment for each of the Pump Stations from Fidelity National Title Insurance Company or such other title insurer that HRSD may select and provide the Town copies of the title commitment together with written notice of all objections to liens or other encumbrances revealed therein. The Town will work diligently to remove those encumbrances at its sole cost.
- (ii) At the time of conveyance to HRSD, the Town will have acquired and will own (a) each of the Pump Stations, (b) fee simple interest in the real property upon which each of the Pump Stations is situated, and if applicable, (c) any related easements identified in paragraph 3(i) above. Title to each of the Pump Stations will be marketable and insurable, free and clear of all liens or encumbrances that would or could, in the sole judgment of HRSD, have a materially adverse impact upon HRSD's use of the Pump Stations.
- (iii) Any amendments to the Town's zoning ordinance with respect to any of the Pump Stations will comply with law, including Virginia Code § 15.2-2286(A)(7) (initiation by resolution of governing body or by motion of planning commission). At the time of conveyance to HRSD, each of the Pump Stations will have a zoning classification that permits, by right, the use of the property for HRSD's purposes.
- (iv) For conveyance of each of the Pump Stations, the Town and HRSD will execute, or cause to be executed, and deliver to Sands Anderson PC those deeds attached hereto in Exhibit B-1 through Exhibit B-3 and all other documents reasonably requested by HRSD's title insurer.
- (v) In addition to conveyance of the Pump Stations, the Town will convey to HRSD Pump Station 3 with either:
 - a. The fee simple interests to the real property upon which Pump Station 3 is situated as shown on that plat attached hereto as Exhibit D-1, together with all the Town's rights of ingress to and egress from Pump Station 3; or,
 - b. All the Town's rights and privileges to use, operate, maintain, and replace Pump Station 3.

If HRSD elects in writing to acquire Pump Station 3 as set forth in paragraph 5(v)(a) above, then (1) HRSD will obtain a title commitment as set forth in paragraph 5(i) above, (2) the Town will acquire and convey fee simple interests to the real property upon which Pump Station 3 is situated as set forth in paragraphs 5(i)-(ii) above, and (3) the Town and HRSD will execute, or cause to be executed, and deliver to Sands

Anderson PC the deed attached hereto as Exhibit D-2 and all other documents reasonably requested by HRSD's title insurer.

If HRSD elects in writing to acquire Pump Station 3 as set forth in paragraph 5(v)(b) above, the Town will convey Pump Station 3 and the Town's rights and privileges as set forth in paragraph 5(vi) below.

- (vi) The Town represents and warrants that it owns the Facilities in fee simple and that it has the right, power, and authority to convey, assign, or otherwise transfer the Facilities and the Property Interests to HRSD with general warranty and English covenants of title.
- (vii) After the Town conveys the Pump Stations to HRSD, for each Facility and its related Property Interests, the Town and HRSD will execute, or cause to be executed, and deliver to Sands Anderson PC appropriate transfer instruments. If the Town lacks the right, title, or power to convey any of the Property Interests (the "**Missing Interests**"), it will work diligently and in good faith to acquire them from the applicable landowner(s) for no consideration. If any of the Missing Interests must be purchased, then the Town may purchase them after (a) providing written notice to HRSD, and (b) receiving HRSD's written consent. HRSD will pay for all legal, surveying, and other costs reasonably required for the Town to complete each purchase. Upon receiving written notice of each purchase, HRSD will reimburse the Town for one-half of the purchase price. Once the Town has acquired all the Missing Interests, it will convey each Facility and its related Property Interests, including any Missing Interests, to HRSD as provided in this subparagraph.
- (viii) The Town also agrees to convey, assign, or otherwise transfer to HRSD all easements, highway permits, and other rights related to installing, operating, maintaining, repairing, relocating, renewing, or accessing the Town's Original System that lies within public streets or public rights of way, together with all documents and information in the Town's possession related to the Town's Original System. The Parties agree to execute any further documentation or instruments as necessary to confirm, effectuate, and/or memorialize the conveyance and transfer of the Town's Original System from the Town to HRSD.

6. HRSD Sewer Service Areas. Upon conveyance of the Town's Original System to HRSD and its incorporation into HRSD's network, the Town's Original System and the HRSD-Modified System will be known as the "**HRSD System.**" HRSD will (a) provide interceptor and sewer-treatment services to the areas identified in the diagram attached hereto as Exhibit E (the "**HRSD Sewer Service Areas**") under its standard practices and controlling law, (b) be responsible for and entitled to all rights and obligations associated with providing sewer service within the HRSD Sewer Service Areas, including installing, maintaining, operating, and repairing the HRSD System, and (c) take reasonable action to service the HRSD System as follows:

- (i) Investigate failures or overflows related to the interceptor system facilities within two hours of notification and take corrective action as soon as practical thereafter;

- (ii) Investigate failures or overflows related to the collection system facilities within four hours of notification and take corrective action as soon as practical thereafter; and,
- (iii) Investigate odors related to the system within two days of notification and take remedial action as soon as practical thereafter.

7. **Continued Use of Easements.** The Town will continue to own, operate, maintain, repair, and replace all water-utility facilities in the Town. The Town may, at no additional cost to the Town, use the Property Interests that also convey water-utility rights to the Town to operate and maintain its existing water-utility facility. If the Town undertakes repair and/or replacement of those water-utility facilities, then it will submit to HRSD the Town's proposed plans for repair and/or replacement so that HRSD may determine whether they conflict with HRSD's sewer-related rights and purposes. HRSD, in its sole and absolute discretion, will determine the appropriate separation between water and sewer facilities within the Property Interests. The Town's use may not conflict or interfere with HRSD's operation or use of the Facilities or the sewer-related Property Interests.

8. **Meters.** HRSD will design and install a replacement meter for each account serviced by the Town's Original System. The Town will own each meter upon HRSD's installation and will be responsible, at its sole expense, for operating, maintaining, repairing, and replacing it. Upon HRSD sending a notice that any meter requires maintenance, repair, or replacement, the Town will take prompt action, at its expense, to perform such maintenance, repair, or replacement.

9. **Billing.** Until the Town conveys to HRSD all Pump Stations and HRSD acquires Pump Station 3 pursuant to paragraph 5(v), (a) HRSD will continue to bill the Town monthly for wastewater treatment services based on total treated flow, as measured by influent meter, in accordance with HRSD's *Town Wholesale Treatment Rate*, and (b) the Town will continue to bill its customers for wastewater services. After the Town conveys to HRSD all Pump Stations and HRSD acquires Pump Station 3 pursuant to paragraph 5(v), the Town's sewer customers will become HRSD customers and billed in accordance with the then-current HRSD *Rate Schedule* and applicable policies and an HRSD *Billing Services Agreement*, which the Parties will execute.

10. **Relocation.** The Town may request, and HRSD may, in its sole discretion, agree to relocate any portion of the HRSD System. If HRSD agrees, the Town will, at its sole cost, (a) acquire any necessary real property interests, (b) perform the relocation of the applicable Facilities or pump stations, and (c) construct or install any new facilities or pump stations requested by HRSD. The Town will complete all such work in accordance with HRSD standards.

11. **Replacements and Expansion.** "System" will mean (a) the Town's Original System and the HRSD-Modified System and any HRSD-approved additions, extensions, and/or modifications thereto, or (b) after the Town's conveyance to HRSD of the Town's Original System, the HRSD System and any HRSD-approved relocations thereof or additions, extensions, and/or modifications thereto. The Town will cooperate with and support HRSD:

- (i) In planning, constructing, installing, or replacing any portion of the System that HRSD determines, in its sole and absolute discretion, is needed; and,
- (ii) In the planning, construction, and installation of new facilities and/or pump stations (“**New Facilities**”), subject to the following:
 - a. The Town will notify HRSD in writing of any proposed increase in flow (“**New Flow**”) that would result from the construction or installation of any New Facilities.
 - b. New Facilities may only be constructed or installed after HRSD’s written approval.
 - c. HRSD’s approval will not be unreasonably withheld if the New Facilities, when connected to the System, would not cause the System’s average daily wastewater flow to exceed 215,100 gallons (the “**Capacity Allocation**”). HRSD may, in its sole and absolute discretion, approve or reject any New Facilities that, when connected to the System, would cause the System to exceed the Capacity Allocation.
 - d. After receiving HRSD’s approval, New Facilities will be constructed or installed, at no cost to HRSD, in accordance with published HRSD standards.
 - e. No New Facilities may connect to the System without HRSD’s prior acceptance and written approval. For the avoidance of doubt, HRSD will not own or operate low pressure force main collection systems.
 - f. Upon receiving HRSD’s acceptance and written approval, the Town will acquire the New Facilities and their related property interests and, following the Town’s acceptance and HRSD’s written approval, may dedicate them to HRSD at no cost to HRSD.
 - g. The Town will establish any new accounts for any New Facilities. The process by which new connections and customers will be added to the HRSD Sewer Service Areas will be determined by the terms and conditions of an HRSD *Billing Services Agreement*, which the Parties will execute.

12. Treatment Plant. HRSD will continue to own, operate, maintain, repair, and/or replace the Treatment Plant in accordance with all applicable laws and regulations. The Town will not take any action that imposes unreasonable costs or restrictions on HRSD. HRSD will continue to operate and maintain the Treatment Plant so that it materially complies with all applicable regulatory standards. The Town may bill HRSD for water used by the Treatment Plant based on total water used, as measured by water meter, in accordance with the Town’s published rates.

13. Treatment Plant Expansion. If HRSD determines, in its sole and absolute discretion, to expand the Treatment Plant, then the Town will cooperate with and support HRSD in acquiring real property interests and obtaining construction permits or approvals.

14. Notices. All notices under this Omnibus Agreement must be in writing, clearly stating on the envelope or the subject line of the email, "NOTICE UNDER OMNIBUS AGREEMENT," and addressed to the persons hereafter identified, and will be deemed to have been duly given on the date when (a) delivered by hand, (b) sent by certified mail, return receipt requested, postage prepaid, (c) delivered by recognized overnight courier service, or (d) if agreed upon in advance by the Parties, or if expressly acknowledged as being received by the recipient if not agreed upon in advance, by electronic mail:

To HRSD: Hampton Roads Sanitation District
Attn: General Manager
1434 Air Rail Avenue
Virginia Beach, Virginia 23455
generalmanager@hrsd.com

With copy to: Robyn Hansen, General Counsel
Sands Anderson PC
4801 Courthouse Street, Suite 203
Williamsburg, Virginia 23188
rhansen@sandsanderson.com

To Town: Town of Onancock
Attn: Town Mayor
15 North Street
Onancock, Virginia 23417
ffosque@onancock.com

With copy to: Eric Gregory, Esq.
Hefty, Wiley, & Gore
100 West Franklin Street, Suite 300
Richmond, Virginia 23220
eric@heftywiley.com

Either party may change its address by providing notice to the other.

15. Third Party Services. HRSD may, in its sole and absolute discretion, self-perform or contract for services to fulfill its obligations under this Omnibus Agreement.

16. Force Majeure. If either Party's performance under this Omnibus Agreement is delayed by fire, flood, earthquake, other acts of God, war, terrorism, quarantine restrictions, strikes, then that party's performance will be excused during the delay if it promptly gives written notice describing the force majeure event, its expected duration, and the steps being taken to remedy it. The affected party will use reasonable efforts to mitigate the effects of the event and to resume performance when it is able to do so.

17. Enforcement. Any party's failure to enforce any provision of this Omnibus Agreement will not constitute a waiver of such party's rights under this Omnibus Agreement. No

waiver of any provision of this Omnibus Agreement will be valid unless the same is in writing. Any written waiver given under this Omnibus Agreement will be interpreted narrowly and apply only to what is expressly stated in the waiver.

18. Right of First Refusal.

- (i) If HRSD determines, under its *Disposition of Real Property Policy*, that any real property interest upon which any portion of the Town's Original System is situated is no longer needed for HRSD's purposes, HRSD will first offer to convey that interest to the Town at no cost before disposing of it in accordance with its policies and procedures.
- (ii) If HRSD determines that any real property interest related to the Treatment Plant is no longer needed for HRSD's purposes, HRSD will first offer to convey that interest to the Town at its fair market value, as determined by an appraisal obtained by HRSD, before disposing of it in accordance with its policies and procedures.
- (iii) The Town will accept all real property interests conveyed by HRSD pursuant to paragraph 18(i) and (ii) above in its "as-is, where-is" condition, without any modification, improvement, remediation, and/or restoration.

19. Partial Termination. HRSD's obligation to acquire, own, operate, maintain, repair, and/or replace the System may be terminated by a written agreement executed by both Parties; and the termination will become effective upon the last to occur of:

- (i) One year from the date of the agreement;
- (ii) The execution of a treatment agreement for HRSD to treat wastewater from the System;
- (iii) HRSD's conveyance, for no consideration, of the System to the Town; and,
- (iv) The Town's acceptance of the System together with the obligation to (i) operate, maintain, repair, and/or replace the System, and (ii) provide wastewater service to all customers connected to or benefitting from the System.

Nothing in this Omnibus Agreement will require HRSD to convey the Treatment Plant or any facilities outside the Town's corporate limits.

20. Survival. Each of the Parties' representations, warranties, and covenants set forth in this Omnibus Agreement will survive the conveyance of the Town's Original System and, if applicable, the HRSD-Modified System, the HRSD System, and/or the System.

21. Authority, No Violation, Binding Effect. Each of the Parties represents and warrants to the other that (a) it has the authority, under its charter, Enabling Act, or other controlling law, to execute and perform this Omnibus Agreement, (b) all required meetings have been held,

resolutions adopted, and any other actions taken to authorize its execution of this Omnibus Agreement, and (c) its execution of this Omnibus Agreement does not violate any covenant, condition or contract to which it is subject. This Omnibus Agreement will be binding upon each of the Parties and its officials, officers, agents, employees, successors, and assigns, to the extent permitted by law.

22. Governing Law and Venue. This Omnibus Agreement will be governed by and construed in accordance with the laws of the Commonwealth of Virginia. The Parties hereby consent to the jurisdiction and venue of the Circuit Court of Henrico County, or the United States District Court for the Eastern District of Virginia, Richmond Division, in connection with any proceeding arising out of or relating to this Omnibus Agreement, and the Parties waive the right to bring any proceeding in any other jurisdiction or venue.

23. Assignment and Modification. This Omnibus Agreement may be assigned, in whole or in part, by HRSD. This Omnibus Agreement may not be modified except by a writing signed by the parties or their assigns or successors.

24. Counterparts. This Omnibus Agreement may be executed in any number of counterparts, each of which will be an original and all of which will constitute one and the same instrument. Facsimile or electronic signatures will be as effective and binding as original signatures.

[Signatures on following pages]

IN WITNESS WHEREOF, the Town has caused this Omnibus Agreement to be signed on its behalf by its duly authorized officers in accordance with authorization granted at its meeting held on _____, 2026.

TOWN:

Approved as to form:

Town of Onancock, Virginia

Town Attorney

By: _____
Fletcher Fosque

Title: Mayor

Date: _____

Date: _____

IN WITNESS WHEREOF, the Hampton Roads Sanitation District Commission has caused this Omnibus Agreement to be signed on its behalf by its General Manager and CEO in accordance with authorization granted at its regular meeting held on _____, _____.

HRSD:

By: _____
Jay Bernas, General Manager and CEO

Date: _____



Exhibit A-1 through A-3
Pump Station Plats

Exhibit B-1 through B-3
Pump Station Deeds

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Exhibit C
Diagram Depicting the Facilities

[To be prepared by HRSD]

Exhibit D-1 through D-2
Pump Station 3 Plat and Deed

Exhibit E
HRSD Sewer Service Areas

[To be prepared by HRSD]

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MEMORANDUM

To: Member, Town Council

From: Bill Porter, Interim Town Manager

Subject: Town Manager's Report

Date: May 13, 2026

- Historic Onancock High School: The roofing project is complete. Jenkins Restorations should start next week on the restoration work from the January fire. The original quotes for the HVAC system have been evaluated and given the time since the original quotes and the changes in codes we will need to go out for formal bids. In approximately 2 weeks, the HVAC system specifications will be submitted to the Town for review.
- Northeast Park: Northeast Park equipment was delivered. The Department of Public Works will assemble the benches and picnic tables. I have requested that Mr. Javon Smith and other residents mark where they would like the equipment to be placed. The basketball court has been stripped.
- Sunset Park: The teak wood benches and bollards have been ordered and should be delivered by May 22nd. The rope for Sunset Park was delivered. We expect everything to be in place for Onancock Sails Forward.
- HRSD Sewer System: Based on the April 29th meeting with HRSD, we agreed that the first priority would be the adoption of the Omnibus Agreement by both Town Council and HRSD. It was decided that HRSD's Real Estate team would provide the Mayor and the Town Manager with the necessary plats and easements for the pump station and access to provide the property owners when the Mayor and the Town Manager approach the property owners to request fee simple ownership of the pump station properties. Additionally, the Town Council will need to institute the rezoning of each of the pump station sites to I-U Industrial Utilities (Sec. 38-390). Once all the pump station properties are under Town ownership and rezoned, the Town is to convey these properties to HRSD. The expected timeline to accomplish the above is one year to 18 months and will require two sets of public hearings. Until all the pump stations are turned over to HRSD, the Town will continue to bill Town customer for HRSD (billing at HRSD's sewer rates) and will reimburse HRSD for work done on the Town's pump stations and sewer lines.

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- Mosquito Control: The Town and the Virginia Cooperative Extension are planning to hold a Town sponsored meeting on Mosquito Control on Wednesday, May 27th.
- Town Square: The irrigation system is up and running in Town Square. The design and specifications for the streetlight bases have been completed, and the prep work for Streetlights has begun.

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**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

ALL DEPARTMENTS	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Administration	1,387,527	2,529,318	55%	(1,141,791)	(45%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208
Water	391,721	483,100	81%	(91,379)	(19%)	420,140	495,314	565,045	592,760	487,720
Sewer	624,330	0	No Budget	624,330	0%	1,025,382	1,121,513	821,749	873,394	791,429
Wharf	153,512	198,650	77%	(45,138)	(23%)	198,463	206,989	206,618	230,645	198,650
Police	51,401	58,401	88%	(7,000)	(12%)	55,140	41,997	85,957	149,092	84,004
Total Revenue	2,608,492	3,269,469	80%	(660,977)	(20%)	3,002,077	3,264,458	3,092,164	3,264,978	2,981,011
Expenditures										
Council	137,334	56,949	241%	(80,385)	(141%)	26,247	24,942	41,019	48,554	56,279
Administration	545,562	1,633,562	33%	1,088,000	67%	505,231	521,268	530,473	532,848	705,121
Water	351,257	483,100	73%	131,843	27%	218,974	617,851	1,039,700	509,491	775,719
Sewer	157,335	0	No Budget	(157,335)	0%	556,205	406,064	645,152	190,554	111,212
Wharf	154,178	206,120	75%	51,942	25%	177,250	199,066	217,184	205,930	206,120
Police	438,274	540,004	81%	101,730	19%	325,746	394,355	424,978	489,033	436,380
Bld and Streets	306,505	221,303	139%	(85,202)	(39%)	133,009	156,818	169,928	196,027	220,610
Parks & Land.	134,457	178,431	75%	43,974	25%	17,112	67,268	156,866	108,088	127,011
Interfund	6,188	0	No Budget	(6,188)	0%	0	0	0	0	0
Total Expenditures	2,231,090	3,319,469	67%	1,094,567	33%	1,959,774	2,387,632	3,225,301	2,280,525	2,638,452
	(82,108)	50,000								
Net	377,401	(50,000)		433,589	(867%)	1,042,303	876,826	(133,137)	984,453	342,559

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

TOWN COUNCIL Expenditures	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Wages, Taxes & Benefits	\$12,637	15,549	81%	2,912	19%	14,793	15,118	15,129	15,230	14,598
Town Attorney	\$30,000	36,000	83%	6,000	17%	735	2,733	18,000	24,000	36,000
Travel And Training	\$3,953	1,500	264%	(2,453)	(164%)	25	0	753	695	970
Es Tourism-Tot Share	\$16,040	0	No Budget	(16,040)	0%	4,620	4,154	4,600	4,500	0
Liability Insurance	\$759	3,900	19%	3,142	81%	6,074	0	2,150	4,129	4,666
Office Supplies	\$-	0	No Budget	0	0%	0	2,937	387	0	45
Consulting Fees	\$73,947	0	No Budget	(73,947)	0%					
Total Expenditures	137,334	56,949	241%	(6,439)	(11%)	26,247	24,942	41,019	48,554	56,279

Percentage of Year Completed: 83%

(13)

**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

ADMINISTRATION	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Real Property-Current	\$420,771	399,580	105%	21,191	5%	324,439	373,468	379,753	404,380	376,657
Real Property-Late	\$16,574	20,000	83%	(3,426)	(17%)	78,952	32,135	28,464	26,831	49,184
Public Service	\$11,200	11,500	97%	(300)	(3%)	17,593	15,814	3,799	11,278	12,434
Personal Property-Current	\$180,626	210,719	86%	(30,093)	(14%)	190,967	255,838	183,797	185,823	166,664
Personal Property-Late	\$6,282	12,000	52%	(5,718)	(48%)	15,867	15,459	15,056	38,438	27,358
Penalties	\$3,207	13,000	25%	(9,793)	(75%)	21,897	9,240	7,703	20,674	8,793
Local Sales Tax	\$92,844	90,000	103%	2,844	3%	89,367	92,372	105,461	88,131	97,498
Consumers Utility Tax	\$59,457	51,000	117%	8,457	17%	55,696	56,036	50,339	55,290	58,643
Business License Tax	\$4,712	3,400	139%	1,312	39%	35,768	3,711	3,465	8,511	5,831
Vehicle Details	\$23,445	29,000	81%	(5,555)	(19%)	5,213	20,834	26,348	31,668	29,871
Bank Stock Taxes	\$-	32,000	0%	(32,000)	(100%)	48,262	45,329	32,307	40,004	38,604
Communication Tax	\$51,649	72,000	72%	(20,351)	(28%)	74,358	70,214	71,938	64,787	63,607
Transient Occupancy	\$11,821	24,000	49%	(12,179)	(51%)	20,816	26,094	25,220	28,157	21,038
Building/Zoning Perm	\$590	2,500	24%	(1,910)	(76%)	1,700	1,975	2,100	2,340	1,440
Meals Tax	\$255,138	280,500	91%	(25,362)	(9%)	194,319	237,448	255,108	267,156	260,143
Meals & Transient La	\$-	0	No Budget	0	0%	1,999	685	3,722	363	1,228
Rental Of Property	\$11,515	12,240	94%	(725)	(6%)	12,240	13,767	13,164	12,097	14,354
Water Tower Rental I	\$-	6,850	0%	(6,850)	(100%)	6,850	0	6,850	0	6,850
Grass Cutting	\$-	0	No Budget	0	0%	6,555	7,400	7,400	7,400	7,400
Trash Revenue	\$85,919	107,000	80%	(21,081)	(20%)	53,340	61,280	90,448	93,912	102,143
Miscellaneous Revenue	\$2,442	0	No Budget	2,442	0%	30,697	9,766	11,531	6,148	17,490
Fire Program Funds	\$15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000
Litter Control Grant	\$1,659	1,750	95%	(91)	(5%)	820	108	2,723	6,123	1,838
Va Comm For The Arts	\$4,500	1,500	300%	3,000	200%	0	1,500	3,000	0	0
Loan And Grants Proc		0	No Budget	0	0%	0	33,000	68,100	0	0
Capital Reserve Fund		0	No Budget	0	0%	0	0	0	0	0
Real Property-Delinq	\$-	0	No Budget	0	0%	0	0	0	0	0
Christmas Decoration	\$-	0	No Budget	0	0%	0	0	0	0	0
Interfund		1,133,779	0%	(1,133,779)	(100%)	0	0	0	2,288	17,570

**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
ADMINISTRATION										
Total Revenue	\$ 1,387,527	2,529,318	55%	(1,141,791)	(45%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208
Expenditures										
Wages, Taxes & Benefits	\$158,153	244,530	65%	86,377	35%	205,673	180,235	176,092	189,361	204,064
Disability Insurance	\$225	1,061	21%	836	79%	0	468	565	497	666
Legal And Collection	\$-	5,500	0%	5,500	100%	0	1,750	0	11,375	7,479
Audit Service	\$25,850	27,000	96%	1,150	4%	16,750	17,750	24,500	24,500	23,500
Bank Processing Fees	\$2,246	3,300	68%	1,054	32%	5,108	3,576	2,659	2,605	7,022
Credit Card Fees	\$18,103	22,000	82%	3,897	18%	369	9,217	12,842	23,166	17,934
Payroll Processing F	\$10,528	9,500	111%	(1,028)	(11%)	3,259	7,263	6,798	9,474	10,551
Professional Develop	\$3,405	4,000	85%	595	15%	200	227	1,099	3,629	3,103
Software Subscriptio	\$16,797	36,000	47%	19,203	53%	0	20,323	27,493	35,245	41,675
Software Support	\$14,842	12,000	124%	(2,842)	(24%)	0	10,408	16,043	6,052	6,391
Office Equipment	\$5,413	4,000	135%	(1,413)	(35%)	21,595	7,982	8,549	3,893	5,806
Advertising	\$9,318	5,500	169%	(3,818)	(69%)	2,951	10,503	12,324	8,392	13,961
Postage	\$3,800	3,200	119%	(600)	(19%)	2,626	1,289	2,021	2,434	2,929
Telephone	\$8,638	4,500	192%	(4,138)	(92%)	1,680	3,272	4,976	6,804	8,485
Property Insurance	\$1,674	2,250	74%	576	26%	0	805	681	1,983	3,657
Vehicle Insurance	\$252	330	76%	78	24%	0	412	201	291	329
General Liability In	\$1,913	3,800	50%	1,887	50%	0	12,333	3,416	2,333	2,702
Workers Comp	\$33	525	6%	493	94%	0	330	54	412	603
Travel	\$-	577	0%	577	100%	0	45	0	460	182
Dues & Membership	\$925	1,150	80%	225	20%	1,072	2,440	1,086	3,155	1,185
Office Supplies	\$7,763	9,000	86%	1,237	14%	8,519	7,411	9,483	5,359	10,777
Main Street Partners	\$16,040	15,000	107%	(1,040)	(7%)	0	15,000	19,571	18,915	21,117
Hos - Property Insur	\$4,986	6,400	78%	1,415	22%	0	6,503	5,954	8,658	8,828
Cultural Enrichment	\$9,000	3,000	300%	(6,000)	(200%)	1,250	2,669	3,041	0	1,000
Miscellaneous	\$-	2,500	0%	2,500	100%	3,261	574	110	14,971	4,038
Website & Printing	\$-	3,000	0%	3,000	100%	0	318	13,430	44	4,237
Town Events	\$4,225	4,000	106%	(225)	(6%)	0	266	1,996	284	4,916

**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Welcome Center	\$5,920	0	No Budget	(5,920)	0%	0	0	0	0	0
Employee Welfare	\$1,247	500	249%	(747)	(149%)	686	1,176	414	581	657
Capital Expenditures	\$15,326	954,000	2%	938,674	98%	0	0	2,945	0	100,463
Contingency	\$-	5,000	0%	5,000	100%	0	5,030	3,800	600	11,996
Oms Grant Match	\$45,000	45,000	100%	0	0%	15,000	41,781	26,267	18,915	21,117
Trash Collection Ser	\$89,481	106,500	84%	17,019	16%	101,110	106,244	102,597	88,841	114,417
Sail 250	\$24,686	50,000	49%	25,314	51%	1,250	0	0	0	0
Contribution To Fire	\$25,000	25,000	100%	0	0%	25,000	25,000	25,000	25,000	25,000
Fire Programs Funding	\$15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000
Total Expenditures	\$ 545,562	1,633,562	33%	1,174,377	72%	505,231	521,268	530,473	532,848	705,121
Net	\$ 841,965	895,756	94%	32,586	4%	797,721	877,377	882,322	886,239	714,087

Percentage of Year Completed: 83%

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**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

POLICE	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Traffic Fines	\$12,100	22,000	55%	(9,900)	(45%)	8,290	6,904	13,226	11,622	26,140
Esummons	\$1,280	0	No Budget	1,280	0%	0	110	960	1,432	1,968
Grant - 599	\$35,540	32,401	110%	3,139	10%	46,850	29,678	32,647	45,938	47,583
Grant - Doj O.T.	\$-	0	No Budget	0	0%	0	1,005	30,867	0	0
Grant - Hwy Safety	\$2,481	4,000	62%	(1,519)	(38%)	0	4,300	8,257	2,700	8,313
Loan And Grant Proceeds	\$-	0	No Budget	0	0%	0	0	0	87,400	0
Total Revenue	\$ 51,401	58,401	88%	(7,000)	(12%)	55,140	41,997	85,957	149,092	84,004
Expenditures										
Wages, Taxes & Benefits	\$341,182	425,794	80%	84,612	20%	288,004	321,795	363,362	358,536	341,214
Court Costs	\$-	750	0%	750	100%	0	178	0	0	129
Training	\$795	4,000	20%	3,205	80%	4,384	2,690	2,397	2,306	2,900
New Officer Training	\$17,242	18,000	96%	758	4%	0	8,327	(35)	17,717	0
Vehicle Repair	\$5,791	4,000	145%	(1,791)	(45%)	2,650	2,791	4,052	6,333	6,649
Computer Software	\$6,415	4,500	143%	(1,915)	(43%)	2,691	4,652	1,127	30	13,029
Security Cameras	\$16,279	16,500	99%	221	1%	0	0	0	7,420	19,412
Telephone Services	\$2,602	3,000	87%	398	13%	3,394	3,165	2,708	2,819	2,903
Line Of Duty Act	\$2,495	3,200	78%	706	22%	2,742	3,655	3,462	2,193	3,304
Vehicle Insurance	\$2,312	2,600	89%	288	11%	0	2,801	2,484	2,215	3,338
Workers Comp	\$5,204	7,500	69%	2,297	31%	0	8,823	7,214	6,870	8,741
Travel	\$315	500	63%	185	37%	35	35	164	102	0
Office Supplies	\$4,227	4,000	106%	(227)	(6%)	3,741	2,324	2,528	2,640	4,235
Vehicle Fuel	\$10,328	14,000	74%	3,672	26%	7,018	12,527	11,034	10,649	9,628
Uniforms	\$2,971	5,000	59%	2,029	41%	2,046	1,382	2,485	507	2,244
Animal Population Co	\$-	0	No Budget	0	0%	587	954	0	375	461
Police Supplies	\$10,284	7,000	147%	(3,284)	(47%)	8,317	10,443	7,546	6,032	5,085
Police Vehicles	\$9,831	19,660	50%	9,829	50%	0	6,554	13,108	62,289	13,108
Total Expenditures	\$ 438,274	540,004	81%	101,730	19%	325,746	394,355	424,978	489,033	436,380
Net	\$ (386,873)	(481,603)	80%	94,730	20%	(270,606)	(352,358)	(339,021)	(339,941)	(352,376)

**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

<u>BUILDINGS & STREETS</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Expenditures										
Wages, Taxes & Benefits	59,004	82,764	71%	23,760	29%	47,712	69,042	81,473	83,991	80,776
Vehicle Repair	2,235	7,500	30%	5,265	70%	619	615	3,569	3,545	6,035
Electric Service	37,959	46,000	83%	8,041	17%	22,546	18,277	6,894	43,392	49,923
Heating Oil	6,885	4,000	172%	(2,885)	(72%)	0	2,554	0	0	0
Property Insurance	622	650	96%	28	4%	0	2,004	338	626	756
Auto Insurance	886	350	253%	(536)	(153%)	0	412	200	290	328
Worker'S Comp Insura	259	2,500	10%	2,241	90%	0	1,481	1,139	566	2,675
Street Repair	45,317	20,000	227%	(25,317)	(127%)	180	27,087	32,516	11,507	24,358
Janitorial Supplies	400	500	80%	100	20%	0	985	995	408	486
Cleaning Services	2,000	3,200	63%	1,200	38%	0	3,914	3,914	3,900	900
Repairs And Maintena	10,044	19,000	53%	8,956	47%	27,602	18,028	27,309	20,711	4,184
Vehicle Fuel	5,775	4,500	128%	(1,275)	(28%)	517	3,686	6,753	9,481	5,241
Small Equipment Repa	2,244	5,000	45%	2,756	55%	323	3,013	763	1,652	14,444
Uniforms	156	1,000	16%	844	84%	555	2,614	182	0	760
Can Liners	49	947	5%	898	95%	1,770	1,158	1,569	1,221	1,236
Safety/Street Signs	1,646	2,000	82%	354	18%	528	1,140	1,554	815	2,122
New Public Works Veh	23,815	21,392	111%	(2,423)	(11%)	0	0	0	13,822	26,236
Blacksmith Shop	82,998	0	No Budget	(82,998)	0%	0	93	761	100	150
Total Expenditures	306,505	221,303	139%	(85,202)	(39%)	133,009	156,818	169,928	196,027	220,610

Percentage of Year Completed: 83%

**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
<u>PARKS & LANDSCAPING</u>										
Expenditures										
Wages and Benefits	65,371	\$75,068	87%	9,697	13%	0	17,792	35,653	69,174	73,057
Vehicle Repair	136	\$1,000	14%	864	86%	0	839	780	86	80
Electric Services	2,275	\$-	No Budget	(2,275)	0%	1,053	11,841	35,585	4,296	2,825
Property Insurance	0	\$190	0%	190	100%	0	0	119	196	227
Auto Insurance	169	\$1,500	11%	1,331	89%	0	1,401	1,402	1,043	1,516
Worker'S Comp Insura	307	\$825	37%	519	63%	0	1,481	1,348	1,734	0
Repair & Maintenance	8,114	\$4,500	180%	(3,614)	(80%)	441	7,433	3,900	3,263	2,735
Vehicle Fuel	334	\$4,000	8%	3,666	92%	0	2,562	2,847	2,542	2,592
Small Tools & Equipm	6,483	\$4,348	149%	(2,135)	(49%)	926	5,296	50,188	2,548	3,904
Parks-Plantings & La	11,621	\$6,000	194%	(5,621)	(94%)	2,499	6,606	2,217	7,963	13,448
Tree Board And Beaut	1,200	\$6,000	20%	4,800	80%	460	830	292	0	1,600
Holiday Decorations	10,074	\$10,000	101%	(74)	(1%)	2,633	2,120	10,654	7,844	4,898
Cultural Enrichment	24,686	\$50,000	49%	25,314	51%					
Mosquito Control	3,687	\$8,500	43%	4,813	57%	4,950	4,917	6,881	7,399	10,129
Weed Control	0	\$6,500	0%	6,500	100%	4,150	4,150	5,000	0	10,000
Total Expenditures	134,457	\$ 178,431	75%	43,974	25%	17,112	67,268	156,866	108,088	127,011

Percentage of Year Completed: 83%

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**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

WHARF	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2025
				\$	%				
Revenue									
Boat Dockage Fees-Mo	0	0	No Budget	0	0%	125	1,311	650	450
Boat Dockage Fees-Tr	57,846	68,000	85%	(10,154)	(15%)	75,106	60,562	71,443	92,380
Parking Fee	382	150	255%	232	155%	995	512	232	201
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	0
Gasoline Sales	84,476	114,000	74%	(29,524)	(26%)	108,700	128,103	121,932	121,836
Ice And Other	2,405	8,500	28%	(6,095)	(72%)	2,513	7,628	4,971	2,860
Golf Cart	2,140	8,000	27%	(5,860)	(73%)	0	0	0	3,535
Wharf Electric	6,263	0	No Budget	6,263	0%	10,604	8,537	7,390	9,383
Total Revenue	153,512	198,650	77%	(45,138)	(23%)	198,463	206,989	206,618	230,645
Expenditures									
Wages, Taxes & Benefits	42,367	74,279	57%	31,912	43%	60,661	55,949	59,458	60,038
Square Cc Fees	5,424	7,000	77%	1,576	23%	4,365	5,423	5,732	8,234
Vehicle Repair	356	1,000	36%	644	64%	0	259	296	682
Vehicle Fuel	0	0	No Budget	0	0%	0	63	0	0
Electric Services	6,389	6,500	98%	111	2%	4,993	4,415	4,728	6,179
Telephone	2,241	700	320%	(1,541)	(220%)	629	624	344	716
Property Insurance	326	391	83%	66	17%	0	319	222	538
Auto Insurance	346	350	99%	4	1%	0	412	199	306
Worker'S Comp Insura	500	1,500	33%	1,001	67%	0	2,670	611	2,171
Office Supplies	4,074	400	1019%	(3,674)	(919%)	0	289	2,663	435
Wharf Janitorial Sup	1,017	1,000	102%	(17)	(2%)	661	351	1,519	1,186
Repair & Maintenance	0	3,500	0%	3,500	100%	6,451	7,797	7,597	15,719
Cost Of Gas/Diesel S	64,555	86,000	75%	21,445	25%	74,263	104,528	98,947	86,138
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	0
Misc.	0	0	No Budget	0	0%	8,365	269	1,376	0
Advertising & Dues	18,783	15,000	125%	(3,783)	(25%)	5,582	8,548	7,393	15,788
Rent	7,800	8,500	92%	700	8%	1,100	7,150	8,200	7,800
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	0
Total Expenditures	154,178	206,120	75%	51,942	25%	177,250	199,066	217,184	205,930
Net	(666)	(7,470)	9%	6,804	91%	21,213	7,923	(10,566)	24,715
Fuel Margin	19,921	28,000	71%	34,437	23,575	22,985	35,698		



**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

	ACTUAL 2026 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
WATER										
Water Charges	380,685	464,100	82%	(83,415)	(18%)	394,911	424,515	548,614	520,241	464,161
Water Installation F	3,400	7,000	49%	(3,600)	(51%)	3,000	4,500	1,500	33,300	7,000
Water & Sewer Penalt	5,516	12,000	46%	(6,484)	(54%)	19,615	16,671	12,765	12,519	14,489
Miscellaneous Revenue	2,120	0	No Budget	2,120	0%	2,614	49,628	2,167	26,700	2,070
Total Revenue	391,721	483,100	81%	(91,379)	(19%)	420,140	495,314	565,045	592,760	487,720
Expenditures										
Wages, Taxes & Benefits	121,312	137,838	88%	16,526	12%	116,120	109,047	138,505	156,044	165,488
Training & Travel	0	500	0%	500	100%	0	79	0	0	0
Vehicle Repair	190	2,500	8%	2,310	92%	3,045	1,018	0	17	1,293
Repair & Maintenance	44,333	45,750	97%	1,417	3%	17,552	10,960	28,363	30,579	86,020
Auto Insurance	249	430	58%	182	42%	0	412	0	278	314
Printing Utility Bil	0	250	0%	250	100%	507	0	0	1,230	0
Advertising	0	250	0%	250	100%	0	0	0	0	0
Electric Services	12,431	17,000	73%	4,569	27%	13,779	14,974	15,360	12,694	19,018
Postage	2,096	3,000	70%	904	30%	755	1,123	844	2,592	2,624
C I P	200	0	No Budget	(200)	0%	0	19,420	42,530	120,348	0
Dues & Memberships	0	1,000	0%	1,000	100%	527	0	0	0	0
Health Department Fe	5,692	5,500	103%	(192)	(3%)	2,165	2,169	2,169	2,169	5,577
Vehicle Fuel	1,304	2,500	52%	1,196	48%	1,863	2,366	1,753	2,586	2,621
Lab Supplies	760	2,500	30%	1,740	70%	998	2,064	3,413	5,663	3,191
Purification Supplie	7,925	20,000	40%	12,075	60%	21,099	8,935	24,065	18,967	12,032
Outside Consultants	5,000	6,000	83%	1,000	17%	0	300	1,725	6,603	6,000
Small Tools & Equipm	2,674	3,000	89%	326	11%	80	2,650	3,099	0	55
Property Insurance	0	0	No Budget	0	0%	0	0	1,814	0	0
Interest - Bond - Wa	41,926	55,900	75%	13,975	25%	36,945	36,154	55,900	55,900	55,900
Interest - Bond - Wa	1,842	1,668	110%	(174)	(10%)	1,662	1,588	2,456	2,456	2,456
Interest - Bond - Wa	99,637	99,636	100%	(1)	(0%)	0	25,491	99,637	99,637	99,636
Interfund Transfer	0	0	No Budget	0	0%	0	370,704	615,910	0	304,992
Transfer To Reserves	0	69,778	0%	69,778	100%	0	0	0	0	0
Total Expenditures	351,257	483,100	73%	131,843	27%	218,974	617,851	1,039,700	509,491	775,719
Net	40,465	0		40,465	0%	201,166	(122,537)	(474,654)	83,269	(287,999)

Percentage of Year Completed: 83%

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**Town of Onancock
Budget Summary by Department
Through April 30, 2026**

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
SEWER										
Revenue										
Sewer Charges	617,430	0	No Budget	617,430	0%	1,014,068	1,071,885	818,382	748,794	785,959
Sewer Installation F	6,900	0	No Budget	6,900	0%	8,700	0	1,200	3,400	3,400
Total Revenue	624,330	0	No Budget	624,330	0%	1,025,382	1,121,513	821,749	873,394	791,429
Expenditures										
Wages and Benefits	0	0	No Budget	0	0%	267,216	132,835	1,877	0	0
Coil.Repair/Maintena	154,795	0	No Budget	(154,795)	0%	75,412	136,140	253,160	95,318	109,494
Electric Services	1,795	0	No Budget	(1,795)	0%	71,544	45,809	3,675	2,122	1,718
Total Expenditures	157,335	0	No Budget	(157,335)	0%	556,205	406,064	645,152	190,554	111,212
Net	466,995	0		466,995	0%	469,177	715,449	176,596	682,840	680,217

Percentage of Year Completed: 83%

**Town of Onancock
Cash and Reserve Report
Through April 30, 2026**

	Current Year	Prior Year	% Increase / (Decrease)
CASH AND RESERVES			
CASH			
Checking	372,939	363,936	2%
RESERVES			
Cash Reserve (savings account)	2,001,194	1,822,503	10%
Grant Match or Project Reserve	259,642	275,157	(6%)
Capital Asset Reserve	541,146	542,714	(0%)
General Fund Reserve	863,253	683,569	26%
ARPA Funds	0	198,243	(100%)
Utility Reserve	1,300,699	1,159,851	12%
Total Reserves	4,965,934	4,682,037	6%
Total Cash and Reserves	5,338,873	5,045,973	6%
Cash and Reserves - No ARPA	5,338,873	4,847,730	10%
Reserves Only - No ARPA	4,965,934	4,483,794	11%

REQUIRED RESERVES PER POLICY

	Policy Requirement	Policy	Current Reserve	Over/(Under Reserved)
Grant Match or Project Reserve	250,000	Up to \$250,000	259,642	9,642
Capital Asset Reserve	521,300	25% of 5-year CAPEX plan	541,146	19,846
General Fund Reserve	835,911	30% of budgeted revenue	863,253	27,342
Utility Reserve	1,256,957	120 day operating (\$483,100/12*4)+ 30% Accumulated Depreciation (\$3,254,316+174,382(F24)+174,382(F25))+ \$15k for road repairs	1,300,699	43,742

Total Required Reserves per Policy	\$ 2,864,168	Over/(Under) Reserved	\$ 2,964,740	\$ 100,572
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Event Summary

ONANCOCK POLICE DEPARTMENT

Traffic Enforcement	April	Jan-Mar	Total
Driver's License- none	4	4	8
Driver's License- permit violation	0	2	2
Driver's License- suspended	2	1	3
Driver's License- general violation	3	1	4
Hands Free- general violation	5	11	16
Highway Sign- fail to obey	4	1	5
Inspection- general violation	16	41	57
Other Offense	0	1	1
Reckless- other	0	1	1
Reckless- speed	0	1	1
Speeding	8	14	22
Vehicle Registration- general violation	3	6	9
Totals:	45	84	129
Warnings	10	20	30

Patrol Activites

Assist Other Agencies	24
Business Checks	109
Citizen Assist/Complaints	7
Residence Checks	16
Special Patrols	1000

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