ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

Town Council: *Lisa Fiege, Omar Grubb, Cynthia Holdren, Sarah Nock, Ashley Pettit, Ann Quigley*
Mayor: *Fletcher Fosque* | ***Town Manager:*** *Wesley Wootten*

Town Council Meeting

Monday, November 23, 2026
6:00 PM

1. Call to order and roll call
2. Pledge of Allegiance
3. Consider approval of the meeting minutes:
    - October 26, 2026
4. Public Hearing - NONE
5. Public Presentation - NONE
6. Council Discussion
    - Upcoming State Legislation
7. Council Action
    - Schedule Town Council Retreat
    - Schedule Public Workshop on Water Supply and System Capacity
8. Reports
    - Economic Development Authority Report (Ann Quigley)
    - Planning Commission (Cindy Holdren)
    - Historic Onancock School (Sarah Nock)
    - Onancock Main Street (Lisa Fiege)
    - OBCA (John Fiege)
9. Public Comment
10. Mayor's Report
11. Staff Reports
    - Town Manager's Report
    - Financial Report
    - Police Report
12. Town Councilmember Comments
13. Closed Session - None
14. Adjourn

15 North Street | Onancock, Virginia 23417 | 757.787.3363 | **onancock.com**

TOWN OF ONANCOCK
TOWN COUNCIL MEETING MINUTES
October 26, 2026 | 6:00 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Fosque called the meeting to order at 6:00 PM. Councilmembers Lisa Fiege, Cindy Holdren, Sarah Nock, Askley Pettit and Ann Quigley were present. Councilmember Omar Grubb arrived at 6:45 pm. Town Manager Wesley Wootten and Town Clerk Autumn Chalabala were also present.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. APPROVAL OF MINUTES

Councilmember Fiege moved to approve the September 26, 2026 minutes as amended. Councilmember Nock seconded, and Council approved them unanimously, 5-0.

Ayes: Fiege, Holdren, Nock, Pettit, Quigley / Nays: None / Absent at vote: Grubb

4. PUBLIC HEARINGS

No public hearings.

5. PUBLIC PRESENTATIONS

No public presentations.

6. COUNCIL DISCUSSION

- **Monthly Staff Reports**
  Council requests list of consistent topics with regular updates or note no change. Current reports provide good detail, written well and it's important for data to be written. Provide a worded financial summary and add prior year to analysis. Police cannot divulge confidential information, but Council would like to provide enough awareness and information to residents regarding activity.

- **Town Hall Roof Repair**
  The roof needs urgent repair, with an estimated cost of $56k. The cost is lower without a performance bond, though the bond protects the Town. Staff will meet with engineers, and RFPs will go out for bid. Funding still needs to be identified.

- **Sign Ordinance Amendment**
  Council reviewed a proposed code amendment and provided comments. The amendment requires attorney review, then Planning Commission approval, and finally Town Council approval.

7. COUNCIL ACTION

- **EV Chargers**
  ANEC to transfer the QS chargers to the Town for $1. Council supports having electric chargers. Per Kris Amsel from ANEC, ongoing responsibilities include low annual maintenance (such as software reboots), telecommunications to process credit card payments, and minimal standby

electrical costs. Replacement costs will depend on the technology available in a few years. The chargers are utility-grade, and customers pay by scanning a QR code. ANEC currently advertises the chargers at two sites. Councilmember Quigley moved to approve the transfer of the two EV chargers in the Queen Street parking lot from ANEC to the Town for $1. Councilmember Fiege seconded, and Council approved unanimously, 5-0.

Ayes: Fiege, Holdren, Nock, Pettit, Quigley / Nays: None / Absent at vote: Grubb

- **Facility Use Permit**
  Proposed $30 permit fee to coordinate organized events on town property. Council tabled for a discussion next month.

- **Waste Collection Service Agreement**
  This year, Davis Disposal was purchased by Republic Services. Current waste collection agreement expires 10/31/2026. Three-year extension includes a base price for 2 years and an increase in year 3 of about 87 cents per account per month for approximately 650 accounts. Councilmember Nock made a motion to approve the proposed pricing change for Town waste collection effective 11/1/2026-10/31/2029. Councilmember Fiege seconded, and Council approved unanimously 6-0.

  Ayes: Fiege, Grubb, Holdren, Nock, Pettit, Quigley / Nays: None / Absent at vote: None

8. COMMITTEE REPORTS

- **Economic Development Authority Report (Ann Quigley)**
  Councilmember Quigley reported successful meetings and ongoing work for funding to support economic development activities. Entered into agreement with Pender and Coward to provide general council representation. Developing a microloan and grant program that would offer smaller amount loans to local businesses within town limits to launch in 2027.

- **Planning Commission (Cindy Holdren)**
  Councilmember Holdren provided an update regarding workshops and completed chapters. The Commission is continuing to review drafts of final chapters and moving some content to appendices. A draft of the complete report will be provided to Council and the public in the coming weeks versus by chapter to better manage comments.

- **Historic Onancock School (Sarah Nock)**
  Councilmember Nock reported that the plans for the fire detection system, alarm system and electrical work are proceeding. Access to begin school is within sight. Some tenants will return and some have made other arrangements. There is a waiting list so some new tenants will move in. The lease will be updated once construction is complete.

- **Onancock Main Street (OMS) (Lisa Fiege)**
  Councilmember Fiege reported that the OMS received a downtown investment grant to install dark sky compliant LED roof line lighting on 26 properties along Market and North Streets. Restaurant week went well; strong turnout and promotional video received 21k social media views. Councilmember Fiege and Cindy Mackey visited the Snow Hill Main Street to tour and discuss successes and frustrations. On 11/4 4:30-6:30pm, Heather Barrera, the new Director of Eastern Shore Outdoor Recreation, will be at the Eastern Shore Community College. OMS congratulates Exmore on becoming an Exploring Main Street program.

- **OBCA (Dana Simson)**
  Commissioner Simson reported that the Halloween weekend activities went well for a cost less than $1k for advertising and such. Volunteers gutted 100 pumpkins in a half hour and about 100 volunteers participated in the parade. Had great weather and about 35 witches for the Halloween paddle on the Onancock creek.

9. PUBLIC COMMENT

Public comment opened at 7:08pm.

- John Worth, 85 Market Street, expressed concern for water supply issues and agreements.
- Rosemary Paparo,9 Holly Street, expressed concern for water supply issues and agreements.
- Priscilla Hart, 21 Market Street, expressed concern for water supply issues and agreements provided legal opinion to protect ourselves.
- Mark Sinclair, Greenway Circle, expressed concern for the Historic Onancock School (HOS) (agreements, dates, plan). Request restrictions on number and location of signage on town property.
- Jay Miller, 79 Market Street, offered aquifer pics, 2014 water policy and amendment, requests the Council be an advocate.
- Mayor Fosque and Town Manager Wootten noted that the water agreement was signed in 2014 and that the amendment remains unsigned. Council has water system decisions to make, and an independent study is under way. Regarding the HOS, two contracts have been awarded for the fire alarm and electrical work, which insurance will cover.

Public comment closed at 7:27pm.

10. MAYOR'S REPORT

- Mayor Fosque reported that he and Commissioner Holdren attended the Virginia Municipal League (VML) conference in Norfolk and was informed of upcoming fiscal stress coming from the state such as FMLA and collective bargaining in upcoming years.

11. STAFF REPORTS

- **Town Managers Report**
  Town Manager Wootten reported that we are continuing training to onboard 2 new employees and reviewing the Town's utility payment plan policy. Public Works is finishing up the season for mowing and chipping moving towards ditch cleaning and holiday set-up. Short-term permits are expiring.

- **Financial Report**
  Town Clerk and Financial Officer Autumn Chalabala walked the council through the new financial layout. In the analysis, Council would like prior year data and a comparison. Council would also like a concise, high-level overview of the most noteworthy areas of financial performance and position.

- **Police Report**
  Councilmember Nock noted the monthly title headings need updated. Councilmember Quigley noted 10 property alarms January through August and 5 in the month of September and would like more information.

12. COUNCILMEMBER COMMENTS

Thanked the public for the water information.
Councilmember Grubb commented on how nice the Halloween parade was.

Councilmember Nock mentioned the upcoming time change and election voting.

Councilmember Holdren likes the fall activities and thanked the OBCA and Dana Simson for the Halloween activities.

Councilmember Fiege thanked OBCA and Kellie for the pumpkin activities. We had an estimated 500-600 attendees.

Councilmember Quigley thanked the staff for doing well and expressed the desire to gather information to make informed decisions on all issues that we face as a community.

13. CLOSED SESSION

- **Personnel matter pursuant to Virginia Code § 2.2-3711(A)(1): discussion of the Town Manager's informal mid-year feedback.**
  The meeting adjourned to closed session at 7:46pm for the purpose of deliberating on the matters pursuant to Virginia Code § 2.2-3711(A)(1). The closed session was held at Town Hall with the following members present: Mayor Fosque, Councilmembers Lisa Fiege, Omar Grubb, Cindy Holdren, Sarah Nock, Ashley Pettit, and Ann Quigley. No further topics were discussed outside of those listed on the agenda.

  Councilmember Holdren moved that Town Council certify that (i) only public business matters lawfully exempt from open meeting requirements under the Virginia Freedom of Information Act, and (ii) only the public business matters identified in the motion to convene the closed session, were heard, discussed, or considered during the closed session. Councilmember Fiege seconded, and Council and Mayor Fosque approved unanimously, 7-0. The session was adjourned at 8:47pm.

  Ayes: Fiege, Fosque, Grubb, Holdren, Nock, Pettit, Quigley / Nays: None

14. ADJOURNMENT

Councilmember Holdren moved to adjourn, and Councilmember Quigley seconded. Council approved unanimously, 6-0, and adjourned at 8:48pm.

Ayes: Fiege, Grubb, Holdren, Nock, Pettit, Quigley / Nays: None

Fletcher Fosque, Mayor

Autumn Chalabala, Town Clerk

ONANCOCK 1680

STAFF REPORT

TO: Mayor Fosque and Town Council

FROM: Wesley Wootten, Town Manager

DATE: November 23, 2026

SUBJECT: State Legislation Affecting Onancock

Purpose

Three measures enacted in 2026 affect Town payroll, local taxation and zoning. The minimum wage increase takes effect January 1, 2027. Adult-use cannabis retail sales and the new accessory dwelling unit law follow on July 1, 2027. This item is for discussion. Any proposed ordinance or necessary budget amendment will come back to Council for consideration.

Minimum Wage

House Bill 1 and Senate Bill 1 raise Virginia's minimum wage from $12.77 to $13.75 per hour on January 1, 2027, and to $15.00 per hour on January 1, 2028. The increases apply to covered Town employees. Starting in 2029, the state will adjust the rate annually to reflect increases in the consumer price index.

Effective date	Hourly minimum	Town budget timing
January 1, 2027	$13.75	Last six months of FY 2026–27
January 1, 2028	$15.00	Last six months of FY 2027–28
January 1, 2029 onward	Adjusted annually	Use the published rate in future budgets

Payroll and Budget

Staff will review current pay and starting rates, including seasonal Wharf positions, before January 1. The cost will depend on how many hours covered employees would otherwise work below the new rate, plus any related overtime and employer payroll costs. Staff will make the required payroll changes and bring a budget amendment to Council if one is needed. The FY 2027–28 budget will account for the second increase.

Council may limit pay changes to those required by law. If the increase narrows the pay difference between starting and experienced employees, Council may also consider targeted adjustments through the regular budget process.

Virginia Minimum Wage Act, §§ 40.1-28.9 and 40.1-28.10

Retail Cannabis Sales

The 2026 Appropriation Act authorizes state-licensed retail sales of cannabis to adults 21 and older beginning July 1, 2027. The Virginia Cannabis Control Authority (CCA) expects certain applications by February 1 and initial licenses and approvals by May 1. Retailers need a state license and must meet applicable local zoning. The Town cannot opt out.

Required Town Excise Tax

Council must adopt an ordinance setting a Town excise tax of 1% to 3.5% on taxable cannabis sales. The rate must stay in effect for at least three years. Accomack County's cannabis excise tax does not apply inside Onancock. The Town tax is in addition to regular sales tax and the state cannabis excise tax, which starts at 6% and rises to 8% on July 1, 2029. Medical cannabis sold for treatment, sales between licensed marijuana establishments and hemp sales covered by the statutory exemptions are excluded.

The Commonwealth distributes the Town's share quarterly. Revenue will depend on taxable sales attributable to Onancock.

Tax Ordinance Adoption Schedule

April 2027. Review the draft ordinance and proposed rate. Plan to publish newspaper notice at least seven days before the May hearing. Virginia requires notice and a hearing opportunity for increases in local tax levies. The cannabis statute is silent on a hearing for the initial levy. I recommend holding one and confirming the notice requirements with the Town Attorney.

May 24, 2027. Target the regular Council meeting for the hearing and adoption. State law requires a two-thirds vote of Council members to impose a Town tax. May 31 is the last day to adopt for a July 1 effective date. The tax takes effect on the first day of the second month after adoption, so a June vote would move the start to August 1.

Within 30 days of adoption. Notify the CCA and any retail cannabis stores or microbusinesses in Town. If Council adopts the ordinance May 24, notice is due by June 23.

Zoning and Local Options

Council can apply existing zoning or amend the code to specify where licensed uses may locate. Siting within 1,000 feet of certain schools, colleges, hospitals or child day programs may be grounds for license denial. The Town Attorney should review proposed siting rules or special use permits.

Once the CCA gives the Town notice of a proposed location, the Town has 30 days to submit any objection.

Council may

- Limit hours of sale.
- Limit cannabis use in Town parks, playgrounds, streets and adjoining sidewalks.
- Reduce certain state minimum distances between shops and microbusinesses or from protected facilities.

HB 30, Item 4-14 | CCA rollout schedule | Va. Code § 4.1-629

ONANCOCK 1680

Accessory Dwelling Units

Senate Bill 531 takes effect July 1, 2027. In localities covered by the law, attached and detached accessory dwelling units (ADUs) become permitted accessory uses in single-family residential districts. An ADU is a separate living unit with its own kitchen and bathroom on the same lot as an existing or proposed primary home. A qualifying ADU must receive an administrative permit without a Council vote on the individual application.

Existing ADU permits approved before July 1, 2027, and private property covenants are preserved.

Local Options Under the State Standards

Any caps on ADU floor area, lot coverage or impervious area must allow at least 350 square feet on lots under 2,500 square feet and 500 square feet on lots of 2,500 square feet or more. Side and rear setbacks may be no greater than the lesser of those for the primary home and an accessory structure. Limits on height, frontage, lot size and lot coverage may be no stricter than those for single-family homes in the district.

The Town may continue to enforce applicable building, water and sewer, floodplain, stormwater, emergency access and historic district requirements. State law bars ongoing owner occupancy and family relationship requirements.

Council may

- Require rental terms of at least 30 consecutive days.
- Require ADU parking and replacement of required parking lost to construction.
- Require owner occupancy of either dwelling at application.
- Limit size and siting within state standards, including a 500-foot limit from the main home.
- Exclude lots with multiple dwellings and prohibit separate sale or subdivision.
- Set an ADU permit fee of up to $500, plus other applicable fees.

Direction and Adoption Schedule

Staff would prepare any zoning amendments needed to implement the new requirements and bring them to Council for referral to the Planning Commission in early spring. The Commission and Council must each hold an advertised public hearing, which may be held jointly. Staff would target May adoption, with June as a fallback to have any amendments in effect by July 1.

Va. Code § 15.2-2292.4 | Va. Code § 15.2-2285 | Va. Code § 15.2-2204

Respectfully submitted,

Wesley Wootten

Town Manager

ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

TOWN MANAGER'S REPORT

Town Council Meeting | November 23, 2026

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager

Administration and Finance

Town Hall Hours – Town Hall has resumed its regular Wednesday public hours. The temporary Wednesday closures gave staff time for training and administrative work during the transition in the Clerk and Finance Officer and Administrative Assistant positions. Residents can again visit Town Hall on Wednesdays for assistance.

Real Estate and Personal Property Taxes – The Town mailed the 2026 real estate and personal property tax bills on Tuesday, November 17. Payment is due Monday, December 7, because December 5 falls on a Saturday this year. Staff also prepared answers to frequently asked questions to help residents understand their bills and payment options.

Utility Billing – Sophia and I reviewed the schedule for delinquency notices and service shutoffs. We are accounting for Town holidays when setting notice dates and moving door hangers closer to the scheduled shutoff so customers receive a final reminder while they still have time to pay.

Public Works and Utilities

Public Works Operations – Public Works staff have been putting up Christmas decorations around Town in preparation for the holiday season. The crew will begin ditch and drainage maintenance soon as seasonal mowing demands decrease.

HRSD Transfer – The wastewater system transfer is continuing. HRSD is working with the property owners to finalize the details for the remaining pump stations. Once those arrangements are complete, the property owners can convey the stations to the Town, and the Town can then transfer them to HRSD. This follows the conveyance of Pump Station 4 reported last month. HRSD has also proposed monthly meetings with staff to address operating questions during the transition, including how to handle new connections and damaged service lines.

Water System Study – Turlington and Guvernator continue their work on the Town's water system study. Town staff are helping gather the data the engineers need, including monthly meter readings to assess current water use. The engineers have shared preliminary slides and a draft map of development in the region. Monday's agenda includes scheduling a public workshop on water supply and system capacity so Council and residents can hear from the engineers and ask questions.

Grants and Capital Projects

Historic Onancock School Restoration – The remaining fire restoration work is underway. Staff coordinated installation of the fire alarm system and the electrical work needed to bring the building up to code. The electrical work began on November 18, and the fire alarm installation is expected to begin in a couple of weeks. We have also identified the remaining painting and drywall repairs and expect that work to begin soon.

Once the electrical upgrades and fire alarm installation are complete, we hope to obtain a temporary certificate of occupancy from Accomack County for the upper floor. If the County approves it, the upper floor could reopen while repairs continue on the lower floor.

Historic Onancock School HVAC – The separate HVAC project is out to bid. The project engineer issued an addendum extending the deadline for contractors to submit bids to Tuesday, December 8.

Northeast Neighborhood CDBG Project – Staff and the Accomack-Northampton Planning District Commission continue to work on the remaining grant items. The invitation for bids for the Pine Street sidewalk is scheduled for posting Friday, November 20. The proposed sidewalk will run from Church Street to Kerr Street. The revised bid package covers the sidewalk, with ditch and drainage improvements to be addressed separately. We plan to bring the sidewalk bids to Council for review and contractor selection at the December meeting.

Planning and Community Development

State Legislation – I prepared a separate report for Council on upcoming changes affecting the Town, including retail cannabis sales, accessory dwelling units and the minimum wage. The report identifies decisions Council can consider in advance and items staff will need to account for in budget and zoning work.

Wesley Wootten
Town Manager

ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

FINANCIAL REPORT

Town Council Meeting | November 23, 2026

Period Ending: 10/31/2026
As of: 11/18/2026

As part of my ongoing review of the Town's financial records, I have identified several key areas I will be focusing on for the remainder of this calendar year. These include reviewing revenue collections, reconciling grant activity and Sail 250 transactions, reviewing account coding and budget variances, and ensuring that funds are properly recorded and reconciled.

My goal is to establish a clear picture of the Town's financial position, identify any discrepancies or outstanding items, and improve the accuracy and consistency of our monthly financial reporting. I will continue working through these items and provide updates and recommendations as appropriate.

Items Under Review:

1. **Revenue collections**
   - Review current and delinquent real estate and personal property tax collections.
   - Review outstanding balances and identify accounts requiring follow-up.
   - Monitor other revenue sources, including meals tax, sales tax, trash, and transient dockage, for collection.

2. **Economic Development Authority**
   - Review the $105 year-to-date variance in Economic Development Authority.
   - Confirm the charge is properly coded and determine whether an adjustment is necessary.

3. **Sail 250**
   - Reconcile all Sail 250 revenues and expenses.
   - Confirm that supporting documentation is complete and that all transactions are recorded in the appropriate accounts.

4. **Grant reconciliation and tracking**
   - Reconcile all active and recently completed grants.
   - Verify grant receipts, expenditures, reimbursements, remaining balances, and reporting requirements.
   - Confirm that grant funds are properly matched to their corresponding expenditures.
   - Explore new grant opportunities.

5. **Budget variances and account review**
   - Review significant variances, including travel and training, Cultural Enrichment (Sail 250), Police security cameras (complete for the FY), and Wharf repairs and maintenance.
   - Verify account coding, approvals, and whether budget adjustments may be needed.

6. **Water and Sewer**
   - Review water and sewer collections.
   - Reconcile operating expenses and review the timing of budgeted transfers to the water contingency and sewer reserve accounts.

7. **General ledger and reconciliations**
   - Review outstanding reconciliations and investigate unusual or unexplained balances.
   - Confirm that deposits, invoices, payments, and transfers are recorded in the correct funds and accounts.

Autumn Chalabala
Finance Officer

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
Summary										
General Fund (10)										
Revenue	General	87,266	503,728	1,967,157	92,186	516,192	4,920	12,464	(1,450,965)	26%
Expense	Council	6,157	36,014	57,892	27,148	42,554	20,991	6,539	15,338	74%
	Administration	70,732	231,985	501,412	51,448	208,645	(19,284)	(23,340)	292,767	42%
	Police	35,288	188,769	581,083	30,949	221,969	(4,339)	33,200	359,114	38%
	Fire Department	0	40,000	40,000	0	25,000	0	(15,000)	15,000	63%
	Street Maintenance	23,900	130,081	1,053,174	31,205	120,953	7,305	(9,128)	932,221	11%
	Wharf	14,663	117,014	192,609	20,795	129,174	6,131	12,161	63,435	67%
	Parks	12,807	46,407	160,471	8,490	42,363	(4,317)	(4,044)	118,108	26%
	Interfund Transfer	(10,584)	17,395	(619,484)	0	(375)	10,584	(17,770)	(619,109)	0%
		(65,696)	**(303,937)**	**0**	**(77,847)**	**(274,092)**	**(12,151)**	**29,846**	**(2,627,838)**	**0%**
Special (24)										
Revenue	Special/Grants	0	224,646	399,651	7,254	0	7,254	(224,646)	(399,651)	0%
Expense	Special/Grants	5,229	191,922	399,651	0	0	(5,229)	(191,922)	399,651	0%
		(5,229)	**32,724**	**0**	**7,254**	**0**	**12,483**	**(32,724)**	**(799,302)**	**0%**
Economic Development (40)										
Expense	Economic Development	0	0	0	0	105	0	105	(105)	0%
		0	**0**	**0**	**0**	**(105)**	**0**	**(105)**	**105**	**0%**
Water & Sewer (51)										
Revenue	Water & Sewer	98,180	468,085	1,298,800	116,475	469,002	18,295	917	(829,798)	36%
Expense	Water	20,402	152,469	519,052	23,673	153,104	3,271	635	365,948	29%
	Sewer	12,003	68,871	779,748	17,005	71,205	5,002	2,334	708,543	9%
	Interfund Transfer	175	72,558	0	0	375	(175)	(72,183)	(375)	0%
		65,600	**174,187**	**0**	**75,797**	**244,318**	**10,197**	**70,131**	**(1,903,915)**	**0%**

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual (Unaudited)	Prior Year YTD Actual (Unaudited)	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
General Fund										
Revenue:										
10-3110-1010	REAL PROPERTY-CURRENT	0	0	465,287	0	0	0	0	(465,287)	0%
10-3110-1020	REAL PROPERTY-DELINQUENT	691	2,569	28,214	2,158	7,377	1,467	4,808	(20,837)	26%
10-3110-2010	PUBLIC SERVICE - TAXES	0	0	8,500	0	0	0	0	(8,500)	0%
10-3110-3010	PERSONAL PROPERTY-CURRENT	0	68,265	171,500	0	68,265	0	0	(103,235)	40%
10-3110-3020	PERSONAL PROPERTY-DELINQUENT	0	2,701	8,500	0	185	0	(2,516)	(8,315)	2%
10-3110-6010	PENALTIES	117	774	3,100	121	1,441	4	667	(1,659)	46%
10-3120-0100	LOCAL SALES TAX	10,815	48,998	95,000	21,102	46,796	10,287	(2,202)	(48,204)	49%
10-3120-0200	CONSUMERS UTILITY TAX	5,154	22,309	54,400	6,054	23,476	900	1,167	(30,924)	43%
10-3120-0300	BUSINESS LICENSE TAX	0	507	4,748	40	1,771	40	1,263	(2,977)	37%
10-3120-0500	VEHICLE DECALS	0	90	30,000	10	93	10	3	(29,907)	0%
10-3120-0600	BANK STOCK TAXES	0	0	35,000	0	0	0	0	(35,000)	0%
10-3120-0700	COMMUNICATION TAX	5,310	20,976	75,000	5,054	19,774	(256)	(1,202)	(55,226)	26%
10-3120-1000	TRANSIENT OCCUPANCY TAX	2,804	6,026	15,000	2,439	9,859	(365)	3,833	(5,141)	66%
10-3130-3080	BUILDING/ZONING PERMITS	75	350	800	0	300	(75)	(50)	(500)	38%
10-3130-3100	MEALS TAX	22,338	115,314	303,000	26,994	123,977	4,656	8,663	(179,023)	41%
10-3140-1010	TRAFFIC FINES	721	3,961	7,000	1,269	6,131	547	2,170	(869)	88%
10-3141-1010	ESUMMONS	155	365	0	154	604	(1)	239	604	0%
10-3150-2010	RENTAL OF PROPERTY	1,126	2,505	13,200	0	0	(1,126)	(2,505)	(13,200)	0%
10-3150-2020	WATER TOWER RENTAL INCOME	0	0	13,500	1,404	5,588	1,404	5,588	(7,912)	41%
10-3160-0804	TRASH REVENUE	7,761	42,047	115,000	10,434	37,661	2,673	(4,386)	(77,339)	33%
10-3160-1305	BOAT DOCKAGE FEES-MONTHLY	0	0	0	0	0	0	0	0	0%
10-3160-1306	BOAT DOCKAGE FEES-TRANSIENT	8,363	45,901	75,000	6,460	40,290	(1,903)	(5,611)	(34,710)	54%
10-3160-1307	PARKING FEE	7	161	0	50	203	43	42	203	0%
10-3160-1309	WHARF GASOLINE SALES	14,498	76,370	100,000	7,281	71,841	(7,217)	(4,529)	(28,159)	72%
10-3160-1314	WHARF-OTHER	160	2,193	8,000	230	2,929	70	736	(5,071)	37%
10-3160-1315	GOLF CART	350	2,140	2,500	60	1,780	(290)	(360)	(720)	71%
10-3160-1316	WHARF ELECTRIC	1,050	5,048	8,250	803	4,415	(248)	(633)	(3,835)	54%
10-3189-9001	MISCELLANEOUS REVENUE	5,771	7,321	0	70	8,056	(5,701)	735	8,056	0%
10-3221-0401	POLICE GRANT - 599 FUND	0	11,839	42,000	0	11,885	0	46	(30,115)	28%
10-3221-0410	FIRE PROGRAM FUNDS	0	15,000	15,000	0	15,000	0	0	0	100%
10-3221-0411	LITTER CONTROL GRANT	0	0	1,750	0	0	0	0	(1,750)	0%
10-3221-0412	POLICE GRANT - HWY SAFETY	0	0	8,000	0	1,995	0	1,995	(6,005)	25%
10-3221-0414	VA COMM FOR THE ARTS	0	0	4,500	0	4,500	0	4,500	0	100%
10-3900-0000	TRANSFERS IN FROM RESERVES, WATER, SEWER	0	0	255,408	0	0	0	0	(255,408)	0%
	Total Revenue:	**87,266**	**503,728**	**1,967,157**	**92,186**	**516,192**	**4,920**	**12,464**	**(1,450,965)**	**26%**

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
Expense - Council:										
10-4001-1101	MAYOR & COUNCIL COMPENSATION	1,092	4,843	14,200	1,092	4,916	0	73	9,284	35%
10-4001-2100	FICA	84	370	1,086	84	376	0	6	710	35%
10-4001-2300	SUTA	0	0	20	2	7	2	7	13	37%
10-4001-2600	SUTA	2	7		3,000	12,000	2,999	11,993	(12,000)	0%
10-4001-3130	TOWN ATTORNEY	3,000	12,000	36,000	770	1,295	(2,230)	(10,705)	34,705	4%
10-4001-5500	TRAVEL AND TRAINING	1,775	2,535	3,000	20,000	20,000	18,225	17,465	(17,000)	667%
10-4001-5805	MAIN STREET PARTNERSHIP	0	16,040	0	0	0	0	(16,040)	0	0%
10-4001-5806	ES TOURISM-TOT SHARE	0	0	0	2,200	2,200	2,200	2,200	(2,200)	0%
10-4001-5820	LIABILITY INSURANCE	0	0	1,586	0	397	0	397	1,190	25%
10-4001-6001	OFFICE SUPPLIES	205	220	2,000	0	1,363	(205)	1,143	637	68%
10-4001-6002	CONSULTING FEES	0	0	0	0	0	0	0	0	0%
	Council - Total Expense:	**6,157**	**36,014**	**57,892**	**27,148**	**42,554**	**20,991**	**6,539**	**15,338**	**74%**

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual (Unaudited)	Prior Year YTD Actual (Unaudited)	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
Expense - Administration:										
10-4503-1000	PAYROLL CLEARING	0	0	0	0	0	0	0	0	0%
10-4503-1100	SALARIES	13,459	60,881	182,084	16,030	67,292	2,571	6,411	114,792	37%
10-4503-1200	OVER-TIME COMPENSATION	109	458	1,500	266	490	157	32	1,010	33%
10-4503-2100	FICA	985	4,461	14,044	1,247	5,185	261	724	8,859	37%
10-4503-2200	RETIREMENT-VRS SNAPSHOT	1,985	7,939	25,947	2,117	7,425	133	(513)	18,522	29%
10-4503-2201	RETIREMENT EXPENSE - MISSION SQUARE	646	1,934	0	571	2,056	(76)	121	(2,056)	0%
10-4503-2300	HOSPITIALIZATION	1,927	7,534	24,736	0	5,997	(1,927)	(1,537)	18,739	24%
10-4503-2400	LIFE INSURANCE	167	670	2,731	156	638	(11)	(31)	2,093	23%
10-4503-2600	SUTA	0	4	30	7	9	7	5	21	29%
10-4503-2700	DISABILITY INSURANCE	75	225	1,093	0	322	(75)	98	771	29%
10-4503-3120	AUDIT SERVICE	25,850	25,850	27,000	0	0	(25,850)	(25,850)	27,000	0%
10-4503-3121	BANK PROCESSING FEES	227	969	3,500	200	984	(27)	15	2,516	28%
10-4503-3125	CREDIT CARD FEES	1,632	6,359	11,000	167	7,164	(1,465)	805	3,836	65%
10-4503-3130	PAYROLL PROCESSING FEES	1,401	4,277	12,000	1,392	4,303	(8)	25	7,697	36%
10-4503-3140	PROFESSIONAL DEVELOPMENT	0	1,394	4,000	0	0	0	(1,394)	4,000	0%
10-4503-3250	SOFTWARE SUBSCRIPTIONS	0	6,091	36,000	86	11,003	86	4,911	24,997	31%
10-4503-3260	SOFTWARE SUPPORT	1,092	7,828	15,000	1,409	7,957	317	129	7,043	53%
10-4503-3330	OFFICE EQUIPMENT	1,162	2,424	4,500	1,174	2,343	11	(81)	2,157	52%
10-4503-3601	ADVERTISING	0	1,816	9,000	0	2,080	0	264	6,920	23%
10-4503-5201	POSTAGE	0	2,019	8,100	506	784	506	(1,235)	7,316	10%
10-4503-5203	TELEPHONE	1,094	3,857	7,000	879	3,062	(215)	(795)	3,938	44%
10-4503-5304	PROPERTY INSURANCE	0	0	3,102	0	776	0	776	2,327	25%
10-4503-5305	VEHICLE INSURANCE	0	0	572	0	0	0	0	572	0%
10-4503-5308	GENERAL LIABILITY INSURANCE	0	0	6,478	0	1,620	0	1,620	4,859	25%
10-4503-5309	WORKERS COMP	0	0	38	0	10	0	10	29	25%
10-4503-5801	DUES & MEMBERSHIP	0	0	1,150	0	928	0	928	222	81%
10-4503-5805	MAIN STREET PARTNERSHIP	0	185	20,000	0	0	0	(185)	20,000	0%
10-4503-6001	OFFICE SUPPLIES	1,297	3,022	7,500	197	1,943	(1,100)	(1,078)	5,557	26%
10-4503-6011	HOS - PROPERTY INSURANCE	0	0	13,058	0	3,265	0	3,265	9,794	25%
10-4503-6012	CULTURAL ENRICHMENT	11,211	11,211	9,000	0	18,127	(11,211)	6,916	(9,127)	201%
10-4503-6016	TOWN EVENTS	2,800	10,025	5,000	0	500	(2,800)	(9,525)	4,500	10%
10-4503-6017	EMPLOYEE WELFARE	0	803	1,249	43	112	43	(691)	1,137	9%
10-4503-6018	WELCOME CENTER	613	3,594	0	0	14	(613)	(3,580)	(14)	0%
10-4503-8101	CAPITAL EXPENDITURES	2,999	11,155	0	0	7,258	(2,999)	(3,897)	(7,258)	0%
10-4503-9105	MAIN STREET GRANT MATCH	0	45,000	45,000	25,000	45,000	25,000	0	0	100%
	Administration - Total Expense:	**70,732**	**231,985**	**501,412**	**51,448**	**208,645**	**(19,284)**	**(23,340)**	**292,767**	**42%**

Budget vs Actual

Period Ending : 10/31/2026
As of : 11/13/2026

Account #	Description	Prior Year MTD Actual (Unaudited)	Prior Year YTD Actual (Unaudited)	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
Expense - Police :										
10-5524-1100	SALARIES	23,541	110,749	262,058	21,099	93,153	(2,442)	(17,597)	168,905	36%
10-5524-1200	OVER-TIME COMPENSATION	244	1,954	21,000	101	6,610	(144)	4,656	14,390	31%
10-5524-2100	FICA	1,820	8,127	21,654	1,622	7,632	(198)	(495)	14,022	35%
10-5524-2200	RETIREMENT-VRS	0	9,663	37,343	2,295	9,711	2,295	48	27,632	26%
10-5524-2300	HOSPITALIZATION	6,915	17,427	33,732	2,811	11,244	(4,104)	(6,183)	22,488	33%
10-5524-2400	LIFE INSURANCE	288	1,103	3,931	228	923	(59)	(180)	3,008	23%
10-5524-2600	SUTA	0	11	45	0	0	0	(11)	45	0%
10-5524-3115	COURT COSTS	0	0	1,000	0	0	0	0	1,000	0%
10-5524-3140	TRAINING	200	200	4,000	46	3,496	(154)	3,296	504	87%
10-5524-3150	NEW OFFICER TRAINING AND TRAVEL	0	7,299	20,000	0	0	0	(7,299)	20,000	0%
10-5524-3310	VEHICLE REPAIR	141	2,065	4,000	100	2,731	(41)	666	1,269	68%
10-5524-3330	COMPUTER MAINTENANCE	0	5,394	8,000	80	196	80	(5,198)	7,804	2%
10-5524-5203	TELEPHONE SERVICES	308	1,218	3,000	187	911	(121)	(308)	2,089	30%
10-5524-5301	LINE OF DUTY ACT	0	0	6,256	0	1,564	0	1,564	4,692	25%
10-5524-5305	VEHICLE INSURANCE	0	0	2,600	0	962	0	962	1,639	37%
10-5524-5309	WORKERS COMP	0	0	8,164	0	2,031	0	2,031	6,133	25%
10-5524-5500	TRAVEL	0	70	500	0	783	0	713	(283)	157%
10-5524-6001	OFFICE SUPPLIES	0	2,661	4,000	432	1,075	432	(1,586)	2,925	27%
10-5524-6007	SECURITY CAMERAS	560	11,201	16,500	680	20,897	121	9,696	(4,397)	127%
10-5524-6008	VEHICLE FUEL	1,108	3,827	17,500	1,126	5,773	18	1,946	11,727	33%
10-5524-6011	UNIFORMS	110	1,431	5,000	0	181	(110)	(1,250)	4,819	4%
10-5524-6016	POLICE SUPPLIES	53	1,090	7,000	140	961	87	(129)	6,039	14%
10-5524-8110	NEW POLICE VEHICLE	0	3,277	93,800	0	51,135	0	47,858	42,665	55%
	Police - Total Expense :	**35,288**	**188,769**	**581,083**	**30,949**	**221,969**	**(4,339)**	**33,200**	**359,114**	**38%**
Expense - Fire Department :										
10-5528-5605	CONTRIBUTION TO FIRE COMPANY	0	25,000	25,000	0	25,000	0	0	0	100%
10-5528-5606	FIRE PROGRAMS FUNDING	0	15,000	15,000	0	0	0	(15,000)	15,000	0%
	Fire Department - Total Expense :	**0**	**40,000**	**40,000**	**0**	**25,000**	**0**	**(15,000)**	**15,000**	**63%**



Budget vs Actual

Period Ending : 10/31/2026
As of : 11/13/2026

Account #	Description	Prior Year MTD Actual (Unaudited)	Prior Year YTD Actual (Unaudited)	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
Expense - Street Maintenance :										
10-6040-1100	SALARIES	3,472	15,655	52,000	3,998	18,430	526	2,775	33,570	35%
10-6040-1200	OVER-TIME COMPENSATION	0	546	6,000	75	815	75	269	5,185	14%
10-6040-2100	FICA	266	1,239	4,437	312	1,472	46	233	2,965	33%
10-6040-2200	RETIREMENT-VRS SNAPSHOT	523	2,087	7,410	600	2,090	76	3	5,320	28%
10-6040-2201	RETIREMENT EXPENSE - MISSION SQUARE	52	155	0	60	307	8	152	(307)	0%
10-6040-2300	HOSPITIALIZATION	876	4,286	11,244	937	3,748	61	(538)	7,496	33%
10-6040-2400	LIFE INSURANCE	44	176	780	46	182	2	6	598	23%
10-6040-2600	SUTA	0	2	11	0	0	0	(2)	11	0%
10-6040-2700	DISABILITY INSURANCE	20	59	312	0	106	(20)	47	206	34%
10-6040-3310	VEHICLE REPAIR	0	869	7,500	0	1,632	0	763	5,868	22%
10-6040-3910	TRASH COLLECTION	9,162	36,161	125,000	10,538	41,097	1,376	4,936	83,903	33%
10-6040-5101	ELECTRIC SERVICE	3,813	14,480	48,000	6,001	14,482	2,188	2	33,518	30%
10-6040-5102	HEATING OIL	0	0	7,000	181	181	181	181	6,819	3%
10-6040-5304	PROPERTY INSURANCE	0	0	764	0	294	0	294	470	38%
10-6040-5305	AUTO INSURANCE	0	0	1,265	0	186	0	186	1,080	15%
10-6040-5309	WORKER'S COMP INSURANCE	0	0	770	0	116	0	116	654	15%
10-6040-5900	STREET REPAIR	0	36,644	25,000	17	1,978	17	(34,666)	23,022	8%
10-6040-6005	JANITORAL SUPPLIES	225	400	2,000	0	196	(225)	(205)	1,804	10%
10-6040-6006	CLEANING SERVICES	0	0	4,800	400	2,074	400	2,074	2,726	43%
10-6040-6007	REPAIRS AND MAINTENANCE	90	1,641	20,000	193	8,146	103	6,504	11,854	41%
10-6040-6008	VEHICLE FUEL	593	1,938	6,000	1,027	4,488	434	2,550	1,512	75%
10-6040-6010	SMALL EQUIPMENT REPAIR & MAINT.	0	1,570	5,000	65	842	65	(728)	4,158	17%
10-6040-6011	UNIFORMS	0	0	2,000	213	846	213	846	1,154	42%
10-6040-6015	CAN LINERS	626	626	1,500	0	0	(626)	(626)	1,500	0%
10-6040-6018	SAFETY/STREET SIGNS	0	838	2,000	85	1,701	85	864	299	85%
10-6040-8101	CAPITAL EXPENDITURES	0	0	50,000	0	212	0	212	49,788	0%
10-6040-8110	NEW PUBLIC WORKS VEHICLE	4,138	10,697	22,236	4,138	10,697	0	0	11,539	48%
10-6040-8200	HISTORIC ONANCOCK SCHOOL	0	0	640,000	2,320	4,600	2,320	4,600	635,400	1%
10-6040-8210	BLACKSMITH SHOP	0	0	145	0	36	0	36	109	25%
10-6044-3310	VEHICLE MAINTENANCE	0	11	0	0	0	0	(11)	0	0%
	Street Maintenance - Total Expense :	**23,900**	**130,081**	**1,053,174**	**31,205**	**120,953**	**7,305**	**(9,128)**	**932,221**	**11%**

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
Expense - Wharf:										
10-7060-1100	WHARF SALARIES	3,394	27,462	80,000	8,084	43,048	4,690	15,586	36,952	54%
10-7060-1200	OVER-TIME COMPENSATION	69	1,155	0	0	0	(69)	(1,155)	0	0%
10-7060-2100	FICA	271	2,231	6,120	620	3,349	350	1,118	2,771	55%
10-7060-2600	SUTA	2	34	22	2	22	1	(13)	0	99%
10-7060-3132	SQUARE CC FEES	960	4,566	6,000	549	4,056	(412)	(510)	1,944	68%
10-7060-3310	VEHICLE REPAIR	0	88	1,000	0	199	0	111	801	20%
10-7060-5101	ELECTRIC SERVICES	457	3,048	6,500	587	2,801	130	(247)	3,699	43%
10-7060-5203	TELEPHONE	32	318	4,000	237	2,106	205	1,789	1,894	53%
10-7060-5304	PROPERTY INSURANCE	0	0	597	0	149	0	149	448	25%
10-7060-5305	AUTO INSURANCE	0	0	1,124	0	179	0	179	945	16%
10-7060-5309	WORKER'S COMP INSURANCE	0	0	746	0	187	0	187	560	25%
10-7060-6001	OFFICE SUPPLIES	90	2,313	500	0	385	(90)	(1,928)	115	77%
10-7060-6005	WHARF JANITORIAL SUPPLIES	44	298	2,000	0	197	(44)	(101)	1,803	10%
10-7060-6007	REPAIR & MAINTENANCE	468	5,439	500	43	3,520	(425)	(1,919)	(3,020)	704%
10-7060-6008	COST OF GAS/DIESEL SALES	8,877	59,267	75,000	8,272	63,690	(605)	4,423	11,310	85%
10-7060-6009	COST OF MERCHANDISE	0	0	0	0	1,660	0	1,660	(1,660)	0%
10-7060-6014	MISC.	0	0	0	0	233	0	233	(233)	0%
10-7060-6016	ADVERTISING & DUES	0	10,795	0	0	995	0	(9,800)	(995)	0%
10-7060-6017	RENT	0	0	8,500	2,400	2,400	2,400	2,400	6,100	28%
	Wharf - Total Expense:	**14,663**	**117,014**	**192,609**	**20,795**	**129,174**	**6,131**	**12,161**	**63,435**	**67%**

19

Budget vs Actual

Period Ending : 10/31/2026
As of : 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
Expense - Parks :										
10-7068-1100	WAGES	3,557	16,675	48,088	3,938	17,193	381	518	30,895	36%
10-7068-1200	OVERTIME	1,223	3,344	6,000	156	490	(1,067)	(2,854)	5,510	8%
10-7068-2100	FICA	366	1,531	4,138	313	1,353	(52)	(179)	2,785	33%
10-7068-2200	RETIREMENT	521	2,091	6,853	624	2,044	102	(48)	4,809	30%
10-7068-2201	RETIREMENT EXPENSE - MISSION SQUARE	53	162	0	56	248	2	87	(248)	0%
10-7068-2300	MEDICAL	1,752	3,504	11,244	937	3,748	(815)	244	7,496	33%
10-7068-2400	LIFE	44	177	721	42	172	(2)	(5)	549	24%
10-7068-2600	SUTA	0	0	11	0	0	0	0	11	0%
10-7068-2700	VACORP	20	59	312	0	102	(20)	43	210	33%
10-7068-3310	VEHICLE REPAIR	0	0	2,000	0	0	0	0	2,000	0%
10-7068-5101	ELECTRIC SERVICES	246	726	2,500	232	958	(14)	232	1,542	38%
10-7068-5304	PROPERTY INSURANCE	0	0	476	0	67	0	67	409	14%
10-7068-5305	AUTO INSURANCE	0	0	415	0	247	0	247	168	59%
10-7068-5309	WORKER'S COMP INSURANCE	0	0	463	0	193	0	193	271	42%
10-7068-6007	REPAIR & MAINTENANCE	83	466	11,000	381	1,237	298	771	9,763	11%
10-7068-6008	VEHICLE FUEL	0	334	6,000	0	0	0	(334)	6,000	0%
10-7068-6010	SMALL TOOLS & EQUIPMENT	36	1,186	4,000	159	414	124	(772)	3,586	10%
10-7068-6011	PARKS-PLANTINGS & LANDSCAPING	4,906	7,433	20,750	1,651	11,474	(3,254)	4,041	9,276	55%
10-7068-6012	TREE BOARD AND BEAUTIFICATION	0	0	1,000	0	161	0	161	839	16%
10-7068-6015	HOLIDAY DECORATIONS	0	5,431	13,000	0	0	0	(5,431)	13,000	0%
10-7068-6016	CULTURAL ENRICHMENT	0	0	0	0	0	0	0	0	0%
10-7068-6026	MOSQUITO CONTROL	0	3,287	15,000	0	1,932	0	(1,355)	13,068	13%
10-7068-6027	WEED CONTROL	0	0	6,500	0	332	0	332	6,168	5%
	Parks - Total Expense :	**12,807**	**46,407**	**160,471**	**8,490**	**42,363**	**(4,317)**	**(4,044)**	**118,108**	**26%**
Expense - Debt Service / Contingencies :										
10-8080-0000	INTERFUND TRANSFER	(10,584)	17,395	(619,484)	0	(375)	10,584	(17,770)	(619,109)	0%
	Debt Service / Contingencies - Total Expense :	**(10,584)**	**17,395**	**(619,484)**	**0**	**(375)**	**10,584**	**(17,770)**	**(619,109)**	**0%**
	General Fund - Total Expense :	**152,963**	**807,666**	**1,967,157**	**170,034**	**790,284**	**17,071**	**(17,382)**	**1,176,873**	**40%**

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
Special Revenue										
Revenue:										
24-3160-1010	GRANT INCOME	0	20,000	0	0	0	0	(20,000)	0	0%
24-3600-0010	CDBG - NORTHEAST DHCD	0	204,646	349,236	0	0	0	(204,646)	(349,236)	0%
24-3600-5131	VDACS GRANT - WINTER FARMER'S MARKET	0	0	50,415	7,254	0	7,254	0	(50,415)	0%
	Total Revenue:	**0**	**224,646**	**399,651**	**7,254**	**0**	**7,254**	**(224,646)**	**(399,651)**	**0%**
Expense:										
24-6010-5200	DHCD - NORTHEAST REVITALIZATION	0	214,970	349,236	0	0	0	(214,970)	349,236	0%
24-6300-0000	ARPA EXPENDITURES	25,229	66,905	0	0	0	(25,229)	(66,905)	0	0%
24-6400-0002	VDACS GRANT - WINTER FARMER'S MARKET	0	0	50,415	0	0	0	0	50,415	0%
24-8080-000	INTERFUND TRANSFER	(20,000)	(89,953)	0	0	0	20,000	89,953	0	0%
	Total Expense:	**5,229**	**191,922**	**399,651**	**0**	**0**	**(5,229)**	**(191,922)**	**399,651**	**0%**
Economic Development Authority										
Expense:										
40-4001-6001	OEDA OFFICE SUPPLIES	0	0	0	0	105	0	105	(105)	0%
	Total Expense:	**0**	**0**	**0**	**0**	**105**	**0**	**105**	**(105)**	**0%**
	General Fund - Revenue Over / (Under) Expenses:	**0**	**0**	**0**	**0**	**(105)**	**0**	**(105)**	**105**	**0%**

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
Water & Sewer Revenue:										
51-3160-0805	WATER CHARGES	35,328	177,496	500,000	37,579	157,553	2,251	(19,944)	(342,447)	32%
51-3160-0806	SEWER CHARGES	61,500	278,738	780,000	77,087	307,522	15,587	28,784	(472,478)	39%
51-3160-0809	WATER INSTALLATION FEES	0	3,400	6,800	0	0	0	(3,400)	(6,800)	0%
51-3160-0810	SEWER INSTALLATION FEES	0	3,500	0	0	0	0	(3,500)	0	0%
51-3160-0811	WATER & SEWER PENALTIES	1,172	4,030	12,000	1,659	3,007	486	(1,023)	(8,993)	25%
51-3160-9001	MISCELLANEOUS REVENUE	180	920	0	150	920	(30)	0	920	0%
	Total Revenue:	**98,180**	**468,085**	**1,298,800**	**116,475**	**469,002**	**18,295**	**917**	**(829,798)**	**36%**
Water - Expense:										
51-6048-1100	SALARIES	6,950	33,750	93,657	10,627	37,024	3,677	3,274	56,633	40%
51-6048-1200	OVER-TIME COMPENSATION	660	2,710	6,000	897	1,985	237	(725)	4,015	33%
51-6048-2100	FICA	582	2,789	7,624	882	2,984	299	195	4,640	39%
51-6048-2200	RETIREMENT	1,013	4,497	13,598	973	3,687	(40)	(810)	9,911	27%
51-6048-2201	RETIREMENT EXPENSE - MISSION SQUARE	100	298	0	27	247	(72)	(51)	(247)	0%
51-6048-2300	HOSPITALIZATION	1,577	6,482	20,239	1,874	7,121	297	639	13,118	35%
51-6048-2400	LIFE INSURANCE	85	379	1,405	83	334	(3)	(46)	1,071	24%
51-6048-2600	SUTA	0	4	25	6	6	6	2	19	24%
51-6048-2650	WORKER'S COMP INSURANCE	0	0	2,037	0	509	0	509	1,528	25%
51-6048-2700	DISABILITY INSURANCE	17	51	0	0	79	(17)	28	(79)	0%
51-6048-3140	TRAINING &TRAVEL	0	0	5,000	69	164	69	164	4,836	3%
51-6048-3310	VEHICLE REPAIR	0	0	1,500	0	0	0	0	1,500	0%
51-6048-3311	REPAIR & MAINTENANCE SVC	125	6,667	26,000	163	3,812	38	(2,854)	22,188	15%
51-6048-3315	AUTO INSURANCE	0	0	572	0	424	0	424	148	74%
51-6048-5101	ELECTRIC SERVICES	1,018	4,188	17,000	1,191	3,889	173	(299)	13,111	23%
51-6048-5201	POSTAGE	0	1,070	3,000	0	251	0	(819)	2,749	8%
51-6048-5203	TELEPHONE	0	0	600	0	0	0	0	600	0%
51-6048-5311	PROPERTY INSURANCE	0	0	1,476	0	356	0	356	1,120	24%
51-6048-5312	RESERVE FOR CIP	0	0	20,000	0	0	0	0	20,000	0%
51-6048-5801	DUES & MEMBERSHIPS	0	0	7,200	0	3,170	0	3,170	4,030	44%
51-6048-5803	HEALTH DEPARTMENT FEES	0	5,692	5,500	0	2,169	0	(3,523)	3,331	39%
51-6048-6001	OFFICE SUPPLIES	117	382	500	0	0	(117)	(382)	500	0%
51-6048-6007	REPAIR & MAINTENANCE	4,759	11,024	19,750	4,917	12,331	159	1,307	7,419	62%
51-6048-6008	VEHICLE FUEL	0	271	3,125	0	0	0	(271)	3,125	0%
51-6048-6011	UNIFORMS	0	0	1,000	99	358	99	358	642	36%
51-6048-6016	LAB SUPPLIES	0	408	2,500	0	547	0	139	1,953	22%
51-6048-6020	PURIFICATION SUPPLIES	1,326	3,827	20,000	1,346	5,229	20	1,402	14,771	26%
51-6048-8100	OUTSIDE CONSULTANTS	1,000	2,500	6,000	500	2,000	(500)	(500)	4,000	33%
51-6048-8101	SMALL TOOLS & EQUIPMENT	1,073	1,073	3,000	20	20	(1,053)	(1,053)	2,980	1%

Budget vs Actual

Period Ending: 10/31/2026
As of: 11/13/2026

Account #	Description	Prior Year MTD Actual	Prior Year YTD Actual	Current Year Annual Budget	Current Year MTD Actual	Current Year YTD Actual	Comparisons MTD vs MTD ($)	Comparisons YTD vs YTD ($)	Comparisons Budget vs YTD ($)	Comparisons Budget vs YTD (%)
		(Unaudited)	(Unaudited)							
51-6048-8119	INTEREST - BOND - WATER - USDA 1070	0	13,975	55,900	0	13,975	0	0	41,925	25%
51-6048-8120	INTEREST - BOND - WATER - USDA 47	0	614	1,668	0	614	0	0	1,054	37%
51-6048-8121	INTEREST - BOND - WATER - VRA 3114	0	49,818	99,636	0	49,818	0	0	49,818	50%
51-6048-9100	TRANSFER TO WATER CONTINGENCY	0	0	73,540	0	0	0	0	73,540	0%
	Water - Expense :	**20,402**	**152,469**	**519,052**	**23,673**	**153,104**	**3,271**	**635**	**365,948**	**29%**
Sewer - Expense :										
51-6052-3340	COLL.REPAIR/MAINTENANCE PLANT	11,847	68,182	185,000	16,828	57,645	4,982	(10,537)	127,355	31%
51-6052-3360	REPAIR & MAINTENANCE	0	0	50,000	0	11,799	0	11,799	38,201	24%
51-6052-5101	ELECTRIC SERVICES	156	689	14,000	176	642	20	(47)	13,358	5%
51-6052-5311	PROPERTY INSURANCE	0	0	4,434	0	1,109	0	1,109	3,326	25%
51-6052-5201	POSTAGE, SHIPPING	0	0	0	0	0	0	0	0	0%
51-6052-6500	HRSD TRANSITION COSTS	0	0	75,000	0	11	0	11	74,989	0%
51-6052-8104	TRANSFER TO RESERVE	0	0	451,314	0	0	0	0	451,314	0%
	Sewer - Expense :	**12,003**	**68,871**	**779,748**	**17,005**	**71,205**	**5,002**	**2,334**	**708,543**	**9%**
Expense - Debt Service / Contingencies :										
51-8080-0000	INTERFUND TRANSFER	175	72,558	0	0	375	(175)	(72,183)	(375)	0%
	Debt Service / Contingencies - Total Expense :	**175**	**72,558**	**0**	**0**	**375**	**(175)**	**(72,183)**	**(375)**	**0%**
	Water & Sewer - Total Expense :	**32,580**	**293,898**	**1,298,800**	**40,678**	**224,684**	**8,098**	**(69,214)**	**1,074,116**	**17%**

Variance Analysis

Period Ending: **10/31/2026**
As of: **11/18/2026**

No new information due to tax season time constraints.

Previously Reported :

10-3150-2010 Rental of Property and 10-3150-2020 Water Tower Rental
~ Both accounts were budgeted for the water tower telecom revenue. Total revenue budget is $26,700. (Rental of Property $13,200 / Water Tower Rental $13,500)
~ The budget for the Rental of Property should be $0 and the budget for the Water Tower should be $16,844.23
~ The increase from $13k to $16k is because Verizon sold the lease to Vertical Bridge in 2026 with an increase revenue of $250/mo.
~ We will reflect a variance this year and budget accordingly for FY28.

10-4001-6001 Town Council – Office Supplies
~ In July 2026, we paid an 11/2025 invoice from William Nelson in the amount of $1,020 for maps requested by the Planning Commission depicting the new town plan.

10-4503-2600 Admin – SUTA (State Unemployment Tax Act)
~ Staff researching. Est. $3/mo.

10-4503-3120 Admin – Audit Service
~ Audit of FY25 expected Nov/Dec 2026.
~ Audit of FY26 expected 2027 after FY25 audit is complete.
~ Will be over budget by est. $26k in FY27 if both are complete this FY. If not, we'll budget accordingly for FY28.

10-4503-3125 Admin – Credit Card Fees
~ Will be underbudget. As of 10/1/2026, Invoice Cloud collects the 3.5% credit card fee directly from the customer. Our monthly fee to Invoice Cloud will decrease from $1,700/mo. to an est. $200/mo. FY27 should be $7k (3 months + $200x9) vs $11k. The budget for FY28 should be est. $2,400 ($200x12).

10-4503-5801 Admin - Dues & Memberships
~ Will be over budget this FY. Annual renewals expected in Jan. We'll budget accordingly for FY28.

10-4503-6012 Admin – Cultural Enrichment and 10-4503-6016 Town Events
~ Over budget due to Salis 250. Staff is reconciling multi-year.

10-4503-8101 Admin – Capital Expenditures
~ $7k remaining balance of the Blacksmith Shop Grant budgeted in FY26 but paid in FY27. Staff is reconciling multi-year.

10-5524-3140 Police – Training
~ Budget is ok. Annual training from the Hamptons Roads Criminal justice Training Academy; invoice paid in July for June 2026-July 2027.

10-5524-3310 Police - Vehicle Repair
~ Budget is ok for now; dependent upon vehicle repairs needed.

Variance Analysis

Period Ending : **10/31/2026**
As of : **11/18/2026**

10-5524-6007 Police – Security Cameras
~ Budget is ok. Annual license and remote network service for security cameras; invoice paid in July for July 2026-June 2027.

10-6040-6008 DPW – Vehicle Fuel
~ Budget of $6k is low. Prior year spend was $7,500, current year spend is $2,737 and annual spend is projected to be $16k. Should increase expense budget for FY28.

10-6040-6018 DPW – Safety/Street Signs
~ Budget is ok. Purchased new parking signs, street signs and blue handicap signs in July and August.

10-7060-2600 Wharf – SUTA (State Unemployment Tax Act)
~ Budget is ok. SUTA will be $0 from 11/1/26-4/30/27.

10-7060-5203 Wharf – Telephone
~ Budget is ok. Changed internet providers. Expenses include a termination and returned equipment charge.

10-7060-6007 Wharf – Repair & Maintenance
~ $2k over budget. Replaced 50 amp breakers and 30 amp outlets in August.

10-7060-6008 Wharf - Cost of Gas/Diesel Sales
~ Budget is ok. Same monthly trend as prior fiscal year.

10-7060-6014 Wharf – Misc
~ Budget is $0. Current spend is $208 (Flagpole light with solar mount.).

10-7060-6016 Wharf – Advertising & Dues
~ $1k over budget for annual subscription to the America's Great Loop Cruisers Association. FY28 budget should include $1k.

10-7068-5305 Land/Parks – Auto Insurance
~ Budget is $415; should be $987 ($246.75 qrtly). Should increase expense budget for FY28.

10-7068-6011 Land/Parks - Plantings & Landscaping
~ Budget is ok. Had upfront costs for mulch, clean up, & hedging. Contractual monthly spend is $1,050 ($12,600/yr).

51-3160-9001 Water – Miscellaneous Revenue
~ Budget is $0; FY27 revenue est. $2,500. $30 p/tenant transferring water services to building owner. Should increase revenue budget for FY28.

51-6048-3315 Water – Auto Insurance
~ Budget is $572; should be $1,696 ($424 qrtly). Should increase expense budget for FY28.



Event Summary for October 2026

ONANCOCK POLICE DEPARTMENT

Incidents	An event, complaint, observation, or reported occurrence that results in law enforcement response, investigation, documentation, or enforcement action.	Jan-Sep 2026	*Oct 2026*
	ANIMAL- at large	4	*1*
	ASSAULT- aggravated	1	*0*
	ASSAULT- malicious wounding	2	*0*
	ASSAULT- simple	6	*1*
	ASSUALT- on officer	1	*0*
	PERSON- 911- inquiry	10	*3*
	PERSON- child endangerment	1	*0*
	PERSON- domestic	8	*1*
	PERSON- identity theft	1	*0*
	PERSON- kidnapping	0	*0*
	PERSON- mental health	23	*3*
	PERSON- missing	1	*0*
	PERSON- missing juvenile	0	*1*
	PERSON- protective order violation	1	*0*
	PERSON- resisting arrest	1	*1*
	PROPERTY- alarm	15	*2*
	PROPERTY- arson	0	*0*
	PROPERTY- counterfeiting	0	*0*
	PROPERTY- destruction of	9	*1*
	PROPERTY- embezzlement	5	*0*
	PROPERTY- fraud	1	*4*
	PROPERTY- hit & run	4	*0*
	PROPERTY- larceny general	7	*3*
	PROPERTY- trespassing	12	*0*
	PROPERTY- unauthorized use of vehicle	0	*0*

Event Summary for October 2026

ONANCOCK POLICE DEPARTMENT

	Jan-Sep 2026	*Oct* 2026
PROPERTY- vehicle theft	1	***0***
PROPERTY- vehicle trespassing	3	***0***
SOCIETY- disorderly conduct	20	***0***
SOCIETY- littering	1	***0***
SOCIETY- noise	2	***1***
SOCIETY- obstruction of justice	1	***0***
SOCIETY- overdose	2	***0***
SOCIETY- public intoxication	4	***0***
SOCIETY- public urination	0	***0***
SOCIETY- probation violation	1	***0***
SOCIETY- road rage	1	***0***
SOCIETY- questionable death	2	***0***
OTHER	4	***1***
WEAPON- brandishing	2	***0***
WEAPON- discharge in town limits	5	***0***
WEAPON- discharge on highway	2	***0***
WEAPON- discharge on public property	1	***0***
WEAPON- reckless handling of a firearm	4	***0***
WEAPON- shooting by dwelling	3	***0***
WEAPON- shooting into vehicle	2	***0***
WEAPON- shooting near residence	1	***0***
TOTALS:	**176**	***23***

Event Summary for October 2026

ONANCOCK POLICE DEPARTMENT

Traffic Enforcement

A summons issued by a law enforcement officer charging a person with a traffic violation and requiring the individual to appear in court or otherwise resolve the matter as permitted by law.	Jan-Sep 2026	*Oct 2026*
Issued Summons		
EQUIPMENT- offense	5	*0*
HANDHELD DEVICE- use while operating a vehicle	42	*0*
HIGHWAY SIGN- fail to obey	7	*0*
INSPECTION- offenses general	119	*6*
INSURANCE- none/expired	1	*1*
LOAD NOT COVERED- general	2	*0*
OPERATOR LICENSE- offense general	20	*1*
OPERATOR LICENSE- suspended	4	*1*
RECKLESS- general	17	*1*
RECKLESS- speed	4	*2*
REGISTRATION- offense general	16	*1*
RESTRAINT- adult violation	6	*1*
RESTRAINT- child not secured	5	*0*
SPEEDING- general	95	*2*
OTHER	4	*0*
TOTALS:	**270**	***16***
WARNING A verbal warning issued by a law enforcement officer to a driver for a traffic violation or unsafe driving behavior, advising compliance with traffic laws without imposing a criminal charge or monetary penalty.	84	***14***

Event Summary for October 2026

ONANCOCK POLICE DEPARTMENT

Patrol Activities

The following activities are documented as patrol activities and normally do not result in the creation of an incident report.

Assist Other Agency Providing assistance, support, resources, or services to another law enforcement, fire, EMS, governmental, or public safety agency during an incident, investigation, emergency, or other official activity.	23
Business Check A patrol activity in which an officer inspects or observes a business property to verify security, checks suspicious activity, ensure doors and windows are secure, and help prevent crime or vandalism.	113
Business Assist/Complaint A patrol activity involving an officer responding to a business's request for assistance, investigating a complaint, addressing a disturbance, resolving a customer or employee issue, or handling other business-related concerns.	6
Citizen Assist/Complaint A patrol activity involving an officer providing assistance to a citizen, responding to a citizen's complaint, addressing concerns, resolving disputes, providing information, or taking appropriate action regarding a reported issue.	3
Special Patrols Directed patrol activities focused on a specific area, problem, event, location, or public safety concern to deter crime, increase visibility, enforce laws, and address community needs.	852

Summary

For October 2026, the Police Department remained active in training, enforcement, and community policing efforts. Officers completed verbal de-escalation training, custody death training, and the department's annual policy review to maintain compliance with current standards and best practices. Calls for service varied widely and included incidents ranging from a missing juvenile to fraud investigations. Officers conducted 113 business checks throughout the month, during which one unsecured door was discovered and addressed. A total of 14 Virginia Uniform Summonses were issued in October 2026, compared to 34 summonses issued during the same period in 2025. Additionally, the department's new patrol vehicle is currently undergoing final upfitting and is expected to be placed into service within the next month.