
Town Council: Lisa Fiege, Omar Grubb, Cynthia Holdren, Sarah Nock, Ashley Pettit, Ann Quigley
Mayor: Fletcher Fosque | **Town Manager:** - Interim Bill Porter

Town Council Meeting
Monday, March 23, 2026
6:00 PM

1. Call to order and roll call.
2. Pledge of Allegiance
3. Consider the meeting minutes:
 - Regular Meeting, February 23, 2026
4. Public Hearing
 - None scheduled
5. Public Presentation:
 - None scheduled
6. Council Discussion
 - None scheduled
7. Council Action
 - Purchase of equipment at NE Park.
8. Committee Reports
 - Planning Commission (Cindy Holdren)
 - Economic Development Authority (Lisa Fiege)
9. Community Reports
 - Onancock Main Street (Lisa Fiege)
 - Historic Onancock School (Sarah Nock)
 - OBCA (Dana Simson)
 - Sail 250 (Lisa Fiege/Debbie Caton)
10. Public Comment
11. Mayor's Report
12. Town Manager's Report
 - Financial Report
 - Police report – not available
13. Town Councilmember comments
14. Closed session – none scheduled.
15. Adjourn

①

**Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM**

1. Call to order and roll call. – Mayor Fletcher Fosque called the meeting to order at 6:00 PM and roll was called. Council members Lisa Fiege, Cindy Holdren, Sarah Nock, Ashley Pettit, Ann Quigley, and Mayor Fletcher Fosque were present. Councilmember Omar Grubb arrived at 6:02 PM. Interim Town Manager Bill Porter and Town Clerk Debbie Caton were also present.

2. Pledge of Allegiance

Councilmember Fiege moved to amend the meeting agenda to include the RFQ that was received by the Town from Turlington and Governator Engineering PLLC's. Councilmember Holdren seconded the motion. The motion passed with a 6-0 vote. The item will be added to Council Action (7c) for consideration.

3. Consider the meeting minutes:

- a. Regular Meeting, January 26, 2026 - Councilmember Fiege** moved to approve the meeting minutes. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

4. Public Hearing

- a. None Scheduled**

5. Public Presentation

- a. OBCA – NE Park – Javon Smith and Thelma Gillespie** – Javon Smith and Thelma Gillespie gave a project update and asked for funding to move forward with the Step 2 of the Northeast Neighborhood Revitalization project. The funding request is for the current budget cycle because the desired completion time is Spring 2026. The full presentation is available in the Town Council packet.

Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM

6. Council Discussion

- a. **Sunset Park** – Councilmember Ann Quigley reported the group is working with the waterfront committee to ensure a common understanding of the status and previously planned next steps. In collaboration with the committee, we will determine if the bench that we currently have is appropriate. We will also explore additional options for benches/ bollards contingent on available funding.

7. Council Action –

- a. **Property License Agreement – Custis Park** – Mayor Fosque recused himself from the discussion. Interim Town Manager Bill Porter referred to the memorandum in the Town Council packet. Councilmember Nock moved to adopt the resolution authorizing Interim Town Manager Bill Porter to sign the Property License Agreement for public park use. The agreement states, whereas: The Town of Onancock Town Council wishes to enter a License Agreement with Janet and Fletcher Fosque for the use of a portion of property known as Custis Park. Now Therefore Be It Resolved: That the Interim Town Manager be and here is authorized to sign the Property License Agreement (“the Agreement”) to be date March 4, 2026. Councilmember Fiege seconded the motion. The motion passed with a 6-0 vote.

b. Vote on OMS Matching Grant Funds – FY27

- i. **VTC Marketing Leverage Grant - \$20,000** – Councilmember Fiege moved the Onancock Town Council approve up to \$20,000 for a grant match for Onancock Main Street for the purposes of VTC Marketing Leveraging Grant. Councilmember Holdren seconded the motion. The motion passed with a 6-0 vote.
- ii. **Downtown Investment Grant - \$25,000 – Downtown Investment Grant** - Councilmember Fiege moved the Onancock Town Council

Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM

approve up to \$25,000 for a grant match for Onancock Main Street for the purposes of the Downtown Investment Grant. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

c. Retain Turlington and Guvernator Engineering PLLC's services –

Councilmember Holdren moved to approve the proposal to hire the firm Turlington and Guvernator Engineering Services. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.

8. Committee Reports

a. Planning Commission (Cindy Holdren) – Councilmember Holdren reported the Planning Commission met twice in February. The Commissioners began discussing the comparisons of B1 and B2 ordinances for revisions.

Commissioner McGowan agreed to draft some revisions to bring back to the Planning Commission at the next meeting. The Planning Commission is still working on the Comprehensive Plan.

b. Economic Development Authority –(ODEA) (Ann Quigley) –

Councilmember Quigley reported the ODEA will meet Wednesday, March 18, 2026. IRF loan payments are being received on the Lilliston Building. By the end of March, we will have accrued \$20,000 and \$65,000 by the end of calendar year 2026 if none of the funds are disbursed. At the next meeting, ODEA will discuss how the ODEA will initiate low interest loans using those funds including the parameters and how people can apply.

9. Community Reports

a. Onancock Main Street (Lisa Fiege) – Councilmember Fiege reported OMS hosted several business workshops for Onancock businesses. The last workshop was February 2, 2026, at Mallard's. Three marketing professionals presented and discussed topics like "telling your story through video and social media," creating strategic marketing goals and branding your business.

Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM

There were thirty participants. The next workshop is Monday, March 9, 2026, from 3:00 PM – 5:00 PM which will focus on soft scaping a storefront. OMS wrapped up the Valentine’s season promotions. Virginia Tourism Corporation Micro Business Grant funded Valentine’s promotions. Maggie Grant, Program Manager, attended the Virginia Main Street Director’s Retreat. OMS has been reaccredited through Main Street USA and Virginia Main Street.

- b. Historic Onancock School (Sarah Nock)** – Councilmember Nock reported the HOS had a devastating fire that originated in the basement. The fire damage was limited but smoke and soot pervaded the building. All tenants and their material had to be removed to allow for the restoration work. There is a \$2,500 deductible for the claim. Councilmember Nock thanked the fire department, the police and the community members who assisted with relocation of HOS’ tenants. The temporary location for HOS offices is at the Welcome Center (38 Market Street.) Interim Town Manager Bill Porter read the Cause and Origin Report regarding how the fire started.
- c. Sail 250 (Lisa Fiege/Debbie Caton)** – Town Clerk Debbie Caton reported that event planning is ongoing. Amy Higgins, Marketing Manager, plans to market each event on social media and the website.

10. Public Comments

- Mark Sinclair – Mr. Sinclair suggested an initiative to replace storm damaged trees. Mr. Sinclair proposed starting a program to replenish the trees by supplying a replacement tree to homeowner’s when a tree is cut down. Mr. Sinclair asked if a town employee has been trained to start mosquito spraying for mosquito control.
- Rosemary Paparo – Ms. Paparo supports the Onancock Town Council approving the expenditure for new benches and improvements at the Northeast Park. Regarding the renegotiation of the HOS lease, the HOS should be more of a community space by providing activities for

Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM

all members of the community since taxpayer's money is funding the repairs.

- Karyn Belknap – Ms. Belknap stated the appropriate place for people to register their comments so that it is transparent is a public meeting. Private conversations are not always a reflection of public sentiment. Ms. Belknap encouraged all residents to attend A&N Electric Cooperative's (ANEC) Arbor Day Festival. Ms. Belknap thanked the staff from HOS for all the hard work during the fire transition.
- Thelma Gillespie – Ms. Gillespie suggested any empty lots should be donated to Habitat for Humanity. The new house on Watson Street has been a nice addition to the neighborhood. Ms. Gillespie stated there are still two derelict homes in the neighborhood and asked if those homes can be torn down through the Northeast Revitalization Grant.
- Laura McGowan – Ms. McGowan was asked to move out of her studio at HOS. Ms. McGowan thanked the first responders that contained the fire and thanked the town for the quick response in filing the insurance claim and the community members who helped with relocation.
- Priscilla Hart – Ms. Hart is encouraged about the new engineering firm that was hired. She would like to see HOS as a community center and be available to all residents. Ms. Hart recommends the new lease allow for a rent payment of more than \$1.00 per year.

11. Mayor's Report – Mayor Fosque asked for the Town Council's participation in the St. Patrick's Day parade. The Small-Town Conference is being held in Chincoteague in May.

Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM

12. Town Manager’s Report – Interim Town Manager Bill Porter reported HRSD does not have ownership of the Wastewater System. A public hearing will be scheduled for the disposal of the property. The billing system cannot be updated until all the water meters are replaced.

- a. **Financial Report** -The full report is a part of the Town Council meeting packet.
- b. **Police Report** – No report is available.

13. Town Councilmember Comments

- a. Councilmember Fiege – no comments.
- b. Councilmember Grubb would like to see the Northeast Park updates come to fruition. If the full project cannot be funded, it will be nice to see it partially funded.
- c. Councilmember Holdren thanked Town Clerk Debbie Caton and Interim Town Manager Bill Porter for finding the investment accounts that were not properly reported in the prior month’s financial reports.
- d. Councilmember Nock thanked DPW with their help with tree removal after the storm. She thanked ANEC for the dedicated work on the storm restoration. Councilmember Nock thanked the Town staff for the hard work during the staff transition.
- e. Councilmember Pettitt commented on his continued support of the Northeast Park updates for the residents in that area.
- f. Councilmember Quigley thanked Interim Town Manager Bill Porter for “hitting the ground running.” She supports the Northeast Park updates.

14. Closed Session – None Scheduled

**Town of Onancock
Town Council Meeting
February 23, 2026
(Rescheduled meeting held Wednesday,
March 4, 2026)
6:00 PM**

15) Adjourn. – Councilmember Fiege moved to adjourn the meeting.
Councilmember Nock seconded the motion. The motion passed with a 6-0 vote.
The meeting adjourned at 7:51 PM.

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk

Debbie Caton

From: Bill Porter
Sent: Wednesday, March 18, 2026 11:49 AM
To: Ann Quigley; Fletcher Fosque; Cindy Holdren
Cc: Debbie Caton; Eric Williams
Subject: NE Park Equipment

The following is a breakdown on the cost for the items that Mr. Smith email me.

- 2 Picnic Tables , 6 ft. (\$2,660.00) plus freight (\$511.99)= \$3,171.99
- 1 Accessible Picnic Table (\$1,544.00), plus 2 Trash Receptables (\$2,050.00) and freight (\$894.93)= \$4,488.93
- 2 Shilonite Benches (\$1,452.00) and freight + (\$362.55)= \$1,814.55
- Total = \$9475.47

All the above equipment cost are based on HDPE.

I have reduced the request for 3 benches to 2 benches. The Town has placed 2 metal benches at NE Park. Should Town Council approve the request, I will contact the vendor and attempt to lower the freight cost and the equipment cost based on the size of the order and combining the freight. Given the increase in fuel cost I don't give us much hope in lowering the freight cost.

Please let me know if you have any questions.

Bill Porter



Bill Porter

e: william.porter@onancock.com | w: www.onancock.com

MEMORANDUM

To: Members, Town Council

From: Bill Porter, Interim Town Manager

Subject: Town Managers Report

Date: March 23, 2026

- Historic Onancock High School: Weekly I have a call with Mr. David Wilson, Wilson Agency, concerning progress being made on Historic Onancock School. The cleaning and preparation for restoration is on schedule. We expect the cleaning of the smoke and soot damage to be completed by Easter weekend and the restoration work to start immediately. The contractor is being pushed to get all permits in place to start work without any delays.
- HRSD Water Meters and Billing System: Staff is still billing under the Town's billing system and expects to do so for the near future. HRSD is working to ensure the remainder of the new meters are being installed. Staff is working with HRSD to begin turning over the sewer system to HRSD. As properties are available staff will notify Town Council that public hearings will be set (as required by the Code of Virginia) for turning over Town owned wastewater collection system and pump station to HRSD. This will be a long process given the public hearing and advertising requirements.
- Mosquito Spraying: The cost for Mosquito spraying has gone up considerably. There is no one on staff that is licensed to handle and spray for Mosquitos. The cost is estimated to be at a minimum \$900.00 every week with 2 sprayings a week during mosquito season. The Town will have to pay for the chemicals and build or rent a space to store the chemicals out of the weather. In the past the Town Manager was licensed and did the mosquito spraying. That will not continue with a new Town Manager. The Town will have to contract for mosquito spraying.

Please let me know if you have any questions concerning the above.

10

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

ALL DEPARTMENTS	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Administration	1,061,640	2,529,318	42%	(1,467,678)	(58%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208
Water	303,717	483,100	63%	(179,383)	(37%)	420,140	495,314	565,045	592,760	487,720
Sewer	483,628	0	No Budget	483,628	0%	1,025,382	1,121,513	821,749	873,394	791,429
Wharf	143,303	198,650	72%	(55,347)	(28%)	198,463	206,989	206,618	230,645	198,650
Police	43,620	58,401	75%	(14,781)	(25%)	55,140	41,997	85,957	149,092	84,004
Total Revenue	2,035,908	3,269,469	62%	(1,233,561)	(38%)	3,002,077	3,264,458	3,092,164	3,264,978	2,981,011
Expenditures		0								
Council	78,291	56,949	137%	(21,342)	(37%)	26,247	24,942	41,019	48,554	56,279
Administration	466,555	1,633,562	29%	1,167,007	71%	505,231	521,268	530,473	532,848	705,121
Water	308,489	483,100	64%	174,611	36%	218,974	617,851	1,039,700	509,491	775,719
Sewer	126,113	0	No Budget	(126,113)	0%	556,205	406,064	645,152	190,554	111,212
Wharf	127,265	206,120	62%	78,855	38%	177,250	199,066	217,184	205,930	206,120
Police	329,707	540,004	61%	210,297	39%	325,746	394,355	424,978	489,033	436,380
Bl'd and Streets	141,226	221,303	64%	80,077	36%	133,009	156,818	169,928	196,027	220,610
Parks & Land.	89,501	178,431	50%	88,930	50%	17,112	67,268	156,866	108,088	127,011
Interfund	6,188	0	No Budget	(6,188)	0%	0	0	0	0	0
Total Expenditures	1,673,336	3,319,469	50%	1,652,321	50%	1,959,774	2,387,632	3,225,301	2,280,525	2,638,452
Net	362,571	(50,000)		418,759	(838%)	1,042,303	876,826	(133,137)	984,453	342,559

Percentage of Year Completed: 58%

11

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
<u>TOWN COUNCIL</u>										
Expenditures										
Wages, Taxes & Benefits	\$8,516	15,549	55%	7,033	45%	14,793	15,118	15,129	15,230	14,598
Town Attorney	\$21,000	36,000	58%	15,000	42%	735	2,733	18,000	24,000	36,000
Travel And Training	\$2,208	1,500	147%	(708)	(47%)	25	0	753	695	970
Es Tourism-Tot Share	\$-	0	No Budget	0	0%	4,620	4,154	4,600	4,500	0
Liability Insurance	\$759	3,900	19%	3,142	81%	6,074	0	2,150	4,129	4,666
Office Supplies	\$-	0	No Budget	0	0%	0	2,937	387	0	45
Consulting Fees	\$45,809	0	No Budget	(45,809)	0%					
Total Expenditures	78,291	56,949	137%	24,467	43%	26,247	24,942	41,019	48,554	56,279

Percentage of Year Completed: 58%

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

ADMINISTRATION	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Real Property-Current	\$414,956	399,580	104%	15,376	4%	324,439	373,468	379,753	404,380	376,657
Real Property-Late	\$13,530	20,000	68%	(6,470)	(32%)	78,952	32,135	28,464	26,831	49,184
Public Service	\$3,614	11,500	31%	(7,886)	(69%)	17,593	15,814	3,799	11,278	12,434
Personal Property-Current	\$177,501	210,719	84%	(33,218)	(16%)	190,967	255,838	183,797	185,823	166,664
Personal Property-Late	\$4,519	12,000	38%	(7,481)	(62%)	15,867	15,459	15,056	38,438	27,358
Penalties	\$2,513	13,000	19%	(10,487)	(81%)	21,897	9,240	7,703	20,674	8,793
Local Sales Tax	\$64,479	90,000	72%	(25,521)	(28%)	89,367	92,372	105,461	88,131	97,498
Consumers Utility Tax	\$36,826	51,000	72%	(14,174)	(28%)	55,696	56,036	50,339	55,290	58,643
Business License Tax	\$802	3,400	24%	(2,598)	(76%)	35,768	3,711	3,465	8,511	5,831
Vehicle Decals	\$22,378	29,000	77%	(6,622)	(23%)	5,213	20,834	26,348	31,668	29,871
Bank Stock Taxes	\$-	32,000	0%	(32,000)	(100%)	48,262	45,329	32,307	40,004	38,604
Communication Tax	\$36,413	72,000	51%	(35,587)	(49%)	74,358	70,214	71,938	64,787	63,607
Transient Occupancy	\$9,255	24,000	39%	(14,745)	(61%)	20,816	26,094	25,220	28,157	21,038
Building/Zoning Perm	\$525	2,500	21%	(1,975)	(79%)	1,700	1,975	2,100	2,340	1,440
Meals Tax	\$186,832	280,500	67%	(93,668)	(33%)	194,319	237,448	255,108	267,156	260,143
Meals & Transient La	\$-	0	No Budget	0	0%	1,999	685	3,722	363	1,228
Rental Of Property	\$7,011	12,240	57%	(5,229)	(43%)	12,240	13,767	13,164	12,097	14,354
Water Tower Rental I	\$-	6,850	0%	(6,850)	(100%)	6,850	0	6,850	0	6,850
Grass Cutting	\$-	0	No Budget	0	0%	6,555	7,400	7,400	7,400	7,400
Trash Revenue	\$59,337	107,000	55%	(47,663)	(45%)	53,340	61,280	90,448	93,912	102,143
Miscellaneous Revenue	\$4,492	0	No Budget	4,492	0%	30,697	9,766	11,531	6,148	17,490
Fire Program Funds	\$15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000
Litter Control Grant	\$1,659	1,750	95%	(91)	(5%)	820	108	2,723	6,123	1,838
Va Comm For The Arts	\$-	1,500	0%	(1,500)	(100%)	0	1,500	3,000	0	0
Loan And Grants Proc	\$-	0	No Budget	0	0%	0	33,000	68,100	0	0
Capital Reserve Fund	\$-	0	No Budget	0	0%	0	0	0	0	0
Real Property-Delinq	\$-	0	No Budget	0	0%	0	0	0	0	0
Christmas Decoration	\$-	0	No Budget	0	0%	0	0	0	0	0
Interfund	\$-	1,133,779	0%	(1,133,779)	(100%)	0	0	0	2,288	17,570

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

ADMINISTRATION	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Total Revenue	\$ 1,061,640	2,529,318	42%	(1,467,678)	(58%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208

Expenditures

Wages, Taxes & Benefits	\$132,989	244,530	54%	111,541	46%	205,673	180,235	176,092	189,361	204,064
Disability Insurance	\$225	1,061	21%	836	79%	0	468	565	497	666
Legal And Collection	\$-	5,500	0%	5,500	100%	0	1,750	0	11,375	7,479
Audit Service	\$25,850	27,000	96%	1,150	4%	16,750	17,750	24,500	24,500	23,500
Bank Processing Fees	\$1,662	3,300	50%	1,638	50%	5,108	3,576	2,659	2,605	7,022
Credit Card Fees	\$13,591	22,000	62%	8,409	38%	369	9,217	12,842	23,166	17,934
Payroll Processing F	\$7,389	9,500	78%	2,111	22%	3,259	7,263	6,798	9,474	10,551
Professional Develop	\$1,999	4,000	50%	2,002	50%	200	227	1,099	3,629	3,103
Software Subscriptio	\$13,494	36,000	37%	22,506	63%	0	20,323	27,493	35,245	41,675
Software Support	\$10,259	12,000	85%	1,741	15%	0	10,408	16,043	6,052	6,391
Office Equipment	\$3,843	4,000	96%	157	4%	21,595	7,982	8,549	3,893	5,806
Advertising	\$2,516	5,500	46%	2,984	54%	2,951	10,503	12,324	8,392	13,961
Postage	\$3,549	3,200	111%	(349)	(11%)	2,626	1,289	2,021	2,434	2,929
Telephone	\$6,778	4,500	151%	(2,278)	(51%)	1,680	3,272	4,976	6,804	8,485
Property Insurance	\$1,674	2,250	74%	576	26%	0	805	681	1,983	3,657
Vehicle Insurance	\$252	330	76%	78	24%	0	412	201	291	329
General Liability In	\$1,913	3,800	50%	1,887	50%	0	12,333	3,416	2,333	2,702
Workers Comp	\$33	525	6%	493	94%	0	330	54	412	603
Travel	\$-	577	0%	577	100%	0	45	0	460	182
Dues & Membership	\$925	1,150	80%	225	20%	1,072	2,440	1,086	3,155	1,185
Office Supplies	\$7,230	9,000	80%	1,770	20%	8,519	7,411	9,483	5,359	10,777
Main Street Partners	\$16,040	15,000	107%	(1,040)	(7%)	0	15,000	19,571	18,915	21,117
Hos - Property Insur	\$4,986	6,400	78%	1,415	22%	0	6,503	5,954	8,658	8,828
Cultural Enrichment	\$4,600	3,000	153%	(1,600)	(53%)	1,250	2,669	3,041	0	1,000
Miscellaneous	\$-	2,500	0%	2,500	100%	3,261	574	110	14,971	4,038
Website & Printing	\$-	3,000	0%	3,000	100%	0	318	13,430	44	4,237
Town Events	\$2,725	4,000	68%	1,275	32%	0	266	1,996	284	4,916

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

<u>ADMINISTRATION</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Welcome Center	\$4,569	0	No Budget	(4,569)	0%	0	0	0	0	0
Employee Welfare	\$1,247	500	249%	(747)	(149%)	686	1,176	414	581	657
Capital Expenditures	\$11,155	954,000	1%	942,845	99%	0	0	2,945	0	100,463
Contingency	\$-	5,000	0%	5,000	100%	0	5,030	3,800	600	11,996
Oms Grant Match	\$45,000	45,000	100%	0	0%	15,000	41,781	26,267	18,915	21,117
Trash Collection Ser	\$71,317	106,500	67%	35,183	33%	101,110	106,244	102,597	88,841	114,417
Sail 250	\$21,409	50,000	43%	28,591	57%	1,250	0	0	0	0
Contribution To Fire	\$25,000	25,000	100%	0	0%	25,000	25,000	25,000	25,000	25,000
Fire Programs Funding	\$15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000
Total Expenditures	\$ 466,555	1,633,562	29%	1,278,548	78%	505,231	521,268	530,473	532,848	705,121

Net \$	595,085	895,756	66%	(189,130)	(21%)	797,721	877,377	882,322	886,239	714,087
---------------	----------------	----------------	------------	------------------	--------------	----------------	----------------	----------------	----------------	----------------

Percentage of Year Completed: 58%

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
POLICE										
Revenue										
Traffic Fines	\$7,298	22,000	33%	(14,702)	(67%)	8,290	6,904	13,226	11,622	26,140
Esummons	\$805	0	No Budget	805	0%	0	110	960	1,432	1,968
Grant - 599	\$35,517	32,401	110%	3,116	10%	46,850	29,678	32,647	45,938	47,583
Grant - Doj O.T.	\$-	0	No Budget	0	0%	0	1,005	30,867	0	0
Grant - Hwy Safety	\$-	4,000	0%	(4,000)	(100%)	0	4,300	8,257	2,700	8,313
Loan And Grant Proceeds	\$-	0	No Budget	0	0%	0	0	0	87,400	0
Total Revenue	\$ 43,620	58,401	75%	(14,781)	(25%)	55,140	41,997	85,957	149,092	84,004
Expenditures										
Wages, Taxes & Benefits	\$244,254	425,794	57%	181,541	43%	288,004	321,795	363,362	358,536	341,214
Court Costs	\$-	750	0%	750	100%	0	178	0	0	129
Training	\$200	4,000	5%	3,800	95%	4,384	2,690	2,397	2,306	2,900
New Officer Training	\$17,242	18,000	96%	758	4%	0	8,327	(35)	17,717	0
Vehicle Repair	\$3,311	4,000	83%	689	17%	2,650	2,791	4,052	6,333	6,649
Computer Software	\$6,415	4,500	143%	(1,915)	(43%)	2,691	4,652	1,127	30	13,029
Security Cameras	\$13,570	16,500	82%	2,930	18%	0	0	0	7,420	19,412
Telephone Services	\$2,041	3,000	68%	959	32%	3,394	3,165	2,708	2,819	2,903
Line Of Duty Act	\$2,495	3,200	78%	706	22%	2,742	3,655	3,462	2,193	3,304
Vehicle Insurance	\$2,312	2,600	89%	288	11%	0	2,801	2,484	2,215	3,338
Workers Comp	\$5,204	7,500	69%	2,297	31%	0	8,823	7,214	6,870	8,741
Travel	\$70	500	14%	430	86%	35	35	164	102	0
Office Supplies	\$3,857	4,000	96%	143	4%	3,741	2,324	2,528	2,640	4,235
Vehicle Fuel	\$6,713	14,000	48%	7,287	52%	7,018	12,527	11,034	10,649	9,628
Uniforms	\$2,551	5,000	51%	2,449	49%	2,046	1,382	2,485	507	2,244
Animal Population Co	\$-	0	No Budget	0	0%	587	954	0	375	461
Police Supplies	\$9,642	7,000	138%	(2,642)	(38%)	8,317	10,443	7,546	6,032	5,085
Police Vehicles	\$9,831	19,660	50%	9,829	50%	0	6,554	13,108	62,289	13,108
Total Expenditures	\$ 329,707	540,004	61%	210,297	39%	325,746	394,355	424,978	489,033	436,380
Net	\$ (286,087)	(481,603)	59%	195,516	41%	(270,606)	(352,358)	(339,021)	(339,941)	(352,376)

(12)

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

<u>BUILDINGS & STREETS</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Expenditures										
Wages, Taxes & Benefits	41,241	82,764	50%	41,523	50%	47,712	69,042	81,473	83,991	80,776
Vehicle Repair	1,092	7,500	15%	6,408	85%	619	615	3,569	3,545	6,035
Electric Service	26,134	46,000	57%	19,866	43%	22,546	18,277	6,894	43,392	49,923
Heating Oil	4,086	4,000	102%	(86)	(2%)	0	2,554	0	0	0
Property Insurance	622	650	96%	28	4%	0	2,004	338	626	756
Auto Insurance	886	350	253%	(536)	(153%)	0	412	200	290	328
Worker'S Comp Insura	259	2,500	10%	2,241	90%	0	1,481	1,139	566	2,675
Street Repair	37,489	20,000	187%	(17,489)	(87%)	180	27,087	32,516	11,507	24,358
Janitorial Supplies	400	500	80%	100	20%	0	985	995	408	486
Cleaning Services	800	3,200	25%	2,400	75%	0	3,914	3,914	3,900	900
Repairs And Maintena	3,354	19,000	18%	15,646	82%	27,602	18,028	27,309	20,711	4,184
Vehicle Fuel	3,571	4,500	79%	929	21%	517	3,686	6,753	9,481	5,241
Small Equipment Repa	2,159	5,000	43%	2,841	57%	323	3,013	763	1,652	14,444
Uniforms	0	1,000	0%	1,000	100%	555	2,614	182	0	760
Can Liners	0	947	0%	947	100%	1,770	1,158	1,569	1,221	1,236
Safety/Street Signs	1,481	2,000	74%	519	26%	528	1,140	1,554	815	2,122
New Public Works Veh	17,256	21,392	81%	4,136	19%	0	0	0	13,822	26,236
Blacksmith Shop	0	0	No Budget	0	0%	0	93	761	100	150
Total Expenditures	141,226	221,303	64%	80,077	36%	133,009	156,818	169,928	196,027	220,610

Percentage of Year Completed: 58%

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
<u>PARKS & LANDSCAPING</u>										
Expenditures										
Wages and Benefits	51,752	\$75,068	69%	23,316	31%	0	17,792	35,653	69,174	73,057
Vehicle Repair	0	\$1,000	0%	1,000	100%	0	839	780	86	80
Electric Services	1,796	\$-	No Budget	(1,796)	0%	1,053	11,841	35,585	4,296	2,825
Property Insurance	0	\$190	0%	190	100%	0	0	119	196	227
Auto Insurance	169	\$1,500	11%	1,331	89%	0	1,401	1,402	1,043	1,516
Worker'S Comp Insura	307	\$825	37%	519	63%	0	1,481	1,348	1,734	0
Repair & Maintenance	1,113	\$4,500	25%	3,387	75%	441	7,433	3,900	3,263	2,735
Vehicle Fuel	334	\$4,000	8%	3,666	92%	0	2,562	2,847	2,542	2,592
Small Tools & Equipm	2,298	\$4,348	53%	2,050	47%	926	5,296	50,188	2,548	3,904
Parks-Plantings & La	7,260	\$6,000	121%	(1,260)	(21%)	2,499	6,606	2,217	7,963	13,448
Tree Board And Beaut	1,200	\$6,000	20%	4,800	80%	460	830	292	0	1,600
Holiday Decorations	10,074	\$10,000	101%	(74)	(1%)	2,633	2,120	10,654	7,844	4,898
Cultural Enrichment	9,511	\$50,000	19%	40,489	81%					
Mosquito Control	3,687	\$8,500	43%	4,813	57%	4,950	4,917	6,881	7,399	10,129
Weed Control	0	\$6,500	0%	6,500	100%	4,150	4,150	5,000	0	10,000
Total Expenditures	89,501	\$ 178,431	50%	88,930	50%	17,112	67,268	156,866	108,088	127,011

Percentage of Year Completed: 58%

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

WHARE	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2025
				\$	%				
Revenue									
Boat Dockage Fees-Mo	0	0	No Budget	0	0%	125	1,311	650	450
Boat Dockage Fees-Tr	52,207	68,000	77%	(15,793)	(23%)	75,106	60,562	71,443	92,380
Parking Fee	307	150	205%	157	105%	995	512	232	201
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	0
Gasoline Sales	80,654	114,000	71%	(33,346)	(29%)	108,700	128,103	121,932	121,836
Ice And Other	2,363	8,500	28%	(6,138)	(72%)	2,513	7,628	4,971	2,860
Golf Cart	2,140	8,000	27%	(5,860)	(73%)	0	0	0	3,535
Wharf Electric	5,633	0	No Budget	5,633	0%	10,604	8,537	7,390	9,383
Total Revenue	143,303	198,650	72%	(55,347)	(28%)	198,463	206,989	206,618	230,645
Expenditures									
Wages, Taxes & Benefits	33,409	74,279	45%	40,870	55%	60,661	55,949	59,458	60,038
Square Cc Fees	4,971	7,000	71%	2,029	29%	4,365	5,423	5,732	8,234
Vehicle Repair	88	1,000	9%	912	91%	0	259	296	682
Vehicle Fuel	0	0	No Budget	0	0%	0	63	0	0
Electric Services	5,495	6,500	85%	1,005	15%	4,993	4,415	4,728	6,179
Telephone	1,433	700	205%	(733)	(105%)	629	624	344	716
Property Insurance	326	391	83%	66	17%	0	319	222	538
Auto Insurance	346	350	99%	4	1%	0	412	199	306
Worker'S Comp Insura	500	1,500	33%	1,001	67%	0	2,670	611	2,171
Office Supplies	4,074	400	1019%	(3,674)	(919%)	0	289	2,663	435
Wharf Janitorial Sup	537	1,000	54%	463	46%	661	351	1,519	1,186
Repair & Maintenance	0	3,500	0%	3,500	100%	6,451	7,797	7,597	15,719
Cost Of Gas/Diesel S	63,292	86,000	74%	22,708	26%	74,263	104,528	98,947	86,138
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	0
Misc.	0	0	No Budget	0	0%	8,365	269	1,376	0
Advertising & Dues	12,795	15,000	85%	2,205	15%	5,582	8,548	7,393	15,788
Rent	0	8,500	0%	8,500	100%	1,100	7,150	8,200	7,800
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	0
Total Expenditures	127,265	206,120	62%	78,855	38%	177,250	199,066	217,184	205,930
Net	16,037	(7,470)	-215%	23,507	315%	21,213	7,923	(10,566)	24,715
Fuel Margin	17,361	28,000	62%			34,437	23,575	22,985	35,698

**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

WATER	ACTUAL 2026 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025
				\$	%					
Revenue										
Water Charges	293,041	464,100	63%	(171,059)	(37%)	394,911	424,515	548,614	520,241	464,161
Water Installation F	3,400	7,000	49%	(3,600)	(51%)	3,000	4,500	1,500	33,300	7,000
Water & Sewer Penalt	5,516	12,000	46%	(6,484)	(54%)	19,615	16,671	12,765	12,519	14,489
Miscellaneous Revenu	1,760	0	No Budget	1,760	0%	2,614	49,628	2,167	26,700	2,070
Total Revenue	303,717	483,100	63%	(179,383)	(37%)	420,140	495,314	565,045	592,760	487,720
Expenditures										
Wages, Taxes & Benefits	96,679	137,838	70%	41,159	30%	116,120	109,047	138,505	156,044	165,488
Training & Travel	0	500	0%	500	100%	0	79	0	0	0
Vehicle Repair	190	2,500	8%	2,310	92%	3,045	1,018	0	17	1,293
Repair & Maintenance	32,495	45,750	71%	13,255	29%	17,552	10,960	28,363	30,579	86,020
Auto Insurance	249	430	58%	182	42%	0	412	0	278	314
Printing Utility Bill	0	250	0%	250	100%	507	0	0	1,230	0
Advertising	0	250	0%	250	100%	0	0	0	0	0
Electric Services	9,953	17,000	59%	7,047	41%	13,779	14,974	15,360	12,694	19,018
Postage	2,096	3,000	70%	904	30%	755	1,123	844	2,592	2,624
C I P	200	0	No Budget	(200)	0%	0	19,420	42,530	120,348	0
Dues & Memberships	0	1,000	0%	1,000	100%	527	0	0	0	0
Health Department Fe	5,692	5,500	103%	(192)	(3%)	2,165	2,169	2,169	2,169	5,577
Vehicle Fuel	271	2,500	11%	2,229	89%	1,863	2,366	1,753	2,586	2,621
Lab Supplies	651	2,500	26%	1,849	74%	998	2,064	3,413	5,663	3,191
Purification Supplie	6,479	20,000	32%	13,521	68%	21,099	8,935	24,065	18,967	12,032
Outside Consultants	4,000	6,000	67%	2,000	33%	0	300	1,725	6,603	6,000
Small Tools & Equipm	2,674	3,000	89%	326	11%	80	2,650	3,099	0	55
Property Insurance	0	0	No Budget	0	0%	0	0	1,814	0	0
Interest - Bond - Wa	41,926	55,900	75%	13,975	25%	36,945	36,154	55,900	55,900	55,900
Interest - Bond - Wa	1,842	1,668	110%	(174)	(10%)	1,662	1,588	2,456	2,456	2,456
Interest - Bond - Wa	99,637	99,636	100%	(1)	(0%)	0	25,491	99,637	99,637	99,636
Interfund Transfer	0	0	No Budget	0	0%	0	370,704	615,910	0	304,992
Transfer To Reserves	0	69,778	0%	69,778	100%	0	0	0	0	0
Total Expenditures	308,489	483,100	64%	174,611	36%	218,974	617,851	1,039,700	509,491	775,719
Net	(4,773)	0		(4,773)	0%	201,166	(122,537)	(474,654)	83,269	(287,999)

Percentage of Year Completed: 58%



**Town of Onancock
Budget Summary by Department
Through February 28, 2026**

SEWER	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Revenue											
Sewer Charges	480,128	0	No Budget	480,128	0%	1,014,068	1,071,885	818,382	748,794	785,959	
Sewer Installation F	3,500	0	No Budget	3,500	0%	8,700	0	1,200	3,400	3,400	
Total Revenue	483,628	0	No Budget	483,628	0%	1,025,382	1,121,513	821,749	873,394	791,429	
Expenditures											
Wages and Benefits	0	0	No Budget	0	0%	267,216	132,835	1,877	0	0	
Coll.Repair/Maintena	124,232	0	No Budget	(124,232)	0%	75,412	136,140	253,160	95,318	109,494	
Electric Services	1,388	0	No Budget	(1,388)	0%	71,544	45,809	3,675	2,122	1,718	
Total Expenditures	126,113	0	No Budget	(126,113)	0%	556,205	406,064	645,152	190,554	111,212	
Net	357,515	0		357,515	0%	469,177	715,449	176,596	682,840	680,217	

Percentage of Year Completed: 58%

(21)

Town of Onancock
Cash and Reserve Report
Through February 28, 2026

<u>CASH AND RESERVES</u>		Current Year	Prior Year	% Increase / (Decrease)			
CASH		258,206	732,979	(65%)			
RESERVES							
Cash Reserve (savings account)	2,187,602	2,608,855	(16%)				
Grant Match or Project Reserve	258,005	269,694	(4%)				
Capital Asset Reserve	538,178	152,065	254%				
General Fund Reserve	864,151	540,642	60%				
ARPA Funds	0	188,038	(100%)				
Utility Reserve	1,299,511	761,717	71%				
Total Reserves	5,147,448	4,521,011	14%				
Total Cash and Reserves	5,405,654	5,253,990	3%				
Cash and Reserves - No ARPA	5,405,654	5,065,952	7%				
Reserves Only - No ARPA	5,147,448	4,332,973	19%				
REQUIRED RESERVES PER POLICY							
Grant Match or Project Reserve	250,000	Up to \$250,000	Policy	Current Reserve	258,005	Over/(Under Reserved)	8,005
Capital Asset Reserve	521,300	25% of 5-year CAPEX plan			538,178		16,878
General Fund Reserve	835,911	30% of budgeted revenue			864,151		28,241
Utility Reserve	1,256,957	120 day operating (\$483,100/(12*4)+ 30% Accumulated Depreciation (\$3,254,316+174,382(F24)+174,382(F25)))+ \$15k for road repairs			1,299,511		42,554
Total Required Reserves per Policy	\$ 2,864,168	Over/(Under) Reserved	\$	\$ 2,959,846	\$	\$ 95,677	

22