
Town Council: Lisa Fiege, Omar Grubb, Cynthia Holdren, Sarah Nock, Ashley Pettit, Ann Quigley
Mayor: Fletcher Fosque | **Town Manager:** - Vacant -

Town Council Meeting
January 26, 2026

1. Call to order and roll call.
2. Pledge of Allegiance
3. Consider the meeting minutes:
 - Special Meeting, December 10, 2025
 - Regular Meeting, December 15, 2025
4. Public Hearing
 - None scheduled
5. Public Presentation:
 - Onancock Main Street
6. Council Discussion
 - Sunset Park Plan
 - Update on Northeast Revitalization Grant
 - B-2 requirements for height restrictions
 - Update on Town Manager search
 - Request to access Parker Street Well
7. Council Action
 - Approve Verizon lease
 - Appointment of new interim Town Manager
8. Committee Reports
 - Planning Commission (Cindy Holdren)
 - Economic Development Authority (Lisa Fiege)
9. Community Reports
 - Onancock Main Street (Lisa Fiege)
 - Historic Onancock School (Sarah Nock)
 - Sail 250 (Lisa Fiege/Debbie Caton)
10. Public Comment
11. Mayor's Report
12. Town Manager's Report
 - Financial Report
 - Police report
13. Town Councilmember comments
14. Closed session – none scheduled.
15. Adjourn



Town of Onancock

Town Council Special Meeting

December 10, 2025

4:00 PM

- 1. Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 4:00 PM and roll was called. Council members Lisa Fiege, Omar Grubb, Cindy Holdren and Ashley Pettit were present. Councilmember Sarah Nock attended the meeting remotely via Zoom. Town Clerk Debbie Caton was also present.
- 2. Pledge of Allegiance**
- 3. Presentation by Berkley Group** – Libby Gooden and John Anzivino, Executive Managers with the Berkley Group were present to discuss the process for the recruitment of the next Town Manager for the Town of Onancock. Ms. Gooden and Mr. Anzivino asked and fielded questions from the Town Council about job description and salary requirements for the new Town Manager candidate.
- 4. Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Holdren seconded the motion. The meeting adjourned at 5:35 PM.

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk

Town of Onancock

Town Council Meeting

December 15, 2025

7:00 PM

- 1. Call to order and roll call.** – Mayor Fletcher Fosque called the meeting to order at 7:00 PM and roll was called. Council members Lisa Fiege, Omar Grubb, Cindy Holdren, Sarah Nock, and Mayor Fletcher Fosque were present. Interim Town Manager Earl Mathers, Town Clerk Debbie Caton and Deputy Clerk Hannah Ayres were also present.

2. Pledge of Allegiance

Councilmember Holdren moved to amend the meeting agenda to add a Closed Session to appoint a new town council member. Councilmember Fiege seconded the motion. The motion passed with a 5-0 vote.

- 3. Consider the meeting minutes from November 17, 2025, meeting –**
Councilmember Fiege moved to approve the meeting minutes.
Councilmember Holdren seconded the motion. The motion passed with a 5-0 vote.

4. Public Hearing

- a. Proposed Amendment to Verizon Lease at the Water Tower –** The public hearing opened at 7:05 PM. Interim Town Manager Earl Mathers explained the lease will allow for the rental of additional square footage and the town will be compensated. There were no public comments on the lease. The public hearing closed at 7:06 PM.

Councilmember Holdren moved to approve the lease as proposed.
Councilmember Fiege seconded the motion. After town council discussion, the motion was withdrawn, and the vote was tabled until a diagram can be provided of the area being acquired for lease.

5. Public Presentation

- a. None scheduled.**

Town of Onancock Town Council Meeting December 15, 2025 7:00 PM

- 6. Council Discussion – Discuss new Town Council appointment.** – The new appointment of a Town Council member will be discussed in the Closed Session.
- 7. Council Action –**
 - a. Consider New Town Council member to Samuel D. Outlaw Board –** Councilmember Fiege moved to appoint Councilmember Pettit to the Samuel D. Outlaw Board as the town representative. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote.
 - b. Consider New Town Council member to EDA Committee –** This appointment was tabled until the next Town Council meeting.
 - c. Consider Meeting Calendar for 2026 –** Councilmember Fiege moved to approve the meeting calendar as amended. Councilmember Holdren seconded the motion. The motion passed with a 5-0 vote.
 - d. Consider Sail 250 Resolution –** Councilmember Fiege moved to accept the resolution of Town Council of the Town of Onancock relating to the support of Virginia America 250 Commission. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote.
- 8. Committee Reports**
 - a. Planning Commission (Cindy Holdren) –** Councilmember Holdren reported the Planning Commission met Monday, December 1, 2025, and discussed the data gathering for the revisions for the comprehensive plan and Commissioner Grier is working on notes from the October meetings. The next meeting will be another public input work session. Commissioner Temple gave a water presentation at the December meeting.
 - b. Economic Development Authority (Lisa Fiege) –** Councilmember Fiege reported the EDA did meet but she was not available for the meeting. PCP Lilliston has started the repayment of the IRF loan.

Town of Onancock

Town Council Meeting

December 15, 2025

7:00 PM

9. Community Reports

- a. **Onancock Main Street (Lisa Fiege)** – Councilmember Fiege reported OMS mailed two rounds of annual appeal letters. OMS decorated a Christmas tree at Ker Place. The ornaments were donated by local businesses to help represent their brand. Program Manager, Maggie Grant is doing a social media push for the holidays.
- b. **Historic Onancock School (Sarah Nock)** – Councilmember Nock reported the Champagne and Oyster fundraiser netted about \$7,100. Artisan's Studio tours went well. "Wine Wednesday" will start again in February 2026.
- c. **Sail 250 (Lisa Fiege/Debbie Caton)** – Councilmember Fiege reported the committee did not meet in December. The website www.Sail250onancock.com is live. There is a three-minute firework demonstration scheduled for Saturday, January 10, 2026, at the Historic Onancock School.

10. Public Comments

- Priscilla Hart – Ms. Hart's full statement is attached.
- Rosemary Paparo - Ms. Paparo is hoping for the proposals for the new HVAC system at HOS that decision was made to also retain a mechanical engineer who specializes in commercial HVAC systems for older properties. Ms. Paparo suggested cleaning up the town website as it can be confusing for out-of-town guests to find events and activities.
- Kasey Grier – Ms. Grier stated the next Planning Commission meeting is the second town wide citizen workshop. This is designed to collect information on people's perceptions and desires. The neighborhood workshop held at Onancock Square Apartments was a success.

- 11. Mayor's Report** – Mayor Fosque thanked all involved with "Christmas in Onancock." The event was a success. Unfortunately, the parade cancellation was due to cold temperature and high winds. Mayor Fosque thanked the



Town of Onancock

Town Council Meeting

December 15, 2025

7:00 PM

Town Staff for their hard work during the Town Manager transition. Mayor Fosque asked for patience as the new water/sewer meters are being replaced.

12. Town Manager's Report – Interim Town Manager Earl Mathers reported he has spent time learning about the community and meeting with community leaders. The plan is to solicit engineers for the HOS project to help write the RFP for the school maintenance updates. Mr. Mathers also met with Gearld Boyd at the Samuel D. Outlaw Building.

- a. **Financial Report** -The full report is a part of the Town Council meeting packet.
- b. **Police Report** – Chief Williams reviewed his report with Town Council. The full report is part of the Town Council meeting packet.

13. Town Councilmember Comments

- a. Councilmember Fiege – Councilmember Fiege thanked everyone involved in the” Christmas in Onancock” event and wished everyone a “Merry Christmas.”
- b. Councilmember Grubb – Councilmember Grubb asked about the status of the Armory building.
- c. Councilmember Holdren – Councilmember Holdren thanked the town staff for all the hard work during the town manager transition. Councilmember Holdren thanked DPW for their hard work on the parade route in the bitter cold weather.
- d. Councilmember Nock – Councilmember Nock thanked everyone for their attendance at the meeting. She wished everyone a “Merry Christmas.”
- e. Councilmember Pettit – Councilmember Pettit commented things are moving in a good direction.

14. Closed Session

- a. Personnel §2.2-3711 (A)(1). - Councilmember Holdren moved to enter closed session as allowed by State Code §2.2-3711 (A)(1) to discuss a Personnel

Town of Onancock Town Council Meeting December 15, 2025 7:00 PM

action of appointing a new member to the Town Council. Councilmember Fiege seconded the motion. The motion passed with a 5-0 vote. Closed session started at 8:17 PM.

Councilmember Fiege moved to exit the closed session of this regular meeting of the Onancock Town Council and certified by roll call vote that the item discussed in Closed Session align with the purpose stated in the motion made in Open Session. Councilmember Nock seconded the motion. A roll call vote was taken:

- Councilmember Fiege – aye
- Councilmember Grubb – aye
- Councilmember Holdren - aye
- Councilmember Nock – aye
- Councilmember Pettit – aye
- Mayor Fosque – aye

Councilmember Nock moved to appoint Ann Quigley to the Town Council. Councilmember Fiege seconded the motion. The motion passed with a 5-0 vote.

15) Adjourn – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 5-0 vote. The meeting adjourned at 8:29 PM.

**Town of Onancock
Town Council Meeting
December 15, 2025
7:00 PM**

Fletcher Fosque, Mayor

Debbie Caton, Town Clerk



December 12 2025

Town Council of Onancock

My wife Susan and I, are the new owners the Rochester house at 39 King Street. We love the house and want to build a new garage that can accommodate a larger boat, but find access to the backyard down the driveway, between our house and 41 King Street very challenging to backup a boat on a trailer. We have spoken to the new owners of 41 King Street a couple times to see if they would sell the dilapidated house, which we would remove (and the rest of the buildings on that lot) but they want far more money than would be prudent.

As we reviewed the town property maps, we notice that the Town owns the lot that has the old brick "water works" which is adjacent to our backyard and realized that if we could buy that property or get an easement across the lot, it would solve our access issue.

So, we would like to have the Town consider selling us the "water works" lot or allow us an easement so we may easily access our backyard where we would like to build a boat garage.

We understand that the "water works" buildings have historical significance and so we would be more than happy to restore/renovate/make habitable the brick house and make sure the back water system building is protected and safe.

Can we get this topic on the next Town Council meeting agenda?

Please let me know if this is possible and the date and time of the next Town Council meeting.

Thanks in advance for your consideration of this request.

John and Susan Bernart
john.b.bernart@gmail.com
720.202.8102



FIRST AMENDMENT TO LAND LEASE AGREEMENT

THIS AMENDMENT TO Land Lease Agreement (this "**Amendment**"), dated as of this ____ day of _____, 20__ (the "**Effective Date**"), by and between by and between **Town of Onancock**, a Virginia municipality, ("**Landlord**"), whose address is 15 North Street, Onancock, Virginia 23417, and **VB Acquisitions, LLC**, a Delaware limited liability company ("**Tenant**"), recites and provides:

RECITALS

WHEREAS, Landlord is the fee owner of certain real property located in Accomack County, Virginia, (the "**Property**").

WHEREAS, Tenant, is the current tenant under that certain Land Lease Agreement with Landlord, dated August 27, 2018 (the "**Lease**").

WHEREAS, Landlord, pursuant to the Lease, leases to Tenant a portion of the Property, as more particularly described on **Exhibit A** (the "**Premises**").

WHEREAS, Landlord, pursuant to the Lease, provided Tenant with a non-exclusive access and utility easement over a portion of the Property, as more particularly described on **Exhibit B** (the "**Access and Utility Easement**").

WHEREAS, Tenant owns, operates, and maintains one or more wireless communications towers, equipment, shelters, and other associated improvements on the Premises (collectively, "**Improvements**").

WHEREAS, Landlord and Tenant now desire to amend the Lease as more particularly provided below.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual agreements set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows.

1. **Defined Terms; Recitals.** Capitalized terms used but not defined herein shall have the meanings given to such terms in the Lease. The recitals set forth here and above are true and correct in all respects and are incorporated herein by reference.
2. **Expansion or modification of the Access and Utility Easment.** Tenant requires an additional Six Hundred square feet (600 sq. ft.) expansion of the Premises ("**Expansion Space**"), as depicted on **Exhibit B-1**. Landlord agrees to lease such Expansion Space on the terms and conditions set forth in the Lease, commencing on the first day of the month following the date the construction commences on the Expansion Space. Tenant may terminate the Expansion Space in its sole discretion



upon thirty (30) days' written notice to Landlord, provided Tenant has removed all above-ground improvements upon the Expansion Space in accordance with the terms of the Lease. Landlord and Tenant agree that each and every reference in the Lease to "Premises" shall also include the "Expansion Space" (if any). Tenant shall also have the continuing option to request future expansions of the Premises under the same terms and conditions as set forth herein. Landlord agrees to cooperate in good faith with any such future expansion requests, provided the additional space is available and does not materially interfere with Landlord's use of the remaining property. This option shall remain valid throughout the term of the Lease and any extensions thereof, and shall be exercisable by written notice from Tenant to Landlord. Landlord further agrees not to lease or otherwise encumber adjacent areas that may be reasonably required for future expansion without first offering such space to Tenant.

3. Rent Increase. Commencing on the 1st day of the month following the Effective Date of this Amendment, the Rent shall increase by Two Hundred Fifty Dollars (\$250.00), ("**Rent Increase**"). The Rent Increase shall be payable to Landlord at the times and in the manner set forth in the Lease for payment of Rent.
4. Notices. All notices under the Lease shall be delivered by Federal Express, or US certified mail return receipt requested, and addressed to:

If to Tenant:

VB Acquisitions, LLC
c/o Vertical Bridge REIT, LLC
22 W Atlantic Ave, Suite 310
Delray Beach, Florida 33444
Attention: General Counsel
Ref: US-VA-5346

If to Landlord:

Town of Onancock
15 North Street
Onancock, Virginia 23417

5. Counterparts/Digital Signatures. This Amendment may be executed in counterparts with the same effect as if both parties hereto had executed the same document. Both counterparts shall be construed together and shall constitute a single document. Delivery of a copy of this Amendment (or any notices pursuant to the Lease) bearing an original signature by facsimile transmission, by DocuSign, by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document,



will have the same effect as physical delivery of the paper document bearing the original signature.

6. Ratification. Except as amended and modified in this Amendment, the terms and conditions of the Lease (in existence prior to this Amendment) are ratified and confirmed in all respects and shall continue in full force and effect. In the event of any dispute between the terms of the Lease (in existence prior to this Amendment) and this Amendment, the terms of this Amendment shall govern and supersede those set forth in the Lease (in existence prior to this Amendment).

[The remainder of this page is intentionally blank; signature page follows.]



IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the Effective Date.

LANDLORD:

Town of Onancock,
a Virginia municipality

By: _____

Name: _____

Title: _____

Date: _____

[Landlord’s Signature Page to Amendment]



TENANT:

Cellco Partnership d/b/a Verizon Wireless

By: VB Acquisitions, LLC
a Delaware limited liability company
Its: Attorney-in-Fact

By: _____

Name: _____

Title: _____

Date: _____

[Tenant's Signature Page to Amendment]

Exhibit A

Legal Description of the Premises

That certain 16.7 acres of property to the west of Hartman Avenue with Parcel Number 085A22300C00000 and Tax IF 26251 as conveyed to the Town of Onancock in that certain Deed dated August 28, 1996 and recorded in Book 722 at Page 780 in the Official Records of Accomack County, Virginia on August 29, 1996.

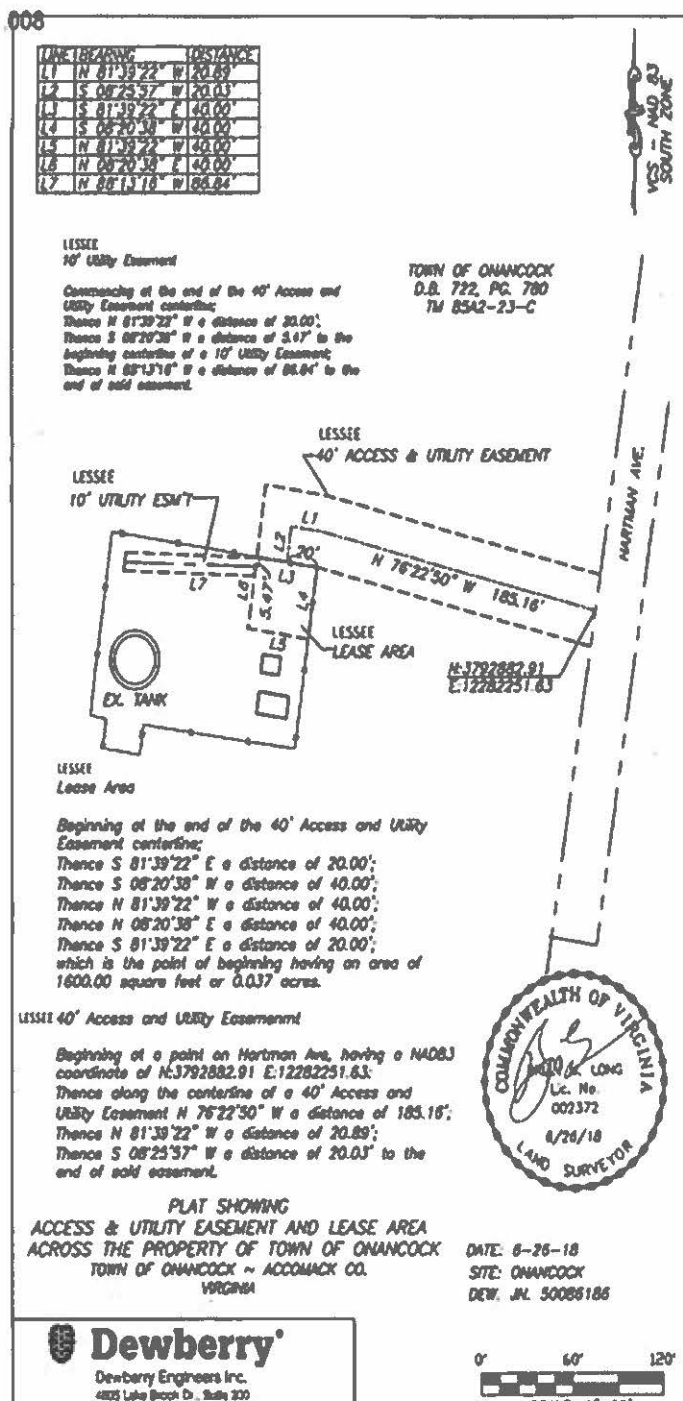
See Attached Survey for Legal Description of Premises and Easement.

LESSEE's Premises referred to as "Lease Area" herein.

LESSEE's Easement referred to as "10' Utility Easement" and "40' Access and Utility Easement" herein.



Exhibit B

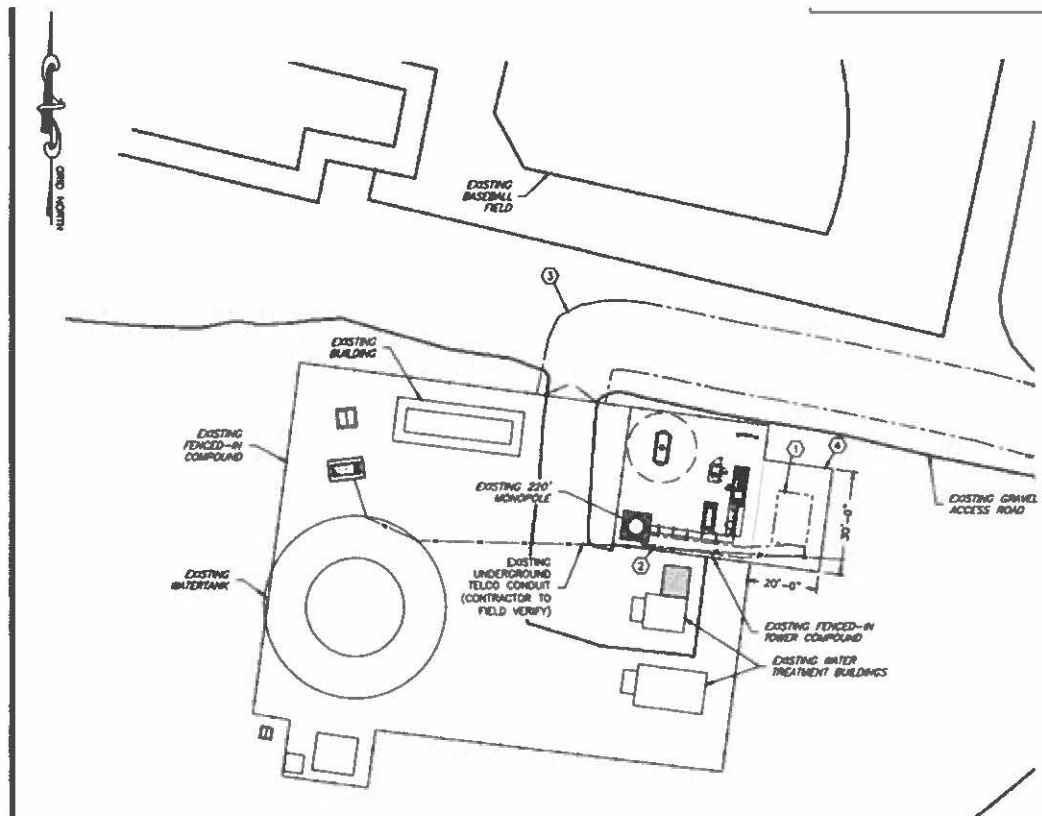


147464532.5

Site Name: Onancock
Site Number: US-VA-5346

16

Exhibit B-1
Expansion Premises



147464532.5

Site Name: Onancock
Site Number: US-VA-5346



(Above 3" Space for Recorder's Use Only)

Upon Recording Return to:

Vertical Bridge REIT, LLC
22 W Atlantic Ave.
Delray Beach, Florida 33444
Attn: General Counsel

Site Name: Onancock
Site Number: US-VA-5346

FIRST AMENDMENT TO MEMORANDUM OF LAND LEASE AGREEMENT

147464532.5

Site Name: Onancock
Site Number: US-VA-5346

18

This First Amendment to Memorandum of Land Lease Agreement (this "**Memorandum**") is entered into and made effective as of _____ day of _____, 2025 and is by and between **Town of Onancock**, a Virginia municipality, whose address for notices is: 15 North St., Onancock, VA 23417 ("**Landlord**"), and **Celco Partnership d/b/a Verizon Wireless**, whose address for notices is: 22 W Atlantic Ave., Delray Beach, FL 33444 ("**Tenant**"). Landlord and Tenant may be referred to herein as "**Party**" or jointly as "**Parties**".

WITNESSETH:

WHEREAS, Landlord owns certain real property (the "**Property**") described on Exhibit A attached hereto.

WHEREAS, Landlord and Tenant are parties to that certain Land Lease Agreement dated August 27, 2018, as evidenced by that certain Memorandum of Land Lease Agreement dated August 27, 2018 and recorded with the Recorder of Deeds of Accomack County, VA on September 30, 2018 as Instrument No. 180003324 (collectively the "**Lease**"), pursuant to which Landlord leases to Tenant a portion of the Property, as more particularly described in the Lease (the "**Premises**").

WHEREAS, Tenant owns, operates, and maintains one or more wireless communications towers, equipment, shelters, and other associated improvements on the Premises (collectively, "**Improvements**").

WHEREAS, the Lease, as amended, further provides as follows:

1. Expansion or modification of the Access and Utility Easment. Tenant requires an additional Six Hundred square feet (600 sq. ft.) expansion of the Premises ("**Expansion Space**"), and hereby amends the Lease as depicted on Exhibit B.
2. The Premises may be used exclusively by Tenant for certain purposes, including without limitation, erecting, installing, operating, reconstructing, and maintaining certain radio and communications towers, buildings, and equipment.
3. Tenant is entitled to sublease and/or sublicense the Premises, including any communications tower located thereon.
4. This Memorandum is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Lease. In the event of a conflict between the provisions of this Memorandum and the provisions of the Lease, the provisions of the Lease shall control. The Lease shall be binding upon the inure to the benefit of Landlord and Tenant and shall inure to the benefit of their respective heirs, successors, and assigns, subject to the provisions of the Lease.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK, SIGNATURES BEGIN
ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this FIRST AMENDMENT TO MEMORANDUM OF LAND LEASE AGREEMENT as of the date last signed by a Party hereto.

WITNESSES:	LANDLORD:
	Town of Onancock, a Virginia municipality
Name: _____	By: _____
Name: _____	Name: _____
Name: _____	Title: _____
	Date: _____

STATE OF _____
COUNTY OF _____

The instrument was acknowledged before me on _____, 2025 by means of _____, as _____, of **Town of Onancock**, a Virginia municipality.

Notary Public

Print Name:

My Commission Expires:



(Tenant's Signature Page to Amendment to Memorandum of Land Lease Agreement)

WITNESSES:	TENANT:
	Cellco Partnership
	By: VB Acquisitions, LLC a Delaware limited liability company
Name: _____	Its: Attorney-in-Fact
	By: _____
Name: _____	Name: _____
	Title: _____
	Date: _____

STATE OF FLORIDA

COUNTY OF PALM BEACH

This instrument was acknowledged before me by means of ___ online notarization or ___ Physical presence
on _____, 2025 by _____, as
_____ of **VB Acquisitions, LLC**, a Delaware limited liability company.

Notary Public

Print Name: _____

My Commission Expires: _____

Site Name: Onancock
Site Number: US-VA-5346

147464532.5



EXHIBIT A

Legal Description of the Premises

That certain 16.7 acres of property to the west of Hartman Avenue with Parcel Number 085A22300C00000 and Tax IF 26251 as conveyed to the Town of Onancock in that certain Deed dated August 28, 1996 and recorded in Book 722 at Page 780 in the Official Records of Accomack County, Virginia on August 29, 1996.

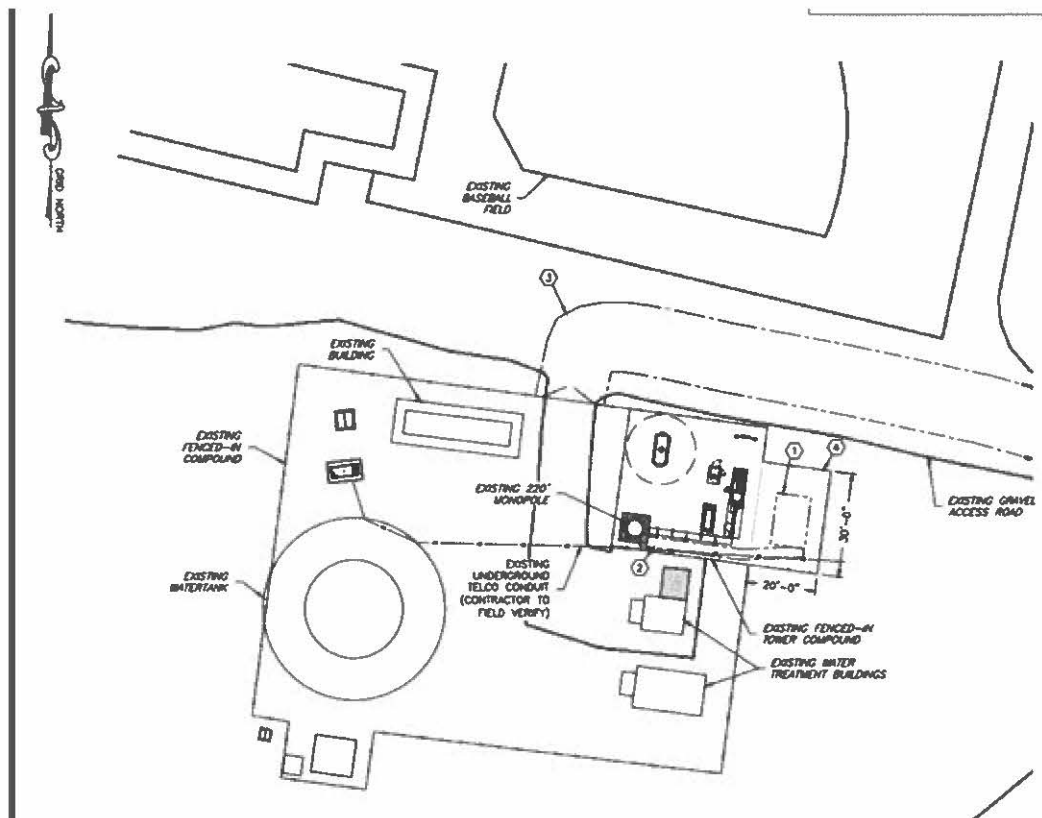
See Attached Survey for Legal Description of Premises and Easement.

LESSEE's Premises referred to as "Lease Area" herein.

LESSEE's Easement referred to as "10' Utility Easement" and "40' Access and Utility Easement" herein.



Exhibit B-1
Expansion Premises



147464532.5

Site Name: Onancock
Site Number: US-VA-5346



**Town of Onancock
Budget Summary by Department
Through December 31, 2025**

<u>TOWN COUNCIL</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Expenditures											
Wages, Taxes & Benefits	7,496	15,549	48%	8,053	52%	14,793	15,118	15,129	15,230	14,598	
Town Attorney	18,000	36,000	50%	18,000	50%	735	2,733	18,000	24,000	36,000	
Travel And Training	1,775	1,500	118%	(275)	(18%)	25	0	753	695	970	
Es Tourism-Tot Share	3,600	0	No Budget	(3,600)	0%	4,620	4,154	4,600	4,500	0	
Liability Insurance	759	3,900	19%	3,142	81%	6,074	0	2,150	4,129	4,666	
Office Supplies	250	0	No Budget	(250)	0%	0	2,937	387	0	45	
Total Expenditures	31,879	56,949	56%	25,070	44%	26,247	24,942	41,019	48,554	56,279	

Percentage of Year Completed: 50%



**Town of Onancock
Budget Summary by Department
Through December 31, 2025**



















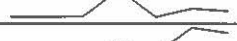








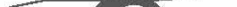
ADMINISTRATION	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Revenue											
Real Property-Current	406,628	399,580	102%	7,048	2%	324,439	373,468	379,753	404,380	376,657	
Real Property-Late	12,720	20,000	64%	(7,280)	(36%)	78,952	32,135	28,464	26,831	49,184	
Public Service	0	11,500	0%	(11,500)	(100%)	17,593	15,814	3,799	11,278	12,434	
Personal Property-Current	174,589	210,719	83%	(36,130)	(17%)	190,967	255,838	183,797	185,823	166,664	
Personal Property-Late	4,402	12,000	37%	(7,598)	(63%)	15,867	15,459	15,056	38,438	27,358	
Penalties	2,319	13,000	18%	(10,681)	(82%)	21,897	9,240	7,703	20,674	8,793	
Local Sales Tax	57,253	90,000	64%	(32,747)	(36%)	89,367	92,372	105,461	88,131	97,498	
Consumers Utility Tax	31,202	51,000	61%	(19,798)	(39%)	55,696	56,036	50,339	55,290	58,643	
Business License Tax	682	3,400	20%	(2,718)	(80%)	35,768	3,711	3,465	8,511	5,831	
Vehicle Decals	21,105	29,000	73%	(7,895)	(27%)	5,213	20,834	26,348	31,668	29,871	
Bank Stock Taxes	0	32,000	0%	(32,000)	(100%)	48,262	45,329	32,307	40,004	38,604	
Communication Tax	31,354	72,000	44%	(40,646)	(56%)	74,358	70,214	71,938	64,787	63,607	
Transient Occupancy	8,164	24,000	34%	(15,836)	(66%)	20,816	26,094	25,220	28,157	21,038	
Building/Zoning Perm	450	2,500	18%	(2,050)	(82%)	1,700	1,975	2,100	2,340	1,440	
Meals Tax	169,356	280,500	60%	(111,144)	(40%)	194,319	237,448	255,108	267,156	260,143	
Meals & Transient La	0	0	No Budget	0	0%	1,999	685	3,722	363	1,228	
Rental Of Property	5,884	12,240	48%	(6,356)	(52%)	12,240	13,767	13,164	12,097	14,354	
Water Tower Rental I	0	6,850	0%	(6,850)	(100%)	6,850	0	6,850	0	6,850	
Grass Cutting	0	0	No Budget	0	0%	6,555	7,400	7,400	7,400	7,400	
Trash Revenue	51,654	107,000	48%	(55,346)	(52%)	53,340	61,280	90,448	93,912	102,143	
Miscellaneous Revenu	7,421	0	No Budget	7,421	0%	30,697	9,766	11,531	6,148	17,490	
Fire Program Funds	15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000	
Litter Control Grant	0	1,750	0%	(1,750)	(100%)	820	108	2,723	6,123	1,838	
Va Comm For The Arts	0	1,500	0%	(1,500)	(100%)	0	1,500	3,000	0	0	
Loan And Grants Proc	0	0	No Budget	0	0%	0	33,000	68,100	0	0	
Capital Reserve Fund	0	0	No Budget	0	0%	0	0	0	0	0	
Real Property-Dehq	0	0	No Budget	0	0%	0	0	0	0	0	
Christmas Decoration	0	0	No Budget	0	0%	0	0	0	0	0	
Interfund	0	1,133,779	0%	(1,133,779)	(100%)	0	0	0	2,288	17,570	

Total Revenue	1,000,183	2,529,318	40%	(1,529,135)	(60%)	1,302,952	1,398,645	1,412,795	1,419,087	1,419,208	
----------------------	------------------	------------------	------------	--------------------	--------------	------------------	------------------	------------------	------------------	------------------	--

Expenditures


Wages, Taxes & Benefits	126,921	244,530	52%	117,609	48%	205,673	180,235	176,092	189,361	204,064	
Disability Insurance	225	1,061	21%	836	79%	0	468	565	497	666	
Legal And Collection	0	5,500	0%	5,500	100%	0	1,750	0	11,375	7,479	

Town of Onancock
Budget Summary by Department
Through December 31, 2025

ADMINISTRATION	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/[(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Audit Service	25,850	27,000	96%	1,150	4%	16,750	17,750	24,500	24,500	23,500	
Bank Processing Fees	1,399	3,300	42%	1,901	58%	5,108	3,576	2,659	2,605	7,022	
Credit Card Fees	10,351	22,000	47%	11,649	53%	369	9,217	12,842	23,166	17,934	
Payroll Processing F	6,113	9,500	64%	3,387	36%	3,259	7,263	6,798	9,474	10,551	
Professional Develop	1,394	4,000	35%	2,606	65%	200	227	1,099	3,629	3,103	
Software Subscriptio	12,959	36,000	36%	23,041	64%	0	20,323	27,493	35,245	41,675	
Software Support	9,154	12,000	76%	2,846	24%	0	10,408	16,043	6,052	6,391	
Office Equipment	3,815	4,000	95%	185	5%	21,595	7,982	8,549	3,893	5,806	
Advertising	2,516	5,500	46%	2,984	54%	2,951	10,503	12,324	8,392	13,961	
Postage	3,260	3,200	102%	(60)	(2%)	2,626	1,289	2,021	2,434	2,929	
Telephone	6,158	4,500	137%	(1,658)	(37%)	1,680	3,272	4,976	6,804	8,485	
Property Insurance	1,674	2,250	74%	576	26%	0	805	681	1,983	3,657	
Vehicle Insurance	252	330	76%	78	24%	0	412	201	291	329	
General Liability In	191	3,800	5%	3,609	95%	0	12,333	3,416	2,333	2,702	
Workers Comp	33	525	6%	493	94%	0	330	54	412	603	
Travel	0	577	0%	577	100%	0	45	0	460	182	
Dues & Membership	485	1,150	42%	665	58%	1,072	2,440	1,086	3,155	1,185	
Office Supplies	6,528	9,000	73%	2,472	27%	8,519	7,411	9,483	5,359	10,777	
Main Street Partners	16,040	15,000	107%	(1,040)	(7%)	0	15,000	19,571	18,915	21,117	
Hos - Property Insur	4,986	6,400	78%	1,415	22%	0	6,503	5,954	8,658	8,828	
Cultural Enrichment	14,349	3,000	478%	(11,349)	(378%)	1,250	2,669	3,041	0	1,000	
Miscellaneous	0	2,500	0%	2,500	100%	3,261	574	110	14,971	4,038	
Website & Printing	0	3,000	0%	3,000	100%	0	318	13,430	44	4,237	
Town Events	2,725	4,000	68%	1,275	32%	0	266	1,996	284	4,916	
Welcome Center	3,931	0	No Budget	(3,931)	0%	0	0	0	0	0	
Employee Welfare	865	500	173%	(365)	(73%)	686	1,176	414	581	657	
Capital Expenditures	8,157	954,000	1%	945,843	99%	0	0	2,945	0	100,463	
Contingency	0	5,000	0%	5,000	100%	0	5,030	3,800	600	11,996	
Oms Grant Match	45,000	45,000	100%	0	0%	15,000	41,781	26,267	18,915	21,117	
Trash Collection Ser	53,187	106,500	50%	53,313	50%	101,110	106,244	102,597	88,841	114,417	
Sail 250	9,511	50,000	19%	40,489	81%	1,250	0	0	0	0	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	25,000	25,000	
Fire Programs Funding	15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	15,000	
Total Expenditures	417,803	1,633,562	26%	1,333,368	82%	505,231	521,268	530,473	532,848	705,121	

Town of Onancock
 Budget Summary by Department
 Through December 31, 2025

ADMINISTRATION

	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Net	582,381	895,756	65%	(195,767)	(22%)	797,721	877,377	882,322	886,239	714,087	

Percentage of Year Completed: 50%


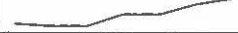



















**Town of Onancock
Budget Summary by Department
Through December 31, 2025**

<u>POLICE</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Revenue											
Traffic Fines	6,345	22,000	29%	(15,655)	(71%)	8,290	6,904	13,226	11,622	26,140	
Esummons	580	0	No Budget	580	0%	0	110	960	1,432	1,968	
Grant - 599	23,678	32,401	73%	(8,723)	(27%)	46,850	29,678	32,647	45,938	47,583	
Grant - Doj O.T.	0	0	No Budget	0	0%	0	1,005	30,867	0	0	
Grant - Hwy Safety	0	4,000	0%	(4,000)	(100%)	0	4,300	8,257	2,700	8,313	
Loan And Grant Proceeds	0	0	No Budget	0	0%	0	0	0	87,400	0	
Total Revenue	30,603	58,401	52%	(27,798)	(48%)	55,140	41,997	85,957	149,092	84,004	
Expenditures											
Wages, Taxes & Benefits	217,101	425,794	51%	208,693	49%	288,004	321,795	363,362	358,536	341,214	
Court Costs	0	750	0%	750	100%	0	178	0	0	129	
Training	200	4,000	5%	3,800	95%	4,384	2,690	2,397	2,306	2,900	
New Officer Training	16,662	18,000	93%	1,338	7%	0	8,327	(35)	17,717	0	
Vehicle Repair	3,311	4,000	83%	689	17%	2,650	2,791	4,052	6,333	6,649	
Computer Software	5,906	4,500	131%	(1,406)	(31%)	2,691	4,652	1,127	30	13,029	
Security Cameras	12,751	16,500	77%	3,749	23%	0	0	0	7,420	19,412	
Telephone Services	1,724	3,000	57%	1,276	43%	3,394	3,165	2,708	2,819	2,903	
Line Of Duty Act	2,495	3,200	78%	706	22%	2,742	3,655	3,462	2,193	3,304	
Vehicle Insurance	2,312	2,600	89%	288	11%	0	2,801	2,484	2,215	3,338	
Workers Comp	5,204	7,500	69%	2,297	31%	0	8,823	7,214	6,870	8,741	
Travel	70	500	14%	430	86%	35	35	164	102	0	
Office Supplies	3,119	4,000	78%	881	22%	3,741	2,324	2,528	2,640	4,235	
Vehicle Fuel	5,976	14,000	43%	8,024	57%	7,018	12,527	11,034	10,649	9,628	
Uniforms	2,129	5,000	43%	2,871	57%	2,046	1,382	2,485	507	2,244	
Animal Population Co	0	0	No Budget	0	0%	587	954	0	375	461	
Police Supplies	1,562	7,000	22%	5,438	78%	8,317	10,443	7,546	6,032	5,085	
Police Vehicles	6,554	19,660	33%	13,106	67%	0	6,554	13,108	62,289	13,108	
Total Expenditures	287,075	540,004	53%	252,929	47%	325,746	394,355	424,978	489,033	436,380	
Net	(256,472)	(481,603)	53%	225,131	47%	(270,606)	(352,358)	(339,021)	(339,941)	(352,376)	



**Town of Onancock
Budget Summary by Department
Through December 31, 2025**

BUILDINGS & STREETS	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Expenditures											
Wages, Taxes & Benefits	2,328,549	82,764	2813%	(2,245,785)	(2713%)	47,712	69,042	81,473	83,991	80,776	
Vehicle Repair	1,092	7,500	15%	6,408	85%	619	615	3,569	3,545	6,035	
Electric Service	22,071	46,000	48%	23,929	52%	22,546	18,277	6,894	43,392	49,923	
Heating Oil	1,843	4,000	46%	2,157	54%	0	2,554	0	0	0	
Property Insurance	622	650	96%	28	4%	0	2,004	338	626	756	
Auto Insurance	886	350	253%	(536)	(153%)	0	412	200	290	328	
Worker'S Comp Insura	259	2,500	10%	2,241	90%	0	1,481	1,139	566	2,675	
Street Repair	36,644	20,000	183%	(16,644)	(83%)	180	27,087	32,516	11,507	24,358	
Janitorial Supplies	0	500	0%	500	100%	0	985	995	408	486	
Cleaning Services	400	3,200	13%	2,800	88%	0	3,914	3,914	3,900	900	
Repairs And Maintena	3,038	19,000	16%	15,962	84%	27,602	18,028	27,309	20,711	4,184	
Vehicle Fuel	3,256	4,500	72%	1,244	28%	517	3,686	6,753	9,481	5,241	
Small Equipment Repa	1,983	5,000	40%	3,017	60%	323	3,013	763	1,652	14,444	
Uniforms	0	1,000	0%	1,000	100%	555	2,614	182	0	760	
Can Liners	0	947	0%	947	100%	1,770	1,158	1,569	1,221	1,236	
Safety/Street Signs	1,481	2,000	74%	519	26%	528	1,140	1,554	815	2,122	
New Public Works Veh	13,118	21,392	61%	8,274	39%	0	0	0	13,822	26,236	
Blacksmith Shop	0	0	No Budget	0	0%	0	93	761	100	150	
Total Expenditures	2,415,254	221,303	1091%	(2,193,951)	(991%)	133,009	156,818	169,928	196,027	220,610	

Percentage of Year Completed: 50%



**Town of Onancock
Budget Summary by Department
Through December 31, 2025**

<u>PARKS & LANDSCAPING</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Expenditures											
Wages and Benefits	41,087	75,068	55%	33,981	45%	0	17,792	35,653	69,174	73,057	
Vehicle Repair	0	1,000	0%	1,000	100%	0	839	780	86	80	
Electric Services	1,250	0	No Budget	(1,250)	0%	1,053	11,841	35,585	4,296	2,825	
Property Insurance	0	190	0%	190	100%	0	0	119	196	227	
Auto Insurance	169	1,500	11%	1,331	89%	0	1,401	1,402	1,043	1,516	
Worker'S Comp Insura	307	825	37%	519	63%	0	1,481	1,348	1,734	0	
Repair & Maintenance	466	4,500	10%	4,034	90%	441	7,433	3,900	3,263	2,735	
Vehicle Fuel	334	4,000	8%	3,666	92%	0	2,562	2,847	2,542	2,592	
Small Tools & Equipm	1,569	4,348	36%	2,779	64%	926	5,296	50,188	2,548	3,904	
Parks-Plantings & La	8,083	6,000	135%	(2,083)	(35%)	2,499	6,606	2,217	7,963	13,448	
Tree Board And Beaut	1,200	6,000	20%	4,800	80%	460	830	292	0	1,600	
Holiday Decorations	8,495	10,000	85%	1,505	15%	2,633	2,120	10,654	7,844	4,898	
Mosquito Control	3,687	8,500	43%	4,813	57%	4,950	4,917	6,881	7,399	10,129	
Weed Control	0	6,500	0%	6,500	100%	4,150	4,150	5,000	0	10,000	
Total Expenditures	66,648	128,431	52%	61,783	48%	17,112	67,268	156,866	108,088	127,011	

Percentage of Year Completed: 50%



**Town of Onancock
Budget Summary by Department
Through December 31, 2025**

<u>WHARF</u>	ACTUAL 2026 YTD	BUDGET 2026	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2025	Trend 2021-2026B
				\$	%					
Revenue										
Boat Dockage Fees-Mo	0	0	No Budget	0	0%	125	1,311	650	450	
Boat Dockage Fees-Tr	47,564	68,000	70%	(20,436)	(30%)	75,106	60,562	71,443	92,380	
Parking Fee	282	150	188%	132	88%	995	512	232	201	
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	0	
Gasoline Sales	80,134	114,000	70%	(33,866)	(30%)	108,700	128,103	121,932	121,836	
Ice And Other	2,213	8,500	26%	(6,288)	(74%)	2,513	7,628	4,971	2,860	
Golf Cart	2,140	8,000	27%	(5,860)	(73%)	0	0	0	3,535	
Wharf Electric	5,318	0	No Budget	5,318	0%	10,604	8,537	7,390	9,383	
Total Revenue	137,651	198,650	69%	(60,999)	(31%)	198,463	206,989	206,618	230,645	
Expenditures										
Wages, Taxes & Benefits	32,367	74,279	44%	41,912	56%	60,661	55,949	59,458	60,038	
Square Cc Fees	4,720	7,000	67%	2,280	33%	4,365	5,423	5,732	8,234	
Vehicle Repair	88	1,000	9%	912	91%	0	259	296	682	
Vehicle Fuel	0	0	No Budget	0	0%	0	63	0	0	
Electric Services	3,647	6,500	56%	2,853	44%	4,993	4,415	4,728	6,179	
Telephone	382	700	55%	318	45%	629	624	344	716	
Property Insurance	324	391	83%	68	17%	0	319	222	538	
Auto Insurance	346	350	99%	4	1%	0	412	199	306	
Worker'S Comp Insura	50	1,500	3%	1,451	97%	0	2,670	611	2,171	
Office Supplies	4,184	400	1046%	(3,784)	(946%)	0	289	2,663	435	
Wharf Janitorial Sup	537	1,000	54%	463	46%	661	351	1,519	1,186	
Repair & Maintenance	5,583	3,500	160%	(2,083)	(60%)	6,451	7,797	7,597	15,719	
Cost Of Gas/Diesel S	63,292	86,000	74%	22,708	26%	74,263	104,528	98,947	86,138	
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	0	
Misc.	0	0	No Budget	0	0%	8,365	269	1,376	0	
Advertising & Dues	12,795	15,000	85%	2,205	15%	5,582	8,548	7,393	15,788	
Rent	0	8,500	0%	8,500	100%	1,100	7,150	8,200	7,800	
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	0	
Total Expenditures	128,315	206,120	62%	77,805	38%	177,250	199,066	217,184	205,930	
Net	9,336	(7,470)	-125%	16,806	225%	21,213	7,923	(10,566)	24,715	
Fuel Margin	16,842	28,000	60%			34,437	23,575	22,985	35,698	



**Town of Onancock
Budget Summary by Department
Through December 31, 2025**

<u>WATER</u>	ACTUAL 2026 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	2025	Trend 2021-2026B
				\$	%						
Revenue											
Water Charges	221,898	464,100	48%	(242,202)	(52%)	394,911	424,515	548,614	520,241	464,161	
Water Installation F	3,400	7,000	49%	(3,600)	(51%)	3,000	4,500	1,500	33,300	7,000	
Water & Sewer Penalt	5,516	12,000	46%	(6,484)	(54%)	19,615	16,671	12,765	12,519	14,489	
Miscellaneous Revenue	1,340	0	No Budget	1,340	0%	2,614	49,628	2,167	26,700	2,070	
Total Revenue	232,154	483,100	48%	(250,946)	(52%)	420,140	495,314	565,045	592,760	487,720	
Expenditures											
Wages, Taxes & Benefits	76,301	137,838	55%	61,537	45%	116,120	109,047	138,505	156,044	165,488	
Training & Travel	0	500	0%	500	100%	0	79	0	0	0	
Vehicle Repair	190	2,500	8%	2,310	92%	3,045	1,018	0	17	1,293	
Repair & Maintenance	23,951	45,750	52%	21,799	48%	17,552	10,960	28,363	30,579	86,020	
Auto Insurance	249	430	58%	182	42%	0	412	0	278	314	
Printing Utility Bill	0	250	0%	250	100%	507	0	0	1,230	0	
Advertising	0	250	0%	250	100%	0	0	0	0	0	
Electric Services	6,486	17,000	38%	10,514	62%	13,779	14,974	15,360	12,694	19,018	
Postage	2,096	3,000	70%	904	30%	755	1,123	844	2,592	2,624	
C I P	0	0	No Budget	0	0%	0	19,420	42,530	120,348	0	
Dues & Memberships	0	1,000	0%	1,000	100%	527	0	0	0	0	
Health Department Fe	5,692	5,500	103%	(192)	(3%)	2,165	2,169	2,169	2,169	5,577	
Vehicle Fuel	271	2,500	11%	2,229	89%	1,863	2,366	1,753	2,586	2,621	
Lab Supplies	530	2,500	21%	1,970	79%	998	2,064	3,413	5,663	3,191	
Purification Supplie	6,479	20,000	32%	13,521	68%	21,099	8,935	24,065	18,967	12,032	
Outside Consultants	3,000	6,000	50%	3,000	50%	0	300	1,725	6,603	6,000	
Small Tools & Equipm	1,073	3,000	36%	1,927	64%	80	2,650	3,099	0	55	
Property Insurance	0	0	No Budget	0	0%	0	0	1,814	0	0	
Interest - Bond - Wa	27,950	55,900	50%	27,950	50%	36,945	36,154	55,900	55,900	55,900	
Interest - Bond - Wa	1,228	1,668	74%	440	26%	1,662	1,588	2,456	2,456	2,456	
Interest - Bond - Wa	49,818	99,636	50%	49,818	50%	0	25,491	99,637	99,637	99,636	
Interfund Transfer	67,133	0	No Budget	(67,133)	0%	0	370,704	615,910	0	304,992	
Transfer To Reserves	0	69,778	0%	69,778	100%	0	0	0	0	0	
Total Expenditures	275,902	483,100	57%	207,198	43%	218,974	617,851	1,039,700	509,491	775,719	
Net	(43,748)	0		(43,748)	0%	201,166	(122,537)	(474,654)	83,269	(287,999)	

Percentage of Year Completed: 50%



**Town of Onancock
Cash and Reserve Report
Through December 31, 2025**

	Current Year	Prior Year	% Increase / (Decrease)
<u>CASH AND RESERVES</u>			
CASH			
Checking	343,096	732,979	(53%)
RESERVES			
Cash Reserve (savings account)	1,667,716	2,608,855	(36%)
Grant Match or Project Reserve	255,556	269,694	(5%)
Capital Asset Reserve	482,241	152,065	217%
General Fund Reserve	130,972	540,642	(76%)
ARPA Funds	0	188,038	(100%)
Utility Reserve	485,468	761,717	(36%)
Total Reserves	3,021,953	4,521,011	(33%)
Total Cash and Reserves	3,365,050	5,253,990	(36%)
Cash and Reserves - No ARPA	3,365,050	5,065,952	(34%)
Reserves Only - No ARPA	3,021,953	4,332,973	(30%)

REQUIRED RESERVES PER POLICY

	Policy Requirement	Policy	Current Reserve	Over/(Under Reserved)
Grant Match or Project Reserve	250,000	Up to \$250,000	255,556	5,556
Capital Asset Reserve	521,300	25% of 5-year CAPEX plan	482,241	(39,059)
General Fund Reserve	835,911	30% of budgeted revenue	130,972	(704,938)
		120 day operating (\$483,100/12*4)+		
		30% Accumulated Depreciation		
Utility Reserve		(\$3,254,316+174,382(F24)+174,382(F25)		
	1,256,957)+ \$15k for road repairs	485,468	(771,490)
Total Required Reserves per Policy	\$ 2,864,168	Over/(Under) Reserved	\$ 1,354,237	\$ (1,509,931)



Event Summary for December 2025

ONANCOCK POLICE DEPARTMENT

Incidents	Nov 2025	Dec 2025	Dec 2024
911- Inquiry	0	1	3
Alarm	0	1	3
Animal- at large	0	1	1
Assault- malicious	0	2	0
Assault- shot into an occupied vehicle	0	1	0
Assault- simple	1	0	2
Destruction of property	1	0	2
Disorderly conduct	1	0	0
Domestic	2	0	0
Firearm- discharge within town limits	1	2	2
Harassment	0	0	1
Intimidation	1	0	1
Larceny- general	1	1	0
Littering	0	0	1
Noise complaint	1	0	0
Prevent police aid	1	0	0
Threat	0	0	1
Trespassing	0	0	2
Unattended death	1	0	0
Weapon Violation- reckless handling of a firearm	1	2	2
Welfare check / Mental health issue	4	3	0
Totals	17	13	19

Event Summary for December 2025

ONANCOCK POLICE DEPARTMENT

Traffic Enforcement

	Nov 2025	<i>Dec</i> 2025	Dec 2024
Driver's license offense	7	7	3
Equipment offense	0	0	1
Failure to obey highway sign	0	3	4
Handheld device offense	4	8	3
Inspection offense	22	30	10
Other	3	1	1
Reckless driving offense	1	0	0
Seatbelt offense	2	0	1
Speeding offense	5	15	31
Totals:	46	72	58

Patrol Activities

Assist Other Agency	23
Business Check	56
Business Assist/Complaint	0
Citizen Assist/Complaint	1
Special Patrols	666

