ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

Town Council: *Lisa Fiege, Omar Grubb, Cynthia Holdren, Sarah Nock, Ashley Pettit, Ann Quigley*
Mayor: *Fletcher Fosque* | ***Town Manager:*** *Wesley Wootten*

Town Council Meeting

Monday, October 26, 2026
6:00 PM

1. Call to order and roll call
2. Pledge of Allegiance
3. Consider approval of the meeting minutes:
    - September 28, 2026
4. Public Hearing - NONE
5. Public Presentation - NONE
6. Council Discussion
    - Monthly Staff Reports
        i. Discussion on staff reports Council would like to receive for Council Meetings.
    - Town Hall Roof Repair
        i. Discussion on estimate to repair the Town Hall roof.
    - Sign Ordinance Amendment
        i. Discussion on proposed ordinance language change to allow event signage on Town property.
7. Council Action
    - EV Chargers
        i. Council is asked to decide on accepting ownership of two ANEC EV chargers at Queen St. Parking lot.
    - Facility Use Permit
        i. Council is asked to approve the proposed permit for holding an event on Town property.
    - Waste Collection Service Agreement
        i. Council is asked to approve the proposed pricing change for Town waste collection from Republic Services for 2026-2029.
8. Reports
    - Economic Development Authority Report (Ann Quigley)
    - Planning Commission (Cindy Holdren)
    - Historic Onancock School (Sarah Nock)
    - Onancock Main Street (Lisa Fiege)
    - OBCA (John Fiege)
9. Public Comment
10. Mayor's Report
11. Staff Reports
    - Town Manager's Report
    - Financial Report

- Police Report

12. Town Councilmember Comments
13. Closed Session
    - Personnel matter pursuant to Virginia Code § 2.2-3711(A)(1): discussion of the Town Manager's six-month performance review.
14. Adjourn

TOWN OF ONANCOCK
TOWN COUNCIL MEETING MINUTES
September 28, 2026 | 6:00 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Fosque called the meeting to order at 6:17 PM. Councilmembers Lisa Fiege, Cindy Holdren, Sarah Nock, and Ann Quigley were present. Councilmember Ashley Pettit was present via Zoom. Councilmember Omar Grubb arrived at 6:55 pm. Town Manager Wesley Wootten and Town Clerk Autumn Chalabala were also present.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

3. APPROVAL OF MINUTES

Councilmember Fiege motioned to approve the August 24, 2026 minutes with formatting changes. Councilmember Holdren seconded and Council approved unanimously with a 5-0 vote.

Ayes: Fiege, Holdren, Nock, Pettit, Quigley / Nays: None / Absent at vote: Grubb

4. PUBLIC HEARINGS

Public comment opened at 6:20pm

- **Ordinance No. 2026-02: Amend the Zoning Ordinance and District Maps for the Industrial, Utilities (I-U) District**
  This ordinance would place 3 existing utility sites in the industrial utilities district and ratify related zoning provisions that were adopted back in 2024. The Planning Commission recommended approval in July. Tonight is Council's advertised hearing.

  No public comment was received. Public hearing closed at 6:21 pm. Council's vote was held later in the meeting.

5. PUBLIC PRESENTATIONS

- **Comprehensive Plan Update – Kasey Grier, Planning Commission Chair**
  Chairperson Grier provided an update on the Planning Commission's work rewriting the Town's Comprehensive Plan. She reviewed the state requirements, including frequency, contents, and roles of both the Town Council and Planning Commission. She outlined the vision statement, list of chapters, and timeline for the rewrite.

  Council asked questions regarding plan contents, comparison to the previous Comprehensive Plan, and the process for Council review and adoption. Mayor Fosque and Council requested chapters to be presented to them as they are ready rather than waiting for the complete document before beginning review.

6. COUNCIL DISCUSSION

- **Updating Sign Ordinance**
  Town Manager Wootten stated that the sign provisions in the zoning code are unclear about temporary event signs and banners on Town-owned property. He asked if Council wanted staff to draft a limited approval process for later review; not to amend the code tonight. Amending the code would need approval from the Planning Commission then Town Council.

Councilmember Nock made a motion to request staff to prepare a proposed amendment establishing a process for temporary signage on Town-owned property and return it to Council for further consideration and possible referral to the Planning Commission.
Councilmember Fiege seconded and Council approved unanimously with a 6-0 vote.

Ayes: Fiege, Grubb, Holdren, Nock, Pettit, Quigley / Nays: None

7. COUNCIL ACTION

- **Application for Planning Commission Seat – Dana Simson**
  Councilmember Holdren stated that Dana Simson has applied for a vacant Planning Commission seat, and the Planning Commission voted to forward that recommendation to the Town Council, for approval. Councilmember Fiege made a motion to approve the appointment of Dana Simson to the Planning Commission. Councilmember Holdren seconded, and Council approved unanimously with a 6-0 vote.

  Ayes: Fiege, Grubb, Holdren, Nock, Pettit, Quigley / Nays: None

- **Ord. No. 2026-02 – Amend the Town's Zoning Ordinance for Industrial-Utilities District**
  Councilmember Fiege moved that Town Council adopt Ord. No. 2026-02. Councilmember Holdren seconded, and Council approved unanimously with a 6-0 vote.

  Ayes: Fiege, Grubb, Holdren, Nock, Pettit, Quigley / Nays: None

8. COMMITTEE REPORTS

- **Planning Commission (Cindy Holdren)**
  Councilmember Holdren reported that the Commission provided an update earlier during the public presentation. The Planning Commission meets monthly with the next meeting scheduled for Oct. 5, 2026. Work sessions are also held during the month with the next scheduled for Oct. 19, 2026.

9. COMMUNITY REPORTS

- **Onancock Economic Development Authority (OEDA) (Ann Quigley)**
  Councilmember Quigley reported that there were scheduling conflicts, and the OEDA did not meet in September. Meetings are held on the third Tuesday of each month, 5:30–7:00pm. The next meeting is on October 20, 2026.

- **Historic Onancock School (Sarah Nock)**
  Councilmember Nock reported that the Delorean's concert at the end of August was a big success. Corey Kavulich has resigned as Executive Director of the Historic Onancock School and the school will look to replace him at a later date. The restoration company making repairs to the school after the fire has filed for bankruptcy. Staff are working through the details of the bankruptcy and its impact on the restoration work. An estimated 90% of the work is complete. Remaining work includes some painting, electrical rewiring, and installing the new fire alarm system. Friends of Onancock School is exploring a fundraising concert in November.

- **Onancock Main Street (Lisa Fiege)**
  Councilmember Fiege reported that OMS attended a Virginia Main Street Continuing Education Workshop in Portsmouth on Sept. 15, 2026, led by Letterpress Communications. The workshop focused on using authentic storytelling to strengthen community identity, support downtown

revitalization, and communicate OMS's impact to residents, partners, funders, and visitors. Four board members of the OMS also participated in the 'Fall In Love' event at the New Church Welcome Center distributing tote bags, 1680 stickers, the Halloween flyer and the QR code. There were an estimated 1,800 visitors at the 4-hour event. Restaurant Week will be held Oct. 9 -17, 2026. Thanks to sponsorship, OMS is promoting the event through radio, local newspapers, social media, posters, and rack cards distributed throughout the Eastern Shore at the Welcome Centers.

- **Onancock Business and Civic Association (Dana Simson)**
  Dana Simson reported on the upcoming Halloween events during the day Oct. 24, 2026, to include pumpkin carving and lighting, the parade, and other weekend activities.

10. PUBLIC COMMENT

Public comment opened at 7:15pm

- Laura McGowan, resident of 30 years, expressed frustration over the progress of restoring the Historic Onancock School (HOS) since the fire. She asked that the Town do everything possible to expedite the final requirements - noting loss of revenue for businesses and lack of community space.
- Jay Miller, 79 Market Street, described recurring drainage backups beneath his driveway and flooding of nearby properties and thanked the Town Manager and Chief of Police for visiting onsite. He stated his concern for the proposed Duncan Manor development overwhelming the water and sewage plant and noted a public hearing of the Accomack Planning Commission Oct. 14, 2026, at 7 pm.
- Mark Sinclair, Greenway Circle, described important things disappear if people don't fight for them, such as Harbor Fest, Mosquito control, cemetery sign, crosswalk on Hill Street, Historic Onancock School.

Public comment closed at 7:24pm.

11. MAYOR'S REPORT

- Mayor Fosque reported that he will be attending the Virginia Municipal League (VML) conference at the end of October in Norfolk. Regarding the School, he mentioned that the Town is working with the insurance company and doing everything possible to reopen the building.

12. STAFF REPORTS

- **Town Manager's Report**
  Town Manager Wootten reported that Autumn Chalabala has started as the new Town Clerk and Finance Officer. Hannah Ayers is resigning this month to accept another position. Sophia Flores will be the new Administrative Assistant and started training with Hannah today.

  Mayor Fosque inquired about the findings during the onsite visit to 79 Market Street to inspect the stormwater system and working with VDOT.

  Councilmember Nock asked about Accomack County and the Virginia Association of Counties appeal to Verizon on discontinuance of landline phone service. Town Manager Wootten stated he was unaware but would look into the matter.

  Council inquired about the water system study, particularly the engineers' clarification of how the study will assess capacity, condition, and maintenance priorities and future demand. Town Manager Wootten sent the documents from Turlington & Guvernator to the Town Council for comment and will send the questions and comments back to the engineers.

Mayor Fosque inquired about the water study regarding capacities and what our future needs are. He asked for an update on Coastal Square and Duncan Manor. Development plans are still moving forward.

- **Financial Report**
  Councilmember Fiege requested that staff follow up to her remaining financial questions via email and include year-to-year analysis. Councilmember Holdren requested clear reporting, including headings and landscapes.

- **Police Report**
  Councilmember Quigley requested the report to include a breakdown of calls vs visits, violations, citations, warnings, arrests, etc.

13. COUNCILMEMBER COMMENTS

Councilmember Grubb apologized for being absent last month and late this month.

Councilmember Pettit is sad to hear of Corey's resignation.

Councilmember Nock mentioned the Accomack County Planning Commission meeting in October; early voting is open now until election day in November, thanked Hannah and welcomed Autumn.

Councilmember Holdren wished Hannah well and welcomed Autumn. She mentioned that yard conditions around town have deteriorated. She requested that staff mention the existence of the ordinance in the next update and give people some pointers on keeping their yards in good condition.

Councilmember Fiege thanked Hannah, welcomed Autumn, and said she looks forward to meeting Sophia.

Councilmember Quigley thanked Hannah, welcomed Autumn, and thanked the public for attending and having civil discussions about difficult topics.

14. CLOSED SESSION

- **Personnel matter pursuant to Virginia Code § 2.2-3711(A)(1): discussion of the Town Manager's six-month performance review.**

  Closed session began at 7:45pm and adjourned at 8:20pm.

15. ADJOURNMENT

Councilmember Fiege moved to adjourn and Councilmember Holdren seconded. Council approved unanimously with a 6-0 vote and adjourned at 8:20pm.

_____ _____

Fletcher Fosque, Mayor Autumn Chalabala, Town Clerk

STAFF REPORT

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager
DATE: October 26, 2026
SUBJECT: Town Hall Roof Repair

Background

Chief Williams raised concerns about the condition of the Town Hall roof – noticing leaks on the second floor and drywall damage as a result. Staff contacted United Roofing, the company that replaced the roof at Historic Onancock School, to inspect the roof, recommend any necessary repairs, and provide an estimate.

United Roofing identified cracked pipe flashings, cracks extending through the rolled roofing material, and deteriorated seams where sections of roofing have separated. These conditions create potential entry points for water and a risk of damage to the underlying roof decking.

Discussion and Recommendation

United Roofing proposes repairing the damaged seams, flashings, and roof penetrations and applying a silicone coating over the entire roof surface and parapet walls. The work includes cleaning and preparing the roof, reinforcing damaged areas, and applying the coating by roller.

The quoted cost is **$55,495**, including a bond. The proposal provides a **$4,495** reduction if a bond is not necessary, bringing the cost to **$51,000**. It also includes a one-year labor warranty, a stated 50-year material-only warranty, and three years of annual inspections and touchups.

Staff recommends addressing the roof deterioration to protect Town Hall and reduce the risk of water intrusion and additional damage. However, this work was not included in the current budget or Capital Improvement Plan, and funding has not been set aside. Staff requests Council's direction to identify a funding source and confirm the appropriate procurement approach, then return with a proposed funding plan and any necessary budget amendment for Council's consideration.

Respectfully submitted,

Wesley Wootten
Town Manager

Presented by: Jacob Brooks|757-419-9536|Jacob@unitedroofingcorp.net|
www.UnitedRoofingCorp.net

ROOFING PROPOSAL

Prepared for: 15 North St, Onancock, VA 23417

Date: 9/16/2026

ABOUT US

OUR STORY

United Roofing Corp is a locally owned and operated, fully licensed and insured Virginia Class A Contractor, specializing in residential and commercial roofing, siding, windows, and exterior improvements. We are classified as a Roofing Contractor (ROC), Home Improvement Contractor (HIC), and Commercial Improvement Contractor (CIC), allowing us to confidently handle projects of every size.

Our reputation is built on exceptional craftsmanship, attention to detail, and a commitment to quality. Every project is completed using experienced crews, premium materials, and installation practices that meet or exceed manufacturer specifications. From the initial estimate through project completion, we prioritize clear communication, dependable service, and complete customer satisfaction.

As a certified Owens Corning Platinum Preferred Contractor—the manufacturer's highest certification—we install industry-leading roofing systems backed by superior products and proven installation techniques. Our commitment to excellence has also earned us an A+ rating with the Better Business Bureau along with outstanding customer reviews.
At United Roofing Corp, we stand behind every project we complete. With decades of experience across a wide range of roofing systems and exterior improvements, we have become a trusted resource for homeowners and businesses seeking lasting quality, professional service, and outstanding value. Our goal is simple: to deliver durable, high-quality solutions at competitive prices while exceeding our customers' expectations on every job.

Why Choose Us

Why Clients Trust Us

- ✓ Licensed & Fully Insured
- ✓ Warranties Available
- ✓ Free Roof Inspection
- ✓ Premium Materials Only
- ✓ Emergency Response

100+ Years Experience Combined

6000+ Projects Completed

OWENS CORNING ® ROOFING PLATINUM PREFERRED CONTRACTOR

CERTIFICATIONS & INSURANCE

We are fully licensed, insured, and certified to work on your property with complete peace of mind.

- ✓ **General Liability Insurance — $1M Coverage**
- ✓ **Workers' Compensation — All crew members covered**
- ✓ **Virginia Roofing License — #2705146924A**
- ✓ **We are certified in a variety of manufacturers**

CertainTeed SAINT-GOBAIN

MULE-HIDE PRODUCTS

GAF

PM PROGRESSIVE MATERIALS

PREMIUM COATING SYSTEMS

Certificates available upon request.

Inspection Report

Pipe Flashings

Built in flashing for pipe collars on roof all appear to be cracked at the bases due to age and deterioration of the roof, cracks are high risk for water to penetrate wood decking beneath the roof.

Cracking in Rolled Roof Material

Multiple areas of the rolled roofing are cracked all the way through. Water penetration is highly likely here due for water intrustion going underneath the roof system.

Inspection Report Cont.

Sections of Rolled Roofing Connections Tearing open

Multiple areas of the rolled roofing where they are originally connected and hot or cold installed together have torn apart. Although many sections are still in good condition, many of the joint connections where the original roofing material connected to eachother have finally deteriorated

Scope of Work: Coating System

- Pressure wash the entire roof surface and prep the entire work area as needed
- Dispose of any loose debris
- Install Mule Hide Liquid Flash Compound with polyester reinforced fabric on all broken apart roofing connections, pipe flashings, chimney flashing, and any open penetrations as needed
  - Color is white
- Install Mule Hide Silicone Coating as the new top coat over the entire roof surface and up the parapet walls
  - Color is white
  - 50 year material only warranty
  - Applied via roller brush - Not sprayed to minimize overspray to nearby areas
- All permits provided
- Fully bondable if needed
- 1 year labor warranty
- 3 Year Annual Service Agreement
  - Includes touchups and inspections once a year to ensure the roof remains in good condition

Cost of Project: $55,495

**If a Bond is not necessary, please subtract $4,495 from the cost of the project.

**Will provide any licensing or insurance upon request.

All work performed in accordance with local building codes and safety complaince.

OUR WARRANTY

WE STAND BEHIND OUR WORK

WORKMANSHIP WARRANTY

1 Year Labor Warranty

We guarantee all labor and installation work performed by our crew.

If any issues arise from our workmanship within this period, we will return and fix it at no additional cost.

** Full warranty documentation provided upon contract signing.*

✓ Transferable up to one time for Homeowners

UNITED ROOFING CORPORATION

STAFF REPORT

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager
DATE: October 26, 2026
SUBJECT: Proposed Sign Ordinance Amendment

Background

Following Council's September discussion, staff prepared proposed amendments to establish a clear process for allowing temporary event signs and banners on designated Town-owned property.

Proposed Changes

The proposed amendment would update Sections 38-407, 38-408, 38-412, and 38-414 to:

- Allow temporary signs and banners announcing events open to the public at locations designated by Town Council, with prior written approval from the Town Manager or designee. The event would not need to occur on Town property.
- Establish a maximum display period of four weeks, with removal required within 48 hours after the event or upon expiration of the approved display period, whichever occurs first.
- Make applicants responsible for installation, maintenance, removal, and repair of any damage caused by installation.
- Require fallen, sagging, or insecure signs to be corrected or removed within 24 hours after notice and allow immediate removal of signs presenting an imminent safety hazard.
- Clarify that approved placement does not require a separate encroachment agreement. Any otherwise applicable sign permit would remain required, and sign approval would not authorize an event on Town property.

The amendment would not authorize permanent signs or continuing business advertising unrelated to a specific event. All other applicable sign regulations would remain in effect.

Staff Recommendation

Staff recommends that Council review the proposed amendment and provide direction on any changes it feels necessary. Following Council's discussion, staff recommends Town Attorney review before advancing the amendment through the Planning Commission and required public-hearing process.

No final adoption is requested at this meeting.

Respectfully submitted,

Wesley Wootten
Town Manager

PROPOSED SIGN ORDINANCE AMENDMENT
Discussion Draft — October 26, 2026

1. Amend § 38-407(b) to read:

(b) Signs located on a public right-of-way or other Town-owned property without a permitted encroachment agreement, except temporary signs and banners approved under section 38-412(j). Unauthorized signs are subject to removal as provided in this article.

2. Amend § 38-408 to read:

Sec. 38-408. Advertising outdoors.

No person, except a public officer or Town employee performing a public duty, shall display any advertisement or message on town-owned property, except temporary signs and banners approved in accordance with section 38-412(j).

3. Replace § 38-412(j) with the following:

(j) Temporary signs and banners on Town-owned property.

(1) Temporary signs and banners announcing events open to the public may be displayed at locations on Town-owned property designated by Town Council, subject to prior written approval by the Town Manager or designee. The event need not occur on Town-owned property. This subsection does not authorize permanent signs or continuing business advertising unrelated to a specific event.

(2) The total display period shall not exceed four weeks. The applicant shall remove the sign or banner within 48 hours after the event concludes or by the expiration of the approved display period, whichever occurs first.

(3) The applicant is responsible for installation, maintenance, removal, and repair of damage caused by the installation. A fallen, sagging, or insecure sign shall be corrected or removed within 24 hours after notice. The Town may immediately remove a sign presenting an imminent safety hazard and may remove a sign remaining after its approved display period.

(4) Written approval under this subsection constitutes permission to use the designated Town property; a separate encroachment agreement is not required for that placement. Any otherwise applicable sign permit remains required. Approval of signage does not constitute approval to hold an event on town property.

(5) Except as expressly provided in this subsection, all other applicable requirements of this article remain in effect.

4. Add the following paragraph to § 38-414:

Temporary signs and banners approved under section 38-412(j) may be displayed at designated locations on Town-owned property regardless of whether the advertised event occurs on that property. This exception does not authorize off-premises signs at other locations.

STAFF REPORT

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager
DATE: October 26, 2026
SUBJECT: Proposed Transfer of EV Chargers

Background

ANEC approached the Town about taking ownership of the two electric vehicle chargers located in the Queen Street parking lot. ANEC provided a proposed transfer agreement, equipment specifications, usage records, and electricity-cost information for Council's consideration. The proposed agreement identifies A&N Innovative Solutions, LLC as the transferring owner and provides for transfer to the Town for $1.

Usage and Operating Costs

The detailed usage reports show 84 charging sessions during 2025, generating $1,282.53 after payment-processing fees. From January through July 2026, the chargers recorded 53 sessions and $733.75 in revenue after processing fees.

The electricity billing summary lists $703.29 in costs for the 2025 billing periods. Compared with reported 2025 charging revenue, this leaves approximately $579 before software, networking, maintenance, insurance, taxes not included in the summary, and other expenses. This figure does not represent net profit.

Transfer Terms

The chargers would transfer in their existing condition, without warranties concerning performance, reliability, or remaining useful life. Upon execution, the Town would assume responsibility for operation, electricity, software and networking, maintenance, repairs, replacement, insurance, and permitting.

The agreement provides 90 days of limited transition assistance, including operational records and coordination with existing vendors. This assistance would not include payment of operating expenses, guaranteed repairs, or equipment replacement. Existing network agreements, platform subscriptions, service contracts, and utility accounts are excluded from the transfer.

The agreement also includes an indemnification provision requiring Town Attorney review. The equipment-identification fields in Exhibit A would need to be completed before execution.

Staff Recommendation

Staff recommends that Council approve acceptance of the two EV chargers in the Queen Street parking lot and authorize the Town Manager to finalize and execute the transfer agreement, subject to satisfactory Town Attorney review and confirmation of the operating and maintenance costs.

Suggested Motion

I move to approve acceptance of the two EV chargers in the Queen Street parking lot for $1 and authorize the Town Manager to finalize and execute the transfer agreement, subject to satisfactory Town Attorney review and confirmation of operating and maintenance costs.

Respectfully submitted,

Wesley Wootten
Town Manager

ASSET TRANSFER AGREEMENT

This Agreement is dated _____, 20__ (this "**Agreement**") and between **A&N Innovative Solutions, LLC**, a Virginia limited liability company ("**Seller**"), and **[Municipality]**, a political subdivision of Virginia ("**Buyer**", and together with Seller, the "**Parties**", and each, a "**Party**").

Recitals

WHEREAS, Seller owns and operates certain Goods (as defined below) located within the jurisdiction of Buyer;

WHEREAS, Seller desires to discontinue its ownership and operation of such Goods

WHEREAS, Buyer desires to assume ownership of the Goods and to continue, modify, or discontinue operation thereof in its sole discretion; and

WHEREAS, Seller desires to transfer ownership of the Goods to Buyer for nominal consideration.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

Agreement

1. Conveyance. In consideration of the covenants and agreements set forth herein and of the payment to Seller as agreed by the Parties of One and 00/100 Dollar ($1.00) and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller hereby sells, assigns, transfers, conveys, grants, bargains, and delivers to Buyer all of its right, title, and interest in and to the goods described on Exhibit A attached to and made a part of this Agreement (the "**Goods**").

2. Disclaimer of Warranties. **SELLER AND BUYER AGREE THAT THE GOODS ARE SOLD BY SELLER AND PURCHASED BY BUYER "AS IS," "WHERE IS," AND "WITH ALL FAULTS." SELLER MAKES NO, AND HEREBY DISCLAIMS ANY, REPRESENTATION OR WARRANTY WHATSOEVER WITH RESPECT TO THE GOODS, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY; (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE; (C) WARRANTY OF TITLE; (D) WARRANTY AGAINST INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF A THIRD PARTY; (E) WARRANTY OF OPERATIONAL PERFORMANCE; (F) WARRANTY OF FUTURE RELIABILITY; (G) WARRANTY OF REMAINING USEFUL LIFE; OR (H) WARRANTY OF COMPLIANCE WITH FUTURE LAWS OR REGULATIONS; WHETHER EXPRESS OR IMPLIED, ARISING BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE, OR OTHERWISE. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, SELLER DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING ANY IMPLIED**

WARRANTY ARISING FROM COURSE OF PERFORMANCE, COURSE OF DEALING, OR USAGE OF TRADE. BUYER ACKNOWLEDGES THAT IT HAS HAD AN OPPORTUNITY TO INSPECT THE GOODS AND ACCEPTS THEM IN THEIR EXISTING CONDITION. BY ACCEPTING THIS AGREEMENT, BUYER ACKNOWLEDGES THAT IT HAS NOT RELIED ON ANY REPRESENTATION OR WARRANTY MADE BY SELLER, OR ANY OTHER PERSON ON SELLER'S BEHALF.

3. Transfer of Responsibility; Risk of Loss. Upon execution of this Agreement, ownership, operation, maintenance, repair, replacement, insurance, permitting, software selection, networking, utility service costs, and all other responsibilities associated with the Goods shall transfer to Buyer. Beginning upon execution of this Agreement, Buyer assumes all risk of loss associated with the Goods. Following transfer, Buyer shall be solely responsible for selecting, procuring, implementing, and maintaining the Goods or any related platforms or services.

4. Transition Support. Seller agrees to provide limited transition support for a period of ninety (90) calendar days following the date of this Agreement (the "**Support Period**"). During the Support Period, Seller shall: (a) provide available operational records relating to the Goods; (b) facilitate knowledge transfer regarding operations of the Goods; (c) respond to reasonable technical questions regarding historical operation of the Goods; and (d) coordinate transition of any existing vendor relationships where feasible (collectively, the "**Transition Support**"). The Transition Support shall not include: (i) guaranteed repair services; (ii) equipment replacement; (iii) software subscription costs; (iv) utility costs; (v) capital improvements; or (vi) emergency response obligations. At the conclusion of the Support Period, all operational and maintenance responsibilities shall rest exclusively with Buyer. Seller shall have no obligation to provide or maintain any Transition Support after the expiration of the Support Period.

5. No Assumption of Prior Liabilities. Buyer does not assume any liabilities of Seller arising prior to the date of this Agreement. Seller remains responsible for obligations incurred prior to the date of this Agreement.

6. Indemnification. To the fullest extent permitted by law, Buyer shall defend, indemnify, and hold harmless Seller and its officers, directors, members, managers, employees, agents, successors, and assigns from and against any claims, damages, losses, liabilities, penalties, costs, and expenses (including reasonable attorneys' fees) arising out of or related to: (a) ownership of the Goods after the date of this Agreement; (b) operation of the Goods after the date of this Agreement; (c) maintenance, repair, or replacement activities after the date of this Agreement; (d) public use of the Goods after the date of this Agreement; or (e) any environmental liabilities or conditions arising from the Goods after the date of this Agreement. The obligations of Buyer under this Section shall survive the execution of this Agreement.

7. Limitation of Liability. Neither Party shall be liable to the other for indirect, incidental, consequential, special, punitive, or exemplary damages arising from this Agreement, regardless of whether such damages were foreseeable or whether either Party was advised of the possibility of such damages; *provided, however*, that this limitation shall not limit or reduce Buyer's indemnification obligations under Section 6.

8. Further Assurances. Each Party shall, and shall cause its affiliates to, from time to time at the other Party's request at the requesting Party's expense, furnish the other Party such further information or assurances; execute and deliver such additional documents and instruments; and take such other actions and do such other things, as may be reasonably necessary to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

9. Recitals. The recitals set forth at the beginning of this Agreement shall be deemed an integral part of this Agreement and the interpretation of its terms and conditions.

10. Successors; Assigns. This Agreement shall inure to the benefit of and be binding upon the Parties and their respective successors and assigns.

11. Authority; No Conflicts. Each Party represents that (a) it has full power and authority to enter into this Agreement and to perform its obligations hereunder, (b) this Agreement has been duly authorized, executed, and delivered by such Party, and (c) the execution, delivery, and performance of this Agreement does not and will not conflict with or result in a breach of any agreement, instrument, or obligation to which such Party is bound.

12. Governing Law. This Agreement is governed by, and construed in accordance with, the laws of the Commonwealth of Virginia.

13. Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of this Agreement delivered by email or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

14. Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the Parties regarding the transfer of the Goods and supersedes all prior negotiations, discussions, and understandings. Any amendment must be in writing and signed by authorized representatives of both Parties.

15. Waiver. No waiver by any Party of any breach or default hereunder shall be deemed a waiver of any subsequent breach or default, nor shall any delay or omission on the part of any Party to exercise any right hereunder operate as a waiver thereof.

16. Severability. If any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

17. No Third-Party Beneficiaries. This Agreement is for the sole benefit of the Parties and their respective successors and permitted assigns, and nothing herein shall be construed as conferring any rights upon any other person or entity.

18. Survival. The provisions of Sections 2, 5, 6, 7, 12, 14, 16, 17, and 18 shall survive the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby.

IN WITNESS WHEREOF, Seller and Buyer have each duly executed and delivered this Agreement as of the date first written above.

SELLER:

A&N Innovative Solutions, LLC
a Virginia limited liability company

By_____
Name:
Title:

BUYER:

[MUNICIPALITY]
a political subdivision of Virginia

By_____
Name:
Title:

EXHIBIT A

DESCRIPTION OF THE GOODS

The Goods include:

1. Electric vehicle charging equipment identified below;
2. Associated mounting hardware;
3. Existing signage related to charger operation;
4. Existing electrical equipment dedicated solely to charger operation; and
5. any available equipment manuals and documentation in Seller's possession.

The Goods do not include:

A. Any software licenses that are not assignable by the software provider;
B. Any network service agreements;
C. Any charging management platform subscriptions;
D. Any third-party service contracts;
E. Any utility accounts; or
F. Any other assets not specifically identified in this Exhibit A.

Electric vehicle Charging Equipment

Location: _____

Charger Manufacturer: _____

Model Number: _____

Serial Number(s): _____

Power Rating: _____

Number of Charging Ports: _____

Associated Equipment Included: _____

_____

[Product Specifications begin on the following pages]

PRODUCT SPECIFICATION

Product Line: **EVSE**

Product: **3704 Utility Pole Series**

Smart Level 2 EVSE with Automatic Cable Management, Single Utility Pole

The Model 3704 Utility Pole Series electric vehicle charger provides 208 - 240V AC up to 40A. Designed as per the SAE J1772 requirements to meet or exceed all safety codes specified by UL and NEC, the unit is engineered for exterior utility pole mounting, while meeting or exceeding all NEMA 3R specifications. The charger receives power from the utility pole, removing the need for trenching, conduits, long runs, etc. In addition, a power disconnect box is installed on the 5068-050 Mounting Frame to easily remove input power to the charger for pre-wiring or for any maintenance or cycle testing.

The charger is equipped with a state-of-the-art cable management system, which fully retracts and protects both the cable and the connector from harsh weather and vandals. The cable management system is ADA compliant and eliminates tripping hazards.

Modular in design, the charger can be configured for ID card and credit/debit processing through the addition of an RFID Card Reader, and a QR Code Reader that communicates with fobs or cellphones via mobile applications. Communication options are available for facilitating communication between the 3704 and host network for data collection purposes.

Description: The Model 3704 is a 9.6 kW utility pole-mounted EVSE charger with AutoCoil™ cable retraction, capable of providing up to 40A at 208-240VAC, single phase at 50/60 Hz. The charger provides up to 9.6 kW (208/240 VAC @ 40A) to the electric vehicle when activated. It is also available at 7.2 kW (208/240 VAC @ 30A). This unit complies with the SAE J1772 specifications for supplying electrical power to a J1772-compatible Electric Vehicle (EV). When the 3704 has been activated for a charge cycle via either an ID card or QR Code, the cable drops to the ADA height of 48 inches and the user simply pushes the button on the J1772 connector to walk the cable to the vehicle for charging.

Data Router: The charger is equipped with a Data Router providing five LEDs indicating the status of the charger.

Cable Management: The J1772 power cable and connector are stored high above when not in use, and locked in place for protection from vandals. When a valid charge activation is received, the connector drops to an ADA height of 48 inches and the user simply pushes the button on the J1772 connector to walk the cable to the vehicle for charging.

When the button is released, the cable stops. Before plugging into the vehicle, the button can be depressed again if more cable is required. When the connector is removed from the vehicle, the cable automatically retracts to the stored position.

Power Management: The charger provides up to 9.6 kW (208/240 VAC @ 40A) to the electric vehicle when activated. It is also available at 7.2 kW (208/240 VAC @ 30A). Power is continually monitored and the charger disconnects power to the vehicle if the voltage deviates from the acceptable range, or if the load current exceeds the maximum level. The charger can also receive *Load Shed* commands via host communication networks, signaling it to reduce power by either percent of total or to designated current levels, including simulated Level 1 (7A).

The 3704 also includes a Random Start feature. In the event of a deep voltage sag or momentary power outage, it delays its restart for a random time period of between two to five minutes after the power has been restored. Once the charger restarts, it *ramps up* to the required maximum power at a rate of 1A/second. This prevents power surges when restoring power to multiple chargers.

Communication Options: A Gateway Module with a cellular host connection can be installed internally to facilitate two-way communication with the host network. The 3704 communicates to the internal Gateway directly, or multiple chargers can use Zigbee to talk to one charger/Gateway using the ZigBee Mesh protocol, allowing wireless connections. ZigBee networks are secured by 128-bit symmetric encryption keys, so security is assured.

The Gateway Module then connects to an external network via a Cellular modem. The Cellular modem securely transmits encrypted payment data to and receives authorizations from external PCI-compliant processors. Communication can also link the EVSE network with third-party network management providers for reporting and call center support.

Label Description: **3704 EVSE for Utility Poles**	Product Code: **3704-A04xx**	
© EVSE LLC 2020. All Rights Reserved. This specification is confidential and shall not be duplicated, published or disclosed, in whole or in part, without prior written permission of EVSE LLC. This specification is subject to change without notice.	Marketing: DS Date: 7/20/20	Engineering: GC Date: 7/20/20
EVSE LLC, 89 PHOENIX AVE., ENFIELD, CT 06082 PHONE (860) 745-2433	8/10/2020	Page 1 of 4

Safety:

Tamper Resistent - The J1772 power cord and connector are typically stored 11 feet above and are locked mechanically in the storage position to prevent vandalism.

Extension - The cable initially lowers to an ADA height, and by pressing the switch on the J1772 connector, the cable is driven out to the desired length.

Jam Resistent - If you pull the charging cable while it is retracting or if the cable gets caught on anything, cable retraction will stop. The cable will make one additional attempt to retract. Thereafter, pressing and releasing the switch on the J1772 connector will restart the cable retraction process.

Spark Resistent - Electrical power is not applied to the power connector until the J1772 connector is fully inserted into the power inlet on the Electric Vehicle and communication between the vehicle and charger has been established. When the switch is pressed on the J1772 connector, voltage is instantly removed.

Shock Resistent - The Model 3704 EVSE is equipped with a Ground Fault Circuit Interrupter (GFCI) which will disconnect the electrical voltage from the power cord and connector, should current leakage to ground exceed 20 mA. The GFCI circuit is automatically tested at the start of each charge sequence. The GFCI will attempt three re-closures to see the ground fault cleared before reporting a problem.

Over Current - The Model 3704 EVSE, when in use, continuously monitors the current being delivered to the EV. Should the current exceed 32A for 15 seconds, the Model 3704 EVSE will disconnect the power to the EV before the breaker trips. After disconnecting, the 3704 will auto-reset.

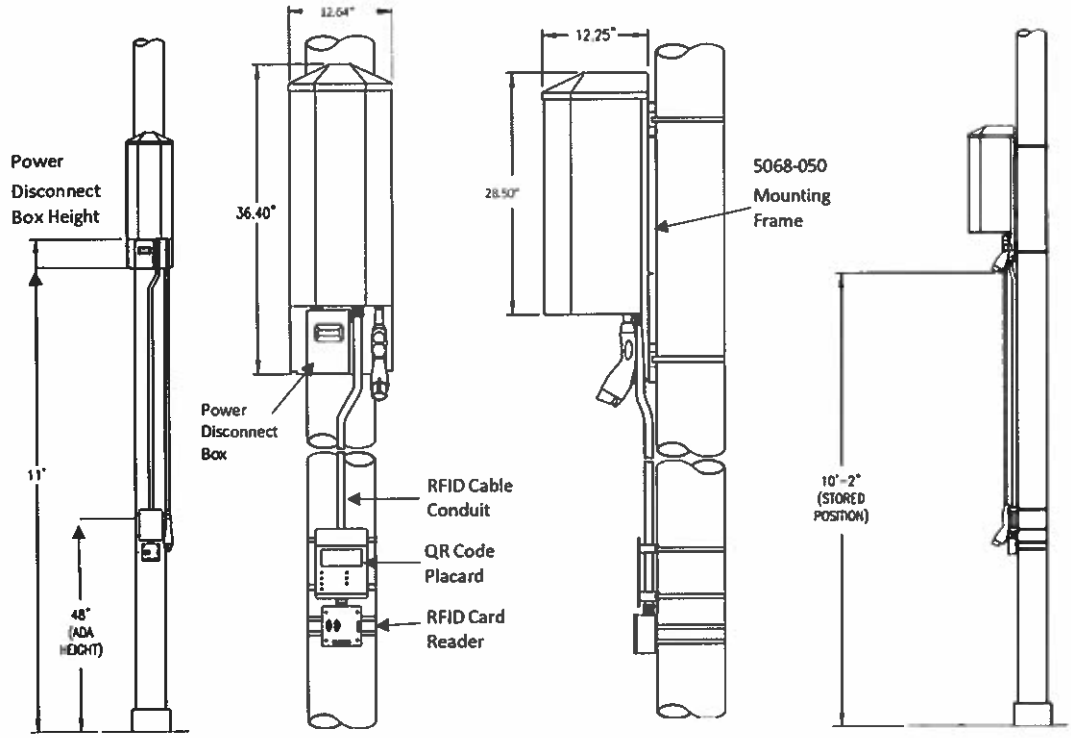
Low-Line - The source voltage to the Model 3704 EVSE is continuously monitored while in use. Should the voltage drop below 180 VAC, the EVSE will disconnect the voltage to the EV to prevent damage to the EV's electronic circuits. When the voltage returns to above 200 VAC, the power will be restored to the EV.

Cold Load Start – If power fails while the Model 3704 EVSE is connected and charging an EV, charging will automatically resume when power is restored. No user intervention is required. The charging will however, be randomly delayed from 2 to 5 minutes to prevent the power grid from incurring a large power surge.

Plug-Out Detection - The model 3704 EVSE is equipped with a Plug Out Detection circuit that identifies when the connector is attached to the electric vehicle. This allows the EVSE to immediately remove electric power from the electric vehicle before the connector is totally removed from the vehicle inlet.

Disconnect Switch - The separate 5068-050 Mounting Frame is equipped with a disconnect switch for locally shutting off power in the event the unit needs to be serviced or inspected.

3704 Mechanical Drawings:



Specifications

Electrical Input:

Power Input:	9.6 kW (or 7.2 kW)
Voltage Input:	208-240 VAC 50/60Hz
Current Input:	40A (or 30A)
Stand By Power:	Less than 10W typical

Electrical Output:

Power Output:	9.6 kW (or 7.2 kW)
Voltage Output:	208-240 VAC
Current Output:	40A (or 30A)
Charging Connector:	SAE J1772 EV Connector on an 25' retractable cord

Safety:

Compliance:	IEC/UL/CSA C22.2 NO. 61010-1, UL2594, UL2231-1&2, NEC Article 625, SAE J1772
EMC Compliance:	FCC Part 15 Class A, Canadian ICES-003
Surge Protection:	6KV @ 3000A
Ground Fault:	Internal 20 MA CCID with auto re-closure (three attempts)
Ground Wire Detection:	Continuous Monitoring
Over Current Protection:	42A
Plug Out Detection:	Power terminates as per SAE J1772

Communications:

Cellular (Host)	FCC ID: XMR201808EC25AF, IC: 10224A-201808EC25AF
Zigbee (Charger to Charger)	FCC ID: MCQ-PROS2B, IC: 1846A-PRO S2B

Environmental:

Enclosure:	NEMA 3R
Vandal Proof:	Cable is locked when stored and typically mounted 11 feet up on the pole
Operating Temp:	-22°F to 122° F (-30° C to 50° C)
Operating Humidity:	Up to 95% non-condensing

General:

Dimensions	28.50 in (h) x 12.64 in (w) x 12.25 in (d)
Weight	33 lbs.
Mounting	Use 5068-050 Mounting Frame

ONANCOCK 2026

MONTH	DURATION	ENERGY	ENERGY CHARGE	PARKING CHARGE	PROCESSING FEE 7%	TOTAL REVENUE	EVENTS
JANUARY	37:10:56	176.79	$ 100.77	$ 7.50	($7.58)	$ 100.69	5
FEBRUARY	12:46:42	89.18	$ 50.83	$ 6.00	($3.98)	$ 52.85	4
MARCH	26:11:49	180.27	$ 102.75	$ 9.00	($7.82)	$ 103.93	6
APRIL	9:49:20	61.62	$ 35.12	$ 9.00	($3.09)	$ 41.03	6
MAY	30:48:17	168.56	$ 96.08	$ 7.50	($7.25)	$ 96.33	5
JUNE	24:02:40	160.39	$ 91.42	$ 16.50	($7.55)	$ 100.37	11
JULY	75:36:46	407.88	$ 232.49	$ 24.00	($17.95)	$ 238.54	16
AUGUST							0
SEPTEMBER							0
OCTOBER							0
NOVEMBER							0
DECEMBER							0
2026 TOTAL	216:26:30	1244.69	$ 709.47	$ 79.50	($55.23)	$ 733.75	53

ONANCOCK 2025

MONTH	DURATION	ENERGY	ENERGY CHARGE	PARKING CHARGE	PROCESSING FEE	TOTAL REVENUE	EVENTS
JANUARY	9:15:36	66.43	$ 36.54	$ 7.50	($3.08)	$ 40.95	5
FEBRUARY	60:55:07	204.07	$ 112.24	$ 15.00	($8.91)	$ 118.33	10
MARCH	29:33:38	88.85	$ 48.87	$ 4.50	($3.74)	$ 49.63	3
APRIL	80:31:48	486.26	$ 267.44	$ 18.00	($19.98)	$ 265.46	12
MAY	44:05:39	311.41	$ 171.28	$ 18.00	($13.25)	$ 176.03	12
JUNE	33:10:06	129.82	$ 71.40	$ 9.00	($5.63)	$ 74.77	6
JULY	5:26:43	38.44	$ 21.14	$ 6.00	($1.90)	$ 25.24	4
AUGUST	14:53:27	91.83	$ 50.51	$ 9.00	($4.17)	$ 55.34	6
SEPTEMBER	39:36:54	272.98	$ 150.14	$ 9.00	($11.14)	$ 148.00	6
OCTOBER	41:07:06	232.34	$ 127.79	$ 9.00	($9.58)	$ 127.21	6
NOVEMBER	52:27:35	249.23	$ 142.06	$ 15.00	($10.99)	$ 146.07	10
DECEMBER	13:27:12	94.15	$ 53.67	$ 6.00	($4.18)	$55.49	4
2025 TOTAL	424:30:51	2265.81	$ 1,253.06	$ 126.00	($96.53)	$ 1,282.53	84

ANEC Electric Billing Summary

Billing Period	Pres Rdg Dt	Rate	kWh Usage	KW	Use Revenue	Demand Revenue	Total Electric Cost
Aug-26	8/5/2026	COMMN	358	14.294	$ 71.64	$ 28.59	$ 100.23
Jul-26	7/8/2026	COMMN	318	14.47	$ 66.75	$ 28.94	$ 95.69
Jun-26	6/3/2026	COMMN	184	7.495	$ 50.39	$ 14.99	$ 65.38
May-26	5/6/2026	COMMN	75	7.234	$ 37.06	$ 7.24	$ 44.30
Apr-26	4/8/2026	COMMN	197	14.102	$ 50.02	$ 14.11	$ 64.13
Mar-26	3/4/2026	COMMN	104	7.248	$ 39.57	$ 7.25	$ 46.82
Feb-26	2/4/2026	COMMN	108	7.169	$ 40.03	$ 7.17	$ 47.20
Jan-26	1/7/2026	COMMN	196	9.614	$ 49.90	$ 9.61	$ 59.51
Dec-25	12/3/2025	COMMN	259	7.459	$ 57.14	$ 7.45	$ 64.59
Nov-25	11/3/2025	COMMN	251	7.351	$ 56.24	$ 7.35	$ 63.59
Oct-25	10/2/2025	COMMN	290	7.301	$ 60.64	$ 7.31	$ 67.95
Sep-25	9/4/2025	COMMN	107	7.294	$ 39.98	$ 14.59	$ 54.57
Aug-25	8/6/2025	COMMN	55	7.351	$ 34.11	$ 14.70	$ 48.81
Jul-25	7/2/2025	COMMN	118	7.279	$ 41.22	$ 14.56	$ 55.78
Jun-25	6/4/2025	COMMN	277	7.414	$ 59.17	$ 14.83	$ 74.00
May-25	5/5/2025	COMMN	586	14.292	$ 95.44	$ 14.29	$ 109.73
Apr-25	4/3/2025	COMMN	58	7.495	$ 34.58	$ 7.49	$ 42.07
Mar-25	3/5/2025	COMMN	266	13.886	$ 55.49	$ -	$ 55.49
Feb-25	2/3/2025	COMMN	82	7.442	$ 36.42	$ -	$ 36.42
Jan-25	1/2/2025	COMMN	23	7.258	$ 30.29	$ -	$ 30.29

ANEC Electric Cost vs Solutions Revenue

Billing Period	Pres Rdg Dt	Rate	kWh	KW	ANEC Electric Costs	Soutions Revenue
26-Aug	8/5/2026	COMMN	358	14.294	$100.23	$1,340.92
26-Jul	7/8/2026	COMMN	318	14.47	$95.69	$1,223.48
26-Jun	6/3/2026	COMMN	184	7.495	$65.38	$826.09
26-May	5/6/2026	COMMN	75	7.234	$44.30	$352.72
26-Apr	4/8/2026	COMMN	197	14.102	$64.13	$469.79
26-Mar	3/4/2026	COMMN	104	7.248	$46.82	$203.45
26-Feb	2/4/2026	COMMN	108	7.169	$47.20	$242.10
26-Jan	1/7/2026	COMMN	196	9.614	$59.51	$55.49
25-Dec	12/3/2025	COMMN	259	7.459	$64.59	$146.07
25-Nov	11/3/2025	COMMN	251	7.351	$63.59	$127.21
25-Oct	10/2/2025	COMMN	290	7.301	$67.95	$148.00
25-Sep	9/4/2025	COMMN	107	7.294	$54.57	$55.34
25-Aug	8/6/2025	COMMN	55	7.351	$48.81	$25.24
25-Jul	7/2/2025	COMMN	118	7.279	$55.78	$74.77
25-Jun	6/4/2025	COMMN	277	7.414	$74.00	$176.03
25-May	5/5/2025	COMMN	586	14.292	$109.73	$265.46
25-Apr	4/3/2025	COMMN	58	7.495	$42.07	$49.63
25-Mar	3/5/2025	COMMN	266	13.886	$55.49	$118.33
25-Feb	2/3/2025	COMMN	82	7.442	$36.42	$40.95
25-Jan	1/2/2025	COMMN	23	7.258	$30.29	$9.64

STAFF REPORT

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager
DATE: October 26, 2026
SUBJECT: Facility Use Permit

Background

Staff developed the proposed Facility Use Permit to better track and coordinate events held on Town-owned property. The permit would provide a consistent process for documenting requests and help staff plan for the use of Town facilities.

A nominal $30 fee is proposed to help offset the administrative costs of rev these requests.

Staff Recommendation

Staff recommends that Council approve the proposed Facility Use Permit and the associated $30 fee.

Suggested Motion

I move to approve the Facility Use Permit and establish the associated $30 fee.

Respectfully submitted,

Wesley Wootten
Town Manager

ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

Facility Use Permit

Please complete this form for all organized events on Town property, including Town Square and the Wharf. This helps the Town coordinate use of public spaces and keep them safe, accessible, and well maintained. Ordinary day-to-day public use does not require this form.

Return the completed form to Town Hall before the event. Written Town approval is required. Submitting this form does not reserve the property or authorize the event.

Permit fee: $30, payable upon approval.

Organizer Information

Applicant or Organization: _____

Responsible Person: _____

Phone: _____

Email: _____

Event Information

Event Name: _____

Location: ☐ Town Square ☐ Wharf ☐ Kayak Landing ☐ Other: _____

Specific Area Requested: _____

Event Date(s): _____ Expected Attendance: _____

Event Hours: _____ Setup Time: _____

Cleanup Complete By: _____

Event Type: ☐ Open to the Public ☐ Private Admission charge: _____

Brief description of the event and planned activities.

_____

_____

_____

Event Needs

Check all that apply and describe below. Attach a simple layout or additional sheet if needed.

☐ Road closure ☐ Parking restrictions ☐ Food or vendors ☐ Alcohol
☐ Amplified sound ☐ Tents or structures ☐ Electricity or generators
☐ Town equipment or staff assistance ☐ Other ☐ None

Notes:

_____

_____

ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

Facility Use Conditions

Event Name: _____

1. Use only the approved space and times. The organizer must remain within the approved area and include setup and cleanup within the approved hours. Contact Town Hall before changing the event date, location, or activities.

2. Keep the property accessible. Keep emergency routes, accessible routes, and entrances clear. At the Wharf and Kayak Landing, maintain access to slips, the boat ramp, and businesses unless the Town specifically approves otherwise. Public access outside the approved event area must remain available.

3. Leave the property clean and undamaged. The organizer is responsible for cleanup, removal of event materials and trash, and damage caused by the event. Do not attach items to or alter Town property without written approval.

4. Arrange needed services. Identify needs for restrooms, trash collection, electricity, equipment, or Town staff in advance. Town services and equipment are provided only when specifically approved. Any additional charges must be disclosed and agreed to before the event.

5. Obtain other required approvals. This permit authorizes use of the property only. The organizer must obtain any other required approvals for road closures, food service, alcohol, tents, or other activities and comply with applicable laws and Town ordinances. Signs remain subject to Town sign regulations.

6. Follow the written approval. Provide any permits or insurance documents listed as conditions of approval before the event. The Town may stop activities that create an immediate safety hazard or violate the permit conditions. Notify Town Hall promptly if the event is canceled.

Applicant Acknowledgment

I have read and agree to the conditions above and any additional conditions stated in the Town approval. I will serve as the responsible contact or identify an on-site representative and provide their contact information to Town Hall.

Applicant Signature: _____ Date: _____

***Keep a copy of the approved permit available during the event.**

Town use only

Date Received: _____ Permit Number: _____

☐ Approved ☐ Approved with conditions ☐ Denied

Conditions of approval or reason for denial including any required documents:

_____

_____

Additional Town services and agreed charges: _____

Fee Paid: $_____ Date: _____ Receipt: _____

Authorized Town Signature: _____ Date: _____

STAFF REPORT

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager
DATE: October 26, 2026
SUBJECT: Waste Collection Service Agreement Extension

Background

The Town's residential waste collection agreement with Republic Services expires October 31, 2026. Republic Services has proposed a three-year extension through October 31, 2029, continuing the existing level of weekly collection and cart service for approximately 650 residential stops.

Proposed Terms

The proposed extension establishes the following rates:

Service Period	Monthly Service Fee	Annual Service Cost	Additional Cart Fee
November 2026–October 2027	$9,425	$113,100	$12.00 per cart per month
November 2027–October 2028	$9,425	$113,100	$12.00 per cart per month
November 2028–October 2029	$9,990	$119,880	$12.36 per cart per month

Annual service costs exclude additional cart fees. The monthly service fee would remain fixed for the first two years and increase by $565 in the third year. All other terms and conditions of the existing agreement would remain unchanged unless otherwise agreed to in writing by both parties.

Financial Impact

Using the garbage collection rate of $29 every other month listed in the FY27 proposed budget notice, 650 paying accounts would generate $113,100 annually, matching the proposed base contract cost for the first two years. The third-year cost would increase to $119,880, creating an annual difference of $6,780 if customer rates remain unchanged.

This comparison assumes all 650 stops are billed and collected and excludes additional cart charges and Town administrative costs. Staff would address the third-year increase during the applicable budget process.

Staff Recommendation

Staff recommends that Council approve the proposed three-year extension to maintain residential waste collection service and authorize the Town Manager to execute the extension.

Suggested Motion

I move to approve the Republic Services waste collection agreement extension for November 1, 2026, through October 31, 2029, at the rates presented, and authorize the Town Manager to execute the extension.

Respectfully submitted,

Wesley Wootten
Town Manager

REPUBLIC SERVICES

September 28, 2026

Town of Onancock
15 North St,
Onancock, VA 23417

Re: Extension of Residential Solid Waste Collection Agreement

Dear Mayor:

Republic Services appreciates the opportunity to continue providing residential solid waste collection services to the Town of Onancock. As the current agreement is scheduled to expire on October 31, 2026, we would like to propose a three-year extension of the existing contract. The current agreement commenced on November 1, 2023, and expires on October 31, 2026.

Under this proposed extension, Republic Services would continue to provide the same level of service currently being provided to approximately 650 residential stops, including weekly collection service and cart service as outlined in the current agreement.

The proposed pricing is as follows:

Extension Term 1
November 1, 2026, through October 31, 2027

Monthly Service Fee: $9425.00
Additional Cart Fee: $12.00 per cart per month

Extension Term 2
November 1, 2027, through October 31, 2028

Monthly Service Fee: $9425.00
Additional Cart Fee: $12.00 per cart per month

Extension Term 3
November 1, 2028, through October 31, 2029

Monthly Service Fee: $9990.00
Additional Cart Fee: $12.36 per cart per month

All other terms and conditions of the current agreement shall remain unchanged unless otherwise agreed to in writing by both parties.

Should this proposal be acceptable, please indicate your acceptance below and return a signed copy for our records to Davis Disposal 16483 Wayside Drive Onancock VA 23420 attention Dominic Fulginiti.

We value our partnership with the Town of Onancock and look forward to continuing to provide safe, reliable, and responsive service for your residents.

Sincerely,

Dominic Fulginiti
Manager, Municipal Sales
dfulginiti@republicservices.com

215-783-9329

Acceptance

The Town of Onancock hereby accepts the terms of this extension proposal.

Town of Onancock

By: _____

Name: _____

Title: _____

Date: _____

ONANCOCK 1680
VIRGINIA'S EASTERN SHORE

TOWN MANAGER'S REPORT

Town Council Meeting | October 26, 2026

TO: Mayor Fosque and Town Council
FROM: Wesley Wootten, Town Manager

Administration and Finance

Staffing and Onboarding – Onboarding and training continue for Autumn Chalabala, Town Clerk & Finance Officer, and Sophia Flores, Administrative Assistant. Both have stepped up to keep Town Hall running smoothly while learning their responsibilities and the Town's systems. I appreciate their flexibility and commitment during this transition.

Utility Payment Arrangements – Staff is reviewing the Town's utility payment-plan policy and existing arrangements. Inconsistent monitoring and enforcement have allowed some accounts to remain on plans longer than intended, miss scheduled payments, or accumulate additional unpaid charges.

I have drafted revised internal procedures to establish clear repayment schedules, consistent staff follow-up, and reasonable deadlines for paying outstanding balances. The revised approach would require customers to keep new bills current and prohibit adding new debt to an existing payment plan. Staff will also audit current arrangements to verify balances and payment histories and identify accounts requiring follow-up. The goal is to provide customers a reasonable opportunity to resolve overdue balances while ensuring that arrangements are monitored and their terms consistently enforced.

Public Works and Utilities

Public Works Operations – DPW continues regular brush chipping and grass cutting throughout Town. As mowing demands decrease during the colder months, the department's focus will shift toward ditch cleaning, organizing and inventorying Town tools and equipment, and supporting holiday activities. This seasonal transition will allow staff to devote more time to drainage maintenance and the upkeep and organization of DPW assets.

HRSD Transfer – The transfer of the Town's wastewater system to HRSD remains in progress. Pump Station 4 has been deeded to HRSD, completing another step in the process. Staff continues coordinating the remaining transfer matters with HRSD and the Town's project partners.

Water System Study – The Town is moving forward with the water system study focused on infrastructure condition, maintenance needs, and system capacity. Council's questions were provided to Turlington & Guvernator, and the engineers' responses were shared with Council. The study is intended to help the Town identify infrastructure priorities and better understand its ability to meet existing and future water demand.

Grants and Capital Projects

Historic Onancock School Restoration – The Town is working to complete the remaining restoration work at Historic Onancock School. VRSA has confirmed that the electrical work and fire alarm restoration will be covered as code upgrades. Completion of these improvements is expected to position the building for a Certificate of Occupancy, subject to the County's inspection and approval.

Staff continues navigating the reported bankruptcy of Jenkins Restorations and determining its implications for the project. Despite that uncertainty, the remaining work is moving forward. A reopening date remains dependent on completion of the required improvements and County approval.

Historic Onancock School HVAC – The HVAC project remains a separate effort. The request for proposals and supporting contract documents are being finalized, and the project is expected to go out to bid soon.

Town Hall Roof – Following concerns raised by Chief Williams, United Roofing inspected the Town Hall roof and provided a repair proposal. The inspection identified deteriorated seams, cracked roofing material, and damaged flashings. A separate staff report presents the proposed work for Council's discussion, including the need to identify funding because the project was not included in the current budget or Capital Improvement Plan.

Northeast Neighborhood CDBG Project – Progress continues on the remaining project items. Radon testing is underway for homes rehabilitated through the project, with follow-up visits being coordinated where access was unavailable. A proposal has been received for the ditch drainage improvements and Pine Street sidewalk installation, and A-NPDC is seeking an additional proposal. Staff is working closely with A-NPDC and DHCD to complete the remaining work and required documentation by the closeout deadline.

Planning and Community Development

Event Coordination and Temporary Signage – Staff prepared a Facility Use Permit to better document and coordinate events on Town property, along with proposed sign ordinance amendments establishing a process for temporary event signs and banners. Both are presented separately in this month's agenda packet.

Wesley Wootten
Town Manager

Budget vs Actual

Period Ending : 9/30/2026

As of : 10/21/2026

		Prior Year	Current Year				Comparisons		
Account #	Description	(Unaudited) Actual	Budget	MTD Actual	QTD Actual	YTD Actual	Prior Year Actual vs Current Year Actual Variance ($)	Current Year Budget vs YTD Actual Variance ($)	Current Year Budget vs YTD Actual Variance (%)
General Fund									
Revenue :									
10-3110-1010	REAL PROPERTY-CURRENT	421,973	465,287	0	0	0	(421,973)	(465,287)	0%
10-3110-1020	REAL PROPERTY-DELINQUENT	16,636	28,214	407	5,219	5,219	(11,417)	(22,995)	18%
10-3110-2010	PUBLIC SERVICE - TAXES	11,200	8,500	0	0	0	(11,200)	(8,500)	0%
10-3110-3010	PERSONAL PROPERTY-CURRENT	180,861	171,500	0	68,265	68,265	(112,596)	(103,235)	40%
10-3110-3020	PERSONAL PROPERTY-DELINQUENT	6,282	8,500	87	185	185	(6,097)	(8,315)	2%
10-3110-6010	PENALTIES	3,248	3,100	16	1,320	1,320	(1,927)	(1,780)	43%
10-3120-0100	LOCAL SALES TAX	100,687	95,000	0	25,694	25,694	(74,994)	(69,306)	27%
10-3120-0200	CONSUMERS UTILITY TAX	69,317	54,400	6,036	17,423	17,423	(51,894)	(36,977)	32%
10-3120-0300	BUSINESS LICENSE TAX	4,832	4,748	40	1,731	1,731	(3,101)	(3,017)	36%
10-3120-0500	VEHICLE DECALS	23,560	30,000	30	83	83	(23,477)	(29,917)	0%
10-3120-0600	BANK STOCK TAXES	41,282	35,000	0	0	0	(41,282)	(35,000)	0%
10-3120-0700	COMMUNICATION TAX	61,987	75,000	0	9,437	9,437	(52,549)	(65,563)	13%
10-3120-1000	TRANSIENT OCCUPANCY TAX	15,535	15,000	3,277	7,420	7,420	(8,115)	(7,580)	49%
10-3130-3080	BUILDING/ZONING PERMITS	785	800	0	300	300	(485)	(500)	38%
10-3130-3100	MEALS TAX	311,292	303,000	27,279	96,983	96,983	(214,308)	(206,017)	32%
10-3140-1010	TRAFFIC FINES	15,822	7,000	2,634	4,862	4,862	(10,960)	(2,138)	69%
10-3141-1010	ESUMMONS	1,590	0	130	450	450	(1,140)	450	
10-3150-2010	RENTAL OF PROPERTY	12,641	13,200	0	0	0	(12,641)	(13,200)	0%
10-3150-2020	WATER TOWER RENTAL INCOME	0	13,500	1,405	4,186	4,186	4,186	(9,314)	31%
10-3160-0804	TRASH REVENUE	102,979	115,000	8,826	27,227	27,227	(75,752)	(87,773)	24%
10-3160-1305	BOAT DOCKAGE FEES-MONTHLY	(350)	0	0	0	0	350	0	
10-3160-1306	BOAT DOCKAGE FEES-TRANSIENT	91,076	75,000	10,842	33,830	33,830	(57,246)	(41,170)	45%
10-3160-1307	PARKING FEE	432	0	50	153	153	(279)	153	
10-3160-1309	WHARF GASOLINE SALES	122,497	100,000	15,121	64,560	64,560	(57,937)	(35,440)	65%
10-3160-1314	WHARF-OTHER	5,942	8,000	799	2,699	2,699	(3,243)	(5,301)	34%
10-3160-1315	GOLF CART	2,560	2,500	690	1,720	1,720	(840)	(780)	69%
10-3160-1316	WHARF ELECTRIC	9,188	8,250	968	3,613	3,613	(5,575)	(4,638)	44%
10-3189-9001	MISCELLANEOUS REVENUE	3,907	0	7,986	7,986	7,986	4,079	7,986	
10-3221-0401	POLICE GRANT - 599 FUND	47,403	42,000	23	11,885	11,885	(35,518)	(30,115)	28%
10-3221-0410	FIRE PROGRAM FUNDS	15,000	15,000	0	0	0	(15,000)	(15,000)	0%
10-3221-0411	LITTER CONTROL GRANT	1,659	1,750	0	0	0	(1,659)	(1,750)	0%
10-3221-0412	POLICE GRANT - HWY SAFETY	4,292	8,000	0	0	0	(4,292)	(8,000)	0%
10-3221-0414	VA COMM FOR THE ARTS	4,500	4,500	0	0	0	(4,500)	(4,500)	0%
10-3900-0000	TRANSFERS IN FROM RESERVES, WATER, SEWER	0	255,408	0	0	0	0	(255,408)	0%

Budget vs Actual

Period Ending : 9/30/2026

As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
	Total Revenue :	**1,710,615**	**1,967,157**	**86,647**	**397,229**	**397,229**	**(1,313,385)**	**(1,569,928)**	**20%**
Expense - Council :									
10-4001-1101	MAYOR & COUNCIL COMPENSATION	13,908	14,200	1,092	3,823	3,823	(10,085)	10,377	27%
10-4001-2100	FICA	1,065	1,086	84	292	292	(772)	794	27%
10-4001-2300	SUTA	0	20	2	6	6	6	14	29%
10-4001-2600	SUTA	19					(19)		
10-4001-3130	TOWN ATTORNEY	36,520	36,000	0	6,000	6,000	(30,520)	30,000	17%
10-4001-5500	TRAVEL AND TRAINING	3,999	3,000	0	525	525	(3,474)	2,475	18%
10-4001-5805	MAIN STREET PARTNERSHIP	16,040					(16,040)		
10-4001-5820	LIABILITY INSURANCE	1,517	1,586	0	397	397	(1,121)	1,190	25%
10-4001-6001	OFFICE SUPPLIES	15	2,000	0	1,363	1,363	1,348	637	68%
10-4001-6002	CONSULTING FEES	106,488	0	0	0	0	(106,488)	0	
	Council - Total Expense :	**179,571**	**57,892**	**1,178**	**12,406**	**12,406**	**(167,165)**	**45,486**	**21%**
Expense :									
10-4100-3130	TOWN ATTORNEY	0	0	3,000	3,000	3,000	3,000	(3,000)	
	Total Expense :	**0**	**0**	**3,000**	**3,000**	**3,000**	**3,000**	**(3,000)**	
Expense - Administration :									
10-4503-1000	PAYROLL CLEARING	141	0	0	0	0	(141)	0	
10-4503-1100	SALARIES	142,288	182,084	16,976	51,262	51,262	(91,027)	130,822	28%
10-4503-1200	OVER-TIME COMPENSATION	1,285	1,500	100	225	225	(1,061)	1,275	15%
10-4503-2100	FICA	10,317	14,044	1,306	3,939	3,939	(6,378)	10,105	28%
10-4503-2200	RETIREMENT-VRS SNAPSHOT	16,249	25,947	1,651	5,308	5,308	(10,941)	20,639	20%
10-4503-2201	RETIREMENT EXPENSE - MISSION SQUARE	3,441	0	607	1,485	1,485	(1,956)	(1,485)	
10-4503-2300	HOSPITIALIZATION	17,696	24,736	0	4,123	4,123	(13,573)	20,613	17%
10-4503-2400	LIFE INSURANCE	1,371	2,731	156	482	482	(888)	2,249	18%
10-4503-2600	SUTA	29	30	2	2	2	(27)	28	6%
10-4503-2700	DISABILITY INSURANCE	225	1,093	0	322	322	98	771	29%
10-4503-3120	AUDIT SERVICE	25,850	27,000	0	0	0	(25,850)	27,000	0%
10-4503-3121	BANK PROCESSING FEES	2,959	3,500	0	535	535	(2,424)	2,965	15%
10-4503-3125	CREDIT CARD FEES	21,911	11,000	1,841	6,997	6,997	(14,914)	4,003	64%
10-4503-3130	PAYROLL PROCESSING FEES	13,101	12,000	443	2,428	2,428	(10,673)	9,572	20%
10-4503-3140	PROFESSIONAL DEVELOPMENT	3,905	4,000	0	0	0	(3,905)	4,000	0%
10-4503-3250	SOFTWARE SUBSCRIPTIONS	17,010	36,000	0	8,619	8,619	(8,391)	27,381	24%
10-4503-3260	SOFTWARE SUPPORT	19,000	15,000	40	6,548	6,548	(12,453)	8,452	44%
10-4503-3330	OFFICE EQUIPMENT	6,354	4,500	164	1,170	1,170	(5,185)	3,330	26%
10-4503-3601	ADVERTISING	10,736	9,000	300	2,080	2,080	(8,656)	6,920	23%

Budget vs Actual

Period Ending : 9/30/2026
As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
10-4503-5201	POSTAGE	3,800	8,100	0	278	278	(3,523)	7,822	3%
10-4503-5203	TELEPHONE	9,947	7,000	868	2,183	2,183	(7,765)	4,817	31%
10-4503-5304	PROPERTY INSURANCE	3,348	3,102	0	776	776	(2,573)	2,327	25%
10-4503-5305	VEHICLE INSURANCE	504	572	0	0	0	(504)	572	0%
10-4503-5308	GENERAL LIABILITY INSURANCE	3,826	6,478	0	1,620	1,620	(2,207)	4,859	25%
10-4503-5309	WORKERS COMP	65	38	0	10	10	(56)	29	25%
10-4503-5801	DUES & MEMBERSHIP	0	1,150	0	928	928	928	222	81%
10-4503-5805	MAIN STREET PARTNERSHIP	925	20,000	0	0	0	(925)	20,000	0%
10-4503-6001	OFFICE SUPPLIES	8,754	7,500	839	1,746	1,746	(7,008)	5,754	23%
10-4503-6011	HOS - PROPERTY INSURANCE	9,971	13,058	0	3,265	3,265	(6,707)	9,794	25%
10-4503-6012	CULTURAL ENRICHMENT	9,000	9,000	0	18,127	18,127	9,127	(9,127)	201%
10-4503-6016	TOWN EVENTS	4,225	5,000	0	0	0	(4,225)	5,000	0%
10-4503-6017	EMPLOYEE WELFARE	1,274	1,249	0	69	69	(1,205)	1,180	6%
10-4503-6018	WELCOME CENTER	7,834	0	0	14	14	(7,820)	(14)	
10-4503-8101	CAPITAL EXPENDITURES	30,778	0	0	7,258	7,258	(23,520)	(7,258)	
10-4503-9105	MAIN STREET GRANT MATCH	45,000	45,000	0	20,000	20,000	(25,000)	25,000	44%
	Administration - Total Expense :	**453,117**	**501,412**	**25,293**	**151,794**	**151,794**	**(301,323)**	**349,618**	**30%**
Expense - Police :									
10-5524-1100	SALARIES	287,123	262,058	21,205	72,054	72,054	(215,069)	190,004	27%
10-5524-1200	OVER-TIME COMPENSATION	12,237	21,000	2,159	6,510	6,510	(5,727)	14,490	31%
10-5524-2100	FICA	22,407	21,654	1,787	6,010	6,010	(16,397)	15,644	28%
10-5524-2200	RETIREMENT-VRS	33,432	37,343	2,295	7,415	7,415	(26,017)	29,928	20%
10-5524-2300	HOSPITALIZATION	39,327	33,732	0	5,622	5,622	(33,705)	28,110	17%
10-5524-2400	LIFE INSURANCE	3,107	3,931	228	695	695	(2,413)	3,236	18%
10-5524-2600	SUTA	56	45	0	0	0	(56)	45	0%
10-5524-3115	COURT COSTS	0	1,000	0	0	0	0	1,000	0%
10-5524-3140	TRAINING	854	4,000	208	3,450	3,450	2,596	550	86%
10-5524-3150	NEW OFFICER TRAINING AND TRAVEL	17,242	20,000	0	0	0	(17,242)	20,000	0%
10-5524-3310	VEHICLE REPAIR	6,715	4,000	306	2,631	2,631	(4,084)	1,369	66%
10-5524-3330	COMPUTER MAINTENANCE	12,340	8,000	0	116	116	(12,224)	7,884	1%
10-5524-5203	TELEPHONE SERVICES	2,977	3,000	268	723	723	(2,254)	2,277	24%
10-5524-5301	LINE OF DUTY ACT	4,989	6,256	0	1,564	1,564	(3,425)	4,692	25%
10-5524-5305	VEHICLE INSURANCE	4,624	2,600	0	962	962	(3,663)	1,639	37%
10-5524-5309	WORKERS COMP	10,407	8,164	0	2,031	2,031	(8,376)	6,133	25%
10-5524-5500	TRAVEL	315	500	0	0	0	(315)	500	0%
10-5524-6001	OFFICE SUPPLIES	4,552	4,000	47	633	633	(3,919)	3,367	16%

Budget vs Actual

Period Ending : 9/30/2026
As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
10-5524-6007	SECURITY CAMERAS	18,354	16,500	1,101	14,247	14,247	(4,107)	2,253	86%
10-5524-6008	VEHICLE FUEL	12,998	17,500	1,013	4,647	4,647	(8,351)	12,853	27%
10-5524-6011	UNIFORMS	3,178	5,000	0	181	181	(2,997)	4,819	4%
10-5524-6016	POLICE SUPPLIES	11,222	7,000	474	820	820	(10,402)	6,180	12%
10-5524-8110	NEW POLICE VEHICLE	13,108	93,800	0	51,135	51,135	38,027	42,665	55%
	Police - Total Expense :	**521,567**	**581,083**	**31,092**	**181,446**	**181,446**	**(340,121)**	**399,637**	**31%**
Expense - Fire Department :									
10-5528-5605	CONTRIBUTION TO FIRE COMPANY	25,000	25,000	0	25,000	25,000	0	0	100%
10-5528-5606	FIRE PROGRAMS FUNDING	15,000	15,000	0	0	0	(15,000)	15,000	0%
	Fire Department - Total Expense :	**40,000**	**40,000**	**0**	**25,000**	**25,000**	**(15,000)**	**15,000**	**63%**
Expense - Street Maintenance :									
10-6040-1100	SALARIES	45,076	52,000	3,998	14,431	14,431	(30,645)	37,569	28%
10-6040-1200	OVER-TIME COMPENSATION	3,128	6,000	515	740	740	(2,389)	5,260	12%
10-6040-2100	FICA	3,547	4,437	345	1,161	1,161	(2,387)	3,276	26%
10-6040-2200	RETIREMENT-VRS SNAPSHOT	6,260	7,410	485	1,491	1,491	(4,770)	5,919	20%
10-6040-2201	RETIREMENT EXPENSE - MISSION SQUARE	551	0	90	247	247	(304)	(247)	
10-6040-2300	HOSPITIALIZATION	11,294	11,244	0	1,874	1,874	(9,420)	9,370	17%
10-6040-2400	LIFE INSURANCE	528	780	46	136	136	(392)	644	17%
10-6040-2600	SUTA	13	11	0	0	0	(13)	11	0%
10-6040-2700	DISABILITY INSURANCE	59	312	0	106	106	47	206	34%
10-6040-3310	VEHICLE REPAIR	2,334	7,500	1,024	1,632	1,632	(702)	5,868	22%
10-6040-3910	TRASH COLLECTION	107,961	125,000	9,785	30,560	30,560	(77,401)	94,441	24%
10-6040-5101	ELECTRIC SERVICE	45,888	48,000	4,239	8,481	8,481	(37,407)	39,519	18%
10-6040-5102	HEATING OIL	6,885	7,000	0	0	0	(6,885)	7,000	0%
10-6040-5304	PROPERTY INSURANCE	1,244	764	0	294	294	(950)	470	38%
10-6040-5305	AUTO INSURANCE	1,772	1,265	0	186	186	(1,587)	1,080	15%
10-6040-5309	WORKER'S COMP INSURANCE	518	770	0	116	116	(402)	654	15%
10-6040-5900	STREET REPAIR	45,685	25,000	1,725	1,961	1,961	(43,724)	23,039	8%
10-6040-6005	JANITORAL SUPPLIES	400	2,000	4	196	196	(205)	1,804	10%
10-6040-6006	CLEANING SERVICES	2,400	4,800	400	1,674	1,674	(726)	3,126	35%
10-6040-6007	REPAIRS AND MAINTENANCE	15,252	20,000	2,314	7,351	7,351	(7,901)	12,649	37%
10-6040-6008	VEHICLE FUEL	7,563	6,000	723	3,461	3,461	(4,102)	2,539	58%
10-6040-6010	SMALL EQUIPMENT REPAIR & MAINT.	2,319	5,000	263	777	777	(1,542)	4,223	16%
10-6040-6011	UNIFORMS	209	2,000	220	633	633	425	1,367	32%
10-6040-6015	CAN LINERS	2,048	1,500	0	0	0	(2,048)	1,500	0%
10-6040-6018	SAFETY/STREET SIGNS	2,004	2,000	0	1,617	1,617	(387)	383	81%

Budget vs Actual

Period Ending : 9/30/2026
As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
10-6040-8101	CAPITAL EXPENDITURES	156,301	50,000	0	212	212	(156,088)	49,788	0%
10-6040-8110	NEW PUBLIC WORKS VEHICLE	26,244	22,236	0	6,559	6,559	(19,685)	15,677	29%
10-6040-8200	HISTORIC ONANCOCK SCHOOL	167,555	640,000	2,280	2,280	2,280	(165,275)	637,720	0%
10-6040-8210	BLACKSMITH SHOP	0	145	0	36	36	36	109	25%
	Street Maintenance - Total Expense :	**665,039**	**1,053,174**	**28,456**	**88,209**	**88,209**	**(576,829)**	**964,965**	**8%**
Expense - Wharf :									
10-7060-1100	WHARF SALARIES	58,504	80,000	8,033	34,964	34,964	(23,540)	45,036	44%
10-7060-1200	OVER-TIME COMPENSATION	1,368	0	0	0	0	(1,368)	0	
10-7060-2100	FICA	4,637	6,120	635	2,728	2,728	(1,909)	3,392	45%
10-7060-2600	SUTA	65	22	3	19	19	(45)	3	88%
10-7060-3132	SQUARE CC FEES	8,152	6,000	578	3,106	3,106	(5,046)	2,894	52%
10-7060-3310	VEHICLE REPAIR	615	1,000	129	199	199	(416)	801	20%
10-7060-5101	ELECTRIC SERVICES	7,171	6,500	1,021	2,214	2,214	(4,957)	4,286	34%
10-7060-5203	TELEPHONE	3,850	4,000	57	1,869	1,869	(1,981)	2,131	47%
10-7060-5304	PROPERTY INSURANCE	651	597	0	149	149	(502)	448	25%
10-7060-5305	AUTO INSURANCE	692	1,124	0	179	179	(513)	945	16%
10-7060-5309	WORKER'S COMP INSURANCE	999	746	0	187	187	(813)	560	25%
10-7060-6001	OFFICE SUPPLIES	4,536	500	116	385	385	(4,151)	115	77%
10-7060-6005	WHARF JANITORIAL SUPPLIES	1,229	2,000	12	197	197	(1,032)	1,803	10%
10-7060-6007	REPAIR & MAINTENANCE	2,267	500	942	3,477	3,477	1,210	(2,977)	695%
10-7060-6008	COST OF GAS/DIESEL SALES	90,759	75,000	11,452	53,872	53,872	(36,887)	21,128	72%
10-7060-6009	COST OF MERCHANDISE	0	0	1,004	1,660	1,660	1,660	(1,660)	
10-7060-6014	MISC.	0	0	(979)	233	233	233	(233)	
10-7060-6016	ADVERTISING & DUES	18,783	0	0	995	995	(17,788)	(995)	
10-7060-6017	RENT	7,800	8,500	0	0	0	(7,800)	8,500	0%
	Wharf - Total Expense :	**212,078**	**192,609**	**23,003**	**106,432**	**106,432**	**(105,646)**	**86,177**	**55%**
Expense - Parks :									
10-7068-1100	WAGES	48,047	48,088	3,780	13,255	13,255	(34,792)	34,833	28%
10-7068-1200	OVERTIME	6,811	6,000	0	334	334	(6,477)	5,666	6%
10-7068-2100	FICA	4,197	4,138	289	1,040	1,040	(3,157)	3,098	25%
10-7068-2200	RETIREMENT	6,276	6,853	448	1,420	1,420	(4,856)	5,433	21%
10-7068-2201	RETIREMENT EXPENSE - MISSION SQUARE	571	0	83	193	193	(378)	(193)	
10-7068-2300	MEDICAL	10,512	11,244	0	1,874	1,874	(8,638)	9,370	17%
10-7068-2400	LIFE	530	721	42	129	129	(400)	592	18%
10-7068-2600	SUTA	11	11	0	0	0	(11)	11	0%
10-7068-2700	VACORP	59	312	0	102	102	43	210	33%

Budget vs Actual

Period Ending : 9/30/2026
As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
10-7068-3310	VEHICLE REPAIR	136	2,000	0	0	0	(136)	2,000	0%
10-7068-5101	ELECTRIC SERVICES	2,779	2,500	226	726	726	(2,053)	1,774	29%
10-7068-5304	PROPERTY INSURANCE	0	476	0	67	67	67	409	14%
10-7068-5305	AUTO INSURANCE	338	415	0	247	247	(91)	168	59%
10-7068-5309	WORKER'S COMP INSURANCE	613	463	0	193	193	(421)	271	42%
10-7068-6007	REPAIR & MAINTENANCE	9,392	11,000	47	856	856	(8,536)	10,144	8%
10-7068-6008	VEHICLE FUEL	334	6,000	0	0	0	(334)	6,000	0%
10-7068-6010	SMALL TOOLS & EQUIPMENT	12,599	4,000	0	254	254	(12,345)	3,746	6%
10-7068-6011	PARKS-PLANTINGS & LANDSCAPING	13,997	20,750	1,193	9,822	9,822	(4,174)	10,928	47%
10-7068-6012	TREE BOARD AND BEAUTIFICATION	1,398	1,000	11	161	161	(1,237)	839	16%
10-7068-6015	HOLIDAY DECORATIONS	10,074	13,000	0	0	0	(10,074)	13,000	0%
10-7068-6016	CULTURAL ENRICHMENT	50,613	0	0	0	0	(50,613)	0	
10-7068-6026	MOSQUITO CONTROL	3,740	15,000	0	1,932	1,932	(1,808)	13,068	13%
10-7068-6027	WEED CONTROL	5,670	6,500	0	332	332	(5,338)	6,168	5%
	Parks - Total Expense :	**188,697**	**160,471**	**6,119**	**32,937**	**32,937**	**(155,760)**	**127,534**	**21%**
Expense - Debt Service / Contingencies :									
10-8080-0000	INTERFUND TRANSFER	9,598	(608,484)	0	(375)	(375)	(9,973)	(608,109)	0%
	Debt Service / Contingencies - Total Expense :	**9,598**	**(608,484)**	**0**	**(375)**	**(375)**	**(9,973)**	**(608,109)**	**0%**
	General Fund - Total Expense :	**2,269,666**	**1,978,157**	**118,141**	**600,849**	**600,849**	**(1,668,817)**	**1,377,308**	
	General Fund - Revenue Over / (Under) Expenses :	**(559,052)**	**(11,000)**	**(31,495)**	**(203,620)**	**(203,620)**	**355,432**	**(2,947,235)**	
Special Revenue									
Revenue :									
24-3160-1010	GRANT INCOME	30,000	0	0	0	0	(30,000)	0	
24-3600-0010	CDBG - NORTHEAST DHCD	204,646	349,236	0	0	0	(204,646)	(349,236)	0%
24-3600-5131	VDACS GRANT - WINTER FARMER'S MARKET	0	50,415	(1,908)	(7,254)	(7,254)	(7,254)	(57,669)	-14%
	Total Revenue :	**234,646**	**399,651**	**(1,908)**	**(7,254)**	**(7,254)**	**(241,900)**	**(406,905)**	**-2%**
Expense :									
24-6010-5200	DHCD - NORTHEAST REVITALIZATION	214,970	349,236	0	0	0	(214,970)	349,236	0%
24-6300-0000	ARPA EXPENDITURES	70,051	0	0	0	0	(70,051)	0	
	Total Expense :	**285,021**	**349,236**	**0**	**0**	**0**	**(285,021)**	**349,236**	**0%**
Expense :									
24-6400-0002	VDACS GRANT - WINTER FARMER'S MARKET	0	50,415	0	0	0	0	50,415	0%
24-8080-000	INTERFUND TRANSFER	(358,731)	0	0	0	0	358,731	0	
	Total Expense :	**(358,731)**	**50,415**	**0**	**0**	**0**	**358,731**	**50,415**	**0%**
	Special Revenue - Total Expenses :	**(73,709)**	**399,651**	**0**	**0**	**0**	**73,709**	**399,651**	**0%**

Budget vs Actual

Period Ending : 9/30/2026
As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
	General Fund - Revenue Over / (Under) Expenses :	**308,355**	**0**	**(1,908)**	**(7,254)**	**(7,254)**	**(315,609)**	**(806,556)**	
Economic Development Authority									
Expense :									
40-4001-6001	OEDA OFFICE SUPPLIES	0	0	0	105	105	105	(105)	
	Total Expense :	**0**	**0**	**0**	**105**	**105**	**105**	**(105)**	
	General Fund - Revenue Over / (Under) Expenses :	**0**	**0**	**0**	**(105)**	**(105)**	**(105)**	**105**	
Water & Sewer									
Revenue :									
51-3160-0805	WATER CHARGES	456,320	500,000	40,230	119,974	119,974	(336,346)	(380,026)	24%
51-3160-0806	SEWER CHARGES	742,204	780,000	83,782	230,435	230,435	(511,769)	(549,565)	30%
51-3160-0809	WATER INSTALLATION FEES	6,900	6,800	0	0	0	(6,900)	(6,800)	0%
51-3160-0810	SEWER INSTALLATION FEES	6,900	0	0	0	0	(6,900)	0	
51-3160-0811	WATER & SEWER PENALTIES	5,576	12,000	248	1,348	1,348	(4,228)	(10,652)	11%
51-3160-9001	MISCELLANEOUS REVENUE	2,480	0	330	770	770	(1,710)	770	
	Total Revenue :	**1,220,380**	**1,298,800**	**124,590**	**352,527**	**352,527**	**(867,853)**	**(946,273)**	**27%**
Water - Expense :									
51-6048-1100	SALARIES	94,277	93,657	8,183	26,397	26,397	(67,880)	67,260	28%
51-6048-1200	OVER-TIME COMPENSATION	7,277	6,000	305	1,088	1,088	(6,189)	4,912	18%
51-6048-2100	FICA	7,769	7,624	649	2,103	2,103	(5,667)	5,521	28%
51-6048-2200	RETIREMENT	12,598	13,598	850	2,714	2,714	(9,885)	10,884	20%
51-6048-2201	RETIREMENT EXPENSE - MISSION SQUARE	913	0	66	220	220	(694)	(220)	
51-6048-2300	HOSPITALIZATION	19,097	20,239	0	3,373	3,373	(15,724)	16,866	17%
51-6048-2400	LIFE INSURANCE	1,063	1,405	83	251	251	(812)	1,154	18%
51-6048-2600	SUTA	24	25	0	0	0	(24)	25	0%
51-6048-2650	WORKER'S COMP INSURANCE	1,750	2,037	0	509	509	(1,241)	1,528	25%
51-6048-2700	DISABILITY INSURANCE	51	0	0	79	79	28	(79)	
51-6048-3140	TRAINING &TRAVEL	35	5,000	0	95	95	60	4,905	2%
51-6048-3310	VEHICLE REPAIR	6,209	1,500	0	0	0	(6,209)	1,500	0%
51-6048-3311	REPAIR & MAINTENANCE SVC	25,494	26,000	3,031	3,650	3,650	(21,844)	22,350	14%
51-6048-3315	AUTO INSURANCE	497	572	0	424	424	(73)	148	74%
51-6048-5101	ELECTRIC SERVICES	14,582	17,000	1,213	2,698	2,698	(11,884)	14,302	16%
51-6048-5201	POSTAGE	2,096	3,000	0	251	251	(1,845)	2,749	8%
51-6048-5203	TELEPHONE	0	600	0	0	0	0	600	0%
51-6048-5311	PROPERTY INSURANCE	6,150	1,476	0	356	356	(5,794)	1,120	24%

Budget vs Actual

Period Ending : 9/30/2026
As of : 10/21/2026

Account #	Description	Prior Year (Unaudited) Actual	Current Year Budget	Current Year MTD Actual	Current Year QTD Actual	Current Year YTD Actual	Comparisons: Prior Year Actual vs Current Year Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance ($)	Comparisons: Current Year Budget vs YTD Actual Variance (%)
51-6048-5312	RESERVE FOR CIP	200	20,000	0	0	0	(200)	20,000	0%
51-6048-5801	DUES & MEMBERSHIPS	0	7,200	682	3,170	3,170	3,170	4,030	44%
51-6048-5803	HEALTH DEPARTMENT FEES	5,692	5,500	0	2,169	2,169	(3,523)	3,331	39%
51-6048-6001	OFFICE SUPPLIES	382	500	0	0	0	(382)	500	0%
51-6048-6007	REPAIR & MAINTENANCE	25,575	19,750	2,012	7,413	7,413	(18,162)	12,337	38%
51-6048-6008	VEHICLE FUEL	1,304	3,125	0	0	0	(1,304)	3,125	0%
51-6048-6011	UNIFORMS	257	1,000	97	259	259	2	741	26%
51-6048-6016	LAB SUPPLIES	1,491	2,500	122	547	547	(943)	1,953	22%
51-6048-6020	PURIFICATION SUPPLIES	9,130	20,000	1,226	3,877	3,877	(5,253)	16,123	19%
51-6048-8100	OUTSIDE CONSULTANTS	6,000	6,000	500	1,500	1,500	(4,500)	4,500	25%
51-6048-8101	SMALL TOOLS & EQUIPMENT	3,576	3,000	0	0	0	(3,576)	3,000	0%
51-6048-8119	INTEREST - BOND - WATER - USDA 1070	55,900	55,900	0	13,975	13,975	(41,925)	41,925	25%
51-6048-8120	INTEREST - BOND - WATER - USDA 47	2,456	1,668	0	614	614	(1,842)	1,054	37%
51-6048-8121	INTEREST - BOND - WATER - VRA 3114	99,637	99,636	0	49,818	49,818	(49,818)	49,818	50%
51-6048-9100	TRANSFER TO WATER CONTINGENCY	0	73,540	0	0	0	0	73,540	0%
	Water - Expense :	**411,482**	**519,052**	**19,017**	**127,551**	**127,551**	**(283,931)**	**391,501**	**25%**
Sewer - Expense :									
51-6052-3340	COLL.REPAIR/MAINTENANCE PLANT	183,568	185,000	17,225	40,816	40,816	(142,752)	144,184	22%
51-6052-3360	REPAIR & MAINTENANCE	0	50,000	2,436	11,799	11,799	11,799	38,201	24%
51-6052-5101	ELECTRIC SERVICES	2,120	14,000	170	465	465	(1,654)	13,535	3%
51-6052-5311	PROPERTY INSURANCE	0	4,434	0	1,109	1,109	1,109	3,326	25%
51-6052-5201	POSTAGE, SHIPPING	745	0	0	0	0	(745)	0	
51-6052-6500	HRSD TRANSITION COSTS	176	75,000	0	11	11	(164)	74,989	0%
51-6052-8104	TRANSFER TO RESERVE	0	451,314	0	0	0	0	451,314	0%
	Sewer - Expense :	**186,608**	**779,748**	**19,831**	**54,200**	**54,200**	**(132,408)**	**725,548**	**7%**
Expense - Debt Service / Contingencies :									
51-8080-0000	INTERFUND TRANSFER	349,132	0	0	375	375	(348,757)	(375)	
	Debt Service / Contingencies - Total Expense :	**349,132**	**0**	**0**	**375**	**375**	**(348,757)**	**(375)**	
	Water & Sewer - Total Expense :	**947,222**	**1,298,800**	**38,849**	**182,126**	**182,126**	**(765,096)**	**1,116,674**	
	General Fund - Revenue Over / (Under) Expenses :	**273,158**	**0**	**85,741**	**170,401**	**170,401**	**(102,757)**	**(2,062,947)**	

Variance Analysis

Period Ending : 9/30/2026
As of : 10/21/2026

10-3150-2010 Rental of Property and 10-3150-2020 Water Tower Rental
~ Both accounts were budgeted for the water tower telecom revenue. Total revenue budget is $26,700. (Rental of Property $13,200 / Water Tower Rental $13,500)
~ The budget for the Rental of Property should be $0 and the budget for the Water Tower should be $16,844.23
~ The increase from $13k to $16k is because Verizon sold the lease to Vertical Bridge in 2026 with an increase revenue of $250/mo.
~ We will reflect a variance this year and budget accordingly for FY28.

10-4001-6001 Town Council – Office Supplies
~ In July 2026, we paid an 11/2025 invoice from William Nelson in the amount of $1,020 for maps requested by the Planning Commission depicting the new town plan.

10-4503-2600 Admin – SUTA (State Unemployment Tax Act)
~ Staff researching. Est. $3/mo.

10-4503-3120 Admin – Audit Service
~ Audit of FY25 expected Nov/Dec 2026.
~ Audit of FY26 expected 2027 after FY25 audit is complete.
~ Will be over budget by est. $26k in FY27 if both are complete this FY. If not, we'll budget accordingly for FY28.

10-4503-3125 Admin – Credit Card Fees
~ Will be underbudget. As of 10/1/2026, Invoice Cloud collects the 3.5% credit card fee directly from the customer. Our monthly fee to Invoice Cloud will decrease from $1,700/mo. to an est. $200/mo. FY27 should be $7k (3 months + $200x9) vs $11k. The budget for FY28 should be est. $2,400 ($200x12).

10-4503-5801 Admin - Dues & Memberships
~ Will be over budget this FY. Annual renewals expected in Jan. We'll budget accordingly for FY28.

10-4503-6012 Admin – Cultural Enrichment and 10-4503-6016 Town Events
~ Over budget due to Sails 250. Staff is reconciling multi-year.

10-4503-8101 Admin – Capital Expenditures
~ $7k remaining balance of the Blacksmith Shop Grant budgeted in FY26 but paid in FY27. Staff is reconciling multi-year.

10-5524-3140 Police – Training
~ Budget is ok. Annual training from the Hamptons Roads Criminal justice Training Academy; invoice paid in July for June 2026-July 2027.

10-5524-3310 Police - Vehicle Repair
~ Budget is ok for now; dependent upon vehicle repairs needed.

10-5524-6007 Police – Security Cameras
~ Budget is ok. Annual license and remote network service for security cameras; invoice paid in July for July 2026-June 2027.

Variance Analysis

Period Ending : 9/30/2026
As of : 10/21/2026

10-6040-6008 DPW – Vehicle Fuel
~ Budget of $6k is low. Prior year spend was $7,500, current year spend is $2,737 and annual spend is projected to be $16k. Should increase expense budget for FY28.

10-6040-6018 DPW – Safety/Street Signs
~ Budget is ok. Purchased new parking signs, street signs and blue handicap signs in July and August.

10-7060-2600 Wharf – SUTA (State Unemployment Tax Act)
~ Budget is ok. SUTA will be $0 from 11/1/26-4/30/27.

10-7060-5203 Wharf – Telephone
~ Budget is ok. Changed internet providers. Expenses include a termination and returned equipment charge.

10-7060-6007 Wharf – Repair & Maintenance
~ $2k over budget. Replaced 50 amp breakers and 30 amp outlets in August.

10-7060-6008 Wharf - Cost of Gas/Diesel Sales
~ Budget is ok. Same monthly trend as prior fiscal year.

10-7060-6014 Wharf – Misc
~ Budget is $0. Current spend is $208 (Flagpole light with solar mount.).

10-7060-6016 Wharf – Advertising & Dues
~ $1k over budget for annual subscription to the America's Great Loop Cruisers Association. FY28 budget should include $1k.

10-7068-5305 Land/Parks – Auto Insurance
~ Budget is $415; should be $987 ($246.75 qrtly). Should increase expense budget for FY28.

10-7068-6011 Land/Parks - Plantings & Landscaping
~ Budget is ok. Had upfront costs for mulch, clean up, & hedging. Contractual monthly spend is $1,050 ($12,600/yr).

51-3160-9001 Water – Miscellaneous Revenue
~ Budget is $0; FY27 revenue est. $2,500. $30 p/tenant transferring water services to building owner. Should increase revenue budget for FY28.

51-6048-3315 Water – Auto Insurance
~ Budget is $572; should be $1,696 ($424 qrtly). Should increase expense budget for FY28.

Event Summary for Sept 2026

ONANCOCK POLICE DEPARTMENT

Incidents	An event, complaint, observation, or reported occurrence that results in law enforcement response, investigation, documentation, or enforcement action.	Jan-Jul 2026	***Sept 2026***
ANIMAL- at large		3	***1***
ASSAULT- aggravated		1	***0***
ASSAULT- malicious wounding		2	***0***
ASSAULT- simple		5	***1***
ASSUALT- on officer		1	***0***
PERSON- 911- inquiry		8	***2***
PERSON- child endangerment		1	***0***
PERSON- domestic		7	***1***
PERSON- identity theft		0	***1***
PERSON- kidnapping		0	***0***
PERSON- mental health		22	***1***
PERSON- missing		1	***0***
PERSON- missing juvenile		0	***0***
PERSON- protective order violation		1	***0***
PERSON- resisting arrest		0	***1***
PROPERTY- alarm		10	***5***
PROPERTY- arson		0	***0***
PROPERTY- counterfeiting		0	***0***
PROPERTY- destruction of		7	***2***
PROPERTY- embezzlement		4	***1***
PROPERTY- fraud		1	***0***
PROPERTY- hit & run		3	***1***
PROPERTY- larceny general		7	***0***
PROPERTY- trespassing		12	***0***
PROPERTY- unauthorized use of vehicle		0	***0***

Event Summary for Sept 2026

ONANCOCK POLICE DEPARTMENT

	Jan-Jul 2026	***Sept*** 2026
PROPERTY- vehicle theft	1	***0***
PROPERTY- vehicle trespassing	3	***0***
SOCIETY- disorderly conduct	19	***1***
SOCIETY- littering	1	***0***
SOCIETY- noise	2	***0***
SOCIETY- obstruction of justice	1	***0***
SOCIETY- overdose	1	***1***
SOCIETY- public intoxication	3	***1***
SOCIETY- public urination	0	***0***
SOCIETY- probation violation	1	***0***
SOCIETY- road rage	1	***0***
SOCIETY- questionable death	2	***0***
OTHER	1	***3***
WEAPON- brandishing	2	***0***
WEAPON- discharge in town limits	5	***0***
WEAPON- discharge on highway	2	***0***
WEAPON- discharge on public property	1	***0***
WEAPON- reckless handling of a firearm	4	***0***
WEAPON- shooting by dwelling	3	***0***
WEAPON- shooting into vehicle	2	***0***
WEAPON- shooting near residence	1	***0***
TOTALS:	**142**	***23***

Event Summary for Sept 2026

ONANCOCK POLICE DEPARTMENT

Traffic Enforcement

A written order issued by a court or magistrate authorizing law enforcement to arrest a person.	Jan-Aug 2026	***Sept 2026***
EQUIPMENT- offense	5	***0***
HANDHELD DEVICE- use while operating a vehicle	40	***2***
HIGHWAY SIGN- fail to obey	6	***1***
INSPECTION- offenses general	104	***15***
INSURANCE- none/expired	1	***0***
LOAD NOT COVERED- general	2	***0***
OPERATOR LICENSE- offense general	17	***3***
OPERATOR LICENSE- suspended	4	***0***
RECKLESS- general	17	***0***
RECKLESS- speed	3	***1***
REGISTRATION- offense general	16	***0***
RESTRAINT- adult violation	3	***3***
RESTRAINT- child not secured	5	***0***
SPEEDING- general	72	***23***
OTHER	1	***3***
TOTALS:	**270**	***51***
WARNING A verbal warning issued by a law enforcement officer to a driver for a traffic violation or unsafe driving behavior, advising compliance with traffic laws without imposing a criminal charge or monetary penalty.	66	***18***

Event Summary for Sept 2026

ONANCOCK POLICE DEPARTMENT

Patrol Activities

The following activities are documented as patrol activities and normally do not result in the creation of an incident report.

Assist Other Agency Providing assistance, support, resources, or services to another law enforcement, fire, EMS, governmental, or public safety agency during an incident, investigation, emergency, or other official activity.	19
Business Check A patrol activity in which an officer inspects or observes a business property to verify security, checks suspicious activity, ensure doors and windows are secure, and help prevent crime or vandalism.	111
Business Assist/Complaint A patrol activity involving an officer responding to a business's request for assistance, investigating a complaint, addressing a disturbance, resolving a customer or employee issue, or handling other business-related concerns.	5
Citizen Assist/Complaint A patrol activity involving an officer providing assistance to a citizen, responding to a citizen's complaint, addressing concerns, resolving disputes, providing information, or taking appropriate action regarding a reported issue.	7
Special Patrols Directed patrol activities focused on a specific area, problem, event, location, or public safety concern to deter crime, increase visibility, enforce laws, and address community needs.	896